

BANNERS

1. No banner shall be erected, installed or placed without first obtaining permission through the Building Department.
 2. A \$25 permit fee is required (***cash or check, payable to Village of Vernon Hills***).
 3. Make your request in person at the Village Hall or via mail/drop off. You will be requested to indicate the size, location, wording, and dates the banner will be displayed. Note: Each business is allowed 30 days per calendar year to display a banner.
 4. Any commercial grand opening activity, sale or any other information message, and any other private, nonprofit organization informational message, excluding that of a governmental agency, shall be limited to one 30-day period, per year, per establishment.
 5. Banners shall be limited to 50 square feet in area. Banners shall not obstruct the passage of pedestrians or motor vehicles in any way, at any time, nor shall any part of a banner be placed above any roofline.
 6. Searchlights and portable signs, pennants, balloons and other attraction devices shall not be permitted.
 7. Except for public bodies, banners shall be confined to private property and the premises being advertised.
-

REAL ESTATE SIGNS – GUIDANCE – NO PERMIT

1. Signs advertising a premises for sale, rental or lease shall not exceed six square feet in area per side. Such signs shall not be placed in any public right-of-way, and all such signs shall be removed from the premises within seven days after the sale, rental or lease has been completed. Not more than two such signs shall be allowed on any one premises. Such signs shall only be placed on premises to which they refer.
2. Real estate “open house” signs shall be allowed to be placed on neighbors properties at street intersections only and only with the property owner prior permission. Such signs shall be allowed to be displayed on Wednesdays between the hours of 9:00 a.m. and 2:00 p.m. and on Saturdays and Sundays between the hours of 12:00 noon and 5:00 p.m. The information provided on such signs shall be limited to the company identification, the words “open house” and a directional arrow. Not more than one such sign shall be allowed on any one premises.

FOR PUBLIC HEALTH SAFETY, IT IS ENCOURAGED TO CONSIDER DROP OFF/MAIL IN LIMITED CONTACT OPTIONS

Mailing Address: 290 Evergreen, Vernon Hills 60061

M-F: 830a-430p for permits

1. Mail/Drop in Parcel Basket
2. Front Desk Service – Social distance/mask covering
3. After 5pm or weekends - Outside VVH silver dropbox tower

