

**VILLAGE OF VERNON HILLS
RESOLUTION 2025-008**

**A RESOLUTION APPROVING A REVISED FEE SCHEDULE FOR LEGAL SERVICES
PROVIDED BY KLEIN, THORPE & JENKINS, LTD. AS VILLAGE ATTORNEY**

WHEREAS, the Village of Vernon Hills, Lake County, Illinois is a home rule unit of local government pursuant to Article 7, Section 6 of the Constitution of the State of Illinois; and

WHEREAS, Klein, Thorpe and Jenkins, Ltd. (“KTJ”) has served as the Vernon Hills Village Attorney pursuant to Section 2-136 of the Village of Vernon Hills Code of Ordinances and in accordance with the Illinois Municipal Code since July 2019; and

WHEREAS, a revised fee schedule will be implemented by KTJ effective May 1, 2025 raising the hourly rate for services by \$5 per hour for Legal Services across all categories of service except Retainer Services in accordance with the fee schedule attached hereto as Exhibit “A”.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Vernon Hills, Lake County, Illinois, as follows:

SECTION 1: Incorporation. Each whereas paragraph above is incorporated by reference into this Section and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval. The revised fee schedule attached hereto as **Exhibit A** is hereby approved, and the Village President and Village Clerk, or their designees, are authorized and directed to execute the same.

SECTION 3: Conflicts. All ordinances or resolutions, or parts of ordinances or resolutions, in conflict with the provisions of this Resolution, to the extent of such conflict, are repealed.

SECTION 4: Severability. Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption, approval and publication in the manner required by law.

Dated this 4th Day of March, 2025

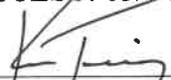
Adopted by roll call vote as follows:

AYES: 6 – Schenk, Takaoka, Marquardt, Oppenheim, Byrne, Koch

NAYS: 0 - None

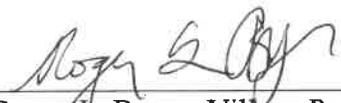
ABSENT AND NOT VOTING: 1 - Forster

PASSED: 03/04/2025
APPROVED: 03/04/2025
ATTEST: 03/04/2025



Kevin Timony, Village Clerk





Roger L. Byrne, Village President

EXHIBIT A

KLEIN, THORPE & JENKINS, LTD. – REVISED FEE SCHEDULE

(attached)

February 18, 2025

VIA EMAIL ktimonv@vhills.org

Village Manager Kevin Timony
Village of Vernon Hills
290 Evergreen Drive
Vernon Hills, IL 60061

RE: Notice of Rate Increase for Fiscal Year 2025-2026

Dear Kevin:

I am writing to inform you of an increase in our firm's billing rates effective for the fiscal year beginning May 1, 2025. We are respectfully requesting a \$5 per hour increase in our legal services rate across all categories of service except our Retainer Services which will remain the same.

(I.) RETAINER SERVICES

We will continue to perform the services listed below based on a retainer of \$ 6,300 per month. There will be no increase in the retainer rate.

Work included in retainer:

1. Attendance at the regular Village Board and Committee of the Whole meetings; and
2. Attendance at office hours at Village Hall once per week for four (4) hours; and
3. Providing general legal advice and communication with Village staff and officials by telephone or email on routine matters that do not require legal research.

(II.) NON-RETAINER SERVICES

All other work will be billed outside of the retainer at the hourly and scheduled rates listed below.

Work not included in retainer:

1. Annexations;

2. Bond Issues;
3. Litigation, as assigned;
4. Research and preparation of legislation, including ordinances and resolutions;
5. Prosecution to the extent such services are requested;
6. Any work reimbursable by a third party;
7. Real estate transactions;
8. Special Service Area and Special Assessment related services;
9. Redevelopment work, including TIF related work;
10. Labor negotiations and employment work;
11. Zoning and land use work;
12. All Commission and Committee work;
13. All telephone calls not covered by the retainer which will be billed at a minimum of .3 hours and .1 hours after;
14. All emails not covered by the retainer;
15. Review and preparation of agreements to which the Village is a party;
16. Out of pocket expenses; and
17. Any work not expressly covered under the retainer.

2025-2026 RATES FOR NON-RETAINER SERVICES

A. GENERAL LEGAL SERVICES:

\$245.00 per hour for partner's time
 \$240.00 per hour for senior associate's time (4 full yrs. in practice)
 \$235.00 per hour for associate's time
 \$200.00 per hour for senior paralegal's time (4 full yrs. in practice)
 \$190.00 per hour for paralegal's time
 \$160.00 per hour for law clerk's time

B. LITIGATION AND APPEALS :

\$260.00 per hour for partner's time
 \$250.00 per hour for senior associate's time
 \$245.00 per hour for associate's time

C. COLLECTIVE BARGAINING SERVICES :

\$275.00 per hour for partner's time
 \$250.00 per hour for senior associate's time
 \$240.00 per hour for associate's time

D. SPECIAL PROJECT WORK-Reimbursable (e.g., work in relation to which the fee is reimbursable to the Village from a third party such as land use or development work):

\$350.00 per hour for partner's time
\$275.00 per hour for senior associate's time
\$265.00 per hour for associate's time

E. DEBT ISSUANCE WORK:

To be negotiated based on the complexity of the financing and whether an opinion is required relative to the debt issuance, but not less than the greater of twenty hundredths of a percent (0.20%) of the amount of the debt issue or \$1,500.00.

F. SPECIAL ASSESSMENTS:

Four percent (4%) of the estimated cost of construction plus property acquisition costs; which is built into the special assessment project costs.

G. SPECIAL SERVICE AREAS:

Two percent (2%) of the estimated cost of construction or the general services hourly rate fee, whichever is greater; which is built into the special service area project costs.

H. PROSECUTION SERVICES (if any):

All prosecution services, to the extent requested, will be billed on an hourly basis in accordance with the Litigation Fee Schedule.

I. MISCELLANEOUS EXPENSES:

Miscellaneous expenses incurred are billed as follows:

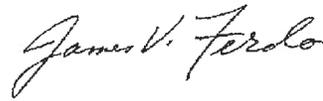
Copying -	\$0.20 per page
Printing -	actual cost
Delivery -	actual cost
Filing fees -	actual cost
Mileage -	not charged
Computer research -	actual cost
Secretarial -	not charged
Facsimile -	not charged

Our billing rates for all clients are evaluated for adjustment by our firm annually. You will be notified of future hourly rate and/or retainer adjustments prior to the fiscal year to which the increase applies.

We sincerely value our relationship with the Village and appreciate the continued opportunity to serve the Village.

Very truly yours,

KLEIN, THORPE & JENKINS

A handwritten signature in cursive script that reads "James V. Ferolo".

James V. Ferolo

cc: Tom Lyons Finance Director (by email)