



290 Evergreen Drive · Vernon Hills, IL 60061-2904 · 847-367-3700

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**REGULAR MEETING OF THE VILLAGE BOARD  
VILLAGE OF VERNON HILLS  
290 EVERGREEN DRIVE, VERNON HILLS, ILLINOIS  
MARCH 3, 2026 7:00 PM**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Officials Reports
  - A. Village President
  - B. Village Manager
  - C. Assistant Village Manager
  - D. Finance Director/Treasurer
    - 1. FY 2026 Cash and Investment Funds Balance Report – January (Enclosed in Packet)
  - E. Chief of Police
  - F. Public Works Director/Village Engineer
  - G. Director of Community Development
- V. Citizens Wishing to Address the Board
- VI. Omnibus Vote Agenda

Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If any one (board member, staff, or citizen) wishes to have a separate vote on any item, it will be pulled from the Omnibus Vote Agenda and voted on separately.

  - A. APPROVAL OF VOUCHER LIST OF BILLS DATED MARCH 3, 2026 IN THE AMOUNT OF \$152,008.20 (detail enclosed)**
  - B. APPROVAL OF THE MINUTES OF THE REGULAR VILLAGE OF VERNON HILLS BOARD MEETING OF FEBRUARY 17, 2026**
  - C. APPROVAL AND PASSAGE OF ORDINANCE 2026-016 AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CHADWICK CONTRACTING TO PERFORM BITUMINOUS PAVEMENT PATCHING FOR AN AMOUNT NOT TO EXCEED \$120,000 (PW Dir Venatta)**
  - D. APPROVAL AND PASSAGE OF ORDINANCE 2026-017 AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT RENEWAL WITH TGF ENTERPRISES, INC. TO PERFORM BRICK PAVER MAINTENANCE WORK FOR AN AMOUNT NOT TO EXCEED \$25,000 (PW Dir Venatta)**

**E. APPROVAL AND PASSAGE OF ORDINANCE 2026-018 AN ORDINANCE AUTHORIZING APPROVAL OF A PAYMENT TO ADVANCED BUSINESS NETWORKS FOR INFORMATION TECHNOLOGY SUPPORT SERVICES FOR FISCAL YEAR 2026 IN AN AMOUNT NOT TO EXCEED \$50,000 (Fin Dir Lyons)**

**F. APPROVAL AND PASSAGE OF ORDINANCE 2026-020 AN ORDINANCE APPROVING VARIATIONS FROM APPENDIX C, ZONING, SECTION 10.4, RELATED TO FLOOR AREA RATIO IN THE R5 DISTRICT 31 MONTAUK LANE (CD Dir Jennings)**

VII. Unfinished Business

VIII. New Business

**1. APPROVAL AND PASSAGE OF ORDINANCE 2026-019 AN ORDINANCE AMENDING ORDINANCE NO. 2013-013 AND NO. 2013-014 TO AMEND THE SPECIAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT AND CERTAIN OTHER APPROVALS FOR PROPERTY COMMONLY KNOWN AS HAWTHORN MALL, IN THE VILLAGE OF VERNON HILLS, LAKE COUNTY (CD Dir Jennings)**

**2. APPROVAL AND PASSAGE OF ORDINANCE 2026-022 AN ORDINANCE AMENDING APPENDIX C, ZONING, OF THE VILLAGE CODE (CD Dir Jennings)**

**3. APPROVAL AND PASSAGE OF ORDINANCE 2026-021 AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT WITH CONSTRUCTION SOLUTIONS OF ILLINOIS, INC. FOR THE PUBLIC WORKS LOCKER ROOM IMPROVEMENTS PROJECT FOR AN AMOUNT OF \$477,723 (PW Dir Venatta)**

IX. Communications

X. Recess/Adjournment

**COMMITTEE OF THE WHOLE MEETING TO IMMEDIATELY FOLLOW**

The Village of Vernon Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or have questions regarding the accessibility of the meeting or the facilities, should contact Executive Secretary, Elizabeth Koehl, at (847) 918-3546 promptly to allow the Village to make reasonable accommodations for those persons.

**SUMMARY FOR VILLAGE BOARD MEETING  
OF MARCH 3, 2026 7:00 PM**

- I. Call to Order
- II. Roll Call
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- IV. Officials Reports
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V. Citizens Wishing to Address the Board

VI. Omnibus Vote Agenda

Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If any one (board member, staff, or citizen) wishes to have a separate vote on any item, it will be pulled from the Omnibus Vote Agenda and voted on separately.

**A. APPROVAL OF VOUCHER LIST OF BILLS DATED MARCH 3, 2026 IN THE AMOUNT OF \$152,008.20 (detail enclosed)**

**B. APPROVAL OF THE MINUTES OF THE REGULAR VILLAGE OF VERNON HILLS BOARD MEETING OF FEBRUARY 17, 2026**

**C. APPROVAL AND PASSAGE OF ORDINANCE 2026-016 AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CHADWICK CONTRACTING TO PERFORM BITUMINOUS PAVEMENT PATCHING FOR AN AMOUNT NOT TO EXCEED \$120,000**

The Village contracts asphalt patching of damaged sections of pavement on various public streets and parking lots on an annual basis. Ordinance 2024-028 awarded a multi-year contract with Chadwick Contracting to perform said work.

Staff delineated \$120,000 within the FY2027 budget account (0218151-550065) for the 2026 Bituminous Pavement Patching Program and this ordinance authorizes a third-year renewal contract with Chadwick Contracting for an amount not to exceed \$120,000. The price per square yard increased 2.7% (\$18.62/sq. yard in 2025 to \$19.12/sq. yard in 2026).

Staff is requesting a motion to authorize the Village Manager to execute a renewal contract with Chadwick Contracting for the 2026 Bituminous Pavement Patching Program for an amount not to exceed \$120,000.

Ordinance 2026-016 is recommended for approval.

**D. APPROVAL AND PASSAGE OF ORDINANCE 2026-017 AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT**

**RENEWAL WITH TGF ENTERPRISES, INC. TO PERFORM BRICK PAVER MAINTENANCE WORK FOR AN AMOUNT NOT TO EXCEED \$25,000**

The Village contracts brick paver maintenance work to remove and replace sections of pavers in various rights of way and public locations throughout the Village. Ordinance 2024-029 awarded a multi-year contract with TGF Enterprises, Inc. to perform said work.

Staff delineated \$25,000 within FY 2027 budget account (0218151-550065) for the 2026 Brick Paver Maintenance Program and this ordinance authorizes a third-year renewal contract with TGF Enterprises, Inc. The scope of work will consist of repairing, replacing, and relaying brick pavers that are damaged, deteriorated, or have settled in the Centennial Crossing Subdivision and other areas in the Village.

Staff is requesting a motion to authorize the Village Manager to execute a renewal contract with TGF Enterprises, Inc. for the 2026 Brick Paver Maintenance Program for an amount not to exceed \$25,000.

Ordinance 2026-017 is recommended for approval.

**E. APPROVAL AND PASSAGE OF ORDINANCE 2026-018 AN ORDINANCE AUTHORIZING APPROVAL OF A PAYMENT TO ADVANCED BUSINESS NETWORKS FOR INFORMATION TECHNOLOGY SUPPORT SERVICES FOR FISCAL YEAR 2026 IN AN AMOUNT NOT TO EXCEED \$50,000**

The Village obtains Village-wide IT support by purchasing discounted prepaid blocks of hours from Advanced Business Networks (ABN) as needed. When prepaid hours near depletion, an additional block is purchased. Billing on an as-used basis is available but at a higher, non-discounted rate.

In FY2026, the Village previously authorized a 300-hour block totaling \$46,800. As those hours are nearly exhausted, staff recommends purchasing an additional 300-hour block at the discounted rate of \$164 per hour, totaling \$49,200. The total prepaid IT support authorized in FY2026, including this purchase, will be \$96,000, which remains within the \$124,800 budgeted for these services.

Ordinance 2026-018 is recommended for approval.

**F. APPROVAL AND PASSAGE OF ORDINANCE 2026-020 AN ORDINANCE APPROVING VARIATIONS FROM APPENDIX C, ZONING, SECTION 10.4, RELATED TO FLOOR AREA RATIO IN THE R5 DISTRICT 31 MONTAUK LANE**

The petitioner is proposing to construct a second-story addition above the existing garage. In order for the exterior walls of the second level to align with the first floor, the square footage of the addition would result in a total floor area of 2,405 sf (260 sf above the maximum based on the lot size). The Planning and Zoning Commission (PZC) held a public hearing on the petition on February 11, 2026 and recommended approval of the variation. The Committee of the Whole reviewed the PZC recommendation on February 17, 2026, concurring with the PZC with the exception of one condition of approval. An ordinance reflecting the direction of the Committee of the Whole is attached for the Board's consideration.

Ordinance 2026-020 is recommended for approval.

- VII. Unfinished Business
- VIII. New Business

**1. APPROVAL AND PASSAGE OF ORDINANCE 2026-019 AN ORDINANCE AMENDING ORDINANCE NO. 2013-013 AND NO. 2013-014 TO AMEND THE SPECIAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT AND CERTAIN OTHER APPROVALS FOR PROPERTY COMMONLY KNOWN AS HAWTHORN MALL, IN THE VILLAGE OF VERNON HILLS, LAKE COUNTY**

Centennial Real Estate, Focus Development, and BSB Design have submitted a petition to amend the Hawthorn Mall PUD to include a 46-unit townhome development. The development would be located in a parking area to the north of the Domaine and west of Perry’s Steakhouse. The homes would be 3-bedroom, 2.5-bathroom with two-car garages opening toward a rear motor court.

The Planning and Zoning Commission (PZC) held a public hearing on the petition January 21 and continued to February 11, 2026. The Commission voted to recommend approval of the plans as revised. The Committee of the Whole reviewed the PZC recommendation at its meeting on February 17, 2026. The Committee discussed the project, and ultimately determined that occupancy of the townhomes should not be permitted if the parking on Milwaukee Outlot 2 (1000 N. Milwaukee) is not constructed. An Ordinance including the updated condition of approval discussed by the Committee of the Whole is attached for the Board’s consideration.

Ordinance 2026-019 is recommended for approval.

**2. APPROVAL AND PASSAGE OF ORDINANCE 2026-022 AN ORDINANCE AMENDING APPENDIX C, ZONING, OF THE VILLAGE CODE**

Staff has prepared amendments to various sections of the Zoning Code to address conflicts with other sections of the code, repetitive issues observed in building permit reviews, and concerns expressed by the community. The Planning and Zoning Commission (PZC) held a public hearing on the petition February 11, 2026. The Commission’s suggestions were described in the discussion with the Committee of the Whole on February 17, 2026. The only unresolved item at the Committee of the Whole meeting was the wording of the new section on lighting (4.17, p. 39 of document). Staff has since revised the section to separate permanent from temporary decorative lighting. The regulations would restrict permanent lighting displays capable of special features (twinkling, changing colors, etc.) in a manner similar to temporary displays.

Ordinance 2026-022 is recommended for approval.

**3. APPROVAL AND PASSAGE OF ORDINANCE 2026-021 AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT WITH CONSTRUCTION SOLUTIONS OF ILLINOIS, INC. FOR THE PUBLIC WORKS LOCKER ROOM IMPROVEMENTS PROJECT FOR AN AMOUNT OF \$477,723**

The Village budgeted in the FY2026 CIP and is proposing additional funding in the FY2027 CIP for a Locker Room Renovation Project at the Public Works Facility. Ordinance 2025-106 awarded Kluber Inc. an architectural contract on September 16, 2025 to design the locker room renovations and bring the current facility up to all code requirements including the Illinois Accessibility Code and other Building Code requirements.

The Village advertised the project for bid on January 10, 2026 and held a pre-bid meeting for contractors on January 27, 2026. The Village received thirteen (13) sealed bids on February 10, 2026. They were as follows:

1. Alliance Allied Inc.	\$412,159.00
2. Construction Solutions of IL Inc.	\$477,723.00
3. Biko Construction	\$484,643.00
4. Manusos General Contracting	\$487,000.00
5. Efraim Carlson & Son, Inc.	\$493,000.00
6. Construction, Inc.	\$499,000.00
7. Kandu Construction, Inc.	\$511,000.00
8. Paul Borg Construction Co.	\$519,000.00
9. Integrity Developers Inc.	\$528,000.00
10. Lite Construction, Inc.	\$537,000.00
11. T. Fisher Construction, LLC	\$548,000.00
12. Carmichael Construction	\$573,586.00
13. Boller Construction Co, Inc.	\$589,000.00

The lowest bidder, Alliance Allied Inc., did not include pertinent, specified allowances in their bid and therefore was disqualified as a non-responsive bidder. The contract required that the bidders include a Contingency Allowance for use at the Owner's discretion and a Flooring Moisture Mitigation Allowance to account for unforeseen moisture issues in the concrete slab. These two allowances amount to \$52,500 and were included in the second lowest bid – Construction Solutions of IL Inc.

Therefore, staff recommends awarding a contract to Construction Solution of IL Inc. for the Public Works Locker Room Improvements.

Ordinance 2026-021 is recommended for approval.

- IX. Communications
- X. Recess/Adjournment

### **COMMITTEE OF THE WHOLE MEETING TO IMMEDIATELY FOLLOW**

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## CASH AND INVESTMENT BALANCE - FISCAL YEAR 2026

MONTH ENDING - 1/31/2026

INSTITUTION/ACCOUNT	CASH DEPOSIT/INVESTMENT BALANCE AS OF			ONE MONTH	YTD
	4/30/2025	12/31/2025	1/31/2026	CHG IN BALANCE	CHG IN BALANCE
<b>OPERATING</b>					
<u>First American Bank</u>					
FAB - Main Checking 5201	2,270,557	1,128,375	1,649,587	521,213	(620,970)
FAB - Flex 5205	7,038	7,986	10,095	2,109	3,057
FAB - Golf 5203	17,720	29,982	17,599	(12,383)	(121)
<b>TOTAL OPERATING</b>	<b>2,295,316</b>	<b>1,166,343</b>	<b>1,677,281</b>	<b>510,939</b>	<b>(618,034)</b>
<b>OPERATING RESERVE</b>					
<u>First American Bank</u>					
FAB - MM 5215	2,353,103	847,579	1,050,118	202,540	(1,302,985)
<u>Illinois Funds</u>					
IL Funds - Gen 2714	38,271,498	44,107,613	46,995,348	2,887,736	8,723,850
less: TIF Restricted	(20,927,860)	(28,223,288)	(28,319,380)	(96,092)	(7,391,520)
<b>TOTAL OPERATING RESERVE</b>	<b>19,696,741</b>	<b>16,731,904</b>	<b>19,726,086</b>	<b>2,994,183</b>	<b>29,345</b>
<b>TIF RESTRICTED</b>					
<u>Illinois Funds</u>					
IL Funds - Gen 2714	20,927,860	28,223,288	28,319,380	96,092	7,391,520
<b>CORE INVESTMENT</b>					
<u>US Bank</u>					
US Bank - Gen 1683	36,458,816	40,642,653	40,769,151	126,498	4,310,334
BALANCES EXCLUDING TIF RESTRICTED	58,450,873	58,540,899	62,172,519	3,631,619	3,721,645
<b>TOTAL CASH AND INVESTMENT BALANCE</b>	<b>79,378,733</b>	<b>86,764,187</b>	<b>90,491,899</b>	<b>3,727,712</b>	<b>11,113,166</b>

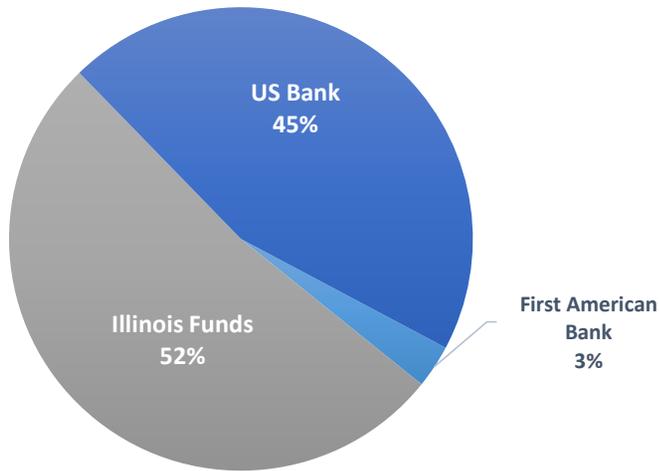
INSTITUTION/ACCOUNT	CASH DEPOSIT/INVESTMENT BALANCE AS OF			ONE MONTH	YTD
	4/30/2025	12/31/2025	1/31/2026	CHG IN BALANCE	CHG IN BALANCE
<b>POLICE PENSION FUND (FIDUCIARY)</b>					
<u>BMO Harris Bank</u>					
BMO Harris Checking	61,402	40,039	836,658	796,620	775,257
BMO Harris MM	655,574	653,420	651,684	(1,736)	(3,890)
<u>State Street</u>					
IPOPIF Pooled Investments	72,524,366	83,829,285	85,724,700	1,895,415	13,200,334
<b>TOTAL POLICE PENSION FUND</b>	<b>73,241,342</b>	<b>84,522,744</b>	<b>87,213,043</b>	<b>2,690,299</b>	<b>13,971,701</b>



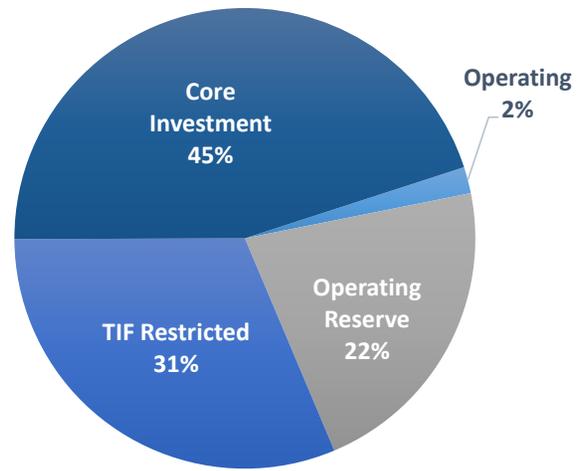
**CASH AND INVESTMENT BALANCE - FISCAL YEAR 2026**

MONTH ENDING - 1/31/2026  
 EXCLUDING: POLICE PENSION FUND

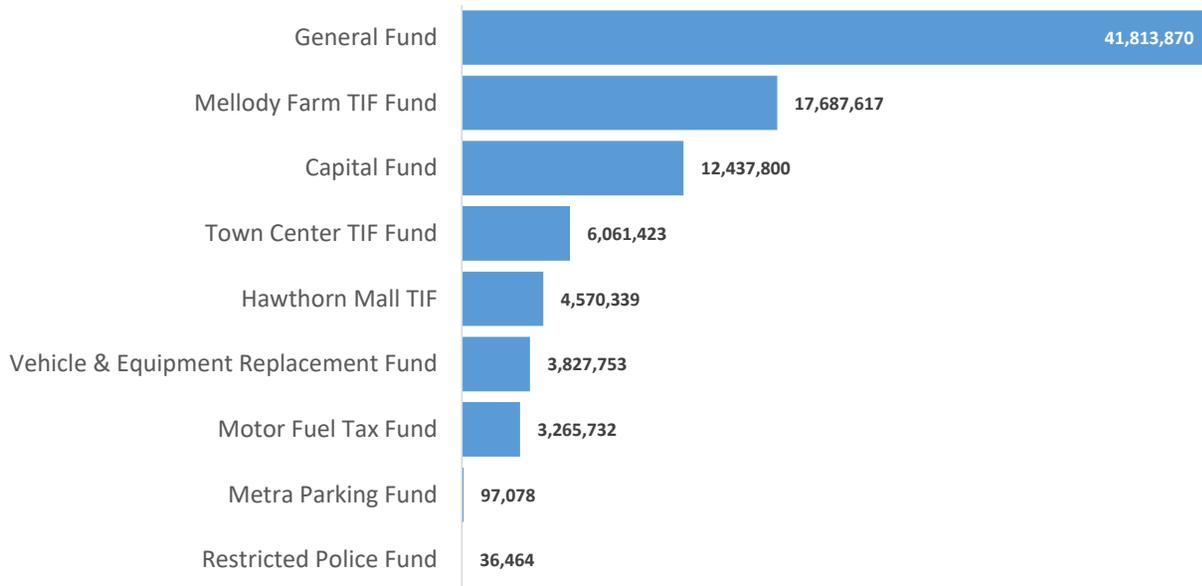
**PORTION OF BALANCE HELD BY FINANCIAL INSTITUTION**



**PORTION OF BALANCE BY CLASSIFICATION**



**CASH AND INVESTMENT BALANCE BY FUND (GENERAL LEDGER )**





PAID INVOICES REPORT

WARRANT: A260302

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
14335 ABT HOME SERVICES INC	129118	02/25/26	0		146117	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129118									
VENDOR TOTALS				250.00	YTD INVOICED			300.00	YTD PAID	50.00
12634 ALLIED HEATING AND AIR	129116	02/25/26	0		146115	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129116									
VENDOR TOTALS				500.00	YTD INVOICED			500.00	YTD PAID	50.00
7538 BARRY ROOFING	129157	02/25/26	0		146112	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	191.32
	INVOICE: 129157									
	129158	02/25/26	0		146113	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	181.51
	INVOICE: 129158									
	129164	02/25/26	0		146114	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	181.51
	INVOICE: 129164									
VENDOR TOTALS				7,188.67	YTD INVOICED			7,188.67	YTD PAID	554.34
18323 C & N CONSTRUCTION INC	129170	02/25/26	0		146129	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	297.42
	INVOICE: 129170									
VENDOR TOTALS				1,934.38	YTD INVOICED			2,175.43	YTD PAID	297.42
4459 C LOMBARDO INSTALLATIONS INC	129119	02/25/26	0		146111	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	448.75
	INVOICE: 129119									
VENDOR TOTALS				598.75	YTD INVOICED			598.75	YTD PAID	448.75
17116 CERTASUN	129122	02/25/26	0		146125	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129122									
VENDOR TOTALS				50.00	YTD INVOICED			50.00	YTD PAID	50.00
14741 CHAMPION ROOFING	129168	02/25/26	0		146119	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129168									
VENDOR TOTALS				50.00	YTD INVOICED			50.00	YTD PAID	50.00
19519 CM ELECTRIC, INC	129121	02/25/26	0		146139	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129121									
	129172	02/25/26	0		146140	P	02/26/26	01 260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129172									

PAID INVOICES REPORT

WARRANT: A260302

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
VENDOR TOTALS				100.00	YTD INVOICED			150.00	YTD PAID		100.00
15096	COUNTRYSIDE ROOFING SIDING & WINDOW	129117	02/25/26	0	146120	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	596.45
	INVOICE: 129117										
VENDOR TOTALS				928.33	YTD INVOICED			928.33	YTD PAID		596.45
18132	CRAIG PASSLEY	129120	02/25/26	0	146126	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129120										
VENDOR TOTALS				50.00	YTD INVOICED			50.00	YTD PAID		50.00
18631	CUPCO PLUMBING, INC.	129163	02/25/26	0	146132	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129163										
VENDOR TOTALS				50.00	YTD INVOICED			50.00	YTD PAID		50.00
18303	EMPIRE RENOVATIONS	129161	02/25/26	0	146127	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	154.27
	INVOICE: 129161										
	129171	02/25/26	0	146128	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	274.15	
	INVOICE: 129171										
VENDOR TOTALS				2,345.47	YTD INVOICED			2,345.47	YTD PAID		428.42
18963	FOUR SEASONS HEATING & AIR CONDITIONING	129152	02/25/26	0	146133	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	150.00
	INVOICE: 129152										
VENDOR TOTALS				950.00	YTD INVOICED			1,100.00	YTD PAID		150.00
19795	J. THORPE CORP	129165	02/25/26	0	146142	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	150.00
	INVOICE: 129165										
VENDOR TOTALS				150.00	YTD INVOICED			150.00	YTD PAID		150.00
19306	JCMC EXTERIORS, INC	129166	02/25/26	0	146135	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	250.00
	INVOICE: 129166										
VENDOR TOTALS				250.00	YTD INVOICED			250.00	YTD PAID		250.00
16124	KAPITAL ELECTRIC INC	129151	02/25/26	0	146123	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129151										

PAID INVOICES REPORT

WARRANT: A260302

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
VENDOR TOTALS				300.00	YTD INVOICED			350.00	YTD PAID	50.00	
18989 KING HEATING & COOLING	129155	02/25/26	0		146134	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	110.00
	INVOICE: 129155										
VENDOR TOTALS				110.00	YTD INVOICED			110.00	YTD PAID	110.00	
19810 MARY BOWERS	129160	02/25/26	0		146145	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE: 129160										
VENDOR TOTALS				50.00	YTD INVOICED			50.00	YTD PAID	50.00	
15182 MCMAHON SERVICES & CONSTRUCTION	129162	02/25/26	0		146122	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	183.51
	INVOICE: 129162										
VENDOR TOTALS				384.77	YTD INVOICED			384.77	YTD PAID	183.51	
19309 MR ROOF & REMODELING COMPANY	129150	02/25/26	0		146136	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	319.75
	INVOICE: 129150										
VENDOR TOTALS				1,082.95	YTD INVOICED			1,082.95	YTD PAID	319.75	
14497 POWER HOME REMODELING GROUP	129153	02/25/26	0		146118	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	424.57
	INVOICE: 129153										
VENDOR TOTALS				856.67	YTD INVOICED			856.67	YTD PAID	424.57	
19796 PROMPT PRAXIS LABORATORIES LLC	129042	02/18/26	0		146143	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	150.00
	INVOICE: 129042										
	129043	02/18/26	0		146144	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	5,000.00
	INVOICE: 129043										
VENDOR TOTALS				5,150.00	YTD INVOICED			5,150.00	YTD PAID	5,150.00	
18401 RELIANZ RESTORATION	129167	02/25/26	0		146130	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	383.75
	INVOICE: 129167										
VENDOR TOTALS				383.75	YTD INVOICED			774.18	YTD PAID	383.75	
19782 ROOFING ONE	129156	02/25/26	0		146141	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	244.00
	INVOICE: 129156										

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WARRANT: A260302

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
VENDOR TOTALS				244.00	YTD INVOICED			244.00	YTD PAID	244.00	
17066 ROQUE'S PLUMBING AND SEWER	129169	02/25/26	0		146124	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE:	129169									
VENDOR TOTALS				50.00	YTD INVOICED			50.00	YTD PAID	50.00	
19400 ROSEMAN CONSTRUCTION INC	129149	02/25/26	0		146138	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	649.78
	INVOICE:	129149									
VENDOR TOTALS				649.78	YTD INVOICED			895.87	YTD PAID	649.78	
19348 ROYAL RENOVATION INC	129148	02/25/26	0		146137	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	150.00
	INVOICE:	129148									
VENDOR TOTALS				996.64	YTD INVOICED			996.64	YTD PAID	150.00	
15176 STUART SHIP	129159	02/25/26	0		146121	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	50.00
	INVOICE:	129159									
VENDOR TOTALS				50.00	YTD INVOICED			50.00	YTD PAID	50.00	
13587 TOPTEC HEATING & COOLING INC	129154	02/25/26	0		146116	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	216.24
	INVOICE:	129154									
VENDOR TOTALS				2,026.15	YTD INVOICED			2,076.15	YTD PAID	216.24	
18621 U.S. WATERPROOFING	129050	02/24/26	0		146131	P	02/26/26	01	260498	COMPLETION BONDS PAYABLE	150.00
	INVOICE:	129050									
VENDOR TOTALS				150.00	YTD INVOICED			150.00	YTD PAID	150.00	
REPORT TOTALS										11,456.98	

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	35	11,456.98

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
5338 ADAM PEERA	129028	02/17/26			24646	T	03/05/26	0104006 530010	OFFICE SUPPLIES & EQUIP	300.00
	INVOICE:	REIMB 2/17/26								
VENDOR TOTALS				390.00	YTD INVOICED			390.00	YTD PAID	300.00
5370 ADORAMA INC	129015	02/06/26		874	146196	P	02/26/26	0103032 530041	INVESTIGATIVE SUPPLIES &	76.51
	INVOICE:	37913915								
	129016	02/06/26		874	146196	P	02/26/26	0103032 530041	INVESTIGATIVE SUPPLIES &	89.00
	INVOICE:	37913972								
	129017	02/06/26		874	146196	P	02/26/26	0103032 530041	INVESTIGATIVE SUPPLIES &	42.49
	INVOICE:	37914539								
VENDOR TOTALS				208.00	YTD INVOICED			208.00	YTD PAID	208.00
1146 ADVANCED BUSINESS GROUP LLC	129201	02/15/26		928	24626	T	03/05/26	0101001 520100	PHONE/INTERNET/CABLE	195.60
	INVOICE:	2900								
	129201	02/15/26		928	24626	T	03/05/26	0101001 520525	SHARED IT SYSTEMS	405.18
	INVOICE:	2900								
	129201	02/15/26		928	24626	T	03/05/26	0102040 520100	PHONE/INTERNET/CABLE	684.90
	INVOICE:	2900								
	129201	02/15/26		928	24626	T	03/05/26	0102040 520525	SHARED IT SYSTEMS	1,418.80
	INVOICE:	2900								
	129201	02/15/26		928	24626	T	03/05/26	0103030 520100	PHONE/INTERNET/CABLE	1,891.20
	INVOICE:	2900								
	129201	02/15/26		928	24626	T	03/05/26	0103030 520525	SHARED IT SYSTEMS	3,917.66
	INVOICE:	2900								
	129201	02/15/26		928	24626	T	03/05/26	0104006 520100	PHONE/INTERNET/CABLE	228.30
	INVOICE:	2900								
	129201	02/15/26		928	24626	T	03/05/26	0104006 520525	SHARED IT SYSTEMS	472.95
	INVOICE:	2900								
VENDOR TOTALS				81,448.01	YTD INVOICED			88,670.55	YTD PAID	9,214.59
1145 ADVANCED BUSINESS NETWORKS INC	129034	02/01/26		903	24625	T	03/05/26	0101001 520521	IT SERVICES	844.33
	INVOICE:	11155								
	129034	02/01/26		903	24625	T	03/05/26	0102040 520521	IT SERVICES	2,956.49
	INVOICE:	11155								
	129034	02/01/26		903	24625	T	03/05/26	0103030 520521	IT SERVICES	8,163.68
	INVOICE:	11155								
	129034	02/01/26		903	24625	T	03/05/26	0104006 520521	IT SERVICES	985.50
	INVOICE:	11155								
VENDOR TOTALS				202,575.18	YTD INVOICED			209,631.18	YTD PAID	12,950.00
4967 AEP ENERGY INC	129090	02/05/26			146192	P	02/26/26	0102040 520050	ELECTRIC POWER-STREET LIG	242.45
	INVOICE:	1/6-2/3/26 #8803								

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	129124	02/11/26			146192	P	02/26/26	0102040 520050	ELECTRIC POWER-STREET LIG	76.63
	INVOICE:	1/12-2/10/26 #8825								
	129125	02/09/26			146192	P	02/26/26	0102040 520050	ELECTRIC POWER-STREET LIG	75.82
	INVOICE:	1/8-2/5/26 #8791								
	129126	02/10/26			146192	P	02/26/26	0102040 520050	ELECTRIC POWER-STREET LIG	5,995.51
	INVOICE:	1/9-2/6/26 #8780								
	129127	02/09/26			146192	P	02/26/26	0102040 520050	ELECTRIC POWER-STREET LIG	41.20
	INVOICE:	1/9-2/6/26 #8814								
VENDOR TOTALS		61,204.97 YTD INVOICED			77,634.29 YTD PAID			6,431.61		
5025	AMAZON CAPITAL SERVICES INC									
	129084	02/01/26			24644	T	03/05/26	0102040 530010	OFFICE SUPPLIES & EQUIP	129.99
	INVOICE:	1PL7-CRRC-RMCG								
	129084	02/01/26			24644	T	03/05/26	0106048 530070	BLDG & GROUNDS MAINT SUPP	16.14
	INVOICE:	1PL7-CRRC-RMCG								
	129084	02/01/26			24644	T	03/05/26	0102040 530012	IT SUPPLIES & EQUIP	54.12
	INVOICE:	1PL7-CRRC-RMCG								
	129084	02/01/26			24644	T	03/05/26	0102040 530012	IT SUPPLIES & EQUIP	83.21
	INVOICE:	1PL7-CRRC-RMCG								
	129084	02/01/26			24644	T	03/05/26	0102040 530010	OFFICE SUPPLIES & EQUIP	86.07
	INVOICE:	1PL7-CRRC-RMCG								
	129084	02/01/26			24644	T	03/05/26	0102040 530010	OFFICE SUPPLIES & EQUIP	34.59
	INVOICE:	1PL7-CRRC-RMCG								
	129084	02/01/26			24644	T	03/05/26	0105043 520340	VEHICLE MAINT & REPAIR-PW	62.06
	INVOICE:	1PL7-CRRC-RMCG								
	129084	02/01/26			24644	T	03/05/26	0106046 530070	BLDG & GRNDS MAINT SUPPLI	55.26
	INVOICE:	1PL7-CRRC-RMCG								
	129085	02/01/26			24644	T	03/05/26	0107105 530990	OTHER CONTRIBUTIONS	-24.99
	INVOICE:	IDCY-J9YL-XYW1								
VENDOR TOTALS		72,759.16 YTD INVOICED			85,209.89 YTD PAID			496.45		
4150	AMERIGAS PROPANE LP									
	129141	02/18/26			146182	P	02/26/26	0102040 520150	EQUIPMENT RENTAL	57.41
	INVOICE:	3187060457								
VENDOR TOTALS		672.73 YTD INVOICED			725.82 YTD PAID			57.41		
3687	APC STORES INC									
	129062	02/16/26			146179	P	02/26/26	0105043 520340	VEHICLE MAINT & REPAIR-PW	144.80
	INVOICE:	437-513982								
	129063	02/06/26			146179	P	02/26/26	0105044 520340	LRG EQUIP MAINT & REPAIR-	35.79
	INVOICE:	437-513612								
	129123	02/10/26			146179	P	02/26/26	0105043 520340	VEHICLE MAINT & REPAIR-PW	135.54
	INVOICE:	437-513714								
VENDOR TOTALS		4,381.21 YTD INVOICED			4,595.95 YTD PAID			316.13		
4954	AT&T MOBILITY LLC									
	129052	02/05/26		926	146190	P	02/26/26	0103032 520599	OTHER SERVICES	120.00

