

VILLAGE OF VERNON HILLS
Lake County, Illinois

Fiscal Year 2025
PROPOSED/DRAFT
ANNUAL BUDGET



VILLAGE OF VERNON HILLS

ELECTED OFFICIALS

ROGER L. BYRNE, PRESIDENT

THOM KOCH, TRUSTEE

MICHAEL MARQUARDT, TRUSTEE

DAVID OPPENHEIM, MD, TRUSTEE

CRAIG TAKAOKA, TRUSTEE

NANCY FORSTER, TRUSTEE

MICHAEL SCHENK, TRUSTEE

DEPARTMENT HEADS

KEVIN TIMONY, VILLAGE MANAGER / VILLAGE CLERK

JON PETRILLO, ASSISTANT VILLAGE MANAGER / DEPUTY VILLAGE CLERK

CHRIS VENATTA, DIRECTOR OF PUBLIC WORKS / VILLAGE ENGINEER

PATRICK L. KREIS, CHIEF OF POLICE

JAMES V. FEROLLO, VILLAGE ATTORNEY

ANDREW JENNINGS, DIRECTOR OF COMMUNITY DEVELOPMENT

THOMAS LYONS, DIRECTOR OF FINANCE / TREASURER



SECTION 2: FINANCIAL SUMMARIES

DRAFT

ANNUAL BUDGET SUMMARY

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE/CASH POSITION

GOVERNMENTAL FUNDS						
FUND	PROJECTED APRIL 30, 2024 FUND BALANCE	REVENUE & OTHER FINANCING SOURCES	EXPENDITURES & OTHER FINANCING USES	SURPLUS (DEFICIT)	PROJECTED APRIL 30, 2025 FUND BALANCE	
General Fund	\$ 48,348,652	\$ 37,523,731	\$ 36,317,185	\$ 1,206,546	\$ 49,555,198	
Capital Funds						
Capital Fund	2,632,400	4,297,764	5,360,500	(1,062,736)	1,569,664	
Vehicle and Equip. Replacement Fund	2,109,837	554,571	1,223,800	(669,229)	1,440,608	
Special Revenue Funds						
Motor Fuel Tax Fund	1,027,314	1,255,661	1,525,000	(269,339)	757,975	
Dispatch Center Fund	117,337	2,356,800	2,457,230	(100,430)	16,907	
VHTC TIF Fund	4,003,932	2,760,740	1,692,654	1,068,086	5,072,018	
Mellody Farm TIF Fund	9,546,693	5,053,601	1,731,558	3,322,043	12,868,736	
Hawthorn Mall TIF Fund	705,289	1,900,522	2,281,859	(381,337)	323,952	
DUI Fund	127,453	10,000	110,000	(100,000)	27,453	
Drug Forfeiture Fund	2,234	1,000	10,000	(9,000)	(6,766)	
State Seizure Fund	6,912	-	10,000	(10,000)	(3,088)	
Total Governmental Funds	\$ 68,628,054	\$ 55,714,390	\$ 52,719,786	\$ 2,994,604	\$ 71,622,658	
ENTERPRISE FUNDS						
FUND	PROJECTED APRIL 30, 2023 CASH BALANCE	CASH INFLOWS	CASH OUTFLOWS	SURPLUS (DEFICIT)	PROJECTED APRIL 30, 2024 CASH BALANCE	
Golf Course Fund	\$ (231,472)	\$ 1,326,135	\$ 1,092,591	\$ 233,544	\$ 2,072	
Metra Parking	(6,208)	108,200	94,321	13,879	7,671	
Total Enterprise Funds	\$ (237,680)	\$ 1,434,335	\$ 1,186,912	\$ 247,423	\$ 9,743	

DEBT SUMMARY

BOND DESCRIPTION	PURPOSE	PRINCIPAL		FY 2025 DEBT SERVICE PAYMENTS			MATURITY DATE
		ORIGINAL ISSUE AMOUNT	OUTSTANDING AS OF MAY 1, 2024	PRINCIPAL	INTEREST	TOTAL	
SELF-SUPPORTING DEBT							
G.O. Bonds, Series 2012A	Town Center TIF	7,850,000	2,900,000	900,000	63,000	963,000	12/30/2026
G.O. Bonds, Series 2014	Town Center TIF	995,000	190,000	190,000	5,541	195,541	3/30/2025
G.O. Refunding Bonds, Series 2015B	Town Center TIF	5,255,000	1,445,000	395,000	34,488	429,488	12/30/2026
G.O. Bonds, Series 2017	Mellody Farm TIF	20,190,000	16,290,000	1,035,000	559,685	1,594,685	3/30/2037
		34,290,000	20,825,000	2,520,000	662,714	3,182,714	
DEBT REQUIRING VILLAGE RESOURCES							
G.O. Refunding Bonds, Series 2012B	Police Station	1,625,000	305,000	150,000	7,320	157,320	3/30/2026
G.O. Bonds, Series 2014	Police Station	3,520,000	2,060,000	180,000	62,542	242,542	3/30/2034
G.O. Bonds, Series 2014	Com. Center	1,115,000	400,000	-	9,200	9,200	3/30/2027
G.O. Bonds, Series 2015A - Capital	Capital Improv.	2,005,000	930,000	80,000	28,425	108,425	3/30/2034
		8,265,000	3,695,000	410,000	107,487	517,487	
TOTAL		\$ 42,555,000	\$ 24,520,000	\$ 2,930,000	\$ 770,201	\$ 3,700,201	

CREDIT RATING

S&P Global Ratings assigned a credit rating of AAA to the Village during its most recent issuance of General Obligation Bonds in 2017. This is the highest rating possible on a 10-level rating scale from D (lowest) to AAA (highest). This rating reflects a strong credit position.



SECTION 3: GENERAL FUND

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FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

GENERAL FUND	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
INTERGOVERNMENTAL	\$ 23,166,212	\$ 29,067,236	\$ 25,591,282	\$ 24,442,539	\$ 24,732,706
LOCAL TAXES	6,959,419	7,587,141	7,494,000	7,326,801	7,422,225
LICENSES, PERMITS, AND FEES	3,199,902	1,460,365	3,362,225	2,504,228	2,803,350
FINES AND FORFEITURES	217,194	237,122	225,100	190,800	192,000
CHARGES FOR SERVICES	400,994	428,979	433,414	438,730	435,950
LEASE AND RENTAL INCOME	253,042	251,927	250,600	304,635	312,200
INVESTMENT INCOME	33,438	1,238,446	1,000,000	2,098,737	1,250,000
OTHER INCOME	435,242	416,371	275,400	422,252	375,300
TOTAL REVENUES	34,665,443	40,687,588	38,632,021	37,728,722	37,523,731
EXPENDITURES					
ADMINISTRATION	2,262,114	2,274,538	2,649,558	2,489,514	1,897,004
PUBLIC WORKS	4,108,327	4,439,056	4,978,688	4,596,156	4,661,253
POLICE	11,366,039	11,511,785	12,157,273	11,932,961	13,230,415
COMMUNITY DEVELOPMENT	979,746	958,563	985,732	967,817	1,025,427
FLEET MAINTENANCE	146,491	174,354	175,211	165,961	655,533
BUILDINGS AND GROUNDS	750,622	867,916	1,163,560	1,062,126	1,747,552
PRESIDENT AND BOARD	102,666	100,723	134,542	111,276	137,812
EVENTS	67,015	324,837	295,760	380,722	433,495
GENERAL PURPOSE					
ECONOMIC INCENTIVES	5,854,344	6,207,956	6,280,000	5,766,769	6,090,000
LIABILITY INSURANCE	825,006	793,795	851,100	970,000	942,614
PAYMENT IN LIEU OF TAXES	574,215	607,833	623,668	705,425	835,443
DEBT SERVICE	590,733	591,733	597,203	597,416	519,487
LEGAL SERVICES	342,213	297,776	435,000	305,000	435,000
PSEBA & OTHER POST EMPLOYMENT BENEFITS	95,428	93,550	95,000	97,165	126,150
CONTINGENCY	-	215	150,000	-	-
TOTAL EXPENDITURES	28,064,958	29,244,632	31,572,295	30,148,309	32,887,185
EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,600,485	11,442,956	7,059,726	7,580,413	4,636,546
OTHER FINANCING SOURCE/(USES)					
TRANSFER TO GOLF FUND	-	-	-	-	(760,000)
TRANSFER TO METRA	-	-	-	-	(70,000)
TRANSFER TO DISPATCH FUND	-	-	(650,000)	(650,000)	(800,000)
TRANSFER TO CAPITAL FUND	(3,485,000)	(2,200,000)	(1,500,000)	(1,500,000)	(1,800,000)
TOTAL OTHER FINANCING SOURCE/(USES)	(3,485,000)	(2,200,000)	(2,150,000)	(2,150,000)	(3,430,000)
NET CHANGE IN FUND BALANCE	3,115,485	9,242,956	4,909,726	5,430,413	1,206,546
FUND BALANCE - BEGINNING	30,559,798	33,675,283	42,918,239	42,918,239	48,348,652
FUND BALANCE - ENDING	\$ 33,675,283	\$ 42,918,239	\$ 47,827,965	\$ 48,348,652	\$ 49,555,198



FY 2025 ANNUAL BUDGET

REVENUES AND OTHER FINANCING SOURCES – ACCOUNT LEVEL

GENERAL FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES						
INTERGOVERNMENTAL						
01-410001-	SALES TAXES	\$ 17,776,659	\$ 19,344,132	\$ 19,750,000	\$ 18,171,000	\$ 18,300,000
01-410003-	USE TAXES	1,014,543	1,109,710	1,078,296	1,078,833	1,132,533
01-410005-	CANNABIS USE TAX	48,242	41,681	45,914	39,738	41,886
01-410010-	INCOME TAX	3,721,465	4,338,379	4,184,573	4,434,546	4,591,350
01-410040-	TELECOMMUNICATIONS SIMPLD TAX	577,639	571,333	523,000	577,815	572,037
01-410080-	REPLACEMENT TAX	9,942	16,528	5,500	7,500	7,500
01-410081-	GAMBLING TAX	-	156	-	-	-
01-420100-	GRANT REVENUE	17,721	3,645,318	4,000	133,107	87,400
TOTAL INTERGOVERNMENTAL		\$ 23,166,212	\$ 29,067,236	\$ 25,591,282	\$ 24,442,539	\$ 24,732,706
LOCAL TAXES						
01-410002-	HOME RULE SALES TAX	\$ 3,909,365	\$ 4,220,471	\$ 4,350,000	\$ 3,935,757	\$ 4,000,000
01-410020-	ELECTRIC UTILITY TAX	1,242,729	1,211,295	1,204,000	1,189,076	1,200,967
01-410060-	AMUSEMENT TAX	137,527	185,421	173,000	209,337	211,430
01-410320-	HOTEL MOTEL TAX	190,558	256,387	267,000	291,828	291,828
01-410350-	FOOD & BEVERAGE TAX	1,479,240	1,713,567	1,500,000	1,700,803	1,718,000
TOTAL LOCAL TAXES		\$ 6,959,419	\$ 7,587,141	\$ 7,494,000	\$ 7,326,801	\$ 7,422,225
LICENSES, PERMITS, AND FEES						
<i>- Franchise Fees -</i>						
01-440550-	CABLE FRANCHISE FEE	331,224	214,830	324,000	299,202	300,000
01-440555-	AT&T VIDEO SERVICE FRANCHISE	67,870	56,294	58,000	51,608	55,000
01-440560-	TELEPHONE FRANCHISE FEE	11,503	10,544	11,500	11,503	11,500
<i>- Community Development -</i>						
01-430130-	BUSINESS LICENSES	\$ 258,285	\$ 131,266	\$ 204,925	\$ 130,000	\$ 130,000
01-430140-	LIQUOR LICENSES	-	96,000	-	95,000	95,000
01-430145-	SOLICITOR LICENSES	3,500	1,200	1,000	1,900	1,000
01-430185-	COMMERCIAL CONSTR - NEW	1,672,857	518,813	1,200,000	242,693	874,000
01-430179-	COMMERCIAL CONSTR - OTHER	-	-	716,000	832,893	572,000
01-430188-	RESIDENTIAL CONSTR - NEW	-	-	25,000	147,743	100,000
01-430189-	RESIDENTIAL CONSTR - OTHER	-	-	204,000	208,896	178,000
01-430170-	PLAN REVIEW FEE	298,714	107,078	270,000	220,000	225,000
01-430172-	ZONING VARIATION FEE	925	1,900	500	6,425	500
01-430174-	SPECIAL USE REQUEST FEE	5,450	8,500	3,000	1,500	750
01-430182-	TEMPORARY OCCUPANCY FEE	4,200	2,750	3,900	1,150	3,000
01-430152-	OUTDOOR SEATING & MERCH DIST	-	-	500	-	500
01-430660-	SUBDIVISION ENG REV/INSP FEE	267,331	221,227	140,000	195,500	190,000
01-430184-	REINSPECTION FEE	250	1,550	500	710	500
01-430192-	SIGN FEE	8,217	8,662	11,700	9,500	10,000
01-430193-	BLDNG SERVICES & ADMN FEE	34,694	19,055	20,000	19,000	20,000
01-430190-	ELEVATOR LICENSE FEES	19,887	11,247	23,000	7,500	10,000
01-430198-	ELEVATOR PERMIT FEES	-	-	4,000	-	2,000
01-430196-	MOWING FEE	2,250	-	-	-	-
01-440250-	PASSPORT FEES	12,496	5,880	-	-	-
01-440220-	CULTURAL/COMMUNITY FEES	178,150	4,000	118,000	1,000	2,000



FY 2025 ANNUAL BUDGET

REVENUES AND OTHER FINANCING SOURCES – ACCOUNT LEVEL

GENERAL FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
- Public Safety -						
01-440610-	PARKING PERMIT FEES	1,730	405	1,500	2,000	1,500
01-440620-	POLICE REPORT FEES	3,432	4,165	4,000	4,165	4,000
01-440625-	SEX OFFENDER REGISTRATION FEE	245	210	500	240	500
01-440626-	FINGER PRINT FEES	150	300	500	300	500
01-440630-	ADMINISTRATIVE HEARING FEE	534	221	500	300	500
01-440670-	TOWING FEES	10,745	9,750	10,000	10,000	10,000
01-440672-	IMPOUNDING FEES	40	185	500	500	500
- Administration -						
01-440950-	NSF ADMN FEES	275	300	200	-	100
01-470900-	MISCELLANEOUS FEES	4,948	24,032	5,000	3,000	5,000
TOTAL LICENSES, PERMITS, AND FEES		\$ 3,199,902	\$ 1,460,365	\$ 3,362,225	\$ 2,504,228	\$ 2,803,350
FINES AND FORFEITURES						
01-430195-	FORFEITED COMPLETION BOND	\$ 65,489	\$ 73,754	\$ 50,000	\$ 50,000	\$ 50,000
01-450610-	TRAFFIC FINES	106,336	129,782	125,000	110,000	110,000
01-450620-	PARKING FINES	28,779	19,641	35,000	24,000	25,000
01-450625-	ADJUDICATION FINES	9,491	7,846	10,000	5,000	5,000
01-450630-	FALSE ALARM FINES	7,100	6,100	5,100	1,800	2,000
TOTAL FINES AND FORFEITURES		\$ 217,194	\$ 237,122	\$ 225,100	\$ 190,800	\$ 192,000
CHARGES FOR SERVICES						
01-440479-	PARK DISTRICT POLICE CONTRIB	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
01-440660-	POLICE SERVICE FEES - SRO	192,758	184,420	190,414	188,000	189,950
01-440699-	POLICE DETAIL REVENUE	168,236	196,723	203,000	200,730	196,000
01-440712-	FLEET PARTS & LABOR	-	7,836	-	10,000	10,000
TOTAL CHARGES FOR SERVICES		\$ 400,994	\$ 428,979	\$ 433,414	\$ 438,730	\$ 435,950
LEASE AND RENTAL INCOME						
01-440580-	CELL TOWER RENTAL FEES	217,036	201,846	202,000	209,317	218,600
01-440825-	VHAC CONCESSION/USE FEES	-	13,763	13,000	56,000	10,000
01-440827-	VHAC LIGHTING FEES	-	-	-	-	45,000
01-440872-	GENEALOGICAL SOCIETY RENT	1,200	1,200	1,200	1,200	1,200
01-440875-	POLICE ANNEX RENT	14,400	14,400	14,400	17,400	17,400
01-470840-	WHITE DEER LEASE	20,406	20,718	20,000	20,718	20,000
TOTAL LEASE AND RENTAL INCOME		\$ 253,042	\$ 251,927	\$ 250,600	\$ 304,635	\$ 312,200
INVESTMENT INCOME						
01-480750-	INTEREST INCOME	\$ 64,328	\$ 1,272,916	\$ 1,000,000	\$ 1,898,512	\$ 1,250,000
01-480757-	GAIN/LOSS ON SALE OF INVESTMT	-	-	-	225	-
01-480758-	CHG IN MARKET VALUE	(30,890)	(34,469)	-	200,000	-
TOTAL INVESTMENT INCOME		\$ 33,438	\$ 1,238,446	\$ 1,000,000	\$ 2,098,737	\$ 1,250,000



FY 2025 ANNUAL BUDGET

REVENUES AND OTHER FINANCING SOURCES – ACCOUNT LEVEL

GENERAL FUND		ACTUAL	ACTUAL	ADOPTED	PROJECTED	DRAFT
		FY 2022	FY 2023	BUDGET	ACTUAL	BUDGET
				FY 2024	FY 2024	FY 2025
OTHER INCOME						
01-440850-	RECYCLING FEES	301	583	400	700	300
01-440822-	FUEL SALES	-	137,023	-	120,322	125,000
01-440860-	SENIOR ART PROGRAM REIM	-	-	10,000	-	10,000
01-460150-	PROPERTY & LIAB INS REIMB	\$ 13,748	\$ 23,532	\$ 10,000	\$ 33,550	\$ -
01-470905-	MISCELLANEOUS REIMBURSABLES	412,363	62,771	150,000	50,000	50,000
01-470800-	SALES OF SURPLUS PROPERTY	9,080	34,753	10,000	36,825	10,000
TOTAL OTHER INCOME		\$ 435,492	\$ 258,662	\$ 180,400	\$ 241,397	\$ 195,300
TOTAL REVENUES (EXCLUDES EVENTS REVENUE)		\$ 34,665,693	\$ 40,529,879	\$ 38,537,021	\$ 37,547,867	\$ 37,343,731

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FUND / DEPT 01 / 01	ADMINISTRATION
Full – Time Staff	6

PURPOSE

The Administration Department accounts for the expenses incurred by the Village Manager, Human Resources, Finance, and the Cable Studio. The Manager’s Office provides organizational leadership; coordinates correspondence with elected officials; addresses policy issues; coordinates legal matters; administers the personnel function; and performs record-keeping for the Village.

The Finance Department provides support services to all Village departments. The primary responsibilities of Finance are preparing budgets; preparing for and managing audits; reporting on the financial activities of the Village; purchasing; paying vendors; administering payroll; and managing cash and investments.

The Cable Studio is responsible for recording Board Meetings, communicating with the Vernon Hills community, and coordinating technology to support the administrative functions.

FINANCIAL SUMMARY

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ 938,062	\$ 914,363	\$ 1,129,238	\$ 1,104,004	\$ 1,153,852	\$ 24,614	2.2%
Contractual Services	1,195,917	1,289,780	1,250,205	1,172,110	693,202	(557,003)	-44.6%
Commodities	128,135	70,395	270,115	213,400	34,950	(235,165)	-87.1%
Capital Contributions	-	-	-	-	15,000	15,000	n/a
Total	\$ 2,262,114	\$ 2,274,538	\$ 2,649,558	\$ 2,489,514	\$ 1,897,004	\$ (752,554)	-28.4%



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(ADMINISTRATION)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENDITURES					
DEPARTMENT: ADMINISTRATION					
PERSONNEL					
0101001-500010- SALARIES - ADMIN FT	\$ 615,129	\$ 663,106	\$ 818,364	\$ 813,853	\$ 842,827
0101001-500020- SALARIES - ADMIN OVERTIME	5,779	6,820	8,700	7,300	8,814
0101001-500030- SALARIES - ADMIN PT/SNL	6,981	2,666	-	2,700	-
0101001-500070- DEFERRED COMP CONTRIB	21,013	15,434	17,500	12,414	10,779
0101001-500100- FITNESS PREMIUM	-	-	2,400	1,200	400
0101001-500110- CAREER DEVELOPMENT PAY	12,368	12,658	6,150	10,121	6,508
0101001-500120- LONGEVITY	1,750	700	1,400	1,400	1,400
0101001-500140- VEHICLE ALLOWANCE	11,933	12,579	11,160	15,720	17,160
0101001-500142- UNIFORM ALLOWANCE	300	300	600	600	600
0101001-500150- SICK LEAVE PAYOUT	3,283	1,819	3,800	2,700	1,874
0101001-500151- VACATION LEAVE PAYOUT	-	-	-	-	2,337
0101001-500152- COMP TIME PAYOUT	-	-	-	-	487
0101001-510050- FICA CONTRIBUTIONS	46,835	48,066	65,298	63,629	64,085
0101001-510060- IMRF CONTRIBUTION	120,007	61,993	70,656	61,244	68,265
0101001-510080- HEALTH INSURANCE	65,255	79,325	97,800	95,200	91,828
0101001-510081- DENTAL INSURANCE	4,489	4,918	6,400	6,088	6,105
0101001-510082- VISION INSURANCE	2,884	2,639	3,600	3,600	809
0101001-510083- LIFE INSURANCE	-	-	-	-	2,632
0101001-510085- EMPLOYEE WELLNESS	17,932	-	2,500	-	2,684
0101001-510115- TUITION REIMBURSEMENT	-	-	-	-	-
0101001-520405- DUES & MEMBERSHIPS	-	-	-	-	5,687
0101001-520420- TRAINING & CONFERENCES	2,125	1,340	12,910	6,235	18,571
TOTAL PERSONNEL	\$ 938,062	\$ 914,363	\$ 1,129,238	\$ 1,104,004	\$ 1,153,852
CONTRACTUAL SERVICES					
0101001-520020- POSTAL CHARGES	\$ 8,905	\$ 8,604	\$ 17,300	\$ 6,675	\$ 9,050
0101001-520100- PHONE/INTERNET/CABLE	81,442	104,000	133,720	133,620	6,105
0101001-520105- MOBILE PHONE SERVICE	-	-	-	-	3,036
0101001-520200- MAINT/LEASE CONTRACT-PHONES	-	-	-	-	519
0101001-520210- MAINT/LEASE CONTRACT-IT EQUIP	-	-	-	-	10,770
0101001-520220- MAINT/LEASE CONTRACT-SOFTWARE	353,763	310,167	444,590	405,000	46,341
0101001-520320- SOFTWARE LICENSE/SUBSCRIPTIONS	-	-	-	-	2,944
0101001-520330- EQUIP REPAIR & MAINT	33,743	63,453	56,275	47,175	5,400
0101001-520400- SUBSCRIPTIONS	53,992	58,476	56,840	58,440	895
0101001-520406- ORGANIZATIONAL MEMBERSHIPS	-	-	-	-	56,250
0101001-520460- TRAVEL - NON TRAINING	-	22	900	900	401
0101001-520500- AUDIT & ACTUARY SERVICES	584,793	654,133	386,150	386,000	44,900
0101001-520511- FINANCIAL SERVICES	-	-	-	-	336,810
0101001-520515- COMMUNICATIONS SERVICES	-	-	-	-	44,000
0101001-520521- IT SERVICES	-	-	-	-	16,121
0101001-520525- SHARED IT SYSTEMS	-	-	-	-	14,785
0101001-520530- MEDICAL SERVICES	5,418	7,040	7,700	8,000	600
0101001-520590- BANKING SERVICE FEES	-	-	-	-	8,700
0101001-520599- OTHER SERVICES	42,883	51,351	100,105	79,900	18,300
0101001-520710- PUBLIC NOTICE & PROMOTIONS	18,417	15,989	24,575	24,750	31,275
0101001-520761- SENIOR CITIZEN TRANSPORTATION	2,249	4,179	5,500	5,100	6,000
0101001-520762- SENIOR CITIZEN PROGRAMING	10,311	12,367	16,550	16,550	30,000
TOTAL CONTRACTUAL SERVICES	\$ 1,195,917	\$ 1,289,780	\$ 1,250,205	\$ 1,172,110	\$ 693,202



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(ADMINISTRATION)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
COMMODITIES					
0101001-530010- OFFICE SUPPLIES & EQUIP	\$ 13,053	\$ 7,307	\$ 15,900	\$ 15,100	\$ 10,450
0101001-530011- FOOD & OTHER SUPPLIES	1,665	2,802	5,800	4,450	5,750
0101001-530012- IT SUPPLIES & EQUIP	105,359	56,340	228,265	179,200	2,500
0101001-530020- PRINTING	1,711	1,631	12,850	6,850	11,500
0101001-530050- OPERATING SUPPLIES & EQUIP	6,347	2,315	7,300	7,800	4,750
TOTAL COMMODITIES	\$ 128,135	\$ 70,395	\$ 270,115	\$ 213,400	\$ 34,950
CAPITAL CONTRIBUTIONS					
0101001-580096- EQUIP REPLACE CONTRIB	\$ -	\$ -	\$ -	\$ -	\$ 15,000
TOTAL CAPITAL CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ -	\$ 15,000
TOTAL DEPARTMENT: ADMINISTRATION	\$ 2,262,114	\$ 2,274,538	\$ 2,649,558	\$ 2,489,514	\$ 1,897,004

DRAFT

**GENERAL FUND
ADMINISTRATION**

ACCOUNT DETAIL

DRAFT



FY 2025 ANNUAL BUDGET

GENERAL FUND - ADMINISTRATION – ACCOUNT DETAIL

GENERAL FUND

(ADMINISTRATION)

DRAFT
BUDGET
FY 2025

EXPENDITURES

DEPARTMENT: ADMINISTRATION

PERSONNEL

0101001-500010-	SALARIES - ADMIN FT 6 FT EMPLOYEES	842,827	\$	842,827
0101001-500020-	SALARIES - ADMIN OVERTIME OVERTIME (123 HOURS @ \$71.66/HR)	8,814	\$	8,814
0101001-500030-	SALARIES - ADMIN PT/SNL NO DETAIL REPORTED		\$	-
0101001-500070-	DEFERRED COMP CONTRIB EMPLOYER SHARE DEFERRED COMPENSATION CONTRIBUTION (1 FT EMPLOYEE)	10,779	\$	10,779
0101001-500100-	FITNESS PREMIUM WELLNESS INCENTIVE	400	\$	400
0101001-500110-	CAREER DEVELOPMENT PAY 2 DEPARTMENT HEADS - 2% OF BASE SALARY	6,508	\$	6,508
0101001-500120-	LONGEVITY 2 EMPLOYEES	1,400	\$	1,400
0101001-500140-	VEHICLE ALLOWANCE VILLAGE MANAGER, ASST VILLAGE MANAGER, FINANCE DIRECTOR	17,160	\$	17,160
0101001-500142-	UNIFORM ALLOWANCE CLOTHING ALLOWANCE	600	\$	600
0101001-500150-	SICK LEAVE PAYOUT 78 HOURS @ \$24.03/HR (50% PAYOUT RATE)	1,874	\$	1,874
0101001-500151-	VACATION LEAVE PAYOUT 48 HOURS @ \$48.69/HR	2,337	\$	2,337
0101001-500152-	COMP TIME PAYOUT 10 HOURS @ \$48.69/HR	487	\$	487
0101001-510050-	FICA CONTRIBUTIONS EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	64,085	\$	64,085
0101001-510060-	IMRF CONTRIBUTION EMPLOYER IMRF CONTRIBUTION	68,265	\$	68,265
0101001-510080-	HEALTH INSURANCE EMPLOYER MEDICAL INSURANCE CONTRIBUTION	91,828	\$	91,828

GENERAL FUND

(ADMINISTRATION)

**DRAFT
 BUDGET
 FY 2025**

0101001-510081-	DENTAL INSURANCE EMPLOYER DENTAL INSURANCE CONTRIBUTION	6,105	\$	6,105
0101001-510082-	VISION INSURANCE EMPLOYER VISION INSURANCE CONTRIBUTION	809	\$	809
0101001-510083-	LIFE INSURANCE EMPLOYER LIFE INSURANCE CONTRIBUTION	2,632	\$	2,632
0101001-510085-	EMPLOYEE WELLNESS EMPLOYEE ASSIST PROGRAM* FLU SHOTS, WELLNESS INITIATIVES	2,500	\$	2,684
0101001-510115-	TUITION REIMBURSEMENT NO DETAIL REPORTED		\$	-
0101001-520405-	DUES & MEMBERSHIPS AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS (AICPA) ICMA MEMBERSHIP IGFOA MEMBERSHIP ILCMA MEMBERSHIP ILLINOIS CPA SOCIETY ILLINOIS NATOA MEMBERSHIP (NATIONAL ASSOCIATION OF TELECOMMUNICATIONS OFFICERS AND ADVISORS) IPELRA/NPELRA ANNUAL MEMBERSHIP MUNICIPAL CLERKS OF LAKE COUNTY NATIONAL PELRA MEMBERSHIP (3 @ \$255) NISHRM SAM'S CLUB MEMBERSHIP SHRM WORKPLACE MENTAL HEALTH ALLY SHRM-CP ANNUAL CERTIFICATION SOCIETY FOR HUMAN RESOURCE MANAGEMENT (SHRM)	264	\$	5,687

GENERAL FUND

(ADMINISTRATION)

**DRAFT
 BUDGET
 FY 2025**

0101001-520420- TRAINING & CONFERENCES	\$	18,571
AIRFARE FOR TRAINING & CONFERENCES	550	
ICMA CONFERENCE	1,500	
ICPA ANNUAL CONFERENCE FEE	425	
IGFOA ANNUAL CONFERENCE	385	
IGFOA CONFERENCE - LODGING	400	
IGFOA CONFERENCE - TRANSPORTATION	250	
ILCMA (SUMMER CONFERENCE) - LODGING	300	
ILCMA (SUMMER CONFERENCE) FEE	250	
ILLINOIS SHRM CONFERENCE	675	
ILLINOIS SHRM CONFERENCE - TRAVEL & LODGING	1,000	
IPELRA CONFERENCE - LODGING	1,750	
IPELRA CONFERENCE - MILEAGE	350	
IPELRA CONFERENCE - PER DIEM/MEALS/MISC	550	
IPELRA CONFERENCE FEE	1,000	
IPELRA QUARTERLY EMPLOYMENT LAW SEMINAR	796	
MEALS FOR SEMINARS	250	
MILEAGE/TRANSPORTATION FOR TRAINING & CONFERENCES	250	
MISCELLANEOUS TRAVEL	100	
NATIONAL SHRM CONFERENCE	2,295	
OTHER TRAINING & CONFERENCES	3,400	
OTHER VIRTUAL TRAINING/WEBCASTS	600	
PER DIEM @ \$65 PER DAY	1,495	
TOTAL PERSONNEL	\$	1,153,852
CONTRACTUAL SERVICES		
0101001-520020- POSTAL CHARGES	\$	9,050
BOARD COMMUNICATIONS	1,000	
FEDEX/COURIER CHARGES	1,000	
GENERAL POSTAGE	6,000	
MISCELLANEOUS SHIPPING CHARGES	250	
POSTAGE MACHINE REFILLS*	800	
0101001-520100- PHONE/INTERNET/CABLE	\$	6,105
CABLE TV SERVICE (COMCAST) - VILLAGE HALL	300	
FIBER RENTAL FEE (BETWEEN BUILDINGS)*	1,334	
ISP SERVICE/INTERNET ACCESS*	2,138	
PHONE SERVICE (PEERLESS) - VILLAGE HALL*	2,333	
0101001-520105- MOBILE PHONE SERVICE	\$	3,036
MOBILE PHONE & DATA SERVICE (VERIZON) - 6 EMP*	3,036	
0101001-520200- MAINT/LEASE CONTRACT-PHONES	\$	519
ANNUAL MITEL PHONE SOFTWARE MAINTENANCE*	205	
ANNUAL PHONE MAINTENANCE AGREEMENT (TIG)*	314	

GENERAL FUND

(ADMINISTRATION)

**DRAFT
 BUDGET
 FY 2025**

0101001-520210-	MAINT/LEASE CONTRACT-IT EQUIP		\$	10,770
	COPIER & PRINTER MAINT AGREEMENT (IMPACT)*	9,070		
	MICROFICHE ANNUAL MAINTENANCE (NAVARIANT)	900		
	POSTAGE MACHINE LEASE (PITNEY BOWES)*	800		
0101001-520220-	MAINT/LEASE CONTRACT-SOFTWARE		\$	46,341
	CUSTOMER MANAGEMENT PROGRAM (MUNISSION)*	246		
	HR APPLICANT TRACKING & PERFORMANCE EVAL SOFTWARE MAINT AGREEMENT	6,500		
	INTIME SOFTWARE MAINTENANCE-SCHEDULINN & TIMECARDS*	885		
	LASERFICHE (TKB ASSOCIATES) MAINTENANCE AGREEMENT*	3,500		
	MUNIS (TYLER) ANNUAL MAINTENANCE AGREEMENT*	35,210		
0101001-520320-	SOFTWARE LICENSE/SUBSCRIPTIONS		\$	2,944
	CANVA	120		
	DIGITAL SIGNAGE SUBSCRIPTION (SKYWALKER HOLDCO)	650		
	MOVAVI EFFECTS 1-YEAR SUBSCRIPTION	130		
	PAPERTURN SOFTWARE	696		
	SCOAIL MEDIA RECORDS RETENTION SOLUTION (ARCHIVESOCIAL)*	196		
	ZOOM MONTHLY SUBSCRIPTION	1,152		
0101001-520330-	EQUIP REPAIR & MAINT		\$	5,400
	BOARD ROOM EQUIPMENT MAINTENANCE	5,000		
	PHONES REPAIR/REPLACEMENT	400		
0101001-520400-	SUBSCRIPTIONS		\$	895
	CHICAGO TRIBUNE	275		
	CRAIN'S			
		200		
	NEWS SUN	120		
	VERNON REVIEW/PADDOCK PUB	300		
0101001-520406-	ORGANIZATIONAL MEMBERSHIPS		\$	56,250
	CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP)	1,250		
	GFOA CERTIFICATE OF EXCELLENCE (COE) ACFR PROGRAM	975		
	GFOA MEMBERSHIP (VILLAGE & 1 INDIVIDUAL)	225		
	GLMV - CHAMBER	2,000		
	ICSC	300		
	ILLINOIS MUNICIPAL LEAGUE	2,000		
	LAKE COUNTY CONVENTION AND VISITORS BUREAU	14,330		
	LAKE COUNTY PARTNERS	5,000		
	LAKE COUNTY TRANSPORTATION ALLIANCE	875		
	METRO MAYORS CAUCUS	1,200		
	NWMC MEMBERSHIP	14,000		
	SWALCO MEMBERSHIP CONTRIBUTION	13,745		
	TRAFFIC MANAGEMENT ASSOCIATION OF LAKE COUNTY	350		
0101001-520460-	TRAVEL - NON TRAINING		\$	401
	300 MILES @ \$0.67/MILE	201		
	MISCELLANEOUS TRAVEL REIMBURSEMENTS	200		

