

**VILLAGE OF VERNON HILLS
ORDINANCE 2022-059**

**AN ORDINANCE ADJUSTING THE CURRENT WAGES OF CERTAIN NON-UNION POSITIONS
OF THE VILLAGE OF VERNON HILLS AND AMENDING THE VILLAGE OF VERNON HILLS
SALARY PROGRAM**

WHEREAS, the Village of Vernon Hills Salary Program lists the corresponding wages that are authorized for certain non-union positions and is periodically reviewed to assess the compensation for Village employees; and

WHEREAS, the Village Board now desires to amend the Village of Vernon Hills Salary Program, to include an adjustment equivalent to a 3.0% increase to the wages of certain non-union positions of the Village of Vernon Hills effective May 1, 2022; and

WHEREAS, the Village Board also desires to amend the Village of Vernon Hills Salary Program by adding the new position of Assistant to the Public Works Director; and

WHEREAS, the Village Board has determined that the amended Vernon Hills Salary Program be included within the Village of Vernon Hills Personnel Manual.

**NOW THEREFORE BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS:**

SECTION 1: ASSISTANT TO THE PUBLIC WORKS DIRECTOR: The Village of Vernon Hills Salary Program shall include the position of Assistant to the Public Works Director under the Grade 9 pay grade.

SECTION 2: NON-UNION COMPENSATION: That the wages of the following positions of the Village of Vernon Hills Pay Plan be adjusted by 3.0% effective May 1, 2022:

- Administrative Assistant I
- Administrative Assistant II
- Building Maintenance Technician I
- Public Works Maintenance Worker I
- Administrative Assistant III
- Office Manager
- Executive Secretary
- Human Resources Specialist
- Code Enforcement Officer I
- Building Maintenance Technician II
- Public Works Maintenance Worker II
- Mechanic
- Building Inspector
- Code Enforcement Officer II
- Cable Coordinator
- Assistant to the Public Works Director
- Support Services Manager
- Electrical Inspector
- Plumbing Inspector
- Plan Examiner
- Public Works Crew Leader
- Engineering Technician
- Senior Engineering Technician
- IT Coordinator

Records Clerk
 Records Clerk/Property Custodian
 Community Service Officer
 Assistant Telecommunications Supervisor
 Part-Time Custodian
 Part-Time Records Clerk
 Part-Time Maintenance Worker
 Part-Time Administrative Assistant III
 Part-Time Dispatcher
 Part-Time Crime Prevention Officer
 Part-Time Code Enforcement Officer
 Part-Time Building Inspector

SECTION 3: SEASONAL EMPLOYEE COMPENSATION: The Village of Vernon Hills Salary Program shall include the following ranges for Seasonal Employees:

	MINIMUM	MAXIMUM
SEASONAL LABORER	\$12.24	\$16.31
SEASONAL MAINTENANCE WORKER	\$17.48	\$21.56

SECTION 4: VERNON HILLS SALARY PROGRAM: The Village of Vernon Hills Salary Program, attached to and, by this reference, made a part of this ordinance as Exhibit A, shall be, and is hereby, approved as the Pay Plan for all employees of the Village effective May 1, 2022.

SECTION 5: AUTHORIZATION FOR PAY INCREASES: The Village Manager shall be, and is hereby, authorized to approve salary increases within the budgetary limits for the Village Employees covered by the Pay Plan.

SECTION 6: EFFECTIVE DATE: This Ordinance shall be in full force and effect from its passage and approval.

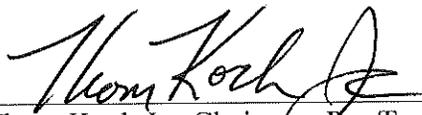
SECTION 7: ORDINANCE NUMBER: This Ordinance shall be known as Ordinance Number 2022-059.

Dated this 19th day of April 2022

AYES: 6 – Takaoka, Schenk, Forster, Oppenheim, Marquardt, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 1 – Byrne