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: 605659									
	129053	02/05/26		926	146190	P	02/26/26	0103032 520599	OTHER SERVICES	120.00
	INVOICE: 605658									
	VENDOR TOTALS			675.00	YTD INVOICED			675.00	YTD PAID	240.00
4525	BEAVER SHREDDING									
	129046	02/12/26		85	24639	T	03/05/26	0103030 520599	OTHER SERVICES	115.00
	INVOICE: 66589									
	VENDOR TOTALS			2,829.00	YTD INVOICED			3,089.00	YTD PAID	115.00
1361	DEROSE TIRE & AUTOMOTIVE INC									
	129142	02/19/26			146165	P	02/26/26	0105044 520340	LRG EQUIP MAINT & REPAIR-	305.38
	INVOICE: 442554									
	129145	02/17/26			146165	P	02/26/26	0105042 520340	VEHICLE MAINT & REPAIR-PD	129.00
	INVOICE: 442505									
	VENDOR TOTALS			8,669.98	YTD INVOICED			9,263.98	YTD PAID	434.38
5322	BEST QUALITY FACILITY SERVICES, LLC									
	129147	02/20/26		63	146194	P	02/26/26	0106046 520600	BLDG & GRNDS MAINT SERVIC	750.00
	INVOICE: 56846									
	129147	02/20/26		63	146194	P	02/26/26	0106048 520600	BLDG & GRNDS MAINT SERVIC	2,945.00
	INVOICE: 56846									
	129147	02/20/26		63	146194	P	02/26/26	0106049 520600	BLDG & GRNDS MAINT SERVIC	1,520.00
	INVOICE: 56846									
	129147	02/20/26		63	146194	P	02/26/26	0106081 520600	BLDG & GRNDS MAINT SERVIC	420.00
	INVOICE: 56846									
	129147	02/20/26		63	146194	P	02/26/26	0931085 520600	BLDG & GRNDS MAINT SERVIC	350.00
	INVOICE: 56846									
	129147	02/20/26		63	146194	P	02/26/26	1430060 520600	BLDG & GRNDS MAINT SERVIC	630.00
	INVOICE: 56846									
	VENDOR TOTALS			65,900.00	YTD INVOICED			65,900.00	YTD PAID	6,615.00
2220	BEST TECHNOLOGY SYSTEMS INC									
	129038	02/02/26		919	146174	P	02/26/26	0106048 520600	BLDG & GRNDS MAINT SERVIC	5,915.00
	INVOICE: BTL-25203-3									
	VENDOR TOTALS			11,985.00	YTD INVOICED			21,480.00	YTD PAID	5,915.00
5372	BUSINESS ORIENTED SOFTWARE SOLUTIONS, INC									
	129039	02/03/26		921	146197	P	02/26/26	0102040 520320	SOFTWARE LICENSE/SUBSCRIP	3,350.00
	INVOICE: BOSS81126025591									
	VENDOR TOTALS			3,350.00	YTD INVOICED			3,350.00	YTD PAID	3,350.00
4098	CHICAGO PARTS & SOUND ENTERPRISES LLC									
	129076	02/12/26			24638	T	03/05/26	0105043 520340	VEHICLE MAINT & REPAIR-PW	170.94
	INVOICE: 40V0104215									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	129096	02/10/26			24638	T	03/05/26	0105043 520340	VEHICLE MAINT & REPAIR-PW	95.73
	INVOICE:	40V0103110								
	129143	02/18/26			24638	T	03/05/26	0105043 520340	VEHICLE MAINT & REPAIR-PW	86.72
	INVOICE:	42V0020806								
VENDOR TOTALS		11,261.58 YTD INVOICED						11,665.79 YTD PAID		353.39
1806	CHRISTOPHER B BURKE ENGINEERING LTD									
	129019	02/10/26		253	24634	T	03/05/26	0218150 550071 25010	SEAVEY DITCH RESTORATION	1,962.50
	INVOICE:	208089								
	129186	02/10/26			24634	T	03/05/26	01 225940	DEVELOPER ESCROW DEPOSIT	568.75
	INVOICE:	208087								
	129187	02/10/26			24634	T	03/05/26	01 225940	DEVELOPER ESCROW DEPOSIT	1,502.25
	INVOICE:	208088								
VENDOR TOTALS		240,491.68 YTD INVOICED						300,953.75 YTD PAID		4,033.50
3304	COMCAST CABLE									
	129179	01/14/26			2802	W	02/11/26	0103030 520100	PHONE/INTERNET/CABLE	117.72
	INVOICE:	1/21-2/20/26 #3010								
	129180	01/16/26			2803	W	02/13/26	1430060 520100	PHONE/INTERNET/CABLE	513.07
	INVOICE:	1/25-2/24/26 #8619								
	129181	01/18/26			2804	W	02/17/26	0101001 520100	PHONE/INTERNET/CABLE	21.45
	INVOICE:	1/28-2/27/26 #8601								
	129182	01/23/26			2805	W	02/20/26	0102040 520100	PHONE/INTERNET/CABLE	10.66
	INVOICE:	2/1-2/28/26 #2142								
	129183	01/28/26			2806	W	02/25/26	0106081 520100	PHONE/INTERNET/CABLE	295.89
	INVOICE:	2/2-3/1/26 #2561								
	129184	02/02/26			2807	W	02/27/26	0106091 520600	BLDG & GRNDS MAINT SERVIC	147.85
	INVOICE:	2/6-3/5/26 #9587								
VENDOR TOTALS		11,046.95 YTD INVOICED						11,046.95 YTD PAID		1,106.64
1108	COMMONWEALTH EDISON COMPANY									
	129066	02/09/26			146147	P	02/26/26	0106094 520050	ELECTRIC POWER	1,644.23
	INVOICE:	1/16-2/9/26 #5168								
	129067	02/09/26			146148	P	02/26/26	0106047 520050	ELECTRIC POWER	53.45
	INVOICE:	1/8-2/5/26 #2819								
	129077	02/04/26			146149	P	02/26/26	0106110 520050	ELECTRIC POWER	42.94
	INVOICE:	1/7-2/4/26 #7221								
	129078	02/03/26			146150	P	02/26/26	0931085 520050	ELECTRIC POWER	1,192.90
	INVOICE:	1/6-2/3/26 #9109								
	129079	02/03/26			146151	P	02/26/26	0931085 520050	ELECTRIC POWER	878.46
	INVOICE:	1/6-2/3/26 #8470								
	129080	02/05/26			146152	P	02/26/26	0106091 520050	ELECTRIC POWER	181.79
	INVOICE:	1/8-2/5/26 #5978								
	129081	02/05/26			146153	P	02/26/26	0106047 520050	ELECTRIC POWER	42.68
	INVOICE:	1/8-2/5/26 #4187								
	129082	02/05/26			146154	P	02/26/26	0102040 520050	ELECTRIC POWER-STREET LIG	228.80
	INVOICE:	1/8-2/5/26 #4200								
	129083	02/05/26			146155	P	02/26/26	0106048 520050	ELECTRIC POWER	181.34

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE:	1/8-2/5/26	#2064							
129086		02/06/26			146156	P	02/26/26	0106047 520050	ELECTRIC POWER	52.04
	INVOICE:	1/9-2/6/26	#8901							
129087		02/06/26			146157	P	02/26/26	0106110 520050	ELECTRIC POWER	474.56
	INVOICE:	1/8-2/5/26	#9664							
VENDOR TOTALS		91,976.80 YTD INVOICED						105,792.92 YTD PAID		4,973.19
2713	COUNTRYSIDE FIRE PROTECTION DIST									
129189		02/18/26			24635	T	03/05/26	06 260851	DUE TO FIRE PROTECTION DI	250.00
	INVOICE:	6003								
129190		01/30/26			24635	T	03/05/26	06 260851	DUE TO FIRE PROTECTION DI	260.00
	INVOICE:	5995								
129191		01/30/26			24635	T	03/05/26	06 260851	DUE TO FIRE PROTECTION DI	250.00
	INVOICE:	5993								
129192		01/27/26			24635	T	03/05/26	06 260851	DUE TO FIRE PROTECTION DI	2,080.00
	INVOICE:	5988								
129193		02/16/26			24635	T	03/05/26	06 260851	DUE TO FIRE PROTECTION DI	250.00
	INVOICE:	6001								
129194		12/17/25			24635	T	03/05/26	06 260851	DUE TO FIRE PROTECTION DI	551.00
	INVOICE:	5963								
129195		02/05/26			24635	T	03/05/26	06 260851	DUE TO FIRE PROTECTION DI	386.00
	INVOICE:	5997								
VENDOR TOTALS		41,367.98 YTD INVOICED						125,848.40 YTD PAID		4,027.00
19832	CREAFTEDWILD									
129198		02/26/26			146201	P	02/26/26	01 430193	BLDNG SERVICES & ADMN FEE	120.00
	INVOICE:	DUPLICATE PMT REFUND								
VENDOR TOTALS		120.00 YTD INVOICED						120.00 YTD PAID		120.00
1110	SDS HOLDINGS INC									
129099		01/02/26			24623	T	03/05/26	0102040 500142	UNIFORM ALLOWANCE	197.95
	INVOICE:	PS-INV056740								
129100		01/02/26			24623	T	03/05/26	0102040 500142	UNIFORM ALLOWANCE	325.00
	INVOICE:	PS-INV056744								
129101		01/02/26			24623	T	03/05/26	0102040 500142	UNIFORM ALLOWANCE	98.95
	INVOICE:	PS-INV056745								
129102		01/02/26			24623	T	03/05/26	0102040 500142	UNIFORM ALLOWANCE	159.26
	INVOICE:	PS-INV057278								
VENDOR TOTALS		10,098.82 YTD INVOICED						10,761.99 YTD PAID		781.16
4889	DAVID GRIFFITH									
129031		01/30/26			24642	T	03/05/26	0104006 520420	TRAINING & CONFERENCES	69.00
	INVOICE:	REIMB 2/18/26								
129032		02/09/26			24642	T	03/05/26	0104006 520405	DUES & MEMBERSHIPS	105.00
	INVOICE:	REIMB 2/18/26 CERT								

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		1,083.00 YTD INVOICED			1,113.00 YTD PAID			174.00		
4942 FSS TECHNOLOGIES LLC	129036	02/14/26			146189	P	02/26/26	1430060 520599	OTHER SERVICES	219.00
		INVOICE: I-87046								
VENDOR TOTALS		1,076.00 YTD INVOICED			1,076.00 YTD PAID			219.00		
5348 GENUINE PARTS COMPANY INC	129068	02/16/26			146195	P	02/26/26	0105043 520340	VEHICLE MAINT & REPAIR-PW	141.98
		INVOICE: 21724								
VENDOR TOTALS		1,968.93 YTD INVOICED			2,110.91 YTD PAID			141.98		
19774 GLENVIEW JOINT ETSB	129059	02/03/26			146200	P	02/26/26	08 440282	911 SURCHARGE - LIBERTYVI	.98
		INVOICE: ETSB 2/3/26								
VENDOR TOTALS		178,576.16 YTD INVOICED			178,576.16 YTD PAID			.98		
1553 THE HOME DEPOT	129103	12/30/25			146170	P	02/26/26	0106046 530070	BLDG & GRNDS MAINT SUPPLI	79.72
		INVOICE: 7620664								
129104	01/05/26				146170	P	02/26/26	0102040 530050	OPERATING SUPPLIES & EQUI	179.00
		INVOICE: 1901677								
129105	01/07/26				146170	P	02/26/26	1430060 530070	BLDG & GROUNDS MAINT SUPP	199.00
		INVOICE: 9013416								
129106	01/07/26				146170	P	02/26/26	0106049 530070	BLDG & GROUNDS MAINT SUPP	19.34
		INVOICE: 9510925								
129107	01/12/26				146170	P	02/26/26	0106048 530070	BLDG & GROUNDS MAINT SUPP	54.10
		INVOICE: 4902387								
129108	01/13/26				146170	P	02/26/26	0106048 530070	BLDG & GROUNDS MAINT SUPP	14.04
		INVOICE: 3622679								
129109	01/13/26				146170	P	02/26/26	0106048 530070	BLDG & GROUNDS MAINT SUPP	133.82
		INVOICE: 3902475								
129110	01/19/26				146170	P	02/26/26	0106046 530070	BLDG & GRNDS MAINT SUPPLI	15.44
		INVOICE: 7013979								
129111	01/20/26				146170	P	02/26/26	0106049 530070	BLDG & GROUNDS MAINT SUPP	63.33
		INVOICE: 6623630								
129112	01/22/26				146170	P	02/26/26	0102040 530050	OPERATING SUPPLIES & EQUI	117.41
		INVOICE: 4014172								
129113	01/26/26				146170	P	02/26/26	0106048 530070	BLDG & GROUNDS MAINT SUPP	46.95
		INVOICE: 903545								
129114	01/26/26				146170	P	02/26/26	0106048 530070	BLDG & GROUNDS MAINT SUPP	107.02
		INVOICE: 903553								
129115	01/27/26				146170	P	02/26/26	0106049 530070	BLDG & GROUNDS MAINT SUPP	13.45
		INVOICE: 9614949								
VENDOR TOTALS		18,616.18 YTD INVOICED			23,090.78 YTD PAID			1,042.62		

PAID INVOICES REPORT

WARRANT: A260303

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
3681 ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK	129072	01/01/26			146177	P	02/26/26	0102040 520406	ORGANIZATIONAL MEMBERSHIP	250.00
	INVOICE: 5479									
VENDOR TOTALS				250.00	YTD INVOICED			250.00	YTD PAID	250.00
1662 ILLINOIS ASSN OF CHIEFS OF POLICE	129021	02/16/26		911	24633	T	03/05/26	0103030 520420	TRAINING & CONFERENCES	1,087.00
	INVOICE: 21401									
VENDOR TOTALS				1,587.00	YTD INVOICED			1,587.00	YTD PAID	1,087.00
1117 ILLINOIS DEPARTMENT OF REVENUE	129035	02/17/26			2797	W	02/18/26	14 225890	SALES TAX PAYABLE	210.00
	INVOICE: JANUARY 2026 ST-1									
VENDOR TOTALS				13,815.17	YTD INVOICED			14,933.17	YTD PAID	210.00
4595 IMPACT NETWORKING LLC	129174	02/23/26			24641	T	03/05/26	0101001 530012	IT SUPPLIES & EQUIP	9.75
	INVOICE: 3680298									
129174	02/23/26				24641	T	03/05/26	0103030 530012	IT SUPPLIES & EQUIP	9.75
	INVOICE: 3680298									
VENDOR TOTALS				20,043.15	YTD INVOICED			20,062.65	YTD PAID	19.50
4939 INNER SECURITY SYSTEMS INC	129197	12/02/25			146188	P	02/26/26	0931085 520600	BLDG & GRNDS MAINT SERVIC	162.00
	INVOICE: R23121									
VENDOR TOTALS				486.00	YTD INVOICED			486.00	YTD PAID	162.00
2969 JAMES MARTIN ASSOCIATES INC	129196	02/08/26		677	24636	T	03/05/26	0102040 520630	STREET MAINT SERVICES	2,174.00
	INVOICE: 141131									
VENDOR TOTALS				2,174.00	YTD INVOICED			2,174.00	YTD PAID	2,174.00
4793 JASON A BOGAERTS	129146	02/18/26			146186	P	02/26/26	0105117 500141	TOOL ALLOWANCE	145.00
	INVOICE: 21826114701									
VENDOR TOTALS				880.45	YTD INVOICED			913.45	YTD PAID	145.00
3683 JAY-R'S STEEL & WELDING INC	129130	02/12/26			146178	P	02/26/26	0102040 520620	STREET LIGHTING SERVICES	1,500.00
	INVOICE: 20164									
VENDOR TOTALS				10,710.00	YTD INVOICED			10,710.00	YTD PAID	1,500.00
1119 KEMPER SPORTS MANAGEMENT INC										

PAID INVOICES REPORT

WARRANT: A260303

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	129026	02/16/26			24624	T	03/05/26	1430060 520505	OUTSOURCED STAFFING	689.00
	INVOICE: 02D02602MED									
	129027	02/16/26			24624	T	03/05/26	1430060 520460	TRAVEL	26.24
	INVOICE: 93284									
	129033	02/12/26		902	24624	T	03/05/26	1430060 520505	OUTSOURCED STAFFING	6,926.57
	INVOICE: 02D060212									
	129044	02/19/26			24624	T	03/05/26	1430060 520599	OTHER SERVICES	98.71
	INVOICE: SALES000000044685									
	129173	03/01/26			24624	T	03/05/26	1430060 520505	OUTSOURCED STAFFING	1,784.00
	INVOICE: SALES000000044703									
	VENDOR TOTALS			369,593.61	YTD INVOICED			393,687.38	YTD PAID	9,524.52
4531 KRISTEN SVENDSEN	129018	02/17/26		915	24640	T	03/05/26	0101001 520710	PUBLIC NOTICE & PROMOTION	121.77
	INVOICE: REIMB 2/17/26									
	VENDOR TOTALS			653.85	YTD INVOICED			653.85	YTD PAID	121.77
1209 LANDSCAPE CONCEPTS MGMT INC	129094	02/02/26			24630	T	03/05/26	0102040 520630	STREET MAINT SERVICES	1,083.00
	INVOICE: 71148									
	VENDOR TOTALS			20,364.82	YTD INVOICED			61,828.32	YTD PAID	1,083.00
1333 LAWSON PRODUCTS INC	129075	02/06/26			146163	P	02/26/26	0105117 530060	VEHICLE & EQP MTNC SUPPLI	558.30
	INVOICE: 9313198889									
	129137	02/12/26			146163	P	02/26/26	0106048 530070	BLDG & GROUNDS MAINT SUPP	27.45
	INVOICE: 9313214732									
	VENDOR TOTALS			8,934.16	YTD INVOICED			10,742.95	YTD PAID	585.75
1178 LIBERTYVILLE LINCOLN SALES INC	129093	02/12/26			146159	P	02/26/26	0105042 520340	VEHICLE MAINT & REPAIR-PD	48.00
	INVOICE: 5147742									
	129097	02/09/26			146159	P	02/26/26	0105042 520340	VEHICLE MAINT & REPAIR-PD	32.00
	INVOICE: 5147671									
	VENDOR TOTALS			8,286.76	YTD INVOICED			9,011.98	YTD PAID	80.00
1279 LYNN DEANDA	129054	02/23/26		923	146162	P	02/26/26	0103030 520850	FIRE & POLICE COMMISSION	98.69
	INVOICE: REIMB 2/23/26									
	VENDOR TOTALS			98.69	YTD INVOICED			98.69	YTD PAID	98.69
1836 MCMASTER-CARR SUPPLY COMPANY	129144	02/17/26			146171	P	02/26/26	0105117 530060	VEHICLE & EQP MTNC SUPPLI	91.84
	INVOICE: 59998855									

PAID INVOICES REPORT

WARRANT: A260303

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		2,098.57 YTD INVOICED			2,309.66 YTD PAID			91.84		
1347 MENARD INC	129073	02/11/26			24631	T	03/05/26	0102040 500142	UNIFORM ALLOWANCE	29.99
	INVOICE: 45357									
	129098	02/11/26			24631	T	03/05/26	0105117 530060	VEHICLE & EQP MTNC SUPPLI	23.74
	INVOICE: 45355									
VENDOR TOTALS		1,903.32 YTD INVOICED			1,903.32 YTD PAID			53.73		
1959 MIDSTATES ORGANIZED CRIME INFO CNTR	129055	01/07/26		924	146172	P	02/26/26	0103030 520406	ORGANIZATIONAL MEMBERSHIP	200.00
	INVOICE: 2601691-IN									
VENDOR TOTALS		200.00 YTD INVOICED			200.00 YTD PAID			200.00		
4475 MORTON SALT INC	129061	02/09/26		818	146184	P	02/26/26	0102040 530095	SNOW REMOVAL SUPPLIES	8,201.80
	INVOICE: 5404050042									
VENDOR TOTALS		101,179.96 YTD INVOICED			101,179.96 YTD PAID			8,201.80		
1163 MOTOROLA INC	129023	12/12/25		904	24627	T	03/05/26	0103032 530050	OPERATING SUPPLIES & EQUI	604.72
	INVOICE: 8282251757									
	129065	02/17/26			24628	T	03/05/26	0102040 520210	MAINT/LEASE CONTRACT-IT E	366.00
	INVOICE: 1411235114									
VENDOR TOTALS		38,287.98 YTD INVOICED			38,287.98 YTD PAID			970.72		
5373 MTS PARTNERS, INC	129022	02/11/26		917	146198	P	02/26/26	0103030 530012	IT SUPPLIES & EQUIP	210.00
	INVOICE: 1284039									
	129092	02/17/26		922	146198	P	02/26/26	0102040 530012	IT SUPPLIES & EQUIP	794.00
	INVOICE: 1285220									
	129092	02/17/26		922	146198	P	02/26/26	0103030 530012	IT SUPPLIES & EQUIP	202.00
	INVOICE: 1285220									
VENDOR TOTALS		1,206.00 YTD INVOICED			1,206.00 YTD PAID			1,206.00		
1393 NORTH SHORE GAS	129051	02/13/26			146166	P	02/26/26	1430060 520060	NATURAL GAS POWER	1,191.29
	INVOICE: 5817369074									
	129071	02/09/26			146167	P	02/26/26	0106046 520060	NATURAL GAS POWER	172.67
	INVOICE: 5808385689									
	129088	02/12/26			146168	P	02/26/26	0106048 520060	NATURAL GAS POWER	458.09
	INVOICE: 5814549994									
	129089	02/12/26			146169	P	02/26/26	0106091 520060	NATURAL GAS POWER	429.19
	INVOICE: 5814889915									

PAID INVOICES REPORT

WARRANT: A260303

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		9,662.48 YTD INVOICED			11,734.68 YTD PAID			2,251.24		
2003 NORTH SHORE SIGN	129185	09/04/25		324	146173	P	02/26/26	0218150 550076 26018	MONUMENT SIGN REPLACE	16,390.00
	INVOICE: 125694									
VENDOR TOTALS		18,663.00 YTD INVOICED			18,663.00 YTD PAID			16,390.00		
5023 OVERHEAD DOOR SOLUTIONS INC	129138	02/13/26			24643	T	03/05/26	0106094 520600	BLDG & GRNDS MAINT SERVIC	390.00
	INVOICE: 111944898									
	129139	02/13/26			24643	T	03/05/26	0106094 520600	BLDG & GRNDS MAINT SERVIC	355.00
	INVOICE: 110211888									
VENDOR TOTALS		76,135.00 YTD INVOICED			77,965.00 YTD PAID			745.00		
1396 PETER BAKER & SON CO	129064	02/16/26			24632	T	03/05/26	0102040 530090	STREET MAINT SUPPLIES	140.80
	INVOICE: 54909									
VENDOR TOTALS		791.90 YTD INVOICED			907.82 YTD PAID			140.80		
3893 QUADIENT LEASING USA INC	129029	02/09/26			146181	P	02/26/26	0101001 520210	MAINT/LEASE CONTRACT-IT E	50.46
	INVOICE: Q2219954									
	129029	02/09/26			146181	P	02/26/26	0104006 520210	MAINT/LEASE CONTRACT-IT E	50.46
	INVOICE: Q2219954									
VENDOR TOTALS		3,709.08 YTD INVOICED			3,709.08 YTD PAID			100.92		
4224 ROBERT CASELLI	129020	02/17/26		914	146183	P	02/26/26	0103030 520420	TRAINING & CONFERENCES	517.22
	INVOICE: REIMB 2/16/26									
VENDOR TOTALS		646.20 YTD INVOICED			646.20 YTD PAID			517.22		
5204 RJS UNITED	129024	02/06/26		916	24645	T	03/05/26	0103030 530020	PRINTING	446.50
	INVOICE: 115961									
VENDOR TOTALS		2,828.50 YTD INVOICED			3,078.50 YTD PAID			446.50		
1223 STEINER ELECTRIC COMPANY	129128	02/16/26			146161	P	02/26/26	0102040 520620	STREET LIGHTING SERVICES	1,975.00
	INVOICE: S007864443.001									
	129131	02/10/26			146161	P	02/26/26	0931085 530070	BLDG & GROUNDS MAINT SUPP	989.51
	INVOICE: S007912428.001									
	129133	02/13/26			146161	P	02/26/26	0102040 530100	STREET LIGHTING SUPPLIES	643.73
	INVOICE: S007911818.001									
	129134	02/19/26			146161	P	02/26/26	0102040 530100	STREET LIGHTING SUPPLIES	503.99

PAID INVOICES REPORT

WARRANT: A260303

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: S007917520.001									
	129135	02/19/26			146161	P	02/26/26	0106094 530070	BLDG & GROUNDS MAINT SUPP	35.24
	INVOICE: S007918010.001									
	129136	02/19/26			146161	P	02/26/26	0106094 530070	BLDG & GROUNDS MAINT SUPP	254.97
	INVOICE: S007916958.001									
	VENDOR TOTALS		333,151.91	YTD INVOICED				348,352.32	YTD PAID	4,402.44
5374	SUDDEN IMPACT COLLISION									
	129070	02/16/26			146199	P	02/26/26	0105042 520340	VEHICLE MAINT & REPAIR-PD	839.48
	INVOICE: 47553									
	VENDOR TOTALS		839.48	YTD INVOICED				839.48	YTD PAID	839.48
3864	T-MOBILE USA INC									
	129056	01/26/26	925		146180	P	02/26/26	0103032 520599	OTHER SERVICES	150.00
	INVOICE: L2602050198									
	129057	02/05/26	925		146180	P	02/26/26	0103032 520599	OTHER SERVICES	150.00
	INVOICE: L2602050158									
	129058	02/08/26	925		146180	P	02/26/26	0103032 520599	OTHER SERVICES	50.00
	INVOICE: L2602080102									
	VENDOR TOTALS		1,100.00	YTD INVOICED				1,400.00	YTD PAID	350.00
2310	THOMPSON ELEVATOR INSPECTION SERVICE INC									
	129188	02/18/26			146175	P	02/26/26	0104006 520523	INSPECTIONS & PLAN REVIEW	410.00
	INVOICE: 26-0381									
	VENDOR TOTALS		9,162.00	YTD INVOICED				9,490.00	YTD PAID	410.00
1352	TRAFFIC CONTROL & PROTECTION LLC									
	129040	12/29/25	918		146164	P	02/26/26	0102040 530090	STREET MAINT SUPPLIES	2,750.80
	INVOICE: 18085									
	VENDOR TOTALS		61,199.74	YTD INVOICED				61,664.49	YTD PAID	2,750.80
4846	TRANE US INC									
	129129	01/28/26			146187	P	02/26/26	0106049 520600	BLDG & GRNDS MAINT SERVIC	1,330.00
	INVOICE: 990375491									
	VENDOR TOTALS		2,422.74	YTD INVOICED				2,422.74	YTD PAID	1,330.00
1187	TYLER TECHNOLOGIES INC									
	129045	02/11/26			24629	T	03/05/26	0218150 550095 26026	TYLER CASHIERING MODULE S	2,480.00
	INVOICE: 45-553475									
	VENDOR TOTALS		84,906.49	YTD INVOICED				102,548.49	YTD PAID	2,480.00
1879	VERIZON WIRELESS MESSAGING SERVICE									
	129175	01/23/26			2798	W	02/12/26	0103030 520105	MOBILE PHONE SERVICE	2,283.87
	INVOICE: 6134362344									

PAID INVOICES REPORT

WARRANT: A260303

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	129176	02/06/26			2799	W	02/26/26	0102040 520105	MOBILE PHONE SERVICE	1,001.16
	INVOICE:	6135365100								
	129177	02/06/26			2800	W	02/26/26	0103030 520105	MOBILE PHONE SERVICE	692.80
	INVOICE:	6135312122								
	129177	02/06/26			2800	W	02/26/26	0106081 520105	MOBILE PHONE SERVICE	36.45
	INVOICE:	6135312122								
	129177	02/06/26			2800	W	02/26/26	0931085 520100	PHONE/INTERNET/CABLE	36.45
	INVOICE:	6135312122								
	129178	02/06/26			2801	W	02/26/26	0101001 520105	MOBILE PHONE SERVICE	346.49
	INVOICE:	6135365099								
	129178	02/06/26			2801	W	02/26/26	0104006 520105	MOBILE PHONE SERVICE	346.50
	INVOICE:	6135365099								
	VENDOR TOTALS			44,318.58	YTD INVOICED			47,357.24	YTD PAID	4,743.72
1216	VERMEER ILLINOIS INC									
	129095	02/04/26			146160	P	02/26/26	0102040 530050	OPERATING SUPPLIES & EQUI	60.00
	INVOICE:	PP6424								
	VENDOR TOTALS			2,431.21	YTD INVOICED			100,230.21	YTD PAID	60.00
1143	VERNON HILLS SENIORS									
	129030	02/13/26			146158	P	02/26/26	0101001 520762	SENIOR CITIZEN PROGRAMING	144.18
	INVOICE:	JANUARY 2026 REIMB								
	VENDOR TOTALS			16,605.26	YTD INVOICED			20,844.35	YTD PAID	144.18
1036	VILLAGE OF VERNON HILLS									
	129037	02/18/26			146146	P	02/26/26	09 440901	DAILY PARKING FEES	7.00
	INVOICE:	PETTY CASH 2/18/26								
	129037	02/18/26			146146	P	02/26/26	0104006 530050	OPERATING SUPPLIES & EQUI	39.64
	INVOICE:	PETTY CASH 2/18/26								
	129037	02/18/26			146146	P	02/26/26	0101001 530011	FOOD & OTHER SUPPLIES	6.48
	INVOICE:	PETTY CASH 2/18/26								
	129037	02/18/26			146146	P	02/26/26	0101001 520710	PUBLIC NOTICE & PROMOTION	3.97
	INVOICE:	PETTY CASH 2/18/26								
	VENDOR TOTALS			5,264.83	YTD INVOICED			5,450.95	YTD PAID	57.09
4596	WAREHOUSE DIRECT INC									
	129132	02/12/26			146185	P	02/26/26	0106048 530070	BLDG & GROUNDS MAINT SUPP	79.48
	INVOICE:	6087898-0								
	VENDOR TOTALS			16,681.88	YTD INVOICED			30,253.62	YTD PAID	79.48
5033	WATERWAY GAS & WASH COMPANY									
	129047	02/12/26		90	146193	P	02/26/26	0105042 520340	VEHICLE MAINT & REPAIR-PD	338.25
	INVOICE:	8824143								
	VENDOR TOTALS			3,260.25	YTD INVOICED			4,641.00	YTD PAID	338.25

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WARRANT: A260303

TO FISCAL 2026/10 05/01/2025 TO 04/30/2026

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
2863 WESTERN IL UNIVERSITY	129025	02/10/26		912	146176	P	02/26/26	0103030 520420	TRAINING & CONFERENCES	199.00	
	INVOICE: ILETSB EI WCJ-2026										
VENDOR TOTALS				199.00	YTD INVOICED			199.00	YTD PAID		199.00
4964 DAVID WINER	129041	02/01/26		920	146191	P	02/26/26	0109109 520510	LEGAL SERVICES	8,025.00	
	INVOICE: JANUARY 2026										
VENDOR TOTALS				75,412.50	YTD INVOICED			92,925.00	YTD PAID		8,025.00
3677 WINTER EQUIPMENT COMPANY INC	129074	02/12/26			24637	T	03/05/26	0105044 520340	LRG EQUIP MAINT & REPAIR-	2,367.75	
	INVOICE: IV67555										
VENDOR TOTALS				2,367.75	YTD INVOICED			2,367.75	YTD PAID		2,367.75
REPORT TOTALS										140,551.22	

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	56	80,831.48
TOTAL WIRE TRANSFERS	11	6,060.36
TOTAL EFT TRANSFERS	24	53,659.38

\*\* END OF REPORT - Generated by Patrick Hilbert \*\*

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND  
BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS,  
LAKE COUNTY, IL HELD FEBRUARY 17, 2026 7:00 PM**

- I. President Koch called the meeting to order at 7:01 pm.
- II. Roll call indicated the following Board Members present: Trustees Marquardt, Forster, Schenk, Oppenheim, Lundeen, and President Koch. Trustee Takaoka was absent. A quorum was established.
- Also, present were: Village Manager Timony, Director of Community Development Jennings, Public Works Director Venatta, Chief Kreis, Deputy Chief Holubetz, Village Attorney Ferolo, and Recording Secretary Koehl.
- III. Pledge of Allegiance was recited.
- IV. Officials Reports
- A. Village President
  - B. Village Manager
  - C. Assistant Village Manager
  - D. Finance Director/Treasurer
    - 1. FY26 Quarterly Financial Report – Q1 (Enclosed in Packet)
    - 2. FY26 Quarterly Financial Report – Q2 (Enclosed in Packet)
  - E. Chief of Police
    - 1. Police Department Report – January 2026 (Enclosed in Packet)
  - F. Public Works Director/Village Engineer
  - G. Director of Community Development
    - 1. Fantasy Amusement Carnival
- CD Director introduced item H that appeared on the Omnibus Agenda, explaining that this request is the same as in previous years.
- V. Citizens Wishing to Address the Board
- None.
- VI. Omnibus Vote Agenda
- Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If any one (board member, staff, or citizen) wishes to have a separate vote on any item, it will be pulled from the Omnibus Vote Agenda and voted on separately.
- A. **APPROVAL OF VOUCHER LIST OF BILLS DATED FEBRUARY 17, 2026 IN THE AMOUNT OF \$1,130,464.80 (detail enclosed)**

- B. APPROVAL OF THE MINUTES OF THE REGULAR VILLAGE OF VERNON HILLS BOARD MEETING OF FEBRUARY 3, 2026**
- C. APPROVAL AND PASSAGE OF ORDINANCE 2026-012 AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT EXTENSION WITH SCHROEDER & SCHROEDER INC. TO PERFORM CONCRETE FLATWORK FOR AN AMOUNT NOT TO EXCEED \$160,000 (PW Dir Venatta)**
- D. APPROVAL AND PASSAGE OF ORDINANCE 2026-013 AN ORDINANCE AUTHORIZING EXPENDITURES OVER \$25,000 TO CLARKE MOSQUITO MANAGEMENT, INC. TO PROVIDE MOSQUITO ABATEMENT SERVICES WITHIN FY2027 FOR AN AMOUNT NOT TO EXCEED \$66,000 (PW Dir Venatta)**
- E. APPROVAL AND PASSAGE OF ORDINANCE 2026-014 AN ORDINANCE APPROVING VARIATIONS FROM CHAPTER 19, SIGNS, OF THE VERNON HILLS VILLAGE CODE, FOR US BANK 175 N. MILWAUKEE AVENUE (CD Dir Jennings)**
- F. APPROVAL AND PASSAGE OF RESOLUTION 2026-005 A RESOLUTION APPROVING THE RELEASE OF CERTAIN EXECUTIVE SESSION MINUTES OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, ILLINOIS (VM Timony)**
- G. APPROVAL AND PASSAGE OF RESOLUTION 2026-007 A RESOLUTION DECLARING A TAX YEAR 2024 SURPLUS IN THE HAWTHORN MALL TAX INCREMENT FINANCING DISTRICT FUND PURSUANT TO AN INTERGOVERNMENTAL AGREEMENT AND AUTHORIZING DISTRIBUTION TO THE LAKE COUNTY COLLECTOR (Fin Dir Lyons)**
- H. APPROVAL AND PASSAGE OF RESOLUTION 2026-008 A RESOLUTION GRANTING APPROVAL OF AN OUTDOOR SPECIAL EVENT FOR FANTASY AMUSEMENT COMPANY TO OPERATE A CARNIVAL AT HAWTHORN MALL (CD Dir Jennings)**

President Koch called for a motion to approve Omnibus Agenda Items A-H.

