

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS  
HELD FEBRUARY 20, 2018**

- I. President Byrne called the meeting to order at 7:00 p.m.
- II. Roll call indicated the following Board Members present: President Byrne, Trustees Marquardt, Koch, Takaoka, and Oppenheim. Trustee Hebda and Schultz were absent. A quorum was established.

Also present were: Village Manager Kalmar, Assistant Village Manager Carey, Chief Kreis, Public Works Director Brown, Building Commissioner Atkinson, Finance Director Larson, Village Attorney Kenny and Recording Secretary Fischbach

- III. The Pledge of Allegiance was given.
- IV. Citizens Wishing to Address the Board.
- V. Officials Reports
- A. Village President
- i. No Report

- B. Village Manager
- i. FY 18/19 Budget Update:  
VM Kalmar indicated that the proposed FY 18 /19 Budget is now available for review. He noted that the Village is facing some challenges that will require a combination of new revenue and reductions in spending. The goal is to maintain current service levels while also evaluating ways to provide financially sustainable solutions to meet our long-term obligations.

The staff looks forward to reviewing the proposed department budgets with you starting at the regular meeting on Tuesday, March 6. Prior to the meeting, Nikki and VM Kalmar will be available to answer questions on any part of the proposed budget.

Additionally, VM Kalmar would like to request that a special COW meeting be scheduled on Tuesday, March 13 to focus on the budget review. By using the 13th, it would allow for final discussions of the budget to conclude at the regular meeting on Wednesday, March 21

- C. Assistant Village Manager
- i. No Report
- D. Finance Director/Treasurer.
- i. No Report
- E. Chief of Police.
- i. Proposed Overnight Parking Permit Policy  
Chief Kreis provided the following information regarding the proposed Overnight Parking Permit Policy. The Department is recommending the implementation of the Policy for one (1) year. In the spring of 2019, the Department will provide a detailed report to the Board evaluating the effectiveness of the Policy. The report will include information on the

number of permits issued, problems, complaints and successes and a recommendation as to whether the Village should extend the Policy.

Chief Kreis presented the following for consideration:

Period: Available throughout the year (restrictions apply)

Parameters: Residents can request an Overnight Parking Permit that will allow parking of two (2), **non-commercial vehicles** overnight on a residential street during an extended period of time. A maximum of two (2) permits may be issued per residence.

Eligibility for Overnight Parking Permit:

Residents must currently be utilizing their garage's full design capacity to park household, non-commercial vehicles. This excludes boats, snowmobiles, motorcycles etc. Example: In a two (2) car garage, both stalls within the garage must be open to allow parking of household, non-commercial vehicles. The stalls **must remain open and available** for parking for the duration of the Overnight Parking Permit.

Permit Application – Online and In-Person

- Permit applications will be available Online, at the Police Department or Village Hall.
- VHPD Records will administer the program via the Frontline system.
- Laminated permits including applicable dates will be issued and shall be displayed on the vehicle's front dash to inform neighbors of the permits existence and parking authorization.
- Applicants must come to the Police Department to pay fees and pick up laminated permits.

Application Information

- Proof of current vehicle registration (vehicles must be registered to the property)
- Provide vehicle information including: Make, Model, Color, Year, Lic. Plate #
- Copy of the Driver's License of the principle driver.
- Contact information including phone numbers and email addresses.

\*Application is subject to current On-Street Permit verification process.

Owner Responsibilities:

- Obey all posted signs regulating parking on the street adjacent to the residence.
- Park on the correct side of the street.
- Maintain vehicle in an operable state at all times.
- Vehicles may not remain parked in the same spot for more than 24 hours at a time.
- Display laminated permit on vehicle dash.
- Adhere to snowfall parking restrictions.

Available Time Periods for Permits: 30, 60 or 100 days

- Permits may be issued consecutively, but shall not exceed 130 days in a row or more than 190 days per year. There will be a minimum 30 day waiting period between the issuance of a new permit once the 130 consecutive day threshold has been met.

Permit Costs: \$50 for 30 days; \$75 for 60 days; \$100 for 100 days

- Should a resident need to extend a current permit to a longer time duration, only the difference in cost between the two passes shall be paid. Example: A fifty (\$50) dollar, 30 day permit extended to a 60 day permit will only be subject to an additional \$25 fee.

Recommendation:

Should the Village Board agree with the suggested policy or provide modified policy direction, it is recommended that staff be directed to prepare the necessary ordinance authorizing the implementation the Policy and associated fees for one (1) year. We would further recommend that the Policy expire on March 30, 2019 unless otherwise extended or terminated by the Board.

Motion by Trustee Koch and seconded by Trustee Oppenheim directing staff to prepare the necessary ordinance authorizing the implementation the Policy and associated fees for one (1) year.

Roll call vote:

AYES: 5 - Marquardt, Oppenheim, Takaoka, Koch, Byrne

NAYS: 0 - None

ABSENT AND NOT VOTING: 2 – Schultz, Hebda

Motion carried.

F. Public Works Director/Village Engineer

i. No report

G. Building Commissioner

i. No Report

VI. Omnibus Vote Agenda

President Byrne called for a motion to approve the Omnibus Vote Agenda Items A-T. Motion by Trustee Koch, second by Trustee Marquardt, granting approval of the Omnibus Vote Agenda Items A-T.

