

**VILLAGE OF VERNON HILLS  
RESOLUTION NO. 2018-047**

**A RESOLUTION APPOINTING THE PAYROLL & HUMAN RESOURCES BENEFITS SPECIALIST  
TO SERVE AS THE PLAN ADMINISTRATOR FOR  
THE VILLAGE'S GREAT WEST RETIREMENT SERVICES DEFERRED COMPENSATION PLAN**

**WHEREAS**, the Village of Vernon Hills, County of Lake, State of Illinois (*"the Village"*) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code; and

**WHEREAS**, the Village's Assistant to the Finance Director position was vacated effective July 10, 2018; and

**WHEREAS**, the Village has determined that appointing the Payroll & Human Resources Benefits Specialist to serve as the Deferred Compensation Plan Administrator to avoid any gaps in the Plan Administrator position will serve and be in the best interest of the Village; and

**WHEREAS**, as the Plan Administrator, the Payroll & Human Resources Benefits Specialist shall receive reports, notices, etc. from Great West, shall cast, on behalf of the Village, any required votes, may delegate any administrative duties related to the Plan to appropriate departments and execute all necessary agreements with the Great West incidental to the administration of the plan.

**NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS**, as follows:

**SECTION 1: APPROVAL OF APPOINTMENT.** The appointment of the Payroll & Human Resources Benefits Specialist, Kristen Svendsen, as the Plan Administrator for the Village's Great West Plan shall be, and is hereby approved. The Village Manager shall be, and is hereby authorized and directed to execute and attest, on behalf of the Village, the necessary forms required by Great West to certify the appointment of Kristen Svendsen, Payroll & Human Resources Benefits Specialist as the Plan Administrator.

**SECTION 2: EFFECTIVE DATE.** This Resolution shall be in full force and effective August 14, 2018.

**SECTION 3: RESOLUTION NUMBER:** This Resolution shall be known as Resolution Number 2018-047.

Dated this 14<sup>th</sup> day of August, 2018

Adopted by roll call vote as follows:

AYES: 5 – Schultz, Marquardt, Takaoka, Koch, Oppenheim

NAYS: 0 - None

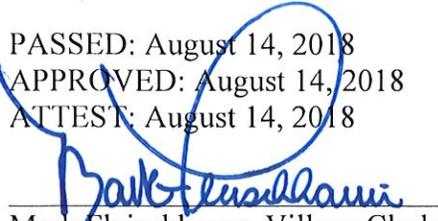
ABSENT AND NOT VOTING: 0 None

  
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Roger L. Byrne, Village President

PASSED: August 14, 2018

APPROVED: August 14, 2018

ATTEST: August 14, 2018

  
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Mark Fleischhauer, Village Clerk