

VILLAGE OF VERNON HILLS

ORDINANCE NO. 2012-039

AN ORDINANCE AMENDING THE VILLAGE OF VERNON HILLS, CODE OF
ORDINANCES, CHAPTER 2 - ADMINISTRATION; ARTICLE I – IN GENERAL;
SECTION 2-3 - ACCESS TO RECORDS

THE 19th DAY OF JUNE 2012

Published in pamphlet form by the Authority of the
President and Board of Trustees of the Village of
Vernon Hills, Lake County, Illinois, this 9th Day of
July 2012

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VERNON HILLS, CODE OF ORDINANCES,
CHAPTER 2 - ADMINISTRATION; ARTICLE I –
IN GENERAL; SECTION 2-3 - ACCESS TO
RECORDS**

WHEREAS, the Freedom of Information Act was adopted to ensure open and honest government; and

WHEREAS, per Freedom of Information Act 5 ILCS 140/9, the Board of Trustees desires to amend the Vernon Hills Code of Ordinances.

**BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF
VERNON HILLS, LAKE COUNTY, ILLINOIS, AS FOLLOWS:**

SECTION I. That Chapter 2 – Administration; Article I – In General; Section 2-3 Access to records in the Code of Ordinances of the Village of Vernon Hills is hereby amended to read as follows:

- (a) The village clerk is hereby designated as the person to whom all initial requests for access to the records of the village are to be referred. Such requests are to be made at the offices of the village at 290 Evergreen Drive, Vernon Hills, Illinois, between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday. In the event that the village clerk is not available during the times described above, the deputy village clerk is designated as the person to whom such initial requests are to be made.
- (b) Any records which are the subject of a request under the Freedom of Information Act shall be retrieved from such place as they are stored by the village acting under the direction of the clerk or deputy clerk. In no event shall records be retrieved by the party requesting them or by any person who is not employed by the village.
- (c) If copies of records are requested, the fees for such copies, whether certified or not, shall be as determined according to the Freedom of Information Act.
- (d) When denying a request for public records, the village shall notify the requester in writing of the decision to deny the request, the reasons for the denial, including a detailed factual basis for the application of any exemption claimed, and the names and titles or positions of each person responsible for the denial. Each notice of denial shall also inform such person of the right to review by the Public Access Counselor and provide the address and phone number for the Public Access Counselor. Each notice of denial shall inform such person of his right to judicial review under Section 11 of the Freedom of Information Act.

SECTION II. SEVERABILITY. In the event that any section, clause, provision, or part of this ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect. If any part of this ordinance is found to be invalid in any one or more of its several applications that are severable from the invalid applications shall remain in effect.

SECTION III. REPEAL AND SAVINGS CLAUSE. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions or causes of action which shall have accrued to the Village of Vernon Hills prior to the effective date of this ordinance.

SECTION IV. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

SECTION V. PUBLICATION. This ordinance shall be published in pamphlet form in the manner provided by law.


SECTION VI. ORDINANCE NUMBER. This ordinance shall be known as Ordinance Number 2012-039.

Adopted by roll call vote as follows:

AYES: 5 - Marquardt, Schultz, Hebda, Koch, Schwartz

NAYS: 0 - None

ABSENT AND NOT VOTING: 1 - Williams



Roger K. Byrne
Village President

PASSED: 6/19/2012

APPROVED: 6/19/2012

PUBLISHED IN PAMPHLET FORM: 7/09/2012

ATTEST


Michael S. Allison

Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

CERTIFICATE


I, MICHAEL S. ALLISON, CERTIFY THAT I AM THE DULY APPOINTED VILLAGE CLERK OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS. I FURTHER CERTIFY THAT ON JUNE 19, 2012, THE CORPORATE AUTHORITIES OF SUCH MUNICIPALITY PASSED AND APPROVED ORDINANCE 2012-039, AN ORDINANCE AMENDING THE VILLAGE OF VERNON HILLS, CODE OF ORDINANCES, CHAPTER 2 - ADMINISTRATION; ARTICLE I - IN GENERAL; SECTION 2-3 - ACCESS TO RECORDS

THE PAMPHLET FOR ORDINANCE NO. 2012-039, INCLUDING THE ORDINANCE AND A COVER SHEET THEREOF WAS PREPARED, AND A COPY OF SUCH ORDINANCE WAS POSTED IN THE VILLAGE HALL, COMMENCING JULY 9, 2012 AND CONTINUING FOR AT LEAST TEN DAYS THEREAFTER. COPIES OF SUCH ORDINANCE WERE ALSO AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST IN THE OFFICE OF THE VILLAGE CLERK.

DATED IN VERNON HILLS, ILLINOIS, THIS 9th DAY OF JULY, 2012



SEAL



MICHAEL S. ALLISON, VILLAGE CLERK

AFFIDAVIT OF SERVICE

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

I, MICHAEL S. ALLISON, BEING FIRST DULY APPOINTED, DEPOSES AND SAYS ON OATH THAT AS VILLAGE CLERK OF THE VILLAGE OF VERNON HILLS, HE DID CAUSE THE FOREGOING CERTIFICATE FOR ORDINANCE 2012-039, AN ORDINANCE AMENDING THE VILLAGE OF VERNON HILLS, CODE OF ORDINANCES, CHAPTER 2 - ADMINISTRATION; ARTICLE I - IN GENERAL; SECTION 2-3 - ACCESS TO RECORDS



MICHAEL S. ALLISON, VILLAGE CLERK

SUBSCRIBED AND SWORN TO BEFORE
THIS 9th DAY OF JULY 2012



Notary Public