GENERAL FUND

(ADMINISTRATION)

DRAFT
 BUDGET
 FY 2025

0101001-520500-	AUDIT & ACTUARY SERVICES		\$ 44,900
	ACTUARY SERVICES - GASB 75 REPORT - OTHER POST EMPLOYMENT BENEFITS (OPEB)	2,400	
	ANNUAL AUDIT SERVICES (SELDEN FOX)*	42,500	
0101001-520511-	FINANCIAL SERVICES		\$ 336,810
	FINANCIAL SERVICES CONTRACT (L&A)	336,810	
0101001-520515-	COMMUNICATIONS SERVICES		\$ 44,000
	COMMUNICATIONS CONSULTANT (LYNN BRANDL)	40,000	
	PRODUCTION ASSISTANCE	4,000	
0101001-520521-	IT SERVICES		\$ 16,121
	ENGINEER LEVEL IT SUPPORT*	7,033	
	IT SUPPORT (4 HOURS/DAY 5 DAYS/WEEK)*	9,088	
0101001-520525-	SHARED IT SYSTEMS		\$ 14,785
	ACTIVE DIRECTORY LICENSES (CAL)*	743	
	ACTIVE DIRECTORY LICENSES (DC)*	196	
	ADOBE PRO ANNUAL SUBSCRIPTIONS*	583	
	ANNUAL WEBSITE SUPPORT/HOSTING (CIVIC PLUS)*	2,779	
	ANTIVIRUS END-USER*	364	
	ANTIVIRUS SERVERS*	327	
	APC BATTERY BACKUP REPLACEMENTS (15) 3 YEARS*	2,250	
	APC PORTABLE UNITERUPPTED POWER SUPPLY (UPS)*	667	
	AVTECH ROOM ALERT - SERVER ROOM MONITORING	250	
	BARRACUDA EMAIL SPAM FILTER*	208	
	BARRACUDA OFFICE 365 EMAIL FILTER, ARCHIVE AND BACKUP*	923	
	BARRACUDA OFFICE 365 MIGRATION TOOL*	149	
	BOX CLOUD STORAGE SOLUTION*	307	
	DUO MULTI-FACTOR AUTHENTICATION ADVANTAGE*	321	
	GALAXY UPS BATTERY BACKUP SYSTEM MAINTENANCE*	208	
	KNOWBE4 SPAM TRAINING*	226	
	MALWAREBYTES ANTI-MALWARE SOFTWARE*	772	
	MICROSOFT EXCHANGE LICENSES*	1,091	
	MICROSOFT OFFICE 365 - G1 SUBSCRIPTION*	131	
	MICROSOFT OFFICE 365 - G3 SUBSCRIPTIONS*	392	
	MISCELLANEOUS IT INFRASTRUCTURE EQUIPMENT*	297	
	VEEAM BACKUP SUBSCRIPTION*	485	
	VMWARE SUPPORT & LICENSE 5 YR*	891	
	WINDOWS SERVER UPGRADES*	225	
0101001-520530-	MEDICAL SERVICES		\$ 600
	FITNESS ASSESSMENTS	150	
	PRE-EMPLOYMENT DRUG TESTING (NON-SWORN)	150	
	PRE-EMPLOYMENT PHYSICAL (NON-SWORN)	300	

GENERAL FUND

(ADMINISTRATION)

DRAFT
BUDGET
FY 2025

0101001-520590- BANKING SERVICE FEES		\$ 8,700
BANKING FEES (FIRST AMERICAN BANK)	3,300	
CUSTODIAN FEES (US BANK)	3,300	
GLOBAL PAYMENT FEES (CC PROCESSING FEES)	2,100	
0101001-520599- OTHER SERVICES		\$ 18,300
CABLE STUDIO MUSIC LICENSE	500	
DIVERSITY & INCLUSION CONSULTANT	8,000	
DOCUMENT SHREDDING SERVICES	500	
JOB POSTINGS	400	
MUSIC LICENSING FEES	1,200	
SKUNK REMOVAL REIMBURSEMENT PROGRAM	5,000	
THIRD PARTY BACKGROUND CHECK FOR NEW HIRES	2,000	
TREE & MENORAH LIGHTING	700	
0101001-520710- PUBLIC NOTICE & PROMOTIONS		\$ 31,275
DAILY HERALD LAKE COUNTY RESIDENTS GUIDE	1,575	
GLMV CHAMBER DIRECTORY	950	
GLMV COMMUNITY GUIDE	600	
LCICVB KIOSK PROGRAM	900	
LCICVB MAP GUIDE	7,500	
MILITARY BANNER PROGRAM (20 @ \$225)	4,500	
MISCELLANEOUS ADVERTISING (HOLIDAY TOURISM)	4,500	
REQUIRED LEGAL PUBLICATIONS (ANNUAL TREASURER'S REPORT, BUDGET HEARING NOTICE, ETC)	750	
SHOPPING CARD DISTRIBUTION-CTM MEDIA GRP	7,500	
SOCIAL MEDIA PROMOTION	1,000	
VILLAGE PROMOTIONAL ITEMS	1,500	
0101001-520761- SENIOR CITIZEN TRANSPORTATION		\$ 6,000
CABCONNECT/SENIOR TRANSPORTATION	6,000	
0101001-520762- SENIOR CITIZEN PROGRAMING		\$ 30,000
ORD 98-13 CULTURE, PROGRAMS, EVENTS, ENTERTAINMENT (\$2500 PER MONTH)	30,000	
TOTAL CONTRACTUAL SERVICES		\$ 693,202
COMMODITIES		
0101001-530010- OFFICE SUPPLIES & EQUIP		\$ 10,450
BOOKS	250	
OFFICE FURNITURE & EQUIPMENT	1,200	
OFFICE SUPPLIES	8,000	
REPLACEMENT CHAIRS	1,000	
0101001-530011- FOOD & OTHER SUPPLIES		\$ 5,750
COFFEE SUPPLIES, REFRESHMENTS, ETC	3,000	
EMPLOYEE APPRECIATION LUNCH	2,500	
FOOD FOR MEETINGS	250	



FY 2025 ANNUAL BUDGET

GENERAL FUND - ADMINISTRATION – ACCOUNT DETAIL

GENERAL FUND

(ADMINISTRATION)

DRAFT
BUDGET
FY 2025

0101001-530012- IT SUPPLIES & EQUIP	\$ 2,500
UNSCHEDULED COMPUTER REPLACEMENT	1,500
UNSCHEDULED MONITORS AND COMPUTER EQUIPMENT REPLACEMENT	500
UNSCHEDULED PRINTER REPLACEMENT	500
0101001-530020- PRINTING	\$ 11,500
ANNUAL BUDGET BOOK	650
AP & PR CHECK STOCK	1,650
CUSTOMIZED SECURITY ENVELOPES	600
KIOSK SHOPPING CARD	6,000
LETTERHEAD & ENVELOPES	1,000
METRA PASSES	1,200
MISCELLANEOUS	400
0101001-530050- OPERATING SUPPLIES & EQUIP	\$ 4,750
CAMERA/MICROPHONE BATTERIES	800
DVD'S & OTHER STORAGE MEDIA	1,250
MISCELLANEOUS SUPPLIES	1,000
REPLACEMENT MICROPHONES	1,200
VIDEO & AUDIO CABLES	500
TOTAL COMMODITIES	\$ 34,950
CAPITAL CONTRIBUTIONS	
0101001-580096- EQUIP REPLACE CONTRIB	\$ 15,000
NO DETAIL REPORTED	
TOTAL CAPITAL CONTRIBUTIONS	\$ 15,000
TOTAL DEPARTMENT: ADMINISTRATION	\$ 1,897,004

DRAFT

FUND / DEPT 01 / 02	PUBLIC WORKS
Full – Time Staff	21

PURPOSE

The Public Works Department is responsible for engineering, constructing, and maintaining all pavements, sidewalks, and parking lots; maintaining public buildings; administering Village codes that relate to forestry programs, floodplain management, and storm water runoff from building developments.

FINANCIAL SUMMARY

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ 2,845,461	\$ 3,073,669	\$ 3,290,421	\$ 2,962,239	\$ 2,824,831	\$ (465,590)	-14.1%
Contractual Services	489,059	543,333	762,201	715,901	888,391	126,190	16.6%
Commodities	492,098	540,346	644,357	636,307	666,322	21,965	3.4%
Capital Contributions	281,709	281,709	281,709	281,709	281,709	-	0.0%
Total	\$ 4,108,327	\$ 4,439,056	\$ 4,978,688	\$ 4,596,156	\$ 4,661,253	\$ (317,435)	-6.4%



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(PUBLIC WORKS)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENDITURES					
DEPARTMENT: PUBLIC WORKS					
PERSONNEL					
0102040-500010- SALARIES - PW FT	\$ 1,910,916	\$ 2,070,571	\$ 2,106,215	\$ 1,922,890	\$ 1,745,598
0102040-500020- SALARIES - PW OVERTIME	91,129	98,394	124,099	100,912	95,111
0102040-500030- SALARIES - PW PT/SNL	74,490	73,733	180,300	82,046	179,832
0102040-500100- FITNESS PREMIUM	2,000	-	2,800	800	1,200
0102040-500110- CAREER DEVELOPMENT PAY	6,953	5,034	3,600	6,504	4,991
0102040-500120- LONGEVITY	7,250	6,300	6,300	6,300	4,834
0102040-500140- VEHICLE ALLOWANCE	5,776	5,689	5,760	5,760	5,760
0102040-500141- TOOL ALLOWANCE	3,220	3,313	4,000	4,000	1,000
0102040-500142- UNIFORM ALLOWANCE	13,010	14,280	17,970	17,970	8,738
0102040-500150- SICK LEAVE PAYOUT	16,121	14,124	16,000	11,000	13,992
0102040-500151- VACATION LEAVE PAYOUT	-	-	-	-	4,462
0102040-500152- COMP TIME PAYOUT	-	-	-	-	8,134
0102040-510050- FICA CONTRIBUTIONS	153,437	160,511	187,251	159,000	159,466
0102040-510060- IMRF CONTRIBUTION	216,178	220,724	208,596	192,000	162,925
0102040-510080- HEALTH INSURANCE	303,981	356,234	367,000	385,958	371,605
0102040-510081- DENTAL INSURANCE	23,143	24,819	26,000	26,000	25,453
0102040-510082- VISION INSURANCE	11,765	10,705	12,600	12,600	2,816
0102040-510083- LIFE INSURANCE	-	-	-	-	7,785
0102040-510085- EMPLOYEE WELLNESS	-	-	-	-	644
0102040-510115- TUITION REIMBURSEMENT	510	965	5,000	-	3,000
0102040-520405- DUES & MEMBERSHIPS	-	-	-	-	1,610
0102040-520420- TRAINING & CONFERENCES	5,583	8,273	16,930	28,500	15,875
TOTAL PERSONNEL	\$ 2,845,461	\$ 3,073,669	\$ 3,290,421	\$ 2,962,239	\$ 2,824,831
CONTRACTUAL SERVICES					
0102040-520020- POSTAL CHARGES	\$ -	\$ -	\$ -	\$ -	\$ 700
0102040-520050- ELECTRIC POWER-STREET LIGHTING	72,201	44,211	97,400	87,400	74,400
0102040-520090- TRAFFIC SIGNAL MAINT	74,650	104,954	100,000	110,000	114,000
0102040-520100- PHONE/INTERNET/CABLE	14,129	12,073	26,210	26,210	19,442
0102040-520105- MOBILE PHONE SERVICE	-	-	-	-	12,960
0102040-520150- EQUIPMENT RENTAL	6,135	2,810	11,600	11,600	12,000
0102040-520200- MAINT/LEASE CONTRACT-PHONES	-	-	-	-	1,814
0102040-520210- MAINT/LEASE CONTRACT-IT EQUIP	-	-	-	-	7,907
0102040-520220- MAINT/LEASE CONTRACT-SOFTWARE	3,765	5,074	6,400	6,400	7,963
0102040-520320- SOFTWARE LICENSE/SUBSCRIPTIONS	-	-	-	-	686
0102040-520330- EQUIP REPAIR & MAINT	2,793	1,359	2,800	2,800	5,550
0102040-520400- SUBSCRIPTIONS	6,531	10,897	12,350	12,350	-
0102040-520406- ORGANIZATIONAL MEMBERSHIPS	-	-	-	-	14,255
0102040-520460- TRAVEL - NON TRAINING	-	-	-	-	-
0102040-520520- ENGINEERING SERVICES	13,214	1,686	18,500	18,500	18,500
0102040-520521- IT SERVICES	-	-	-	-	56,424
0102040-520522- GIS SERVICES	-	-	-	-	61,000
0102040-520525- SHARED IT SYSTEMS	-	-	-	-	38,879
0102040-520530- MEDICAL SERVICES	-	-	3,000	-	4,100



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(PUBLIC WORKS)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
0102040-520599- OTHER SERVICES	23,814	19,473	24,130	24,130	-
0102040-520610- MOSQUITO ABATEMENT	57,030	58,170	76,300	60,000	61,300
0102040-520620- STREET LIGHTING SERVICES	11,049	30,260	52,000	30,000	50,000
0102040-520630- STREET MAINT SERVICES	203,748	252,365	331,511	326,511	326,511
0102040-520710- PUBLIC NOTICE & PROMOTIONS	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 489,059	\$ 543,333	\$ 762,201	\$ 715,901	\$ 888,391
COMMODITIES					
0102040-530010- OFFICE SUPPLIES & EQUIP	\$ 4,041	\$ 11,904	\$ 12,475	\$ 9,925	\$ 13,900
0102040-530011- FOOD & OTHER SUPPLIES	3,591	6,836	4,850	4,850	7,150
0102040-530012- IT SUPPLIES & EQUIP	-	-	-	-	9,500
0102040-530020- PRINTING	-	-	-	-	-
0102040-530050- OPERATING SUPPLIES & EQUIP	20,108	21,703	27,650	30,150	35,800
0102040-530090- STREET MAINT SUPPLIES	66,358	47,391	73,000	65,000	82,500
0102040-530095- SNOW REMOVAL SUPPLIES	88,471	90,643	151,182	151,182	140,272
0102040-530100- STREET LIGHTING SUPPLIES	50,738	53,179	66,500	66,500	68,500
0102040-530140- FUEL & LUBRICATION	258,791	308,690	308,700	308,700	308,700
TOTAL COMMODITIES	\$ 492,098	\$ 540,346	\$ 644,357	\$ 636,307	\$ 666,322
CAPITAL CONTRIBUTIONS					
0102040-580096- EQUIP REPLACE CONTRIB	\$ 281,709	\$ 281,709	\$ 281,709	\$ 281,709	\$ 281,709
TOTAL CAPITAL CONTRIBUTIONS	\$ 281,709	\$ 281,709	\$ 281,709	\$ 281,709	\$ 281,709
TOTAL DEPARTMENT: PUBLIC WORKS	\$ 4,108,327	\$ 4,439,056	\$ 4,978,688	\$ 4,596,156	\$ 4,661,253

GENERAL FUND
PUBLIC WORKS
ACCOUNT DETAIL

DRAFT

GENERAL FUND

(PUBLIC WORKS)

DRAFT
 BUDGET
 FY 2025

DEPARTMENT: PUBLIC WORKS

PERSONNEL

0102040-500010-	SALARIES - PW FT		\$ 1,745,598
	18 FT EMPLOYEES	1,745,598	
0102040-500020-	SALARIES - PW OVERTIME		\$ 95,111
	ON CALL STIPENDS (\$500 x 14)	7,000	
	OVERTIME (889 HOURS @ \$65.32/HR)	58,064	
	SNOW & ICE CONTROL OPERATIONS (460 HOURS * \$65.32/HR)	30,047	
0102040-500030-	SALARIES - PW PT/SNL		\$ 179,832
	1 PT MAINTENANCE WORKER (1508 HOURS @ \$29.15/HR)	43,964	
	PT SEASONAL LABORER (4480 HOURS @ \$19.18/HR)	85,927	
	PT SEASONAL MAINTENANCE WORKERS (2080 HOURS @ \$24.01/HR)	49,941	
0102040-500100-	FITNESS PREMIUM		\$ 1,200
	WELLNESS INCENTIVE	1,200	
0102040-500110-	CAREER DEVELOPMENT PAY		\$ 4,991
	1 DEPARTMENT HEAD - 2% OF BASE SALARY	3,491	
	CAREER DEVELOPMENT - NON DEPT HEAD	1,500	
0102040-500120-	LONGEVITY		\$ 4,834
	7 EMPLOYEES	4,834	
0102040-500140-	VEHICLE ALLOWANCE		\$ 5,760
	PW DIRECTOR/VILLAGE ENGINEER	5,760	
0102040-500141-	TOOL ALLOWANCE		\$ 1,000
	HVAC TOOL ALLOWANCE TO UPGRADE AND REPLACE BROKEN AND WORN TOOLS	1,000	
0102040-500142-	UNIFORM ALLOWANCE		\$ 8,738
	PURCHASE OF UNIFORM PANTS IN LIEU OF RENTAL	-	
	SEASONAL EMPLOYEE OUTERWEAR: BOOTS, GLOVES, VESTS, SAFETY GLASSES, JACKETS, SWEATSHIRTS	-	
	UNIFORM ALLOWANCE INCLUDING OUTERWEAR*	8,738	
0102040-500150-	SICK LEAVE PAYOUT		\$ 13,992
	530 HOURS @ \$26.40/HR (50% PAYOUT RATE)	13,992	
0102040-500151-	VACATION LEAVE PAYOUT		\$ 4,462
	96 HOURS @ \$46.48/HR	4,462	
0102040-500152-	COMP TIME PAYOUT		\$ 8,134
	175 HOURS @ \$46.48/HR	8,134	

GENERAL FUND

(PUBLIC WORKS)

**DRAFT
 BUDGET
 FY 2025**

0102040-510050-	FICA CONTRIBUTIONS		\$	159,466
	EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	159,466		
0102040-510060-	IMRF CONTRIBUTION		\$	162,925
	EMPLOYER IMRF CONTRIBUTION	162,925		
0102040-510080-	HEALTH INSURANCE		\$	371,605
	EMPLOYER MEDICAL INSURANCE CONTRIBUTION	371,605		
0102040-510081-	DENTAL INSURANCE		\$	25,453
	EMPLOYER DENTAL INSURANCE CONTRIBUTION	25,453		
0102040-510082-	VISION INSURANCE		\$	2,816
	EMPLOYER VISION INSURANCE CONTRIBUTION	2,816		
0102040-510083-	LIFE INSURANCE		\$	7,785
	EMPLOYER LIFE INSURANCE CONTRIBUTION	7,785		
0102040-510085-	EMPLOYEE WELLNESS		\$	644
	EMPLOYEE ASSISTANCE PROGRAM (NWMC)*	644		
0102040-510115-	TUITION REIMBURSEMENT		\$	3,000
	CLASSES FOR MECHANICS	-		
	CLC CLASSES FOR BUILDING MAINTENANCE DIVISION	1,000		
	CLC CLASSES FOR ENGINEERING, STREETS, AND GROUNDS DIVISION	1,000		
	CLC CLASSES FOR FORESTRY	1,000		
0102040-520405-	DUES & MEMBERSHIPS		\$	1,610
	AMERICAN SOCIETY OF CIVIL ENGINEERS-ENGINEERING	280		
	ILL ASS'N OF FLOOD PLAIN MANAGERS-ENGINEERING	180		
	INTERNATIONAL SOCIETY OF ARBORICULTURE (4)	950		
	ISA RECERTIFICATION FEE (KEN 2023/SOTO 2023/JOSH 2025/EDGAR 2023	-		
	PEST CONTROL APPLICATOR LICENSE (10)	200		



FY 2025 ANNUAL BUDGET

GENERAL FUND – PUBLIC WORKS – ACCOUNT DETAIL

GENERAL FUND

(PUBLIC WORKS)

DRAFT
BUDGET
FY 2025

0102040-520420- TRAINING & CONFERENCES		\$ 15,875
ACI/ASCE/APWA/IDOT/WAFSCM/IAEP COURSES - ENGINEERING	500	
BOILER & CONTROLS TRAINING	4,000	
CONTINUED SIGN TRAINING		
IL ASS'N OF FLOOD PLAIN MANAGERS - ENGINEERING	-	
ILLINOIS ARBORIST CONFERENCE (5)	2,100	
LEADERSHIP CLASSES (IPELRA, CAROL KELLER)	2,000	
LODGING-ILLINOIS ARBORIST CONFERENCE (3 ROOMS)	1,000	
MEAL PER DIEM-IDOT/APWA/ASCE/ WAFSCM MEETINGS AND MEALS	200	
MEAL PER DIEM-ILLINOIS ARBORIST CONFERENCE (5)- TWO DAYS @ 45/DAY	650	
MEAL PER DIEM-LOCAL LUNCH MEETINGS AND TRAVEL MEALS	1,000	
MECHANIC ASE TESTING	1,000	
MECHANIC TRAINING AND CLASSES	1,000	
MFMA MANUFACTURER PRESENTATIONS	325	
MUNICIPAL FLEET MANAGERS MEETINGS	250	
NIPSTA TRAINING	1,000	
TOLLS, MILEAGE, AND PARKING FOR DEPARTMENT	700	
UST A/B/C OPERATOR RE-CERTIFICATIONS-RAY 2024, CHRIS 2023, SCOTT 2024 AT \$150	150	
TOTAL PERSONNEL		\$ 2,824,831
CONTRACTUAL SERVICES		
0102040-520020- POSTAL CHARGES		\$ 700
POSTAGE METER POSTAGE	500	
UPS SHIPPING CHARGES	200	
0102040-520050- ELECTRIC POWER-STREET LIGHTING		\$ 74,400
1257 STREAMWOOD	5,150	
ATRIUM DRIVE	200	
BUTTERFIELD STREET LIGHTING MASTER ACCOUNT (56032)	2,000	
BUTTERFIELD/GOLF RD ENTRANCE SIGN	750	
STREET LIGHTING MASTER ACCOUNT (38039)	65,500	
WOODBINE CR STREET LIGHTING AT MILWAUKEE AVE	800	
0102040-520090- TRAFFIC SIGNAL MAINT		\$ 114,000
COUNTY TRAFFIC SIGNAL MAINTENANCE (4) @ \$1,500 PER QTR	6,000	
INCEDENTAL OPTICOM REPAIRS & PURCHASES (EVP)	5,000	
LOCATE OF UNDERGROUND TRAFFIC SIGNAL EQUIPMENT	3,000	
STATE HWY SIGNAL MAINTENANCE @ \$16,500 PER QTR	80,000	
VILLAGE TRAFFIC MAINTENANCE (5) @ \$185.32 PER MONTH PER SIGNAL	15,000	
VILLAGE TRAFFIC SIGNAL REPAIRS	5,000	
0102040-520100- PHONE/INTERNET/CABLE		\$ 19,442
ALARM SERVICE - 7 PHILLIP RD	1,000	
CABLE TV SERVICE (COMCAST) - 1 DEVICE	132	
FIBER RENTAL FEE-BETWEEN BUILDINGS (ABN)*	2,666	
ISP/INTERNET ACCESS (ABG)*	7,484	
PHONE SERVICE (PEERLESS)*	8,160	

GENERAL FUND

(PUBLIC WORKS)

**DRAFT
 BUDGET
 FY 2025**

0102040-520105-	MOBILE PHONE SERVICE		\$	12,960
	MOBILE PHONE & DATA SERVICE (VERIZON) - 25 DEVICES	12,960		
0102040-520150-	EQUIPMENT RENTAL		\$	12,000
	FORESTRY EQUIPMENT RENTALS (FORESTRY CUTTER)	3,000		
	PROPANE OXYGEN AND ACETYLENE CYLINDER ANNUAL LEASE	2,000		
	REFILL GAS CYLINDERS	1,000		
	STREET & GROUND EQUIPMENT ATTACHMENTS	6,000		
0102040-520200-	MAINT/LEASE CONTRACT-PHONES		\$	1,814
	ANNUAL PHONE MAINTENANCE AGREEMENT (TIG)*	1,098		
	PHONE SOFTWARE MAINTENANCE (MITEL)*	716		
0102040-520210-	MAINT/LEASE CONTRACT-IT EQUIP		\$	7,907
	2-WAY RADIO MAINTENANCE	2,500		
	COPIER/PRINTER MAINT AGREEMENT(IMPACT)*	2,307		
	PLOTTER MAINTENANCE AGREEMENT (CANON)*	1,900		
	POSTAGE MACHINE LEASE (PITNEY BOWES)	1,200		
0102040-520220-	MAINT/LEASE CONTRACT-SOFTWARE		\$	7,963
	CUSTOMER MANAGEMENT PROGRAM (MUNISSION)*	860		
	INTIME ANNUAL SOFTWARE MAINT - SCHEDULING & TIMECARDS*	3,098		
	LASERFICHE ANNUAL MAINT/SUPPORT (TKB ASSOCIATES)*	500		
	MUNIS ANNUAL SOFTWARE MAINTENANCE (TYLER TECH)*	3,505		
0102040-520320-	SOFTWARE LICENSE/SUBSCRIPTIONS		\$	686
	SOCIAL MEDIA RECORDS RETENSION SOLUTION (ARCHIVESOCIAL)*	686		
0102040-520330-	EQUIP REPAIR & MAINT		\$	5,550
	HOIST REPAIRS AND MACHINERY REPAIRS	1,500		
	JLG AERIAL WORK PLATFORM ANNUAL INSPECTION	500		
	PHONE MAINT/REPAIR	1,000		
	PLOTTER MAINTENANCE	1,100		
	REPAIR DIVISION TOOLS	1,450		
0102040-520400-	SUBSCRIPTIONS		\$	-
	NO DETAIL REPORTED			
0102040-520406-	ORGANIZATIONAL MEMBERSHIPS		\$	14,255
	AMERICAN PUBLIC WORKS ASSOCIATION	675		
	DES PLAINES RIVER WATERSHED WORKGROUP	5,000		
	IPWMAN	250		
	MUNICIPAL FLEET MANAGERS ASSOCIATION	-		
	NATIONAL ARBOR DAY FOUNDATION	30		
	SATELLITE WEATHER SERVICES-DTN	4,400		
	SHOP KEY PRO (ONLINE SUBSCRIPTION)	2,800		
	SIGN SHOP SOFTWARE SUBSCRIPTION	1,000		
	UDREP	100		

GENERAL FUND

(PUBLIC WORKS)

DRAFT
BUDGET
FY 2025

0102040-520460-	TRAVEL - NON TRAINING		\$	-
	NO DETAIL REPORTED			
0102040-520520-	ENGINEERING SERVICES		\$	18,500
	CONSULTANT NON CIP VILLAGE IMPROVEMENTS - ENGINEERING	10,000		
	NPDES ANNUAL REPORT	8,500		
0102040-520521-	IT SERVICES		\$	56,424
	ENGINEER LEVEL IT SUPPORT (ABN)*	24,615		
	MONTHLY IT SUPPORT (4 HOURS/DAY 5 DAYS/WEEK) (ABN)*	31,809		
0102040-520522-	GIS SERVICES		\$	61,000
	GIS Consultant - Gewalt Hamilton	46,000		
	GIS Consultant - Will Rockwell	15,000		
0102040-520525-	SHARED IT SYSTEMS		\$	38,879
	ACTIVE DIRECTORY LICENSES-CAL (ABN)*	2,601		
	ACTIVE DIRECTORY LICENSES-DC (ABN)*	686		
	ADOBE PRO ANNUAL SUBSCRIPTION*	2,040		
	ANTIVIRUS END-USER LICENSES (ABG)*	1,272		
	ANTIVIRUS SERVER LICENSES (ABG)*	1,145		
	APC BATTERY BACKUP DEVICES (15)	4,500		
	BARRACUDA EMAIL SPAM FILTER*	728		
	BOX CLOUD STORAGE SUBSCRIPTION (BOX)*	1,074		
	DUO MULTI-FACTOR AUTHENTICATION ADVANTAGE LICENSES (ABG)*	1,123		
	GALAXY UPS BATTERY BACK SYSTEM MAINTENANCE (FACILITY IT GROUP)*	728		
	KNOWBE4 SPAM TRAINING - 3YR SUBSCRIPTION*	790		
	MALWAREBYTES ANTI-MALWARE SOFTWARE (ABN)*	2,703		
	MICROSOFT EXCHANGE LICENSES (MICROSOFT)*	3,820		
	MICROSOFT OFFICE 365 - G1 LICENSES (MICROSOFT)*	458		
	MICROSOFT OFFICE 365 - G3 LICENSES (MICROSOFT)*	1,372		
	MISCELLANEOUS IT INFRASTRUCTURE EQUIPMENT*	1,040		
	OFFICE 365 EMAIL FILTER, ARCHIVE, AND BACKUP (BARRACUDA)*	3,231		
	OFFICE 365 MIGRATION TOOL (BARRACUDA)*	520		
	PORTABLE UNINTERUPPTED POWER SUPPLY (UPS)*	667		
	VEEAM BACKUP SUBSCRIPTION (ABG)*	1,696		
	VMWARE SUPPORT & LICENSE -5YR*	3,119		
	WEBSITE SUPPORT/HOSTING (CIVICPLUS)*	2,779		
	WINDOWS SERVER UPGRADES (MICROSOFT)*	787		
0102040-520530-	MEDICAL SERVICES		\$	4,100
	12 RANDOM DRUG TESTS AND 6 SEASONAL/NEW HIRES	2,000		
	FITNESS ASSESSMENTS	150		
	PRE-EMPLOYMENT DRUG TESTING	750		
	PRE-EMPLOYMENT PHYSICAL	1,200		
0102040-520599-	OTHER SERVICES		\$	-
	NO DETAIL REPORTED			

GENERAL FUND

**DRAFT
 BUDGET
 FY 2025**

(PUBLIC WORKS)

0102040-520610-	MOSQUITO ABATEMENT		\$ 61,300
	BASE PROGRAM WITH 4 ULV ADULT SPRAYINGS-CLARKE (INCLUDES ADDITIONAL 5th SPRAY)	58,500	
	SPECIAL EVENT SPRAYS (14)	2,800	
0102040-520620-	STREET LIGHTING SERVICES		\$ 50,000
	CONTROLLER REPAIR/TEMPORARY REPLACEMENT CONTROLLER (2)	6,000	
	DIRECTIONAL BORING	9,000	
	EMERGENCY UTILITY LOCATE CONTRACTOR	7,000	
	JULIE MEMBERSHIP	4,000	
	REPAIRS TO STREET LIGHTS-WIRING AND CONDUIT REPLACEMENT	2,000	
	REPLACE LIGHT POLE BASES	4,000	
	SUPPLEMENTAL LIGHT POLE PAINTING	18,000	
0102040-520630-	STREET MAINT SERVICES		\$ 326,511
	ASSOC. REIMBURSEMENT FOR SNOW REMOVAL OF DEDICATED STREETS	11,511	
	BRIDGE STUDY	6,000	
	CLEAN, TELEWISE AND REPAIR STORM SEWERS AND CATCH BASINS	64,000	
	CONTRACT STREET SWEEPING	66,000	
	CONTRACTUAL SNOW REMOVAL: CUL-DE-SACS (JAMES MARTIN ASSOC)	110,000	
	DAM INSPECTIONS-HAWTHORN/ LAKE CHARLES	5,000	
	HOA CONTRACTORS PLOWING FOR VILLAGE	49,000	
	LAKE CHARLES EMBANKMENT SURVEY	6,000	
	SNOW REMOVAL COMPLETED BY VERNON TOWNSHIP	9,000	
0102040-520710-	PUBLIC NOTICE & PROMOTIONS		\$ -
	NO DETAIL REPORTED		
	TOTAL CONTRACTUAL SERVICES		\$ 888,391
	COMMODITIES		
0102040-530010-	OFFICE SUPPLIES & EQUIP		\$ 13,900
	AED BATTERY REPLACEMENTS	500	
	BATTERIES: AA, AAA, 9 VOLT, C AND D	1,500	
	FIRST AID SUPPLIES	500	
	FLOWERS/PLANTS FOR EMPLOYEES (SURGERY/SYMPATHY)	600	
	GENERAL OFFICE SUPPLIES	3,800	
	OFFICE FURNITURE	2,000	
	OUTSIDE SHREDDING SERVICE	200	
	PLOTTER PAPER AND INK	1,650	
	REPLACEMENT PRINTERS	650	
	SPONSOR-A-FAMILY PROGRAM CONTRIBUTION THRU VERNON TOWNSHIP	500	
	SUPPLIES FOR OPEN HOUSE	2,000	

GENERAL FUND

**DRAFT
 BUDGET
 FY 2025**

(PUBLIC WORKS)

0102040-530011-	FOOD & OTHER SUPPLIES		\$ 7,150
	BREAK ROOM SUPPLIES-FORKS, KNIVES, SPOONS, PLATES	600	
	COFFEE, CREAMER, HOT CHOCOLATE, TEA	1,150	
	DEPARTMENT LUNCHEONS	1,000	
	FOOD FOR OPEN HOUSE	2,000	
	SNOW PLOW MEALS	600	
	VILLAGE-WIDE EMPLOYEE LUNCHEON	1,800	
0102040-530012-	IT SUPPLIES & EQUIP		\$ 9,500
	MOBILE PHONE REPLACEMENTS AND SUPPLIES	500	
	TWO-WAY RADIOS	6,000	
	UNSCHEDULED COMPUTER REPLACEMENT	1,500	
	UNSCHEDULED MONITORS AND COMPUTER EQUIPMENT	750	
	UNSCHEDULED PRINTER REPLACEMENT	750	
0102040-530020-	PRINTING		\$ -
	NO DETAIL REPORTED		
0102040-530050-	OPERATING SUPPLIES & EQUIP		\$ 35,800
	GENERAL PURPOSE TOOLS- ELECTRICAL/BUILDING DIVISION	6,000	
	GENERAL PURPOSE TOOLS-ENGINEERING	1,500	
	GENERAL PURPOSE TOOLS-FORESTRY	3,000	
	GENERAL PURPOSE TOOLS-GROUNDS	3,000	
	GENERAL PURPOSE TOOLS-MECHANICS	2,000	
	GENERAL PURPOSE TOOLS-STREETS	9,000	
	GENERAL PURPOSE TOOLS-TRUCKS	3,000	
	MAINTENANCE/REPAIR MANUALS FOR VEHICLES/EQUIPMENT	1,000	
	PERSONAL PROTECTION EQUIPMENT	2,700	
	TEE SHIRTS AND EMBROIDERY	4,600	
0102040-530090-	STREET MAINT SUPPLIES		\$ 82,500
	AGGREGATES	6,000	
	BARRICADES, CONES AND PADDLES	7,500	
	BITUMINOUS MATERIALS	5,000	
	CONCRETE REPAIR MATERIALS	2,000	
	DUMP FEES FOR ASPHALT	1,200	
	LOCATE SUPPLIES, PAINT AND LOCATE FLAGS	500	
	PROPANE TANK REFILL	800	
	READY MIX CONCRETE	4,000	
	REPLACEMENT FLAGS, BANNERS AND BRACKETS	19,000	
	SECURITY FENCE, POSTS & TIES	500	
	SEWER REPAIR SUPPLIES	10,000	
	SIGN MATERIAL, SHEETING, BLANKS, OTHER MISC. SIGN SUPPLIES	25,000	
	TRASH CANS (12)	1,000	



FY 2025 ANNUAL BUDGET

GENERAL FUND – PUBLIC WORKS – ACCOUNT DETAIL

GENERAL FUND

(PUBLIC WORKS)

DRAFT
BUDGET
FY 2025

0102040-530095- SNOW REMOVAL SUPPLIES		\$ 140,272
BEET JUICE (5000 GALLONS AT \$1.70/GALLON)	9,000	
LIQUID CALCIUM CHLORIDE (9,000 GALLONS AT \$.65/GALLON)	6,750	
MAILBOXES AND POST REPLACEMENT	3,000	
SALT BRINE (10,000 GALLONS)	3,000	
SALT FOR SNOW AND ICE CONTROL (1,400 TONS AT \$83.23/TON)	116,522	
SNOW FENCE AND POSTS	2,000	
0102040-530100- STREET LIGHTING SUPPLIES		\$ 68,500
CONTROLLER PARTS-CONTACTS, RELAYS AND CIRCUIT BREAKERS	4,000	
ELECTRICAL SUPPLIES	11,500	
LIGHT BULBS	22,000	
LIGHT POLE AND BASE REPLACEMENTS	15,000	
LOCATE PAINT AND SUPPLIES	1,000	
POLE PAINTING SUPPLIES	2,000	
STREET LIGHT FIXTURE REPLACEMENTS	13,000	
0102040-530140- FUEL & LUBRICATION		\$ 308,700
20,000 GALLONS DIESEL FUEL @ \$4.50/GAL	90,000	
60,000 GALLONS UNLEADED GASOLINE @ \$3.50/GAL	210,000	
OILS AND GREASE	8,000	
OPIS PRICING FEE	700	
TOTAL COMMODITIES		\$ 666,322
CAPITAL CONTRIBUTIONS		
0102040-580096- EQUIP REPLACE CONTRIB		\$ 281,709
NO DETAIL REPORTED		
TOTAL CAPITAL CONTRIBUTIONS		\$ 281,709
TOTAL DEPARTMENT: PUBLIC WORKS		\$ 4,661,253

FUND / DEPT 01 / 03	POLICE (Excludes Dispatch)
Full – Time Staff	55

MISSION STATEMENT

The mission of the Vernon Hills Police Department is to protect life and property; preserve a peaceful community; prevent, detect, and investigate crimes; justly enforce laws; and protect the rights of all persons.

