

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD APRIL 21, 2020**

- I. President Byrne called the meeting to order at 7:20 PM.
- II. Roll call indicated the following Board Members present: President Byrne, Trustees Koch, Takaoka, Brown, Schultz, Marquardt and Oppenheim. A quorum was established.

Also present were: Village Manager Fleischhauer, Assistant Village Manager Petrillo, Public Works Director Brown, Director of Community Development Atkinson, Chief Kreis, Deputy Chief Zimmerman, Finance Director Fairbairn, Ed McKee Lauterbach and Amen, Village Attorney Ferolo, and Recording Secretary Koehl.

- III. The Pledge of Allegiance was given.
- IV. Citizens Wishing to Address the Board

Comment Received April 16, 2020 at 10:23 AM

From Gretchen Waitley

I would like to see the village require people to wear masks if they enter a business. Last week when I was in Target, there was a high correlation between people not wearing masks and being clueless about staying 6 feet away. The stores need some help in keeping their customers and employees safe. If Governor Pritzger doesn't mandate it first, I'd like to see Vernon Hills follow the lead of other suburbs and mandate it. Thank you.

Attorney Ferolo responded and advised that the Board can opt to create an Executive Order regarding wearing of face masks in public. Chief Kreis also spoke and gave his views on the subject. Mayor Byrne wants counsel to put together an Order for review.

V. Officials Reports

A. Village President

1. President Byrne read the Proclamation National Public Safety Telecommunicators Week
2. President Byrne read the Proclamation Arbor Day

B. Village Manager

C. Assistant Village Manager

D. Finance Director/Treasurer

E. Chief of Police

F. Public Works Director/Village Engineer

G. Director of Community Development

VI. Omnibus Vote Agenda

President Byrne called for a motion to approve the Omnibus Vote Agenda Items A-EE, GG-II. Item FF was pulled by Trustee Schultz for a separate vote. Motion by Trustee Schultz second by Trustee Brown to approve the Omnibus Vote Agenda Items A-EE, GG-II.

Roll call vote:

AYES: 7 – Byrne, Schultz, Oppenheim, Takaoka, Brown, Marquardt, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

A. DEPARTMENT REPORTS

1. FINANCE AND TREASURER'S REPORT – JANUARY 2020 (DETAIL AT END OF PACKET)
2. FINANCE AND TREASURER'S REPORT – FEBRUARY 2020 (DETAIL AT END OF PACKET)
3. POLICE DEPARTMENT REPORT – JANUARY 2020
4. POLICE DEPARTMENT REPORT – FEBRUARY 2020
5. POLICE DEPARTMENT REPORT - MARCH 2020

B. APPROVAL OF VOUCHER LIST OF BILLS DATED APRIL 21, 2020 IN THE AMOUNT OF \$630,218.75 (DETAIL AT END OF PACKET)

C. APPROVAL OF VILLAGE BOARD MINUTES OF APRIL 7, 2020

D. APPROVAL AND PASSAGE OF ORDINANCE 2020-027 AN ORDINANCE AUTHORIZING EXPENDITURES TO CLARKE MOSQUITO MANAGEMENT, INC. TO PERFORM MOSQUITO ABATEMENT SERVICES WITHIN FY2021 TO NOT EXCEED \$75,650 (PW DIR BROWN)

E. APPROVAL AND PASSAGE OF ORDINANCE 2020-028 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES OVER \$25,000 TO COMMONWEALTH EDISON WITHIN THE FY2021 BUDGET YEAR NOT TO EXCEED \$55,000 (PW DIR BROWN)

F. APPROVAL AND PASSAGE OF ORDINANCE 2020-029 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES OVER \$25,000 TO CONSTELLATION NEWENERGY, INC. FOR ELECTRICAL SERVICE FOR STREET LIGHTING WITHIN THE FY2021 BUDGET YEAR NOT TO EXCEED \$78,000 (PW DIR BROWN)

G. APPROVAL AND PASSAGE OF ORDINANCE 2020-030 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES OVER \$25,000 TO THE HOME DEPOT FOR THE PURCHASE OF GENERAL PURPOSE TOOLS AND MISC. BUILDING, ELECTRICAL, PLUMBING, GROUNDS SUPPLIES THROUGHOUT THE FY2021 BUDGET YEAR NOT TO EXCEED \$33,000 (PW DIR BROWN)