Motion by Trustee Lundeen, second by Trustee Marquardt, to approve Omnibus Agenda Items A-H.

Roll call vote:

AYES: 6 – Marquardt, Forster, Oppenheim, Schenk, Lundeen, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 1 – Takaoka

Motion Carried.

VII. Unfinished Business

VIII. New Business

**\*\*\* Trustee Takaoka arrived and joined the meeting at 7:05 pm. \*\*\***

- 1. APPROVAL AND PASSAGE OF ORDINANCE 2026-015 AN ORDINANCE AMENDING ORD. 1993-17, MARKETPLACE PUD, TO APPROVE MODIFICATIONS TO THE ARCHITECTURAL APPEARANCE FOR FARMER’S BEST MARKET 413 N. MILWAUKEE AVENUE – UNITS 200-300**

CD Director Jennings provided a summary of the ordinance, followed by a brief discussion regarding the proposed variation to the façade modifications. The owner and architect explained that the requested changes were necessary to maintain the projected business opening schedule. After further discussion, the Board reached a consensus to approve the modifications.

President Koch called for a motion to approve New Business Item 1 ORDINANCE 2026-015 AN ORDINANCE AMENDING ORD. 1993-17, MARKETPLACE PUD, TO APPROVE MODIFICATIONS TO THE ARCHITECTURAL APPEARANCE FOR FARMER'S BEST MARKET 413 N. MILWAUKEE AVENUE – UNITS 200-300.

Motion by Trustee Schenk, second by Trustee Oppenheim, to approve New Business Item 1 ORDINANCE 2026-015 AN ORDINANCE AMENDING ORD. 1993-17, MARKETPLACE PUD, TO APPROVE MODIFICATIONS TO THE ARCHITECTURAL APPEARANCE FOR FARMER'S BEST MARKET 413 N. MILWAUKEE AVENUE – UNITS 200-300.

Roll call vote:

AYES: 7 – Marquardt, Forster, Oppenheim, Schenk, Takaoka, Lundeen, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 – None

Motion Carried.

## **2. APPROVAL AND PASSAGE OF RESOLUTION 2026-009 A RESOLUTION APPROVING THE PRELIMINARY AND FINAL PLAT OF ERNIE'S RESUBDIVISION, ESTABLISHING A SEPARATE PARCEL SOUTH OF 909 S. MILWAUKEE AVENUE**

CD Director Jennings provided a summary, followed by discussion by the Board regarding access to the subject property. The Board discussed concerns related to the property having a single point of ingress and egress, which is through the Ernie's lot, past the car wash. After discussion, the Board was in favor of approving the request as presented.

President Koch called for a motion to approve New Business Item 2 RESOLUTION 2026-009 A RESOLUTION APPROVING THE PRELIMINARY AND FINAL PLAT OF ERNIE'S RESUBDIVISION, ESTABLISHING A SEPARATE PARCEL SOUTH OF 909 S. MILWAUKEE AVENUE.

Motion by Trustee Marquardt, second by Trustee Lundeen, to approve New Business Item 2 RESOLUTION 2026-009 A RESOLUTION APPROVING THE PRELIMINARY AND FINAL PLAT OF ERNIE'S RESUBDIVISION, ESTABLISHING A SEPARATE PARCEL SOUTH OF 909 S. MILWAUKEE AVENUE.

Roll call vote:

AYES: 7 – Marquardt, Forster, Oppenheim, Schenk, Takaoka, Lundeen, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 – None

Motion Carried.

**3. APPROVAL AND PASSAGE OF RESOLUTION 2026-006 A RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONSTRUCTION MANAGER CONTRACT WITH LEOPARDO CONSTRUCTION (AIA A133-2019) FOR THE CONSTRUCTION OF THE POLICE STATION ADDITION AND RENOVATIONS PROJECT AND RIDERS TO THE A133 CONTRACT AND TO THE (A201) GENERAL CONDITIONS.**

PW Director Venatta provided a brief presentation outlining the project schedule and explained the purpose of the request to engage a construction manager due to the size and complexity of the project. He advised that four companies were interviewed, and one firm was selected after evaluating their experience with similar projects as well as the cost of services. Finance Director Lyons also presented a summary of budgeting options related to the project. Following discussion, the Board reached a consensus to proceed with the request.

President Koch called for a motion to approve New Business Item 3 RESOLUTION 2026-006 A RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONSTRUCTION MANAGER CONTRACT WITH LEOPARDO CONSTRUCTION (AIA A133-2019) FOR THE CONSTRUCTION OF THE POLICE STATION ADDITION AND RENOVATIONS PROJECT AND RIDERS TO THE A133 CONTRACT AND TO THE (A201) GENERAL CONDITIONS.

Motion by Trustee Lundeen, second by Trustee Schenk to approve New Business Item 3 RESOLUTION 2026-006 A RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONSTRUCTION MANAGER CONTRACT WITH LEOPARDO CONSTRUCTION (AIA A133-2019) FOR THE CONSTRUCTION OF THE POLICE STATION ADDITION AND RENOVATIONS PROJECT AND RIDERS TO THE A133 CONTRACT AND TO THE (A201) GENERAL CONDITIONS.

Roll call vote:

AYES: 7 – Marquardt, Forster, Oppenheim, Schenk, Takaoka, Lundeen, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 – None

Motion Carried.

**IX. Communications**

President Koch reported that he and Trustee Lundeen attended a birthday celebration at Brookdale for resident Gladys Sertic, a U.S. Coast Guard veteran, who is celebrating her 106th birthday. He noted that the event was also attended by members of the Police Department, Countryside Fire Protection District, and American Legion Post 1247.

**X. Adjournment**

President Koch called for a motion to adjourn the Village Board Meeting and move to Committee of the Whole.

Motion by Trustee Schenk, second by Trustee Forster, to adjourn the Village Board Meeting and move to Committee of the Whole.

Voice vote:  
All in Favor.  
Motion Carried.

The Village Board meeting was adjourned at 7:59 pm.

Approved this 3<sup>rd</sup> day of March, 2026.

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Kevin Timony, Village Manager/Clerk

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Thom Koch, Jr., Village President

**VILLAGE OF VERNON HILLS  
ORDINANCE 2026-016**

**AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CHADWICK CONTRACTING TO PERFORM BITUMINOUS PAVEMENT PATCHING FOR AN AMOUNT NOT TO EXCEED \$120,000**

**WHEREAS**, the Village of Vernon Hills, County of Lake, State of Illinois (*“the Village”*) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code; and

**WHEREAS**, the Village is responsible for maintaining all Village-owned property, and Village rights of ways (ROW's) including public roadways and parking lots; and

**WHEREAS**, to do so efficiently and effectively, the Village contracts out bituminous pavement patching services to remove and replace deteriorated sections of asphalt on Village roadways and parking lots; and

**WHEREAS**, Ordinance 2024-028 awarded a 3-year renewable contract with Chadwick Contracting to perform asphalt patching; and

**WHEREAS**, Chadwick Contracting has agreed to a third-year contract renewal for a not to exceed price of \$120,000; and

**WHEREAS**, Staff has delineated \$120,000 in FY2027 budget account (0218151-550065) for the annual bituminous pavement patching program; and

**WHEREAS**, Staff seeks approval to authorize the Village Manager to execute a third-year contract renewal with Chadwick Contracting to perform bituminous pavement patching for an amount not to exceed \$120,000.

**NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1: EXECUTION OF AGREEMENT:** The Village Manager is hereby authorized to execute all required documents for the 2026 Bituminous Pavement Patching Program with Chadwick Contracting for an amount not to exceed \$120,000.

**SECTION 2: AUTHORIZATION & RELEASE OF PAYMENT:** The Finance Director is hereby authorized to make payments to Chadwick Contracting for an amount not to exceed \$120,000.

**SECTION 3: EFFECTIVE DATE:** This Ordinance shall be in full force and effect from its passage and approval.

**SECTION 4: ORDINANCE NUMBER:** This Ordinance shall be known as Ordinance Number 2026-016.

Dated the 3<sup>rd</sup> of March, 2026.

Adopted by roll call votes as follows:

AYES:

NAYS:

ABSENT AND NOT VOTING:

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Thom Koch, Jr., Village President

PASSED:

APPROVED:

ATTEST:

---

Kevin Timony, Village Clerk

**VILLAGE OF VERNON HILLS  
ORDINANCE 2026-017**

**AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT RENEWAL WITH TGF ENTERPRISES, INC. TO PERFORM BRICK PAVER MAINTENANCE WORK FOR AN AMOUNT NOT TO EXCEED \$25,000**

**WHEREAS**, the Village of Vernon Hills, County of Lake, State of Illinois (*“the Village”*) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code; and

**WHEREAS**, the Village is responsible for maintaining all Village-owned properties, and Village rights of ways (ROW's); and

**WHEREAS**, to do so efficiently and effectively, the Village contracts brick paver maintenance work to remove and replace sections of pavers in various rights of way and public locations throughout the Village; and

**WHEREAS**, Ordinance 2024-029 awarded a multi-year renewable contract to TGF Enterprises, Inc. to perform said work; and

**WHEREAS**, TGF Enterprises, Inc. has agreed to a third-year contract renewal for a not to exceed price of \$25,000; and

**WHEREAS**, Staff has delineated \$25,000 within the Fiscal Year 2027 budget account (0218151-550065) for contractual brick paver maintenance work; and

**WHEREAS**, Staff seeks approval to authorize the Village Manager to execute a third-year contract renewal with TGF Enterprises, Inc. to perform brick paver maintenance for an amount not to exceed \$25,000.

**NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1: EXECUTION OF AGREEMENT:** The Village Manager is hereby authorized to execute all required documents with TGF Enterprises, Inc. to perform contractual brick paver maintenance work for an amount not to exceed \$25,000.

**SECTION 2: AUTHORIZATION & RELEASE OF PAYMENT:** The Finance Director is hereby authorized to make payment to TGF Enterprises, Inc. within Fiscal Year 2027 for an amount not to exceed \$25,000.

**SECTION 3: EFFECTIVE DATE:** This Ordinance shall be in full force and effect from its passage and approval.

**SECTION 4: ORDINANCE NUMBER:** This Ordinance shall be known as Ordinance Number 2026-017.

Dated the 3<sup>rd</sup> of March, 2026.

Adopted by roll call votes as follows:

AYES:

NAYS:

ABSENT AND NOT VOTING:

\_\_\_\_\_  
Thom Koch, Jr., Village President

PASSED:

APPROVED:

ATTEST:

\_\_\_\_\_  
Kevin Timony, Village Clerk

**VILLAGE OF VERNON HILLS  
ORDINANCE 2026-018**

**AN ORDINANCE AUTHORIZING APPROVAL OF A PAYMENT TO ADVANCED BUSINESS NETWORKS FOR INFORMATION TECHNOLOGY SUPPORT SERVICES FOR FISCAL YEAR 2026 IN AN AMOUNT NOT TO EXCEED \$50,000**

**WHEREAS**, the Village of Vernon Hills, County of Lake, State of Illinois (“*the Village*”) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code; and

**WHEREAS**, the Village uses Advanced Business Networks for its information technology support services; and

**WHEREAS**, the Village’s Fiscal Year 2026 budget appropriates \$124,800 for information technology support services; and

**WHEREAS**, Advanced Business Networks offers discounted pricing when support hours are purchased in prepaid blocks of at least three hundred (300) hours; and

**WHEREAS**, the Village previously authorized and purchased one prepaid block of three hundred (300) hours in Fiscal Year 2026 in the amount of \$46,800; and

**WHEREAS**, staff recommends the purchase of an additional prepaid block of three hundred (300) hours at the discounted rate of \$164 per hour, totaling \$49,200; and

**WHEREAS**, prepaid support hours are recorded as a prepaid asset and expensed monthly as services are rendered in accordance with governmental accounting standards; and

**WHEREAS**, the cumulative Fiscal Year 2026 prepaid purchases for these services, including this authorization, remain within the total budgeted appropriation of \$124,800; and

**WHEREAS**, pursuant to the Village’s Purchasing Policy, contracts or agreements for the purchase of goods or services in excess of \$25,000 must be approved by the President and Board of Trustees.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1: AUTHORIZATION OF PAYMENT:** The Finance Director is hereby authorized to issue payment to Advanced Business Networks in an amount not to exceed \$50,000 for the purchase of a prepaid block of information technology support hours for Fiscal Year 2026. Such prepaid amount shall be recorded and expensed in accordance with standard governmental accounting practices.

**SECTION 2: EFFECTIVE DATE:** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Dated the 3<sup>rd</sup> of March, 2026.

*[Signature Page to Follow]*

Adopted by roll call votes as follows:

AYES:

NAYS:

ABSENT AND NOT VOTING:

Thom Koch Jr., Village President

PASSED:

APPROVED:

ATTEST:

Kevin Timony, Village Clerk

**VILLAGE OF VERNON HILLS  
ORDINANCE 2026-020**

**AN ORDINANCE APPROVING VARIATIONS FROM APPENDIX C, ZONING,  
SECTION 10.4, RELATED TO FLOOR AREA RATIO IN THE R5 DISTRICT 31  
MONTAUK LANE**

**WHEREAS**, AGSI Carpentry & Restoration, on behalf of Barbara and Miroslaw Kirpa, owners, has submitted a petition for variations from Appendix C, Zoning, Section 10.4, Lot Area and Intensity of Use in the R-5 Single Family District, to facilitate a second floor addition at 31 Montauk Lane, legally described herein; and

**WHEREAS**, the Planning and Zoning Commission of the Village of Vernon Hills conducted a public hearing, duly noticed, on February 11, 2026; and

**WHEREAS**, the Commission, after consideration of the materials and testimony provided by the petitioner, has filed a report making findings of fact in support of the petition in accordance with the standards listed in Section 21.5 of the Zoning Ordinance, and has recommended approval of the petition as described in **Exhibit A** (Planning and Zoning Commission report); and

**WHEREAS**, the Committee of the Whole reviewed the Planning and Zoning Commission recommendation at its meeting on February 17, 2026, and concurred with the recommendation of the Planning and Zoning Commission, with the exception of one of the conditions of approval; and

**WHEREAS**, the Board of Trustees, at its meeting on March 3, 2026, found that sufficient facts were presented which, in its judgment, justify the approval of the zoning code variation referenced herein.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, COUNTY OF LAKE AND STATE OF ILLINOIS:**

**SECTION 1. Incorporation.** The above listed recitals are incorporated into and made part of this Ordinance.

**SECTION 2. Variation Approval.** The following variations from the requirements of Appendix C, Zoning, of the Vernon Hills Village Code, Section 10.4, Lot Area and Intensity of Use in the R-5 Single Family District, to facilitate a second story addition at 31 Montauk Lane, Vernon Hills, Illinois (legally described below), in accordance with Section 21 (Variations) of the Zoning Code, as described in the application by Total AGSI Carpentry & Restoration, dated December 15, 2025, are hereby approved:

1. 10.4.1.3: to permit a floor area ratio of 0.37, total floor area of 2,405 sf (0.33 maximum permitted. 2,145 sf).

**SECTION 3. Legal Description.** The variation granted in Section 2 shall apply to the following property:

PARCEL 1:

LOT 37 IN DEERPATH, UNIT NO. 10, BEING A SUBDIVISION OF PART OF THE NORTHEAST ¼ OF SECTION 8 AND THE SOUTHEAST ¼ OF SECTION 5, TOWNSHIP 43 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ALL IN LAKE COUNTY, ILLINOIS, AS DEPICTED ON THE PLAT THEREOF RECORDED MARCH 30, 1977, AS DOCUMENT NUMBER 1827531, WITH THE LAKE COUNTY RECORDER OF DEEDS.

PIN: 15-08-205-006

**SECTION 4. Plans**

The variation granted in Section 2 of this Ordinance is described in the application by AGSI Carpentry & Restoration., dated December 15, 2025, to be constructed substantially in accordance with the following plans, attached in **Exhibit B**:

- 2<sup>nd</sup> Story Addition, Driveway plan with dimensions, Daria Mangas architect, last revised November 14, 2025

**SECTION 5. Conditions of Approval**

The variation granted in Section 2 of this Ordinance is subject to the following conditions of approval:

1. The permit drawings shall be revised so that the loft area illustrated on the plans listed in Section 4 is connected to the attic rather than the living space.

**SECTION 6. SEVERABILITY.** In the event that any section, clause, provision, or part of this ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect. If any part of this ordinance is found to be invalid in any one or more of its several applications, all valid applications that are severable from the invalid applications shall remain in effect.

**SECTION 7. REPEAL AND SAVINGS CLAUSE.** All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions or causes of action which shall have accrued to the Village of Vernon Hills prior to the effective date of this ordinance.

**SECTION 8. SUCCESSORS AND ASSIGNS.** All of the provisions of this Ordinance and the attachments hereto are binding on all successors and assigns of the petitioner and property owner.

**SECTION 9. EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**SECTION 9. ORDINANCE NUMBER.** This ordinance shall be known as Ordinance Number 2026-020.

Adopted by roll call vote as follows:

AYES:

NAYS:

ABSENT AND NOT VOTING:

---

Thom Koch, Jr., Village President

PASSED:

APPROVED:

ATTEST:

---

Kevin Timony, Village Clerk

**EXHIBIT A**

Planning and Zoning Commission  
Findings of Fact and Recommendation  
Case #2026-04

Floor Area Ratio Variation

31 Montauk Lane

**EXHIBIT B**

Plans and Exhibits

Case #2026-04

Floor Area Ratio Variation

31 Montauk Lane

2ND STORY ADDITION

31 Montauk Ln  
Vernon Hills, IL 60061

DESCRIPTION:	DATE:
REVIEW	10.24.25
PERMIT	10.30.25
REVISION 1	11.14.25



EXPIRES 11.30.26  
10.25.25

PROJECT NO: 25.022  
SHEET NO:

A1.01

KEYNOTES

- TEMPERED GLASS SHOWER DOOR. SEE CURB DETAIL.
- CARPENTER BUILT SHELVING
- EXISTING ELECTRIC METER TO REMAIN. REPLACE EXISTING 100AMP PANEL WITH NEW 200AMP PANEL, RELOCATE AS SHOWN TO PROVIDE PROPER 2'-6" x 3'-0" CLEARANCE IN FRONT OF THE PANEL.
- REMOVE EXISTING WASHER AND DRYER TO BE RELOCATED TO 2ND FLOOR AS SHOWN ON FLOOR 2 PLAN. CAP AND ABANDON TO CODE.
- NEW WASHER DRYER AND SINK.
- REMOVE PORTION OF WALL AS SHOWN TO CREATE NEW OPENING TO NEW ADDITION. PROVIDE A 2X12 HEADER AT NEW OPENING.
- LINE OF LOFT ABOVE.
- REMOVE GARAGE ROOF, AND CEILING STRUCTURE COMPLETE FOR NEW ADDITION.
- NEW STORAGE LOFT LADDER.
- INTERIOR WALL FINISH AT BATH TO BE SMOOTH, HARD, NON ABSORBENT SURFACE TO A MIN. OF 4'-0" ABOVE THE FLOOR. IF GWB TO BE USED AS A BASE FOR TILE OR OTHER MATERIAL, IT MUST BE MANUFACTURED FOR SUCH USE.
- STAIRS: MIN. TREAD WIDTH IS 10" NOSE-TO-NOSE, MAXIMUM RISER HEIGHT IS 7 3/4", AND MIN. HEADROOM IS 6'-8" NO REQUIREMENT FOR RAILING FOR RESIDENTIAL STAIRS WITH A HEIGHT LESS THAN 30" AND 3 OR LESS STEPS.
- PROVIDE (1) LAYER EACH SIDE OF 5/8" FIRECODE C' GYPSUM WALL BOARD ON INTERIOR WALLS (UL DES U305) & (1) LAYER ON CEILING AND CEILING BELOW (UL DES L501) - TAPED COMPLETELY (OR APPROVED 1 HOUR RATED UL LISTED EQUAL.)
- REMOVE EXISTING WATER HEATER TO BE REPLACED WITH NEW TANKLESS HEATER - SEE SPECIFICATIONS OF NEW WATER HEATER ON SHEET M1.02. PROVIDE AN INTAKE AN EXHAUST FOR HOT WATER HEATER AND FURNACE IF ONE IS NOT PROVIDED.

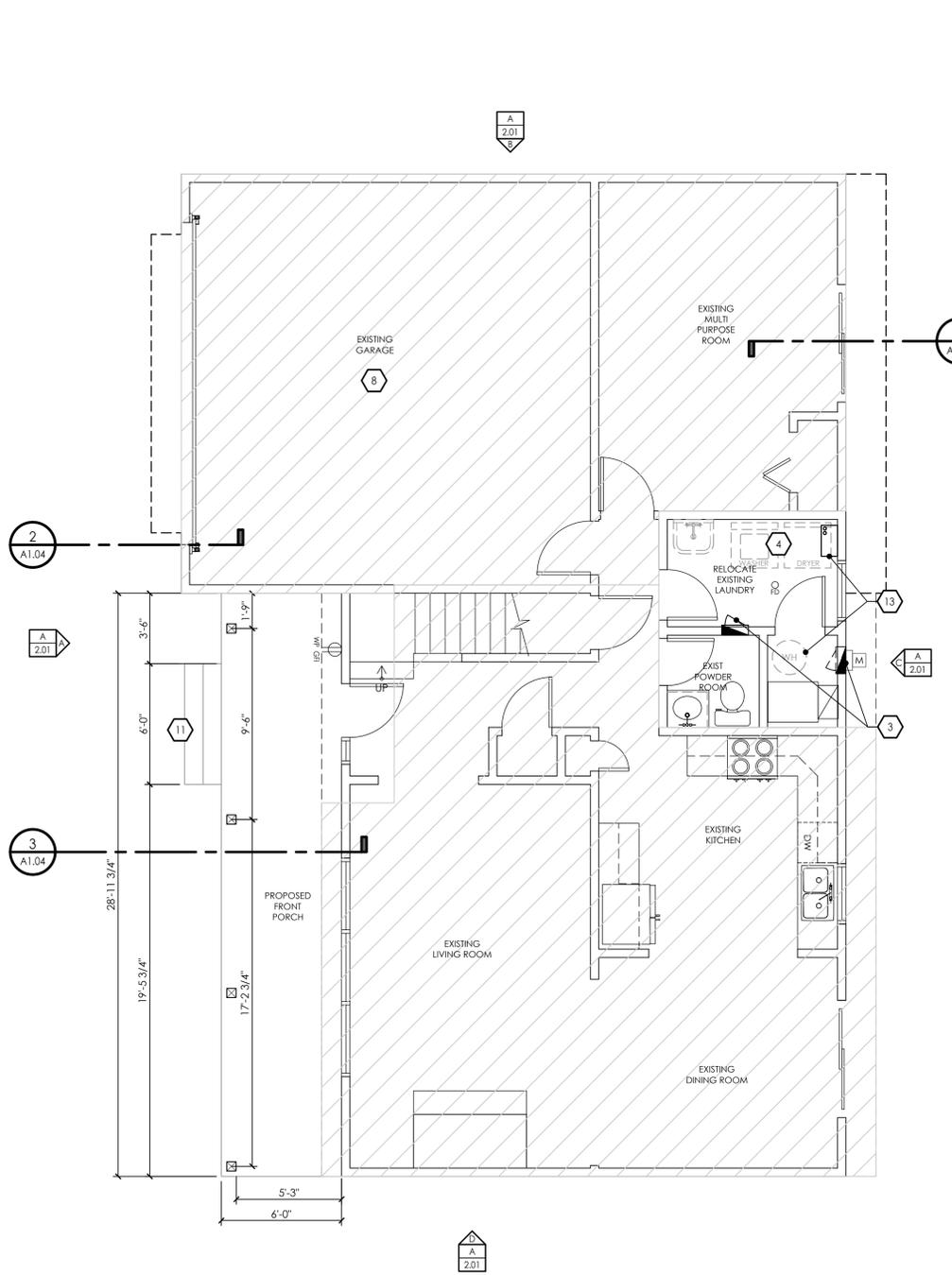
GENERAL NOTES:

- ALL INTERIOR WALLS TO BE 2X4 WOOD STUDS @ 16" O.C. U.N.O.
- ALL PLUMBING/WET WALLS TO BE 2X6 WOOD STUD @ 16" O.C.
- WHERE WALLS OR CEILINGS EXCEED 30FT IN EITHER DIRECTION INSTALL DRYWALL CONTROL JOINTS
- PROVIDE 26GA GI FLASHING AS FOLLOWS:
  - a. WINDOW AND DOOR DRIP CAPS
  - b. AT WALL THROUGH WALL OPENINGS
  - c. AT ALL WALL THROUGH ROOF INTERSECTIONS
  - d. AT ALL ROOF VALLEYS
- FIRESTOP MECHANICAL PENETRATIONS, STUD, JOIST AND RAFTER SPACES TO MEET CODE REQUIREMENTS
- VERIFY ALL DIMENSIONS AND SITE CONDITIONS IN THE FIELD PRIOR TO THE COMMENCEMENT OF ANY WORK. NOTIFY ARCHITECT OF ANY DISCREPANCIES AND OBTAIN CLARIFICATION PRIOR TO COMMENCING ANY WORK.

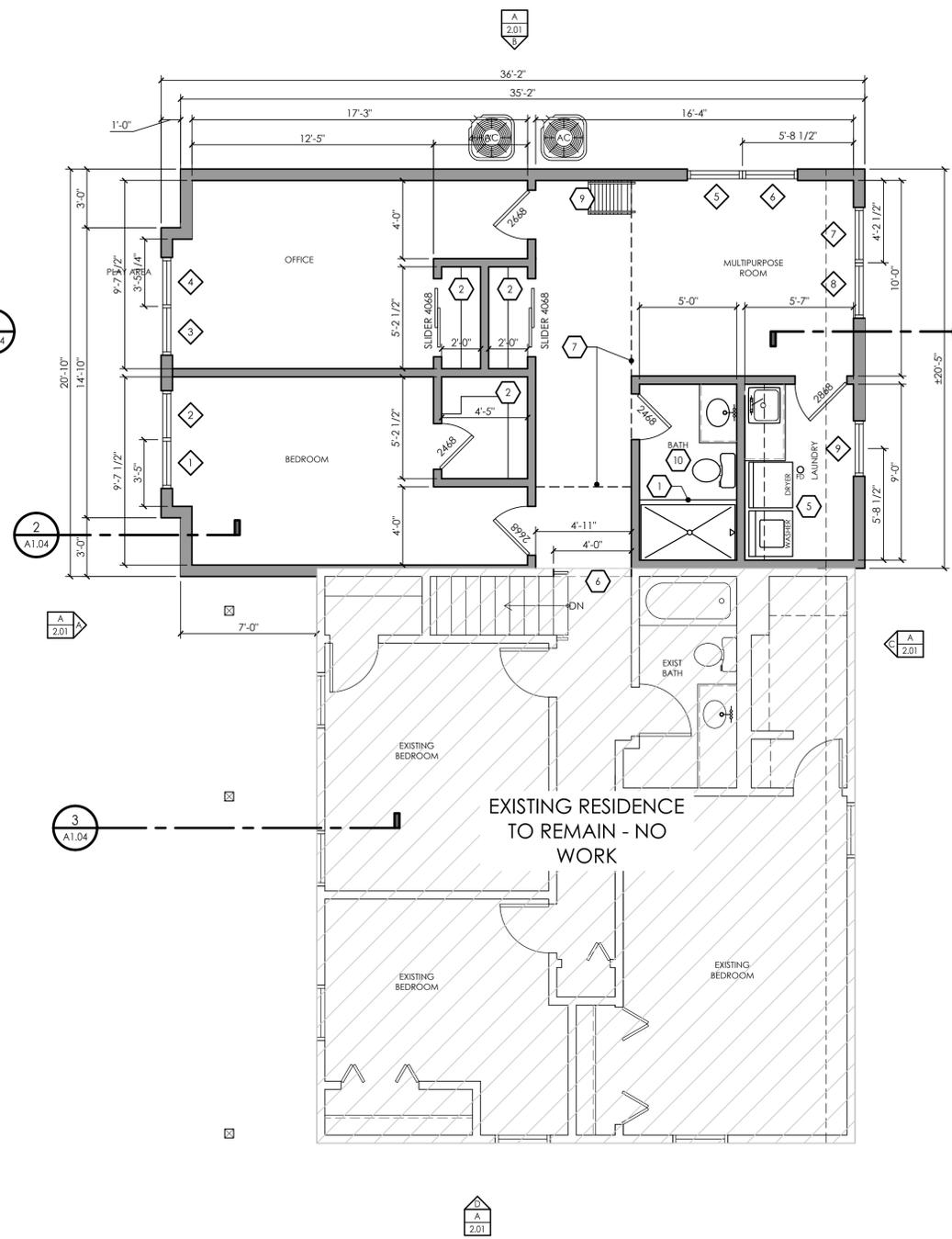
SEE SHEET A0.02 FOR LEGEND AND ADDITIONAL GENERAL NOTES

**FIRESTOPPING**  
FIRESTOP MECHANICAL PENETRATIONS, STUD, JOIST AND RAFTER SPACES TO MEET CODE REQUIREMENTS.

VERIFY ALL DIMENSIONS AND SITE CONDITIONS IN THE FIELD PRIOR TO THE COMMENCEMENT OF ANY WORK. NOTIFY ARCHITECT OF ANY DISCREPANCIES AND OBTAIN CLARIFICATION PRIOR TO COMMENCING ANY WORK.



1ST FLOOR PLAN  
SCALE: 1/4" = 1'-0"  
A1.01



2ND FLOOR PLAN  
SCALE: 1/4" = 1'-0"  
A1.02

WHEN SHEET IS PRINTED CORRECTLY, THE ABOVE SCALE IS IN 1" INCREMENTS



dariamangas@gmail.com  
p: 847.637.6176

KEYNOTES

1. SKYLIGHT TO ADHERE TO ENERGY CODES AS LISTED ON THE COVER SHEET
2. NEW FURNACE TO SERVE 2ND STORY. PROVIDE PROPER DISPOSAL OF CONDENSATE, FRESH AIR FOR COMBUSTION, AND CLEARANCES AS REQUIRED BY MANUFACTURER
3. 42" HIGH GUARDRAIL WITH BALUSTER SPACING NOT TO ALLOW 4" SPHERE TO PASS THROUGH
4. VERIFY FINAL DOOR SIZE IN FIELD. DOOR TO BE CAPABLE OF FULLY OPENING.