In support of its mission, the Police Department is committed to:

- Acknowledging its responsibility to the citizens of Vernon Hills, their source of authority,
- Performing its duties within the spirit and the letter of the laws of the State of Illinois; Constitution of the United States; Constitution of the State of Illinois, and ordinances of the Village of Vernon Hills,
- Remaining sensitive to human needs and treating each person with respect, compassion, and dignity,
- Promoting mutual trust between the Department and the citizens and institutions of the Village of Vernon Hills,
- Enhancing safety and a feeling of security for the residents,
- Fostering a quality work environment that encourages open communication and affords trust, respect, and support for each member.

PURPOSE

The Vernon Hills Police Department consists of the following division:

- I. GENERAL
 - Fire & Police Commission
- II. ADMINISTRATIVE & SUPPORT SERVICES
 - Administration
 - Records
 - Support Services
- III. OPERATIONS
 - Patrol
 - Investigations

While each division has its own responsibilities, some duties may require divisions to combine efforts to maximize effectiveness and efficiency.

The Vernon Hills Police Department’s Patrol Division is the largest division of the Police Department. The division currently runs four shifts. The Patrol Division is primarily the first response to emergency and non-emergency incidents. Patrol Officers routinely conduct preliminary crime investigations, enforce traffic laws, and promote safety in Vernon Hills.

The role of the Police Investigations Division is to detect and apprehend offenders who commit crimes in Vernon Hills. The division is led by a Commander and includes eight additional officers who perform follow-up investigations and serve as school resource officers and tactical officers. An administrative assistant helps the division run efficiently. Some of the responsibilities of the Investigations Division include conducting juvenile investigations; investigating major crimes; handling Tactical Unit investigations; obtaining search and arrest warrants and processing crime scenes and collecting evidence.

The Crime Prevention Division is responsible for developing, coordinating, and implementing a variety of crime prevention, safety, and community relations programs for the Police Department.

The Vernon Hills Police Department has 55 full-time and part-time employees, which includes 44 sworn officers.

FINANCIAL SUMMARY

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ 10,812,481	\$ 10,977,093	\$ 11,460,279	\$ 11,211,366	\$ 12,047,579	\$ 587,300	5.1%
Contractual Services	286,347	276,704	358,044	390,195	856,286	498,242	139.2%
Commodities	151,211	141,988	222,950	215,400	210,550	(12,400)	-5.6%
Capital Contributions	116,000	116,000	116,000	116,000	116,000	-	0.0%
Total	\$11,366,039	\$11,511,785	\$12,157,273	\$11,932,961	\$13,230,415	\$ 1,073,142	8.8%



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(POLICE)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENDITURES					
DEPARTMENT: POLICE					
DIVISION: POLICE GENERAL					
PERSONNEL					
0103030-510085- EMPLOYEE WELLNESS	\$ -	\$ -	\$ -	\$ -	\$ 20,688
0103030-510115- TUITION REIMBURSEMENT	10,000	14,233	20,000	15,000	20,000
0103030-510070- POLICE PENSION CONTRIBUTION	3,036,000	2,800,000	2,800,000	2,794,298	2,954,000
0103030-520405- DUES & MEMBERSHIPS	-	-	-	-	-
0103030-520420- TRAINING & CONFERENCES	83,287	77,616	81,285	82,800	92,435
TOTAL PERSONNEL	\$ 3,129,287	\$ 2,891,849	\$ 2,901,285	\$ 2,892,098	\$ 3,087,123
CONTRACTUAL SERVICES					
0103030-520020- POSTAL CHARGES	\$ 4,210	\$ 3,464	\$ 5,000	\$ 4,000	\$ 2,750
0103030-520100- PHONE/INTERNET/CABLE	-	-	-	-	54,504
0103030-520105- MOBILE PHONE SERVICE	-	-	-	-	37,032
0103030-520106- RADIO SERVICE	-	-	-	-	28,000
0103030-520200- MAINT/LEASE CONTRACT-PHONES	-	-	-	-	4,750
0103030-520210- MAINT/LEASE CONTRACT-IT EQUIP	-	-	-	-	18,373
0103030-520220- MAINT/LEASE CONTRACT-SOFTWARE	7,606	7,130	16,600	13,600	117,283
0103030-520320- SOFTWARE LICENSE/SUBSCRIPTIONS	-	-	-	-	83,001
0103030-520330- EQUIP REPAIR & MAINT	47,394	16,794	20,550	20,652	8,700
0103030-520400- SUBSCRIPTIONS	95,572	66,148	67,365	70,000	-
0103030-520406- ORGANIZATIONAL MEMBERSHIPS	3,080	2,290	2,500	2,500	2,500
0103030-520460- TRAVEL - NON TRAINING	313	535	1,000	800	-
0103030-520521- IT SERVICES	-	-	-	-	147,805
0103030-520525- SHARED IT SYSTEMS	-	-	-	-	85,323
0103030-520530- MEDICAL SERVICES	148	257	1,000	1,000	1,650
0103030-520535- SOCIAL SERVICES	-	-	-	-	39,000
0103030-520599- OTHER SERVICES	85,555	155,527	216,139	251,779	21,200
0103030-520850- FIRE & POLICE COMMISSION	35,644	17,484	18,200	16,175	16,675
TOTAL CONTRACTUAL SERVICES	\$ 279,522	\$ 269,629	\$ 348,354	\$ 380,505	\$ 668,546
COMMODITIES					
0103030-530010- OFFICE SUPPLIES & EQUIP	\$ 24,030	\$ 15,996	\$ 28,100	\$ 27,300	\$ 20,000
0103030-530011- FOOD & OTHER SUPPLIES	2,498	2,508	2,500	2,700	8,250
0103030-530012- IT SUPPLIES & EQUIP	32,358	27,350	24,700	18,800	6,000
0103030-530020- PRINTING	6,209	4,562	6,800	6,000	6,800
0103030-530050- OPERATING SUPPLIES & EQUIP	15,654	16,219	16,500	16,500	500
TOTAL COMMODITIES	\$ 80,749	\$ 66,635	\$ 78,600	\$ 71,300	\$ 41,550
CAPITAL CONTRIBUTIONS					
0103030-580096- EQUIP REPLACE CONTRIB	\$ 116,000	\$ 116,000	\$ 116,000	\$ 116,000	\$ 116,000
TOTAL CAPITAL CONTRIBUTIONS	\$ 116,000	\$ 116,000	\$ 116,000	\$ 116,000	\$ 116,000
TOTAL DIVISION: POLICE GENERAL	\$ 3,605,557	\$ 3,344,113	\$ 3,444,239	\$ 3,459,903	\$ 3,913,219



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(POLICE)

ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
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DIVISION: POLICE ADMIN & SUPPORT

PERSONNEL

0103031-500010- SALARIES - PD ADM FT	\$ 681,902	\$ 607,104	\$ 782,929	\$ 751,368	\$ 989,591
0103031-500020- OVERTIME	1,258	3,652	17,000	7,000	6,096
0103031-500030- SALARIES - PD ADM PT/SNL	96,061	55,016	82,800	75,708	142,884
0103031-500100- FITNESS PREMIUM	4,800	-	6,000	5,000	1,200
0103031-500110- CAREER DEVELOPMENT PAY	68,947	54,901	63,636	47,000	13,918
0103031-500120- LONGEVITY	1,550	700	1,500	1,500	2,350
0103031-500142- UNIFORM ALLOWANCE	3,434	3,864	4,450	4,450	5,650
0103031-500150- SICK LEAVE PAYOUT	-	278	10,000	4,361	5,336
0103031-500151- VACATION LEAVE PAYOUT	-	-	-	-	5,779
0103031-500152- COMP TIME PAYOUT	-	-	-	-	762
0103031-510050- FICA CONTRIBUTIONS	34,213	35,622	48,014	41,432	66,847
0103031-510060- IMRF CONTRIBUTION	43,200	42,383	47,400	42,451	68,898
0103031-510080- HEALTH INSURANCE	113,319	120,827	143,000	143,167	216,923
0103031-510081- DENTAL INSURANCE	8,526	8,423	10,200	10,049	15,150
0103031-510082- VISION INSURANCE	3,449	2,978	4,350	4,092	1,679
0103031-510083- LIFE INSURANCE	-	-	-	-	3,948
TOTAL PERSONNEL	\$ 1,060,660	\$ 935,748	\$ 1,221,279	\$ 1,137,579	\$ 1,547,011

COMMODITIES

0103031-530170- CRIME PREVENTION SUPPLIES	\$ 1,149	\$ 699	\$ 1,000	\$ 750	\$ 7,500
0103031-530171- PROP & EVIDENCE SUPPLIES	-	-	-	-	1,000
TOTAL COMMODITIES	\$ 1,149	\$ 699	\$ 1,000	\$ 750	\$ 8,500

TOTAL DIVISION: POLICE ADMIN & SUPPORT

\$ 1,061,809	\$ 936,447	\$ 1,222,279	\$ 1,138,329	\$ 1,555,511
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FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(POLICE)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
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DIVISION: POLICE OPERATIONS

PERSONNEL

0103032-500010-	SALARIES - PD OPS FT	\$ 4,983,918	\$ 5,263,282	\$ 5,426,000	\$ 5,190,192	\$ 5,432,963
0103032-500020-	SALARIES - PD OPS OVERTIME	341,605	534,749	476,000	576,685	535,507
0103032-500080-	SALARIES - PD DETAIL OVERTIME	159,566	163,284	200,000	180,000	187,620
0103032-500085-	SALARIES - PD DETAIL GRANTS	-	-	-	3,000	-
0103032-500100-	FITNESS PREMIUM	1,600	-	-	800	2,400
0103032-500110-	CAREER DEVELOPMENT PAY	-	-	-	-	40,000
0103032-500120-	LONGEVITY	20,375	8,700	12,900	12,900	12,200
0103032-500130-	DETECTIVE/TAC PAY	4,375	5,475	6,475	5,220	5,475
0103032-500135-	DUTY STIPENDS	-	-	-	-	8,200
0103032-500142-	UNIFORM ALLOWANCE	94,837	63,384	71,600	71,600	37,875
0103032-500150-	SICK LEAVE PAYOUT	11,272	13,952	25,390	16,354	8,778
0103032-500151-	VACATION LEAVE PAYOUT	-	-	-	-	7,351
0103032-500152-	COMP TIME PAYOUT	-	-	-	-	44,669
0103032-510050-	FICA CONTRIBUTIONS	104,874	114,771	131,000	118,671	115,140
0103032-510060-	IMRF CONTRIBUTION	49,480	48,986	43,600	48,272	29,136
0103032-510080-	HEALTH INSURANCE	771,238	853,807	860,600	871,676	861,607
0103032-510081-	DENTAL INSURANCE	52,225	55,183	56,000	58,308	57,478
0103032-510082-	VISION INSURANCE	27,169	23,922	28,150	28,010	6,869
0103032-510083-	LIFE INSURANCE	-	-	-	-	20,177
TOTAL PERSONNEL		\$ 6,622,535	\$ 7,149,495	\$ 7,337,715	\$ 7,181,689	\$ 7,413,445

CONTRACTUAL SERVICES

0103032-520216-	MAINT/LEASE CONTRACT-OP EQUIP	\$ -	\$ -	\$ -	\$ -	\$ 119,000
0103032-520330-	EQUIP REPAIR & MAINT	-	-	-	-	7,000
0103032-520531-	LAB SERVICES	-	-	-	-	48,000
0103032-520532-	REGIONAL SUPPORT SERVICES	-	-	-	-	11,040
0103032-520599-	OTHER SERVICES	6,825	7,075	9,690	9,690	2,700
TOTAL CONTRACTUAL SERVICES		\$ 6,825	\$ 7,075	\$ 9,690	\$ 9,690	\$ 187,740

COMMODITIES

0103032-530013-	UNIFORM SUPPLIES & EQUIP	\$ -	\$ -	\$ -	\$ -	\$ 34,550
0103032-530041-	INVESTIGATIVE SUPPLIES & EQUIP	-	-	-	-	5,750
0103032-530050-	OPERATING SUPPLIES & EQUIP	9,513	8,314	15,500	15,500	48,400
0103032-530180-	WEAPONS SUPPLIES	51,085	56,850	74,550	74,550	43,550
0103032-530190-	ANIMAL MATERIALS & SUPPLIES	2,270	3,003	2,500	2,500	7,750
0103032-530210-	MEDICAL, SCIENTIFIC & LAB SUP	6,444	6,488	50,800	50,800	20,500
TOTAL COMMODITIES		\$ 69,313	\$ 74,654	\$ 143,350	\$ 143,350	\$ 160,500

TOTAL DIVISION: POLICE OPERATIONS

	\$ 6,698,672	\$ 7,231,225	\$ 7,490,755	\$ 7,334,729	\$ 7,761,685
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TOTAL DEPARTMENT: POLICE

	\$ 11,366,039	\$ 11,511,785	\$ 12,157,273	\$ 11,932,961	\$ 13,230,415
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GENERAL FUND

POLICE

ACCOUNT DETAIL

DRAFT



FY 2025 ANNUAL BUDGET

GENERAL FUND - POLICE – ACCOUNT DETAIL

GENERAL FUND

(POLICE)

DRAFT
BUDGET
FY 2025

DEPARTMENT: POLICE

DIVISION: POLICE GENERAL

PERSONNEL

0103030-510085- EMPLOYEE WELLNESS		\$ 20,688
NWMC EMPLOYEE ASSISTANCE PROGRAM (EAP)*	1,688	
PEER SUPPORT	500	
THERAPY/WELLNESS K9	5,000	
WELLNESS SUPPORT	13,500	
0103030-510115- TUITION REIMBURSEMENT		\$ 20,000
VILLAGE TUITION REIMBURSEMENT PROGRAM	20,000	
0103030-510070- POLICE PENSION CONTRIBUTION		\$ 2,954,000
ACTUARIAL RECOMMENDED CONTRIBUTION	2,954,000	
0103030-520405- DUES & MEMBERSHIPS		\$ -
NO DETAIL REPORTED		
0103030-520420- TRAINING & CONFERENCES		\$ 92,435
COURTSMART	2,150	
HOTEL & TRAVEL ACCOMODATIONS	7,000	
INCLUDES TRAINING & CONFERENCES FOR ALL DEPT MEMBERS	65,000	
MEALS & PER DIEMS	5,800	
MISC TRAVEL EXPENSES	3,900	
NEMERT MEMBERSHIP	4,500	
POLICE LAW INSTITUTE	4,085	
TOTAL PERSONNEL		\$ 3,087,123
CONTRACTUAL SERVICES		
0103030-520020- POSTAL CHARGES		\$ 2,750
POSTAGE	2,750	
0103030-520100- PHONE/INTERNET/CABLE		\$ 54,504
CABLE TV SERVICE (COMCAST) - PD	1,392	
FIBER RENTAL FEE (CONNECTS BUIILDINGS)*	2,666	
INTERNET SERVICE (COMCAST) - PD	1,440	
INTERNET SERVICE (COMCAST) - PD REMOTE SUPPORT	2,100	
INTERNET SERVICE PROVIDER/INTERNET ACCESS (ABG)*	19,606	
PHONE SERVICE (PEERLESS)*	21,375	
REVOLVING FUND LEADS T1 LINE*	5,925	
0103030-520105- MOBILE PHONE SERVICE		\$ 37,032
MOBILE PHONE & DATA SERVICE - PD SQUADS, 20 DEVICES	8,532	
MOBILE PHONE & DATA SERVICE (VERIZON) - 56 DEVICES	28,500	

GENERAL FUND

(POLICE)

DRAFT
 BUDGET
 FY 2025

0103030-520106-	RADIO SERVICE		\$ 28,000
	STARCOM 21 AIRTIME FEES (MOTOROLA)	28,000	
0103030-520200-	MAINT/LEASE CONTRACT-PHONES		\$ 4,750
	ANNUAL MITEL (PHONE) SOFTWARE MAINTENANCE*	1,875	
	ANNUAL PHONE MAINTENANCE (TIG)*	2,875	
0103030-520210-	MAINT/LEASE CONTRACT-IT EQUIP		\$ 18,373
	COPIER/PRINTER MAINTENANCE AGREEMENT*	16,123	
	POSTAGE MACHINE LEASE	2,250	
0103030-520220-	MAINT/LEASE CONTRACT-SOFTWARE		\$ 117,283
	BDA MAINT (CHI-COMM)	660	
	BEAST (PORTER LEE) MAINT AGREEMENT	1,600	
	CUSTOMER MANAGEMENT PROGRAM (MUNISSION)*	2,253	
	DETENTION SYSTEM ANNUAL MAINTENANCE (COM-TEC)	4,950	
	IDEMIA (AFIS) LIVESCAN MAINT AGREEMENT	5,500	
	INTIME ANNUAL SOFTWARE MAINTENANCE - SCHEDULING & TIMECARDS*	8,115	
	INTIME COURT TRACKING SOFTWARE MAINT AGREEMENT	2,500	
	LASERFICHE ANNUAL MAINTENANCE (DIGITAL DOCUMENT STORAGE)*	500	
	MUNIS ANNUAL SOFTWARE MAINTENANCE (TYLER)*	3,505	
	PUBLIC SAFETY SYSTEMS LAKE COUNTY - BRAZOS	3,400	
	PUBLIC SAFETY SYSTEMS LAKE COUNTY - CAD/MOBILE/RMS	80,000	
	TYLER - INCODE SSMA	4,300	
0103030-520320-	SOFTWARE LICENSE/SUBSCRIPTIONS		\$ 83,001
	CELLHAWK	3,000	
	CRITICAL REACH SUPPORT	625	
	E-LINE-UP	600	
	FRONTLINE PARKING/HOUSEWATCH PROGRAM	1,268	
	FRONTLINE TRAINING TRACKER	2,500	
	GRAYSHIFT	12,000	
	I-CLEAR	2,800	
	LEADS ONLINE	3,389	
	LEXIPOL	18,800	
	LIVEVIEWGPS ANNUAL SOFTWARE SUBSCRIPTION	360	
	MAGENT FORENSICS	6,300	
	SOCIAL MEDIA RECORDS RETENSION SOLUTION (ARCHIVESOCIAL)*	1,797	
	VIDEO/DIGITAL STORAGE & ACCESS MVRS, BWC (AXON) EVIDENCE.COM	29,562	
0103030-520330-	EQUIP REPAIR & MAINT		\$ 8,700
	IN CAR MOBILE LAPTOP REPAIR	4,500	
	PHONE MAINTENANCE/REPAIR	3,200	
	WARNING SIREN MAINT	1,000	
0103030-520400-	SUBSCRIPTIONS		\$ -
	NO DETAIL REPORTED		

GENERAL FUND

(POLICE)

DRAFT
 BUDGET
 FY 2025

0103030-520406-	ORGANIZATIONAL MEMBERSHIPS		\$	2,500
	DEPT MEMBERSHIPS (ILCPA, LCCPA, ILJOA, IL CRIME PREVENTION ASSOC ETC)	2,500		
0103030-520460-	TRAVEL - NON TRAINING		\$	-
	NO DETAIL REPORTED			
0103030-520521-	IT SERVICES		\$	147,805
	ENGINEER LEVEL IT SUPPORT (ABN)*	64,481		
	MONTHLY IT SUPPORT (ABN) (4 HOURS/DAY 5 DAYS/WEEK)*	83,324		
0103030-520525-	SHARED IT SYSTEMS		\$	85,323
	ACTIVE DIRECTORY LICENSES (CAL)*	6,814		
	ACTIVE DIRECTORY LICENSES (DC)*	1,797		
	ADOBE PRO ANNUAL SUBSCRIPTION*	5,344		
	ANNUAL BARRACUDA EMAIL SPAM FILTER*	1,906		
	ANNUAL WEBSITE SUPPORT/HOSTING (CIVICPLUS)*	2,779		
	ANTIVIRUS END-USER LICENSES*	3,333		
	ANTIVIRUS SERVER LICENSES*	3,000		
	BOX CLOUD STORAGE SUBSCRIPTION*	2,813		
	DUO MULTI-FACTOR AUTHENTICATION ADVANTAGE*	2,941		
	EMNET*	848		
	GALAXY UPS BATTERY BACKUP SYSTEM MAINTENANCE*	1,906		
	KNOWBE4 SPAM TRAINING 3YR SUBSCRIPTION*	2,069		
	MALWAREBYTES ANTI-MALWARE SOFTWARE SUBSCRIPTION*	7,080		
	MICROSOFT EXCHANGE LICENSES*	10,007		
	MICROSOFT OFFICE 365 - G1 SUBSCRIPTIONS*	1,201		
	MICROSOFT OFFICE 365 - G3 SUBSCRIPTIONS*	3,594		
	MISCELLANEOUS IT INFRASTRUCTURE EQUIPMENT*	2,723		
	OFFICE 365 EMAIL FILTER, ARCHIVE AND BACKUP (BARACUDA)*	8,463		
	OFFICE 365 MIGRATION TOOL(BARRACUDA)*	1,362		
	PORTABLE UNINTERUPPTED POWER SUPPLY*	667		
	VEEAM BACKUP SUBSCRIPTION*	4,444		
	VMWARE SUPPORT & LICENSES 5 YR*	8,169		
	WINDOWS SERVER UPGRADES*	2,063		
0103030-520530-	MEDICAL SERVICES		\$	1,650
	FITNESS ASSESSMENTS	600		
	PRE-EMPLOYMENT DRUG TESTING (NON-SWORN)	450		
	PRE-EMPLOYMENT PHYSICAL (NON-SWORN)	600		
0103030-520535-	SOCIAL SERVICES		\$	39,000
	SOCIAL SERVICES CONTRACT - OMNI	39,000		



FY 2025 ANNUAL BUDGET

GENERAL FUND - POLICE – ACCOUNT DETAIL

GENERAL FUND

(POLICE)

DRAFT
BUDGET
FY 2025

0103030-520599- OTHER SERVICES	\$ 21,200
CIVILIAN RECRUITMENT	500
NIPAS LANGUAGE LINE	1,000
PD OREINTATION VIDEO / PHOTO UPDATES	5,000
POLICE WEBSITE PROJECT - ONE-TIME(CIVICPLUS)	5,300
SHREDDING	1,400
TOWS FOR INVESTIGATIVE CASES	1,500
UNIFORM CLEANING	6,500
0103030-520850- FIRE & POLICE COMMISSION	\$ 16,675
ADMINISTRATION OF POLICE OFFICER RECRUIT TEST	3,000
ADVERTISING	3,000
BACKGROUNDS (6 @ 800)	4,800
MEAL EXPENSES FOR MEETINGS & INTERVIEWS	500
PRE-EMPLOYMENT PHYSICAL, PSYCHOLOGICAL & POLYGRAPH EXAMS	5,000
SUBSCRIPTION TO IL FIRE & POLICE COMMISSION	375
TOTAL CONTRACTUAL SERVICES	\$ 668,546
COMMODITIES	
0103030-530010- OFFICE SUPPLIES & EQUIP	\$ 20,000
FURNISHING & CHAIR REPLACEMENTS	10,000
OFFICE SUPPLIES	10,000
0103030-530011- FOOD & OTHER SUPPLIES	\$ 8,250
COFFEE & SUPPLIES	4,500
MISC OPERATING FUNDS FOR DEPT FLOWERS, CARDS, RETIREMENTS, ETC.	2,750
VICTIM/WITNESS/COMMUNITY SERVICE FUND	1,000
0103030-530012- IT SUPPLIES & EQUIP	\$ 6,000
UNSCHEDULED COMPUTER REPLACEMENT	3,000
UNSCHEDULED MONITORS AND COMPUTER EQUIPMENT REPLACEMENT	1,500
UNSCHEDULED PRINTER REPLACEMENT	1,500
0103030-530020- PRINTING	\$ 6,800
MISC BROCHURES, PAMPHLETS, ETC.	6,800
0103030-530050- OPERATING SUPPLIES & EQUIP	\$ 500
LEGAL UPDATES & REFERENCE MANUALS, PERIODICALS, PHYSICIAN DESK MANUALS, IL VEHICLE CODES, CRIMINAL LAW AND PROCEDURE MANUALS, ETC.	500
TOTAL COMMODITIES	\$ 41,550
EQUIPMENT	
0103030-580096- EQUIP REPLACE CONTRIB	\$ 116,000
NO DETAIL REPORTED	
TOTAL EQUIPMENT	\$ 116,000
TOTAL DIVISION: POLICE GENERAL	\$ 3,913,219



FY 2025 ANNUAL BUDGET

GENERAL FUND - POLICE – ACCOUNT DETAIL

GENERAL FUND

(POLICE)

DRAFT
BUDGET
FY 2025

DIVISION: POLICE ADMIN & SUPPORT

PERSONNEL

0103031-500010-	SALARIES - PD ADM FT		\$	989,591
	9 FT EMPLOYEES (2 SWORN)	989,591		
0103031-500020-	OVERTIME		\$	6,096
	OT FOR RECORDS & SUPPORT PERSONNEL	6,096		
0103031-500030-	SALARIES - PD ADM PT/SNL		\$	142,884
	1 PT CRIME PREVENTION OFFICER (1300 HOURS @ 43.45)	56,482		
	1 PT INVESTIGATIVE AIDE (1500 HOURS @ 34.03)	51,040		
	1 PT RECORDS CLERK (1300 HOURS @ 27.20)	35,362		
0103031-500100-	FITNESS PREMIUM		\$	1,200
	PHYSICAL FITNESS (WELLNESS) INCENTIVE	1,200		
0103031-500110-	CAREER DEVELOPMENT PAY		\$	13,918
	1 DEPARTMENT HEAD - 2% OF BASE SALARY	3,918		
	SWORN & CIVILIAN CAREER DEVELOPMENT PROGRAM - NON DEPT HEAD	10,000		
0103031-500120-	LONGEVITY		\$	2,350
	3 EMPLOYEES	2,350		
0103031-500142-	UNIFORM ALLOWANCE		\$	5,650
	2 OFFICERS @ 825	1,650		
	7 FT & 3 PT CIVILIAN @ 400	4,000		
0103031-500150-	SICK LEAVE PAYOUT		\$	5,336
	175 HOURS @ \$30.49/HR (50% PAYOUT RATE)	5,336		
0103031-500151-	VACATION LEAVE PAYOUT		\$	5,779
	144 HOURS @ \$40.13/HR	5,779		
0103031-500152-	COMP TIME PAYOUT		\$	762
	25 HOURS @ \$30.49/HR	762		
0103031-510050-	FICA CONTRIBUTIONS		\$	66,847
	EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	66,847		
0103031-510060-	IMRF CONTRIBUTION		\$	68,898
	EMPLOYER IMRF CONTRIBUTION	68,898		
0103031-510080-	HEALTH INSURANCE		\$	216,923
	EMPLOYER MEDICAL INSURANCE CONTRIBUTION	216,923		
0103031-510081-	DENTAL INSURANCE		\$	15,150
	EMPLOYER DENTAL INSURANCE CONTRIBUTION	15,150		

GENERAL FUND

(POLICE)

DRAFT
 BUDGET
 FY 2025

0103031-510082-	VISION INSURANCE	\$ 1,679
	EMPLOYER VISION INSURANCE CONTRIBUTION	1,679
0103031-510083-	LIFE INSURANCE	\$ 3,948
	EMPLOYER LIFE INSURANCE CONTRIBUTION	3,948
TOTAL PERSONNEL		\$ 1,547,011
COMMODITIES		
0103031-530170-	CRIME PREVENTION SUPPLIES	\$ 7,500
	CITIZENS POLICE ACADEMY SUPPLIES (HATS/SHIRTS ETC)	1,000
	COPS & KIDS	1,000
	CRIME PREVENTION HANDOUTS & EDUCATIONAL MATERIALS	4,000
	CRIME PREVENTION PROGRAMS	1,000
	MISC YOUTH PROGRAM EXPENSES	500
0103031-530171-	PROP & EVIDENCE SUPPLIES	\$ 1,000
	PROPERTY & EVIDENCE SUPPLIES	1,000
TOTAL COMMODITIES		\$ 8,500
TOTAL DIVISION: POLICE ADMIN & SUPPORT		\$ 1,555,511
DIVISION: POLICE OPERATIONS		
PERSONNEL		
0103032-500010-	SALARIES - PD OPS FT	\$ 5,432,963
	10% SHIFT DIFFERENTIAL-14,500 HOURS @ \$5.05	73,225
	46 FT EMPLOYEES (42 SWORN)	5,359,738
0103032-500020-	SALARIES - PD OPS OVERTIME	\$ 535,507
	4TH OF JULY (250 HOURS)	21,500
	BIKE PATROL (120 HOURS)	10,320
	CHICAGO CUP (150 HOURS)	12,900
	COURT - TRAFFIC, MISDEMEANOR, & FELONY (500 HOURS)	43,000
	HOLIDAY SPECIAL ENFORCEMENT (100 HOURS)	8,600
	LACROSSE - PIPE CITY (150 HOURS)	12,900
	OT FOR MANPOWER COVERAGE, LATE CALLS, CASE FOLLOW-UP, SPECIAL INVESTIGATIONS, MAJOR CASES, TACTICAL OPERATIONS, TASK FORCE CALL OUTS, BACKGROUNDS & SPECIAL ASSIGNMENTS	314,487
	RIBFEST (150 HOURS)	12,900
	TRAINING (750 HOURS)	64,500
	VERNON HILLS DAYS (400 HOURS)	34,400

GENERAL FUND

(POLICE)

DRAFT
 BUDGET
 FY 2025

0103032-500080-	SALARIES - PD DETAIL OVERTIME POLICE DETAIL (2410 HOURS @ \$77.85/HR)	\$ 187,620	187,620	\$ 187,620
0103032-500085-	SALARIES - PD DETAIL GRANTS NO DETAIL REPORTED	\$ -		\$ -
0103032-500100-	FITNESS PREMIUM PHYSICAL FITNESS (WELLNESS) INCENTIVE	\$ 2,400	2,400	\$ 2,400
0103032-500110-	CAREER DEVELOPMENT PAY SWORN & CIVILIAN CAREER DEVELOPMENT PROGRAM - NON DEPT HEAD	\$ 40,000	40,000	\$ 40,000
0103032-500120-	LONGEVITY 14 EMPLOYEES	\$ 12,200	12,200	\$ 12,200
0103032-500130-	DETECTIVE/TAC PAY 365 DAYS X \$15/DAY	\$ 5,475	5,475	\$ 5,475
0103032-500135-	DUTY STIPENDS COMMANDER STIPENDS (24 * \$300) SRO ANNUAL STIPENDS - 2 @ \$500	\$ 8,200	7,200 1,000	\$ 8,200
0103032-500142-	UNIFORM ALLOWANCE 4 COMMUNITY SERVICE OFFICERS @ 600 42 OFFICERS @ 825 ADDITIONAL UNIFORM ALLOWANCE FOR PLANNED RETIREMENT COVERAGE	\$ 37,875	2,400 34,650 825	\$ 37,875
0103032-500150-	SICK LEAVE PAYOUT 275 HOURS @ \$31.92/HR (50% PAYOUT RATE)	\$ 8,778	8,778	\$ 8,778
0103032-500151-	VACATION LEAVE PAYOUT 144 HOURS @ \$51.05/HR	\$ 7,351	7,351	\$ 7,351
0103032-500152-	COMP TIME PAYOUT 875 HOURS @ \$51.05/HR	\$ 44,669	44,669	\$ 44,669
0103032-510050-	FICA CONTRIBUTIONS EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	\$ 115,140	115,140	\$ 115,140
0103032-510060-	IMRF CONTRIBUTION EMPLOYER IMRF CONTRIBUTION	\$ 29,136	29,136	\$ 29,136
0103032-510080-	HEALTH INSURANCE EMPLOYER MEDICAL INSURANCE CONTRIBUTION	\$ 861,607	861,607	\$ 861,607
0103032-510081-	DENTAL INSURANCE EMPLOYER DENTAL INSURANCE CONTRIBUTION	\$ 57,478	57,478	\$ 57,478

GENERAL FUND

(POLICE)

