

**VILLAGE OF VERNON HILLS  
ORDINANCE 2021-138**

**AN ORDINANCE AMENDING THE VILLAGE OF VERNON HILLS SALARY PROGRAM BY  
ADDING THE POSITIONS OF SUPPORT SERVICES MANAGER AND PART-TIME  
MAINTENANCE WORKER**

**WHEREAS**, the Village of Vernon Hills Salary Program lists the corresponding pay grades and wages that are authorized for certain non-union positions; and

**WHEREAS**, the Village Board now desires to amend the Village of Vernon Hills Salary Program by adding the new positions of Support Services Manager and Part-Time Maintenance Worker; and

**WHEREAS**, the Village Board has determined that the amended Vernon Hills Salary Program be included within the Village of Vernon Hills Personnel Manual.

**NOW THEREFORE BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS:**

**SECTION 1: SUPPORT SERVICES MANAGER:** The Village of Vernon Hills Salary Program shall include the position of Support Services Manager under the Grade 10 pay grade.

**SECTION 2: PART-TIME MAINTENANCE WORKER:** The Village of Vernon Hills Salary Program shall include the position of Maintenance Worker under the Part-Time Employee Hourly Rate wage table and include the following Step 1 – Step 7 hourly rates:

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
MAINTENANCE WORKER	\$25.62	\$27.11	\$28.62	\$30.12	\$31.62	\$33.12	\$34.62

**SECTION 3: VERNON HILLS SALARY PROGRAM:** The amended Village of Vernon Hills Salary Program, attached to and, by this reference, made a part of this ordinance as Exhibit A, shall be, and it is hereby, approved as the Pay Plan for all employees of the Village.

**SECTION 4: EFFECTIVE DATE:** This Ordinance shall be in full force and effect from its passage and approval.

**SECTION 5: ORDINANCE NUMBER:** This Ordinance shall be known as Ordinance Number 2021-138.

Dated this 16<sup>th</sup> day of November, 2021

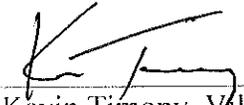
Adopted by roll call votes as follows:

*[SIGNATURES TO FOLLOW]*

AYES: 6 – Schenk, Koch, Oppenheim, Forster, Takaoka, Byrne  
NAYS: 0 – None  
ABSTAIN: 1 - Marquardt  
ABSENT AND NOT VOTING: 0 - None

  
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Roger L. Byrne, Village President

PASSED: 11/16/2021  
APPROVED: 11/16/2021  
ATTEST: 11/16/2021

  
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Kevin Timony, Village Clerk



**ATTACHMENT A**

**VILLAGE OF VERNON HILLS SALARY PROGRAM FY 2021/22  
(REVISED NOVEMBER 16, 2021)**

VILLAGE OF VERNON HILLS SALARY PROGRAM FY 2021/22 (REVISED NOVEMBER 16, 2021)

ADMINISTRATION AND PUBLIC WORKS EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
3	\$49,178	\$52,045	\$54,900	\$57,762	\$60,622	\$63,485	\$66,350
4	\$53,280	\$56,397	\$59,523	\$62,642	\$65,770	\$68,891	\$72,008
5	\$58,154	\$61,604	\$65,051	\$68,499	\$71,947	\$75,397	\$78,838
6	\$63,537	\$67,298	\$71,068	\$74,835	\$78,148	\$82,371	\$86,136
7	\$64,792	\$68,568	\$72,335	\$76,111	\$79,882	\$83,659	\$87,426
8	\$70,172	\$74,255	\$78,340	\$82,427	\$86,510	\$90,597	\$94,680
9	\$72,008	\$77,411	\$80,465	\$84,693	\$88,920	\$93,152	\$97,380
10	\$74,087	\$79,646	\$82,787	\$87,137	\$91,488	\$95,839	\$100,189
11	\$75,827	\$80,276	\$84,730	\$89,178	\$93,630	\$98,079	\$102,538
12	\$79,037	\$83,721	\$88,401	\$93,088	\$97,772	\$102,458	\$107,134
13	\$82,959	\$87,873	\$92,791	\$97,706	\$102,624	\$107,540	\$112,455

	GR 3	GR 4	GR 5	GR 6	GR 7	GR 8	GR 9	GR 10	GR 11	GR 12	GR 13
ADMIN ASSISTANT I	X										
RECORDS CLERK I	X										
ADMIN ASSISTANT II		X									
RECORDS CLERK II		X									
PW MAINTENANCE I		X									
BLDG MAINTENANCE TECH I		X									
ADMIN ASSISTANT III			X								
OFFICE MANAGER				X							
EXECUTIVE SECRETARY				X							
HUMAN RESOURCES SPEC					X						
PW MAINTENANCE II					X						
BLDG MAINTENANCE TECH II					X						
MECHANIC						X					
BUILDING INSPECTOR							X				
CABLE COORDINATOR							X				
SUPPORT SERVICES MANAGER								X			
ENGINEERING TECH									X		
PW CREW LEADER										X	
SR ENGINEERING TECH										X	
IT COORDINATOR											X

OTHER NON-UNION POLICE DEPARTMENT EMPLOYEES

POSITION	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
CSO	17	\$56,397	\$59,718	\$63,033	\$66,351	\$69,669	\$72,987	\$76,305
ASST TELECOMMUNICATION SUP	18	\$76,587	\$81,049	\$85,508	\$89,968	\$94,433	\$98,890	\$103,347

PART-TIME EMPLOYEE HOURLY RATES

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
RECORDS CLERK	\$23.64	\$25.02	\$26.39	\$27.77	\$29.15	\$30.52	\$31.90
MAINTENANCE WORKER	\$25.62	\$27.11	\$28.62	\$30.12	\$31.62	\$33.12	\$34.62
DISPATCHER	\$29.39	\$31.11	\$32.84	\$34.57	\$36.30	\$38.03	\$39.76
CRIME PREVENTION OFFICER	\$31.15	\$32.97	\$34.78	\$36.59	\$38.41	\$40.22	\$42.03
CODE ENFORCEMENT OFFICER	\$31.15	\$32.97	\$34.78	\$36.59	\$38.41	\$40.22	\$42.03

SEASONAL EMPLOYEE HOURLY RANGES

POSITION	MINIMUM	MAXIMUM
SEASONAL LABORER	\$11.88	\$15.84
SEASONAL MAINTENANCE WORKER	\$16.97	\$20.93