

**VILLAGE OF VERNON HILLS
ORDINANCE 2023-038**

**AN ORDINANCE ADJUSTING THE CURRENT WAGES OF CERTAIN NON-UNION
POSITIONS OF THE VILLAGE OF VERNON HILLS**

WHEREAS, the Village of Vernon Hills Salary Program lists the corresponding wages that are authorized for certain non-union positions and is periodically reviewed to assess the compensation for Village employees; and

WHEREAS, the Village Board now desires to amend the Village of Vernon Hills Salary Program, to include an adjustment equivalent to a 3.25% increase to the wages of certain non-union positions of the Village of Vernon Hills effective May 1, 2023; and

WHEREAS, the Village Board has determined that the amended Vernon Hills Salary Program be included within the Village of Vernon Hills Personnel Manual.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS:

SECTION 1: NON-UNION COMPENSATION: That the wages of the Village of Vernon Hills Pay Plan be adjusted by 3.25% effective May 1, 2023.

SECTION 2: VERNON HILLS SALARY PROGRAM: The Village of Vernon Hills Salary Program, attached to and, by this reference, made a part of this ordinance as Exhibit A, shall be, and is hereby, approved as the Pay Plan for all applicable employees of the Village effective May 1, 2023.

SECTION 3: AUTHORIZATION FOR PAY INCREASES: The Village Manager shall be, and is hereby, authorized to approve salary increases within the budgetary limits for the Village Employees covered by the Pay Plan.

SECTION 4: EFFECTIVE DATE: This Ordinance shall be in full force and effect from its passage and approval.

SECTION 5: ORDINANCE NUMBER: This Ordinance shall be known as Ordinance Number 2023-038

Dated this 18th day of April, 2023

Adopted by roll call votes as follows:

AYES: 5 – Schenk, Oppenheim, Forster, Byrne, Marquardt

NAYS: 0 - None

ABSENT AND NOT VOTING: 2 – Koch, Takaoka

PASSED: 04/18/2023
APPROVED: 04/18/2023
ATTEST: 04/18/2023



Kevin Timony, Village Clerk





Roger L. Byrne, Village President

EXHIBIT A

**VILLAGE OF VERNON HILLS SALARY PROGRAM FY 2024
EFFECTIVE MAY 1, 2023**

VILLAGE OF VERNON HILLS SALARY PROGRAM - FY 2024
MAY 1, 2023 - APRIL 30, 2024

FULL-TIME ADMINISTRATION AND PUBLIC WORKS EMPLOYEES												
POSITION	GR 3	GR 4	GR 5	GR 6	GR 7	GR 8	GR 9	GR 10	GR 11	GR 12	GR 13	
ADMIN ASSISTANT I	X											
RECORDS CLERK I	X											
ADMIN ASSISTANT II		X										
RECORDS CLERK II		X										
PW MAINTENANCE I		X										
BLDG MAINTENANCE TECH I		X										
ADMIN ASSISTANT III			X									
EXECUTIVE SECRETARY				X								
HUMAN RESOURCES SPEC				X								
PW MAINTENANCE II				X								
BLDG MAINTENANCE TECH II				X								
MECHANIC					X							
BUILDING INSPECTOR							X					
CABLE COORDINATOR							X					
ASST TO THE PUBLIC WORKS DIRECTOR							X					
SUPPORT SERVICES MANAGER								X				
ENGINEERING TECH									X			
PW CREW LEADER										X		
SR ENGINEERING TECH											X	
IT COORDINATOR											X	

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
3	\$ 52,300	\$ 55,349	\$ 58,385	\$ 61,428	\$ 64,470	\$ 67,515	\$ 70,562
4	56,662	59,977	63,301	66,618	69,945	73,264	76,579
5	61,845	65,514	69,180	72,847	76,514	80,183	83,842
6	67,570	71,570	75,579	79,585	83,108	87,600	91,603
7	68,905	72,920	76,926	80,942	84,953	88,969	92,975
8	74,626	78,968	83,313	87,659	92,001	96,348	100,690
9	76,579	82,325	88,073	90,069	94,564	99,065	103,561
10	78,790	84,702	88,042	92,668	97,295	101,922	106,549
11	80,640	85,372	90,108	94,839	99,573	104,305	109,047
12	84,054	89,035	94,012	98,997	103,978	108,962	113,934
13	88,225	93,451	98,681	103,908	109,138	114,366	119,593

OTHER NON-UNION POLICE DEPARTMENT EMPLOYEES								
POSITION	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
COMMUNITY SERVICE OFFICER (CSO)	17	\$ 59,977	\$ 63,509	\$ 67,034	\$ 70,563	\$ 74,091	\$ 77,620	\$ 81,148
TELECOMMUNICATIONS MANAGER	18	81,448	86,194	90,936	95,679	100,427	105,167	109,907

PART-TIME EMPLOYEE HOURLY RATES							
POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
RECORDS CLERK	\$ 25.14	\$ 26.61	\$ 28.07	\$ 29.53	\$ 30.99	\$ 32.46	\$ 33.92
MAINTENANCE WORKER	27.24	28.83	30.43	32.03	33.63	35.22	36.82
DISPATCHER	31.25	33.09	34.93	36.77	38.61	40.44	42.28
SECRETARY TO THE BOFPC	32.49	34.41	36.34	38.26	39.96	42.12	44.04
CRIME PREVENTION OFFICER	33.13	35.06	36.98	38.91	40.84	42.77	44.70
CODE ENFORCEMENT OFFICER	33.13	35.06	36.98	38.91	40.84	42.77	44.70

SEASONAL EMPLOYEE HOURLY RANGES		
POSITION	MINIMUM	MAXIMUM
SEASONAL LABORER	\$ 14.00	\$ 18.62
SEASONAL MAINTENANCE WORKER	19.55	26.00

VILLAGE OF VERNON HILLS

ORDINANCE NO. 2023-038

AN ORDINANCE ADJUSTING THE CURRENT SENIOR STAFF SALARIES IN THE
VILLAGE OF VERNON HILLS MANAGEMENT PAY SCHEDULE

Published in pamphlet form by the Authority of the
President and Board of Trustees of the Village of
Vernon Hills, Lake County, Illinois, this
18th day of April, 2023

AFFIDAVIT OF SERVICE

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

I, KEVIN TIMONY, BEING FIRST DULY APPOINTED, DEPOSES AND SAYS ON OATH THAT AS VILLAGE CLERK OF THE VILLAGE OF VERNON HILLS, HE DID CAUSE THE FOREGOING CERTIFICATE FOR ORDINANCE NO. 2023-038 AN ORDINANCE ADJUSTING THE CURRENT WAGES OF CERTAIN NON-UNION POSITIONS OF THE VILLAGE OF VERNON HILLS TO BE POSTED IN THE VILLAGE HALL AS REQUIRED BY LAW FROM APRIL 18, 2023 TO APRIL 28, 2023.



Kevin Timony, Village Clerk

SUBSCRIBED AND SWORN TO BEFORE
THIS 18th DAY OF APRIL 2023



Notary Public