DRAFT
 BUDGET
 FY 2025

0103032-510082-	VISION INSURANCE		\$	6,869
	EMPLOYER VISION INSURANCE CONTRIBUTION	6,869		
0103032-510083-	LIFE INSURANCE		\$	20,177
	EMPLOYER LIFE INSURANCE CONTRIBUTION	20,177		
TOTAL PERSONNEL			\$	7,413,445
CONTRACTUAL SERVICES				
0103032-520216-	MAINT/LEASE CONTRACT-OP EQUIP		\$	119,000
	ALPR SYSTEMS & CAMERAS	32,000		
	ALPR SYSTEMS & CAMERAS GRANT	51,000		
	TASER EQUIP	36,000		
0103032-520330-	EQUIP REPAIR & MAINT		\$	7,000
	BIKE REPAIRS	1,000		
	JUDGEMENTAL FIREARMS WEAPONS SYSTEM - ANNUAL SYSTEM FEE AND MAINT	1,500		
	REPAIR/MAINTAIN RADIOS	1,600		
	REPAIR/RECERTIFY POLICE RADAR UNITS	1,500		
	SCALE RECERTIFICATION	1,400		
0103032-520531-	LAB SERVICES		\$	48,000
	CRIME LAB LEASE AGREEMENT	3,000		
	LAKE COUNTY STATE'S ATTORNEY FORENSIC LAB	5,000		
	NORTHERN ILLINOIS CRIME LAB MEMBERSHIP	40,000		
0103032-520532-	REGIONAL SUPPORT SERVICES		\$	11,040
	ILEAS ANNUAL ASSESSMENT	240		
	LCMCTF ANNUAL ASSESSMENT	2,300		
	MAJOR CRASH ASSISTANCE TEAM (MCAT)	1,000		
	NIPAS, EST AND MOBILE FIELD FORCE ASSESSMENTS	7,500		
0103032-520599-	OTHER SERVICES		\$	2,700
	CREDIT CHECKS	700		
	INFORMANT FUNDS	1,000		
	INVESTIGATIVE PROCESSING FEES (SUBPOENAS)	1,000		
TOTAL CONTRACTUAL SERVICES			\$	187,740
COMMODITIES				
0103032-530013-	UNIFORM SUPPLIES & EQUIP		\$	34,550
	BADGES, PATCHES, MISC UNIFORM EQUIP	3,000		
	NEW POLICE OFFICER UNIFORMS (CONTINGENCY) 2 @ 3,800	7,600		
	NEW POLICE OFFICER UNIFORMS (TRANSITIONAL) 1 @ 3,800	3,800		
	NIPAS / HONOR GUARD UNIFORM EQUIP	6,000		
	POLICE EXPLORER UNIFORM EQUIP	1,200		
	VEST SUBSIDY (7 @ 1,500)	10,500		
	WINTER JACKET SUBSIDY (7 @ 350)	2,450		

GENERAL FUND

(POLICE)

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 BUDGET
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0103032-530041-	INVESTIGATIVE SUPPLIES & EQUIP		\$ 5,750
	EVIDENCE DATA STORAGE	1,000	
	LCMCTF EQUIP	1,500	
	MISC TOOLS & MATERIALS	500	
	REPLACEMENT SURVEILLANCE EQUIP	2,000	
	SRO SCHOOL EXPENSES	750	
0103032-530050-	OPERATING SUPPLIES & EQUIP		\$ 48,400
	BARRICADE TAPE, DETENTION SUPPLIES, & PRISONER MEALS, BLANKETS, CLOTHING & SUPPLIES	3,000	
	BATTERIES FOR PORTABLE RADIOS	1,000	
	BIKE/ELECTRIC	4,900	
	BREATH TESTING DEVICES & SUPPLIES	2,500	
	CROSSING GUARD EQUIP	100	
	FLARES FOR TRAFFIC/ACCIDENT CONTROL	1,000	
	KEY FOBS	500	
	LEADERSHIP DEVELOPMENT PROGRAM MATERIALS	1,000	
	MISC BATTERIES (FLASHLIGHTS, ETC)	400	
	MISC EQUIP (PRY BARS, MAG-LIGHTS, KEYS, ETC)	4,600	
	MISC TOOLS & EQUIP	1,000	
	PHOTOGRAPHY & DIGITAL IMAGING EQUIP	1,000	
	PORTABLE STARCOM RADIO	9,500	
	RADAR UNITS (6 units)	16,000	
	RADIO PROGRAMMING EQUIP	400	
	REFLECTIVE SIGNS/TRAFFIC CONTROL	300	
	SLIM JIMS / TRAFFIC WANDS	200	
	TRUNK ORGANIZERS	1,000	
0103032-530180-	WEAPONS SUPPLIES		\$ 43,550
	DUTY WEAPONS	2,500	
	FIREARM MAGAZINES	500	
	GUN CLEANING EQUIP	750	
	LESS LETHAL WEAPONS	10,000	
	MISC ACCESSORIES	4,600	
	NIPAS SUPPLIES	2,000	
	REPLACEMENT PARTS	2,000	
	TARGETS, EQUIP & AMMUNITION	19,500	
	WEAPON CASES	500	
	WEAPONS REPAIR, REFINISHING & CLEANING	1,200	
0103032-530190-	ANIMAL MATERIALS & SUPPLIES		\$ 7,750
	KENNEL EQUIP & SUPPLIES	1,250	
	MODULAR KENNELS FOR KENNEL	5,250	
	STRAY ANIMAL IMPOUND FEES & EMERGENCY VET EXPENSES	1,250	



FY 2025 ANNUAL BUDGET

GENERAL FUND - POLICE – ACCOUNT DETAIL

GENERAL FUND

(POLICE)

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BUDGET
FY 2025

0103032-530210- MEDICAL , SCIENTIFIC & LAB SUP	\$	20,500
AED MAINT & BATTERIES	3,000	
BLOODBORNE PATHOGEN EQUIP & FIRST AID SUPPLIES	500	
ET SUPPLIES	3,000	
FUMING CHAMBER	5,000	
NALOXONE	1,000	
PERSONAL PROTECTIVE EQUIP	1,500	
TEMPORARY EVIDENCE LOCKERS	5,500	
TRAUMA KITS & SUPPLIES FOR SQUADS	1,000	
TOTAL COMMODITIES	\$	160,500
TOTAL DIVISION: POLICE OPERATIONS	\$	7,761,685
TOTAL DEPARTMENT: POLICE	\$	13,230,415

DRAFT

FUND / DEPT 01 / 04	COMMUNITY DEVELOPMENT
Full – Time Staff	6

PURPOSE

The Community Development Department oversees the orderly development of land within the Village to protect and promote the health, safety, and general welfare of the residents. Our goal is to maintain a community that is well planned and constructed to promote growth for future generations.

FINANCIAL SUMMARY

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ 776,279	\$ 911,172	\$ 858,276	\$ 858,276	\$ 903,777	\$ 45,501	5.3%
Contractual Services	188,751	35,320	112,775	94,460	98,369	(14,406)	-12.8%
Commodities	9,735	7,090	9,700	10,100	18,300	8,600	88.7%
Capital Contributions	4,981	4,981	4,981	4,981	4,981	-	0.0%
Total	\$ 979,746	\$ 958,563	\$ 985,732	\$ 967,817	\$ 1,025,427	\$ 39,695	4.0%



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(COMMUNITY DEVELOPMENT)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENDITURES					
DEPARTMENT: COMMUNITY DEVELOPMENT					
PERSONNEL					
0104006-500010- SALARIES - COM DEV FT	\$ 539,422	\$ 618,823	\$ 568,550	\$ 568,550	\$ 588,519
0104006-500020- SALARIES - COM DEV OVERTIME	42	9,421	8,504	8,504	4,389
0104006-500030- SALARIES - COM DEV PT/SNL	49,420	44,841	58,200	58,200	46,040
0104006-500100- FITNESS PREMIUM	-	400	2,400	2,400	800
0104006-500110- CAREER DEVELOPMENT PAY	1,617	4,344	3,100	3,100	6,799
0104006-500120- LONGEVITY	1,400	700	-	-	-
0104006-500140- VEHICLE ALLOWANCE	5,776	6,390	5,760	5,760	5,760
0104006-500142- UNIFORM ALLOWANCE	995	1,157	1,200	1,200	1,300
0104006-500150- SICK LEAVE PAYOUT	17	-	-	-	-
0104006-500151- VACATION LEAVE PAYOUT	-	-	-	-	1,968
0104006-500152- COMP TIME PAYOUT	-	-	-	-	1,813
0104006-510050- FICA CONTRIBUTIONS	44,372	47,200	49,502	49,502	51,561
0104006-510060- IMRF CONTRIBUTION	58,585	87,086	56,760	56,760	57,729
0104006-510080- HEALTH INSURANCE	65,100	78,028	89,000	89,000	120,094
0104006-510081- DENTAL INSURANCE	5,145	6,466	8,100	8,100	8,872
0104006-510082- VISION INSURANCE	3,144	2,956	3,300	3,300	1,017
0104006-510083- LIFE INSURANCE	-	-	-	-	2,632
0104006-510085- EMPLOYEE WELLNESS	-	-	-	-	184
0104006-520405- DUES & MEMBERSHIPS	-	-	-	-	1,400
0104006-520420- TRAINING & CONFERENCES	1,243	3,361	3,900	3,900	2,900
TOTAL PERSONNEL	\$ 776,279	\$ 911,172	\$ 858,276	\$ 858,276	\$ 903,777
CONTRACTUAL SERVICES					
0104006-520020- POSTAL CHARGES	\$ -	\$ -	\$ -	\$ -	\$ 800
0104006-520100- PHONE/INTERNET/CABLE	-	-	-	-	5,805
0104006-520105- MOBILE PHONE SERVICE	-	-	-	-	3,084
0104006-520200- MAINT/LEASE CONTRACT-PHONES	-	-	-	-	519
0104006-520210- MAINT/LEASE CONTRACT-IT EQUIP	-	-	-	-	2,400
0104006-520220- MAINT/LEASE CONTRACT-SOFTWARE	9,694	9,766	16,500	16,500	16,761
0104006-520320- SOFTWARE LICENSE/SUBSCRIPTIONS	-	-	-	-	5,196
0104006-520330- EQUIP REPAIR & MAINT	-	-	-	-	2,000
0104006-520400- SUBSCRIPTIONS	700	1,423	1,660	1,660	-
0104006-520406- ORGANIZATIONAL MEMBERSHIPS	-	-	-	-	150
0104006-520460- TRAVEL - NON TRAINING	59	42	300	300	300
0104006-520521- IT SERVICES	-	-	-	-	16,121
0104006-520523- INSPECTIONS & PLAN REVIEWS	-	-	-	-	17,000
0104006-520525- SHARED IT SYSTEMS	-	-	-	-	13,868
0104006-520530- MEDICAL SERVICES	-	-	-	-	600
0104006-520599- OTHER SERVICES	177,245	22,387	91,815	74,500	2,115
0104006-520710- PUBLIC NOTICE & PROMOTIONS	1,053	1,702	2,500	1,500	-
0104006-520850- PLANNING & ZONING COMMISSION	-	-	-	-	11,650
TOTAL CONTRACTUAL SERVICES	\$ 188,751	\$ 35,320	\$ 112,775	\$ 94,460	\$ 98,369



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(COMMUNITY DEVELOPMENT)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
COMMODITIES					
0104006-530010- OFFICE SUPPLIES & EQUIP	\$ 5,681	\$ 5,545	\$ 6,900	\$ 7,100	\$ 2,900
0104006-530011- FOOD & OTHER SUPPLIES	-	-	-	-	400
0104006-530012- IT SUPPLIES & EQUIP	-	-	-	-	10,800
0104006-530020- PRINTING	3,205	812	1,300	1,500	1,300
0104006-530050- OPERATING SUPPLIES & EQUIP	850	733	1,500	1,500	2,900
TOTAL COMMODITIES	\$ 9,735	\$ 7,090	\$ 9,700	\$ 10,100	\$ 18,300
CAPITAL CONTRIBUTIONS					
0104006-580096- EQUIP REPLACE CONTRIB	\$ 4,981	\$ 4,981	\$ 4,981	\$ 4,981	\$ 4,981
TOTAL CAPITAL CONTRIBUTIONS	\$ 4,981	\$ 4,981	\$ 4,981	\$ 4,981	\$ 4,981
TOTAL DEPARTMENT: COMMUNITY DEVELOPMENT	\$ 979,746	\$ 958,563	\$ 985,732	\$ 967,817	\$ 1,025,427

DRAFT

GENERAL FUND
COMMUNITY DEVELOPMENT

ACCOUNT DETAIL

DRAFT



FY 2025 ANNUAL BUDGET

GENERAL FUND – COMMUNITY DEVELOPMENT – ACCOUNT DETAIL

GENERAL FUND

(COMMUNITY DEVELOPMENT)

DRAFT
BUDGET
FY 2025

DEPARTMENT: COMMUNITY DEVELOPMENT

PERSONNEL

0104006-500010-	SALARIES - COM DEV FT 6 FT EMPLOYEES	\$ 588,519	588,519
0104006-500020-	SALARIES - COM DEV OVERTIME BOARD & COMMISSION MEETINGS, INSPECTOR CALL OUTS (90 HOURS @ \$48.77/HR)	\$ 4,389	4,389
0104006-500030-	SALARIES - COM DEV PT/SNL 1 PT CODE ENFORCEMENT OFFICER (1000 HOURS @ \$46.04/HR)	\$ 46,040	46,040
0104006-500100-	FITNESS PREMIUM WELLNESS INCENTIVE	\$ 800	800
0104006-500110-	CAREER DEVELOPMENT PAY 1 DEPARTMENT HEAD - 2% OF BASE SALARY CAREER DEVELOPMENT - NON DEPT HEAD	\$ 3,299 3,500	6,799
0104006-500120-	LONGEVITY NO DETAIL REPORTED	\$ -	-
0104006-500140-	VEHICLE ALLOWANCE CD DIRECTOR	\$ 5,760	5,760
0104006-500142-	UNIFORM ALLOWANCE 3 BUILDING INSPECTORS @ \$300 4 FT EMPLOYEES @ \$100	\$ 900 400	1,300
0104006-500150-	SICK LEAVE PAYOUT NO DETAIL REPORTED	\$ -	-
0104006-500151-	VACATION LEAVE PAYOUT 48 HOURS @ \$41.00/HR	\$ 1,968	1,968
0104006-500152-	COMP TIME PAYOUT 50 HOURS @ \$36.26/HR	\$ 1,813	1,813
0104006-510050-	FICA CONTRIBUTIONS EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	\$ 51,561	51,561
0104006-510060-	IMRF CONTRIBUTION EMPLOYER IMRF CONTRIBUTION	\$ 57,729	57,729
0104006-510080-	HEALTH INSURANCE EMPLOYER MEDICAL INSURANCE CONTRIBUTION	\$ 120,094	120,094

GENERAL FUND

(COMMUNITY DEVELOPMENT)

DRAFT
 BUDGET
 FY 2025

0104006-510081-	DENTAL INSURANCE		\$	8,872
	EMPLOYER DENTAL INSURANCE CONTRIBUTION	8,872		
0104006-510082-	VISION INSURANCE		\$	1,017
	EMPLOYER VISION INSURANCE CONTRIBUTION	1,017		
0104006-510083-	LIFE INSURANCE		\$	2,632
	EMPLOYER LIFE INSURANCE CONTRIBUTION	2,632		
0104006-510085-	EMPLOYEE WELLNESS		\$	184
	EMPLOYEE ASSISTANCE PROGRAM (EAP)*	184		
0104006-520405-	DUES & MEMBERSHIPS		\$	1,400
	American Planning Association	960		
	ICC certification renewal	100		
	ILL Plumbing Association	50		
	Int'l Assoc. of Electrical Inspectors	50		
	Notary Public	120		
	Peer Organization Dues (ABCIL, etc.)	120		
0104006-520420-	TRAINING & CONFERENCES		\$	2,900
	IL Planning Conference	800		
	Inspector Certification Exams	600		
	Misc. professional development conferences	1,500		
TOTAL PERSONNEL			\$	903,777
CONTRACTUAL SERVICES				
0104006-520020-	POSTAL CHARGES		\$	800
	POSTAGE MACHINE REFILLS*	800		
0104006-520100-	PHONE/INTERNET/CABLE		\$	5,805
	FIBER RENTAL - CONNECTS BUILDINGS (ABN)*	1,334		
	ISP/INTERNET ACCESS (ABG)*	2,138		
	PHONE SERVICE (PEERLESS)*	2,333		
0104006-520105-	MOBILE PHONE SERVICE		\$	3,084
	MOBILE PHONE & DATA SERVICE - 6 DEVICES	3,084		
0104006-520200-	MAINT/LEASE CONTRACT-PHONES		\$	519
	ANNUAL PHONE MAINTENANCE (TIG)*	314		
	ANNUAL PHONE SOFTWARE MAINTENANCE (MITEL)*	205		
0104006-520210-	MAINT/LEASE CONTRACT-IT EQUIP		\$	2,400
	POSTAGE MACHINE LEASE (PITNEY BOWES)*	800		
	Support (2 years) for large format scanner	1,600		

GENERAL FUND

(COMMUNITY DEVELOPMENT)

**DRAFT
 BUDGET
 FY 2025**

0104006-520220-	MAINT/LEASE CONTRACT-SOFTWARE		\$	16,761
	ArcGIS maintenance	5,000		
	ArcView and ArcInfo maintenance	3,400		
	CUSTOMER MANAGEMENT PROGRAM (MUNISSION)*	246		
	ESRI network and spatial analyst maintenance	1,000		
	INTIME SOFTWARE MAINTENANCE-SCHEDULING & TIMECARDS (INTIME)*	885		
	LASERFICHE ANNUAL MAINT/SUPPORT (TKB ASSOCIATES)*	500		
	MUNIS ERP ANNUAL SOFTWARE MAINTENANCE (TYLER TECH)*	5,730		
0104006-520320-	SOFTWARE LICENSE/SUBSCRIPTIONS		\$	5,196
	ArcGIS online license	5,000		
	SOCIAL MEDIA RECORDS RETENTION SOLUTION (ARCHIVESOCIAL)*	196		
0104006-520330-	EQUIP REPAIR & MAINT		\$	2,000
	PHONE MAINT & REPAIR (TIG)	400		
	Plotter repairs and maintenance	1,600		
0104006-520400-	SUBSCRIPTIONS		\$	-
	NO DETAIL REPORTED			
0104006-520406-	ORGANIZATIONAL MEMBERSHIPS		\$	150
	Backflow Prevention Association	40		
	Northwest BOCA	110		
0104006-520460-	TRAVEL - NON TRAINING		\$	300
	Miscellaneous Transportation	300		
0104006-520521-	IT SERVICES		\$	16,121
	ENGINEER LEVEL IT SUPPORT (ABN)*	7,033		
	MONTHLY IT SUPPORT (4 HOURS/DAY 5 DAYS/WEEK) (ABN)*	9,088		
0104006-520523-	INSPECTIONS & PLAN REVIEWS		\$	17,000
	Building Inspection & Plan Review (Contingency)	5,000		
	Thompson Elevator	12,000		

GENERAL FUND

(COMMUNITY DEVELOPMENT)

**DRAFT
BUDGET
FY 2025**

0104006-520525-	SHARED IT SYSTEMS	\$	13,868
	ACTIVE DIRECTORY LICENSES-CAL (ABN)*	743	
	ACTIVE DIRECTORY LICENSES-DC (ABN)*	196	
	ADOBE PRO ANNUAL SUBSCRIPTIONS*	583	
	ANTIVIRUS END-USER LICENSES (ABG)*	364	
	ANTIVIRUS SERVER LICENSES (ABG)*	327	
	APC BATTERY BACKUP DEVICES (15) (FACILITY IT GROUP)*	2,250	
	BARRACUDA EMAIL SPAM FILTER*	208	
	BOX CLOUD STORAGE SUBSCRIPTION (BOX)*	307	
	DUO MULTI-FACTOR AUTHENTICATION ADVANTAGE (ABG)*	321	
	GALAXY UPS BATTERY BACKUP SYSTEM MAINTENANCE (FACILITY IT GROUP)*	208	
	KNOWBE4 SPAM TRAINING - 3YR SUBSCRIPTION*	226	
	MALWAREBYTES ANIT-MALWARE SOFTWARE (ABN)*	772	
	MICROSOFT EXCHANGE LICENSES (MICROSOFT)*	1,091	
	MICROSOFT OFFICE 365 - G1 LICENSES (MICROSOFT)*	131	
	MICROSOFT OFFICE 365 - G3 LICENSES (MICROSOFT)*	392	
	MISCELLANEOUS IT INFRASTRUCTURE EQUIPMENT*	297	
	OFFICE 365 EMAIL FILTER, ARCHIVE AND BACKUP (BARRACUDA)*	923	
	OFFICE 365 MIGRATION TOOL (BARRACUDA)*	149	
	VEEAM BACKUP SUBSCRIPTION (ABG)*	485	
	VMWARE SUPPORT & LICENSE 5YR*	891	
	WEBSITE SUPPORT/HOSTING (CIVIC PLUS)*	2,779	
	WINDOWS SERVER UPGRADES	225	
0104006-520530-	MEDICAL SERVICES	\$	600
	FITNESS ASSESSMENT	150	
	PRE-EMPLOYMENT DRUG TESTING	150	
	PRE-EMPLOYMENT PHYSICAL	300	
0104006-520599-	OTHER SERVICES	\$	2,115
	Background checks (liquor/business).	195	
	Emergency Housing (local hotel for temp. uninhabitable dwelling) 12 rooms, 2 nights, \$80 per night	1,920	
0104006-520710-	PUBLIC NOTICE & PROMOTIONS	\$	-
	NO DETAIL REPORTED		
0104006-520850-	PLANNING & ZONING COMMISSION	\$	11,650
	Court reporter (PZ hearing)	1,500	
	Public Hearing - Legal Notices (16 at \$150/per)	2,400	
	PZC Chairperson stipend (20 meetings, \$75 ea)	1,500	
	PZC Commissioner Stipend (20 meetings, \$50 x 6 commissioners)	6,000	
	PZC Workshops and training	250	
TOTAL CONTRACTUAL SERVICES		\$	98,369



FY 2025 ANNUAL BUDGET

GENERAL FUND – COMMUNITY DEVELOPMENT – ACCOUNT DETAIL

GENERAL FUND

(COMMUNITY DEVELOPMENT)

DRAFT
BUDGET
FY 2025

COMMODITIES

0104006-530010- OFFICE SUPPLIES & EQUIP	\$ 2,900
Chairs	800
Clear permit sleeves	200
Office supplies	500
Permit / project folders	400
Plan review table	1,000
0104006-530011- FOOD & OTHER SUPPLIES	\$ 400
Food & Other Supplies	400
0104006-530012- IT SUPPLIES & EQUIP	\$ 10,800
Desktop scanners	2,100
Large format scanner	6,200
PC for large format scanner	1,500
Supplies for copier, plotter, etc.	1,000
0104006-530020- PRINTING	\$ 1,300
Business Cards	100
Code enforcement stickers	200
Inspection report forms	500
Inspection stickers	500
0104006-530050- OPERATING SUPPLIES & EQUIP	\$ 2,900
2024 Building Code purchase (ICC inspector collection \$700; IPMC \$43, ISPSC \$80; IFC \$115; IL Plumbing \$70; IL ECC \$50; IL Accessibility \$50)	2,400
Small tools (outlet testers, measuring tape, etc.)	500
TOTAL COMMODITIES	\$ 18,300
CAPITAL CONTRIBUTIONS	
0104006-580096- EQUIP REPLACE CONTRIB	\$ 4,981
NO DETAIL REPORTED	
TOTAL CAPITAL CONTRIBUTIONS	\$ 4,981
TOTAL DEPARTMENT: COMMUNITY DEVELOPMENT	\$ 1,025,427

FUND / DEPT 01 / 05	FLEET MAINTENANCE
Full – Time Staff	3

PURPOSE

FINANCIAL SUMMARY

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ -	\$ -	\$ -	\$ -	\$ 474,543	\$ 474,543	n/a
Vehicle & Lrg Equip Maint.	129,383	149,621	154,211	146,711	161,820	7,609	4.9%
Contractual Services	-	-	-	-	4,170	4,170	n/a
Commodities	17,108	24,733	21,000	19,250	15,000	(6,000)	-28.6%
Total	\$ 146,491	\$ 174,354	\$ 175,211	\$ 165,961	\$ 655,533	\$ 480,322	274.1%

DRAFT



FY 2025 ANNUAL BUDGET

EXPENDITURE – ACCOUNT LEVEL

GENERAL FUND

(FLEET MAINTENANCE)

ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
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EXPENDITURES

DEPARTMENT: FLEET MAINTENANCE

PERSONNEL

0105113-500010- SALARIES - FLEET FT	\$ -	\$ -	\$ -	\$ -	\$ 324,418
0105113-500020- SALARIES - FLEET OVERTIME	-	-	-	-	10,106
0105113-500030- SALARIES - FLEET PT/SNL	-	-	-	-	-
0105113-500100- FITNESS PREMIUM	-	-	-	-	-
0105113-500110- CAREER DEVELOPMENT PAY	-	-	-	-	3,000
0105113-500120- LONGEVITY	-	-	-	-	700
0105113-500141- TOOL ALLOWANCE	-	-	-	-	-
0105113-500142- UNIFORM ALLOWANCE	-	-	-	-	1,575
0105113-500150- SICK LEAVE PAYOUT	-	-	-	-	604
0105113-500151- VACATION LEAVE PAYOUT	-	-	-	-	-
0105113-500152- COMP TIME PAYOUT	-	-	-	-	1,411
0105113-510050- FICA CONTRIBUTIONS	-	-	-	-	26,487
0105113-510060- IMRF CONTRIBUTION	-	-	-	-	29,522
0105113-510080- HEALTH INSURANCE	-	-	-	-	70,400
0105113-510081- DENTAL INSURANCE	-	-	-	-	4,494
0105113-510082- VISION INSURANCE	-	-	-	-	510
0105113-510083- LIFE INSURANCE	-	-	-	-	1,316
TOTAL PERSONNEL	-	-	-	-	474,543

VEHICLE AND LARGE EQUIPMENT MAINTENANCE

0105041-520340- VEHICLE MAINT & REPAIR-ADM/CD	1,018	526	3,325	3,325	4,675
0105042-520340- VEHICLE MAINT & REPAIR-PD	38,237	35,826	58,095	50,595	54,295
0105045-520340- LRG EQUIP MAINT & REPAIR-PD	-	-	-	-	-
0105043-520340- VEHICLE MAINT & REPAIR-PW	50,082	54,792	57,591	57,591	61,100
0105044-520340- LRG EQUIP MAINT & REPAIR-PW	40,045	58,478	35,200	35,200	41,750
TOTAL VEHICLE AND LARGE EQUIPMENT MAINTENANCE	129,383	149,621	154,211	146,711	161,820

CONTRACTUAL SERVICES

0105113-520320- SOFTWARE LICENSE/SUBSCRIPTIONS	-	-	-	-	4,170
TOTAL CONTRACTUAL SERVICES	-	-	-	-	4,170

COMMODITIES

0105113-530050- OPERATING SUPPLIES & EQUIP	4,563	10,846	8,000	5,000	-
0105113-530060- VEHICLE & EQP MTNC SUPPLIES	12,545	13,887	13,000	14,250	15,000
TOTAL COMMODITIES	17,108	24,733	21,000	19,250	15,000

TOTAL DEPARTMENT: FLEET MAINTENANCE

\$ 146,491	\$ 174,354	\$ 175,211	\$ 165,961	\$ 655,533
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**GENERAL FUND
FLEET MAINTENANCE**

ACCOUNT DETAIL

DRAFT

GENERAL FUND

(FLEET MAINTENANCE)

**DRAFT
 BUDGET
 FY 2025**

DEPARTMENT: FLEET MAINTENANCE

PERSONNEL

0105113-500010-	SALARIES - FLEET FT		\$	324,418
	3 FT EMPLOYEES	324,418		
0105113-500020-	SALARIES - FLEET OVERTIME		\$	10,106
	3 ON CALL STIPENDS	1,500		
	OVERTIME (110 HOURS @ \$78.24/HR)	8,606		
0105113-500030-	SALARIES - FLEET PT/SNL		\$	-
	NO DETAIL REPORTED			
0105113-500100-	FITNESS PREMIUM		\$	-
	NO DETAIL REPORTED			
0105113-500110-	CAREER DEVELOPMENT PAY		\$	3,000
	CAREER DEVELOPMENT - NON DEPT HEAD	3,000		
0105113-500120-	LONGEVITY		\$	700
	1 EMPLOYEE	700		
0105113-500141-	TOOL ALLOWANCE		\$	-
	MECHANIC TOOL ALLOWANCE TO UPGRADE AND REPLACE BROKEN AND WORN TOOLS	-		
0105113-500142-	UNIFORM ALLOWANCE		\$	1,575
	3 EMPLOYEES @ \$525	1,575		
0105113-500150-	SICK LEAVE PAYOUT		\$	604
	25 HOURS @ \$24.15/HR (50% PAYOUT RATE)	604		
0105113-500151-	VACATION LEAVE PAYOUT		\$	-
	NO DETAIL REPORTED			
0105113-500152-	COMP TIME PAYOUT		\$	1,411
	25 HOURS @ \$56.42/HR	1,411		
0105113-510050-	FICA CONTRIBUTIONS		\$	26,487
	EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	26,487		
0105113-510060-	IMRF CONTRIBUTION		\$	29,522
	EMPLOYER IMRF CONTRIBUTION	29,522		

GENERAL FUND

(FLEET MAINTENANCE)

**DRAFT
 BUDGET
 FY 2025**

0105113-510080- HEALTH INSURANCE		\$ 70,400
EMPLOYER MEDICAL INSURANCE CONTRIBUTION	70,400	
0105113-510081- DENTAL INSURANCE		\$ 4,494
EMPLOYER DENTAL INSURANCE CONTRIBUTION	4,494	
0105113-510082- VISION INSURANCE		\$ 510
EMPLOYER VISION INSURANCE CONTRIBUTION	510	
0105113-510083- LIFE INSURANCE		\$ 1,316
EMPLOYER LIFE INSURANCE CONTRIBUTION	1,316	
TOTAL PERSONNEL		\$ 474,543
VEHICLE AND LARGE EQUIPMENT MAINTENANCE		
0105041-520340- VEHICLE MAINT & REPAIR-ADM/CD		\$ 4,675
ADMINISTRATION AND BUILDING DEPT VEHICLE REPAIRS BY OUTSIDE VENDORS	2,000	
CAR WASHES	350	
PARTS AND SUPPLIES FOR VILLAGE HALL AND BUILDING DEPARTMENT VEHICLES	2,000	
TITLE AND PLATES	325	
0105042-520340- VEHICLE MAINT & REPAIR-PD		\$ 54,295
CAR WASHES & DETAILS	2,700	
FLEET MAINTENENACE	3,500	
MAINTENANCE AND REPAIR PARTS FOR CFPD VEHICLES	5,000	
MAINTENANCE AND REPAIR PARTS FOR POLICE VEHICLES	30,000	
OUTSIDE REPAIRS FOR 28 POLICE DEPARTMENT VEHICLES	10,000	
RENEWAL STICKERS FOR 9 VEHICLES	1,395	
REPAIR OF POLICE DEPT RADIOS	500	
TITLE AND TRANSFER PLATES FOR 4 NEW POLICE VEHICLES	1,200	
0105045-520340- LRG EQUIP MAINT & REPAIR-PD		\$ -
NO DETAIL REPORTED		
0105043-520340- VEHICLE MAINT & REPAIR-PW		\$ 61,100
CDL LICENSE RENEWALS (5) AT \$35 EACH	175	
MAINTENANCE AND REPAIR PARTS FOR CFPD VEHICLES	5,000	
MAINTENANCE AND REPAIR PARTS FOR PUBLIC WORKS VEHICLES	35,000	
PW VEHICLE REPAIR BY OUTSIDE VENDORS	8,000	
PW5, 15, 50 AERIAL LIFT INSPECTIONS	3,000	
REPAIRS FOR PUBLIC WORKS VEHICLE RADIOS	500	
TIRES FOR LARGE TRUCK (1 SET)	3,600	
TITLE AND PLATES (2)	825	
TRUCK SAFETY INSPECTIONS- 32 VEHICLES PRIMARILY TWICE A YEAR AT \$36 EACH TIME	2,000	
USED TIRE DISPOSAL	800	
WASTE OIL, GASOLINE AND ANTIFREEZE PICKUP	2,200	

GENERAL FUND

**DRAFT
 BUDGET
 FY 2025**

(FLEET MAINTENANCE)

0105044-520340- LRG EQUIP MAINT & REPAIR-PW	\$	41,750
BARS, CHAINS AND OIL FOR SAWS	300	
EQUIPMENT REPAIR PARTS AND SUPPLIES- SCHMIDT PLOW PARTS	20,000	
PLOW CARBIDE CUTTING EDGES	3,000	
PUBLIC WORKS EQUIPMENT REPAIRS	3,000	
SANDBLAST, PRIME AND PAINT SALT SPREADERS	3,000	
SKID STEER TIRES (2 SETS)	2,000	
SNOW BLOWERS (1)	750	
STUMP GRINDER TEETH (2 SETS)	700	
TRAILER	8,000	
VEHICLE WASH SYSTEM REPAIRS	1,000	
TOTAL VEHICLE AND LARGE EQUIPMENT MAINTENANCE	\$	161,820
CONTRACTUAL SERVICES		
0105113-520320- SOFTWARE LICENSE/SUBSCRIPTIONS	\$	4,170
CUMMINGS ENGINE LICENSES	770	
FORD DIAGNOSTIC LICENSES	900	
MANAGERPLUS SOFTWARE	2,500	
TOTAL CONTRACTUAL SERVICES	\$	4,170
COMMODITIES		
0105113-530050- OPERATING SUPPLIES & EQUIP	\$	-
NO DETAIL REPORTED		
0105113-530060- VEHICLE & EQP MTNC SUPPLIES	\$	15,000
CAR WASH SOAP AND WAX, FLOOR CLEANING DETERGENT	1,000	
NUTS, BOLTS, SCREWS, ELECTRIC TERMINALS, WASHER SOLVENT, FUEL INJECTION	14,000	
TOTAL COMMODITIES	\$	15,000
TOTAL DEPARTMENT: FLEET MAINTENANCE	\$	655,533

FUND / DEPT 01 / 06	BUILDINGS AND GROUNDS
Full – Time Staff	None

PURPOSE

FINANCIAL SUMMARY

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Public Works Campus	\$ 100,925	\$ 101,846	\$ 111,000	\$ 90,400	\$ 279,400	\$ 168,400	151.7%
Police Campus	103,232	88,350	114,350	96,816	291,600	177,250	155.0%
Village Hall	59,835	51,727	92,700	72,800	250,988	158,288	170.8%
Open Lands & Grounds	276,353	430,408	583,600	534,800	572,130	(11,470)	-2.0%
Arboretheater	49,036	49,742	78,900	84,300	102,774	23,874	30.3%
VHAC	150,747	131,245	173,660	173,660	224,960	51,300	29.5%
Phillip Rd Building	10,494	14,598	9,350	9,350	25,700	16,350	174.9%
Total	\$ 750,622	\$ 867,916	\$ 1,163,560	\$ 1,062,126	\$ 1,747,552	\$ 583,992	50.2%

