

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS  
HELD MARCH 6, 2018**

- I. Village Manager Kalmar called the meeting to order at 7:00 p.m.
- II. Roll call indicated the following Board Members present: Trustees Marquardt, Koch, Takaoka, Hebda, Schultz and Oppenheim. President Byrne was absent. A quorum was established.

Also present were: Village Manager Kalmar, Assistant Village Manager Carey, Chief Kreis, Deputy Chief Zimmerman, Public Works Director Brown, Finance Director Larson, Assistant to the Finance Director Bourdeau, Village Attorney Kenny and Recording Secretary Fischbach

Motion by Trustee Schultz, second Trustee Hebda, to appoint Trustee Koch as President Pro Tem.

All in favor vote.

Motion carried.

- III. The Pledge of Allegiance was given.

- IV. Citizens Wishing to Address the Board.

Mr. David Helerum, River Grove Subdivision, presented his concerns to the Village Board about the right in/right out access on Buffalo Grove Road at the Woodland Chase Subdivision. His concern was that residents will exit and pull into River Grove Subdivision to turn around causing an undue burden and safety issue for the residents of River Grove. Public Works Director Brown addressed the issue with the resident. President Pro Tem Koch also commented and said the Village would look into it.

Daniel Didech, Vernon Township Supervisor, reminded residents of the change of location for early voting from the Vernon Township Office to Peterson Park, 16652 Buffalo Grove Road and asked the Village to assist in spreading the word.

- V. Officials Reports.

- A. Village President

- i. Proclamation – In Appreciation to James Horsch for His Dedicated Service to the Village of Vernon Hills
- ii. Proclamation – In Recognition of Phil Siembal for his Volunteer Services
- iii. Special Committee of the Whole Meeting Scheduled for March 13 to discuss the 2018/2019 budget
- iv. Next Village Board & Committee of the Whole Scheduled for Wednesday, March 21 due to Primary Election on Tuesday, March 20

- B. Village Manager

- i. CAFR Certification  
Village Manager Kalmar expressed his appreciation to Finance Director Larson and her staff for their efforts in receiving recognition.
- ii. Skunk Removal Program – Proposed Re-Activation  
Village Manager Kalmar indicated the Village has received several complaints about skunk activities within the Deerpath neighborhood. It appears mating season has begun and the skunks are working near homes to establish dens.

VM Kalmar recommended that the Village re-activate the Skunk Removal Program, retroactive to March 1, and alert residents that it is available. As a reminder, the program

requires that a resident contract with the licensed trapper and pay the set up fee. The program will reimburse the homeowner up to \$75 per trapped skunk. Until June, the Village will provide the \$75 reimbursement to residents for each trapped skunk. The Park District has expended its funds and cannot partner with us until after June 1 when their new budget year starts. We have included funding in the proposed FY18/19 budget.

VM Kalmar provided a copy of the proposed 2018 Skunk Removal and Assistance Program outline dated March 6, 2018. It is the same program the Village operated last fall except that it has been updated to reflect that the Park District will not be partnering with the Village at this time although they could choose to at a later time.

Motion by Trustee Schultz, second by Trustee Oppenheim, granting approval to re-activate the Skunk Removal Program.

Roll call vote:

AYES: 6 – Oppenheim, Takaoka, Hebda, Schultz, Marquardt, Koch

NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried

C. Assistant Village Manager

- i. No Report

D. Finance Director/Treasurer:

- i. No Report

E. Chief of Police.

- i. No report

F. Public Works Director/Village Engineer

i. 2018 Road Rehabilitation Program and Resurfacing Project

Public Works Director Brown indicated that the Village Board previously approved a Motor Fuel Tax Ordinance providing for the expenditures of \$500,000 for the 2018 season. This construction season's program consists of two separate contracts which are outlined below:

2018 Road Rehabilitation Program- This program is included on the Omnibus agenda for Village Board approval (Ordinance 2018-036). The Village's only two concrete streets located at Midway and Linden Lanes will be improved. These concrete streets will be milled, patched and then overlaid with a bituminous asphalt surface course. Staff investigated multiple repair strategies and this approach best balances the associated costs, value and inconveniences to area residents. Six contractors submitted sealed bid proposals prior to the February 27, 2018 bid opening. Peter Baker & Son, Company of Lake Bluff was the lowest responsive bidder at \$166,671.10.