GENERAL NOTES:

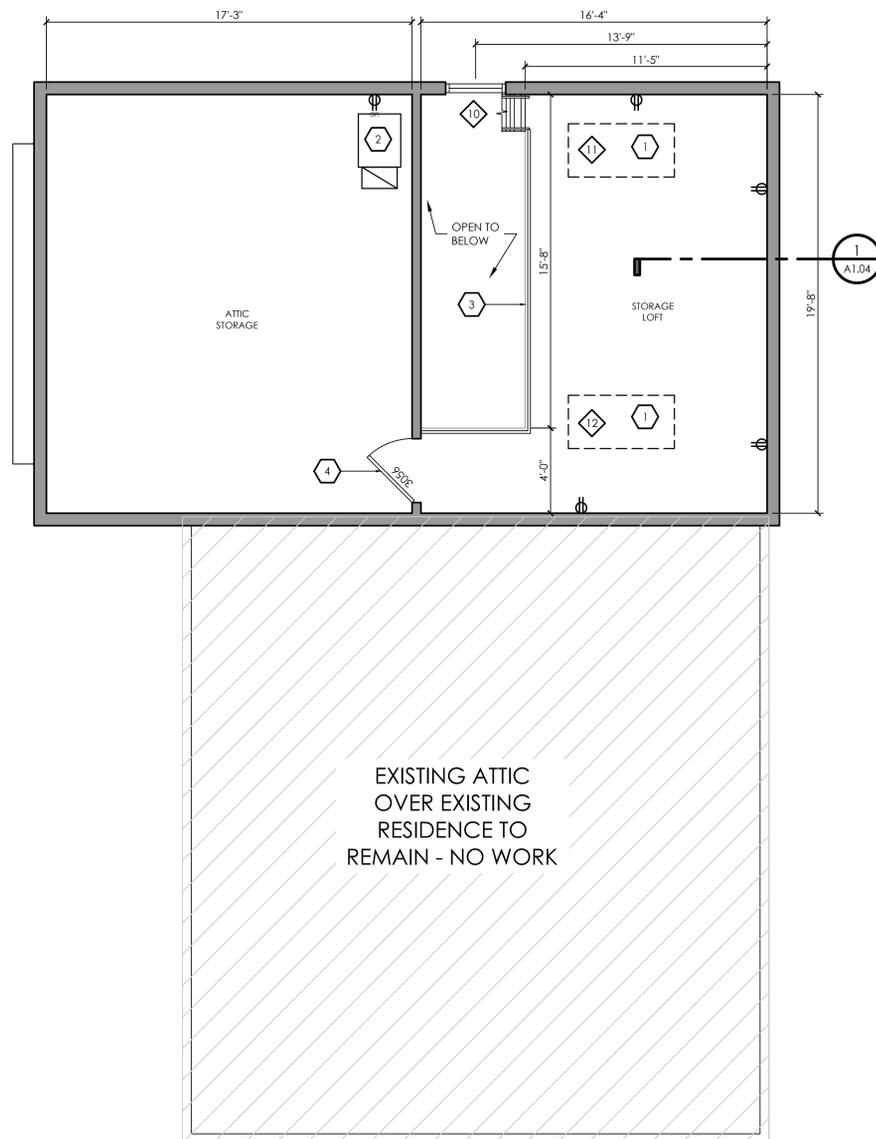
1. ALL INTERIOR WALLS TO BE 2X4 WOOD STUDS @ 16" O.C. U.N.O.
2. ALL PLUMBING/WET WALLS TO BE 2X6 WOOD STUD @ 16" O.C.
3. WHERE WALLS OR CEILINGS EXCEED 30FT IN EITHER DIRECTION INSTALL DRYWALL CONTROL JOINTS
4. PROVIDE 26GA GI FLASHING AS FOLLOWS:
  - a. WINDOW AND DOOR DRIP CAPS
  - b. AT WALL THROUGH WALL OPENINGS
  - c. AT ALL WALL THROUGH ROOF INTERSECTIONS
  - d. AT ALL ROOF VALLEYS
5. FIRESTOP MECHANICAL PENETRATIONS, STUD, JOIST AND RAFTER SPACES TO MEET CODE REQUIREMENTS
6. VERIFY ALL DIMENSIONS AND SITE CONDITIONS IN THE FIELD PRIOR TO THE COMMENCEMENT OF ANY WORK. NOTIFY ARCHITECT OF ANY DISCREPANCIES AND OBTAIN CLARIFICATION PRIOR TO COMMENCING ANY WORK.

SEE SHEET A0.02 FOR LEGEND AND ADDITIONAL GENERAL NOTES

FIRESTOPPING

FIRESTOP MECHANICAL PENETRATIONS, STUD, JOIST AND RAFTER SPACES TO MEET CODE REQUIREMENTS.

VERIFY ALL DIMENSIONS AND SITE CONDITIONS IN THE FIELD PRIOR TO THE COMMENCEMENT OF ANY WORK. NOTIFY ARCHITECT OF ANY DISCREPANCIES AND OBTAIN CLARIFICATION PRIOR TO COMMENCING ANY WORK.



EXISTING ATTIC  
OVER EXISTING  
RESIDENCE TO  
REMAIN - NO WORK

LOFT/ATTIC PLAN  
SCALE: 1/4" = 1'-0"  
1  
A1.02

2ND STORY ADDITION

31 Montauk Ln  
Vernon Hills, IL 60061

DESCRIPTION:	DATE:
REVIEW	10.24.25
PERMIT	10.30.25
REVISION 1	11.14.25



EXPIRES 11.30.26  
10.25.25

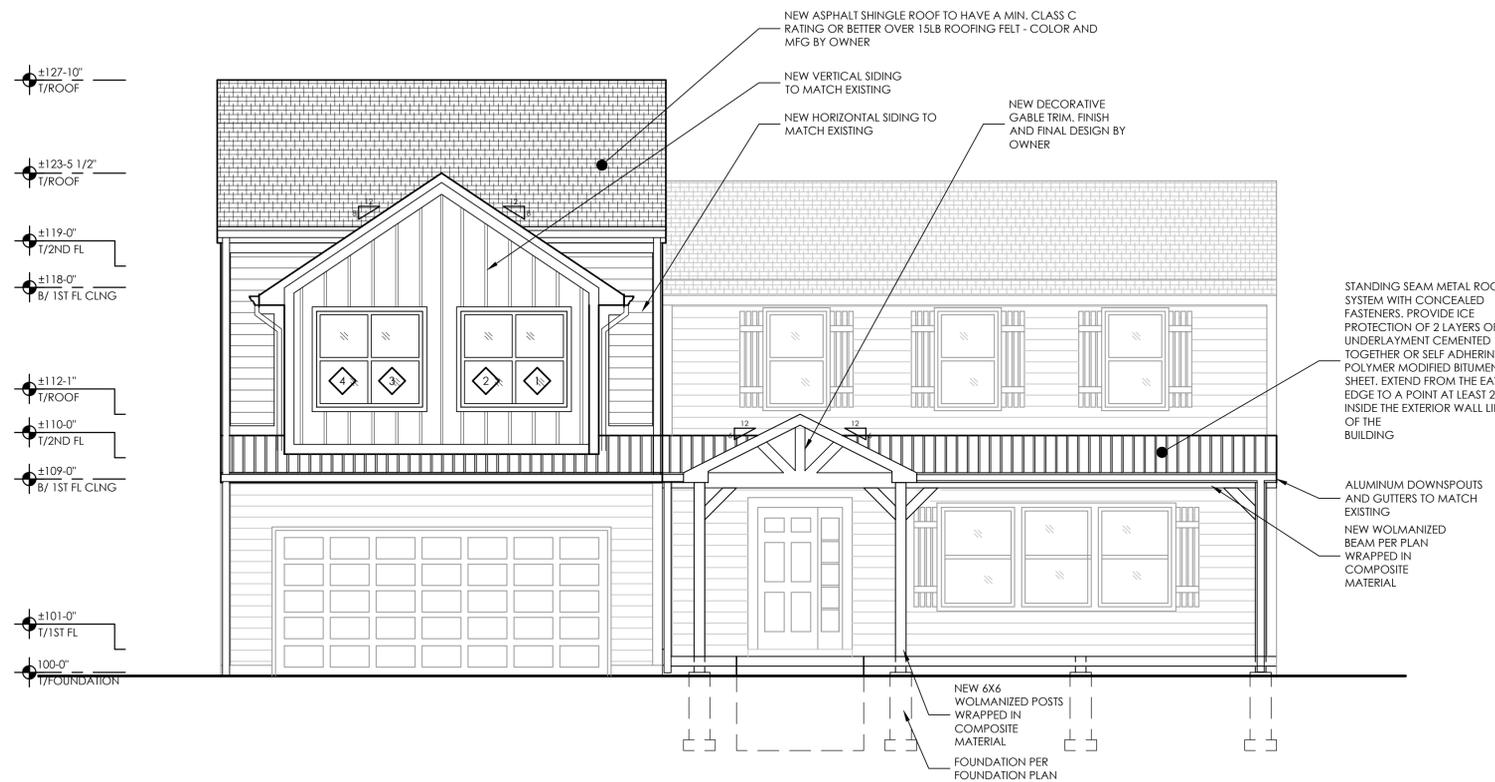
PROJECT NO: 25.022  
SHEET NO:

A1.02

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SHEET TITLE: FLOOR PLANS  
DRAWN BY: dm  
CHECKED BY: dp

WHEN SHEET IS PRINTED CORRECTLY, THE ABOVE SCALE IS IN 1" INCREMENTS



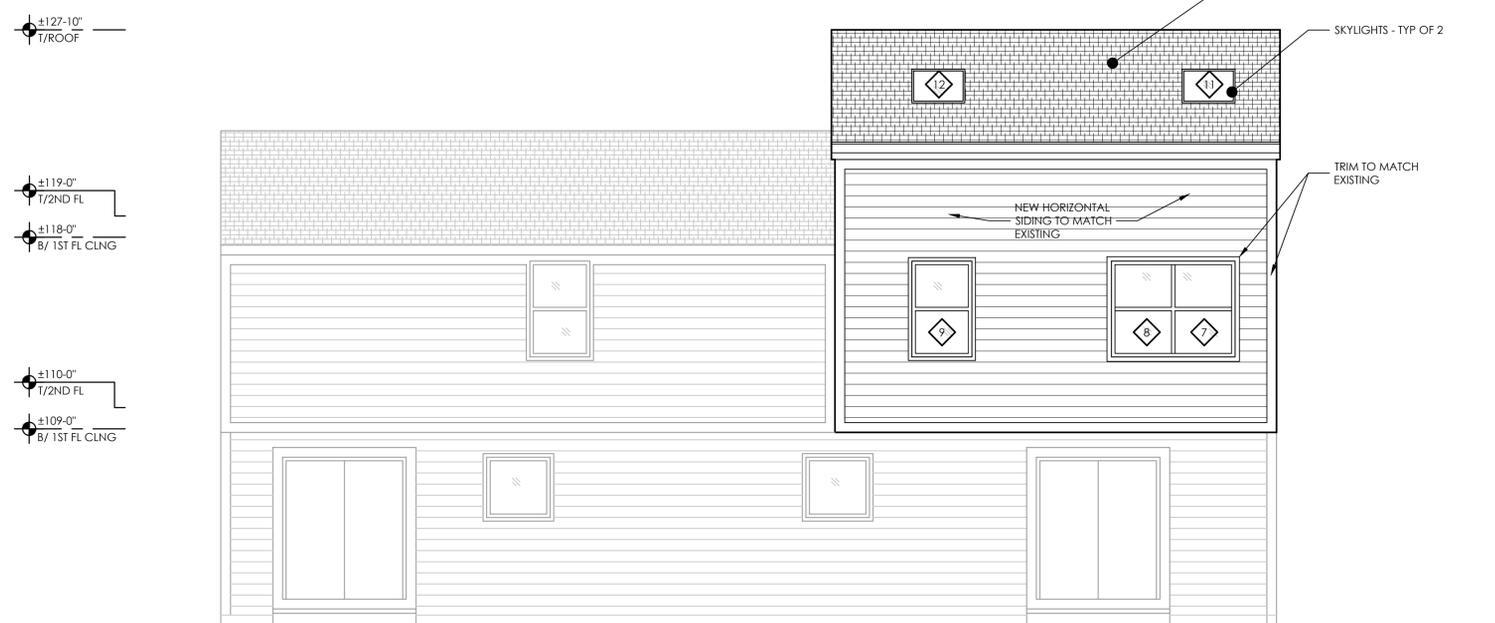
WEST ELEVATION

SCALE: 1/4" = 1'-0"

A  
A2.01

NEW ASPHALT SHINGLE ROOF TO HAVE A MIN. CLASS C RATING OR BETTER OVER 15LB ROOFING FELT - COLOR AND MFG BY OWNER

ALL EXTERIOR WOOD TO BE WOLMANIZED



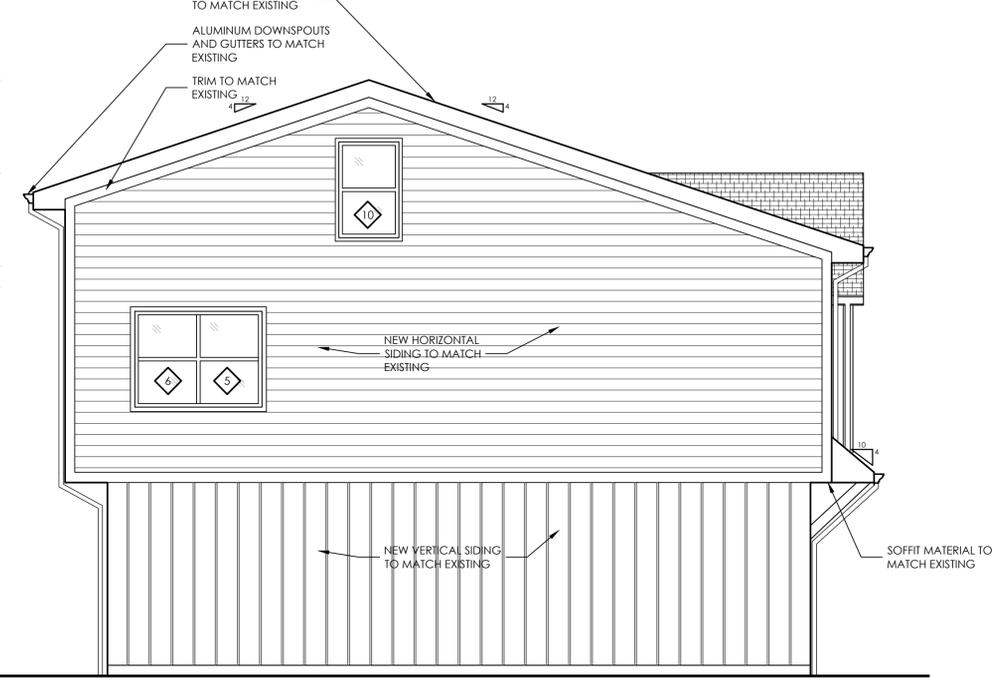
EAST ELEVATION

SCALE: 1/4" = 1'-0"

C  
A2.01

NEW ASPHALT SHINGLE ROOF TO HAVE A MIN. CLASS C RATING OR BETTER OVER 15LB ROOFING FELT - COLOR AND MFG BY OWNER

SOFFIT MATERIAL TO MATCH EXISTING

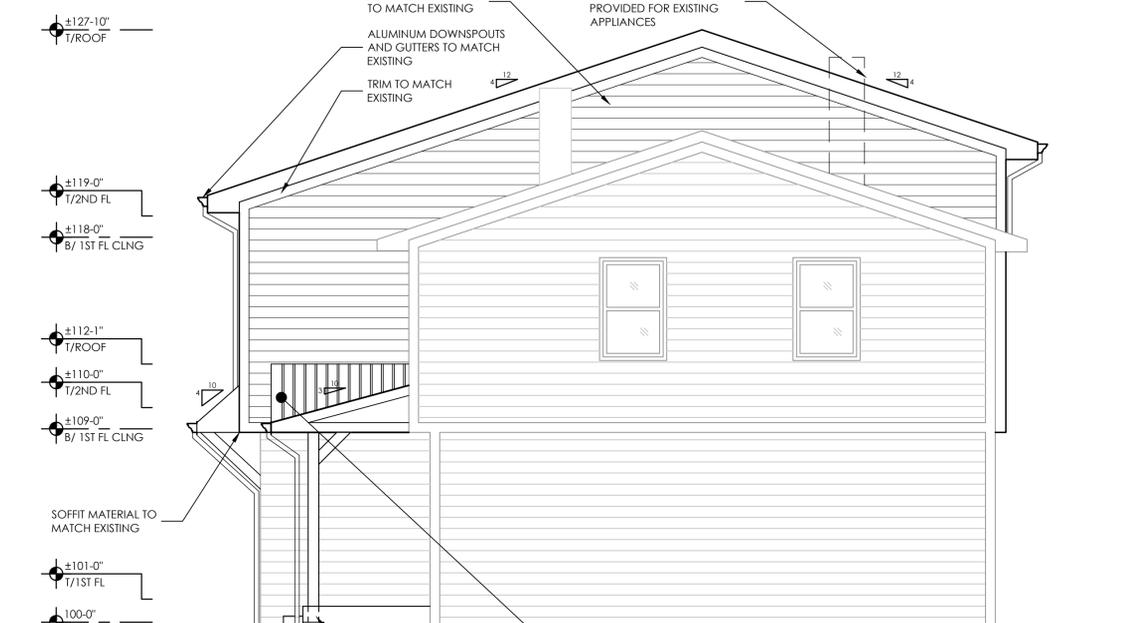


NORTH ELEVATION

SCALE: 1/4" = 1'-0"

B  
A2.01

REMOVE EXISTING CHIMNEY. VERIFY THAT FRESH AIR IS PROVIDED FOR EXISTING APPLIANCES



SOUTH ELEVATION

SCALE: 1/4" = 1'-0"

D  
A2.01

STANDING SEAM METAL ROOF SYSTEM WITH CONCEALED FASTENERS. PROVIDE ICE PROTECTION OF 2 LAYERS OF UNDERLAYMENT CEMENTED TOGETHER OR SELF ADHERING POLYMER MODIFIED BITUMEN SHEET. EXTEND FROM THE EAVE'S EDGE TO A POINT AT LEAST 24\"/>

2ND STORY ADDITION

31 Montauk Ln  
Vernon Hills, IL 60061

DESCRIPTION:	DATE:
REVIEW	10.24.25
PERMIT	10.30.25
REVISION 1	11.14.25



EXPIRES 11.30.26  
10.25.25

PROJECT NO: 25.022  
SHEET NO:

A2.01

WHEN SHEET IS PRINTED CORRECTLY, THE ABOVE SCALE IS IN 1" INCREMENTS



## MEMORANDUM

**To:** President Koch and the Board of Trustees

**From:** Andrew C. Jennings, Community Development Director

**Date:** March 3, 2026

**Re:** Hawthorn Mall – Townhome Development  
725 Ring Drive  
Ordinance Amending Hawthorn Mall PUD

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### **Description of Proposal**

Centennial Real Estate, Focus Development, and BSB Design have submitted a petition to amend the Hawthorn Mall PUD to include a 46-unit townhome development. The development would be located in a parking area to the north of the Domaine and west of Perry's Steakhouse. The homes would be 3 bedroom 2.5 bathroom homes with two-car garages opening toward a rear motor court. The project team has indicated that the intention is to offer a wider variety of housing options in close proximity to shopping and restaurants. The rental units at the Domaine were absorbed quickly, and the initial analysis is that there is demand for larger units that appeal to households downsizing from owner-occupied homes that prefer a housing style more similar to a single-family home.

The development would feature a small central courtyard and path connecting Ring Road to the walkway on the north side of the Domaine. The homes would have direct access to the future upper plaza area envisioned for the mall without crossing a drive aisle. The homes would be managed by the same residential property manager as the Domaine, and residents would have fob access to the amenity spaces at the adjacent complex.

The exterior elevations have been designed to complement the materials, color palette, and design themes of the Domaine. The elevations illustrate a mix of cement fiber board and face brick, in shades of gray and white.

The initial concept for the development was for 48 units. The unit count has been reduced since the original concept presentation (November 2024).

### **Planning & Zoning Commission Recommendation**

The Planning and Zoning Commission (PZC) held a public hearing on the petition January 21<sup>st</sup> and continued to February 11<sup>th</sup> in order to address issues raised by the Commission. The Commission voted to recommend approval of the revised plan and associated update to the code relief section of the PUD ordinance (4-2, with 1 absent). The recommendation relating to the townhome development plan included the following conditions of approval:

1. The light levels in the pedestrian walkways through the buildings shall be verified to meet applicable code standards.
2. The landscape plan shall be modified to ensure year-round screening of any utility meter banks and air conditioning units visible from the perimeter of the development.
3. The plantings at the northwest corner of the development shall be adjusted to ensure the visibility for drivers turning left onto Ring Drive.

4. The surface parking on 1000 N. Milwaukee shall be constructed and available for use by June 1, 2027, with the understanding that the final surface and features supporting a future building are not required. This requirement may be waived should the Village determine that the installation of wayfinding signage and designation of valet/employee parking achieve the effect of improving parking to support the Milwaukee outlot buildings.
5. In the event that ownership of the subject parcel is no longer an affiliate of the Phase I or future Phase II mixed-use ownership, an agreement describing items such as professional management, shared costs and access, and assignment of maintenance responsibilities shall be provided for Village approval.
6. In the event that the subject property is subdivided to allow individual unit ownership, an amendment to the Planned Unit Development will be required to address building code relief and zoning code relief, including but not limited to the fire separation between units.
7. The landscaping and irrigation system in the island west of the development shall be maintained by the mall once constructed in conjunction with the development.

#### **Committee of the Whole Review**

The Committee of the Whole reviewed the PZC recommendation at its meeting on February 17<sup>th</sup>. The primary concern raised by the Committee was the wording of Condition 4 from the PZC recommendation. The Committee discussed several options, and ultimately determined that occupancy of the townhomes should not be permitted if the parking on Milwaukee Outlot 2 (1000 N. Milwaukee) is not constructed.

The fourth condition in the attached ordinance reads as follows:

4. The surface parking on 1000 N. Milwaukee shall be fully constructed and made available for use prior to the issuance of a Certificate of Occupancy for the townhome units; provided, however, that this requirement shall not apply during any period in which a tenant has commenced active construction on the 1000 N. Milwaukee parcel pursuant to a valid building permit.

#### **Additional Information**

Following the meeting the owner confirmed that both outlot tenants (Perry's and Yard House) have instructed employees not to park in the on-site customer parking lots. The initial anecdotal result of this change is positive. Additional information may be available at the time of the meeting.

#### **Requested Action**

An Ordinance is attached for the Board's consideration. An eighth condition of approval has been added as noted by Staff at the Committee of the Whole meeting:

8. The Village Board and Developer must reach agreement on a Third Amendment to the Redevelopment Agreement between the Village of Vernon Hills and Hawthorn L.P., Hawthorn SP, LLC, Hawthorn CP, LLC and USEF Centennial FA Hawthorn Owner, LLC, and such Third Amendment to Redevelopment Agreement must be approved by the Village Board and executed by all parties thereto, prior to the issuance of vertical building permits for the townhome development project described in this Ordinance.

#### **Attachments:**

- Ordinance with exhibits

**VILLAGE OF VERNON HILLS  
ORDINANCE 2026-019**

**AN ORDINANCE AMENDING ORDINANCE NO. 2013-013 AND NO. 2013-014 TO AMEND  
THE SPECIAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT AND CERTAIN  
OTHER APPROVALS FOR PROPERTY COMMONLY KNOWN AS HAWTHORN MALL, IN  
THE VILLAGE OF VERNON HILLS, LAKE COUNTY**

**WHEREAS**, Focus Development, Inc., on behalf of the Hawthorn Mall ownership (Hawthorn L.P., Hawthorn SP, LLC, Hawthorn CP, LLC, and USEF Centennial FA Hawthorn owner LLC [collectively, “Petitioners”]), d/b/a Hawthorn Mall located at 122 Hawthorn Center, relating to a portion of the Hawthorn Mall property to be known as 725 Ring Drive, legally described in **Exhibit A** (“Subject Property”), has petitioned the Village of Vernon Hills for the following:

1. Approval to amend Ordinance No. 2013-013, as amended, granting preliminary and final site plan approval, landscaping approval, and architectural approval; and
2. Approval to amend Ordinance No. 2013-014 as amended, authorizing revisions to a Special Use Permit granting a P.U.D. to allow for a 46-unit townhome development on the legally described property; and
3. Approval to amend Ordinance No. 2013-014 as amended, granting certain variations related to the Zoning Ordinance and Building Code.

**WHEREAS**, upon due notice and after a public hearing held on January 21, 2026, and continued to February 11, 2026, by the Planning and Zoning Commission of the Village of Vernon Hills, and pursuant to the Vernon Hills Zoning Code, the Planning and Zoning Commission has filed its report and recommendation concerning said petition, a copy of which is attached hereto as **Exhibit B**; and

**WHEREAS**, based upon the evidence adduced at said hearing and in their application, the Petitioners have entered into the record evidence and findings of fact that address the standards in Section 18.3 and Section 21.5 of the Zoning Code; and

**WHEREAS**, the Committee of the Whole considered the Planning and Zoning Commission’s report and recommendation at its meeting on February 17, 2026, directing Staff to prepare an Ordinance for Board consideration consistent with the recommendation of the Planning and Zoning Commission, with the exception of the verbiage of one of the recommended conditions of approval (**Exhibit C**, condition no. 4 as revised); and

**WHEREAS**, the Village Board, at its meeting on March 3, 2026, found that sufficient facts were presented which, in its judgment, would justify approving an amendment to Ordinance No.2013-013; authorizing site plan, landscape plan, architectural plan and sign approvals related to the redevelopment of the Subject Property; and approving an amendment to Ordinance No.

2013-014, authorizing revisions to a Special Use Permit granting approval of a 46-unit townhome development, and authorizing certain variations from the Zoning Code. The Village Board also found that sufficient facts were presented which, in its judgment, would justify approval of certain variations related to the Building Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, COUNTY OF LAKE AND STATE OF ILLINOIS:**

**SECTION 1. Incorporation of Recitals.** The above listed recitals are incorporated into and made part of this Ordinance.

**SECTION 2. Plan Approval.** Pursuant to Appendix C, Zoning, of the Vernon Hills Village Code, approval of an amendment to Ordinance No. 2013-013, approving the preliminary and final site plan, the landscape plan package, and architectural plan package listed in **Exhibit C**, is hereby granted, all of which are attached hereto as **Exhibit E**, subject to the Terms and Conditions of Approval set forth in **Exhibit C**.

**SECTION 3. Planned Unit Development Approval.** Pursuant to Appendix C, Zoning, of the Vernon Hills Village Code, approval of an amendment to Ordinance No. 2013-014, authorizing revisions to a Special Use Permit for a Planned Unit Development, to allow for the construction of 46-unit townhome development on the Subject Property pursuant to the plans attached as **Exhibit E** is hereby granted, subject to the Terms and Conditions of Approval set forth in **Exhibit C**.

**SECTION 4. Zoning Code Relief.** Pursuant to Appendix C, Zoning, of the Vernon Hills Village Code, approval of an amendment to Ordinance No. 2013-014, authorizing the variations from the Zoning Code listed in **Exhibit D** is hereby granted, subject to the Terms and Conditions of Approval set forth in **Exhibit C**.

**SECTION 5. Building Code Relief.** Pursuant to the Vernon Hills Code of Ordinances, Chapter 5, Buildings and Building Regulations, approval of the variations from the Building Code listed in **Exhibit D** is hereby granted, subject to the Terms and Conditions of Approval set forth in **Exhibit C**.

**SECTION 6. Conditions of Approval.** Pursuant to Appendix C, Zoning, of the Vernon Hills Village Code, and the recommendations of the Planning and Zoning Commission, as revised by the Committee of the Whole, the Terms and Conditions of Approval set forth in **Exhibit C** are hereby approved and are made a part of the approvals as listed in the Sections above.

**SECTION 7. Intent.** It is the intent of the Petitioners and the Village to amend the Planned Unit Development most recently amended in 2025-113R to insert the plans referenced in **Exhibit E**, specifically applicable to the parcel legally described in **Exhibit A**, subject to the terms and conditions referenced in **Exhibit C**. Plans and provisions for and related to the Hawthorn Mall Redevelopment Project and the associated plan approvals described in Ordinance No. 2013-013, as amended, and Ordinance No. 2013-014, as amended, not expressly amended by this Ordinance are hereby reaffirmed.

**SECTION 8. SEVERABILITY.** In the event that any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect. If any part of this Ordinance is found to be invalid in any one or more of its several applications, all valid applications that are severable from the invalid applications shall remain in effect.

**SECTION 9. REPEAL AND SAVINGS CLAUSE.** All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions or causes of action which shall have accrued to the Village of Vernon Hills prior to the effective date of this Ordinance. Specifically, but without limitation, parts of Ordinance No. 2013-013, as amended, and Ordinance No. 2013-014, as amended, which conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 10. SUCCESSORS AND ASSIGNS.** All of the provisions of this Ordinance and the attachments hereto, which are incorporated herein by reference, are binding on all successors and assigns of the Petitioners and the owners of the Subject Property.

**SECTION 11. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**SECTION 12. ORDINANCE NUMBER.** This Ordinance shall be known as Ordinance 2026-019.

Adopted by roll call vote as follows:

AYES:

NAYS:

ABSENT AND NOT VOTING:

\_\_\_\_\_  
Thom Koch, Jr., Village President

PASSED:

APPROVED:

ATTEST:

\_\_\_\_\_  
Kevin Timony, Village Clerk

**EXHIBIT A**

**Legal Description**

**Hawthorn Mall PUD Amendments**

**Townhome Development (Case 2026-03)**

**EXHIBIT B**

**Planning and Zoning Commission Report and Recommendation**

**Hawthorn Mall PUD Amendments**

**Townhome Development (Case 2026-03)**

## EXHIBIT C

### **AMENDED SPECIAL USE PERMIT Hawthorn Mall PUD Amendments Townhome Development (Case 2026-03)**

The Hawthorn Mall Townhome Development (725 Ring Drive, to be assigned) is to be developed in substantial conformance with the following plans (attached in Exhibit E), subject to the terms and conditions listed below:

- Project Introduction Letter, Focus Development, dated December 18, 2025
- Overall Site Plan exhibit, Kimley-Horn Associates, last revised January 18, 2026
- Preliminary Engineering Set, Kimley-Horn Associates, last revised December 16, 2025
- Photometric Plans, Kimley-Horn Associates, last revised December 16, 2025
- Landscape Plan Package, Kathryn Talty Landscape Architecture, last revised December 15, 2025
  - AMC Median planting package, Kathryn Talty Landscape Architecture, last revised February 11, 2026
- Architectural Plan Package, BSB Design, last revised December 15, 2025
  - Building 9A and 9B architectural package, BSB Design, last revised February 11, 2026

#### **Terms and Conditions of Approval:**

1. The light levels in the pedestrian walkways through the buildings shall be verified to meet applicable code standards.
2. The landscape plan shall be modified to ensure year-round screening of any utility meter banks and air conditioning units visible from the perimeter of the development.
3. The plantings at the northwest corner of the development shall be adjusted to ensure the visibility for drivers turning left onto Ring Drive.
4. The surface parking on 1000 N. Milwaukee shall be fully constructed and made available for use prior to the issuance of a Certificate of Occupancy for the townhome units; provided, however, that this requirement shall not apply during any period in which a tenant has commenced active construction on the 1000 N. Milwaukee parcel pursuant to a valid building permit.
5. In the event that ownership of the subject parcel is no longer an affiliate of the Phase I or future Phase II mixed-use ownership, an agreement describing items such as professional management, shared costs and access, and assignment of maintenance responsibilities shall be provided for Village approval.
6. In the event that the subject property is subdivided to allow individual unit ownership, an amendment to the Planned Unit Development will be required to address building code relief and zoning code relief, including but not limited to the fire separation between units.
7. The landscaping and irrigation system in the island west of the development shall be maintained by the mall once constructed in conjunction with the development.
8. The Village Board and Developer must reach agreement on a Third Amendment to the Redevelopment Agreement between the Village of Vernon Hills and Hawthorn L.P., Hawthorn SP, LLC, Hawthorn CP, LLC and USEF Centennial FA Hawthorn Owner, LLC, and such Third Amendment to Redevelopment Agreement must be approved by the Village Board and executed by all parties thereto, prior to the issuance of vertical building permits for the townhome development project described in this Ordinance.

## Exhibit D

### Approved Variations – Hawthorn Mall Townhome Development (Case 2026-03)

#### **Part I. Zoning Variations applicable to Hawthorn Mall Townhome Development:**

1. *Section 11.4.1.1*, to permit a density of 16.41 units/acre (8.72 du/ac permitted); and
2. *Section 11.4.1.2*, to permit lot/building width of 21.0 ft (25.0 ft required); and
3. *Section 11.5*, to permit a building height of 45 ft (35 ft permitted); and
4. *Section 4.8.2(3)*, to permit 4.0' open fencing in a front yard (not permitted).

#### **Part II. Building Code Variations**

1. *Section 5-58(e)*: Allowing firewalls to be constructed using other than concrete block/masonry materials:

The project may utilize U382 for tenant demising wall assembly in lieu of masonry wall, provided that penetrations and/or work that compromises the integrity of the fire separation of U382 shall be prohibited, whether maintained as a rental property or in the event of conversion to individually owned units.

**EXHIBIT E**

**Hawthorn Mall PUD Amendments  
Townhome Development (Case 2026-03)**

**Plans and Exhibits**



## SUMMARY MEMORANDUM TO APPLICATION FOR SPECIAL USE AMENDMENT, VARIATIONS AND PLAN APPROVAL

To: Andrew Jennings, Community Development Director

From: Kayla O’Sullivan, PE  
Kimley-Horn and Associates, Inc.

Date: December 19, 2025

Re: ***Hawthorn Mall – Hawthorn Townhomes  
SWC of Ring Drive and Hawthorn Center***

### *Project Overview:*

The plan for the proposed Hawthorn Townhomes provides for the construction of a new, multiple building attached single-family townhome development on land situated at the Hawthorn Mall immediately north of the newly constructed Phase 1 mixed-use development. The proposed townhomes will include nine multi-unit townhome buildings, associated garage parking and surface guest parking, and various amenities. Signage plans will be submitted In addition to the request for approval of an amendment to the existing special use permit for the Hawthorn Mall planned unit development, as amended, we are requesting approval of certain variations identified in the sections below.

