

VILLAGE OF VERNON HILLS

ORDINANCE NO. 2021-066

AN ORDINANCE ADJUSTING THE CURRENT WAGES OF CERTAIN NON-UNION  
POSITIONS OF THE VILLAGE OF VERNON HILLS

THE 20<sup>th</sup> DAY OF APRIL 2021

Published in pamphlet form by the Authority of the  
President and Board of Trustees of the Village of  
Vernon Hills, Lake County, Illinois, this  
20<sup>th</sup> Day of April, 2021

**VILLAGE OF VERNON HILLS  
ORDINANCE 2021-066**

**AN ORDINANCE ADJUSTING THE CURRENT WAGES OF CERTAIN NON-UNION  
POSITIONS OF THE VILLAGE OF VERNON HILLS**

**WHEREAS**, the Village of Vernon Hills Salary Program lists the corresponding wages that are authorized for certain non-union positions and is periodically reviewed to assess the compensation for Village employees; and

**WHEREAS**, the Village Board now desires to amend the Village of Vernon Hills Salary Plan, to include an adjustment equivalent to a 2.5% increase to the wages of certain non-union positions of the Village of Vernon Hills effective May 1, 2021; and

**WHEREAS**, the Village Board has determined that the amended Schedule of the Village of Vernon Hills Pay Plan be included within the Village of Vernon Hills Personnel Manual.

**NOW THEREFORE BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD  
OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS:**

**SECTION 1: NON-UNION COMPENSATION:** That the wages of the following positions of the Village of Vernon Hills Pay Plan be adjusted by 2.5% effective May 1, 2021:

Administrative Assistant I  
Administrative Assistant II  
Building Maintenance Technician I  
Public Works Maintenance Worker I  
Administrative Assistant III  
Office Manager  
Executive Secretary  
Human Resources Specialist  
Code Enforcement Officer I  
Building Maintenance Technician II  
Public Works Maintenance Worker II  
Mechanic  
Building Inspector  
Code Enforcement Officer II  
Cable Coordinator  
Electrical Inspector  
Plumbing Inspector  
Plan Examiner  
Public Works Crew Leader  
Engineering Technician  
Senior Engineering Technician  
IT Coordinator  
Records Clerk  
Records Clerk/Property Custodian  
Community Service Officer  
Assistant Telecommunications Supervisor  
Part-Time Custodian  
Part-Time Records Clerk  
Part-Time Administrative Assistant III

Part-Time Dispatcher  
Part-Time Crime Prevention Officer  
Part-Time Code Enforcement Officer  
Part-Time Building Inspector

**SECTION 2: SEASONAL EMPLOYEE COMPENSATION:** The Village of Vernon Hills Salary Program shall include the following ranges for Seasonal Employees:

	MINIMUM	MAXIMUM
SEASONAL LABORER	\$11.8799	\$15.8397
SEASONAL MAINTENANCE WORKER	\$16.9711	\$20.9311

**SECTION 3: VERNON HILLS SALARY PROGRAM:** The Village of Vernon Hills Salary Program, attached to and, by this reference, made a part of this ordinance as Exhibit A, shall be, and it is hereby, approved as the Pay Plan for all employees of the Village effective May 1, 2021.

**SECTION 4: AUTHORIZATION FOR PAY INCREASES:** The Village Manager shall be, and is hereby, authorized to approve salary increases within the budgetary limits for the Village Employees covered by the Pay Plan.

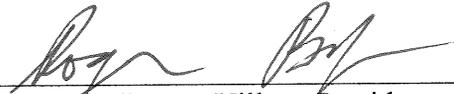
**SECTION 5: EFFECTIVE DATE:** This Ordinance shall be in full force and effect from its passage and approval.

**SECTION 6: ORDINANCE NUMBER:** This Ordinance shall be known as Ordinance Number 2021-066.

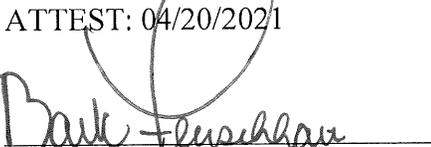
Dated this 20<sup>th</sup> day of April 2021

Adopted by roll call votes as follows:

AYES: 7 – Marquardt, Forster, Oppenheim, Takaoka, Schultz, Koch, Byrne  
NAYS: 0 - None  
ABSENT AND NOT VOTING: 0 - None

