

VILLAGE OF VERNON HILLS
ORDINANCE NO. 2018-156

AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES OVER \$25,000 TO IN-TIME SOLUTIONS FOR THE PURCHASE OF EMPLOYEE SCHEDULING AND PAYROLL REPORTING SOFTWARE AND AUTHORIZING PAYMENT FOR SAID SERVICES FOR AN AMOUNT NOT TO EXCEED \$41,484 WITHIN FISCAL YEAR 2019-20

WHEREAS, the Village of Vernon Hills, County of Lake, State of Illinois ("*the Village*") is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code; and

WHEREAS, the Village maintains software for the purposes of tracking employee schedules and reporting payroll; and

WHEREAS, the Village has a vested interest to keep said reporting and tracking software current so as to operate in an effective and efficient manner; and

WHEREAS, the Village is currently entering into a technological phase that necessitates a complete update and full integration of its employee scheduling, tracking, and reporting of payroll from all three Village departments.

WHEREAS, expenditures over \$25,000 require Board of Trustees approval.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: AUTHORIZATION & RELEASE OF PAYMENT: The Finance Director is hereby authorized to make payments to In-Time Solutions in an amount not to exceed \$41,484 within the 2019-20 Fiscal Year for the purchase of employee scheduling and payroll reporting software; and

The Finance Director is authorized to increase the purchase order to In-Time Solutions, as needed, with monies reimbursed by outside users.

SECTION 2: EFFECTIVE DATE: This Ordinance shall be in full force and effect from its passage and approval.

SECTION 3: ORDINANCE NUMBER: This Ordinance shall be known as Ordinance Number 2018-156.

Dated the 11th of December 2018

Adopted by roll call votes as follows:

AYES: 5 – Marquardt, Koch, Oppenheim, Schultz, Takaoka

NAYS: 0 - None

ABSENT AND NOT VOTING: 1 - Brown


Roger L. Byrne, Village President

PASSED: 12/11/2018

APPROVED: 12/11/2018

PUBLISHED IN PAMPHLET FORM: 12/11/2018


Mark Fleischhauer, Village Clerk