### *Summary of Plan Revisions in Response to Staff Technical Review Comment Set #2:*

In accordance with the written response submitted to the Technical Review Comments #2, the following plan changes have been made and are included with this submittal:

#### 1. Architectural Plan Set

- a. Building elevations have been revised to redistribute the color of the proposed siding.

#### 2. Preliminary Landscaping Plan Set

- a. Plans now include front lawn and patio details.
- b. Necessary safety railings have been added at the unit entries along the south grade change.
- c. Trees are now shown in the median to the west of the townhomes, between the subject property and the AMC lot to optimize green screening for the community.
- d. A fenced dog run is shown at the southeast section of the site.
- e. An alternate plan has been included which shows proposed decorative fencing in the front yards of proposed buildings 1 and 2, which will require approval of the fence variation identified below.

#### 3. Preliminary Civil Plan Set

- a. The south stairwell is now centralized to align with the central walking paths.

- b. The location of the ADA parking space has been adjusted for easier and centralized accessibility.
- c. Stairs and associated handrails have been added where vertical grade change is 18" or greater.
- d. Centralized manholes have been added in the drive aisles.

### *Zoning Variations:*

As identified on the plans submitted to staff, as revised, the following variations from the Village’s Zoning Code are requested for the proposed townhome development:

Type	Code Section	Requirement/Permitted Value	Proposed Value
Density	11.4	5,000 SF/DU (8.72 DU/AC)	2,598 SF/DU (16.77 DU/AC)
Lot Width	11.4	25’	21’
Building Height	11.5	2 stories – 35’	45’
Fence (Front Yard)	4.8.2(3)	Maximum 4’ in height, 10’ feet in length in any one direction or 20’ total.	3.5’ in height, exceeding 20 total feet in accordance with the plans submitted to staff.

### *Building Code Variation:*

The following variation from the Village’s Building Code is being requested for the proposed townhome development:

- Request to use U382 for tenant demising wall assembly in lieu of masonry wall. U382 is a 2-hour fire rated wood framed wall assembly, providing an economical solution with upgraded fire rating and sound performance. No penetrations or work that compromises the integrity of the fire separation of U382 shall be permitted now or in the event of a property sale or conversion. U382 was used on similar completed projects in Vernon Hills including Port Clinton and the Oaks. The UL assembly is attached for reference, please see “*Hawthorn Townhomes\_TRC2\_BXUV.U382\_UL Product iQ*”.

### *Special Requests and Considerations:*

Final signage locations and design for the townhomes remain under review by the applicant and its leasing and design teams. As such, we request that this application be considered for approval, provided that signage will follow at a later date and remain subject to review and approval by the Village.

### *Development Timeline:*

The development timeline for the new townhomes is anticipated to proceed as follows:

- Spring 2026 – Permit Application and Site Demolition
- July 28, 2026 – Construction Start
- September 2027 – Construction Complete

## Design/System/Construction/Assembly Usage Disclaimer

- Authorities Having Jurisdiction should be consulted in all cases as to the particular requirements covering the installation and use of UL Certified products, equipment, system, devices, and materials.
- Authorities Having Jurisdiction should be consulted before construction.
- Fire resistance assemblies and products are developed by the design submitter and have been investigated by UL for compliance with applicable requirements. The published information cannot always address every construction nuance encountered in the field.
- When field issues arise, it is recommended the first contact for assistance be the technical service staff provided by the product manufacturer noted for the design. Users of fire resistance assemblies are advised to consult the general Guide Information for each product category and each group of assemblies. The Guide Information includes specifics concerning alternate materials and alternate methods of construction.
- Only products which bear UL's Mark are considered Certified.

## BXUV - Fire Resistance Ratings - ANSI/UL 263 Certified for United States

## BXUV7 - Fire Resistance Ratings - CAN/ULC-S101 Certified for Canada

[See General Information for Fire-resistance Ratings - ANSI/UL 263 Certified for United States Design Criteria and Allowable Variances](#)

[See General Information for Fire Resistance Ratings - CAN/ULC-S101 Certified for Canada Design Criteria and Allowable Variances](#)

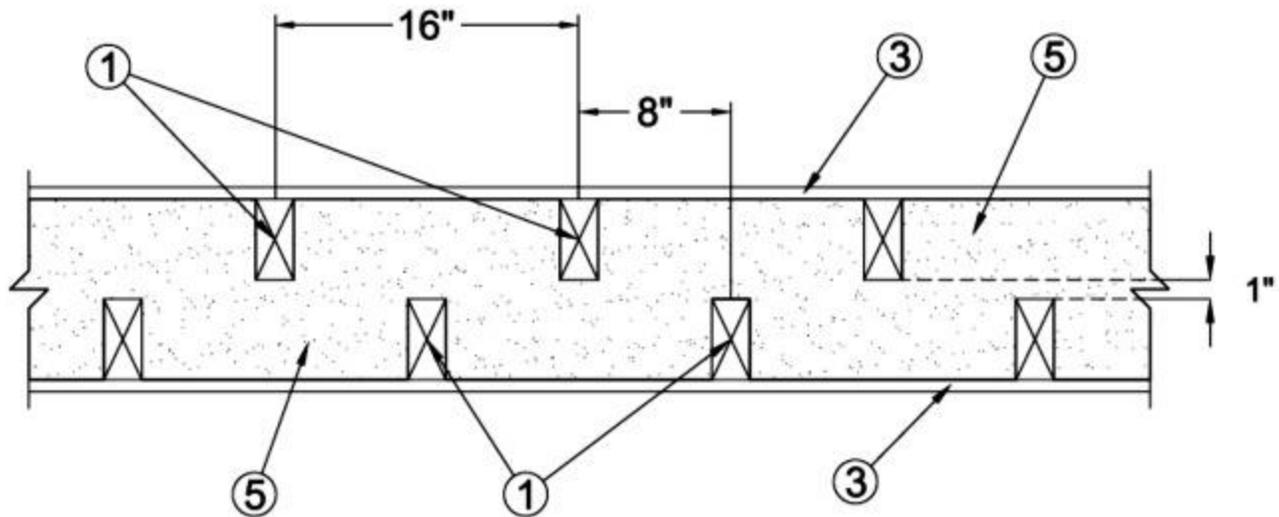
**Design No. U382**

July 25, 2018

**Bearing wall rating — 2 Hr, 2-1/2 or 3 Hr (See items 3, 3A and 3B)**

**This design was evaluated using a load design method other than the Limit States Design Method (e.g., Working Stress Design Method). For jurisdictions employing the Limit States Design Method, such as Canada, a load restriction factor shall be used — See Guide BXUV or BXUV7**

**\* Indicates such products shall bear the UL or cUL Certification Mark for jurisdictions employing the UL or cUL Certification (such as Canada), respectively.**



1. **Wood Studs** — Double row of nominal 2 x 4 in. studs, spaced 16 in. OC and cross-braced at mid-height. Opposite rows spaced 1 in. apart, staggered 8 in. OC and joined at the top and bottom with bearing plates.

2. **Bearing Plates** — (Not Shown) — Nominal 2 x 4 in. Two layers on top and one layer on bottom for each row of studs.

3. **Gypsum Board\*** — For the 2 Hour Rating. One layer of 4 ft wide, 5/8 in. thick gypsum board applied horizontally and nailed to studs and bearing plates 7 in. OC with 6d cement coated nails, 1-7/8 in. long, 0.0915 in. shank diameter and 1/4 in. diameter head.

**AMERICAN GYPSUM CO** — Type AG-C

**GEORGIA-PACIFIC GYPSUM L L C** — Type TG-C

**UNITED STATES GYPSUM CO** — Type C

**USG BORAL DRYWALL SFZ LLC** — Type C

3A. **Gypsum Board\*** — For the 2 or 2-1/2 Hour Rating. One layer of 4 ft wide, 5/8 in. thick gypsum board applied vertically and nailed to studs and bearing plates 7 in. OC with 6d cement coated nails, 1-7/8 in. long, 0.0915 in. shank diameter and 1/4 in. diameter head. Gypsum board joints centered over studs.

**AMERICAN GYPSUM CO** — Type AG-C

**GEORGIA-PACIFIC GYPSUM L L C** — Type TG-C

**UNITED STATES GYPSUM CO** — Type C

**USG BORAL DRYWALL SFZ LLC** — Type C

3B. **Gypsum Board\*** — For the 2, 2-1/2 or 3 Hour Rating. Two layers of 5/8 inch thick, 4 ft wide gypsum board applied vertically or horizontally, with the first layer of gypsum board attached with 6d cement coated nails spaced 10 in. OC., and the second layer of gypsum board attached with 8d nails spaced 7 in. OC. Vertical or horizontal joints between 1st and 2nd layer of gypsum boards are to be staggered.

**AMERICAN GYPSUM CO** — Type AG-C

**GEORGIA-PACIFIC GYPSUM L L C** — Type TG-C

**UNITED STATES GYPSUM CO** — Type C

**USG BORAL DRYWALL SFZ LLC** — Type C

4. **Joints and Nailheads** — (Not shown) — Gypsum board joints taped and both joints and nailheads covered with joint compound.

5. **Fiber, Sprayed\*** — Green Colored Spray applied cellulose material. The fiber is applied with water to completely fill the enclosed 8 in. cavity in accordance with the application instructions supplied with the product. The minimum dry density is 4.58 lbs/ft<sup>3</sup>.

**NU-WOOL CO INC** — Wallseal Fire and Sound Insulation

6. **Mesh Netting** — (Not shown) — Any thin, woven or non-woven fibrous netting material attached with staples to the outer face of one row of studs to facilitate the installation of the sprayed fiber from the opposite row.

7. **Wood Structural Panels** — (Optional) — Minimum 1/4 in. thick oriented strand board (OSB) or minimum 15/32 in. thick structural wood panels (plywood) applied vertically or horizontally to either interior side of wood studs (between the stud rows). A minimum 1 in. clearance must be maintained between stud rows. Joints located over the wood studs. Panels fastened to the wood studs with 6d nails at a maximum of 6 in. OC. at the perimeter and 12 in. OC. at the field.

**\* Indicates such products shall bear the UL or cUL Certification Mark for jurisdictions employing the UL or cUL Certification (such as Canada), respectively.**

Last Updated on 2018-07-25

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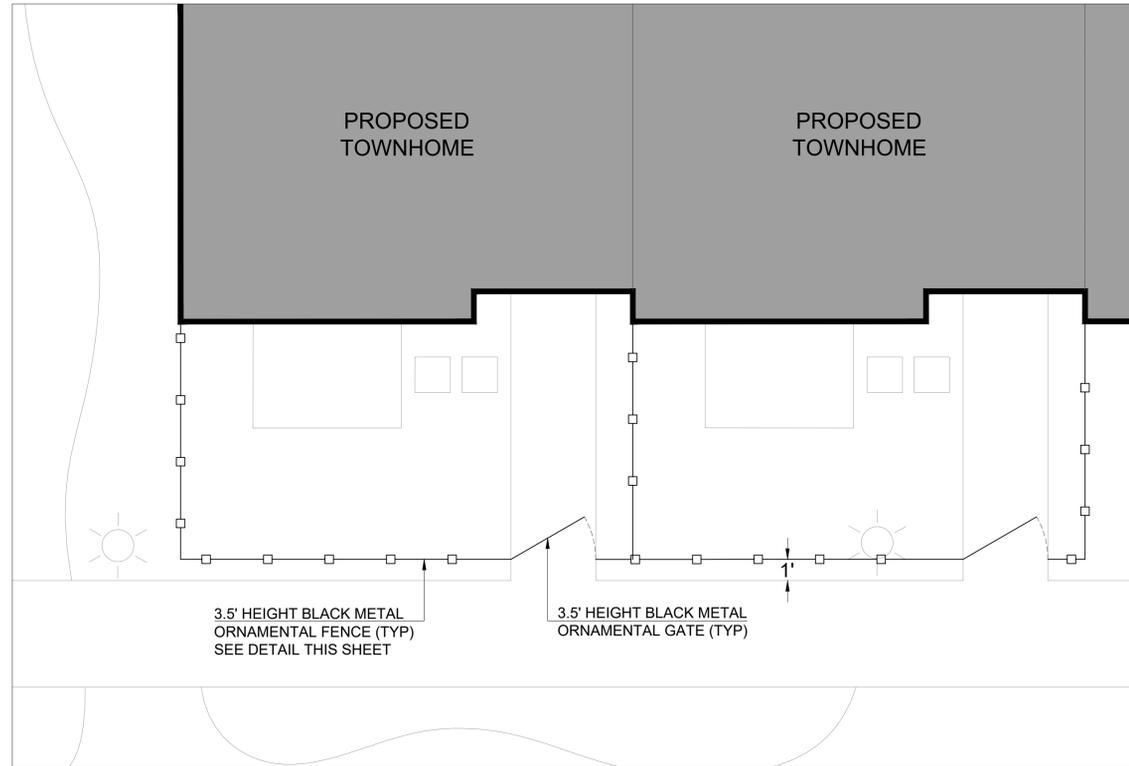
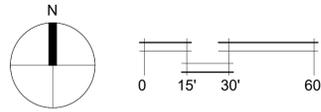
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**OVERALL LANDSCAPE PLAN KEY**

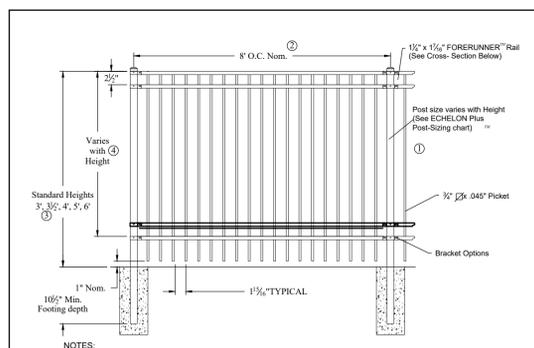
SCALE: 1" = 30'-0"



**TYPICAL UNIT FENCING LAYOUT**

SCALE: 1/4" = 1'-0"

NOTE: UNITS TO HAVE INDIVIDUAL GATES. NO FENCING OR GATE ABOVE 4' HEIGHT.



NOTES:  
 1.) Post size depends on fence height and wind load. See ECHOLON Plus post sizing chart.  
 2.) Panels also available for 6" on center post spacing.  
 3.) Additional heights available on request.  
 4.) Fourth rail optional.  
 FENCE TO BE ECHOLON PLUS MAJESTIC. COMMERCIAL STRENGTH ALUMINUM MANUFACTURED BY AMERISTAR 888-333-3422 OR APPROVED EQUAL.

**ORNAMENTAL METAL FENCE**

SCALE: NO SCALE

**Kathryn Talty**  
 landscape architecture  
 1926 Maulegan Road | Suite 340  
 Glenview, Illinois 60025  
 c 847.672.5154 | www.ktlandarch.com



no.	revision	description	initial	date
01	01	TRC SUBMITTAL #1	D.W.	10-02-25
02	02	TRC SUBMITTAL #2	D.W.	11-11-25
03	03	ISSUED FOR 100% PD	D.W.	12-15-25

**HAWTHORNE MALL**  
 VERNON HILLS, IL

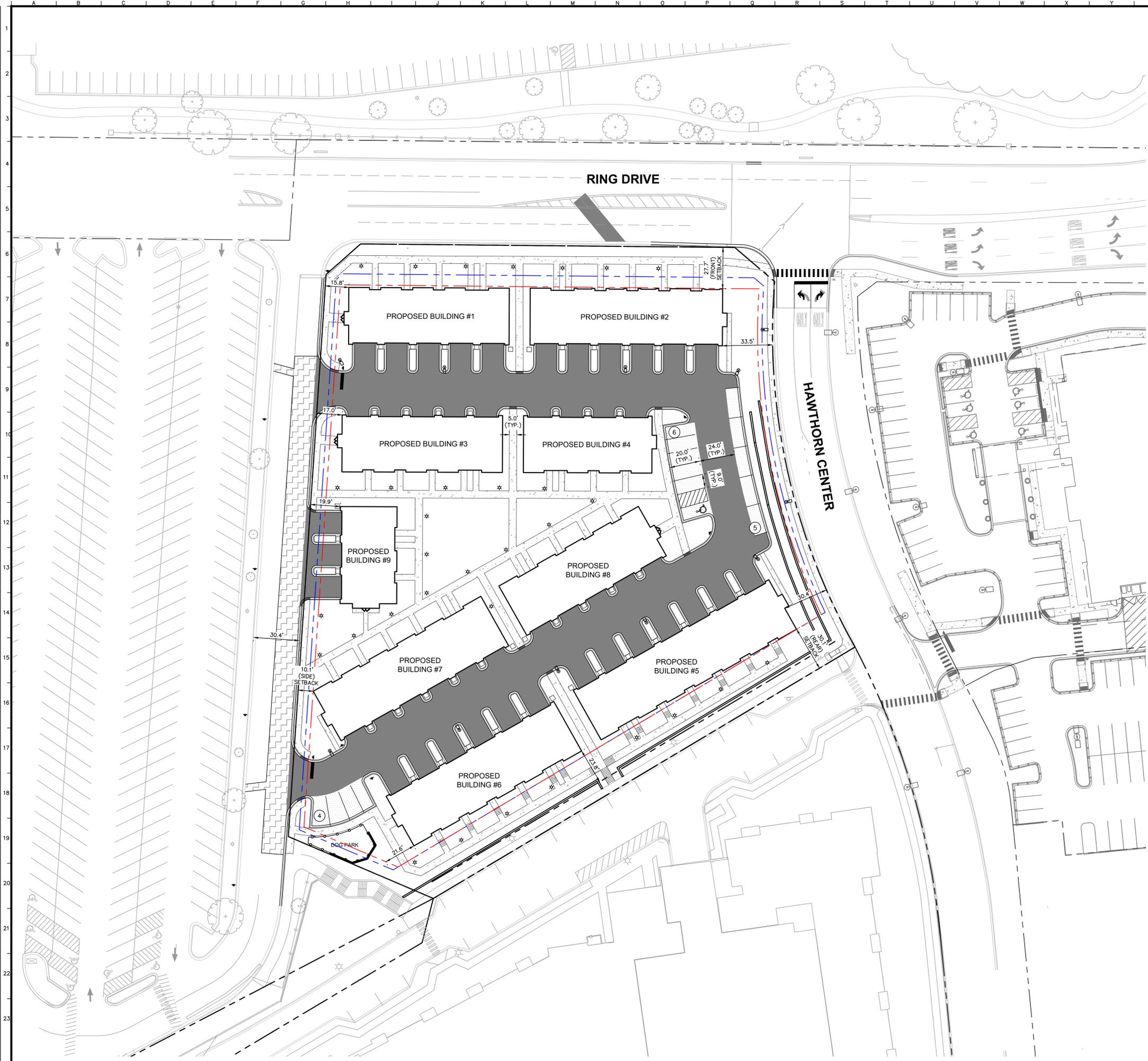
**OVERALL LANDSCAPE PLAN**  
**FENCE DETAIL**

date:	09-08-25	checked:	KMT
drawn:	D.W.		

job no. **25390**

sheet no. **L1.0-ALT**

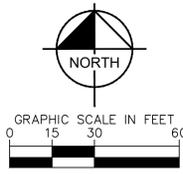
Drawing name: K:\GIS\_DEV\168909003\_VernonHills\_V2 Design\CAD\Exhibits\2025-1104\_PUD\_Plan.dwg C2.0 Dec 16, 2025 11:24am by: KoyeCSullivan  
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ZONING	
CURRENT ZONE	B1 PUD
PROPOSED ZONE	B1 PUD*
*BULK REGULATION REFERENCE TO R-6	
REQUIRED DENSITY	5,000 SF/DU (8.72DU/AC)
REQUESTED DENSITY	2,598 SF/DU (16.77DU/AC)
REQUIRED LOT WIDTH	25'
REQUESTED LOT WIDTH	21'
REQUIRED (FRONT) SETBACK	20.0'
PROPOSED (FRONT) SETBACK	27.5'
REQUIRED (SIDE) SETBACK	7.0'
PROPOSED (SIDE) SETBACK	10.0'
REQUIRED (REAR) SETBACK	30.0'
PROPOSED (REAR) SETBACK	30.0'
REQUIRED BUILDING HEIGHT	35.0'
PROPOSED BUILDING HEIGHT	45.0'
PARKING	
REQUIRED PARKING 2/DU + 0.3/DU GUEST (94+15)	109
PROPOSED PARKING	109

**LEGEND**

- REQUIRED SETBACK
- PROPOSED SETBACK
- - - PROPERTY LINE



100% SD	12/16/25	KHA	11/07/25	KHA	DATE	BY	KHA
TRC RESUBMITTAL #1							
REVISIONS							
No.							
SCALE:							
DESIGNED BY: JTA							
DRAWN BY: ALG							
CHECKED BY: KCO							
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<b>FOCUS</b>							
<b>SITE PLAN</b>							
<b>HAWTHORN TOWNHOMES</b> 228 HAWTHORN CENTER VERNON HILLS, IL 60061							
ORIGINAL ISSUE: 10/02/2025 KHA PROJECT NO. 168909003							
SHEET NUMBER							
<b>C2.0</b>							

# PRELIMINARY ENGINEERING PLANS HAWTHORN TOWNHOMES

914 HAWTHORN CENTER  
VERNON HILLS, ILLINOIS 60061



## UTILITY AND GOVERNING AGENCY CONTACTS

**PUBLIC WORKS DEPARTMENT**  
VILLAGE OF VERNON HILLS  
490 GREENLEAF DRIVE  
VERON HILLS, IL 60061  
CONTACT: CHRISTOPHER VENATTA, P.E.

**ROADWAY AUTHORITY**  
ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) – DISTRICT 1  
201 W. CENTER COURT  
TEL: (847) 705-4000  
CONTACT: ANTHONY QUIGLEY

**SANITARY SEWER SERVICE**  
LAKE COUNTY PUBLIC WORKS  
650 W. WINCHESTER ROAD  
LIBERTYVILLE, IL 60048  
TEL: (847) 377-7500  
CONTACT: NOAH BROWN

**POWER COMPANY**  
COMED MAYWOOD OFFICE  
TEL: (224) 442-3007  
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**PLANNING AND DEVELOPMENT SERVICE**  
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290 EVERGREEN DRIVE  
VERNON HILLS, IL 60061  
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**NATURAL GAS COMPANY**  
NORTH SHORE GAS  
TEL: (847) 327-6618  
EMAIL: KRISTINE.KAWA@NORTHSHOREGASDELIVERY.COM  
CONTACT: KRISTINE KAWA

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LAKE COUNTY PUBLIC WORKS  
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LIBERTYVILLE, IL 60048  
TEL: (847) 377-7500  
CONTACT: NOAH BROWN

**TELEPHONE**  
AT&T CHICAGO NORTH OFFICE  
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COMCAST  
TEL: (847) 489-7320  
EMAIL: GLENN\_BURNS@COMCAST.COM  
CONTACT: GLENN BURNS

## PROJECT TEAM

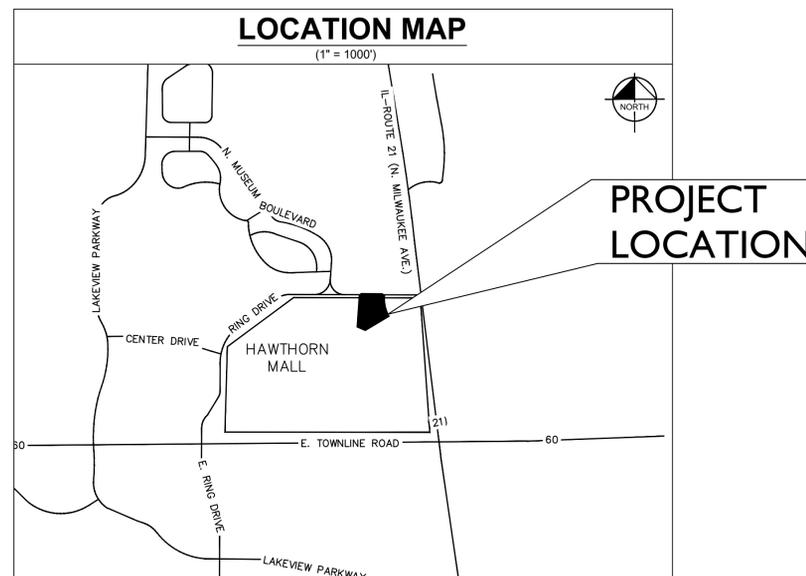
**DEVELOPER**  
FOCUS  
100 S. WACKER DRIVE, SUITE 2100  
CHICAGO, IL 60606  
TEL: (847) 441-0474  
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4201 WINFIELD RD, SUITE 600  
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TEL: (331) 218-3271  
EMAIL: KAYLA.OSULLIVAN@KIMLEY-HORN.COM  
CONTACT: KAYLA O'SULLIVAN, P.E.

**TRAFFIC ENGINEER**  
KIMLEY-HORN AND ASSOCIATES, INC.  
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WARRENVILLE, IL 60555  
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CONTACT: RORY FANCLER, AICP, PTP  
EMAIL: RORY.FANCLER@KIMLEY-HORN.COM

**LANDSCAPE ARCHITECT**  
KATHRYN TALTY LANDSCAPE ARCHITECTURE  
1926 WAUKEGAN ROAD  
GLENVIEW, IL 60025  
TEL: (847) 612-5154  
CONTACT: KATHRYN TALTY, PLA, ASLA

**SURVEYOR**  
COMPASS SURVEYING, LTD  
2631 GINGER WOODS PARKWAY, SUITE 100  
AURORA, IL 60502  
TEL: (630) 820-9100  
CONTACT: SCOTT C. KREBS, P.L.S.

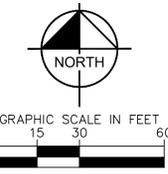
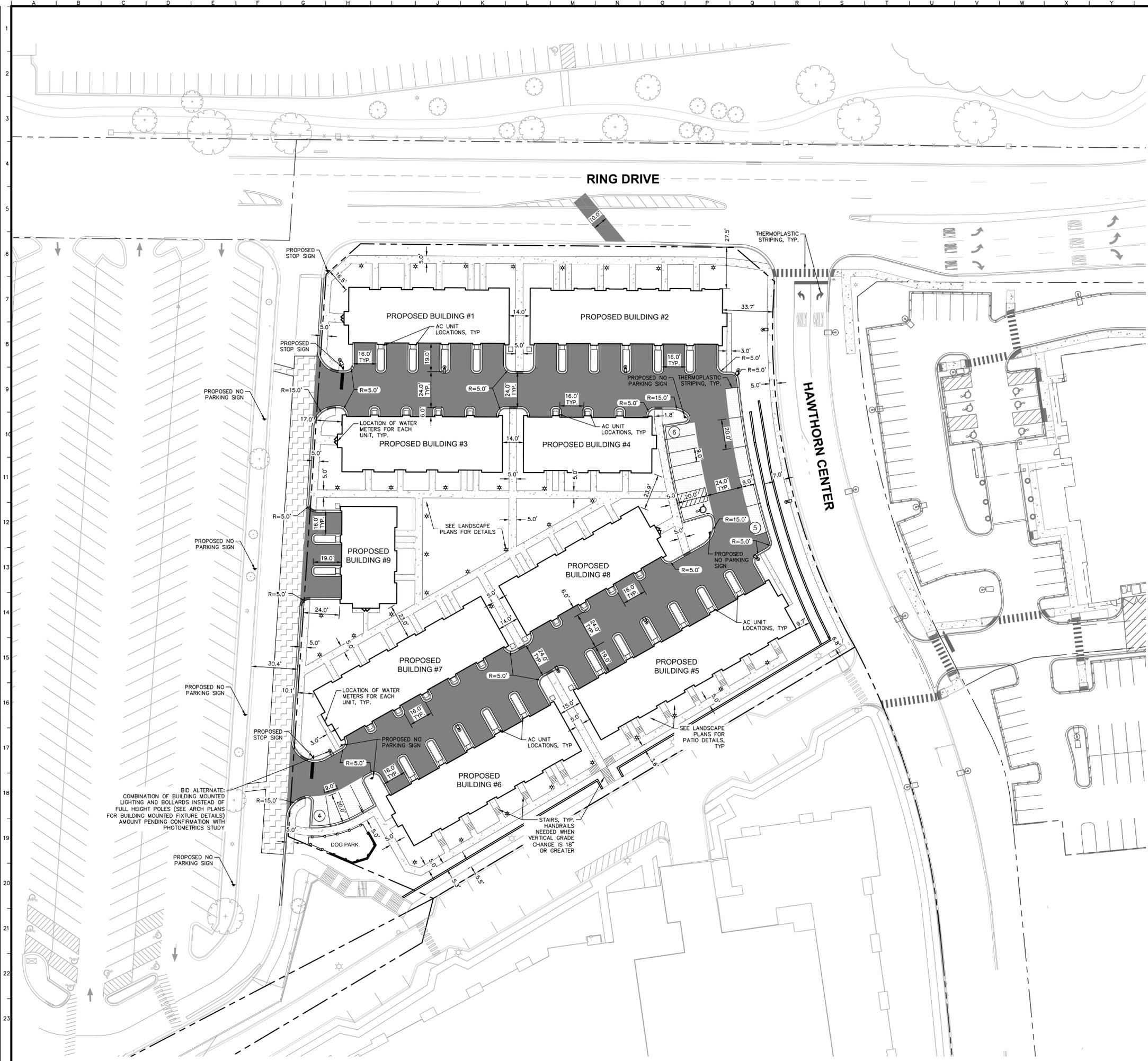


Sheet List Table	
Sheet Number	Sheet Title
C0.0	COVER SHEET
C0.1	GENERAL NOTES
C1.0	EX.CONDITIONS AND DEMO PLAN
C2.0	SITE PLAN
C3.0	EROSION CONTROL PLAN
C3.1	EROSION CONTROL PLAN AND DETAILS
C4.0	GRADING PLAN
C5.0	UTILITY PLAN
C5.1	STORM WATER MANAGEMENT PLAN
C6.0	CONSTRUCTION DETAILS
C6.1	CONSTRUCTION DETAILS
C6.2	CONSTRUCTION DETAILS
PH1.0	PHOTOMETRIC SITE PLAN (INCLUDING ADJACENT SITE LIGHTING)
PH1.1	PHOTOMETRIC SITE PLAN (EXCLUDING ADJACENT SITE LIGHTING)
PH2.0	PHOTOMETRIC DETAILS
PH2.1	PHOTOMETRIC DETAILS

Drawing name: K:\GIS\_DEVELOPMENT\16890003\_VernonHills\1\_V2 Design\CAD\PlanSheets\Preliminary Engineering\C0.0 COVER SHEET.dwg 0.0 Dec 18, 2025 4:42pm by: Kyo.Sullivan  
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 <small>© 2025 KIMLEY-HORN AND ASSOCIATES, INC. 4201 WINFIELD ROAD, SUITE 600 WARRENVILLE, IL 60555 PHONE: 630-487-3395 WWW.KIMLEY-HORN.COM</small>	<b>FOCUS</b> 				
<b>COVER SHEET</b>	<b>HAWTHORN TOWNHOMES</b> <small>228 HAWTHORN CENTER VERNON HILLS, IL 60061</small>				
<small>SCALE: AS NOTED DESIGNED BY: JTA DRAWN BY: ALG CHECKED BY: KCO</small>	<small>ORIGINAL ISSUE: 10/02/2025 KHA PROJECT NO. 168909003 SHEET NUMBER <b>C0.0</b></small>				
<small>REVISIONS</small>	<small>DATE BY</small> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">12/16/25</td> <td style="width: 50%; text-align: center;">KHA</td> </tr> <tr> <td style="width: 50%; text-align: center;">11/07/25</td> <td style="width: 50%; text-align: center;">KHA</td> </tr> </table>	12/16/25	KHA	11/07/25	KHA
12/16/25	KHA				
11/07/25	KHA				

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- ### GENERAL NOTES
- ALL DIMENSIONS REFER TO THE FACE OF CURB UNLESS OTHERWISE NOTED.
  - BUILDING DIMENSIONS ARE TO THE OUTSIDE FACE OF BUILDING UNLESS OTHERWISE NOTED.
  - REFER TO ARCHITECTURAL AND STRUCTURAL PLANS TO VERIFY ALL BUILDING DIMENSIONS.
  - RADI ADJACENT TO PARKING STALL AND NOT DIMENSIONED ON THIS PLAN SHALL BE 3'-FEET, TYPICAL.
  - REFER TO ARCHITECTURAL PLANS FOR MONUMENT SIGN DETAILS. SEE MEP PLANS FOR SITE ELECTRICAL DRAWINGS.
  - ALL PROPOSED ON-SITE STRIPING SHALL BE PAINTED UNLESS OTHERWISE NOTED.

### PAVING AND CURB LEGEND

- STANDARD DUTY ASPHALT PAVEMENT  
SEE CONSTRUCTION DETAILS FOR PAVEMENT SECTION
- HEAVY DUTY ASPHALT PAVEMENT  
SEE CONSTRUCTION DETAILS FOR PAVEMENT SECTION
- CONCRETE SIDEWALK  
SEE CONSTRUCTION DETAILS FOR PAVEMENT SECTION
- MALL DRIVE ASPHALT PAVEMENT  
MATCH EXISTING PAVEMENT SECTION
- STANDARD PITCH CONCRETE CURB AND GUTTER
- REVERSE PITCH CONCRETE CURB AND GUTTER
- CONCRETE DEPRESSED CURB AND GUTTER
- PROPOSED RETAINING WALL

### PARKING SUMMARY

STANDARD PARKING SPACES REQUIRED (2/DU)	= 94 SPACES
STANDARD GARAGE UNIT PARKING SPACES PROVIDED	= 94 SPACES
STANDARD GUEST SPACES REQUIRED (.3/DU)	= 14 SPACES
STANDARD GUEST SPACES PROVIDED	= 14 SPACES
ACCESSIBLE PARKING SPACES REQUIRED	= 1 SPACES
ACCESSIBLE PARKING SPACES PROVIDED	= 1 SPACES
TOTAL PARKING SPACES PROVIDED	= 109 SPACES

### FEMA NOTE

PER FLOOD INSURANCE RATE MAP PANEL NO. 17097C0252K, THE SITE IS LOCATED IN ZONE X, AREAS OF MINIMAL FLOOD HAZARD.