  
\_\_\_\_\_  
Roger L. Byrne, Village President

PASSED: 04/20/2021  
APPROVED: 04/20/2021  
ATTEST: 04/20/2021

  
\_\_\_\_\_  
Mark Fleischhauer, Village Clerk

**ATTACHMENT A**

**VILLAGE OF VERNON HILLS SALARY PROGRAM FY 2021/22  
EFFECTIVE MAY 1, 2021**

VILLAGE OF VERNON HILLS SALARY PROGRAM FY 2021/22 EFFECTIVE MAY 1, 2021

ADMINISTRATION AND PUBLIC WORKS EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
3	\$46,178	\$52,045	\$54,800	\$57,762	\$60,622	\$63,485	\$66,350
4	\$53,280	\$58,387	\$59,623	\$62,642	\$65,770	\$68,891	\$72,008
5	\$56,154	\$61,604	\$65,051	\$68,489	\$71,947	\$75,397	\$78,838
6	\$63,537	\$67,298	\$71,088	\$74,833	\$78,148	\$82,371	\$86,136
7	\$64,792	\$68,598	\$72,335	\$76,111	\$79,892	\$83,659	\$87,426
8	\$70,172	\$74,255	\$78,340	\$82,427	\$86,510	\$90,597	\$94,680
9	\$72,068	\$77,411	\$80,465	\$84,693	\$88,920	\$93,152	\$97,380
10	\$74,087	\$79,646	\$82,787	\$87,137	\$91,468	\$95,639	\$100,189
11	\$76,827	\$80,276	\$84,730	\$89,178	\$93,630	\$98,079	\$102,638
12	\$79,037	\$83,721	\$88,401	\$93,088	\$97,772	\$102,458	\$107,134
13	\$82,939	\$87,873	\$92,791	\$97,706	\$102,624	\$107,540	\$112,455

	GR 3	GR 4	GR 5	GR 6	GR 7	GR 8	GR 9	GR 10	GR 11	GR 12	GR 13
ADMIN ASSISTANT I	X										
RECORDS CLERK	X										
ADMIN ASSISTANT II		X									
PW MAINTENANCE I		X									
BLDG MAINTENANCE TECH I		X									
RECORDS CLERK/PROPERTY CUST			X								
ADMIN ASSISTANT III				X							
OFFICE MANAGER				X							
EXECUTIVE SECRETARY					X						
HUMAN RESOURCES SPEC					X						
CODE ENFORCEMENT OFFICER I					X						
PW MAINTENANCE II					X						
BLDG MAINTENANCE TECH II					X						
MECHANIC						X					
BUILDING INSPECTOR							X				
CODE ENFORCEMENT OFFICER II								X			
CABLE COORDINATOR									X		
ELECTRICAL INSPECTOR										X	
PLUMBING INSPECTOR											X
PLAN EXAMINER											X
ENGINEERING TECH											X
PW CREW LEADER											X
SR ENGINEERING TECH											X
IT COORDINATOR											X

OTHER NON-UNION POLICE DEPARTMENT EMPLOYEES

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
CSO	\$55,397	\$59,718	\$63,033	\$66,351	\$69,669	\$72,987	\$76,305
ASST TELECOMMUNICATION SUP	\$76,687	\$81,049	\$85,508	\$89,968	\$94,433	\$98,890	\$103,347

PART - TIME EMPLOYEE HOURLY RATES

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
CUSTODIAN	\$19,2847						
RECORDS CLERK	\$23,6435	\$25,0222	\$26,3942	\$27,7703	\$28,1450	\$30,5216	\$31,8992
ADMINISTRATIVE ASSISTANT III	\$27,9588	\$29,6172	\$31,2744	\$32,9321	\$34,5901	\$36,2488	\$37,9029
DISPATCHER	\$29,3875	\$31,1149	\$32,8447	\$34,5736	\$36,3014	\$38,0303	\$39,7587
CRIME PREVENTION OFFICER	\$31,1502	\$32,9652	\$34,7768	\$36,5921	\$38,4052	\$40,2208	\$42,0320
CODE ENFORCEMENT OFFICER	\$31,1502	\$32,9652	\$34,7768	\$36,5921	\$38,4052	\$40,2208	\$42,0320
BUILDING INSPECTOR	\$34,6195	\$37,2169	\$39,8847	\$40,7179	\$42,7500	\$44,7842	\$46,8173

SEASONAL EMPLOYEE HOURLY RANGES

	MINIMUM	MAXIMUM
SEASONAL LABORER	\$11,8789	\$15,8397
SEASONAL MAINTENANCE WORKER	\$16,9711	\$20,9311



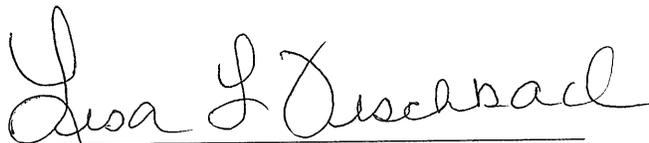
AFFIDAVIT OF SERVICE

STATE OF ILLINOIS     )  
  )  
COUNTY OF LAKE        )

I, MARK FLEISCHHAUER, BEING FIRST DULY APPOINTED, DEPOSES AND SAYS ON OATH THAT AS VILLAGE CLERK OF THE VILLAGE OF VERNON HILLS, HE DID CAUSE THE FOREGOING CERTIFICATE FOR ORDINANCE NO. 2021-066 AN ORDINANCE ADJUSTING THE CURRENT WAGES OF CERTAIN NON-UNION POSITIONS OF THE VILLAGE OF VERNON HILLS TO BE POSTED IN THE VILLAGE HALL AS REQUIRED BY LAW FROM APRIL 20, 2021 TO APRIL 30, 2021.

  
\_\_\_\_\_  
Mark Fleischhauer  
Village Clerk

SUBSCRIBED AND SWORN TO BEFORE  
THIS 20<sup>th</sup> DAY OF APRIL 2021

  
\_\_\_\_\_  
Notary Public