H. APPROVAL AND PASSAGE OF ORDINANCE 2020-031 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES OVER \$25,000 TO THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR TRAFFIC SIGNAL MAINTENANCE WITHIN THE FY2021 BUDGET YEAR NOT TO EXCEED \$64,000 (PW DIR BROWN)

I. APPROVAL AND PASSAGE OF ORDINANCE 2020-032 AN ORDINANCE AUTHORIZING EXPENDITURES OVER \$25,000 TO CRYSTAL MAINTENANCE SERVICES, CORP. FOR JANITORIAL SERVICES AT THE PUBLIC WORKS FACILITY, ARBORTHEATER, METRA STATION, VILLAGE HALL, POLICE DEPARTMENT, COMMUNICATIONS FACILITY, AND MUNI GOLF COURSE, AND AUTHORIZING PAYMENT FOR SAID SERVICES FOR AN AMOUNT NOT TO EXCEED \$70,480 WITHIN FY2021 (PW DIR BROWN)

J. APPROVAL AND PASSAGE OF ORDINANCE 2020-033 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES OVER \$25,000 TO LAKE COUNTY DEPARTMENT OF

PUBLIC WORKS FOR WATER AND SEWER SERVICES WITHIN THE FY2021 BUDGET YEAR NOT TO EXCEED \$29,000 (PW DIR BROWN)

- K. APPROVAL AND PASSAGE OF ORDINANCE 2020-034 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES OVER \$25,000 FOR THE PURCHASE OF MISC. BUILDING MAINTENANCE SUPPLIES, HOLIDAY LIGHTING, AND STREET LIGHTING SERVICES FROM STEINER ELECTRIC COMPANY THROUGHOUT THE FY2021 BUDGET YEAR NOT TO EXCEED \$56,000 (PW DIR BROWN)
- L. APPROVAL AND PASSAGE OF ORDINANCE 2020-035 AN ORDINANCE AUTHORIZING A SECOND YEAR RENEWAL WITH BLUESTEM ECOLOGICAL SERVICES COMPANY TO PERFORM NATIVE STEWARDSHIP SERVICES FOR THE 2020 SEASON IN AN AMOUNT NOT TO EXCEED \$90,000 (PW DIR BROWN)
- M. APPROVAL AND PASSAGE OF ORDINANCE 2020-036 AN ORDINANCE AUTHORIZING A SECOND YEAR RENEWAL FOR GENERAL MOWING OF VILLAGE PROPERTY WITH TWIN OAKS LANDSCAPING FOR AN AMOUNT OF \$60,112; AND AN ADDITIONAL CONTINGENCY AMOUNT OF \$10,000; FOR A TOTAL AMOUNT NOT TO EXCEED \$70,112 (PW DIR BROWN)
- N. APPROVAL AND PASSAGE OF ORDINANCE 2020-037 AN ORDINANCE AUTHORIZING A SECOND YEAR RENEWAL OF THE SPECIALIZED LANDSCAPE MOWING AND MAINTENANCE CONTRACT WITH TWIN OAKS LANDSCAPING FOR A COMBINED BASE AMOUNT OF \$56,354; AND AN ADDITIONAL CONTINGENCY AMOUNT OF \$15,000; FOR A TOTAL AMOUNT NOT TO EXCEED \$71,354(PW DIR BROWN)
- O. APPROVAL AND PASSAGE OF ORDINANCE 2020-038 AN ORDINANCE AUTHORIZING A SECOND YEAR CONTRACT RENEWAL WITH ACRES GROUP TO PROVIDE LANDSCAPE MAINTENANCE SERVICES AT THE VHAC DURING THE 2020 SEASON FOR AN AMOUNT NOT TO EXCEED \$57,000 (PW DIR BROWN)
- P. APPROVAL AND PASSAGE OF ORDINANCE 2020-039 AN ORDINANCE AWARDING THE 2020 JOINT BID ROAD REHABILITATION TO BROTHERS ASPHALT PAVING, LLC. FOR AN AMOUNT NOT TO EXCEED \$2,812,873.72 (PW DIR BROWN)
- Q. APPROVAL AND PASSAGE OF ORDINANCE 2020-040 AN ORDINANCE AUTHORIZING A SECOND YEAR RENEWAL FOR AQUATIC WEED AND ALGAE CONTROL SERVICES OF VARIOUS PONDS WITH CLARKE AQUATIC SERVICES, INC. FOR AN AMOUNT NOT TO EXCEED \$33,000 (PW DIR BROWN)
- R. APPROVAL AND PASSAGE OF ORDINANCE 2020-041 AN ORDINANCE AUTHORIZING EXPENDITURES OVER \$25,000 TO AL WARREN OIL FOR THE PURCHASE OF GASOLINE AND DIESEL FUEL, AND AUTHORIZING PAYMENT FOR SAID SERVICES FOR AN AMOUNT NOT TO EXCEED \$222,000 (PW DIR BROWN)
- S. APPROVAL AND PASSAGE OF ORDINANCE 2020-042 AN ORDINANCE AUTHORIZING A SECOND YEAR CONTRACT RENEWAL WITH TGF ENTERPRISES, INC. FOR BRICK PAVER MAINTENANCE WORK FOR AN AMOUNT NOT TO EXCEED \$25,000 (PW DIR BROWN)