GENERAL FUND

(BUILDINGS AND GROUNDS)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENDITURES					
DEPARTMENT: BUILDINGS & GROUNDS					
PUBLIC WORKS CAMPUS					
0106046-520050- ELECTRIC POWER	\$ -	\$ -	\$ -	\$ -	\$ 1,000
0106046-520060- NATURAL GAS POWER	4,673	4,125	8,000	5,000	5,000
0106046-520070- WATER & SEWER	10,157	5,906	19,600	10,000	6,000
0106046-520600- BLDG & GRNDS MAINT SERVICES	35,576	54,591	51,300	43,300	45,300
0106046-530070- BLDG & GRNDS MAINT SUPPLIES	50,519	37,226	32,100	32,100	47,100
0106046-580098- MAJOR R/R CONTRIB	-	-	-	-	175,000
TOTAL PUBLIC WORKS CAMPUS	\$ 100,925	\$ 101,846	\$ 111,000	\$ 90,400	\$ 279,400
POLICE CAMPUS					
0106048-520050- ELECTRIC POWER	\$ -	\$ -	\$ -	\$ -	\$ 1,000
0106048-520060- NATURAL GAS POWER	-	-	-	-	-
0106048-520070- WATER & SEWER	1,883	1,892	2,500	1,816	2,000
0106048-520600- BLDG & GRNDS MAINT SERVICES	72,930	51,082	82,050	62,500	78,800
0106048-530070- BLDG & GROUNDS MAINT SUPPLIES	28,419	35,376	29,800	32,500	34,800
0106048-580098- MAJOR R/R CONTRIB	-	-	-	-	175,000
TOTAL POLICE CAMPUS	\$ 103,232	\$ 88,350	\$ 114,350	\$ 96,816	\$ 291,600
VILLAGE HALL					
0106049-520050- ELECTRIC POWER	\$ -	\$ -	\$ -	\$ -	\$ 1,000
0106049-520060- NATURAL GAS POWER	-	-	-	-	-
0106049-520070- WATER & SEWER	3,050	1,212	3,800	3,800	3,800
0106049-520600- BLDG & GRNDS MAINT SERVICES	37,283	31,645	59,900	40,000	42,188
0106049-530070- BLDG & GROUNDS MAINT SUPPLIES	19,501	18,870	29,000	29,000	29,000
0106049-580098- MAJOR R/R CONTRIB	-	-	-	-	175,000
TOTAL VILLAGE HALL	\$ 59,835	\$ 51,727	\$ 92,700	\$ 72,800	\$ 250,988
OPEN LANDS AND GROUNDS					
0106047-520050- ELECTRIC POWER	\$ -	\$ -	\$ -	\$ -	\$ 6,500
0106047-520060- NATURAL GAS POWER	-	-	-	-	-
0106047-520070- WATER & SEWER	-	-	-	-	13,000
0106047-520600- BLDG & GRNDS MAINT SERVICES	201,392	371,990	468,800	420,000	434,330
0106047-530070- BLDG & GROUNDS MAINT SUPPLIES	74,961	58,418	114,800	114,800	118,300
0106047-580098- MAJOR R/R CONTRIB	-	-	-	-	-
TOTAL OPEN LANDS AND GROUNDS	\$ 276,353	\$ 430,408	\$ 583,600	\$ 534,800	\$ 572,130



FY 2025 ANNUAL BUDGET

EXPENDITURE – ACCOUNT LEVEL

GENERAL FUND

(BUILDINGS AND GROUNDS)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
ARBORTHEATER					
0106081-520050- ELECTRIC POWER	\$ -	\$ -	\$ -	\$ -	\$ 1,000
0106081-520060- NATURAL GAS POWER	-	-	-	-	-
0106081-520070- WATER & SEWER	2,910	3,577	4,000	4,000	4,000
0106081-520100- PHONE/INTERNET/CABLE	-	-	-	-	2,400
0106081-520105- MOBILE PHONE SERVICE	-	-	-	-	474
0106081-520600- BLDG & GRNDS MAINT SERVICES	40,452	37,648	65,300	65,300	65,300
0106081-530070- BLDG & GROUNDS MAINT SUPPLIES	5,674	8,517	9,600	15,000	9,600
0106081-580098- MAJOR R/R CONTRIB	-	-	-	-	20,000
TOTAL ARBORTHEATER	\$ 49,036	\$ 49,742	\$ 78,900	\$ 84,300	\$ 102,774
VERNON HILLS ATHLETIC COMPLEX (VHAC)					
0106110-520050- ELECTRIC POWER	\$ 25,522	\$ 21,190	\$ 25,000	\$ 25,000	\$ 26,000
0106110-520060- NATURAL GAS POWER	-	-	-	-	-
0106110-520070- WATER & SEWER	1,812	2,071	2,400	2,400	2,400
0106110-520600- BLDG & GRNDS MAINT SERVICES	96,084	67,685	93,660	93,660	93,460
0106110-530070- BLDG & GROUNDS MAINT SUPPLIES	27,329	40,299	52,600	52,600	53,100
0106110-580098- MAJOR R/R CONTRIB	-	-	-	-	50,000
TOTAL VERNON HILLS ATHLETIC COMPLEX (VHAC)	\$ 150,747	\$ 131,245	\$ 173,660	\$ 173,660	\$ 224,960
PHILLIP RD BUILDING					
0106091-520050- ELECTRIC POWER	\$ 767	\$ -	\$ -	\$ -	\$ 2,500
0106091-520060- NATURAL GAS POWER	-	-	-	-	3,000
0106091-520070- WATER & SEWER	-	-	-	-	600
0106091-520600- BLDG & GRNDS MAINT SERVICES	8,058	11,529	5,750	5,750	11,000
0106091-530070- BLDG & GROUNDS MAINT SUPPLIES	1,670	3,069	3,600	3,600	3,600
0106091-580098- MAJOR R/R CONTRIB	-	-	-	-	5,000
TOTAL PHILLIP RD BUILDING	\$ 10,494	\$ 14,598	\$ 9,350	\$ 9,350	\$ 25,700
TOTAL DEPARTMENT: BUILDINGS & GROUNDS	\$ 750,622	\$ 867,916	\$ 1,163,560	\$ 1,062,126	\$ 1,747,552



FY 2025 ANNUAL BUDGET

GENERAL FUND – FLEET MAINTENANCE – ACCOUNT DETAIL

GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT
BUDGET
FY 2025

DEPARTMENT: BUILDINGS & GROUNDS

PUBLIC WORKS CAMPUS

0106046-520050-	ELECTRIC POWER		\$ 1,000
	ELECTRIC POWER	1,000	
0106046-520060-	NATURAL GAS POWER		\$ 5,000
	NATURAL GAS FOR EMERGENCY GENERATOR	5,000	
0106046-520070-	WATER & SEWER		\$ 6,000
	WATER, SEWER AND IRRIGATION	6,000	
0106046-520600-	BLDG & GRNDS MAINT SERVICES		\$ 45,300
	BACKFLOW TESTING AND PLUMBING SERVICES	3,000	
	CONTRACTUAL WEIGHT ROOM MAINTENANCE	2,000	
	CUSTODIAL SERVICES	13,000	
	ELECTRICAL SERVICES	3,000	
	FIRE SYSTEM SERVICES	4,400	
	FUEL SYSTEM TESTING AND REPAIRS	2,400	
	GATE MAINTENANCE AND REPAIRS TO BACK GATE	1,000	
	LOAD TEST PUBLIC WORKS STANDBY GENERATOR	700	
	OVERHEAD DOOR INSPECTION AND REPAIRS	8,000	
	PEST CONTROL (ALL BUILDINGS)	5,000	
	ROOF MAINTENANCE AND REPAIRS	2,200	
	SECURITY ALARM SERVICES	600	
0106046-530070-	BLDG & GRNDS MAINT SUPPLIES		\$ 47,100
	CALCIUM CHLORIDE FOR SIDEWALKS	500	
	CLEANING SUPPLIES	1,500	
	DOOR KEYS AND LOCKS	2,000	
	ELECTRICAL AND PLUMBING SUPPLIES	2,500	
	FLAGS: USA, STATE AND VILLAGE	400	
	FUEL DISPENSER, NOZZLES, HOSES AND BREAK-AWAYS	2,000	
	FURNACE FILTERS	2,200	
	GARAGE BAY SHELVING	10,000	
	HARDWARE	6,000	
	HVAC MECHANICAL SUPPLIES	10,000	
	LIGHTING SUPPLIES AND BULBS	2,000	
	PAINTING SUPPLIES AND HARDWARE	2,000	
	PAPER PRODUCTS	2,000	
	WASHBAY SUPPLIES, HOSES AND CONNECTORS	2,000	
	WATER FILTERS FOR LUNCHROOM FAUCET	2,000	
0106046-580098-	MAJOR R/R CONTRIB		\$ 175,000
	NO DETAIL REPORTED		

TOTAL PUBLIC WORKS CAMPUS

\$ 279,400

GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT
 BUDGET
 FY 2025

POLICE CAMPUS

0106048-520050-	ELECTRIC POWER ELECTRIC POWER	\$	1,000
		1,000	
0106048-520060-	NATURAL GAS POWER NO DETAIL REPORTED	\$	-
0106048-520070-	WATER & SEWER WATER & SEWER	\$	2,000
0106048-520600-	BLDG & GRNDS MAINT SERVICES	\$	78,800
	ANNUAL FIRE EXTINGUISHER INSPECTION AND REPAIRS	1,000	
	BACKFLOW PREVENTION AND PLUMBING SERVICES	3,000	
	BIOHAZARD CLEANUP	2,000	
	BRICK SEALING AND TUCKPOINTING	5,000	
	ELECTRICAL SERVICES	3,000	
	FIRE SPRINKLER, BOILER AND 5 YR NFPA25 CODE INSPECTIONS (2025-\$2,200)	1,550	
	FITNESS ROOM MAINTENANCE	1,500	
	GENERATOR REPAIRS	500	
	HVAC CONTROLS & REPAIRS	8,000	
	JANITORIAL CLEANING SERVICES	25,000	
	LOAD TEST STANDBY GENERATOR	900	
	LOCK SETS FOR DETENTION CENTER DOORS	7,250	
	OVERHEAD AND AUTOMATIC SWING DOOR MAINTENANCE AND LOCK SERVICES	4,000	
	ROOF MAINTENANCE SERVICES	1,100	
	SHOOTING RANGE MAINTENANCE AND REPAIRS	15,000	
0106048-530070-	BLDG & GROUNDS MAINT SUPPLIES	\$	34,800
	CALCIUM CHLORIDE FOR SIDEWALKS	2,000	
	CLEANING SUPPLIES	2,000	
	DOOR LOCKS AND CLOSERS	2,000	
	ELECTRICAL AND LIGHTING SUPPLIES	3,500	
	FLAGS-US, STATE, VILLAGE AND MIA	400	
	GENERAL HARDWARE	5,000	
	HVAC SUPPLIES	10,000	
	PAINT AND FINISHES	2,000	
	PAPER PRODUCTS	3,000	
	PLUMBING SUPPLIES	3,000	
	SUMMER AND FALL ANNUAL FLOWERS	900	
	WATER FILTERS	1,000	
0106048-580098-	MAJOR R/R CONTRIB NO DETAIL REPORTED	\$	175,000

TOTAL POLICE CAMPUS

\$ 291,600

GENERAL FUND

(BUILDINGS & GROUNDS)

**DRAFT
 BUDGET
 FY 2025**

VILLAGE HALL

0106049-520050-	ELECTRIC POWER		\$ 1,000
	ELECTRIC POWER	1,000	
0106049-520060-	NATURAL GAS POWER		\$ -
	NO DETAIL REPORTED		
0106049-520070-	WATER & SEWER		\$ 3,800
	WATER AND SEWER	3,800	
0106049-520600-	BLDG & GRNDS MAINT SERVICES		\$ 42,188
	BACKFLOW PREVENTION AND PLUMBING	1,500	
	BRICK SEALING AND TUCKPOINTING	2,000	
	CELLULAR ACCESS FOR ALARM SYSTEM	588	
	COMPUTER ROOM MONITORING	600	
	CUSTODIAL SERVICE (5 DAYS/WEEK)	18,000	
	ELECTRICAL CONTRACTOR	3,000	
	ELEVATOR INSPECTION AND CONVEY	5,000	
	FIRE SYSTEM SERVICES	2,500	
	GENERATOR REPAIRS AND SERVICES	1,500	
	HVAC CONTROLS	4,000	
	LOCKSMITH	1,500	
	ROOF INSPECTIONS AND REPAIR SERVICES	2,000	
0106049-530070-	BLDG & GROUNDS MAINT SUPPLIES		\$ 29,000
	CALCIUM CHLORIDE	1,000	
	CLEANING SUPPLIES	2,000	
	DOOR LOCKS AND CLOSERS	1,500	
	FLAGS- US, STATE AND VILLAGE	500	
	GENERAL PAPER SUPPLIES	2,500	
	HVAC SUPPLIES	12,000	
	LIGHT BULBS AND ELECTRICAL SUPPLIES	2,500	
	MISC HARDWARE	2,000	
	OUTDOOR LIGHTING (FLAGS, SENIORS AND BOARD)	2,000	
	PLUMBING SUPPLIES	3,000	
0106049-580098-	MAJOR R/R CONTRIB		\$ 175,000
	NO DETAIL REPORTED		
TOTAL VILLAGE HALL			\$ 250,988



FY 2025 ANNUAL BUDGET

GENERAL FUND – FLEET MAINTENANCE – ACCOUNT DETAIL

GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT
BUDGET
FY 2025

OPEN LANDS AND GROUNDS

0106047-520050- ELECTRIC POWER	\$ 6,500
LAKE CHARLES WELL	6,000
RTE 60 ENTRANCE SIGN	500
0106047-520060- NATURAL GAS POWER	\$ -
NO DETAIL REPORTED	
0106047-520070- WATER & SEWER	\$ 13,000
BUTTERFIELD RD-2 SYSTEMS	4,000
I-DOT ISLAND IRRIGATION-5 SYSTEMS	9,000
0106047-520600- BLDG & GRNDS MAINT SERVICES	\$ 434,330
ANIMAL CONTROL	3,000
BACKFLOW PREVENTION	2,000
BUTTERFIELD ROAD R.O.W. MOWING, LANDSCAPE MAINTENANCE AND PLANTING	17,000
CANADIAN NATIONAL RAILROAD LEASES (4)	4,830
CONTRACTUAL MOWING AND LANDSCAPING OF VILLAGE PROPERTIES	165,000
INJECTION OF TREES FOR PEST AND DISEASE CONTROL	12,000
LARGE TREE REMOVAL & LOG DISPOSAL	14,500
MULCH INSTALLATION AT ALL BUILDINGS	10,000
OPEN SPACE MANAGEMENT	120,000
POND ALGAE SERVICES	20,000
VILLAGE NPDES PERMIT FEE AND SAMPLING	6,000
VILLAGE WIDE TREE TRIMMING AND PRUNING BY CONTRACTOR	60,000
0106047-530070- BLDG & GROUNDS MAINT SUPPLIES	\$ 118,300
ARBOR DAY SUPPLIES- TREES, SHRUBS, SAFETY MATERIAL	500
BUSHES/TREES FOR VILLAGE BUILDINGS AND PROPERTIES	1,000
FISH POND STOCKING (VHAC AND HARVEY LAKE)	800
HOLIDAY LIGHTS AND SUPPLIES INCLUDING VILLAGE BUILDINGS AND VILLAGE WIDE DISPLAYS	10,000
LAWN IRRIGATION PARTS AND SUPPLIES	1,500
NEW PICNIC TABLES (10)	4,000
OPEN SPACE MAINTENANCE SUPPLIES	4,500
PARKWAY TREES FOR REPLACEMENT (200 TREES AT \$250 EACH)	50,000
PERENNIAL PLANTS AND BUSHES FOR MONUMENTS, MEDIANS, AND R.O.W.	13,000
PESTICIDES AND FERTILIZERS	2,000
SUMMER AND FALL ANNUAL FLOWERS- RT 60 AND RT 21 ISLAND ENTRANCES	1,000
SUMMER AND FALL ANNUAL FLOWERS- VILLAGE HALL AND PUBLIC WORKS	2,500
SUPPLIES FOR MEDIAN IRRIGATION SYSTEMS	3,000
TOPSOIL, SOD AND SEED	18,000
VILLAGE ENTRY MONUMENT RENOVATION	6,500
0106047-580098- MAJOR R/R CONTRIB	\$ -
NO DETAIL REPORTED	
TOTAL OPEN LANDS AND GROUNDS	\$ 572,130



FY 2025 ANNUAL BUDGET

GENERAL FUND – FLEET MAINTENANCE – ACCOUNT DETAIL

GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT
BUDGET
FY 2025

ARBORTHEATER

0106081-520050-	ELECTRIC POWER ARBORTHEATER ELECTRIC POWER	\$ 1,000	1,000
0106081-520060-	NATURAL GAS POWER NO DETAIL REPORTED	\$ -	
0106081-520070-	WATER & SEWER POTABLE WATER AND SEWER	\$ 4,000	4,000
0106081-520100-	PHONE/INTERNET/CABLE PHONE & INTERNET SERVICE (COMCAST) - ARBORTHEATER	\$ 2,400	2,400
0106081-520105-	MOBILE PHONE SERVICE MOBILE DATA SERVICE (VERIZON)*	\$ 474	474
0106081-520600-	BLDG & GRNDS MAINT SERVICES BACKFLOW PREVENTION AND PLUMBING BRICK SEALING AND TUCKPOINTING CLEANING OF WASHROOMS (7 DAYS PER WEEK) AND EMPTY TRASH (12 MONTHS) FOUNTAIN, WATERFALL AND IRRIGATION MAINTENANCE SERVICES AND REPAIRS LANDSCAPE MAINTENANCE CONTRACT PAINTING AND STAINING PORTALET SERVICES VIDEO SURVEILLANCE CAMERA MAINTENANCE	\$ 65,300	2,000 2,000 6,600 18,200 34,000 - 1,000 1,500
0106081-530070-	BLDG & GROUNDS MAINT SUPPLIES CHEMICALS FOR THE FOUNTAIN FLAGS HARDWARE MISC ELECTRICAL AND PLUMBING SUPPLIES PAINT AND STAIN PAPER AND CLEANING SUPPLIES SUMMER AND FALL ANNUAL FLOWERS	\$ 9,600	1,000 2,000 1,000 2,000 100 1,000 2,500
0106081-580098-	MAJOR R/R CONTRIB NO DETAIL REPORTED	\$ 20,000	
TOTAL ARBORTHEATER		\$ 102,774	



FY 2025 ANNUAL BUDGET

GENERAL FUND – FLEET MAINTENANCE – ACCOUNT DETAIL

GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT
BUDGET
FY 2025

VERNON HILLS ATHLETIC COMPLEX (VHAC)

0106110-520050- ELECTRIC POWER	\$ 26,000
IRRIGATION SYSTEM, BALLFIELDS (REIMBURSED BY USERS) AND WELL (REIMBURSED 50% BY VHHS)	26,000
0106110-520060- NATURAL GAS POWER	\$ -
NO DETAIL REPORTED	
0106110-520070- WATER & SEWER	\$ 2,400
WATER AND SEWER	2,400
0106110-520600- BLDG & GRNDS MAINT SERVICES	\$ 93,460
BACKFLOW PREVENTION AND PLUMBING	2,000
BALLFIELD NETS AND REPAIR	3,000
BRICK SEALING AND TUCKPOINTING	1,000
DEEP TINE AERATION	7,000
ELECTRICAL WORK-IRRIGATION, BUILDING LIGHTS AND SCOREBOARDS	500
FIRE EXTINGUISHER SERVICES	250
LACROSSE TOURNAMENT-PORT A POTTIES	9,000
MSUCO LIGHTING REPAIRS	4,000
PORT-A-POTTY RENTAL	7,500
VHAC IRRIGATION SERVICES AND REPAIRS	10,210
VHAC LANDSCAPE CONTRACT	45,000
VHAC LASER LEVEL INFIELDS MAINTENANCE	3,000
WEATHER BUG SERVICES	1,000
0106110-530070- BLDG & GROUNDS MAINT SUPPLIES	\$ 53,100
DUCKBILLS (LOCKS)	250
EQUIPMENT RENTAL	1,000
FERTILIZER AND HERBICIDE	15,000
FIELD 5 AND 6 FENCING	2,500
FLOWERS	2,000
IRRIGATION PARTS	1,000
LINE PAINT	1,000
MISC SUPPLIES- PLUMBING, BULBS, PAINT	3,000
MISC SUPPLIES-FIELD DRY, BASES, PLATES, VANDALISM, ETC.	3,850
MULCH	3,500
SCOREBOARD SUPPLIES	1,000
SEED, SOD, LIMESTONE, AGGREGATE, SAND AND TURFACE	17,000
SOCCER GOAL NETS	500
TOOLS AND EQUIPMENT	1,500
0106110-580098- MAJOR R/R CONTRIB	\$ 50,000
NO DETAIL REPORTED	
TOTAL VERNON HILLS ATHLETIC COMPLEX (VHAC)	\$ 224,960

GENERAL FUND

**DRAFT
 BUDGET
 FY 2025**

(BUILDINGS & GROUNDS)

PHILLIP RD BUILDING

0106091-520050- ELECTRIC POWER		\$ 2,500
ELECTRIC POWER	2,500	
0106091-520060- NATURAL GAS POWER		\$ 3,000
NATURAL GAS	3,000	
0106091-520070- WATER & SEWER		\$ 600
WATER AND SEWER	600	
0106091-520600- BLDG & GRNDS MAINT SERVICES		\$ 11,000
7 PHILLIP RD SECURITY ALARM	1,500	
BACKFLOW TESTING AND PLUMBING SERVICES	1,500	
CLEANING SUPPLIES	2,000	
FIRE EXTINGUISHER ANNUAL INSPECTION	2,000	
OVERHEAD DOOR MAINTENANCE AND REPAIRS	4,000	
0106091-530070- BLDG & GROUNDS MAINT SUPPLIES		\$ 3,600
BUSHES AND FLOWERS	3,000	
CLEANING AND PAPER SUPPLIES	200	
HVAC SUPPLIES	200	
LIGHTING SUPPLIES AND BULBS	200	
0106091-580098- MAJOR R/R CONTRIB		\$ 5,000
NO DETAIL REPORTED		
TOTAL PHILLIP RD BUILDING		\$ 25,700
TOTAL DEPARTMENT: BUILDINGS & GROUNDS		\$ 1,747,552

DRAFT

FUND / DEPT 01 / 07	VILLAGE PRESIDENT AND BOARD
Full – Time Staff	None

PURPOSE

The Village President and Board Department is the governing body of the Village that sets policies and procedures for the Village based on suggestions provided by the community. Other responsibilities of the Village President and Board are reviewing and adopting resolutions and ordinances that provide direction for Village operations; approving the Village’s annual budget; approving payment of all expenditures; evaluating Federal and State legislation and determining the impact, if any, on the Village; and evaluating and approving land use.

FINANCIAL SUMMARY

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Village Board	\$ 57,945	\$ 55,911	\$ 69,142	\$ 56,026	\$ 59,862	\$ (9,280)	-13.4%
Commodities	320	632	2,650	750	1,200	(1,450)	-54.7%
Grants & Contributions	44,402	44,180	62,750	54,500	76,750	14,000	22.3%
Total	\$ 102,666	\$ 100,723	\$ 134,542	\$ 111,276	\$ 137,812	\$ 3,270	2.4%



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(PRESIDENT & BOARD)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENDITURES					
DEPARTMENT: PRESIDENT & BOARD					
VILLAGE BOARD					
0107105-500030- BOARD COMPENSATION	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000
0107105-510050- FICA CONTRIBUTIONS	3,902	3,902	3,902	3,902	3,862
0107105-520420- TRAINING & CONFERENCES	3,043	1,010	14,240	1,124	5,000
TOTAL VILLAGE BOARD	57,945	55,911	69,142	56,026	59,862
COMMODITIES					
0107105-530011- FOOD & OTHER SUPPLIES	234	632	950	750	1,200
0107105-530050- OPERATING SUPPLIES & EQUIP	86	-	1,700	-	-
TOTAL COMMODITIES	320	632	2,650	750	1,200
GRANTS AND CONTRIBUTIONS					
0107105-528010- SERVICE GRANTS	40,000	41,500	51,000	51,000	67,000
0107105-530990- OTHER CONTRIBUTIONS	4,402	2,680	11,750	3,500	9,750
TOTAL GRANTS AND CONTRIBUTIONS	44,402	44,180	62,750	54,500	76,750
TOTAL DEPARTMENT: PRESIDENT & BOARD	\$ 102,666	\$ 100,723	\$ 134,542	\$ 111,276	\$ 137,812

DRAFT

**GENERAL FUND
PRESIDENT & BOARD**

ACCOUNT DETAIL

DRAFT



FY 2025 ANNUAL BUDGET

GENERAL FUND – PRESIDENT & BOARD – ACCOUNT DETAIL

GENERAL FUND

(PRESIDENT & BOARD)

DRAFT
BUDGET
FY 2025

DEPARTMENT: PRESIDENT & BOARD

VILLAGE BOARD

0107105-500030- BOARD COMPENSATION	\$ 51,000
LIQUOR COMMISSIONER'S COMPENSATION	1,000
MAYOR'S COMPENSATION	14,000
TRUSTEE'S COMPENSATION (6 TRUSTEES @ \$6,000 EACH)	36,000

0107105-510050- FICA CONTRIBUTIONS	\$ 3,862
EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	3,862

0107105-520420- TRAINING & CONFERENCES	\$ 5,000
CONFERENCES	1,500
LODGING	1,500
PER DIEM/MEALS/MISC TRAVEL	1,000
TRANSPORTATION	1,000

TOTAL VILLAGE BOARD	\$ 59,862
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COMMODITIES

0107105-530011- FOOD & OTHER SUPPLIES	\$ 1,200
NO DETAIL REPORTED	

0107105-530050- OPERATING SUPPLIES & EQUIP	\$ -
NO DETAIL REPORTED	

TOTAL COMMODITIES	\$ 1,200
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GRANTS AND CONTRIBUTIONS

0107105-528010- SERVICE GRANTS	\$ 67,000
A SAFE PLACE GRANT/CAP/SERENITY HOUSE/ YOUTH & FAMILY COUNSELING/PADS/UNIV IL LAKE CO/GIRLS SCOUTS/FRESH START/LAKE CO CTR INDEPENDENT LIVING/CASA/SENIOR ISSUES/ SPEC REC ASSOC LC	53,000
SOCIAL SERVICES GRANT - OMNI	14,000

0107105-530990- OTHER CONTRIBUTIONS	\$ 9,750
CHAMBER MIXER	4,000
GOLF COURSE CHARITABLE EVENT/MISC GRANTS	3,000
LOCAL ASSOCIATION SUPPORT	2,000
MISCELLANEOUS	750

TOTAL GRANTS AND CONTRIBUTIONS	\$ 76,750
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TOTAL DEPARTMENT: PRESIDENT & BOARD	\$ 137,812
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DRAFT

FUND / DEPT 01 / 08, 10	EVENTS
Full – Time Staff	None - Volunteer

PURPOSE

The Events Department includes the following Village sponsored events: Arbortheater Concert Series; J. Heier Fishing Derby; Vernon Hills Pageant; and July 4th, as well as a donation to the Vernon Hills Park District Ribfest.

FINANCIAL SUMMARY

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Vernon Hills Days	\$ 10,088	\$ 242,531	\$ 207,460	\$ 302,991	\$ 339,800	\$ 132,340	63.8%
Heier Veterans Fish Derby	435	4,587	4,800	4,354	6,000	1,200	25.0%
4th of July Events	46,887	57,094	55,160	48,282	55,900	740	1.3%
Pageant Events	3,105	2,712	5,940	5,645	5,195	(745)	-12.5%
Arbortheater Concerts	6,500	7,914	8,900	8,450	9,600	700	7.9%
Little Bear Ribfest Donatio	-	10,000	13,500	11,000	10,000	(3,500)	-25.9%
National Night Out	-	-	-	-	7,000	7,000	n/a
Total	\$ 67,015	\$ 324,837	\$ 295,760	\$ 380,722	\$ 433,495	\$ 137,735	46.6%



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(EVENTS)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
DEPARTMENT: EVENTS					
REVENUES					
VERNON HILLS DAYS					
0110075-440816- EVENT SALES	\$ (250)	\$ 152,701	\$ 90,000	\$ 166,856	\$ 165,000
0110075-440806- DONATIONS	-	5,009	5,000	14,000	15,000
TOTAL VERNON HILLS DAYS	\$ (250)	\$ 157,709	\$ 95,000	\$ 180,856	\$ 180,000
EXPENDITURES					
VERNON HILLS DAYS					
0110075-520541- ENTERTAINMENT	\$ 10,000	\$ 173,693	\$ 116,500	\$ 215,063	\$ 169,250
0110075-520542- CARNIVAL	-	-	-	-	87,750
0110075-520605- FESTIVAL GROUNDS	88	30,156	39,200	49,245	44,550
0110075-520710- PROMOTIONAL MARKETING	-	23,923	21,600	23,954	21,125
0110075-530011- FOOD & BEVEAGE	-	14,760	30,160	14,729	17,125
TOTAL VERNON HILLS DAYS	\$ 10,088	\$ 242,531	\$ 207,460	\$ 302,991	\$ 339,800
OTHER EVENTS					
0108014-520990- HEIER VETERANS FISHING DERBY	\$ 435	\$ 4,587	\$ 4,800	\$ 4,354	\$ 6,000
0108026-520990- 4TH OF JULY EVENTS	46,887	57,094	55,160	48,282	55,900
0108027-520990- PAGEANT EVENTS	3,105	2,712	5,940	5,645	5,195
0108081-520990- ARBOR THEATER EVENTS	6,500	7,914	8,900	8,450	9,600
0108101-520990- LITTLE BEAR RIBFEST DONATION	-	10,000	13,500	11,000	10,000
0108106-520990- NATIONAL NIGHT OUT	-	-	-	-	7,000
TOTAL OTHER EVENTS	\$ 56,927	\$ 82,306	\$ 88,300	\$ 77,731	\$ 93,695
TOTAL DEPARTMENT: EVENTS	\$ 67,015	\$ 324,837	\$ 295,760	\$ 380,722	\$ 433,495

GENERAL FUND

EVENTS

ACCOUNT DETAIL

DRAFT

GENERAL FUND

DRAFT
 BUDGET
 FY 2025

(EVENTS)

DEPARTMENT: EVENTS

VERNON HILLS DAYS

0110075-520541- ENTERTAINMENT		\$ 169,250
CHILDREN'S ENTERTAINMENT	5,000	
FIREWORKS	15,750	
MUSICAL ACTS	145,000	
OTHER ENTERTAINMENT COSTS	3,500	
0110075-520542- CARNIVAL		\$ 87,750
NO DETAIL REPORTED		
0110075-520605- FESTIVAL GROUNDS		\$ 44,550
CLEANING SERVICES	4,600	
ELECTRICAL	2,250	
PORTABLE TOILETS	6,500	
SECURITY & AUXILARY DEPUTIES	6,200	
TENTS	25,000	
0110075-520710- PROMOTIONAL MARKETING		\$ 21,125
ADVERTISING	15,000	
CIVIC DONATIONS	1,500	
FOOD ALLOWANCES	3,000	
MISCELLANEOUS SUPPLIES	450	
STREET SIGNS SUPPLIES	750	
VIP TENT SUPPLIES	425	
0110075-530011- FOOD & BEVEAGE		\$ 17,125
BEVERAGS & SUPPLIES	15,000	
GREASE DISPOSAL	200	
ICE & MISCELLANEOUS FOOD	1,250	
LIQUOR LICENSE	175	
MISCELLANEOUS SUPPLIES	500	
TOTAL VERNON HILLS DAYS		\$ 339,800

GENERAL FUND

(EVENTS)

**DRAFT
 BUDGET
 FY 2025**

OTHER EVENTS

0108014-520990- HEIER VETERANS FISHING DERBY	\$	6,000
FISH STOCKING	800	
FOOD, PRIZES, & GIFTS	4,600	
MISCELLANEOUS	600	
0108026-520990- 4TH OF JULY EVENTS	\$	55,900
FIREWORKS	32,500	
GOLF CARTS	1,000	
MISCELLANEOUS	500	
PARADE CANDY	700	
PARADE ENTERTAINMENT	17,000	
PARADE ROUTE SIGNAGE	1,500	
PORTABLE TOILETS	1,200	
PRINTING	1,000	
RADIOS	500	
0108027-520990- PAGEANT EVENTS	\$	5,195
AUDITORIUM	450	
CROWNS/SEPTARS/PINS	300	
DJ/EMCEE/LIGHTING COORDINATOR	400	
EOY PAGEANT GIFTS	500	
FLOWERS	500	
JUDGES MEALS	100	
LAKE COUNTY PAGEANT REGISTRATION	150	
PARADE CANDY	100	
PORTRAITS	500	
POSTERS & PROGRAMS	175	
STAGE DECORATIONS	500	
SUPPLIES	520	
TROPHIES & SASHES	600	
T-SHIRTS	400	
0108081-520990- ARBORTHEATER EVENTS	\$	9,600
ARBORTHEATER CONCERTS (5 CONCERTS)	7,200	
CULTURAL PARTNER BANNER	500	
MISCELLANEOUS	250	
PROMOTIONAL MATERIALS	1,150	
SIGNAGE	500	
0108101-520990- LITTLE BEAR RIBFEST DONATION	\$	10,000
PARK DIST. RIBFEST SPONSORSHIP	10,000	
0108106-520990- NATIONAL NIGHT OUT	\$	7,000
FOOD & ENTERTAINMENT	7,000	
TOTAL OTHER EVENTS	\$	93,695
TOTAL DEPARTMENT: EVENTS	\$	433,495

FUND / DEPT 01 / 09	GENERAL PURPOSE
Full – Time Staff	None

PURPOSE

The General Purpose Department accounts for the expenses related to debt payments, liability insurance, transfers of funds, contingencies, and other general expenses not included in the various department budgets.

FINANCIAL SUMMARY

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
PSEBA & OPEB	\$ 95,428	\$ 93,550	\$ 95,000	\$ 97,165	\$ 126,150	\$ 31,150	32.8%
Liability Insurance	825,006	793,795	851,100	970,000	942,614	91,514	10.8%
Debt Service	590,733	591,733	597,203	597,416	519,487	(77,716)	-13.0%
Legal Services	342,213	297,776	435,000	305,000	435,000	-	0.0%
PILOT - TIF Payments	574,215	607,833	623,668	705,425	835,443	211,775	34.0%
Economic Incentives	5,854,344	6,207,956	6,280,000	5,766,769	6,090,000	(190,000)	-3.0%
Transfers Out	3,485,000	2,200,000	2,150,000	2,150,000	3,430,000	1,280,000	59.5%
Contingency	-	215	150,000	-	150,000	-	0.0%
Total	\$11,766,939	\$10,792,859	\$11,181,971	\$10,591,775	\$12,528,694	\$ 1,346,723	12.0%

Note: Debt summary is reported in the Financial Summaries section.