Roll call vote:

AYES: 4 - Marquardt, Oppenheim, Takaoka, Koch

NAYS: 0 - None

ABSENT AND NOT VOTING: 2 – Schultz, Hebda

Motion carried.

A. Department reports:

a. Police report – January 2018

B. Approval of voucher list of bills dated February 20, 2018 in the amount of \$305,337.25

C. Approval of Village Board meeting minutes of February 6, 2018

D. Reduction of letter of credit #S507009 for The Atworth @ Mellody Farm (Focus Development)

E. Reduction of payment, maintenance and payment bond #0198272 Mellody Farm Commercial Development

F. Approval and passage of Ordinance 2018-020 declaring certain village property to be surplus and providing for the sale by public or internet auction

G. Approval and passage of Resolution 2018-006 ratifying the execution of a settlement agreement and general mutual release

- H. Approval and passage of Ordinance 2018-021 an Ordinance amending Ordinance 2017-015 And 2006-51 and 2006-57 to amend the Special Use Permit for a Planned Unit Development and amend the final architectural plans and site plan for property commonly known as Port Clinton Place PUD Located on Route 45, West of Milwaukee Avenue in The Village of Vernon Hills, Lake County
- I. Approval and passage of Ordinance 2018 – 022 abating the tax hereto levied for the year 2017 to pay the principal of and interest on \$3,790,000 general obligation bonds (alternate revenue source), series 2005, of the Village Of Vernon Hills, Lake County, Illinois
- J. Approval and passage of Ordinance 2018 – 023 abating the tax hereto levied for the year 2017 to pay the principal of and interest on \$7,850,000 general obligation bonds, series 2012a, of the village of Vernon Hills, Lake County, Illinois
- K. Approval and passage of Ordinance 2018 – 024 abating the tax hereto levied for the year 2017 to pay the principal of and interest on \$1,625,000 general obligation bonds, series 2012b, of the village of Vernon Hills, Lake County, Illinois
- L. Approval and passage of Ordinance 2018 – 025 abating the tax hereto levied for the year 2017 to pay the principal of and interest on \$5,630,000 general obligation bonds, series 2014, of the village of Vernon Hills, Lake County, Illinois
- M. Approval and passage of Ordinance 2018 – 026 abating the tax hereto levied for the year 2017 to pay the principal of and interest on \$2,005,000 general obligation bonds, series 2015a, of the village of Vernon Hills, Lake County, Illinois
- N. Approval and passage of Ordinance 2018 – 027 abating the tax hereto levied for the year 2017 to pay the principal of and interest on \$5,255,000 general obligation bonds, series 2015b, of the village of Vernon Hills, Lake County, Illinois
- O. Approval and passage of Ordinance 2018-028 an Ordinance amending Ordinance 2016-045 and Ordinance 2017-124 granting certain approvals for property commonly known as Melody Farm located at the intersection of Milwaukee Avenue and Townline Road, in the Village of Vernon Hills, Lake County
- P. Approval and passage of Ordinance 2018-029 an Ordinance awarding the 2018 specialized landscape mowing and maintenance bid and multi-year contract to Twin Oaks Landscaping for an amount of \$55,429; with an additional contingency amount of \$15,000; for a total amount not to exceed \$70,429
- Q. Approval and passage of Ordinance 2018-030 an Ordinance amending the code of Ordinances of the Village of Vernon Hills, Chapter 5, Article Iv, Prohibiting The Use Of Coal Tar
- R. Approval and passage of Ordinance 2018-031 an Ordinance repealing Ordinance 2017-121 amending Chapter 17 – Police; Article Ii – Police Department; Section 17-34 – Offices And Ranks

- S. Approval and passage of Ordinance 2018 -032 an Ordinance abating the tax hereto levied for the year 2017 to pay the principal of and interest on \$20,190,000 taxable general obligation bonds, series 2017, of the Village of Vernon Hills, Lake County, Illinois
- T. Approval and passage of Ordinance 2018-033 an Ordinance an Ordinance authorizing the purchase of a cable studio playback system from VSA Chicago in an amount not to exceed \$17,459

VII. Unfinished/Additional Business

VIII. New Business/Communications

IX. Recess/Adjournment

Motion by Trustee Oppenheim, second by Trustee Marquardt, to adjourn the Board Meeting

Roll call vote:

AYES: 4 - Marquardt, Oppenheim, Takaoka, Koch

NAYS: 0 - None

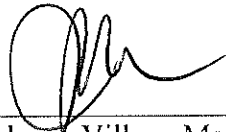
ABSENT AND NOT VOTING: 2 – Schultz, Hebda

Motion carried.

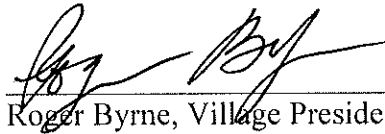
The Village Board meeting was adjourned at 7:10 pm.

No Committee of the Whole was scheduled.

Approved this 6th day of March, 2018



John M. Kalmar, Village Manager/Clerk



Roger Byrne, Village President