- T. APPROVAL AND PASSAGE OF ORDINANCE 2020-043 AN ORDINANCE AUTHORIZING THE APPROVAL OF A CONTRACT WITH CORRECTIVE ASPHALT MATERIALS, LLC (CAM) TO APPLY RECLAMITE MALTENE BASED REJUVENATING AGENT OF VILLAGE STREETS FOR AN AMOUNT NOT TO EXCEED \$55,000 (PW DIR BROWN)
- U. APPROVAL AND PASSAGE OF ORDINANCE 2020-044 AN ORDINANCE AUTHORIZING THE APPROVAL OF A THIRD YEAR CONTRACT RENEWAL WITH PATRIOT PAVEMENT, INC. FOR THE 2020 CRACK SEALING PROGRAM IN AN AMOUNT NOT TO EXCEED \$30,000 (PW DIR BROWN)
- V. APPROVAL AND PASSAGE OF ORDINANCE 2020-045 AN ORDINANCE AUTHORIZING A FIRST YEAR CONTRACT RENEWAL FOR THE 2020 SIDEWALK & CURB REHABILITATION PROGRAM CONTRACT TO SCHROEDER & SCHROEDER INC. FOR AN AMOUNT NOT TO EXCEED \$50,000 (PW DIR BROWN)
- W. APPROVAL AND PASSAGE OF ORDINANCE 2020-046 AN ORDINANCE AUTHORIZING A FIRST YEAR RENEWAL FOR THE 2020 THERMOPLASTIC PAVEMENT LANE MARKING CONTRACT TO SUPERIOR ROAD STRIPING FOR AN AMOUNT NOT TO EXCEED \$50,000 (PW DIR BROWN)
- X. APPROVAL AND PASSAGE OF ORDINANCE 2020-047 AN ORDINANCE WAIVING THE COMPETATIVE BIDDING PROCESS AND AUTHORIZING THE APPROVAL OF A CONTRACT WITH CHICAGOLAND PAVING CONTRACTORS, INC. TO EXTEND AND REPAIR THE VHAC ASPHALT PATH SURROUNDING THE NEWLY INSTALLED ASTRO-TURF FIELDS FOR AN AMOUNT NOT TO EXCEED \$35,000 (PW DIR BROWN)
- Y. APPROVAL AND PASSAGE OF ORDINANCE 2020-048 AN ORDINANCE AUTHORIZING APPROVAL TO WAIVE THE COMPETITIVE BIDDING PROCESS AND AWARDDING A CONTRACT TO TRANE COMMERCIAL SYSTEMS AND SERVICES TO REPLACE THE EXISTING HVAC RTU AT THE GOLF COURSE IN AN AMOUNT NOT TO EXCEED \$140,000 (PW DIR BROWN)
- Z. APPROVAL AND PASSAGE OF ORDINANCE 2020-049 AN ORDINANCE AUTHORIZING THE VERNON HILLS POLICE DEPARTMENT TO PURCHASE SOFTWARE LICENSING AND SERVICES FROM TYLER TECHNOLOGIES (CHIEF KREIS)
- AA. APPROVAL AND PASSAGE OF ORDINANCE 2020-051 AN ORDINANCE AWARDDING THE 2020 BITUMINOUS PAVEMENT PATCHING PROGRAM BID TO CHICAGOLAND PAVING CONTRACTORS, INC. FOR AN AMOUNT NOT TO EXCEED \$75,000 (PW DIR BROWN)
- BB. APPROVAL AND PASSAGE OF ORDINANCE 2020-054 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES TO ADVANCED BUSINESS GROUP LLC FOR THE PURCHASE OF INTERNET ACCESS AND PROTECTION FOR FISCAL YEAR 2020-2021 IN AN AMOUNT NOT TO EXCEED \$36,000 (FIN DIR FAIRBAIRN)
- CC. APPROVAL AND PASSAGE OF ORDINANCE 2020-055 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES TO CALL ONE FOR THE PURCHASE OF TELEPHONE SERVICES FOR FISCAL YEAR 2020-2021 IN AN AMOUNT NOT TO EXCEED \$52,940 (FIN DIR FAIRBAIRN)