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

GENERAL FUND

(GENERAL PURPOSE)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENDITURES					
DEPARTMENT: GENERAL PURPOSE					
PSEBA & OTHER POST EMPLOYMENT BENEFITS					
0109109-460140- COBRA & RETIREE REIMBURSEMENTS	\$ (352,718)	\$ (452,748)	\$ (533,010)	\$ (422,332)	\$ -
0109109-510080- HEALTH INSURANCE	416,166	504,542	578,210	475,073	117,813
0109109-510081- DENTAL INSURANCE	34,092	41,027	44,800	43,725	337
0109109-510082- VISION INSURANCE	314	729	1,000	699	-
0109109-510110- UNEMPLOYMENT COMPENSATION	(2,426)	-	4,000	-	8,000
TOTAL PSEBA & OTHER POST EMPLOYMENT BENEFITS	\$ 95,428	\$ 93,550	\$ 95,000	\$ 97,165	\$ 126,150
LIABILITY INSURANCE					
0109109-520721- INSURANCE-GEN/LIAB/AUTO	\$ 825,006	\$ 793,795	\$ 851,100	\$ 970,000	\$ 429,315
0109109-520722- INSURANCE-WORKERS COMP	-	-	-	-	511,799
0109109-520723- INSURANCE-SURETY BONDS	-	-	-	-	1,500
TOTAL LIABILITY INSURANCE	\$ 825,006	\$ 793,795	\$ 851,100	\$ 970,000	\$ 942,614
DEBT SERVICE					
0109109-570010- PRINCIPAL PAYMENT	\$ 450,000	\$ 460,000	\$ 475,000	\$ 475,000	\$ 410,000
0109109-570020- INTEREST PAYMENT	138,955	129,955	120,203	120,203	107,487
0109109-570325- FISCAL AGENT FEES	1,778	1,778	2,000	2,213	2,000
TOTAL DEBT SERVICE	\$ 590,733	\$ 591,733	\$ 597,203	\$ 597,416	\$ 519,487
OTHER					
0109109-520510- LEGAL SERVICES	\$ 342,213	\$ 297,776	\$ 435,000	\$ 305,000	\$ 435,000
0109109-529910- PAYMENT IN LIEU OF TAXES	574,215	607,833	623,668	705,425	835,443
0109109-570200- SALES TAX REBATE	5,854,344	6,207,956	6,280,000	5,766,769	6,090,000
0109109-580030- CONTINGENCY	-	215	150,000	-	150,000
TOTAL OTHER	\$ 6,770,772	\$ 7,113,780	\$ 7,488,668	\$ 6,777,194	\$ 7,510,443
TRANSFERS OUT					
0109109-580045- TRANSFER TO GOLF FD	\$ -	\$ -	\$ -	\$ -	\$ 760,000
0109109-580046- TRANSFER TO METRA	-	-	-	-	70,000
0109109-580080- TRANSFER TO DISPATCH FUND	-	-	650,000	650,000	800,000
0109109-580095- TRANSFER TO CAPITAL FD	3,485,000	2,200,000	1,500,000	1,500,000	1,800,000
TOTAL TRANSFERS OUT	\$ 3,485,000	\$ 2,200,000	\$ 2,150,000	\$ 2,150,000	\$ 3,430,000
TOTAL DEPARTMENT: GENERAL PURPOSE	\$ 11,766,939	\$ 10,792,859	\$ 11,181,971	\$ 10,591,775	\$ 12,528,694

GENERAL FUND
GENERAL PURPOSE

ACCOUNT DETAIL

DRAFT

GENERAL FUND

**DRAFT
 BUDGET
 FY 2025**

(GENERAL PURPOSE)

DEPARTMENT: GENERAL PURPOSE

PSEBA & OTHER POST EMPLOYMENT BENEFITS

0109109-510080- HEALTH INSURANCE	\$ 117,813
OTHER EMPLOYER COVERED HEALTH INSURANCE	3,401
PSEBA HEALTH INSURANCE	114,412
0109109-510081- DENTAL INSURANCE	\$ 337
OTHER EMPLOYER COVERED DENTAL INSURANCE	337
0109109-510110- UNEMPLOYMENT COMPENSATION	\$ 8,000
UNEMPLOYMENT COMPENSATION (SELF-INSURED)	8,000
TOTAL PSEBA & OTHER POST EMPLOYMENT BENEFITS	\$ 126,150

LIABILITY INSURANCE

0109109-520721- INSURANCE-GEN/LIAB/AUTO	\$ 429,315
AD&D ACCIDENT MEDICAL	885
LIABILITY/PROP/AUTO/CYBER INSURANCE	423,240
POLLUTION LIABILITY (STORAGE TANK)	5,190
0109109-520722- INSURANCE-WORKERS COMP	\$ 511,799
WORKERS COMPENSATION INSURANCE	511,799
0109109-520723- INSURANCE-SURETY BONDS	\$ 1,500
PUBLIC OFFICIALS BONDS	1,500
TOTAL LIABILITY INSURANCE	\$ 942,614

DEBT SERVICE

0109109-570010- PRINCIPAL PAYMENT	\$ 410,000
SERIES 2012B PRINCIPAL (REFUNDING OF 2006 COMMUNICATIONS BOND)	150,000
SERIES 2014 (POLICE STATION & COM CTR REMODEL)	180,000
SERIES 2015A PRINCIPAL (LAND CONTRIBUTION & STARCOM NETWORK)	80,000
0109109-570020- INTEREST PAYMENT	\$ 107,487
SERIES 2012B INTEREST (REFUNDING OF 2006 ALT REV COMM CTR BOND)	7,320
SERIES 2014 BOND INTEREST (POLICE STATION & COM CTR REMODEL)	71,742
SERIES 2015A BOND INTEREST (STARCOM & LAND CONTRIB)	28,425
0109109-570325- FISCAL AGENT FEES	\$ 2,000
PAYING AGENT FEES FOR BOND ISSUES	2,000
TOTAL DEBT SERVICE	\$ 519,487

GENERAL FUND

(GENERAL PURPOSE)

**DRAFT
 BUDGET
 FY 2025**

OTHER			
0109109-520510-	LEGAL SERVICES		\$ 435,000
	ADMINISTRATIVE ADJUDICATION (JUDGE TONIGAN)	10,000	
	GOVERNMENT AFFAIRS ATTORNEY (MORRILL & ASSOCIATES)	65,000	
	LABOR ATTORNEY (STORINO RAMELLO & DURKIN)	50,000	
	SPECIAL LITIGATION (HUNT & ASSOCIATES)	10,000	
	VILLAGE ATTORNEY (KLEIN THORPE & JENKINS)	225,000	
	VILLAGE PROSECUTOR (WINER & WINER)	75,000	
0109109-529910-	PAYMENT IN LIEU OF TAXES		\$ 835,443
	HAWTHORN MALL TIF PAYMENT - 10% OF TIF INCREMENTAL TAX RECEIPTS	165,957	
	MELLODY FARM TIF PAYMENT - 10% OF TIF INCREMENTAL TAX	432,146	
	TOWN CENTER TIF PAYMENT - 10% OF TIF INCREMENTAL TAX RECEIPTS	237,340	
0109109-570200-	SALES TAX REBATE		\$ 6,090,000
	CDW	5,370,000	
	HAWTHORN	650,000	
	KIMCO	70,000	
0109109-580030-	CONTINGENCY		\$ 150,000
	CONTINGENCY	100,000	
	EMERGENCY IT INFRASTRUCTURE REPLACEMENT	50,000	
TOTAL OTHER			\$ 7,510,443
TRANSFERS OUT			
0109109-580045-	TRANSFER TO GOLF FD		\$ 760,000
	NO DETAIL REPORTED		
0109109-580046-	TRANSFER TO METRA		\$ 70,000
	NO DETAIL REPORTED		
0109109-580080-	TRANSFER TO DISPATCH FUND		\$ 800,000
	TRANSFER TO COVER REVENUE DEFICIENCIES	800,000	
0109109-580095-	TRANSFER TO CAPITAL FD		\$ 1,800,000
	TRANSFER TO CAPITAL FUND	1,800,000	
TOTAL TRANSFERS OUT			\$ 3,430,000
TOTAL DEPARTMENT: GENERAL PURPOSE			\$ 12,528,694



CAPITAL PROJECTS FUNDS

Capital Fund

Vehicle and Equipment Replacement Fund

FUND 02	CAPITAL FUND
Full – Time Staff	None

PURPOSE

The Capital Fund accounts for the maintenance of all Village Facilities - Village Hall; Public Works; Police Department; Parkways and Streetscape; Bike Paths; Stormwater Projects; and other Village Infrastructure.

DRAFT



FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

CAPITAL FUND	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
INTERGOVERNMENTAL	\$ 211,814	\$ 221,732	\$ 220,000	\$ 227,984	\$ 241,098
LEASE AND RENTAL INCOME	106,666	106,666	106,666	106,666	106,666
INVESTMENT INCOME	-	13,431	7,250	110,502	50,000
OTHER INCOME	60,377	-	-	-	-
TOTAL REVENUES	\$ 378,857	\$ 341,829	\$ 333,916	\$ 445,152	\$ 397,764
EXPENDITURES					
CAPITAL OUTLAY					
STREETS AND ROADS	394,541	392,784	899,002	991,000	2,580,000
VILLAGE FACILITIES	508,182	445,440	632,920	603,674	1,450,000
OPEN SPACES AND STORMWATER	167,918	285,230	435,000	70,000	770,000
OTHER ONE-TIME PROJECTS	36,257	221,758	773,600	203,000	460,500
CONTINGENCY	-	-	-	-	100,000
TOTAL EXPENDITURES	\$ 1,106,897	\$ 1,345,211	\$ 2,740,522	\$ 1,867,674	\$ 5,360,500
EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (728,041)	\$ (1,003,382)	\$ (2,406,606)	\$ (1,422,522)	\$ (4,962,736)
OTHER FINANCING SOURCE/(USES)					
TRANSFERS IN					
GF: CAPITAL PROJECTS CONTRIBUTION	\$ 3,485,000	\$ 2,200,000	\$ 1,500,000	\$ 1,500,000	\$ 1,800,000
GF: BUILDINGS & GROUNDS CONTRIBUTION	-	-	-	-	600,000
MFT: STREETS & ROADS CONTRIBUTION	-	-	-	-	1,375,698
MFT: REBUILD ILLINOIS CONTRIBUTION	-	-	-	-	124,302
TOTAL OTHER FINANCING SOURCE/(USES)	\$ 3,485,000	\$ 2,200,000	\$ 1,500,000	\$ 1,500,000	\$ 3,900,000
NET CHANGE IN FUND BALANCE	\$ 2,756,959	\$ 1,196,618	\$ (906,606)	\$ 77,478	\$ (1,062,736)
FUND BALANCE - BEGINNING	(1,398,655)	1,358,304	2,554,923	2,554,923	2,632,400
FUND BALANCE - ENDING	\$ 1,358,304	\$ 2,554,923	\$ 1,648,317	\$ 2,632,400	\$ 1,569,664

CAPITAL FUND

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
02-410090- ROAD AND BRIDGE TAX	\$ 211,814	\$ 221,732	\$ 220,000	\$ 227,984	\$ 241,098
02-420100- GRANT REVENUE	-	-	-	-	-
02-440806- DONATIONS	60,377	-	-	-	-
02-470835- VHAC TURF LOAN	106,666	106,666	106,666	106,666	106,666
02-480750- INTEREST INCOME	-	13,431	7,250	110,502	50,000
TOTAL REVENUES	\$ 378,857	\$ 341,829	\$ 333,916	\$ 445,152	\$ 397,764
OTHER FINANCING SOURCES (OFS)					
02-499971- GF-CAPITAL CONTRIBUTIONS	\$ 3,485,000	\$ 2,200,000	\$ 1,500,000	\$ 1,500,000	\$ 1,800,000
02-499972- MFT-STREET & ROADS CONTRIB	-	-	-	-	1,375,698
02-499973- MFT-REBUILD ILLINOIS CONTRIB	-	-	-	-	124,302
0206046-499970- PW CAMPUS CONTRIBUTIONS	-	-	-	-	175,000
0206048-499970- PD CAMPUS CONTRIBUTIONS	-	-	-	-	175,000
0206049-499970- VILLAGE HALL CONTRIBUTIONS	-	-	-	-	175,000
0206081-499970- ARBORTHEATER CONTRIBUTIONS	-	-	-	-	20,000
0206110-499970- VHAC CONTRIBUTIONS	-	-	-	-	50,000
0206091-499970- PHILLIPS RD BLDG CONTRIBUTIONS	-	-	-	-	5,000
TOTAL OTHER FINANCING SOURCES	\$ 3,485,000	\$ 2,200,000	\$ 1,500,000	\$ 1,500,000	\$ 3,900,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 3,863,857	\$ 2,541,829	\$ 1,833,916	\$ 1,945,152	\$ 4,297,764

DRAFT



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

CAPITAL FUND

		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENDITURES						
CAPITAL OUTLAY						
STREETS AND ROADS						
0218151-550055- STREETS AND ROW						
RE001	ROAD REHABILITATION	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
RE002	ANNUAL SIDEWALK PROGRAM	-	-	-	-	160,000
RE003	GENERAL PHASE 1 DESIGN STUDIES	-	-	-	-	20,000
25002	BIKE AND PEDESTRIAN MASTER PLAN	-	-	-	-	75,000
25004	ADA TRANSITION PLAN	-	-	-	-	25,000
25005	BICYCLE WAY FINDING	-	-	-	-	10,000
0209096-550050-	STREET CONSTRUCTION	113,151	117,150	175,000	175,000	-
TOTAL STREETS AND ROW		113,151	117,150	175,000	175,000	1,790,000
0218151-550056- TRAFFIC SIGNALS & STREETLIGHTS						
RE010	STREETLIGHT LED FIXTURES	\$ -	\$ -	\$ -	\$ -	\$ 200,000
25008	INTERSECTION IMPROV (CDW, RT. 60, FAIRW.)	-	-	-	-	175,000
0209087-550050-	STREET CONSTRUCTION	56,295	30,277	50,000	151,000	-
0209087-550060-	ENGINEERING/ARCH OF PI	-	5,529	-	-	-
TOTAL TRAFFIC SIGNALS & STREETLIGHTS		56,295	35,806	50,000	151,000	375,000
0218151-550065- PREVENTATIVE MAINTENANCE						
RE004	RECLAIMITE/ CRF	\$ -	\$ -	\$ -	\$ -	\$ 50,000
RE005	CRACKSEALING	-	-	-	-	25,000
RE006	PAVEMENT MARKING	-	-	-	-	55,000
RE007	PAVEMENT PATCHING- ASPHALT	-	-	-	-	150,000
RE009	SIDEWALK SAWCUTTING/GRINDING	-	-	-	-	25,000
25006	PORT CLINTON ROAD BRIDGE PATCH & S	-	-	-	-	60,000
25007	BRICK PAVER REPAIR	-	-	-	-	50,000
0209059-550050-	STREET CONSTRUCTION	225,094	239,827	674,002	665,000	-
TOTAL PREVENTATIVE MAINTENANCE		225,094	239,827	674,002	665,000	415,000
TOTAL STREETS AND ROADS		\$ 394,541	\$ 392,784	\$ 899,002	\$ 991,000	\$ 2,580,000



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

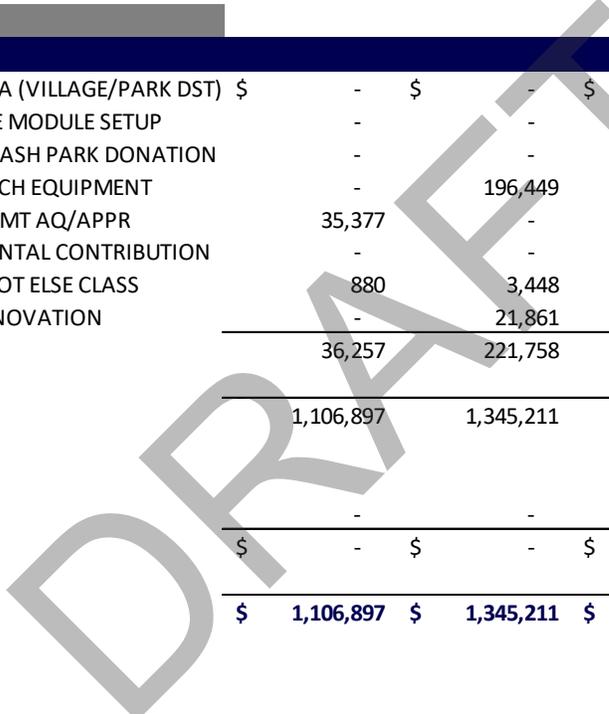
CAPITAL FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
VILLAGE FACILITIES						
0218150-550075- FACILITY IMPROVEMENTS						
<i>- Village-Wide -</i>						
25016	VILLAGE ASSET CONDITION ASSESSMENT	-	-	-	-	80,000
<i>- Police Campus -</i>						
25012	POLICE CAMPUS IMPROVEMENTS	-	-	-	-	150,000
0209097-550040-	REMODELING/RENOVATION	134,885	15,200	140,000	203,229	-
<i>- Public Works Campus -</i>						
25013	STORAGE BIN DESIGN AND EXPANSION	-	-	-	-	50,000
25014	HVAC INSTALLATION - GARAGE OFFICES	-	-	-	-	150,000
<i>- Vernon Hills Athletic Complex (VHAC) -</i>						
25015	VHAC PARKING EXPANSION	-	-	-	-	350,000
<i>- Village Hall -</i>						
25017	ELECTRIC VEHICLE CHARGING STATION	-	-	-	-	75,000
TOTAL FACILITY IMPROVEMENTS		134,885	15,200	140,000	203,229	855,000
0218150-550076- FACILITY MAJOR R/R						
<i>- Police Campus -</i>						
25018	STORAGE ROOM RENOVATION - COMM. \$	\$ -	\$ -	\$ -	\$ -	\$ 25,000
25019	WINDOW TINTING	-	-	-	-	12,000
25020	ROLL CALL ROOM EXTERIOR DOOR	-	-	-	-	25,000
25021	EVIDENCE PROCESSING STORAGE	-	-	-	-	40,000
25022	CELLBLOCK SUPERVISION AND OPER.	-	-	-	-	160,000
0209115-550040-	REMODELING/RENOVATION	27,823	-	25,000	10,000	-
0209115-550070-	FIXED EQUIPMENT	-	76,000	387,920	387,920	-
0209097-550070-	FIXED EQUIPMENT	33,363	40,166	-	-	-
<i>- Public Works Campus -</i>						
25023	FLOOR DRAINS R&R (FLEET STORAGE)	-	-	-	-	75,000
25024	LOCKER ROOM RENOVATION	-	-	-	-	110,000
0209046-550040-	REMODELING/RENOVATION	149,302	36,816	80,000	-	-
<i>- Phillips Rd Building -</i>						
0209091-550040-	REMODELING/RENOVATION	-	116,358	-	1,525	-
<i>- Arboretheater -</i>						
0209081-550030-	ACQUIS/CONSRUC STRUCTURE	-	42,030	-	-	-
<i>- Vernon Hills Athletic Complex (VHAC) -</i>						
25025	SAFETY NETTING REPLACEMENT	-	-	-	-	100,000
25026	BACKSTOP AND SITE FENCING REPLACE	-	-	-	-	18,000
0209114-550030-	ACQUIS/CONSRUC STRUCTURE	-	28,140	-	1,000	-
<i>- Village Hall -</i>						
25027	DUCT INSULATION REPLACEMENT	-	-	-	-	30,000
0209049-550030-	ACQUIS/CONSRUC STRUCTURE	162,809	90,730	-	-	-
TOTAL FACILITY MAJOR R/R		373,297	430,240	492,920	400,445	595,000
TOTAL VILLAGE FACILITIES		\$ 508,182	\$ 445,440	\$ 632,920	\$ 603,674	\$ 1,450,000



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

CAPITAL FUND		ACTUAL	ACTUAL	ADOPTED	PROJECTED	DRAFT
		FY 2022	FY 2023	BUDGET	ACTUAL	BUDGET
				FY 2024	FY 2024	FY 2025
OPEN LANDS AND STORMWATER						
0218150-550071- OPEN SPACE/STORMWATER IMPROV						
RE011	LOCAL DRAINAGE IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ 50,000
25009	HARVEY LAKE MASTER PLAN	-	-	-	-	120,000
25010	LAKE CHARLES DCEO GRANT MATCH	-	-	-	-	250,000
25011	CENT. CROSSING POND RETAINING WAL	-	-	-	-	350,000
0209111-550030-	ACQUIS/CONSRUC STRUCTURE	167,918	285,230	435,000	70,000	-
0209111-550060-	ENGINEERING/ARCH OF PI	-	-	-	-	-
TOTAL OPEN SPACE/STORMWATER IMPROV		167,918	285,230	435,000	70,000	770,000
OTHER ONE-TIME PROJECTS						
0218150-550095- OTHER PROJECTS						
25033	CENTURY PK PLAZA (VILLAGE/PARK DST)	\$ -	\$ -	\$ -	\$ -	\$ 32,500
25034	BUSINESS LICENSE MODULE SETUP	-	-	-	-	28,000
25035	TURTLE CREEK SPLASH PARK DONATION	-	-	-	-	400,000
0209005-540050-	INFORMATION TECH EQUIPMENT	-	196,449	308,600	203,000	-
0209109-550010-	LAND, ROW, EASEMT AQ/APPR	35,377	-	-	-	-
0209109-580020-	INTERGOVERNMENTAL CONTRIBUTION	-	-	400,000	-	-
0209109-520990-	CONTRACT SVC NOT ELSE CLASS	880	3,448	-	-	-
0209109-550040-	REMODELING/RENOVATION	-	21,861	65,000	-	-
TOTAL OTHER PROJECTS		36,257	221,758	773,600	203,000	460,500
TOTAL CAPITAL OUTLAY		1,106,897	1,345,211	2,740,522	1,867,674	5,260,500
CONTINGENCY						
0218999-580030-	CONTINGENCY	-	-	-	-	100,000
TOTAL CONTINGENCY		\$ -	\$ -	\$ -	\$ -	\$ 100,000
TOTAL EXPENDITURES		\$ 1,106,897	\$ 1,345,211	\$ 2,740,522	\$ 1,867,674	\$ 5,360,500



<p>FUND 21</p>	<p>VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)</p>
<p>Full – Time Staff</p>	<p>None</p>

PURPOSE

The VERF accounts for the annual contributions made by the various departments for the purchase of vehicles and equipment for use in operations. The contributions are used to fund the replacement of large capital equipment and level out the impact on a department’s operating budget, as the capital equipment cost may vary significantly from year to year.

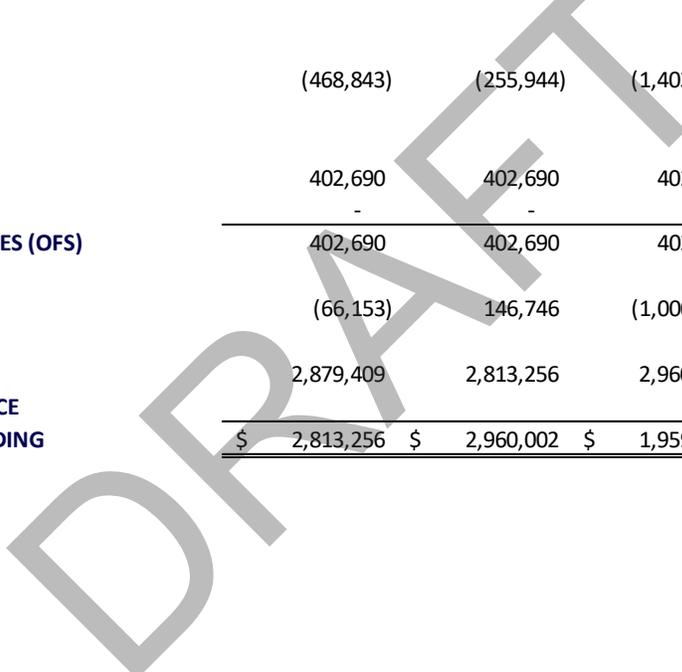
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FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
INVESTMENT INCOME	\$ -	\$ 577	\$ -	\$ 97,592	\$ 50,000
OTHER INCOME	-	-	-	-	-
TOTAL REVENUES	-	577	-	97,592	50,000
EXPENDITURES					
FLEET REPLACEMENT	381,946	193,598	1,316,000	572,776	665,000
EQUIPMENT REPLACEMENT	-	-	-	-	483,800
DEPRECIATION	86,897	62,923	87,000	97,500	-
CONTINGENCY	-	-	-	-	75,000
TOTAL EXPENDITURES	468,843	256,521	1,403,000	670,276	1,223,800
EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(468,843)	(255,944)	(1,403,000)	(572,684)	(1,173,800)
OTHER FINANCING SOURCES (OFS)					
DEPARTMENT CONTRIBUTIONS	402,690	402,690	402,690	402,690	439,571
TRANSFER FROM DUI FUND	-	-	-	-	65,000
TOTAL OTHER FINANCING SOURCES (OFS)	402,690	402,690	402,690	402,690	504,571
NET CHANGE IN FUND BALANCE	(66,153)	146,746	(1,000,310)	(169,994)	(669,229)
NET POSITION - BEGINNING	2,879,409	2,813,256	2,960,002	2,960,002	2,790,008
BEG. BALANCE ADJ TO FUND BALANCE					(680,171)
NET POSITION/FUND BALANCE - ENDING	\$ 2,813,256	\$ 2,960,002	\$ 1,959,692	\$ 2,790,008	\$ 1,440,608





FY 2025 ANNUAL BUDGET

REVENUE AND OTHER FINANCING SOURCES – ACCOUNT LEVEL

VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
21-470800- SALE OF SURPLUS PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -
21-480750- INTEREST INCOME	-	577	-	97,592	50,000
TOTAL REVENUES	\$ -	\$ 577	\$ -	\$ 97,592	\$ 50,000
OTHER FINANCING SOURCES (OFS)					
2101001-499970- ADMINISTRATION CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ -	\$ 15,000
2102040-499970- PUBLIC WORKS CONTRIB	281,709	281,709	281,709	281,709	281,709
2103030-499970- POLICE CONTRIB	116,000	116,000	116,000	116,000	116,000
2103038-499970- DISPATCH CONTRIBUTIONS	-	-	-	-	21,881
2104006-499970- COM DEV CONTRIB	4,981	4,981	4,981	4,981	4,981
2103030-499986- TRANSFER FROM DUI FUND	-	-	-	-	65,000
TOTAL OTHER FINANCING SOURCES	\$ 402,690	\$ 402,690	\$ 402,690	\$ 402,690	\$ 504,571
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 402,690	\$ 403,267	\$ 402,690	\$ 500,282	\$ 554,571

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FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025	
EQUIPMENT REPAIR AND REPLACEMENT						
2101001-540045- EQUIP R/R - ADMIN						
AD001	COMPUTER REPLACEMENTS-ADM	\$ -	\$ -	\$ -	\$ -	\$ 10,300
AD002	VH COPIER-MANAGER'S OFFICE	-	-	-	-	12,000
TOTAL EQUIP R/R - ADMIN		-	-	-	-	22,300
2102040-540045- EQUIP R/R - PW						
PW028	BRUSH CHIPPER	\$ -	\$ -	\$ -	\$ -	\$ 90,000
PW033	PORTABLE AIR COMPRESSOR	-	-	-	-	20,000
PW061	EQUIPMENT TRAILER	-	-	-	-	8,000
PW063	INFIELD GROOMER EQUIPMENT	-	-	-	-	35,000
PW064	SEWER TELEVISIONING CAMERA	-	-	-	-	11,000
PW200	COMPUTER REPLACEMENTS-PW	-	-	-	-	10,000
TOTAL EQUIP R/R - PW		-	-	-	-	174,000
2103030-540045- EQUIP R/R - POLICE						
PD200	COMPUTER REPLACEMENTS-PD	\$ -	\$ -	\$ -	\$ -	\$ 30,300
PD207	SQUAD COMPUTER REPLACEMENTS-PD	-	-	-	-	37,400
PD201	PD COPIER-MAIN OFFICE	-	-	-	-	12,000
PD202	PD COPIER-RECORDS	-	-	-	-	10,000
PD206	DRONE W/ACCESSORIES (PD)	-	-	-	-	15,000
TOTAL EQUIP R/R - POLICE		-	-	-	-	104,700
2104006-540045- EQUIP R/R - COM DEV						
CD001	COMPUTER REPLACEMENTS-CD	\$ -	\$ -	\$ -	\$ -	\$ 12,800
TOTAL EQUIP R/R - COM DEV		-	-	-	-	12,800
2101004-540045- EQUIP R/R - IT INFRASTRUCTURE						
IT002	CORE SWITCH - POLICE STATION	\$ -	\$ -	\$ -	\$ -	\$ 45,000
IT003	CORE SWITCH - DISPATCH	-	-	-	-	45,000
IT007	CCTV CAMERA SYSTEM	-	-	-	-	80,000
TOTAL EQUIP R/R - IT INFRASTRUCTURE		-	-	-	-	170,000
TOTAL EQUIPMENT REPAIR AND REPLACEMENT		\$ -	\$ -	\$ -	\$ -	\$ 483,800
TOTAL CAPITAL OUTLAY		\$ 381,946	\$ 193,598	\$ 1,316,000	\$ 572,776	\$ 1,148,800
OTHER						
21-560375-	EQUIPMENT DEPRECIATION EXP	86,897	62,923	87,000	97,500	-
2120999-580030-	CONTINGENCY	-	-	-	-	75,000
TOTAL OTHER		86,897	62,923	87,000	97,500	75,000
TOTAL EXPENSE		\$ 468,843	\$ 256,521	\$ 1,403,000	\$ 670,276	\$ 1,223,800



SECTION 4: SPECIAL REVENUE FUNDS

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FUND 17	DUI FUND
Full – Time Staff	None

PURPOSE

The Driving Under the Influence (DUI) Fund accounts for fines charged to drivers who are convicted of driving under the influence of drugs and/or alcohol. The restricted funds must be used for activities and equipment related to enforcing the Illinois Driving Under the Influence Law.

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FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

DUI FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES						
17-450610-	TRAFFIC FINES	\$ 9,173	\$ 13,860	\$ 10,000	\$ 9,159	\$ 10,000
17-480750-	INTEREST INCOME	-	32	-	4,500	-
TOTAL REVENUES		9,173	13,892	10,000	13,659	10,000
EXPENDITURES						
1703039-530012-	IT SUPPLIES & EQUIP	-	750	27,500	23,231	-
1703999-580030-	CONTINGENCY	-	-	-	-	45,000
TOTAL EXPENDITURES		-	750	27,500	23,231	45,000
EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES						
		9,173	13,142	(17,500)	(9,572)	(35,000)
OTHER FINANCING (USE)						
1703039-580097-	TRANSFER TO VERF	-	-	-	-	(65,000)
NET CHANGE IN FUND BALANCE						
		9,173	13,142	(17,500)	(9,572)	(100,000)
FUND BALANCE - BEGINNING						
		114,711	123,884	137,026	137,026	127,453
FUND BALANCE - ENDING						
		\$ 123,884	\$ 137,026	\$ 119,526	\$ 127,453	\$ 27,453

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DUI FUND

ACCOUNT DETAIL

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DUI FUND

**DRAFT
 BUDGET
 FY 2025**

EXPENDITURES

CONTINGENCY

**1703039-580097- TRANSFER TO VERF
 PATROL VEHICLE**

\$ 65,000
 65,000

TOTAL CONTINGENCY

\$ 65,000

CONTINGENCY

**1703999-580030- CONTINGENCY
 USE OF AVAILABLE FUND BALANCE OR UNPLANNED REVENUES**

\$ 45,000
 45,000

TOTAL CONTINGENCY

\$ 45,000

TOTAL DUI FUND

\$ 110,000

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FUND 18	DRUG FORFEITURE FUND
Full – Time Staff	None

PURPOSE

The Drug Forfeiture Fund accounts for fines paid by offenders who have violated drug laws and the property seized as a result of the violation. The Fund also accounts for any federal funds received related to drug forfeitures.

The restricted funds are used to pay necessary expenses associated with forfeiture operations, such as property seizure, detention, management, forfeiture, and disposal. The funds may also be used to finance certain general investigative expenses.

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FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

DRUG FORFEITURE FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES						
18-470800-	SALES OF FORFEITED PROPERTY	\$ -	\$ 9,047	\$ -	\$ 1,209	\$ 1,000
18-480750-	INTEREST INCOME	-	-	-	25	-
TOTAL REVENUES		-	9,047	-	1,234	1,000
EXPENDITURES						
1803039-530013-	UNIFORM SUPPLIES & EQUIP	-	9,047	-	-	-
1803999-580030-	CONTINGENCY	-	-	-	-	10,000
TOTAL EXPENDITURES		-	9,047	-	-	10,000
EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES						
		-	-	-	1,234	(9,000)
OTHER FINANCING (USE)						
1803039-580055-	TRANSFER TO STATE SEIZURE	(45,756)	-	-	-	-
NET CHANGE IN FUND BALANCE		(45,756)	-	-	1,234	(9,000)
FUND BALANCE - BEGINNING		46,756	1,000	1,000	1,000	2,234
FUND BALANCE - ENDING		\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,234	\$ (6,766)

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FUND 58	STATE SEIZURE FUND
Full – Time Staff	None

PURPOSE

The State Seizure Fund accounts for assets received from the State that are related to the confiscation, in accordance with Illinois law, of private assets that are suspected to have been involved in illegal activity. The assets may be cash, vehicle, personal property, and/or real estate.

The restricted funds are used to pay necessary expenses associated with seizure operations, such as property seizure, detention, management, forfeiture, and disposal. The funds may also be used to finance certain general investigative expenses.

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FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

STATE SEIZURE FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES						
58-470800-	SALE OF SEIZED PROPERTY	\$ 325	\$ 8,509	\$ -	\$ -	\$ -
58-470900-	MISCELLANEOUS FEES	-	-	-	-	-
58-480750-	INTEREST INCOME	-	1	-	22	-
TOTAL REVENUES		<u>325</u>	<u>8,509</u>	<u>-</u>	<u>22</u>	<u>-</u>
EXPENDITURES						
5803039-520599-	OTHER SERVICES	-	-	-	1,700	-
5803039-530050-	OPERATING SUPPLIES & EQUIP	20,000	26,000	-	-	-
5803999-580030-	CONTINGENCY	-	-	-	-	10,000
TOTAL EXPENDITURES		<u>20,000</u>	<u>26,000</u>	<u>-</u>	<u>1,700</u>	<u>10,000</u>
EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(19,675)	(17,491)	-	(1,678)	(10,000)
OTHER FINANCING SOURCE						
58-499984-	TRANSFER FROM FEDERAL SEIZURE	45,756	-	-	-	-
NET CHANGE IN FUND BALANCE		26,081	(17,491)	-	(1,678)	(10,000)
FUND BALANCE - BEGINNING		-	26,081	8,590	8,590	6,912
FUND BALANCE - ENDING		<u>\$ 26,081</u>	<u>\$ 8,590</u>	<u>\$ 8,590</u>	<u>\$ 6,912</u>	<u>\$ (3,088)</u>

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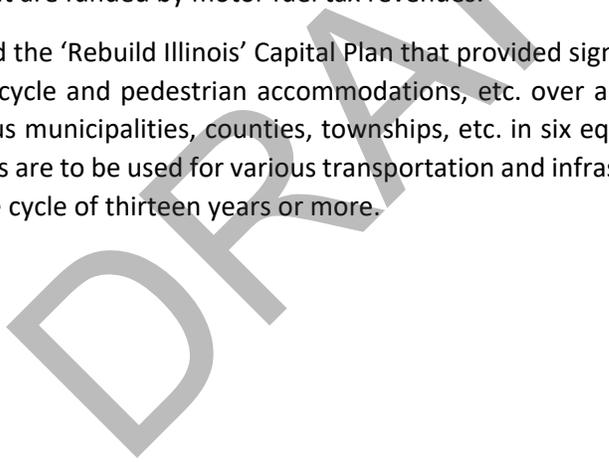
FUND 03	MOTOR FUEL TAX FUND
Full – Time Staff	None

PURPOSE

The Motor Fuel Tax (MFT) Fund accounts for monthly motor fuel tax revenues received from the State of Illinois (State) and expenditures related to the Village’s annual road rehabilitation and construction program. Motor fuel taxes are imposed upon the privilege of operating motor vehicles on public highways. These taxes are based on motor fuel consumption. The monthly tax allotments are per capita based and are distributed by the Illinois Department of Transportation (IDOT).