 Thom Koch Jr., Chairman Pro Tem

PASSED: 04/19/2022

APPROVED: 04/19/2022

ATTEST: 04/19/2022

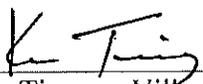

 Kevin Timony, Village Clerk



EXHIBIT A

**VILLAGE OF VERNON HILLS SALARY PROGRAM FY 2022/23
EFFECTIVE MAY 1, 2022**

VILLAGE OF VERNON HILLS SALARY PROGRAM FY 2022/23 EFFECTIVE MAY 1, 2022
 ADMINISTRATION AND PUBLIC WORKS EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
3	\$50,653	\$53,606	\$56,547	\$59,495	\$62,441	\$65,390	\$68,341
4	\$54,878	\$58,089	\$61,309	\$64,521	\$67,743	\$70,958	\$74,168
5	\$59,899	\$63,452	\$67,003	\$70,554	\$74,105	\$77,659	\$81,203
6	\$65,443	\$69,317	\$73,200	\$77,080	\$80,992	\$84,842	\$88,720
7	\$66,736	\$70,625	\$74,505	\$78,394	\$82,278	\$86,169	\$90,049
8	\$72,277	\$76,483	\$80,690	\$84,900	\$89,105	\$93,315	\$97,520
9	\$74,168	\$79,733	\$82,879	\$87,234	\$91,588	\$95,947	\$100,301
10	\$76,310	\$82,055	\$85,271	\$89,751	\$94,233	\$98,714	\$103,195
11	\$78,102	\$82,684	\$87,272	\$91,853	\$96,439	\$101,021	\$105,614
12	\$81,408	\$86,233	\$91,053	\$95,881	\$100,705	\$105,532	\$110,348
13	\$85,448	\$90,509	\$95,575	\$100,637	\$105,765	\$110,766	\$115,829

POSITION	GR 3	GR 4	GR 5	GR 6	GR 7	GR 8	GR 9	GR 10	GR 11	GR 12	GR 13
ADMIN ASSISTANT I	X										
RECORDS CLERK I	X										
ADMIN ASSISTANT II		X									
RECORDS CLERK II		X									
PW MAINTENANCE I		X									
BLDG MAINTENANCE TECH I		X									
ADMIN ASSISTANT III			X								
OFFICE MANAGER			X								
EXECUTIVE SECRETARY			X								
HUMAN RESOURCES SPEC				X							
PW MAINTENANCE II				X							
BLDG MAINTENANCE TECH II				X							
MECHANIC					X						
BUILDING INSPECTOR						X					
CABLE COORDINATOR							X				
ASST TO THE PUBLIC WORKS DIRECTOR								X			
SUPPORT SERVICES MANAGER									X		
ENGINEERING TECH										X	
PW CREW LEADER											X
SR ENGINEERING TECH											X
IT COORDINATOR											X

OTHER NON-UNION POLICE DEPARTMENT EMPLOYEES

POSITION	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
CSO	17	\$58,089	\$61,510	\$64,924	\$68,342	\$71,759	\$75,177	\$78,594
ASST TELECOMMUNICATION SUP	18	\$78,885	\$83,480	\$88,073	\$92,667	\$97,266	\$101,857	\$106,447

PART -TIME EMPLOYEE HOURLY RATES

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
RECORDS CLERK	\$24.35	\$25.77	\$27.19	\$28.60	\$30.02	\$31.44	\$32.86
MAINTENANCE WORKER	\$26.38	\$27.93	\$29.48	\$31.02	\$32.57	\$34.11	\$35.66
DISPATCHER	\$30.27	\$32.05	\$33.83	\$35.61	\$37.39	\$39.17	\$40.95
CRIME PREVENTION OFFICER	\$32.08	\$33.95	\$35.82	\$37.69	\$39.56	\$41.43	\$43.29
CODE ENFORCEMENT OFFICER	\$32.08	\$33.95	\$35.82	\$37.69	\$39.56	\$41.43	\$43.29

SEASONAL EMPLOYEE HOURLY RANGES

POSITION	MINIMUM	MAXIMUM
SEASONAL LABORER	\$12.24	\$16.31
SEASONAL MAINTENANCE WORKER	\$17.48	\$21.36

VILLAGE OF VERNON HILLS

ORDINANCE NO. 2022-059

AN ORDINANCE ADJUSTING THE CURRENT WAGES OF CERTAIN NON-UNION
POSITIONS OF THE VILLAGE OF VERNON HILLS AND AMENDING THE VILLAGE OF
VERNON HILLS SALARY PROGRAM

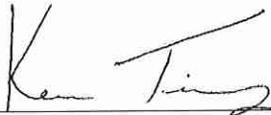
THE 19th DAY OF APRIL 2022

Published in pamphlet form by the Authority of the
President and Board of Trustees of the Village of
Vernon Hills, Lake County, Illinois, this
19th day of April, 2022

AFFIDAVIT OF SERVICE

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

I, KEVIN TIMONY, BEING FIRST DULY APPOINTED, DEPOSES AND SAYS ON OATH THAT AS VILLAGE CLERK OF THE VILLAGE OF VERNON HILLS, HE DID CAUSE THE FOREGOING CERTIFICATE FOR ORDINANCE NO. 2022-059 AN ORDINANCE ADJUSTING THE CURRENT WAGES OF CERTAIN NON-UNION POSITIONS OF THE VILLAGE OF VERNON HILLS AND AMENDING THE VILLAGE OF VERNON HILLS SALARY PROGRAM TO BE POSTED IN THE VILLAGE HALL AS REQUIRED BY LAW FROM APRIL 19, 2022 TO APRIL 29, 2022.



Kevin Timony, Village Clerk

SUBSCRIBED AND SWORN TO BEFORE
THIS 19th DAY OF APRIL 2022



Notary Public

