

**MINUTES
COMMITTEE OF THE WHOLE MEETING
VILLAGE OF VERNON HILLS
APRIL 3, 2018**

President Byrne called the meeting to order at 7:51PM.

IN ATTENDANCE: President Byrne, Trustees Hebda, Marquardt, Koch Schultz, and Takaoka. Trustee Oppenheim was absent. A quorum was established.

Also present were: Village Manager Fleischhauer, Assistant Village Manager Carey, Chief Kreis, Public Works Director Brown, Building Commissioner Atkinson, Finance Director Larson, Assistant to the Finance Director Bourdeau, Attorney Hunt, and Recording Secretary DeAnda

1. APPROVAL OF COMMITTEE OF THE WHOLE MEETING MINUTES OF MARCH 21, 2018

Motion by Trustee Marquardt, second by Trustee Schultz, to approve Committee of the Whole Minutes for the March 21, 2018 meeting.

Roll call vote:

AYES: 4 – Hebda, Marquardt, Schultz, Takaoka

NAYS: 0 – None

ABSTAIN: 1 - Koch

ABSENT AND NOT VOTING: 1 - Oppenheim

Motion carried.

2. REQUEST FROM WINDY CITY AMUSEMENTS IN COOPERATION WITH THE VERNON HILLS PARK DISTRICT, TO OPERATE AN OUTDOOR SPECIAL EVENT AT 1000 LAKEVIEW PARKWAY (BC ATKINSON)

Anthony Salerno, representing Windy City Amusements and Jeff Fougousse, representing the Vernon Hills Park District, appeared before the Committee of the Whole to request approval of a carnival. The event would take place from Friday, May 18 through Sunday, May 20, 2018.

Building Commissioner Atkinson stated the carnival would be staged on the parking lot formerly used by Opa Restaurant located at the north/west corner of Lakeview Parkway and Hawthorn Parkway. Customer parking would be provided on the adjacent Rust-Oleum property to the west. The carnival will include adult and children's rides along with games and food. A license would be obtained from the Lake County Health Department in accordance with their requirements. The hours of operation would be: Friday 5:00pm – 10:00pm; Saturday 1:00pm – 10:00pm; and Sunday 1:00pm – 9:00pm.

Section 13.7.6 of the Zoning Code authorizes the Village Board to approve outdoor uses within the B-1, General Business District.

The special event application along with a site plan was attached to the packet.

Trustee Hebda stated the carnival is a fundraiser for the Park District Family Scholarship Program which benefits Vernon Hills' families.

Trustee Oppenheim arrived at 7:53PM.

Motion by Trustee Schultz, second by Trustee Marquardt, to direct staff to prepare a Resolution approving the special event subject to the following conditions:

1. The special event will take place from Friday, May 18 through Sunday, May 20, 2018.
2. The permitted hours of operation shall be: Friday 5:00pm – 10:00pm; Saturday 1:00pm – 10:00pm; and Sunday 1:00pm – 9:00pm.
3. Windy City Amusements is required to submit a list of all employees working at the carnival to the Vernon Hills Police Department at least seven (7) days in advance of the event.
4. Windy City Amusements is required to hire two (2) off duty Vernon Hills' police officers to be on site during the operating hours of the carnival. Windy City Amusements shall be responsible to pay the cost of the officers at a rate determined by the Village.
5. Compliance with the application and site plan dated March 14, 2018.
6. Garbage receptacles shall be provided and the general vicinity shall be cleaned immediately following each day of the event.

Roll call vote:

AYES: 5 – Takaoka, Hebda, Marquardt, Schultz, Koch

NAYS: 0 – None

ABSTAIN: 1 - Oppenheim

ABSENT AND NOT VOTING: 0 - None

Motion carried.

3. REQUEST FROM REMKE, INDUSTRIES, INC. FOR APPROVAL OF SITE AND LANDSCAPE REVISIONS TO ALLOW A PARKING LOT EXPANSION AT 730 LAKEVIEW PARKWAY (BC ATKINSON)

Mark Sweeney, President of Remke Industries, Inc. and Taylor Ashbock, Kimley-Horn & Associates, appeared before the COW to request approval of site plan revisions to allow expansion of their parking lot, and for approval of related landscape revisions. Building Commissioner Atkinson stated Remke recently moved into this facility adjacent to the Police Communication Center and needs the additional parking to accommodate the number of employees planned for the location.

Eighteen (18) parking spaces would be located to the rear of the building on the south/west portion of the lot. The stalls would be 9' wide by 20' deep in compliance with requirements. Ten (10) trees would be removed to accommodate the new parking area and replaced with new landscaping as shown on the attached landscape plan. Existing landscaping on the remaining site would be replaced and/or upgraded in accordance with Village requirements. This would include replacement of any ash trees. Remke has also agreed to restore and repair any parking or walking surfaces identified as needing repair by the Village Engineering Technician. PW Director Brown complimented Remke's approach to meet floodway requirements.

A copy of the site plan and landscape plan were attached to the packet.

Motion by Trustee Schultz, second by Trustee Hebda, to direct staff to prepare an Ordinance approving the amended site and landscape plan subject to the following:

1. Compliance with the site plan prepared by Kimley Horn, dated February 14, 2018.
2. Compliance with the landscape plan prepared by Balanced Environmental, Inc, dated February 12, 2018.
3. The parking lot expansion is subject to final review and approval by the Village Engineering Technician.

The landscape design is subject to final review and approval by the Village Landscape Technician.

Roll call vote:

AYES: 6 – Oppenheim, Takaoka, Hebda, Marquardt, Schultz, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

4. ADJOURNMENT

Motion by Trustee Schultz, second by Trustee Marquardt, to adjourn the Committee of the Whole.

Roll call vote:

AYES: 6 – Hebda, Marquardt, Oppenheim, Schultz, Takaoka, Koch

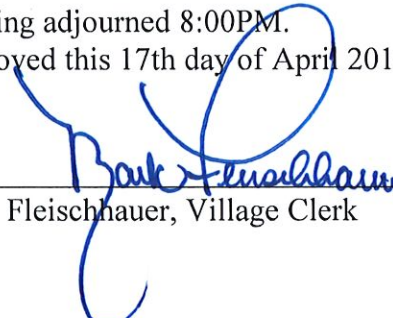
NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

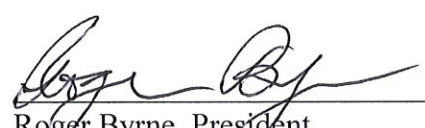
Motion carried.

Meeting adjourned 8:00PM.

Approved this 17th day of April 2018



Mark Fleischhauer, Village Clerk



Roger Byrne, President