Motor fuel tax funds are restricted and must be used for direct expenses related to street improvements, maintenance, bike paths, signs, markings, etc., in accordance with appropriate Illinois State Statutes. The Village’s Public Works Department is responsible for the repair, review, design, construction, and maintenance of the Village’s streets, transportation system, and other related infrastructure that are funded by motor fuel tax revenues.

In 2020, the State implemented the ‘Rebuild Illinois’ Capital Plan that provided significant funding, which is to be invested in roads, bridges, rail systems, bicycle and pedestrian accommodations, etc. over a period of six years. The ‘Rebuild Illinois’ funds were disbursed to various municipalities, counties, townships, etc. in six equal installments over a three-year period that ended in 2022. These funds are to be used for various transportation and infrastructure expenditures related to projects that have an average useful life cycle of thirteen years or more.





FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

MOTOR FUEL TAX FUND	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
INTERGOVERNMENTAL	\$ 1,601,111	\$ 1,736,365	\$ 2,184,480	\$ 2,215,941	\$ 1,230,661
INVESTMENT INCOME	(25,020)	98,254	20,000	127,045	25,000
TOTAL REVENUES	1,576,091	1,834,619	2,204,480	2,342,986	1,255,661
EXPENDITURES					
CAPITAL OUTLAY	1,461,650	1,736,141	3,023,375	3,090,155	-
CONTINGENCY	-	-	-	-	25,000
TOTAL EXPENDITURES	1,461,650	1,736,141	3,023,375	3,090,155	25,000
EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES	114,440	98,478	(818,896)	(747,169)	1,230,661
OTHER FINANCING SOURCE/(USES)					
TRANSFER TO CAPITAL FUND	-	-	-	-	(1,500,000)
TOTAL OTHER FINANCING SOURCE/(USES)	-	-	-	-	(1,500,000)
NET CHANGE IN FUND BALANCE	114,440	98,478	(818,896)	(747,169)	(269,339)
FUND BALANCE - BEGINNING	1,561,564	1,676,004	1,774,483	1,774,483	1,027,314
FUND BALANCE - ENDING	\$ 1,676,004	\$ 1,774,483	\$ 955,587	\$ 1,027,314	\$ 757,975

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MOTOR FUEL TAX FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES						
03-410210-	MOTOR FUEL TAX	\$ 1,001,123	\$ 1,072,465	\$ 627,485	\$ 606,542	\$ 604,931
03-410211-	MFT-HIGH GROWTH CITIES	48,306	64,962	48,000	64,962	60,000
03-410212-	TRANSPORTATION RENEWAL FUND	-	-	513,372	548,814	565,730
03-420100-	GRANT REVENUE	551,682	598,938	995,623	995,623	-
03-480750-	INTEREST INCOME	(25,020)	98,253	20,000	127,045	25,000
TOTAL REVENUES		\$ 1,576,091	\$ 1,834,618	\$ 2,204,480	\$ 2,342,986	\$ 1,255,661
EXPENDITURES						
CAPITAL OUTLAY						
0309109-550050-	STREET CONSTRUCTION	1,079,844	1,092,998	-	-	-
0309088-550050-	STREET CONSTRUCTION	-	15,400	2,403,846	2,403,846	-
0309088-550060-	ENGINEERING/ARCH OF PI	148,807	245,284	619,529	686,309	-
0309088-550010-	LAND ROW EASEMT AQ APPR	233,000	382,459	-	-	-
TOTAL CAPITAL OUTLAY		1,461,650	1,736,141	3,023,375	3,090,155	-
CAPITAL CONTRIBUTIONS						
0302040-580093-	STREETS & ROADS CONTRIB	-	-	-	-	1,375,698
0302040-580094-	REBUILD ILLINOIS CONTRIB	-	-	-	-	124,302
TOTAL CAPITAL CONTRIBUTIONS		-	-	-	-	1,500,000
CONTINGENCY						
0302999-580030-	CONTINGENCY	-	-	-	-	25,000
TOTAL CONTINGENCY		-	-	-	-	25,000
TOTAL EXPENDITURES		\$ 1,461,650	\$ 1,736,141	\$ 3,023,375	\$ 3,090,155	\$ 1,525,000

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FUND 08	DISPATCH CENTER FUND
Full – Time Staff	13

MISSION STATEMENT

The Vernon Hills Police Dispatch Department (Police Dispatch) receives, dispatches, and assists field operations for emergency response activities of the Village and other entities that contract with the Village for these services.

PURPOSE

In 2017, the Village of Vernon Hills and the Village of Libertyville created a Joint Emergency Telephone Systems Board (JETS), which is made up of equal representatives from each of the Village’s Public Safety and Administration Departments. The JETS Board is responsible for managing the E-911 surcharge fees and State of Illinois grant revenue for wireless connections, and using these fees, in accordance with Illinois State Statutes to fund the Vernon Hills Police / Countryside Fire Consolidated Communication Center (Center) located in the Vernon Hills Police Department.

The E-911 surcharge fees and wireless grants, as well as other monies collected in and/or paid to the Fund to fund the operations of the E-911 system are accounted for in the Dispatch Fund and then distributed to the Village of Libertyville and the Countryside Fire Protection District.

The Consolidated Communication Center provides both police and fire dispatch services, and monitors, receives, and transmits emergency and non-emergency police messages to which the Villages respond.

The Village has eleven full-time tele-communicators, two managers, and five part-time tele-communicators employed at the Consolidated Communication Center (Dispatch).



FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

DISPATCH CENTER FUND	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
INTERGOVERNMENTAL	\$ 726,173	\$ 488,290	\$ 527,900	\$ 710,459	\$ 1,025,000
CHARGES FOR SERVICES	977,549	965,058	1,000,100	994,010	531,800
INVESTMENT INCOME	11	177	-	2,800	-
TOTAL REVENUES	1,703,733	1,453,525	1,528,000	1,707,269	1,556,800
EXPENDITURES					
PERSONNEL	1,792,131	1,598,796	1,699,830	1,653,765	1,807,777
CONTRACTUAL SERVICES	606,387	650,694	693,732	676,289	523,132
COMMODITIES	4,256	31,299	85,600	30,600	7,700
EQUIPMENT	44,160	57,843	74,040	67,300	76,740
CAPITAL OUTLAY	-	-	387,920	387,920	21,881
CONTINGENCY	-	-	-	-	20,000
TOTAL EXPENDITURES	2,446,934	2,338,632	2,941,122	2,815,874	2,457,230
EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(743,201)	(885,107)	(1,413,122)	(1,108,605)	(900,430)
OTHER FINANCING SOURCE/(USES)					
TRANSFERS IN	-	-	650,000	650,000	800,000
TOTAL OTHER FINANCING SOURCE/(USES)	-	-	650,000	650,000	800,000
NET CHANGE IN FUND BALANCE	(743,201)	(885,107)	(763,122)	(458,605)	(100,430)
FUND BALANCE - BEGINNING	2,204,250	1,461,049	575,942	575,942	117,337
FUND BALANCE - ENDING	\$ 1,461,049	\$ 575,942	\$ (187,180)	\$ 117,337	\$ 16,907

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FY 2025 ANNUAL BUDGET

REVENUE AND OTHER FINANCING SOURCES – ACCOUNT LEVEL

DISPATCH CENTER FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES						
INTERGOVERNMENTAL						
08-440280-	911 SURCHARGE - VERNON HILLS	\$ 416,549	\$ 488,290	\$ 527,900	\$ 522,652	\$ 528,000
08-440282-	911 SURCHARGE - LIBERTYVILLE	-	-	-	-	497,000
08-440281-	NEXT GEN 911 REFUND	309,624	-	-	187,807	-
TOTAL INTERGOVERNMENTAL		726,173	488,290	527,900	710,459	1,025,000
CHARGES FOR SERVICES						
08-440650-	DISPATCH OPERATING FEE	977,549	965,058	1,000,100	994,010	531,800
TOTAL CHARGES FOR SERVICES		977,549	965,058	1,000,100	994,010	531,800
INVESTMENT INCOME						
08-480750-	INTEREST INCOME	11	177	-	2,800	-
TOTAL INVESTMENT INCOME		11	177	-	2,800	-
TOTAL REVENUES		1,703,733	1,453,525	1,528,000	1,707,269	1,556,800
OTHER FINANCING SOURCES (OFS)						
TRANSFERS IN						
08-499994-	TRANSFER FROM GENERAL FUND	-	-	650,000	650,000	800,000
TOTAL REVENUES AND OTHER FINANCING SOURCES		\$ 3,407,465	\$ 2,907,051	\$ 3,706,000	\$ 4,064,538	\$ 3,913,600

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FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

DISPATCH CENTER FUND

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENDITURES					
PERSONNEL					
0803038-500010- SALARIES - COM CTR FT	\$ 1,206,665	\$ 1,074,646	\$ 1,107,000	\$ 1,043,852	\$ 1,145,319
0803038-500020- SALARIES - COM CTR OVERTIME	101,052	118,055	120,000	155,004	120,478
0803038-500030- SALARIES - COM CTR PT/SNL	21,202	5,908	30,000	28,335	23,577
0803038-500110- CAREER DEVELOPMENT PAY	-	-	-	-	10,000
0803038-500120- LONGEVITY	3,100	1,800	1,800	1,800	1,200
0803038-500142- UNIFORM ALLOWANCE	6,425	5,587	9,000	9,000	7,600
0803038-500150- SICK LEAVE PAYOUT	304	-	3,330	-	-
0803038-500151- VACATION LEAVE PAYOUT	-	-	-	-	2,153
0803038-500152- COMP TIME PAYOUT	-	-	-	-	15,701
0803038-510050- FICA CONTRIBUTIONS	98,844	87,029	96,600	83,742	96,427
0803038-510060- IMRF CONTRIBUTION	148,572	119,897	110,700	99,921	103,472
0803038-510080- HEALTH INSURANCE	179,858	166,109	193,000	204,164	249,791
0803038-510081- DENTAL INSURANCE	13,246	11,702	13,200	12,983	15,913
0803038-510082- VISION INSURANCE	7,634	6,385	7,200	6,964	2,045
0803038-510083- LIFE INSURANCE	-	-	-	-	5,702
0803038-510085- EMPLOYEE WELLNESS	-	-	-	-	399
0803038-520405- DUES & MEMBERSHIPS	-	-	-	-	-
0803038-520420- TRAINING & CONFERENCES	5,229	1,677	8,000	8,000	8,000
TOTAL PERSONNEL	\$ 1,792,131	\$ 1,598,796	\$ 1,699,830	\$ 1,653,765	\$ 1,807,777
CONTRACTUAL SERVICES					
0803038-520100- PHONE/INTERNET/CABLE	\$ 49,052	\$ 47,345	\$ 62,416	\$ 62,416	\$ 10,558
0803038-520105- MOBILE PHONE SERVICE	-	-	-	-	900
0803038-520200- MAINT/LEASE CONTRACT-PHONES	-	-	-	-	14,000
0803038-520210- MAINT/LEASE CONTRACT-IT EQUIP	40,648	41,934	49,985	49,985	60,970
0803038-520220- MAINT/LEASE CONTRACT-SOFTWARE	186,096	171,944	233,443	215,000	37,189
0803038-520320- SOFTWARE LICENSE/SUBSCRIPTIONS	-	-	-	-	605
0803038-520330- EQUIP REPAIR & MAINT	1,207	-	-	-	7,200
0803038-520400- SUBSCRIPTIONS	21,948	18,569	19,500	20,500	-
0803038-520406- ORGANIZATIONAL MEMBERSHIPS	-	-	-	-	-
0803038-520521- IT SERVICES	-	-	-	-	34,929
0803038-520525- SHARED IT SYSTEMS	-	-	-	-	17,582
0803038-520530- MEDICAL SERVICES	-	-	-	-	1,350
0803038-520599- OTHER SERVICES	307,435	370,902	328,388	328,388	-
0803038-520625- REVENUE SHARE - CFD	-	-	-	-	337,849
TOTAL CONTRACTUAL SERVICES	\$ 606,387	\$ 650,694	\$ 693,732	\$ 676,289	\$ 523,132
COMMODITIES					
0803038-530010- OFFICE SUPPLIES & EQUIP	\$ 1,284	\$ 3,173	\$ 2,500	\$ 2,500	\$ 2,500
0803038-530012- IT SUPPLIES & EQUIP	2,972	28,126	83,100	28,100	3,000
0803038-530050- OPERATING SUPPLIES & EQUIP	-	-	-	-	2,200
TOTAL COMMODITIES	\$ 4,256	\$ 31,299	\$ 85,600	\$ 30,600	\$ 7,700



FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

DISPATCH CENTER FUND	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
BUILDING & GROUNDS					
0803038-520050- ELECTRIC POWER	\$ 1,508	\$ 1,416	\$ 2,500	\$ 2,500	\$ 2,500
0803038-520060- NATURAL GAS POWER	3,096	2,931	4,000	2,900	4,000
0803038-520070- WATER & SEWER	1,155	1,204	3,800	2,500	3,800
0803038-520600- BLDG & GRNDS MAINT SERVICES	21,866	24,070	36,340	32,000	38,440
0803038-530070- BLDG & GROUNDS MAINT SUPPLIES	16,535	28,222	27,400	27,400	28,000
TOTAL BUILDING & GROUNDS	\$ 44,160	\$ 57,843	\$ 74,040	\$ 67,300	\$ 76,740
CAPITAL OUTLAY					
0803038-550070- FIXED EQUIPMENT	\$ -	\$ -	\$ 387,920	\$ 387,920	\$ -
0803038-580096- EQUIP REPLACE CONTRIB	-	-	-	-	21,881
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 387,920	\$ 387,920	\$ 21,881
CONTINGENCY					
0803999-580030- CONTINGENCY	\$ -	\$ -	\$ -	\$ -	\$ 20,000
TOTAL CONTINGENCY	\$ -	\$ -	\$ -	\$ -	\$ 20,000
TOTAL DISPATCH CENTER FUND	\$ 2,446,934	\$ 2,338,632	\$ 2,941,122	\$ 2,815,874	\$ 2,457,230

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DISPATCH CENTER FUND

ACCOUNT DETAIL

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DISPATCH CENTER FUND

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 BUDGET
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EXPENDITURES

PERSONNEL

0803038-500010-	SALARIES - COM CTR FT		\$ 1,145,319
	10% SHIFT DIFFERENTIAL-5,417 HOURS @ \$4.00	21,668	
	13 FT EMPLOYEES	1,123,651	
0803038-500020-	SALARIES - COM CTR OVERTIME		\$ 120,478
	OT TO COVER COMMUNICATIONS (1903 HOURS @ \$63.31/HR)	120,478	
0803038-500030-	SALARIES - COM CTR PT/SNL		\$ 23,577
	PT TELECOMMUNICATORS (625 HOURS @ \$37.72/HR)	23,577	
0803038-500110-	CAREER DEVELOPMENT PAY		\$ 10,000
	CAREER DEVELOPMENT - NON DEPT HEAD	10,000	
0803038-500120-	LONGEVITY		\$ 1,200
	2 EMPLOYEES	1,200	
0803038-500142-	UNIFORM ALLOWANCE		\$ 7,600
	13 FT & 6 PT TELECOMMUNICATORS @ 400	7,600	
0803038-500150-	SICK LEAVE PAYOUT		\$ -
	NO DETAIL REPORTED		
0803038-500151-	VACATION LEAVE PAYOUT		\$ 2,153
	48 HOURS @ \$44.86/HR	2,153	
0803038-500152-	COMP TIME PAYOUT		\$ 15,701
	350 HOURS @ \$44.86/HR	15,701	
0803038-510050-	FICA CONTRIBUTIONS		\$ 96,427
	EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	96,427	
0803038-510060-	IMRF CONTRIBUTION		\$ 103,472
	EMPLOYER IMRF CONTRIBUTION	103,472	
0803038-510080-	HEALTH INSURANCE		\$ 249,791
	EMPLOYER MEDICAL INSURANCE CONTRIBUTION	249,791	
0803038-510081-	DENTAL INSURANCE		\$ 15,913
	EMPLOYER DENTAL INSURANCE CONTRIBUTION	15,913	
0803038-510082-	VISION INSURANCE		\$ 2,045
	EMPLOYER VISION INSURANCE CONTRIBUTION	2,045	
0803038-510083-	LIFE INSURANCE		\$ 5,702
	EMPLOYER LIFE INSURANCE CONTRIBUTION	5,702	

DISPATCH CENTER FUND

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0803038-510085- EMPLOYEE WELLNESS		\$	399
NWMC EMPLOYEE ASSISTANCE PROGRAM (EAP)*	399		
0803038-520405- DUES & MEMBERSHIPS		\$	-
NO DETAIL REPORTED			
0803038-520420- TRAINING & CONFERENCES		\$	8,000
NEW WORLD, IPSTA	8,000		
TOTAL PERSONNEL		\$	1,807,777
CONTRACTUAL SERVICES			
0803038-520100- PHONE/INTERNET/CABLE		\$	10,558
INTERNET SERVICE PROVIDER/INTERNET ACCESS (ABG)*	4,633		
REVOLVING FUND - LEADS T1 LINE*	5,925		
0803038-520105- MOBILE PHONE SERVICE		\$	900
MOBILE PHONE & DATA SERVICE (VERIZON) - 2 DEVICES	900		
0803038-520200- MAINT/LEASE CONTRACT-PHONES		\$	14,000
TELEPHONE LOGGER MAINTENANCE (NRX)	14,000		
0803038-520210- MAINT/LEASE CONTRACT-IT EQUIP		\$	60,970
CHICOM CONSOL MAINTENANCE (CHICAGO COMMUNICATIONS)	5,070		
EMD SERVICE PLAN	200		
STARCOM CONSOLE, RADIO LOGGER, & SUAI MAINTENANCE (MOTOROLOA)	38,200		
VIPER E911 SYSTEM MAINTENANCE (INTRADO)	17,500		
0803038-520220- MAINT/LEASE CONTRACT-SOFTWARE		\$	37,189
CONNECTCTY EMERGENCY NOTIFICATION PROGRAM (ACTIVE INTERNET TECH)	18,291		
INTIME ANNUAL SOFTWARE MAINTENANCE (SCHEDULING & TIMECARDS)*	1,918		
REMOTE ACCESS (REPAIRS) VPN PHONE SUPPORT	180		
VIPER SOFTWARE MAINTENANCE	16,800		
0803038-520320- SOFTWARE LICENSE/SUBSCRIPTIONS		\$	605
SOCIAL MEDIA RECORDS SOLUTION (ARCHIVESOCIAL)*	425		
VPN CONNECTION FOR ETSB FOR CFD SUPPORT	180		
0803038-520330- EQUIP REPAIR & MAINT		\$	7,200
STARCOM 21 RADIO PROGRAMMING (6 @ 120)	7,200		
0803038-520400- SUBSCRIPTIONS		\$	-
NO DETAIL REPORTED			
0803038-520406- ORGANIZATIONAL MEMBERSHIPS		\$	-
NO DETAIL REPORTED			

DISPATCH CENTER FUND

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0803038-520521-	IT SERVICES		\$	34,929
	ENGINEER LEVEL IT SUPPORT*	15,238		
	MONTHLY IT SUPPORT (4 HOURS/DAY 5 DAYS/WEEK)*	19,691		
0803038-520525-	SHARED IT SYSTEMS		\$	17,582
	ACTIVE DIRECTORY LICENSES (CAL)*	1,610		
	ACTIVE DIRECTORY LICENSES (DC)*	425		
	ANNUAL EMAIL SPAM FILTER (BARRACUDA)*	450		
	ANTIVIRUS END-USER*	788		
	ANTIVIRUS SERVERS*	709		
	DUO MULTI-FACTOR AUTHENTICATION ADVANTAGE*	695		
	EMNET (COMLABS)*	848		
	GALAXY UPS BATTERY BACKUP SYSTEM MAINTENANCE*	450		
	KNOWBE4 SPAM TRAINING - 3 YR SUBSCRIPTION*	489		
	MALWAREBYTES ANTI-MALWARE SOFTWARE*	1,673		
	MICROSOFT EXCHANGE LICENSES*	2,365		
	MICROSOFT OFFICE 365 - G1 LICENSES*	284		
	MICROSOFT OFFICE 365 - G3 LICENSES*	849		
	MISCELLANEOUS IT INFRASTRUCTURE EQUIPMENT*	644		
	OFFICE 365 EMAIL FILTER, ARCHIVE, AND BACKUP (BARRACUDA)*	2,000		
	OFFICE 365 MIGRATION TOOL (BARRACUDA)*	322		
	VEEAM BACKUP SUBSCRIPTION*	1,050		
	VMWARE SUPPORT & LICENSES 5 YR*	1,931		
0803038-520530-	MEDICAL SERVICES		\$	1,350
	PRE-EMPLOYMENT DRUG TESTING (NON-SWORN)	450		
	PRE-EMPLOYMENT PHYSICAL (NON-SWORN)	900		
0803038-520599-	OTHER SERVICES		\$	-
	NO DETAIL REPORTED			
0803038-520625-	REVENUE SHARE - CFD		\$	337,849
	REIMBURSEMENT TO CFD FOR LIBERTYVILLE FIRE DISPATCH STAFFING (23,314.98 X 12 MONTHS)	279,779		
	SPLIT OF SHARED E911 REVENUE TO CFD (11% OF ACTUAL REVENUE)	58,070		
	TOTAL CONTRACTUAL SERVICES		\$	523,132
	COMMODITIES			
0803038-530010-	OFFICE SUPPLIES & EQUIP		\$	2,500
	CONTINGENCY	1,000		
	REPLACEMENT CHAIRS (24/7), ETC	1,500		
0803038-530012-	IT SUPPLIES & EQUIP		\$	3,000
	HEADSETS	1,500		
	UNSCHEDULED COMPUTERS REPLACEMENT	1,000		
	UNSCHEDULED MONITORS AND COMPUTER EQUIPMENT	500		

DISPATCH CENTER FUND

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0803038-530050- OPERATING SUPPLIES & EQUIP		\$ 2,200
NEW TC UNIFORMS (CONTINGENCY 2 @ \$1100)	2,200	
TOTAL COMMODITIES		\$ 7,700
BUILDING & GROUNDS		
0803038-520050- ELECTRIC POWER		\$ 2,500
ELECTRIC POWER	2,500	
0803038-520060- NATURAL GAS POWER		\$ 4,000
NATURAL GAS-POLICE COMMUNICATIONS BUILDING (NOT FRANCHISED)	4,000	
0803038-520070- WATER & SEWER		\$ 3,800
WATER AND SEWER	3,800	
0803038-520600- BLDG & GRNDS MAINT SERVICES		\$ 38,440
ANNUAL GENERATOR LOAD TESTING	1,300	
BACKFLOW TESTING AND PLUMBING	1,000	
BRICK SEALING AND TUCKPOINTING	2,000	
CONTINENTAL EXECUTIVE PARKE ASSOCIATION MAINTENANCE CHARGE	1,840	
ELECTRICAL CONTRACTOR	3,000	
FIRE EXTINGUISHER ANNUAL INSPECTIONS AND REPAIR	200	
FIRE MARSHALL BOILER INSPECTION	350	
FIRE SPRINKLER 5 YR NFPA25 CODE INSPECTION (2025-\$2,100)	2,100	
FIRE SPRINKLER ANNUAL INSPECTION	1,450	
GENERAL REPAIRS	500	
GENERATOR REPAIRS	500	
HVAC CONTROLS	3,000	
JANITORIAL SERVICES	11,000	
LOCKSMITH	1,000	
PAINTING AND STAINING	8,000	
ROOF MAINTENANCE	1,200	
0803038-530070- BLDG & GROUNDS MAINT SUPPLIES		\$ 28,000
BULBS	1,000	
CALCIUM CHLORIDE FOR SIDEWALKS	2,500	
CLEANING SUPPLIES	2,500	
CUSTODIAL SUPPLIES INCLUDING PAPER PRODUCTS	2,500	
DOOR LOCKS AND CLOSURES	2,000	
ELECTRICAL AND LIGHTING SUPPLIES	3,000	
HVAC REPAIRS	10,000	
PAINTING SUPPLIES AND HARDWARE	1,000	
PLUMBING SUPPLIES	2,000	
SUMMER AND FALL ANNUAL FLOWERS	1,000	
WATER FILTERS	500	
TOTAL BUILDING & GROUNDS		\$ 76,740

DISPATCH CENTER FUND

DRAFT
 BUDGET
 FY 2025

CAPITAL OUTLAY

0803038-580096-	EQUIP REPLACE CONTRIB	\$ 21,881
	NO DETAIL REPORTED	

TOTAL CAPITAL OUTLAY		\$ 21,881
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CONTINGENCY

0803999-580030-	CONTINGENCY	\$ 20,000
	COMMUNICATIONS SYSTEMS SERVICES AND EQUIPMENT	20,000

TOTAL CONTINGENCY		\$ 20,000
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TOTAL DISPATCH CENTER FUND		\$ 2,457,230
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FUND 12	TOWN CENTER TIF FUND
Full – Time Staff	None

PURPOSE

The Vernon Hills Town Center Tax Increment Financing District (TIF District), designated as a redevelopment project area on May 21, 2002, encompasses a 1.6 square mile area located at the intersection of Route 45 and Milwaukee Avenue.

The TIF District has a population of approximately 2,000 and includes both commercial properties and multi-family developments. The development of the Vernon Hills Town Center was substantially completed in 2018.

The Vernon Hills Town Center Tax Increment Financing Fund accounts for the incremental property tax revenues generated within the Vernon Hills Town Center District; bond principal and interest payments related to the financing of the improvements within the TIF District; and various other related activities of the TIF District.

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FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

TOWN CENTER TIF FUND	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
LOCAL TAXES	\$ 2,002,229	\$ 2,130,160	\$ 2,183,387	\$ 2,247,733	\$ 2,373,400
PAYMENT IN LIEU OF TAXES	200,223	213,016	218,339	224,773	237,340
INVESTMENT INCOME	639	145,415	87,000	239,846	150,000
TOTAL REVENUES	2,203,091	2,488,592	2,488,726	2,712,352	2,760,740
EXPENDITURES					
CONTRACTUAL SERVICES	925	1,604	1,975	1,785	2,625
CAPITAL OUTLAY	-	-	300,000	216,000	50,000
DEBT SERVICE	1,565,148	1,577,648	1,579,150	1,579,468	1,590,029
CONTINGENCY	-	-	-	-	50,000
TOTAL EXPENDITURES	1,566,073	1,579,252	1,881,125	1,797,253	1,692,654
NET CHANGE IN FUND BALANCE	637,018	909,340	607,601	915,099	1,068,086
FUND BALANCE - BEGINNING	1,542,476	2,179,494	3,088,833	3,088,833	4,003,932
FUND BALANCE - ENDING	\$ 2,179,494	\$ 3,088,833	\$ 3,696,434	\$ 4,003,932	\$ 5,072,018

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FY 2025 ANNUAL BUDGET

TOWN CENTER TIF FUND – ACCOUNT LEVEL

TOWN CENTER TIF FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES						
12-410095-	TIF TAX RECEIPTS	\$ 2,002,229	\$ 2,130,160	\$ 2,183,387	\$ 2,247,733	\$ 2,373,400
12-410096-	PAYMENT IN LIEU OF TAXES	200,223	213,016	218,339	224,773	237,340
12-480750-	INTEREST INCOME	637	145,416	87,000	239,846	150,000
TOTAL REVENUES		2,203,089	2,488,593	2,488,726	2,712,352	2,760,740
EXPENDITURES						
CONTRACTUAL SERVICES						
1234006-520020-	POSTAL CHARGES	-	-	-	-	300
1234006-520406-	ORGANIZATIONAL MEMBERSHIPS	425	425	425	285	425
1234006-520500-	AUDIT SERVICES	-	-	-	-	1,200
1234006-520510-	LEGAL SERVICES	-	-	-	-	700
1234006-520599-	OTHER SERVICES	500	1,179	1,550	1,500	-
TOTAL CONTRACTUAL SERVICES		925	1,604	1,975	1,785	2,625
CAPITAL OUTLAY						
1234006-550085- TIF PROJECTS						
25032	VHTC PAVING	-	-	-	-	50,000
1209109-550040-	REMODELING/RENOVATION	-	-	300,000	216,000	-
TOTAL CAPITAL OUTLAY		-	-	300,000	216,000	50,000
DEBT SERVICE						
1234006-570010-	PRINCIPAL PAYMENT	1,375,000	1,415,000	1,445,000	1,445,000	1,485,000
1234006-570020-	INTEREST PAYMENT	188,820	161,320	132,750	132,750	103,029
1234006-570325-	FISCAL AGENT FEES	1,328	1,328	1,400	1,718	2,000
TOTAL DEBT SERVICE		1,565,148	1,577,648	1,579,150	1,579,468	1,590,029
OTHER						
1234999-580030-	CONTINGENCY	-	-	-	-	50,000
TOTAL OTHER		-	-	-	-	50,000
TOTAL EXPENDITURES		\$ 1,566,073	\$ 1,579,252	\$ 1,881,125	\$ 1,797,253	\$ 1,692,654

TOWN CENTER TIF FUND

ACCOUNT DETAIL

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TOWN CENTER TIF FUND

**DRAFT
 BUDGET
 FY 2025**

EXPENDITURES

CONTRACTUAL SERVICES

1234006-520020- POSTAL CHARGES	\$ 300
NO DETAIL REPORTED	
1234006-520406- ORGANIZATIONAL MEMBERSHIPS	\$ 425
TIF ASSOCIATION MEMBERSHIP DUES	425
1234006-520500- AUDIT SERVICES	\$ 1,200
ANNUAL TIF REPORT AND AUDIT	1,200
1234006-520510- LEGAL SERVICES	\$ 700
NO DETAIL REPORTED	
1234006-520599- OTHER SERVICES	\$ -
NO DETAIL REPORTED	

TOTAL CONTRACTUAL SERVICES **\$ 2,625**

CAPITAL OUTLAY

1234006-550085-2 TIF PROJECTS	\$ 50,000
NO DETAIL REPORTED	

TOTAL CAPITAL OUTLAY **\$ 50,000**

DEBT SERVICE

1234006-570010- PRINCIPAL PAYMENT	\$ 1,485,000
SERIES 2012A PRINCIPAL (REFUNDING OF 2007 TIF REVENUE BOND)	900,000
SERIES 2014 PRINCIPAL	190,000
SERIES 2015B PRINCIPAL (SECOND REFUNDING OF 2007 ALT REVENUE BONDS)	395,000
1234006-570020- INTEREST PAYMENT	\$ 103,029
SERIES 2012A BOND INTEREST	63,000
SERIES 2014 BOND INTEREST (REFUNDING OF 2007 BONDS)	5,541
SERIES 2015B BOND INTEREST	34,488

1234006-570325- FISCAL AGENT FEES	\$ 2,000
NO DETAIL REPORTED	

TOTAL DEBT SERVICE **\$ 1,590,029**

OTHER

1234999-580030- CONTINGENCY	\$ 50,000
NO DETAIL REPORTED	

TOTAL EXPENDITURES **\$ 1,642,654**

FUND 11	MELLODY FARM TIF FUND (Milwaukee Ave-Townline Rd)
Full – Time Staff	None

PURPOSE

The Melody Farm Tax Increment Financing District (TIF District), designated as a redevelopment project area on January 10, 2017, is located at the corner of Milwaukee Avenue and East Townline Road.

The development, which has been substantially completed, includes a 270,000 square foot shopping center that offers a premier open-air, urban-inspired retail and dining experience. The TIF District also provides 260 executive style apartments to the diverse population of Vernon Hills and its surrounding Lake County communities.

The Melody Farm Tax Increment Financing (TIF) Fund accounts for the incremental property tax revenues generated within the Melody Farm TIF District; bond principal and interest payments related to the financing of improvements within the TIF District; and various other related activities.