- DD. APPROVAL AND PASSAGE OF ORDINANCE 2020-056 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES TO COUNTRYSIDE FIRE PROTECTION DISTRICT FOR REIMBURSEMENT OF SALARIES ASSOCIATED WITH PROVIDING DISPATCH SERVICES TO THE VILLAGE OF LIBERTYVILLE DURING THE VILLAGE OF VERNON HILLS' FISCAL YEAR 2020/2021 IN AN AMOUNT NOT TO EXCEED \$245,750 (FIN DIR FAIRBAIRN)
- EE. APPROVAL AND PASSAGE OF ORDINANCE 2020-057 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES TO KEMPER SPORTS MANAGEMENT FOR THE PAYMENT OF SALARIES AND BENEFITS OF THE VERNON HILLS GOLF COURSE FOR FISCAL YEAR 2020/2021 IN AN AMOUNT NOT TO EXCEED \$235,681 (FIN DIR FAIRBAIRN)
- GG. APPROVAL AND PASSAGE OF ORDINANCE 2020-059 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES TO TYLER TECHNOLOGIES FOR THE PURCHASE OF MUNIS MAINTENANCE SERVICES FOR FISCAL YEAR 2020/2021 IN AN AMOUNT NOT TO EXCEED \$56,200 (FIN DIR FAIRBAIRN)
- HH. APPROVAL AND PASSAGE OF ORDINANCE 2020-060 AN ORDINANCE ADJUSTING THE CURRENT WAGES OF CERTAIN NON-UNION POSITIONS OF THE VILLAGE OF VERNON HILLS (FIN DIR FAIRBAIRN)
- II. APPROVAL AND PASSAGE OF RESOLUTION 2020-012 A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF VERNON HILLS AND NARE HAWTHORN VILLAGE COMMONS, LLC (PW DIR BROWN) APPROVAL OF VOUCHER LIST OF BILLS DATED APRIL 21, 2020 IN THE AMOUNT OF \$630,218.75 (DETAIL AT END OF PACKET)

Trustee Schultz asked for a separate vote due to his belief that the Finance Director should be a Village employee rather than from an outside firm, even though he doesn't have any issues with the service that the current firm is doing.

President Byrne called for a separate motion to approve the omnibus vote agenda item FF. Motion by Trustee Takaoka second by Trustee Oppenheim to approve the omnibus vote agenda items FF.

Roll Call Vote:

Ayes: 6 – Byrne, Koch, Marquardt, Brown, Takaoka, Oppenheim

Nays: 1 – Schultz

Absent And Not Voting: 0 - None

Motion Carried.

