

## Overnight Parking Permit Eligibility – Single Family Neighborhoods

### Eligibility Requirements Include:

- Residents must have exhausted all house hold parking options and exhibit unique circumstances requiring special consideration.
- Residents must currently be utilizing their garages and driveways to full design capacity to park household, non-commercial vehicles. This excludes boats, snowmobiles, motorcycles etc.
- Garage stalls and driveway space **must remain open and available** for parking throughout the duration of the Overnight Parking Permit.
- Applicants must complete a permit application, provide a copy of their Driver's License and pay associated permit fees.

### Permit Rules and Restrictions:

- Permits are available throughout the year. They may be issued consecutively, but shall not exceed 130 days in a row or more than 190 days per year.
- There will be a minimum 30 day waiting period before the issuance of another Permit once the 130 consecutive day threshold has been met.
- All Permit requests are subject to verification by VHPD staff. This process includes an inspection of the applicant's garage and may take up to two weeks.
- No reimbursement will be given for unused portions of Parking Permits
- Maximum 2 permits per household
- Should a resident need to extend a current Permit to a longer duration, only the difference in cost between the two permits shall be paid.

**Example:** A \$50, 30 day permit extended to 60 days will only be subject to an additional \$25 fee.

### Owner Responsibilities:

- Obey all posted signs regulating parking on the street.
- Park on the correct side of the street.
- Maintain vehicle in an operable state at all times.
- Permit Vehicles may not remain parked in the same spot for more than 24 hours
- Display permit on vehicle dash.
- \*Adhere to snowfall parking restrictions

\*Parking Permits are **NOT** valid after a snowfall exceeds 2 inches or more in depth.  
You must find alternate parking or receive a \$25.00 citation.

Permit # \_\_\_\_\_

**VERNON HILLS POLICE DEPARTMENT**  
**OVERNIGHT PARKING PERMIT APPLICATION – SINGLE FAMILY NEIGHBORHOODS**

Circumstance Requiring Permit: \_\_\_\_\_

Requested Start Date of Permit: \_\_\_\_\_

**SECTION 1 - Vehicle Owner Information**

Applicants Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicants Home / Cell Phone Number: (H) \_\_\_\_\_ (C) \_\_\_\_\_

Applicant Email Address: \_\_\_\_\_

**SECTION 2 - Vehicle Information**

Make	Model	Color	Year	License Plate #

**SECTION 3 - Permit Type**

30 days (\$50) \_\_\_\_\_ 60 days (\$75) \_\_\_\_\_ 100 days (\$100) \_\_\_\_\_

Intended Parking Location : \_\_\_\_\_

**SECTION 4 - Acknowledgement**

I VERIFY THAT THE ABOVE INFORMATION IS CORRECT AND THAT ADDITIONAL PARKING SPACE IS NEEDED BY ME TO ADEQUATELY ACCOMMODATE PERSONALLY OWNED VEHICLES. FURTHERMORE, I HAVE READ THE PARKING ELIGIBILITY PAGE PROVIDED TO ME AND AGREE TO COMPLY WITH ELIGIBILITY REQUIREMENTS. I UNDERSTAND FAILURE TO COMPLY COULD RESULT IN THE REVOCATION OF MY PERMIT WITHOUT REFUND.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only:**

Verified by Officer \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Reason Denied \_\_\_\_\_

Total Charge \$ \_\_\_\_\_ Permit Start/End Date: \_\_\_\_\_ to \_\_\_\_\_