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FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

MELLODY FARM TIF FUND	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
LOCAL TAXES	\$ 3,739,918	\$ 3,910,343	\$ 4,006,006	\$ 4,091,628	\$ 4,321,455
PAYMENT IN LIEU OF TAXES	373,992	391,034	400,601	409,163	432,146
INVESTMENT INCOME	1,014	219,624	156,000	450,862	300,000
TOTAL REVENUES	\$ 4,114,923	\$ 4,521,002	\$ 4,562,607	\$ 4,951,653	\$ 5,053,601
EXPENDITURES					
CONTRACTUAL SERVICES	425	24,451	12,625	45,285	32,075
CAPITAL OUTLAY	86,334	16,291	-	-	-
DEBT SERVICE	1,594,958	1,594,210	1,591,063	1,591,563	1,595,935
OTHER	114,008	113,784	114,600	100,530	103,548
CONTINGENCY	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,795,725	\$ 1,748,736	\$ 1,718,288	\$ 1,737,378	\$ 1,731,558
NET CHANGE IN FUND BALANCE	\$ 2,319,199	\$ 2,772,266	\$ 2,844,319	\$ 3,214,275	\$ 3,322,043
FUND BALANCE - BEGINNING	1,240,953	3,560,152	6,332,418	6,332,418	9,546,693
FUND BALANCE - ENDING	\$ 3,560,152	\$ 6,332,418	\$ 9,176,737	\$ 9,546,693	\$ 12,868,736

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FY 2025 ANNUAL BUDGET

EXPENDITURE AND OTHER FINANCING USES – ACCOUNT LEVEL

MELLODY FARM TIF FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES						
11-410095-	TIF TAX RECEIPTS	\$ 3,739,918	\$ 3,910,343	\$ 4,006,006	\$ 4,091,628	\$ 4,321,455
11-410096-	PAYMENT IN LIEU OF TAXES	373,992	391,034	400,601	409,163	432,146
11-480750-	INTEREST INCOME	1,014	219,624	156,000	450,862	300,000
TOTAL REVENUES		4,114,923	4,521,002	4,562,607	4,951,653	5,053,601
EXPENDITURES						
CONTRACTUAL SERVICES						
1134006-520020-	POSTAL CHARGES	-	-	-	-	450
1134006-520406-	ORGANIZATIONAL MEMBERSHIPS	425	425	425	285	425
1134006-520500-	AUDIT SERVICES	-	-	-	-	1,200
1134006-520510-	LEGAL SERVICES	-	24,026	12,200	45,000	30,000
1134006-520599-	OTHER SERVICES	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES		425	24,451	12,625	45,285	32,075
CAPITAL OUTLAY						
1134006-550085- TIF PROJECTS						
1109109-550010-	LAND, ROW, EASEMT AQ/APPR	86,334	16,291	-	-	-
TOTAL CAPITAL OUTLAY		86,334	16,291	-	-	-
DEBT SERVICE						
1134006-570010-	PRINCIPAL PAYMENT	965,000	985,000	1,005,000	1,005,000	1,035,000
1134006-570020-	INTEREST PAYMENT	629,208	608,460	585,313	585,313	559,685
1134006-570325-	FISCAL AGENT FEES	750	750	750	1,250	1,250
TOTAL DEBT SERVICE		1,594,958	1,594,210	1,591,063	1,591,563	1,595,935
OTHER						
1134006-530990-	OTHER PAYMENTS	114,008	113,784	114,600	100,530	103,548
1134999-580030-	CONTINGENCY	-	-	-	-	-
TOTAL OTHER		114,008	113,784	114,600	100,530	103,548
TOTAL EXPENDITURES		\$ 1,795,725	\$ 1,748,736	\$ 1,718,288	\$ 1,737,378	\$ 1,731,558

MELODY FARM TIF FUND

ACCOUNT DETAIL

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MELLODY FARM TIF FUND

**DRAFT
 BUDGET
 FY 2025**

EXPENDITURES

CONTRACTUAL SERVICES

1134006-520020- POSTAL CHARGES		\$	450
NO DETAIL REPORTED			
1134006-520406- ORGANIZATIONAL MEMBERSHIPS		\$	425
TIF ASSOCIATION MEMBERSHIP DUES	425		
1134006-520500- AUDIT SERVICES		\$	1,200
ANNUAL TIF REPORT AND AUDIT	1,200		
1134006-520510- LEGAL SERVICES		\$	30,000
NO DETAIL REPORTED			
1134006-520599- OTHER SERVICES		\$	-
NO DETAIL REPORTED			
TOTAL CONTRACTUAL SERVICES		\$	32,075

DEBT SERVICE

1134006-570010- PRINCIPAL PAYMENT		\$	1,035,000
SERIES 2017 BOND PRINCIPAL	1,035,000		
1134006-570020- INTEREST PAYMENT		\$	559,685
SERIES 2017 BOND INTEREST	559,685		
1134006-570325- FISCAL AGENT FEES		\$	1,250
NO DETAIL REPORTED			
TOTAL DEBT SERVICE		\$	1,595,935

OTHER

1134006-530990- OTHER PAYMENTS		\$	103,548
HAWTHORN SCHOOL DISTRICT 73 ANNUAL ENROLLMENT REIMBURSEMENT (TIF ACT) - 6 STUDENTS @ \$17,258 EACH	103,548		
TOTAL OTHER		\$	103,548

TOTAL EXPENDITURES

\$ 1,731,558

FUND 24	HAWTHORN MALL TIF FUND
Full – Time Staff	None

PURPOSE

The Hawthorn Mall Redevelopment Project Area (District) is located at the northwest corner of Milwaukee Avenue and Townline Road in Vernon Hills, Illinois. The District includes the former Sears and Carson Pierre Scott; approximately 490,000 square feet of in-line retail stores currently within the mall; and adjacent parking lots on the eastern and southern ends of the property that is dedicated to retail space.

The mission of the Hawthorn Mall Redevelopment Project is to strategically transform Hawthorn Mall into a mixed-use, regional premier destination. The following plans were carefully designed to create a signature unique to market experience that serves the needs and wants of every lifestyle for Vernon Hills and its surrounding communities.

- Activate the mall with events, art, innovation, and community partnerships,
- Enhance the common areas,
- Improve the shopping experience,
- Enhance shopping, dining, and entertainment options,
- Offer high quality residences,
- Activate green spaces.

The Hawthorn Mall Tax Increment Financing (TIF) Fund accounts for incremental property tax revenues generated within the Hawthorn Mall Redevelopment Project Area and expenses incurred that are related to the District.



FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

HAWTHORN MALL TIF FUND	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES					
LOCAL TAXES	\$ -	\$ 37,825	\$ 47,276	\$ 724,158	\$ 1,659,565
PAYMENT IN LIEU OF TAXES	-	3,783	4,728	72,416	165,957
INVESTMENT INCOME	-	1	-	7,000	75,000
TOTAL REVENUES	\$ -	\$ 41,608	\$ 52,004	\$ 803,574	\$ 1,900,522
EXPENDITURES					
CONTRACTUAL SERVICES	10,920	83,693	102,000	45,280	2,161,625
OTHER	-	-	-	-	120,234
TOTAL EXPENDITURES	\$ 10,920	\$ 83,693	\$ 102,000	\$ 45,280	\$ 2,281,859
NET CHANGE IN FUND BALANCE	\$ (10,920)	\$ (42,085)	\$ (49,996)	\$ 758,294	\$ (381,337)
FUND BALANCE - BEGINNING	-	(10,920)	(53,005)	(53,005)	705,289
FUND BALANCE - ENDING	\$ (10,920)	\$ (53,005)	\$ (103,001)	\$ 705,289	\$ 323,952

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HAWTHORN MALL TIF FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUES						
24-410095-	TIF TAX RECEIPTS	\$ -	\$ 37,825	\$ 47,276	\$ 724,158	\$ 1,659,565
24-410096-	PAYMENT IN LIEU OF TAXES	-	3,783	4,728	72,416	165,957
24-480750-	INTEREST INCOME	-	1	-	7,000	75,000
TOTAL REVENUES		-	41,608	52,004	803,574	1,900,522
EXPENDITURES						
CONTRACTUAL SERVICES						
2434006-520406-	ORGANIZATIONAL MEMBERSHIPS	-	-	-	-	425
2434006-520500-	AUDIT SERVICES	-	-	-	-	1,200
2434006-520510-	LEGAL SERVICES	-	-	20,000	10,000	30,000
2434006-520540-	TIF PROJECT REIMBURSEMENTS	-	48,206	47,000	-	2,100,000
2434006-520599-	OTHER SERVICES	10,920	35,487	35,000	35,280	30,000
TOTAL CONTRACTUAL SERVICES		10,920	83,693	102,000	45,280	2,161,625
OTHER						
2434006-530990-	OTHER PAYMENTS	-	-	-	-	120,234
TOTAL EXPENDITURES		\$ 10,920	\$ 83,693	\$ 102,000	\$ 45,280	\$ 2,281,859

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HAWTHORN MALL TIF FUND

ACCOUNT DETAIL

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HAWTHORN MALL TIF FUND

**DRAFT
 BUDGET
 FY 2025**

EXPENDITURES

CONTRACTUAL SERVICES

2434006-520406-	ORGANIZATIONAL MEMBERSHIPS	\$ 425
	TIF ASSOCIATION MEMBERSHIP DUES	425
2434006-520500-	AUDIT SERVICES	\$ 1,200
	ANNUAL TIF REPORT AND AUDIT	1,200
2434006-520510-	LEGAL SERVICES	\$ 30,000
	NO DETAIL REPORTED	
2434006-520540-	TIF PROJECT REIMBURSEMENTS	\$ 2,100,000
	NO DETAIL REPORTED	
2434006-520599-	OTHER SERVICES	\$ 30,000
	TIF CONSULTANT (RYAN)	30,000
TOTAL 2434006-520599-		\$ 2,161,625
OTHER		
2434006-530990-	OTHER PAYMENTS	\$ 120,234
	HAWTHORN SCHOOL DISTRICT 73 ANNUAL ENROLLMENT REIMBURSEMENT (TIF ACT) - 5	
	STUDENTS @ \$17,258 EACH	86,290
	TAX YEAR 2021 TIF SURPLUS (3 EXISTING PARCELS)	5,179
	TAX YEAR 2022 TIF SURPLUS (3 EXISTING PARCELS)	14,165
	TAX YEAR 2023 TIF SURPLUS (3 EXISTING PARCELS)	14,600
TOTAL OTHER		\$ 120,234
TOTAL EXPENDITURES		\$ 2,281,859



SECTION 5: ENTERPRISE FUNDS

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FUND / DEPT 09	METRA PARKING FUND
Full – Time Staff	None

PURPOSE

The METRA Parking Fund accounts for the revenues and expenses of the Village’s commuter parking lot and facilities located at 75 East Route 45. Revenues are the fees charged to use the parking lot and the expenses are the costs incurred to maintain the parking lot and facilities. A maximum of approximately 28,500 parking spots (110 per day, based on 260 weekdays per year) are available annually sold at a daily rate of \$1.75. There are also approximately 150 spaces available to bi-monthly pass holders at an annualized fee of \$330 (\$55 / two months * 6).

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FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

METRA PARKING FUND

[ENTERPRISE FUND - ACCRUAL ACCOUNTING]

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
OPERATING REVENUE					
PARKING FEES	\$ 9,488	\$ 23,406	\$ 19,047	\$ 35,692	\$ 36,200
OPERATING EXPENSE					
PERSONNEL	-	-	-	-	5,671
CONTRACTUAL SERVICES	2,469	4,073	10,000	9,000	7,400
BUILDINGS & GROUNDS	76,554	49,950	80,560	78,874	81,250
CONTINGENCY	-	-	-	-	10,000
TOTAL OPERATING EXPENSE	79,023	54,023	90,560	87,874	104,321
OPERATING (LOSS) BEFORE DEPRECIATION	(69,535)	(30,617)	(71,514)	(52,182)	(68,121)
DEPRECIATION	-	-	-	-	96,018
OPERATING (LOSS)	(69,535)	(30,617)	(71,514)	(52,182)	(164,139)
NON-OPERATING REVENUE/(EXPENSE)					
INVESTMENT INCOME	83	2,801	2,000	2,250	2,000
GENERAL FUND SUBSIDY	-	-	-	-	70,000
TOTAL NON-OPERATING REVENUE/(EXPENSE)	83	2,801	2,000	2,250	72,000
CHANGES IN NET POSITION	(69,452)	(27,816)	(69,514)	(49,932)	(92,139)
FUND BALANCE - BEGINNING	139,644	70,192	42,376	42,376	(7,556)
BEG. BALANCE ADJ: ADD CAPITAL ASSET BALANCE, NET					791,156
FUND BALANCE/NET POSITION - ENDING	\$ 70,192	\$ 42,376	\$ (27,137)	\$ (7,556)	\$ 691,461

SUPPLEMENTAL INFORMATION

CAPITAL SPENDING

NO PLANNED CAPITAL SPENDING				\$ -	\$ -
TOTAL CAPITAL SPENDING				\$ -	\$ -

ANTICIPATED CASH FLOW

BEGINNING CASH				\$ 43,724	\$ (6,208)
RECEIPTS FROM OPERATIONS				35,692	36,200
RECEIPTS FROM OTHER				2,250	72,000
(PAYMENTS) FOR OPERATIONS				(87,874)	(94,321)
(PAYMENTS) FOR CAPITAL SPENDING				-	-
NET (USE)/SOURCE				(49,932)	13,879
ENDING CASH				\$ (6,208)	\$ 7,671



FY 2025 ANNUAL BUDGET

REVENUE, EXPENDITURE AND OTHER FINANCING SOURCES/USES – ACCOUNT LEVEL

METRA PARKING FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUE						
09-440901-	DAILY PARKING FEES	\$ 8,675	\$ 19,777	\$ 15,747	\$ 30,863	\$ 31,200
09-440902-	PARKING PASS FEES	813	3,629	3,300	4,829	5,000
09-480750-	INTEREST INCOME	83	2,801	2,000	2,250	2,000
09-499994-	GENERAL FUND SUBSIDY	-	-	-	-	70,000
TOTAL REVENUE		\$ 9,571	\$ 26,207	\$ 21,047	\$ 37,942	\$ 108,200
EXPENSE						
PERSONNEL						
0931085-500010-	SALARIES - FT	\$ -	\$ -	\$ -	\$ -	\$ 4,046
0931085-500120-	LONGEVITY	-	-	-	-	14
0931085-510050-	FICA CONTRIBUTIONS	-	-	-	-	317
0931085-510060-	IMRF CONTRIBUTION	-	-	-	-	352
0931085-510080-	HEALTH INSURANCE	-	-	-	-	861
0931085-510081-	DENTAL INSURANCE	-	-	-	-	56
0931085-510082-	VISION INSURANCE	-	-	-	-	7
0931085-510083-	LIFE INSURANCE	-	-	-	-	18
TOTAL PERSONNEL		\$ -	\$ -	\$ -	\$ -	\$ 5,671
CONTRACTUAL SERVICES						
0931085-520100-	PHONE/INTERNET/CABLE	\$ 900	\$ 900	\$ 1,000	\$ 1,000	\$ 3,400
0931085-520590-	BANKING SERVICE FEES	-	-	-	-	4,000
0931085-520599-	OTHER SERVICES	1,569	3,173	9,000	8,000	-
TOTAL CONTRACTUAL SERVICES		\$ 2,469	\$ 4,073	\$ 10,000	\$ 9,000	\$ 7,400
BUILDINGS & GROUNDS						
0931085-520050-	ELECTRIC POWER	\$ 12,710	\$ 14,086	\$ 13,500	\$ 13,500	\$ 14,000
0931085-520060-	NATURAL GAS POWER	-	-	-	-	-
0931085-520070-	WATER & SEWER	-	-	250	250	250
0931085-520600-	BLDG & GRNDS MAINT SERVICES	26,205	22,231	18,710	20,000	24,000
0931085-520630-	STREET MAINT SERVICES	35,964	10,555	38,000	38,624	38,000
0931085-530070-	BLDG & GROUNDS MAINT SUPPLIES	1,674	3,078	10,100	6,500	5,000
TOTAL BUILDINGS & GROUNDS		\$ 76,554	\$ 49,950	\$ 80,560	\$ 78,874	\$ 81,250
OTHER						
0931085-595899-	DEPRECIATION EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ 96,018
0931999-580030-	CONTINGENCY	-	-	-	-	10,000
TOTAL OTHER		\$ -	\$ -	\$ -	\$ -	\$ 106,018
TOTAL EXPENSE		\$ 79,023	\$ 54,023	\$ 90,560	\$ 87,874	\$ 200,339

METRA PARKING FUND

ACCOUNT DETAIL

DRAFT

METRA PARKING FUND

DRAFT
 BUDGET
 FY 2025

EXPENDITURES

PERSONNEL

0931085-500010-	SALARIES - FT		\$	4,046
	84 PW CREW HOURS @ \$48.17/HR	4,046		
0931085-500030-	SALARIES - PT/SNL		\$	-
	NO DETAIL REPORTED			
0931085-500120-	LONGEVITY		\$	14
	SPLIT PW EMPLOYEES	14		
0931085-500142-	UNIFORM ALLOWANCE		\$	-
	NO DETAIL REPORTED			
0931085-510050-	FICA CONTRIBUTIONS		\$	317
	EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	317		
0931085-510060-	IMRF CONTRIBUTION		\$	352
	EMPLOYER IMRF CONTRIBUTION	352		
0931085-510080-	HEALTH INSURANCE		\$	861
	EMPLOYER MEDICAL INSURANCE CONTRIBUTION	861		
0931085-510081-	DENTAL INSURANCE		\$	56
	EMPLOYER DENTAL INSURANCE CONTRIBUTION	56		
0931085-510082-	VISION INSURANCE		\$	7
	EMPLOYER VISION INSURANCE CONTRIBUTION	7		
0931085-510083-	LIFE INSURANCE		\$	18
	EMPLOYER LIFE INSURANCE CONTRIBUTION	18		

TOTAL PERSONNEL

\$ 5,671

CONTRACTUAL SERVICES

0931085-520100-	PHONE/INTERNET/CABLE		\$	3,400
	METRA WIFI (VERIZON)	2,500		
	PHONE SERVICE (PTS)	900		
0931085-520590-	BANKING SERVICE FEES		\$	4,000
	CREDIT CARD/MOBILE PAY FEES	4,000		
0931085-520599-	OTHER SERVICES		\$	-
	NO DETAIL REPORTED			

TOTAL CONTRACTUAL SERVICES

\$ 7,400

METRA PARKING FUND

**DRAFT
BUDGET
FY 2025**

BUILDINGS & GROUNDS

0931085-520050-	ELECTRIC POWER		\$	14,000
	ELECTRIC POWER	14,000		
0931085-520060-	NATURAL GAS POWER		\$	-
	NO DETAIL REPORTED			
0931085-520070-	WATER & SEWER		\$	250
	WATER AND SEWER	250		
0931085-520600-	BLDG & GRNDS MAINT SERVICES		\$	24,000
	BUILDING REPAIRS	4,500		
	CLEANING METRA STATION (5 DAYS/WEEK)	5,000		
	DOOR AND LOCK MAINTENANCE	5,000		
	ELECTRONIC FARE BOX REPAIRS	6,000		
	FIRE ALARM SERVICE	2,000		
	PORTALETTS	1,500		
0931085-520630-	STREET MAINT SERVICES		\$	38,000
	CONTRACTUAL SNOW PLOWING	38,000		
0931085-530070-	BLDG & GROUNDS MAINT SUPPLIES		\$	5,000
	BUILDING REPAIR SUPPLIES	1,500		
	CLEANING SUPPLIES	1,000		
	SNOW AND ICE REMOVAL	2,500		
TOTAL BUILDINGS & GROUNDS			\$	81,250
OTHER				
0931085-595899-	DEPRECIATION EXPENSE		\$	96,018
	METRA - OVERFLOW LOT (LAST YEAR OF DEPRECIATION)	71,257		
	METRA STATION	24,761		
0931999-580030-	CONTINGENCY		\$	10,000
	NO DETAIL REPORTED			
TOTAL OTHER			\$	106,018
TOTAL METRA PARKING FUND			\$	200,339

FUND 14	GOLF COURSE FUND
Full – Time Staff	None (Management Contract)

PURPOSE

The Golf Course Fund accounts for the activities of the Vernon Hills Golf Course located at 291 Evergreen Drive. The golf course is managed and operated under contract by Kemper Sports. All revenues and expenses related to the golf course are reflected in the Golf Course Fund.

The Village also owns White Deer Run Golf Course located at 250 West Gregg’s Parkway. White Deer Run Golf Course is managed and operated by Heritage Golf Group (Heritage). Due to the contract terms with Heritage, the revenues and expenses related to this golf course are not included in the Golf Course Fund. Heritage pays rental fees that are not dependent on the profit of the golf course.

Services provided at the Vernon Hills Golf Course include golfing; dining; pro shop; golf cart rental; and driving range.

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FY 2025 ANNUAL BUDGET

SUMMARY OF REVENUES, EXPENSES, AND CHANGE IN NET POSITION

GOLF COURSE FUND

[ENTERPRISE FUND - ACCRUAL ACCOUNTING]

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
OPERATING REVENUE					
COURSE FEES	\$ 353,818	\$ 364,183	\$ 381,447	\$ 401,168	\$ 447,744
MERCHANDISE SALES	16,270	11,911	17,000	16,378	18,050
FOOD & BEVERAGE SALES	64,496	56,925	87,825	77,980	89,291
OTHER OPERATING	8,455	12,900	-	10,625	-
TOTAL OPERATING REVENUE	443,039	445,919	486,272	506,151	555,085
OPERATING EXPENSE					
PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ 27,680
CONTRACTUAL SERVICES	379,900	349,605	395,193	389,129	430,130
COMMODITIES	9,553	9,223	12,050	15,600	12,150
BUILDINGS & GROUNDS	70,612	76,580	87,700	99,150	87,470
COST OF GOODS SOLD	42,483	32,296	38,141	31,260	39,161
CONTINGENCY	-	-	-	-	-
TOTAL OPERATING EXPENSE	502,547	467,704	533,084	535,139	596,591
OPERATING (LOSS) BEFORE DEPRECIATION	(59,508)	(21,785)	(46,812)	(28,988)	(41,506)
DEPRECIATION	17,417	5,057	18,000	34,415	47,715
OPERATING (LOSS)	(76,925)	(26,842)	(64,812)	(63,403)	(89,221)
NON-OPERATING REVENUE/(EXPENSE)					
INVESTMENT INCOME	8	45	7	275	-
GENERAL FUND SUBSIDY	-	-	-	-	760,000
OTHER NON-OPERATING	(27)	(449)	-	15,000	11,050
TOTAL NON-OPERATING REVENUE/(EXPENSE)	(20)	(403)	7	15,275	771,050
CHANGES IN NET POSITION	(76,945)	(27,245)	(64,805)	(48,128)	681,829
NET POSITION - BEGINNING	393,976	317,031	289,786	289,786	241,658
NET POSITION - ENDING	\$ 317,031	\$ 289,786	\$ 224,981	\$ 241,658	\$ 923,487

SUPPLEMENTAL INFORMATION

CAPITAL SPENDING

EQUIP R/R - GOLF	\$ 203,749	\$ 80,000
FACILITY IMPROVEMENTS	29,500	343,000
FACILITY MAJOR R/R	16,558	73,000
TOTAL CAPITAL SPENDING	\$ 249,807	\$ 496,000

NOTE: Capital items are not expensed in the year purchased but capitalized as an asset and expensed through depreciation over the items estimated useful life.

ANTICIPATED CASH FLOW

BEGINNING CASH	\$ 32,048	\$ (231,472)
RECEIPTS FROM OPERATIONS	506,151	555,085
RECEIPTS FROM OTHER	15,275	771,050
(PAYMENTS) FOR OPERATIONS	(535,139)	(596,591)
(PAYMENTS) FOR CAPITAL SPENDING	(249,807)	(496,000)
NET (USE)/SOURCE	(263,520)	233,544
ENDING CASH	\$ (231,472)	\$ 2,072



FY 2025 ANNUAL BUDGET

REVENUE AND OTHER FINANCING SOURCES – ACCOUNT LEVEL

GOLF COURSE FUND

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
REVENUE					
14-440310- GREEN FEES	\$ 229,567	\$ 239,619	\$ 232,721	\$ 261,549	\$ 289,084
14-440315- SEASON PASSES	38,715	43,585	57,100	55,845	63,450
14-440320- CART RENTAL	85,536	80,979	91,626	83,774	95,210
14-440331- MERCHANDISE SALES	16,270	11,911	17,000	16,378	18,050
14-440332- FOOD SALES	6,237	9,746	21,956	15,692	22,323
14-440333- BEVERAGE SALES	5,393	5,727	8,783	8,146	8,929
14-440334- LIQUOR SALES	52,866	41,452	57,086	54,142	58,039
14-470900- OTHER OPERATING	8,455	12,900	-	10,625	-
14-480750- INTEREST INCOME	8	45	7	275	-
14-499994- GENERAL FUND SUBSIDY	-	-	-	-	760,000
14-470910- OTHER NONOPERATING	(27)	(449)	-	15,000	11,050
TOTAL REVENUE	\$ 443,020	\$ 445,516	\$ 486,279	\$ 521,426	\$ 1,326,135

DRAFT

GOLF COURSE FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
EXPENSE						
PERSONNEL						
1430060-500010-	SALARIES - FT	\$ -	\$ -	\$ -	\$ -	\$ 20,015
1430060-500030-	SALARIES - PT/SNL	-	-	-	-	-
1430060-510050-	FICA CONTRIBUTIONS	-	-	-	-	1,583
1430060-510060-	IMRF CONTRIBUTION	-	-	-	-	1,761
1430060-510080-	HEALTH INSURANCE	-	-	-	-	4,015
1430060-510081-	DENTAL INSURANCE	-	-	-	-	275
1430060-510082-	VISION INSURANCE	-	-	-	-	31
TOTAL PERSONNEL		\$ -	\$ -	\$ -	\$ -	\$ 27,680
CONTRACTUAL SERVICES						
1430060-520020-	POSTAL CHARGES	\$ 787	\$ 943	\$ 804	\$ 804	\$ 825
1430060-520100-	PHONE/INTERNET/CABLE	2,939	3,014	3,000	3,500	5,970
1430060-520150-	EQUIPMENT RENTAL	3,532	3,419	1,405	2,210	2,057
1430060-520200-	MAINT/LEASE CONTRACT-PHONES	-	-	-	-	-
1430060-520330-	EQUIP REPAIR & MAINT	44,758	8,599	17,480	14,251	12,430
1430060-520460-	TRAVEL	336	18	1,500	100	700
1430060-520505-	OUTSOURCED STAFFING	262,749	265,546	296,418	294,960	328,044
1430060-520506-	MANAGEMENT FEE	45,000	46,818	47,754	47,754	47,754
1430060-520591-	CC PROCESSING FEES	11,306	11,209	12,840	14,000	14,615
1430060-520710-	ADVERTIZING/PROMOTIONS	-	-	3,500	1,750	6,600
1430060-520721-	INSURANCE-LIABILITY	6,085	8,049	8,500	8,500	8,500
1430060-520599-	OTHER SERVICES	2,407	1,990	1,992	1,300	2,635
TOTAL CONTRACTUAL SERVICES		\$ 379,900	\$ 349,605	\$ 395,193	\$ 389,129	\$ 430,130
COMMODITIES						
1430060-530050-	OPERATING SUPPLIES & EQUIP	\$ 6,646	\$ 6,031	\$ 5,700	\$ 13,750	\$ 6,350
1430060-530531-	PRO SHOP SUPPLIES	1,340	406	2,700	250	1,200
1430060-530532-	BAR & GRILL SUPPLIES	1,567	2,786	3,650	1,600	4,600
TOTAL COMMODITIES		\$ 9,553	\$ 9,223	\$ 12,050	\$ 15,600	\$ 12,150
BUILDINGS & GROUNDS						
1430060-520050-	ELECTRIC POWER	\$ 35,353	\$ 34,252	\$ 45,550	\$ 45,550	\$ 32,393
1430060-520060-	NATURAL GAS POWER	-	-	-	-	6,499
1430060-520070-	WATER & SEWER	-	-	-	-	1,178
1430060-520600-	BLDG & GRNDS MAINT SERVICES	20,302	20,701	17,400	32,100	20,250
1430060-530070-	BLDG & GROUNDS MAINT SUPPLIES	14,956	21,628	24,750	21,500	27,150
TOTAL BUILDINGS & GROUNDS		\$ 70,612	\$ 76,580	\$ 87,700	\$ 99,150	\$ 87,470
COST OF GOODS SOLD						
1430060-590181-	COST OF MERCHANDISE SOLD	\$ 13,010	\$ 5,399	\$ 8,500	\$ 3,595	\$ 9,025
1430060-590182-	COST OF FOOD SOLD	5,144	5,685	9,880	5,720	10,045
1430060-590183-	COST OF BEVERAGES SOLD	3,067	2,678	2,635	3,354	2,679
1430060-590184-	COST OF LIQUOR SOLD	21,262	18,533	17,126	18,591	17,412
TOTAL COST OF GOODS SOLD		\$ 42,483	\$ 32,296	\$ 38,141	\$ 31,260	\$ 39,161

GOLF COURSE FUND		ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED BUDGET FY 2024	PROJECTED ACTUAL FY 2024	DRAFT BUDGET FY 2025
OTHER						
1430060-595899-	DEPRECIATION EXPENSE	\$ 17,417	\$ 5,057	\$ 18,000	\$ 34,415	\$ 47,715
1430999-580030-	CONTINGENCY	-	-	-	-	-
TOTAL OTHER		\$ 17,417	\$ 5,057	\$ 18,000	\$ 34,415	\$ 47,715
TOTAL EXPENSE		\$ 519,964	\$ 472,761	\$ 551,084	\$ 569,554	\$ 644,306

CAPITAL SPENDING

CAPITAL OUTLAY

VEHICLE AND EQUIPMENT REPLACEMENT						
1430060-540045- EQUIP R/R - GOLF						
GF001	ROUGH MOWER	\$ -	\$ -	\$ -	\$ -	\$ 80,000
GF005	GOLF CART FLEET (30)	-	-	145,000	143,607	-
GF006	5" REEL FAIRWAY MOWER	-	-	61,000	60,142	-
TOTAL EQUIP R/R - GOLF		-	-	206,000	203,749	80,000

CAPITAL PROJECTS						
1430060-550075- FACILITY IMPROVEMENTS						
25031	PUTTING GREEN	\$ -	\$ -	\$ -	\$ 29,500	\$ 343,000
1430060-550076- FACILITY MAJOR R/R						
25028	SPLIT RAIL FENCE REPLACEMENT	-	-	-	-	28,000
25029	IRRIGATION UPGRADES	-	-	-	-	25,000
25030	SPRINKLER REPLACEMENT	-	-	-	-	20,000
	PAINTING INTERIOR AND EXTERIOR	-	-	12,000	-	-
24001	PARKING LOT PAVING	-	-	30,000	16,558	-
0209083-550030-	ACQUIS/CONSRUC STRUCTURE	26,513	122,310	-	-	-
TOTAL FACILITY MAJOR R/R		26,513	122,310	42,000	16,558	73,000
TOTAL CAPITAL PROJECTS		\$ 26,513	\$ 122,310	\$ 42,000	\$ 46,058	\$ 416,000
TOTAL CAPITAL OUTLAY		\$ 26,513	\$ 122,310	\$ 248,000	\$ 249,807	\$ 496,000

GOLF COURSE FUND

ACCOUNT DETAIL

DRAFT

GOLF COURSE FUND

DRAFT
 BUDGET
 FY 2025

EXPENSES

SALARIES AND WAGES

1430060-500010-	SALARIES - FT		\$	20,015
	440 PW CREW HOURS @ \$45.49/HR	20,015		
1430060-500030-	SALARIES - PT/SNL		\$	-
	NO DETAIL REPORTED			
1430060-510050-	FICA CONTRIBUTIONS		\$	1,583
	EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	1,583		
1430060-510060-	IMRF CONTRIBUTION		\$	1,761
	EMPLOYER IMRF CONTRIBUTION	1,761		
1430060-510080-	HEALTH INSURANCE		\$	4,015
	EMPLOYER MEDICAL INSURANCE CONTRIBUTION	4,015		
1430060-510081-	DENTAL INSURANCE		\$	275
	EMPLOYER DENTAL INSURANCE CONTRIBUTION	275		
1430060-510082-	VISION INSURANCE		\$	31
	EMPLOYER VISION INSURANCE CONTRIBUTION	31		
TOTAL SALARIES AND WAGES			\$	27,680

CONTRACTUAL SERVICES

1430060-520020-	POSTAL CHARGES		\$	825
	ADMIN POSTAGE/ SHIPPING	825		
1430060-520100-	PHONE/INTERNET/CABLE		\$	5,970
	CABLE TV SERVICES (COMCAST)	4,770		
	PHONE & INTERNET BUNDLE (COMCAST)	1,200		
1430060-520150-	EQUIPMENT RENTAL		\$	2,057
	C&G EQUIPMENT RENTAL	2,057		
1430060-520330-	EQUIP REPAIR & MAINT		\$	12,430
	C&G REPAIR/MTNC EQUIPMENT	8,450		
	CARTS REPAIR/MTNC EQUIPMENT	1,100		
	F&B REPAIR/ MTNC EQUIPMENT	2,880		
1430060-520460-	TRAVEL		\$	700
	ADMIN TRAVEL	700		

GOLF COURSE FUND		DRAFT BUDGET FY 2025
1430060-520505-	OUTSOURCED STAFFING	\$ 328,044
	ADMIN PAYROLL BENEFIT	15,386
	ADMIN SALARY	71,658
	C&G HOURLY	110,394
	C&G PAYROLL BENEFITS	18,251
	C&G SALARY	18,600
	CARTS HOURLY	15,000
	CARTS PAYROLL BENEFITS	2,661
	F&B HOURLY	32,224
	F&B PAYROLL BENEFITS	5,419
	PRO SHOP HOURLY	32,802
	PRO SHOP PAYROLL BENEFITS	5,649
1430060-520506-	MANAGEMENT FEE	\$ 47,754
	ADMIN MANAGEMENT FEE	47,754
1430060-520591-	CC PROCESSING FEES	\$ 14,615
	ADMIN TAX/ FEE	14,615
1430060-520710-	ADVERTIZING/PROMOTIONS	\$ 6,600
	ADMIN ADVERTISING	6,600
1430060-520721-	INSURANCE-LIABILITY	\$ 8,500
	ADMIN INSURANCE	8,500
1430060-520599-	OTHER SERVICES	\$ 2,635
	ADMIN FOOD LICENSE	535
	ADMIN O/S OTHER	2,100
TOTAL CONTRACTUAL SERVICES		\$ 430,130
COMMODITIES		
1430060-530050-	OPERATING SUPPLIES & EQUIP	\$ 6,350
	ADMIN SUPPLIES	6,000
	PRO SHOP RENTAL CLUB EXPENSES	350
1430060-530531-	PRO SHOP SUPPLIES	\$ 1,200
	PRO SHOP SUPPLIES	1,200
1430060-530532-	BAR & GRILL SUPPLIES	\$ 4,600
	F&B LAUNDRY/ LINENS	1,000
	F&B SUPPLIES	3,600
TOTAL COMMODITIES		\$ 12,150

GOLF COURSE FUND

**DRAFT
 BUDGET
 FY 2025**

BUILDINGS & GROUNDS

1430060-520050- ELECTRIC POWER	\$ 32,393
ADMIN ELECTRIC POWER	32,393
1430060-520060- NATURAL GAS POWER	\$ 6,499
ADMIN NATURAL GAS	6,499
1430060-520070- WATER & SEWER	\$ 1,178
ADMIN WATER & SEWER	1,178
1430060-520600- BLDG & GRNDS MAINT SERVICES	\$ 20,250
ADMIN REPAIR/ MTNC BLDG	20,250
1430060-530070- BLDG & GROUNDS MAINT SUPPLIES	\$ 27,150
C&G CHEMICALS	4,200
C&G FERTILIZER	7,000
C&G GAS/ OIL	9,500
C&G IRRIGATION	2,000
C&G SAND/ TOPDRESS	2,500
C&G SUPPLIES	1,950

TOTAL BUILDINGS & GROUNDS **\$ 87,470**

COST OF GOODS SOLD

1430060-590181- COST OF MERCHANDISE SOLD	\$ 9,025
MERCHANDISE COGS	9,025
1430060-590182- COST OF FOOD SOLD	\$ 10,045
FOOD COGS	10,045
1430060-590183- COST OF BEVERAGES SOLD	\$ 2,679
BEVERAGE COGS	2,679
1430060-590184- COST OF LIQUOR SOLD	\$ 17,412
LIQUOR COGS	17,412

TOTAL COST OF GOODS SOLD **\$ 39,161**

OTHER

1430060-595899- DEPRECIATION EXPENSE	\$ 47,715
NO DETAIL REPORTED	

TOTAL OTHER **\$ 47,715**

TOTAL EXPENSES **\$ 644,306**