- FF. APPROVAL AND PASSAGE OF ORDINANCE 2020-058 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES TO LAUTERBACH & AMEN, LLP FOR ACCOUNTING AND FINANCIAL OVERSIGHT SERVICES TO BE PERFORMED DURING FISCAL YEAR 2020/2021 IN AN AMOUNT NOT TO EXCEED \$484,100 (FIN DIR FAIRBAIRN)

Unfinished/Additional Business

- 1. APPROVAL AND PASSAGE OF ORDINANCE 2020-050 AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF VERNON HILLS FOR THE FISCAL YEAR COMMENCING MAY 1, 2020 AND ENDING APRIL 30, 2021 BUDGET**

President Byrne called for a motion to approve item 1. Motion by Trustee Schultz second by Trustee Marquardt to approve Ordinance 2020-050 an annual budget for the Village of Vernon Hills for the fiscal year commencing may 1, 2020 and ending April 30, 2021budget

Roll call vote:

Ayes: 7 – President Byrne, Koch, Marquardt, Schultz, Brown, Takaoka, Oppenheim

Nays: 0 – none

Absent and not voting: 0 - None

Motion carried.

2. APPROVAL AND PASSAGE OF ORDINANCE 2020-053 AN ORDINANCE AUTHORIZING PAYMENT TO HAWTHORN SCHOOL DISTRICT 73 FOR CONSTRUCTION OF A ROADWAY CONNECTION IN CONJUNCTION WITH CONSTRUCTION OF THE KINDERGARTEN FACILITY ON ASPEN DRIVE IN THE AMOUNT OF \$200,000 (TWO HUNDRED THOUSAND DOLLARS) (VM Fleischhauer)

President Byrne called for a motion to approve item 2. Motion by Trustee Schultz second by Trustee Oppenheim to approve Ordinance 2020-053 an Ordinance authorizing payment to Hawthorn School District 73 for construction of a roadway connection in conjunction with construction of the kindergarten facility on Aspen Drive in the amount of \$200,000 (two hundred thousand dollars).

Roll call vote:

Ayes: 7 – President Byrne, Koch, Oppenheim, Brown, Takaoka, Marquardt, Schultz

Nays: 0 – none

Absent and not voting: 0 - None

Motion carried.

3. EXECUTIVE ORDER - DECLARATION 2020-04 A DECLARATION OF A CONTINUING STATE OF EMERGENCY IN THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS(COVID-19 – APRIL 21, 2020)

President Byrne extended the Declaration until May 5, 2020.

VIII. New Business/Communications

1. APPROVAL AND PASSAGE OF ORDINANCE 2020-052 AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A TAX INCREMENT FINANCING INTERESTED PARTIES REGISTRY AND ADOPTING RULES FOR REGISTRATION IN RELATION THERETO (Attorney Ferolo)

President Byrne called for a motion to approve item 1. Motion by Trustee Schultz second by Trustee Oppenheim to approve Ordinance 2020-052 an Ordinance authorizing the establishment of a Tax Increment Financing Interested Parties Registry and adopting rules for registration in relation thereto.

Roll call vote:

Ayes: 7 – President Byrne, Oppenheim, Brown, Takaoka, Marquardt, Koch, Schultz

Nays: 0 – none

Absent and not voting: 0 - None

Motion carried.

Trustee Schultz gave a shout out to PW Director Brown and Assistant Village Manager Petrillo for doing a great job with Arbor Day, recycling and composting programs in conjunction with the upcoming 50th anniversary of Earth Day.

Village Hall business hours are now 8:30 until 3:00 PM Monday through Friday. Residents can drop items off in a bin on the counter and if needin to speak to a clerk, you can call the front desk and someone will be able to assis.

Trustee Schultz is asking for an update on Marketplace sales tax. Village Manager Fleischhauer will contact Morill and Associates to research.

Trustee Takaoka gave a shout out to Village Manager Fleischhauer, Assistant Village Manager Petrillo and Monica Lundeen for reaching out and assisting a family that has been affected by COVID-19.

IX. Recess/Adjournment

Motion by Trustee Schultz second by Trustee Marquardt to adjourn the Board.

Roll call vote:

Ayes: 7 - Oppenheim, Brown, Koch, Marquardt, Takaoka, Schultz, Byrne

Nays: 0 - None

Absent and Not Voting: 0 - None

Motion carried.

The Village Board meeting was adjourned at 8:03 PM.

Approved this 5th May of May 2020


Mark Fleischhauer, Village Manager


Roger Byrne, Village President