2018 Resurfacing project- With the Village Board's concurrence, staff will prepare a separate Motor Fuel Tax funded resurfacing project while remaining under our proposed expenditure limit of \$500,000 for the season. The project will include resurfacing the commercial portion of Gregg's Parkway between Milwaukee Avenue and Bay Hill subdivision's Crenshaw Circle. Additionally, the former Nike Base 6A portion of the Arboretum parking lot will also be resurfaced.

Motion by President Pro Tem Koch, second by Trustee Marquardt, recommending approval of Ordinance 2018-036 and approval to move forward with the 2018 Resurfacing project

Roll call vote:

AYES: 6 – Oppenheim, Takaoka, Hebda, Schultz, Marquardt, Koch

NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried

G. Building Commissioner

- i. No Report

II. Omnibus Vote Agenda

President Pro Tem Koch called for a motion to approve the Omnibus Vote Agenda Items A-H. Motion by Trustee Schultz, second by Trustee Marquardt, granting approval of the Omnibus Vote Agenda Items A-H.

Roll call vote:

AYES: 6 – Oppenheim, Takaoka, Hebda, Schultz, Marquardt, Koch

NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried

A. Department Reports:

- a. Finance & Treasurer's Report – January 2018  
b. Vernon Hills Golf Course Report – January 2018

B. Approval of voucher list of bills dated March 6, 2018 in the amount of \$408,914.60

C. Approval and passage of resolution 2018 – 007 - a Resolution approving the Vernon Hills Overnight Parking and User Fee Policy

D. Approval and passage ordinance 2018 – 034 - an Ordinance amending the Code of Ordinances of the Village of Vernon Hills, Chapter 25, Section 25-23, Adopting by Reference of The Vernon Hills Overnight Parking Permit and User Fee Policy

E. Approval and passage of Resolution 2018-009 - a resolution rejecting bids for the Village of Vernon Hills VHAC Landscape Maintenance 2018

F. Approval and passage of Ordinance no. 2018-035 - An Ordinance awarding the 2018 general mowing of village property bid and multi-year contract to Twin Oaks Landscaping for an amount of \$60,712; with an additional contingency amount of \$10,000; for a total amount not to exceed \$70,712

G. Approval and passage of Ordinance no. 2018-036 - an Ordinance awarding the 2018 road rehabilitation project to Peter Baker & Son for an amount not to exceed \$166,671.10

H. Approval and passage of Ordinance no. 2018-037 - an ordinance authorizing approval of expenditures to Kemper Sports Management for payment of the 2017 management fee for the Vernon Hills Municipal Golf Course in an amount not to exceed \$45,000

VII. Unfinished/Additional Business

A. **APPROVAL OF VILLAGE BOARD MEETING MINUTES OF FEBRUARY 20, 2018**

Motion by Trustee Marquardt, second by Trustee Takaoka, to approve the Village Board Minutes of February 20, 2018.

Roll call vote:

AYES: 5 – Oppenheim, Takaoka, Hebda, Marquardt, Koch

NAYS: 0 – None

ABSTAIN: 1 - Schultz

ABSENT AND NOT VOTING: 0 - None

Motion carried

VIII. New Business/Communications

A. **APPROVAL AND PASSAGE OF RESOLUTION 2018-008 - A RESOLUTION GRANTING APPROVAL TO OPERATE AN OUTDOOR SPECIAL EVENT FOR MARCH FOR OUR LIVES LOCATED AT 500 ASPEN DRIVE**

Motion by Trustee Schultz, second by Trustee Hebda, to approval the passage of Resolution 2018-008 - a resolution granting approval to operate an outdoor special event for March for Our Lives located at 500 Aspen Drive

Trustee Schultz commended Gayle Tavares and Heather Rabbit on their efforts in coordinating this event.

Roll call vote:

AYES: 6 – Oppenheim, Takaoka, Hebda, Schultz, Marquardt, Koch

NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

IX. Recess/Adjournment

Motion by Trustee Schultz, second by Trustee Oppenheim, to adjourn the Board Meeting

Roll call vote:

AYES: 6 – Oppenheim, Takaoka, Hebda, Schultz, Marquardt, Koch


NAYS: 0 - None

ABSENT AND NOT VOTING: 0 - None

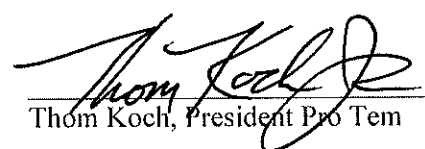
Motion carried

The Village Board meeting was adjourned at 7:35 pm.

Approved this 21st day of March, 2018

  
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John M. Kalmar, Village Manager/Clerk

Joe Carey, AVM/Deputy  
Clerk

  
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Thom Koch, President Pro Tem