NO.	DATE	REVISIONS
1	12/16/25	KHA
2	11/07/25	KHA

SCALE: AS NOTED  
 DESIGNED BY: JTA  
 DRAWN BY: ALG  
 CHECKED BY: KCO

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 WWW.KIMLEY-HORN.COM

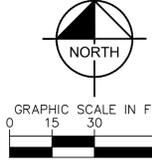
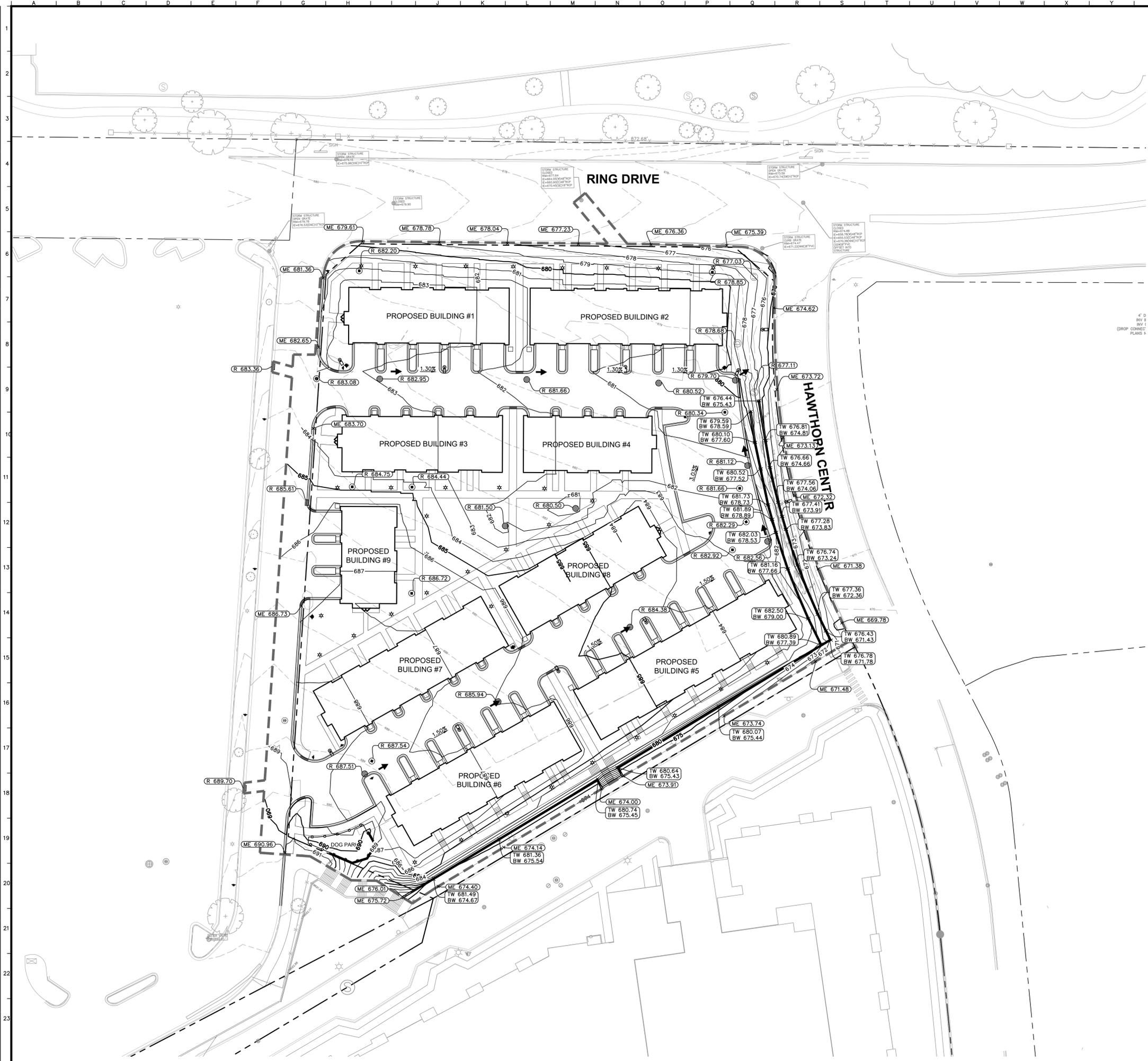
**FOCUS**

**SITE PLAN**

**HAWTHORN TOWNHOMES**  
 228 HAWTHORN CENTER  
 VERNON HILLS, IL 60061

ORIGINAL ISSUE:  
 10/02/2025  
 KHA PROJECT NO.  
 168909003  
 SHEET NUMBER  
**C2.0**

Drawing name: K:\CHS\_DEV\16890003\_VernonHills\_V2 Design\CAD\PlanSheets\Preliminary Engineering\C4.0 GRADING PLAN.dwg C4.0 Dec 18, 2025 4:45pm by Keya Osullivan  
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### GRADING NOTES

- CONTRACTOR TO VERIFY ALL EXISTING TOPOGRAPHY AND STRUCTURES ON THE SITE AND IMMEDIATELY NOTIFY THE ENGINEER OF ANY DISCREPANCIES PRIOR TO STARTING WORK.
- ALL PAVEMENT SPOT GRADE ELEVATIONS AND RIM ELEVATIONS WITHIN OR ALONG CURB AND GUTTER REFER TO FLOW LINE ELEVATIONS UNLESS OTHERWISE NOTED.
- ALL ELEVATIONS SHOWN DEPICT FINISHED GRADE UNLESS OTHERWISE NOTED. GENERAL CONTRACTOR TO COORDINATE WITH EXCAVATION, LANDSCAPE AND PAVING SUBCONTRACTORS REGARDING TOPSOIL THICKNESS FOR LANDSCAPE AREAS AND PAVEMENT SECTION THICKNESS FOR PAVED AREAS TO PROPERLY ENSURE ADEQUATE CUT TO ESTABLISH SUBGRADE ELEVATIONS.
- NO EARTHEN SLOPE SHALL BE GREATER THAN 3:1, UNLESS OTHERWISE NOTED.
- MAXIMUM SLOPE IN ACCESSIBLE PARKING SPACES AND LOADING ZONES SHALL NOT EXCEED 2.0% IN ALL DIRECTIONS.
- MAXIMUM RUNNING SLOPE SHALL NOT EXCEED 5% AND CROSS SLOPE SHALL NOT EXCEED 2% ON ALL SIDEWALKS AND ACCESSIBLE ROUTES.
- WHEN NATURAL FLOW OF DRAINAGE IS AWAY FROM CURB, CONTRACTOR TO INSTALL REVERSE GUTTER PITCH.
- MATCH EXISTING ELEVATIONS AT THE PROPERTY LIMITS.

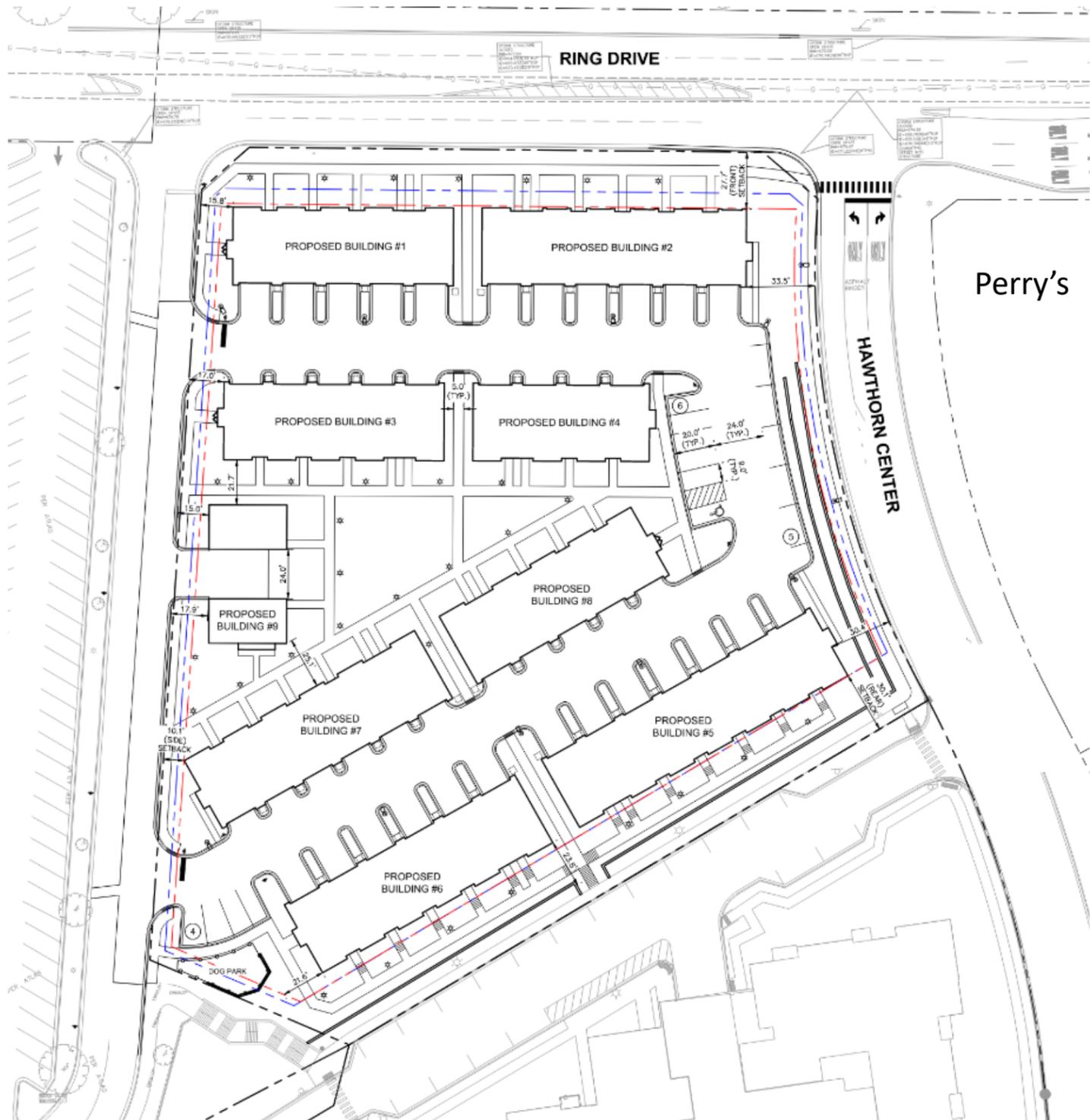
### GRADING LEGEND

TP = TOP OF PAVEMENT  
 EP = EDGE OF PAVEMENT  
 FL = FLOW LINE  
 TC = TOP OF CURB  
 TF = TOP OF FOUNDATION  
 R = RIM ELEVATION  
 TW = TOP OF WALL  
 FG = FINISHED GRADE  
 TS = TOP OF STAIRS  
 BS = BOTTOM OF STAIRS  
 ME = MATCH ELEVATION  
 (CONTRACTOR TO VERIFY ALL MATCH EXISTING SPOT GRADE ELEVATIONS AND IMMEDIATELY NOTIFY THE ENGINEER OF ANY DISCREPANCIES.)

XXX	PROPOSED CONTOUR
XXX	EXISTING CONTOUR
—RIDGE—	RIDGE LINE
X.XX%	SLOPE AND FLOW DIRECTION
↑	100-YEAR OVERLAND OVERFLOW ROUTE
↻	DETENTION BASIN 100-YEAR EMERGENCY OVERLAND OVERFLOW ROUTE
—	PROPOSED SWALE
—	PROPOSED RETAINING WALL
—	REVERSED PITCH CURB AND GUTTER
AR	ACCESSIBLE ROUTE
—	RIP RAP (SEE DETAILS)

SCALE: AS NOTED	DESIGNED BY: JTA	DRAWN BY: ALG	CHECKED BY: KCO	DATE: 12/16/25	DATE: 11/07/25	DATE: KHA
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<b>FOCUS</b>						
<b>GRADING PLAN</b>						
<b>HAWTHORN TOWNHOMES</b> 228 HAWTHORN CENTER VERNON HILLS, IL 60061						
ORIGINAL ISSUE: 10/02/2025 KHA PROJECT NO. 168909003 SHEET NUMBER						
<b>C4.0</b>						

# Hawthorn Row and Hawthorn Mall – Townhome Boundary



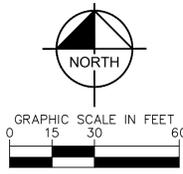
## LEGEND

		REQUIRED SETBACK
		PROPOSED SETBACK
		PROPERTY LINE

ZONING	
CURRENT ZONE	B1 PUD
PROPOSED ZONE	B1 PUD*
*BULK REGULATION REFERENCE TO R-6	
REQUIRED DENSITY	5,000 SF/DU (8.72DU/AC)
REQUESTED DENSITY	2,652 SF/DU (16.43DU/AC)
REQUIRED LOT WIDTH	25'
REQUESTED LOT WIDTH	21'
REQUIRED (FRONT) SETBACK	20.0'
PROPOSED (FRONT) SETBACK	27.5'
REQUIRED (SIDE) SETBACK	7.0'
PROPOSED (SIDE) SETBACK	10.0'
REQUIRED (REAR) SETBACK	30.0'
PROPOSED (REAR) SETBACK	30.0'
REQUIRED BUILDING HEIGHT	35.0'
PROPOSED BUILDING HEIGHT	45.0'
PARKING	
REQUIRED PARKING 2/DU + 0.3/DU GUEST (92+15)	107
PROPOSED PARKING	107



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### LEGEND

	EXISTING STREET LIGHT
	PROPOSED STREET LIGHT
	PROPOSED LIGHTED BOLLARD
	CALCULATION POINT

- ### PHOTOMETRICS NOTES
1. THE TARGET ILLUMINANCE VALUES ARE BASED ON APPENDIX II, SECTION J OF THE VERNON HILLS CODES AND ORDINANCES OR THE IES RP-8-22 AND ALL APPLICABLE ADDENDUMS (THE MORE STRINGENT OF THE TWO SHALL BE OBSERVED). ALL CONSTRUCTION AND LIGHTING DESIGN SHALL BE IN ACCORDANCE WITH SECTION J AND ALL APPLICABLE CODES AND STANDARDS.
  2. ALL PHOTOMETRIC ILLUMINANCE VALUES SHOWN ON SITE PLAN IN IN TABLES ARE IN FOOTCANDLES (FC).  
1 FC = 10.76 LUX.
  3. CALCULATED VALUES ARE DERIVED THROUGH A COMPUTER BASED MODEL WITH LIGHT FIXTURE DATA AS SUPPLIED BY MANUFACTURERS THROUGH IES FILES.
  4. ANY DEVIATION FROM SPECIFIED FIXTURE MODELS AND MOUNTING HEIGHTS IN THIS EXHIBIT WILL DISCOUNT THE VALIDITY OF THE CALCULATIONS.
  5. CONTRACTOR SHALL CONFIRM ALL POLE AND FIXTURE FINISHES WITH OWNER. CONTRACTOR SHALL CONFIRM FOUNDATION AND ALL MOUNTING REQUIREMENTS WITH MANUFACTURER PRIOR TO CONSTRUCTION.
  6. FINAL FOUNDATION DESIGN BY STRUCTURAL ENGINEER. REFER TO ELECTRICAL DRAWINGS FOR ELECTRICAL DESIGN AND LIGHTING CONTROLS. CONTRACTOR SHALL INCLUDE ALL MOUNTING, CONTROL AND ELECTRICAL ACCESSORIES WITH MODEL NUMBER WHEN ORDERING LUMINAIRES TO MEET THE INTENT OF THE STRUCTURAL AND ELECTRICAL DESIGN.
  7. CONTRACTOR SHALL FIELD VERIFY EXACT LOCATION AND SETBACK OF LIGHT POLES.
  8. FIXTURE SYMBOLS ARE DIAGRAMMATIC ONLY AND SHOULD BE USED AS REFERENCE.

### TARGET ILLUMINATION LEVELS

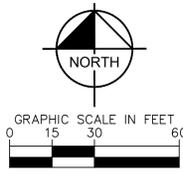
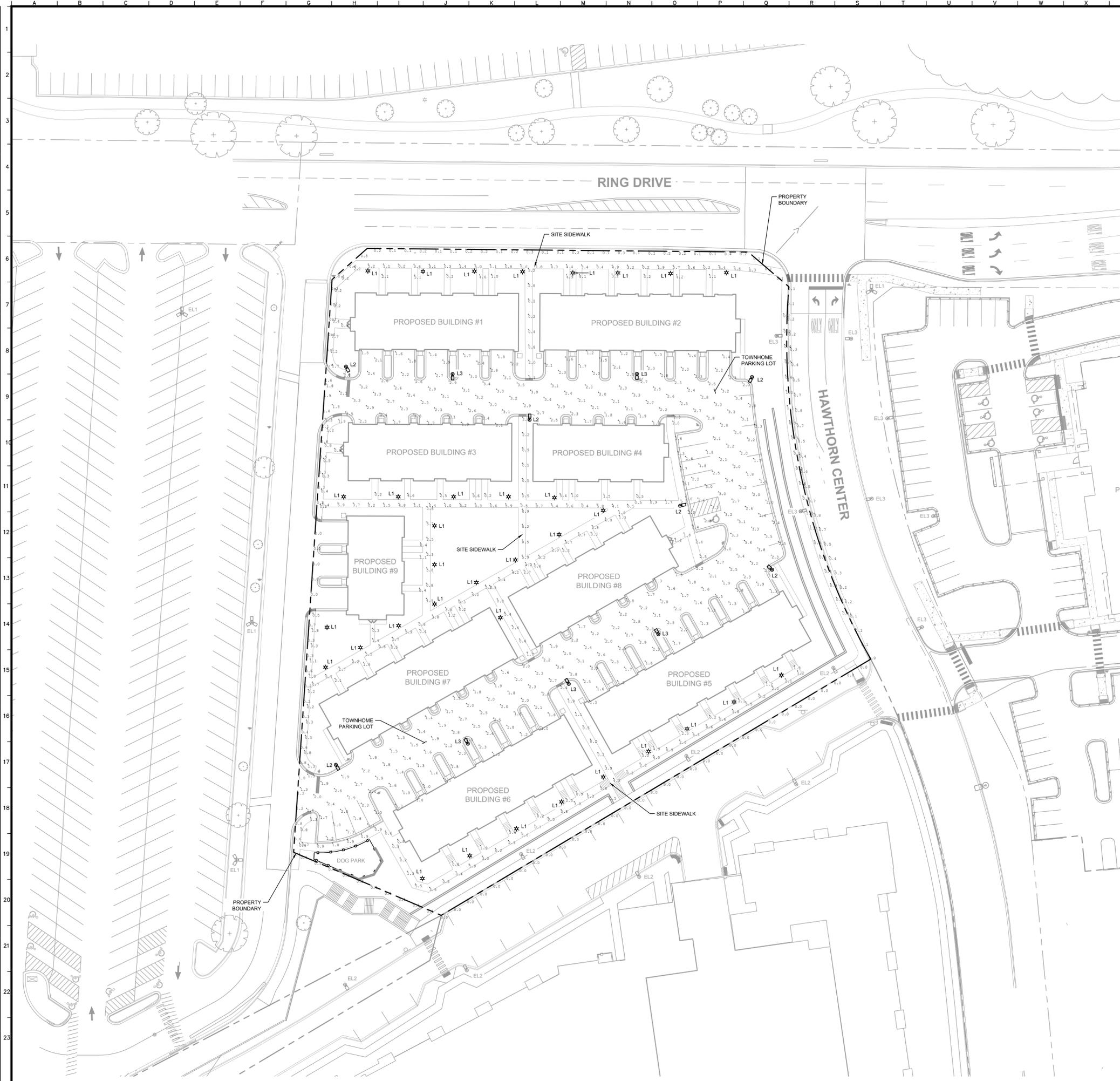
CALC TYPE	AVG	MAX	MIN	AVG/MIN	MAX/MIN
COMMERCIAL OFF-STREET PARKING AREA LIGHTING	1.00	-	-	3.00	12.00
BUSINESS DISTRICT PERIMETER	-	2.00	-	-	-

### CALCULATED ILLUMINATION LEVELS

CALC TYPE	AVG	MAX	MIN	AVG/MIN	MAX/MIN
TOWNHOME PARKING LOT	2.39	4.10	1.00	2.39	4.10
SITE SIDEWALK	2.59	9.30	0.20	12.95	46.50
BUSINESS DISTRICT PERIMETER	1.84	9.30	0.10	18.40	93.00
BEYOND TOWNHOMES PROPERTY LINE	2.05	13.00	0.10	20.50	130.00

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SCALE: AS NOTED	DESIGNED BY: RJW	DRAWN BY: RJW	CHECKED BY: SK					100% SD
				DATE	11/07/25	KHA	KHA	
				REVISIONS				
<b>PHOTOMETRIC SITE PLAN (INCLUDING ADJACENT SITE LIGHTING)</b>								
<b>HAWTHORN TOWNHOMES</b> 228 HAWTHORN CENTER VERNON HILLS, IL 60061								
ORIGINAL ISSUE: 12/05/2025 KHA PROJECT NO. 168909003								
SHEET NUMBER								
<b>PH1.0</b>								

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### LEGEND

	EXISTING STREET LIGHT
	PROPOSED STREET LIGHT
	PROPOSED LIGHTED BOLLARD
	CALCULATION POINT

- ### PHOTOMETRICS NOTES
1. THE TARGET ILLUMINANCE VALUES ARE BASED ON APPENDIX II, SECTION J OF THE VERNON HILLS CODES AND ORDINANCES OR THE IES RP-8-22 AND ALL APPLICABLE ADDENDUMS (THE MORE STRINGENT OF THE TWO SHALL BE OBSERVED). ALL CONSTRUCTION AND LIGHTING DESIGN SHALL BE IN ACCORDANCE WITH SECTION J AND ALL APPLICABLE CODES AND STANDARDS.
  2. ALL PHOTOMETRIC ILLUMINANCE VALUES SHOWN ON SITE PLAN IN IN TABLES ARE IN FOOTCANDLES (FC).  
1 FC = 10.76 LUX.
  3. CALCULATED VALUES ARE DERIVED THROUGH A COMPUTER BASED MODEL WITH LIGHT FIXTURE DATA AS SUPPLIED BY MANUFACTURERS THROUGH IES FILES.
  4. ANY DEVIATION FROM SPECIFIED FIXTURE MODELS AND MOUNTING HEIGHTS IN THIS EXHIBIT WILL DISCOUNT THE VALIDITY OF THE CALCULATIONS.
  5. THE PHOTOMETRIC ANALYSIS EXCLUDES ALL BUILDING MOUNTED, EXISTING ADJACENT LOT AND ARCHITECTURAL LIGHTING.
  6. CONTRACTOR SHALL CONFIRM ALL POLE AND FIXTURE FINISHES WITH OWNER. CONTRACTOR SHALL CONFIRM FOUNDATION AND ALL MOUNTING REQUIREMENTS WITH MANUFACTURER PRIOR TO CONSTRUCTION.
  7. FINAL FOUNDATION DESIGN BY STRUCTURAL ENGINEER. REFER TO ELECTRICAL DRAWINGS FOR ELECTRICAL DESIGN AND LIGHTING CONTROLS. CONTRACTOR SHALL INCLUDE ALL MOUNTING, CONTROL AND ELECTRICAL ACCESSORIES WITH MODEL NUMBER WHEN ORDERING LUMINAIRES TO MEET THE INTENT OF THE STRUCTURAL AND ELECTRICAL DESIGN.
  8. CONTRACTOR SHALL FIELD VERIFY EXACT LOCATION AND SETBACK OF LIGHT POLES.
  9. FIXTURE SYMBOLS ARE DIAGRAMMATIC ONLY AND SHOULD BE USED AS REFERENCE.

### TARGET ILLUMINATION LEVELS

CALC TYPE	AVG	MAX	MIN	AVG/MIN	MAX/MIN
COMMERCIAL OFF-STREET PARKING AREA LIGHTING	1.00	-	-	3.00	12.00
BUSINESS DISTRICT PERIMETER	-	2.00	-	-	-

### CALCULATED ILLUMINATION LEVELS

CALC TYPE	AVG	MAX	MIN	AVG/MIN	MAX/MIN
TOWNHOME PARKING LOT	2.21	3.90	1.00	2.21	3.90
SITE SIDEWALK	1.92	6.00	0.20	9.62	30.00
BUSINESS DISTRICT PERIMETER	0.29	1.90	0.0	-	-

<b>Kimley»Horn</b>	© 2025 KIMLEY-HORN AND ASSOCIATES, INC. 4201 WINFIELD ROAD, SUITE 600 PHILADELPHIA, PA 19154 WWW.KIMLEY-HORN.COM	100% SD TRC RESUBMITTAL #1	12/16/25 11/07/25	KHA KHA	BY BY	DATE DATE	REVISIONS REVISIONS
<b>FOCUS</b>	PHOTOMETRIC SITE PLAN (EXCLUDING ADJACENT SITE LIGHTING)						
<b>HAWTHORN TOWNHOMES</b>	228 HAWTHORN CENTER VERNON HILLS, IL 60061						
ORIGINAL ISSUE: 12/05/2025 KHA PROJECT NO. 168909003							
SHEET NUMBER	<b>PH1.1</b>						

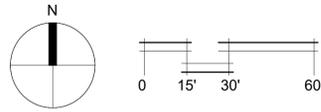




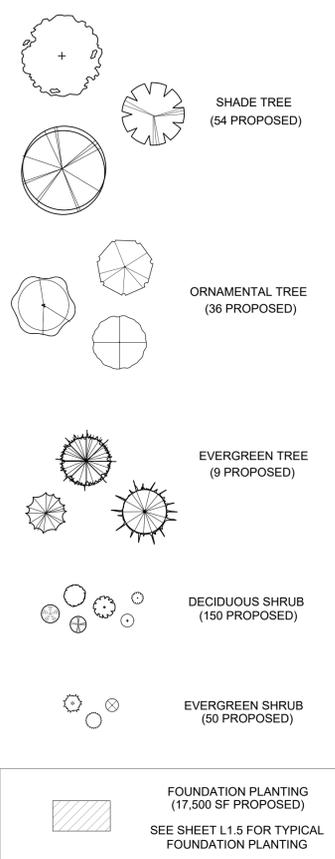


**OVERALL LANDSCAPE PLAN KEY**

SCALE: 1" = 30'-0"



**PLANT KEY**



**Typical Master Plant List**

Symbol	Quantity	Botanical Name	Common Name	Size	Origin
<b>Shade Trees</b>					
AFR		ACER X FREEMANI 'AUTUMN BLAZE'	AUTUMN BLAZE FREEMAN MAPLE	3" BB	
BEN		BETULA NIGRA	RIVER BIRCH	10' BB	NATIVE
CEO		CELTIS OCCIDENTALIS	COMMON HACKBERRY	3" BB	NATIVE
GTI		GLEDITSIA TRIACANTHOS 'SKYLINE'	SKYLINE HONEYLOCUST	3" BB	
LIT		LIRODENDRON TULIPIFERA	TULIPTREE	3" BB	NATIVE
PLA		PLATANUS X ACERIFOLIA 'MORTON CIRCLE'	EXCLAMATION LONDON PLANETREE	3" BB	
QBI		QUERCUS BICOLOR	SWAMP WHITE OAK	3" BB	NATIVE
TCA		TILIA CORDATA 'GREENSPIRE'	GREENSPIRE LITTLELEAF LINDEN	3" BB	
UNH		ULMUS X NEW HORIZON	NEW HORIZON ELM	3" BB	
<b>Evergreen Trees</b>					
POM		PICEA OMORIKA	SERBIAN SPRUCE	8" BB	
PSU		PSEUDOTSUGA MENZIESII	DOUGLAS FIR	8" BB	
TOT		THUJA OCCIDENTALIS 'TECHNY'	TECHNY ARBORVITAE	6" BB	NATIVAR
<b>Ornamental Trees</b>					
AME		AMELANCHIER CANADENSIS	SHADBLOW SERVICEBERRY	6" BB	NATIVE
CER		CERCIS CANADENSIS	EASTERN REDBUD	8" BB	NATIVE
CRA		CRATAEGUS VIRIDIS 'WINTER KING'	WINTER KING HAWTHORN	6" BB	
HAV		HAMAMELIS VIRGINIANA	COMMON WITCH-HAZEL	6" BB	NATIVE
MAL		MALUS 'ADAMS'	CRABAPPLE	2.5" BB	
<b>Evergreen Shrubs</b>					
BC		BUXUS 'CHICAGOLAND GREEN'	BOXWOOD	24" BB	
JCM		JUNIPERUS CHINENSIS 'MINT JULIP'	MINT JULIP SPREADING JUNIPER	24" BB	
TD		TAXUS X MEDIA 'DENSIFORMIS'	DENSE YEW	24" BB	
<b>Deciduous Shrubs</b>					
AM		ARONIA MELANOCARPA 'IROQUOIS BEAUTY'	IROQUOIS BEAUTY BLACK CHOKEBERRY	5 GAL	NATIVAR
DL		DIERVILLA LONCERA	DWARF BUSH-HONEYSUCKLE	3 GAL	NATIVE
EA		EUONYMUS ALATA 'COMPACTA'	DWARF BURNING BUSH	3" BB	
HP		HYDRANGEA PANICULATA 'TARDIVA'	TARDIVA HYDRANGEA	36" BB	
RK		ROSA 'KNOCKOUT'	KNOCKOUT SHRUB ROSE	2 GAL	
SM		SYRINGA MEYERI 'PALIBIN'	DWARF KOREAN LILAC	24" BB	
VD		VIBURNUM DENTATUM 'CHICAGO LUSTRE'	CHICAGO LUSTRE ARROWWOOD VIBURNUM	48" BB	NATIVAR
<b>Groundcover</b>					
ef		EUONYMUS FORTUNEI 'COLORATUS'	PURPLELEAF WINTERCREEPER	3" POTS	
es		ERAGROSTIS SPECTABILIS	PURPLE LOVEGRASS	3" POTS	NATIVE
<b>Perennials</b>					
as		ALLIUM 'SUMMER BEAUTY'	SUMMER BEAUTY ONION	1 GAL	
ep		ECHINACEA PALLIDA	PALE PURPLE CONEFLOWER	1 GAL	NATIVE
hs		HEMEROCALLIS 'STELLA D'ORO'	SELLA D'ORO DAYLILY	1 GAL	
nf		NEPETA X FAASSENI	FAASSENS CATMINT	1 GAL	
rf		RUDBECKIA FULGIDA var. SPECIOSA	ORANGE CONEFLOWER	1 GAL	NATIVE
<b>Grasses</b>					
cg		CALAMAGROSTIS ACUTIFLORA 'KARL FOERSTER'	FEATHER REED GRASS	3 GAL	
pv		PANICUM VIRGATUM	SWITCH GRASS	3 GAL	NATIVE
sh		SPOROBOLUS HETEROLEPIS	PRAIRIE DROPSEED	1 GAL	NATIVE

NOTE: PLANT LIST REFLECTS OVERALL SITE PLANTING. SEE SHEET L1.5 FOR FOUNDATION PLANTING DETAILS



no.	revision	description	initial	date
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2	0.0	11-11-25	DJW	12-15-25
3	0.0	12-15-25	DJW	

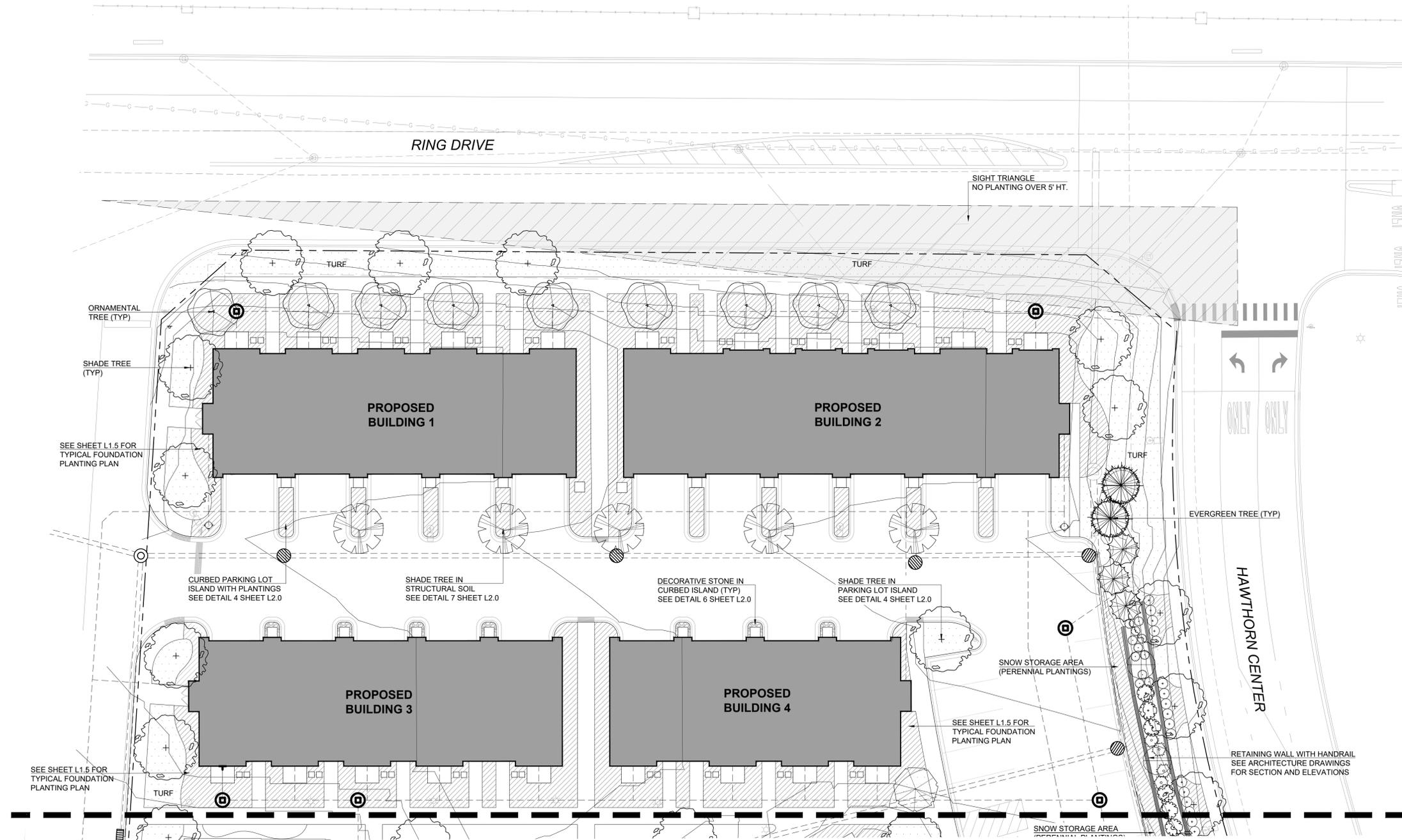
**HAWTHORNE MALL**  
VERNON HILLS, IL

OVERALL LANDSCAPE PLAN  
TYPICAL MASTER PLANT LIST  
PLANT KEY

date: 09-08-25  
drawn: DJW  
checked: KMT

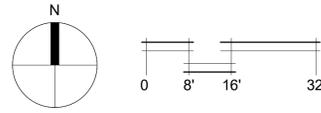
job no. 25390

sheet no. L1.0

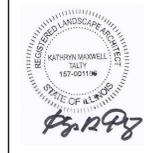


**LANDSCAPE PLAN - NORTH**

SCALE: 1/16" = 1'-0"



**SEE SHEET L1.2**



no.	revision	description	initial	date
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2	D.W	TRC SUBMITTAL #2	D.W	11-11-25
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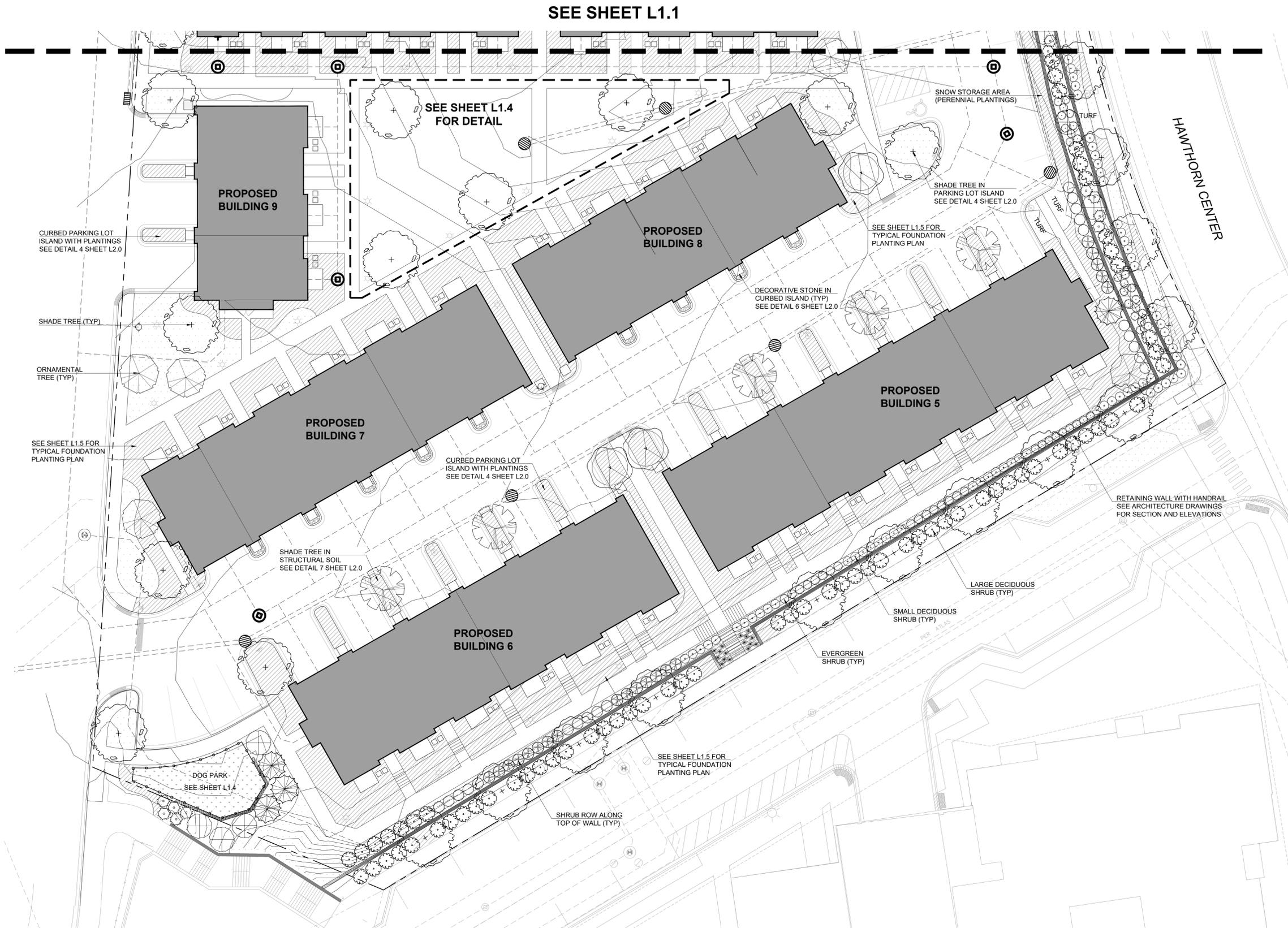
**HAWTHORNE MALL**  
VERNON HILLS, IL

**LANDSCAPE PLAN - NORTH**

date:	09-08-25	drawn:	DJW	checked:	KMT
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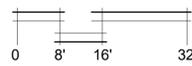
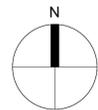
job no. **25390**

sheet no. **L1.1**



**LANDSCAPE PLAN - SOUTH**

SCALE: 1/16" = 10'-0"



SEE SHEET L1.1

SEE SHEET L1.4 FOR DETAIL

SNOW STORAGE AREA (PERENNIAL PLANTINGS)

SHADE TREE IN PARKING LOT ISLAND SEE DETAIL 4 SHEET L2.0

SEE SHEET L1.5 FOR TYPICAL FOUNDATION PLANTING PLAN

DECORATIVE STONE IN CURBED ISLAND (TYP) SEE DETAIL 6 SHEET L2.0

CURBED PARKING LOT ISLAND WITH PLANTINGS SEE DETAIL 4 SHEET L2.0

SHADE TREE (TYP)

ORNAMENTAL TREE (TYP)

SEE SHEET L1.5 FOR TYPICAL FOUNDATION PLANTING PLAN

PROPOSED BUILDING 7

PROPOSED BUILDING 8

PROPOSED BUILDING 5

PROPOSED BUILDING 6

CURBED PARKING LOT ISLAND WITH PLANTINGS SEE DETAIL 4 SHEET L2.0

SHADE TREE IN STRUCTURAL SOIL SEE DETAIL 7 SHEET L2.0

RETAINING WALL WITH HANDRAIL SEE ARCHITECTURE DRAWINGS FOR SECTION AND ELEVATIONS

LARGE DECIDUOUS SHRUB (TYP)

SMALL DECIDUOUS SHRUB (TYP)

EVERGREEN SHRUB (TYP)

SEE SHEET L1.5 FOR TYPICAL FOUNDATION PLANTING PLAN

DOG PARK SEE SHEET L1.4

SHRUB ROW ALONG TOP OF WALL (TYP)

HAWTHORN CENTER



no.	revision	description	initial	date
1	TRC SUBMITTAL #1		DJW	10-02-25
2	TRC SUBMITTAL #2		DJW	11-11-25
3	ISSUED FOR 100% PD		DJW	12-15-25

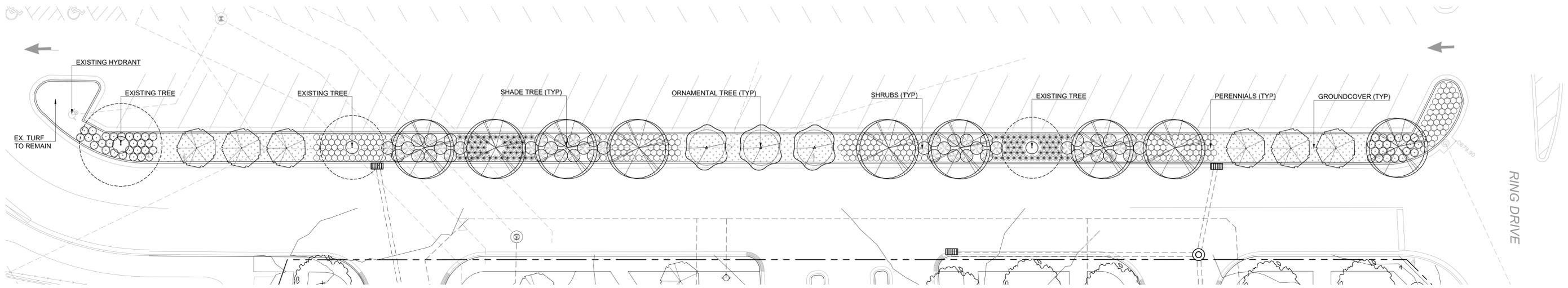
**HAWTHORNE MALL**  
VERNON HILLS, IL

LANDSCAPE PLAN - SOUTH

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drawn:	DJW		

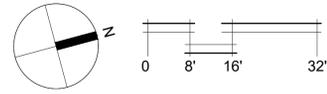
job no. **25390**

sheet no. **L1.2**



**WEST PARKING LOT ISLAND PLANTING PLAN**

SCALE: 1/16" = 10'-0"



**Kathryn Talty**  
landscape architecture  
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Clenview, Illinois 60025  
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no.	revision	description	initial	date
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<<	0.W	ISSUED FOR 100% PD	0.W	12-15-25

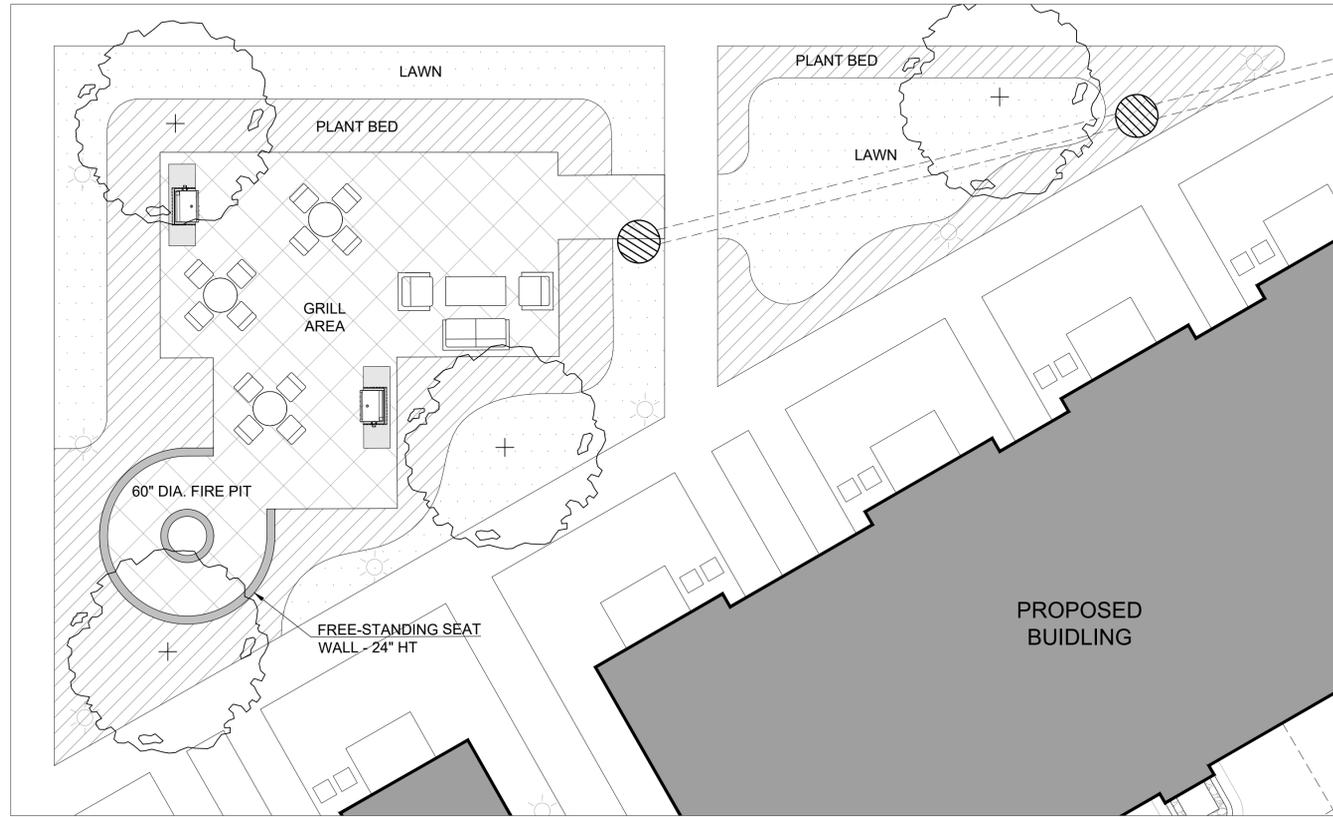
**HAWTHORNE MALL**  
VERNON HILLS, IL

**WEST PARKING LOT PLANTING**

date: 09-08-25  
drawn: DUW  
checked: KMT

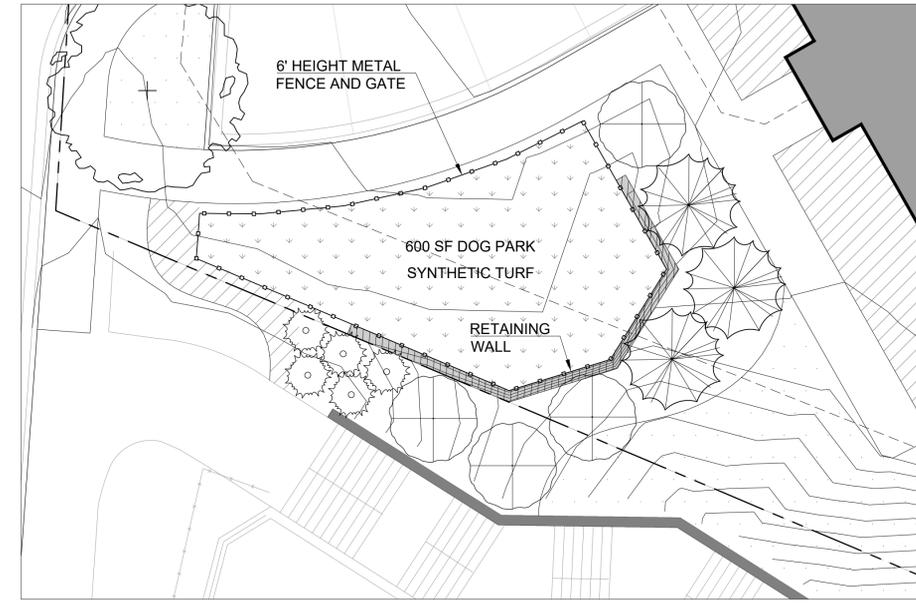
job no.  
**25390**

sheet no.  
**L1.3**



### COURTYARD LANDSCAPE PLAN

SCALE: 1/8" = 1'-0"



### DOG PARK PLAN

SCALE: 1/8" = 1'-0"

#### HARDSCAPE AND AMENITY SPECIFICATIONS

MANU.	PRODUCT	MATERIAL	FINISH	COLOR	SIZE
<b>RETAINING WALL</b>					
TECHBLOCK	RAFFINATO	TBD	TBD	TBD	SEE PLAN
<b>FREE-STANDING SEAT WALL - 24" HT</b>					
TECHBLOCK	RAFFINATO	TBD	TBD	TBD	SEE PLAN
<b>FIRE PIT</b>					
TECHBLOCK	RAFFINATO	CONCRETE	TBD	TBD	SEE PLAN
<b>TERRACE PAVERS</b>					
TECHBLOCK	INDUSTRIA SMOOTH	CONCRETE	TBD	TBD	24" x 24"
<b>DOG PARK FENCE</b>					
AMERISTAR	MONTAGE	STEEL	BLACK	TBD	6' HT
<b>SYNTHETIC TURF</b>					
FOREVER LAWN	K9 GRASS	N/A	N/A	TBD	SEE PLAN



no.	revision	description	initial	date
1	0.W	TRC SUBMITTAL #1	0.W	10-02-25
2	0.W	TRC SUBMITTAL #2	0.W	11-11-25
3	0.W	ISSUED FOR 100% PD	0.W	12-15-25

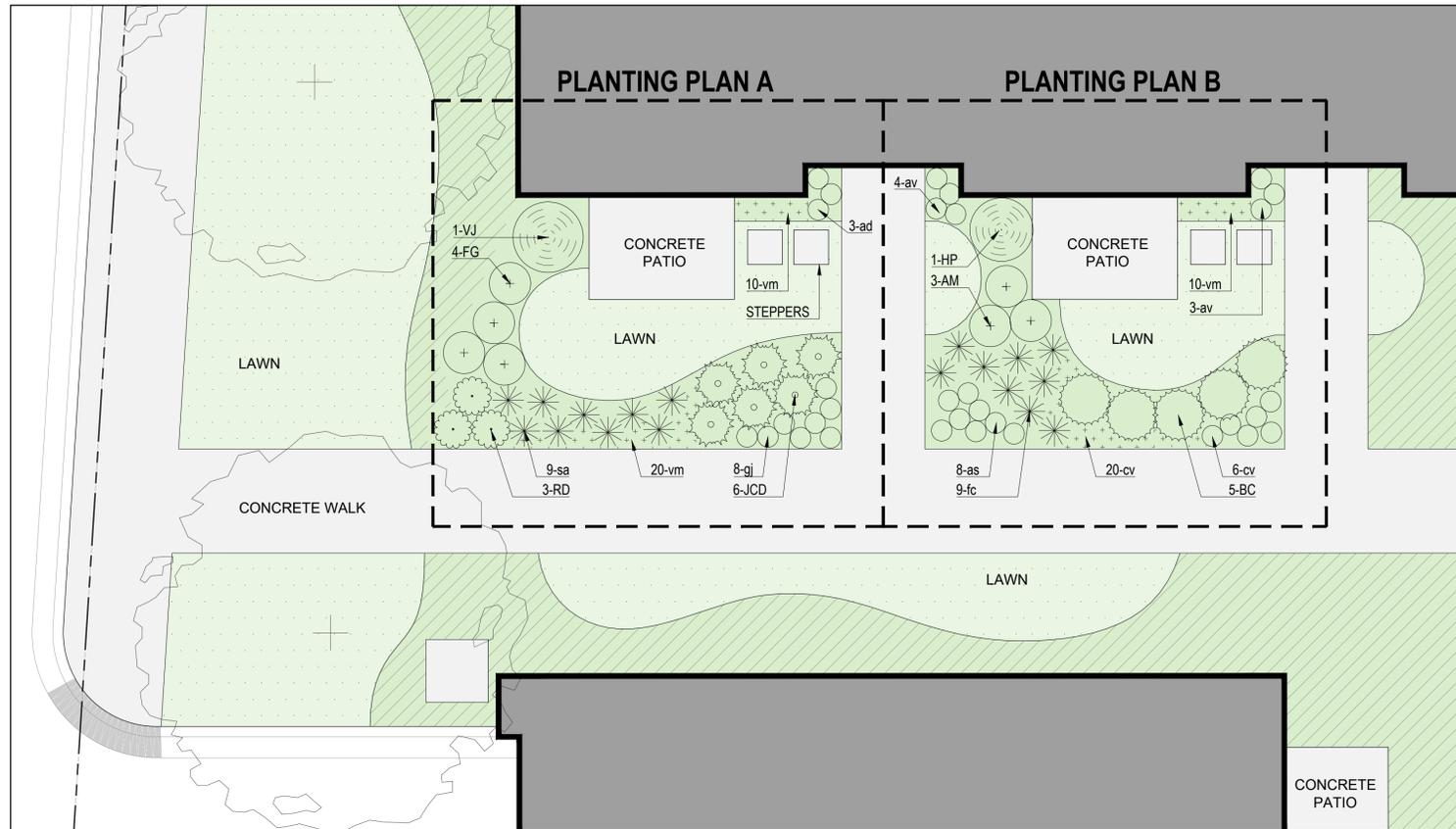
### HAWTHORNE MALL VERNON HILLS, IL

#### COURTYARD LANDSCAPE PLAN TYPICAL FOUNDATION PLAN HARDSCAPE AND AMENITY SPECIFICATIONS

date: 09-08-25  
drawn: DJW  
checked: KMT

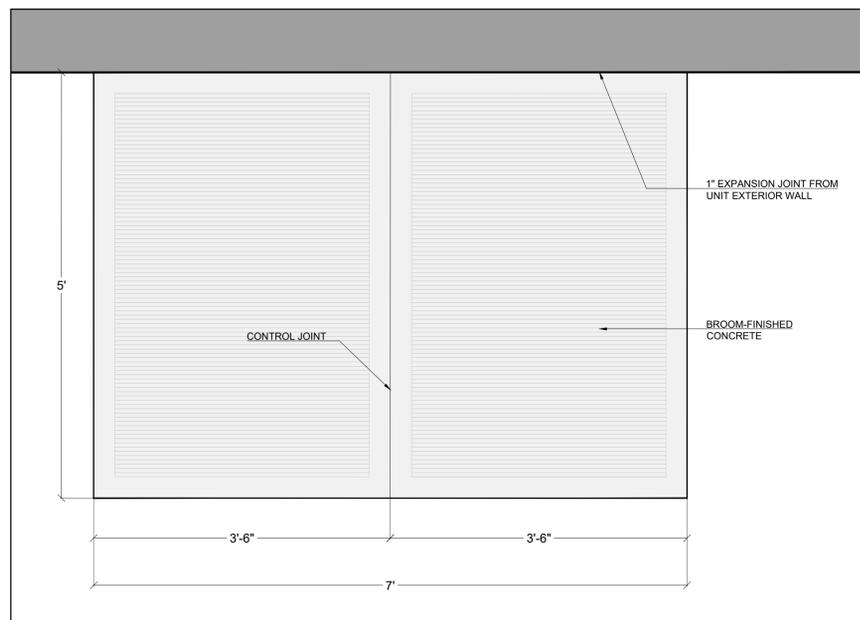
job no. 25390

sheet no. L1.4



**TYPICAL FOUNDATION PLANTING PLAN**

SCALE: 1/4" = 1'-0"



**TYPICAL PATIO LAYOUT**

SCALE: 1" = 1'-0"

Typical Unit Foundation Plant List - Plan A						
Symbol	Quantity	Botanical Name	Common Name	Size	Origin	Notes
<b>Evergreen Shrubs</b>						
JCD	6	JUNIPERUS CHINENSIS 'DAUB'S FROSTED'	DAUB'S FROSTED JUNIPER	3 GAL		
<b>Deciduous Shrubs</b>						
FG	4	FOTHERGILLA GARDENII	DWARF FOTHERGILLA	3 GAL	NATIVE	
RD	3	ROSA 'DRIFT SWEET'	GROUNDCOVER ROSE	2 GAL		PINK FLOWER
<b>Groundcover</b>						
vm	30	VINCA MINOR	PERIWINKLE	3" POTS		
<b>Perennials</b>						
ad	3	ASTILBE JAPONICA 'DEUTSCHLAND'	FALSE SPIREA	1 GAL		
gj	8	GERANIUM X 'JOHNSON'S BLUE'	JOHNSON'S BLUE GERANIUM	1 GAL		
<b>Grasses</b>						
sa	9	SESLERIA AUTUMNALIS	AUTUMN MOOR GRASS	1 GAL		

NOTE: ABOVE PLANT LIST REFLECTS PLANT QUANTITIES FOR ONE "PLAN A" TOWNHOME. 24 "PLAN A" TOWNHOMES TOTAL.

Typical Unit Foundation Plant List - Plan B						
Symbol	Quantity	Botanical Name	Common Name	Size	Origin	Notes
<b>Evergreen Shrubs</b>						
BC	5	BUXUS 'CHICAGOLAND GREEN'	BOXWOOD	24" BB		
<b>Deciduous Shrubs</b>						
AM	3	ARONIA MELANOCARPA 'IROQUOIS BEAUTY'	IROQUOIS BEAUTY BLACK CHOKEBERRY	5 GAL	NATIVAR	
HP	1	HYDRANGEA PANICULATA 'TARDIVA'	TARDIVA HYDRANGEA	36" BB		
<b>Groundcover</b>						
vm	30	VINCA MINOR	PERIWINKLE	3" POTS		
<b>Perennials</b>						
as	8	ALLIUM 'SUMMER BEAUTY'	SUMMER BEAUTY ONION	1 GAL		
av	7	ASTILBE CHINENSIS 'VISIONS'	VISIONS IN PINK ASTILBE	1 GAL		
cv	6	COREOPSIS VERTICILLATA 'CRÈME BRÛLÉE'	TICKSEED	1 GAL	NATIVAR	
<b>Grasses</b>						
fc	9	FESTUCA x 'COOL AS ICE'	FESCUE	1 GAL		

NOTE: ABOVE PLANT LIST REFLECTS PLANT QUANTITIES FOR ONE "PLAN B" TOWNHOME. 23 "PLAN B" TOWNHOMES TOTAL.

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no.	revision	description	initial	date
1	TRC	10-02-25	DJW	10-02-25
2	TRC	11-11-25	DJW	11-11-25
3	TRC	12-15-25	DJW	12-15-25
4		ISSUED FOR 100% PD		

**HAWTHORNE MALL**  
VERNON HILLS, IL

TYPICAL FOUNDATION PLAN  
TYPICAL PATIO LAYOUT  
FOUNDATION PLANT LIST

date: 09-08-25  
drawn: DJW  
checked: KMT

job no. 25390

sheet no. L1.5



Typical Building Elevation Materials  
**HAWTHORN MALL TOWNHOMES**  
 Vernon Hills, IL



# 3. AMC Median

- The island west of the development shall be irrigated and the turf grass areas shall be replaced with extended landscape beds.
- Centennial has agreed to maintain



# 3. AMC Median



PURPLE PAVEMENT RUGOSA ROSE



JETHRO TULL COREOPSIS



MOONSHINE YARROW



BLUE FORTUNE AGASTACHE



PURPLE LOVEGRASS



STANDING OVATION BLUESTEM



TARDIVA HYDRANGEA



MISS RUBY BUTTERFLY BUSH



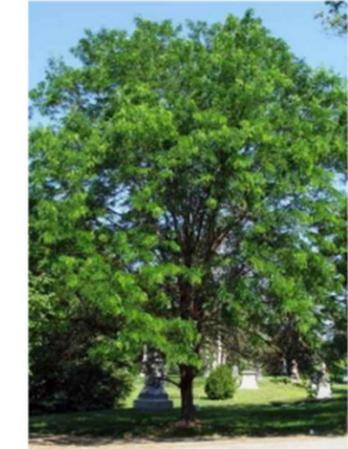
PRAIRIE FIRE CRABAPPLE



ADAMS CRABAPPLE



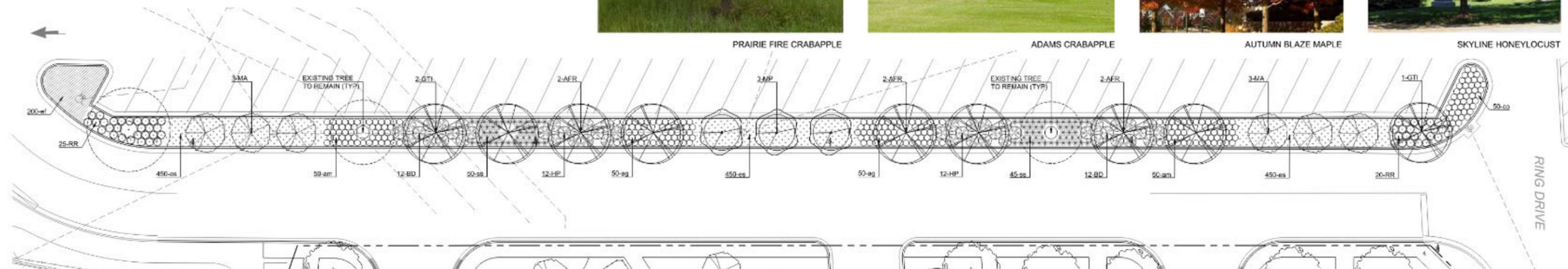
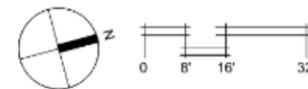
AUTUMN BLAZE MAPLE

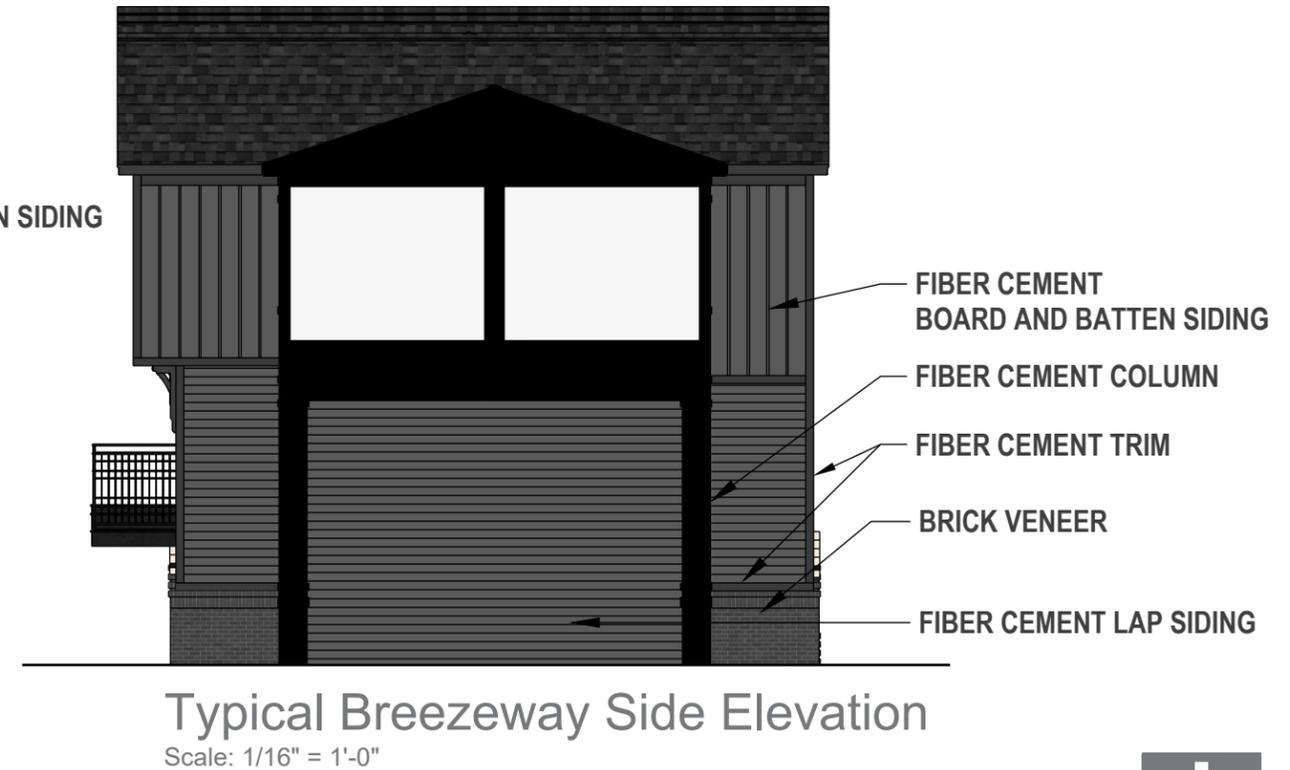


SKYLINE HONEYLOCUST

## AMC PARKING LOT MEDIAN PLANTING PLAN

SCALE: 1/8" = 1'-0"





Typical Building Elevation Materials  
**HAWTHORN MALL TOWNHOMES**  
 Vernon Hills, IL





Rear Elevation

Scale: 1/16" = 1'-0"



Left Side Elevation

Scale: 1/16" = 1'-0"



Right Side Elevation

Scale: 1/16" = 1'-0"



Front Elevation

Scale: 1/16" = 1'-0"

Building 3 & 4 Elevations

# HAWTHORN MALL TOWNHOMES

Vernon Hills, IL





Rear Elevation

Scale : 1" = 20'



Left Side Elevation

Scale : 1" = 20'



Right Side Elevation

Scale : 1" = 20'

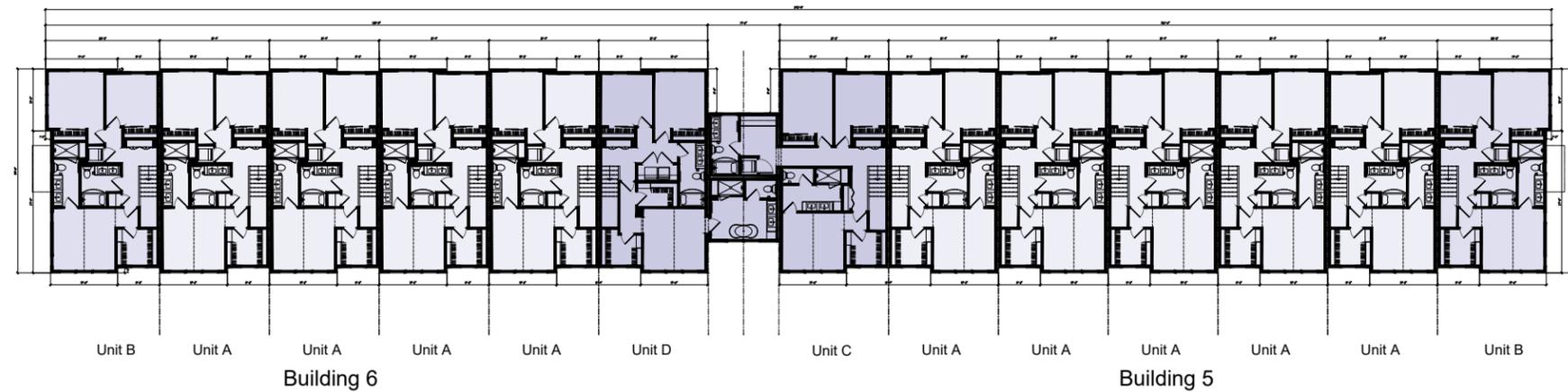


Front Elevation

Scale : 1" = 20'

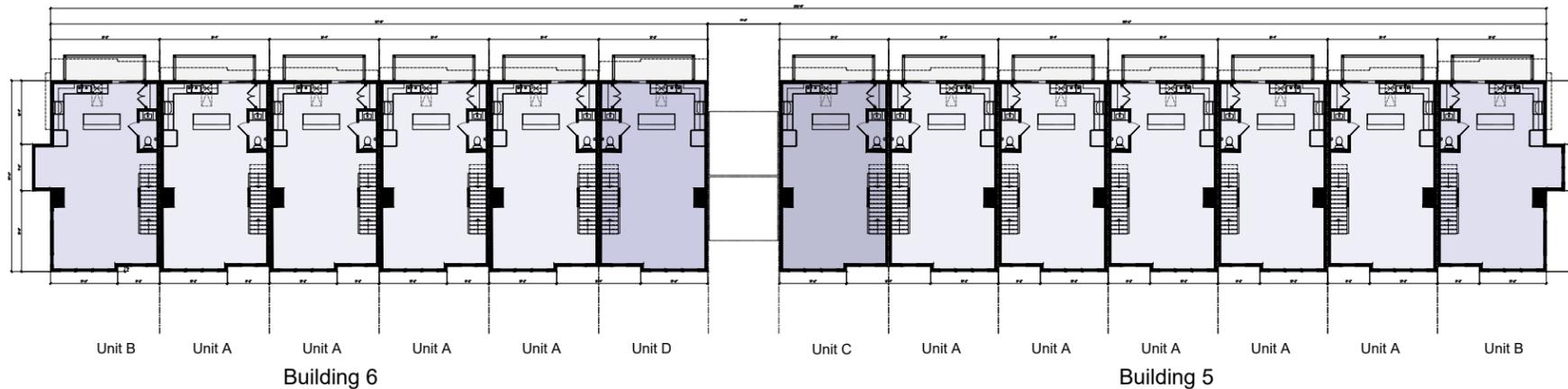
Building 5 & 6 Elevations  
**HAWTHORN MALL TOWNHOMES**  
Vernon Hills, IL





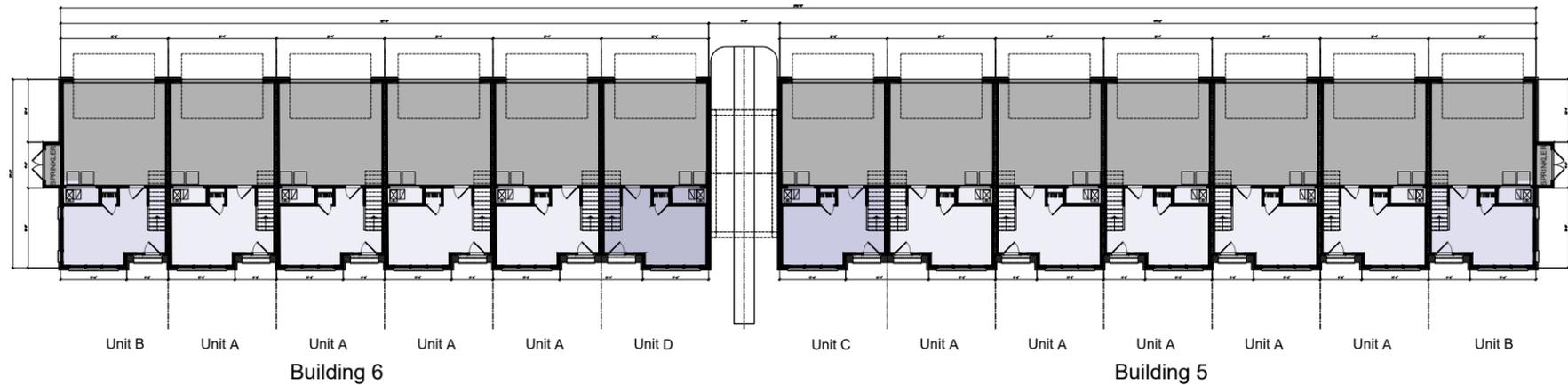
**Building - 5 & 6 Upper Floor Assembly Plan**

SCALE: 1/32"=1'-0"



**Building - 5 & 6 Main Floor Assembly Plan**

SCALE: 1/32"=1'-0"



**Building 5 & 6 Lower Floor Assembly Plan**

SCALE: 1/32"=1'-0"

**HAWTHORN MALL TOWNHOMES**  
Vernon Hills, IL





Rear Elevation

Scale: 1/16" = 1'-0"



Left Side Elevation

Scale: 1/16" = 1'-0"



Right Side Elevation

Scale: 1/16" = 1'-0"



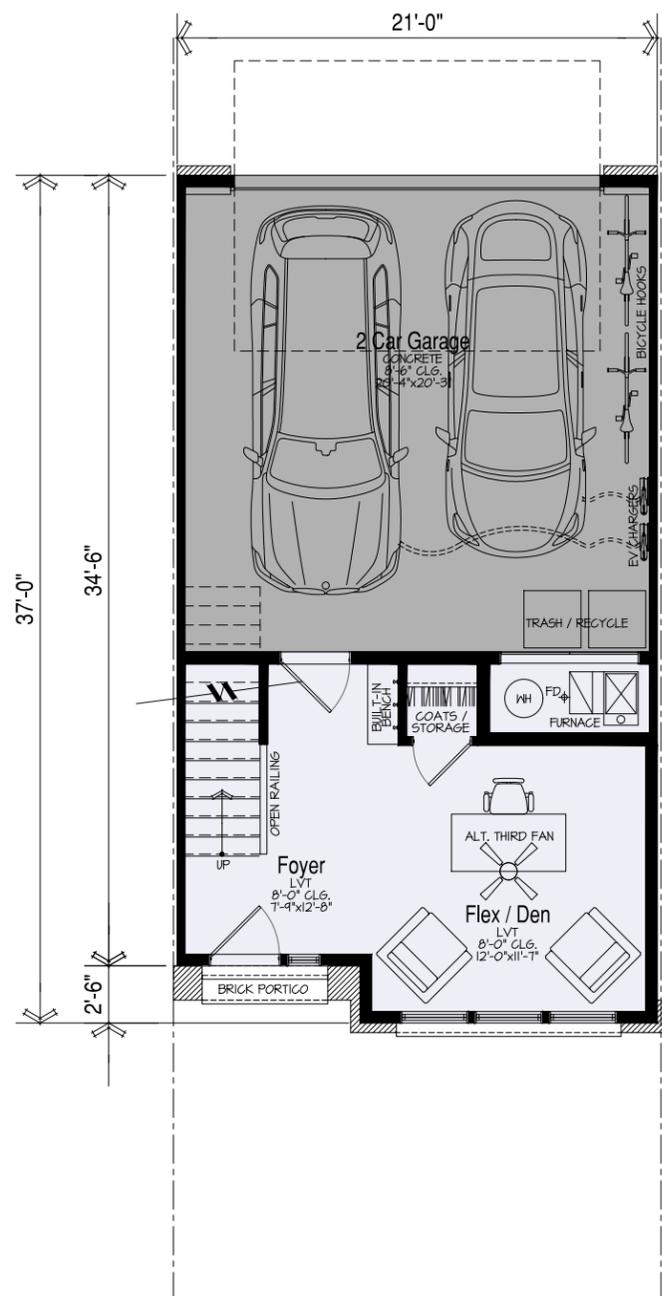
Front Elevation

Scale: 1/16" = 1'-0"

Building 9 Elevations  
**HAWTHORN MALL TOWNHOMES**  
Vernon Hills, IL



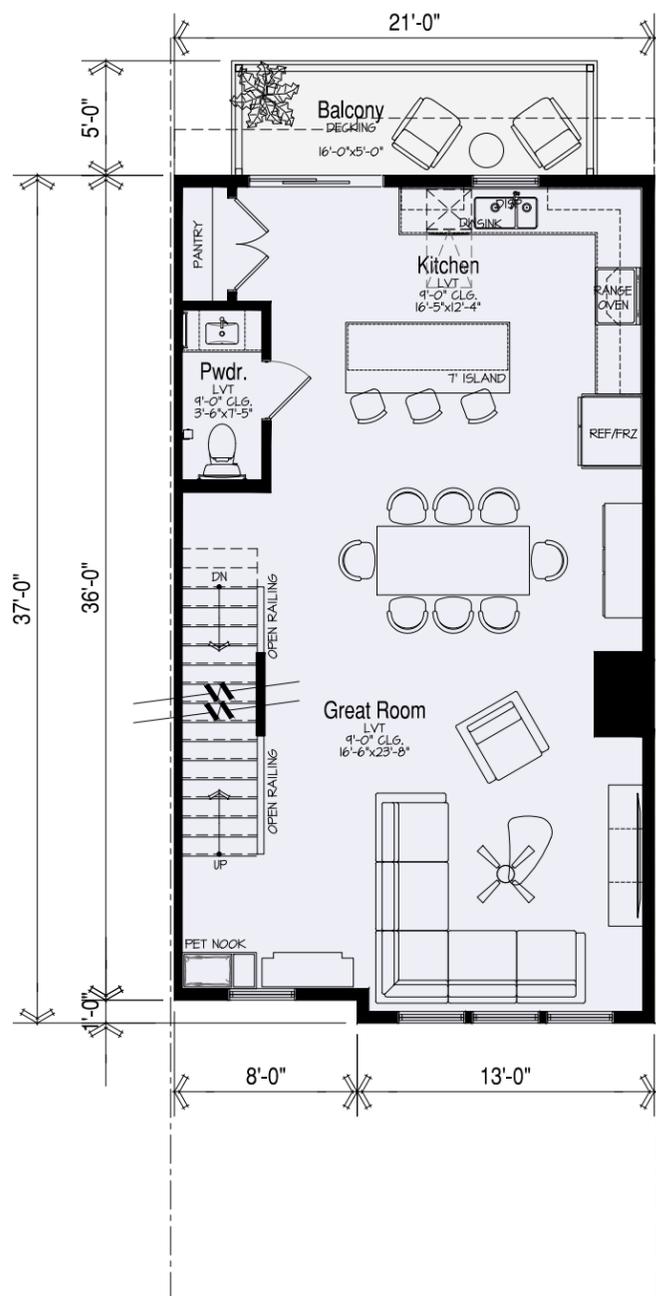
December 15, 2025 - 100% Schematic Design



NRSF: 320  
**Unit - A Lower Floor Plan**

SCALE: 1/8"=1'-0"

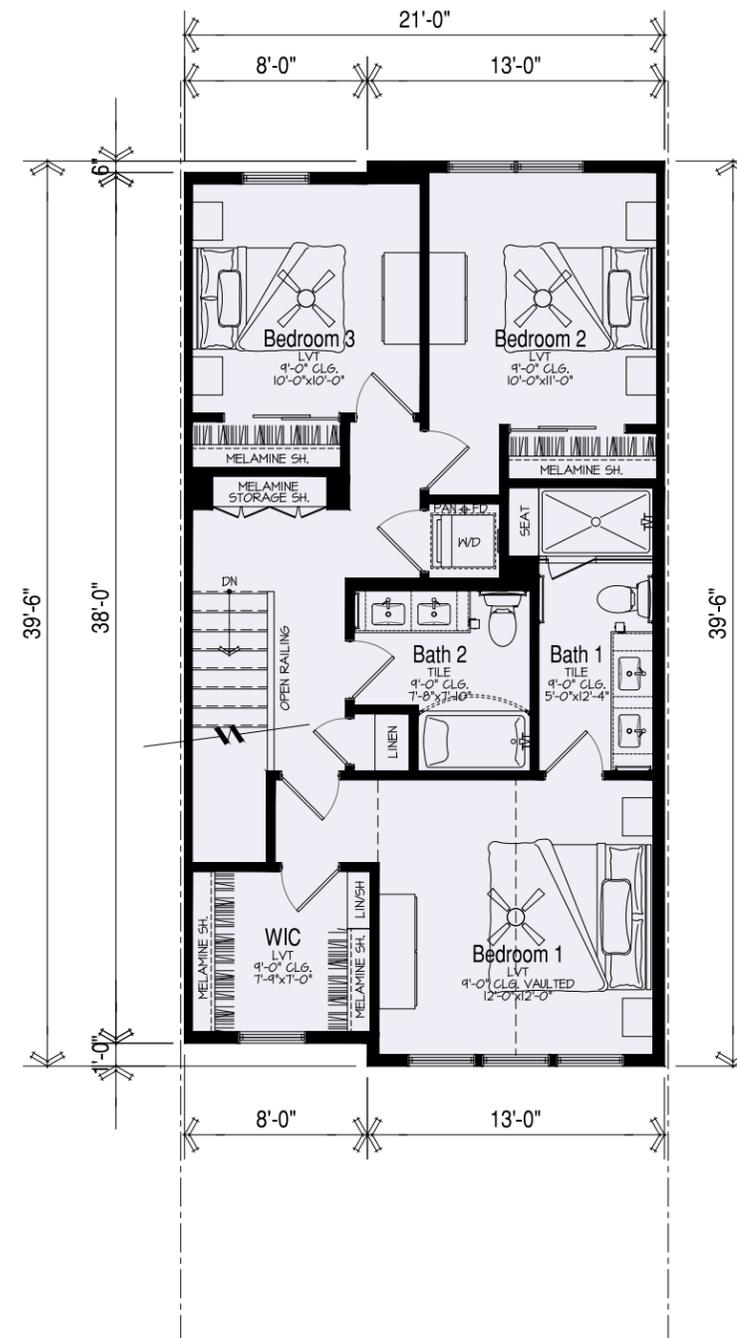
A-XLFR-1



NRSF: 769  
**Unit - A Main Floor Plan**

SCALE: 1/8"=1'-0"

A-XLFR-2



NRSF: 774  
**Unit - A Upper Floor Plan**

SCALE: 1/8"=1'-0"

A-XLFR-3

UNIT A - 1863 Total SF

**HAWTHORN MALL TOWNHOMES**

Vernon Hills, IL



# 9A + B



# 9A + B



# 9A + B



**VILLAGE OF VERNON HILLS  
ORDINANCE 2026-022**

**AN ORDINANCE AMENDING APPENDIX C, ZONING, OF THE VERNON HILLS CODE**

**WHEREAS**, the Village of Vernon Hills is a municipal corporation existing under the laws of the State of Illinois, and

**WHEREAS**, the Village of Vernon Hills, acting as the petitioner, filed a petition to amend various sections of the zoning code: (1) definitions of business types not currently referenced in code, such as tobacco/vape establishments and specific types of hotels; (2) requirements for accessory structures in residential districts; (3) parking and vehicle storage in residential districts; (4) application of regional planned unit development regulations vs. standard code provisions; (5) parking stall dimensions / restrictions relating to parking vehicles within marked stalls; (6) administrative variances; (7) lighting regulations; and (8) local modification of the State’s EV charging provisions; and

**WHEREAS**, the Planning and Zoning Commission held a public hearing, duly noticed, on February 11, 2026, and has recommended approval of the proposed amendment as documented in **Exhibit A**, Findings of Fact and Recommendation; and

**WHEREAS**, the President and Board of Trustees discussed the recommendation of the Planning and Zoning Commission at its meeting on February 17, 2026; and

**WHEREAS**, the President and Board of Trustees, having determined that the requested amendment is in the best interest of the Village of Vernon Hills and meets the relevant standards contained within the Zoning Code, hereby finds adopts this ordinance amending the Zoning Code of the Village of Vernon Hills pursuant to its duty to regulate the uses of land within the Village of Vernon Hills.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, COUNTY OF LAKE AND STATE OF ILLINOIS:**

**SECTION I.** The above recitals are hereby incorporated into and made part of this Ordinance.

**SECTION II. Amendments.** Appendix C, Zoning, of the Village of Vernon Hills Code of Ordinances, is hereby amended as described in the document “Zoning Code Amendments, March 3, 2026,” attached hereto as **Exhibit B**.

**SECTION III. SEVERABILITY.** In the event that any section, clause, provision, or part of this ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect. If any part of this ordinance is found to be invalid in any one or more of its several applications, all valid applications that are severable from the invalid applications shall remain in effect.

**SECTION IV. REPEAL AND SAVINGS CLAUSE.** All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions or causes of action which shall have accrued to the Village of Vernon Hills prior to the effective date of this ordinance.

**SECTION V. EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**SECTION VI. ORDINANCE NUMBER.** This ordinance shall be known as Ordinance Number 2026-022.

Adopted by roll call vote as follows:

AYES:

NAYS:

ABSENT AND NOT VOTING:

\_\_\_\_\_  
Thom Koch, Jr., Village President

PASSED:

APPROVED:

ATTEST:

\_\_\_\_\_  
Kevin Timony, Village Clerk

**EXHIBIT A**

Planning and Zoning Commission

Case 2026-05: Amendments to Appendix C, Zoning Code

Findings of Fact and Recommendation

**EXHIBIT B**

ZONING CODE AMENDMENTS

MARCH 3, 2026

CASE #2026-05

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3.1.5. The word "person" shall include the words "individual," "corporation," "governmental agency," "business trust," "estate," "trust," "partnership," "association," "joint or common interest," "ventures," "joint ventures" or any other legal entity.

3.1.6. All units of measurement shall be deemed to include their metric equivalents.

3.1.7. Any words not defined in this article shall be construed in their generally accepted meaning, as defined in the most recent publication of Webster's New International Dictionary.

### **Sec. 3.2. Definitions.**

*Accessory building or use:* A subordinate building or use which is located on the same lot and under the same ownership as the principal building or use and which is customary in connection with, and clearly incidental to, the principal building or use. Also, see definition of "playhouse."

*Agriculture:* The use of land for activities including farming, dairying, pasturage, apiculture, horticulture, floriculture, viticulture and animal and poultry husbandry, and the necessary accessory uses for packing, treating, and storing the produce; provided, however, that the operation of any such accessory uses shall be secondary to that of the normal agricultural activities. "Agriculture" shall not include the commercial feeding of garbage or offal to swine or other animals; or operations for the disposal of garbage, sewerage, offal or rubbish; or commercial feed lots.

*Alteration:* Any change in the character, size, shape, occupancy, or use of a building or structure.

*Animal clinic:* A structure where animals or pets are given treatment on an outpatient basis.

*Animal hospital:* A structure where domestic animals or pets are given medical or surgical treatment. Use as a kennel, or for other boarding purposes, shall be limited to short-time and fully enclosed boarding and shall only be incidental to such hospital use.

*Apartment:* One or more rooms in a dwelling designed and intended for occupancy as a separate dwelling unit.

*Assisted living facility:* A residential facility containing individual living units providing shelter, food service, oversight and assistance with daily living activities for the residents, who because of age or physical condition are in need of such assistance. Such a facility shall not supply the level of services such as nursing care, dispensing of drugs or physical therapy, as would a nursing or convalescent home.

*Automated teller machine (ATM):* A mechanized banking device operated by banks and financial institutions for conducting transactions including deposits, withdrawals, and financial transfers without contact with financial institution personnel. The ATM may be located at or within the bank or financial institution, or in other locations, and may be used by patrons in vehicles, on foot or by other means of transportation, in compliance with these regulations.

*Automobile laundry (carwash):* A building or portion thereof, containing facilities for washing more than two motor vehicles, using automatic production line methods with a chain conveyor, blower, steam cleaning device, or other mechanical devices; or providing space, water and equipment for the handwashing of more than two motor vehicles, whether by the customer or the operator.

*Automobile rental/leasing establishment:* A building and property used for the renting or leasing of automobiles, vans, sport utility vehicles, and pick-up trucks. Does not include delivery/moving-type truck or trailer rental.

*Automobile repair service establishment:* Any land, building, structure or premises used for the repair of automobiles, motorcycles or recreational vehicles. This use includes muffler shops, auto repair garages, tire sales

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and installation, wheel and brake shops, body and fender shops, and similar repair and service activities, but excludes dismantling, salvage or long term storage of vehicles.

**Automobile service station and/or minimart:** Any land, building, structure or premises used for the sale at retail of motor vehicle fuels, oils or accessories and of convenience-type food and general merchandise from a limited sales area, and also including the incidental servicing and repair of vehicles, parts or accessories.

**Awning:** A roof like cover, retractable or fixed, that projects from the wall or over a door, entrance or window.

**Basement:** A story having part, but not more than one-half, of its height below grade. A basement is counted as a story, for the purposes of height regulation, if subdivided and used for dwelling purposes other than by a janitor employed on the premises. (See Figures 1 and 11.)

**Block:** A tract of land bounded by streets, or by a combination of streets and public parks, cemeteries, railroad rights-of-way or corporate boundary lines of the Village of Vernon Hills, or other natural barriers.

**Bowling facilities:** A building containing bowling lanes as a principal use.

**Buildable area:** The space remaining on a lot after the minimum yard and open space requirements have been complied with.

**Building:** Any structure built for the support, shelter, or enclosure of persons, animals, chattels or movable property of any kind and which is permanently affixed to the land. (See Figure 5.)

**Building, detached:** A building surrounded by open space on the same lot.

**Building height:** The vertical distance from the mean curb level, or its equivalent, opposite the center of the front of the building to the highest point of the underside of the ceiling beams of a flat roof; to the deck line of a mansard roof; and to the mean level of the underside of the rafters between the eaves and the ridge of a gable, hip or gambrel roof. Where no curb level has been established, the height of the building may be measured from the mean elevation of the finished lot grade at the front of the building. (See Figure 7.)

**Building setback line:** The line within a lot, parallel to corresponding lot lines, designating the minimum required distance from the front, side and rear lot lines to the building or structure. (See Figures 2, 3 and 4.)

**Building, principal:** A nonaccessory building in which is conducted the principal use of the lot. (See Figure 5.)

**Bulk:** The term used to indicate the size and mutual relationships of a building or structure and the location of same, with respect to: size and height of the building; location of exterior walls at all levels in relation to lot lines, streets, or other buildings; gross floor area of the building in relation to the lot area; all open space allocated to the building.

**Business:** An occupation, employment, or enterprise which occupies time, attention, labor, and materials, or wherein merchandise is exhibited or sold, or where services are offered.

**Canopy:** A freestanding or projecting structure, other than an awning as defined herein, wholly or partially supported by columns, poles or braces extending to the ground, that acts as a roof-like cover above an outdoor service area, such as at an automobile service station, outdoor dining area, or door or entrance to a building.

**Catering service:** An establishment providing the processing, assembly and packaging of food into servings for consumption off-premises without provision for on-site consumption. Tastings and customer pick up of scheduled orders may be offered by appointment.

**Cellar:** An area having more than one-half of its floor to clear ceiling height below grade and which is not counted as a story. (See Figures 1 and 11.)

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*Children's recreation and fitness facilities:* Uses which provide activities for the entertainment and recreation of children under the supervision of adults. The term "children" is generally limited to those under the age of 15. All activities must be indoors.

*Cigar Lounge:* An establishment where patrons purchase and smoke cigars in a designated indoor space. Must derive at least 60% of revenue from cigar sales.

*Clinic, medical or dental:* A building or portion thereof, the principal use of which is for offices of physicians or dentists or both, for the examination and treatment of persons on an outpatient basis.

*Club or lodge, private:* A nonprofit association whose facilities are restricted to persons who are bona fide members and their guests. Food and alcoholic beverages may be served on its premises, provided they are secondary and incidental to the principal use.

*Collector street:* A street for access of traffic from several minor streets to a major street.

*Commercial vehicle:* Any vehicle designed or operated primarily for the transportation of persons or property in the furtherance of any commercial, industrial or business enterprise, and includes any truck, van, panel-type vehicle, tax [taxi], bus, or other vehicle operated for compensation.

*Common open space:* Land and/or water unoccupied by structures, buildings, streets, rights-of-way and automobile parking lots and designed and intended for the use or enjoyment of residents of a planned unit development. Common open space may contain walks and structures for recreational use, but except for such recreation structures, no area within 30 feet of any building or structure shall be included as common open space.

*Comprehensive plan:* Collectively those documents and ordinances of the village relating to land use, zoning, major street planning and land development known as the Village of Vernon Hills Comprehensive Land Use Plan 2003 and as amended from time to time.

*Conforming building or structure:* A building or structure which:

- (a) Complies with all the regulations of this ordinance, or any amendment thereto, governing bulk of the district in which said building or structure is located; and
- (b) Is designed or intended for a permitted or conditional use as allowed in the district in which it is located.

*Congregate housing for the elderly:* Residential development providing housing, food service and various optional services for the elderly, who are at least 62 years old and are capable of independent living. The optional services may include housekeeping, linen service, laundry, transportation and various social activities. Each residential unit shall provide kitchen facilities.

*Contiguous:* In contact, adjoining, or touching another object or item, as distinguished from being nearby.

*Convalescent care facilities:* A nursing facility for the aged or convalescing in which three or more persons, not the immediate family are accommodated for the provision of intermediate, extended or long-term care.

*Crosswalk:* A public right-of-way, within a block, ten feet or more in width, intended primarily for pedestrians, but which may include utilities where necessary, and from which motor-propelled vehicles are excluded.

*Cul-de-sac:* A minor street having one open end and being permanently terminated at the other by a vehicular turnaround. (See Figure 8.)

*Curb level:* The level of the established curb in front of a structure, measured at the center of such front. Where no curb elevation has been established, the elevation of the crown of the access roadway fronting the center of the lot shall be considered the curb level.

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**Day care center:** Any child care facility, with or without stated educational purposes, receiving six or more children for care during all or part of a day, licensed and operated under the provisions of the Child Care Act (1972) of the State of Illinois.

**Density:** The average number of dwelling units per acre in a tract of land.

**Density, net:** The average number of dwelling units per acre in a tract of land, exclusive of the rights-of-way of publicly dedicated streets.

**District:** A section or sections of the Village of Vernon Hills for which the regulations governing the use of buildings and premises, the height of buildings, the size of yards, and intensity of use, are uniform.

**Driveway:** The paved accessway constructed primarily outside the street right-of-way between the driveway entrance and an off-street parking area whose intended use is for egressing and ingressing the property with motor-driven vehicles. Where no sidewalk is present, a driveway shall begin at the right-of-way line; where a sidewalk is present, a driveway shall begin at the right-of-way line side of the sidewalk. A residential driveway shall be a minimum of ten feet in width. The maximum width of a residential driveway shall be no wider than the width of the garage; where no garage exists or where the garage is less than 20 feet wide, the maximum driveway width shall be 20 feet. A driveway may be configured to allow access to a parking pad installed in accordance with Article 4, Section 4 of this ordinance. The driveway shall be located a minimum of five feet from an adjoining property and configured to meet the width of the driveway entrance at the property line, unless a variance is obtained therefor. Nonresidential driveways shall be designed in accordance with the Village of Vernon Hills Development regulations.

**Driveway entrance (apron):** A paved surface extending from the roadway to the driveway over the parkway. A driveway entrance shall include the curb cut and pavement (driveway apron) but not the sidewalk located within a public right-of-way that connects a private road or driveway to the street right-of-way. The maximum width of a residential driveway entrance shall be 20 feet at the property line and 24 feet at the curb, unless a variance is obtained therefor. Nonresidential driveway entrances shall be designed in accordance with the Village of Vernon Hills Development regulations.

**Dwelling:** A building, or portion thereof, designed or used exclusively for residential occupancy, including single-family dwellings, two-family dwellings, and multiple-family dwellings, but not including mobile homes or other trailers or lodginghouses, hotels, or motels.

**Dwelling, attached:** A dwelling unit having its own ground floor entrance, joined to two or more dwellings by party walls, or other horizontally unifying structural element. (See Figure 6.)

**Dwelling, detached:** A dwelling which is surrounded on all sides by open space. (See Figure 6.)

**Dwelling, multiple-family:** A dwelling containing three or more dwelling units.

**Dwelling, single-family:** A dwelling containing one dwelling unit.

**Dwelling, two-family:** A dwelling containing two dwelling units.

**Dwelling unit:** A single residential unit providing complete independent-living facilities designed and arranged to house not more than one family. A dwelling unit shall include permanent provisions for living, sleeping, eating, cooking, and sanitation quarters.

**Easement:** A recorded agreement whereby a property owner grants the use of air, land or mineral rights for a specific purpose.

**Electric vehicle (EV):** A vehicle that uses energy stored in rechargeable battery packs onboard the vehicle to propel the vehicle. The EV must be plugged into an external source to recharge. Includes plug-in hybrid vehicles.

**Electric vehicle (EV) charger, level 1:** EV battery charging that uses 110 to 120 VAC supply power, with a power range from 880 Watts (0.88 kilowatts, kW) to 1,920 kW (1.92 kW) and provides three to six range miles per

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hour connected. Level 1 EV chargers are supplied with alternating current (AC) and in turn provide AC power to the EV through a standard connector.

*Electric vehicle (EV) charger, level 2:* EV battery charging that uses 208 to 240 VAC supply power, with a range from 3.3 kW to 19.2 kW, and provides 16 to 80 range miles per hour connected. Level 2 EV chargers are supplied with alternating current (AC) and in turn provide AC power to the EV through a standard connector.

*Electric vehicle (EV) charger, level 3:* Direct current fast charging (DCFC). EV battery charging that uses DC power to recharge EVs at various amperage levels and voltage levels, most commonly 480 VAC, with power outputs ranging between 25 and 350 kW of power and provides 50 to 800 range miles per hour connected. DCFCs convert alternating current (AC) from facility power and output direct current (DC) and volts direct current (VDC), which then delivers DC power to the BEV through a standard connector.

*Electric vehicle charging station (EVCS):* Equipment designed to safely supply and manage power into plug-in EVs. EV charging stations include hard-wired EV charging stations and EV charging stations that plug in to standard wall outlets and may also integrate communication, metering, GPS and other features that assist EV drivers and the host facility.

*Electric vehicle charging station (EVCS), primary use:* A retail establishment, not accessory to a permitted land use, that provides electric vehicle charging as its primary function. May include accessory uses such as a convenience store and/or an indoor lounge for customers.

*Electric vehicle charging station (EVCS), accessory use:* An EVCS located within a parking area accessory to a permitted use in a given zoning district. Includes charging infrastructure and equipment typically required to support the EVCS.

*Entertainment use:* Predominately spectator uses conducted within an enclosed building. Typical uses include motion picture theaters and concert or music halls. Uses such as musical, theatrical, dance cabaret, or comedy act performed by one or more persons are permitted. Any form of dancing by patrons and guests at an eating or drinking establishment is live entertainment and considered an accessory use to the eating or drinking establishment. Live entertainment does not include the term "adult entertainment or adult uses" as set forth in Section 18.6.

*EV Capable:* Means parking spaces that have the electrical panel capacity and conduit installed during construction to support future implementation of electric vehicle charging with 208-volt or 240-volt or greater, 40-ampere or greater circuits. See Illinois Electric Vehicle Charging Act.

*EV Ready:* Means parking spaces with a fully wired outlet or enclosure within three feet (3.0') on a circuit dedicated to electric vehicle charging. See Illinois Electric Vehicle Charging Act.

*Family:* One or more persons occupying a dwelling unit and living as a single housekeeping unit, with one kitchen constituting the cooking facilities for the entire housekeeping unit, whether or not related to each other by birth, adoption or marriage. Provided, however, that:

- (a) No housekeeping unit consisting of all unrelated persons shall exceed four persons;
- (b) No housekeeping unit consisting of related and unrelated persons shall exceed three unrelated persons and the related family, regardless of whether or not the unrelated persons provide compensation to the related family for the room and/or board;
- (c) No housekeeping unit consisting of related and unrelated persons shall have any structural or mechanical changes within the interior of the dwelling unit or any additional exterior means of egress which would, in any way, change the character of the dwelling unit from a single-family unit to a two-, or more, family dwelling unit.

*Farm:* Land being used for agricultural purposes.

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**Fence:** A manmade structure forming a barrier which is not part of any building or structure, and which is more than 24 inches overall in height above the existing grade.

**Fence, solid:** A fence which is impenetrable by vision, and which conceals activities on a lot from view of adjoining lots or rights-of-way.

**Financial institution:** A bank, savings and loan, or credit union where the principal businesses of banking, savings and loan, and investment activities are performed in accordance with federal and state laws.

**Floor area:** The total square footage within the outside line of walls, and includes the total of all space on all floors, of a building. It shall not include porches, garages, or space in a basement or cellar except when determining the occupant load and the number of required off-street parking spaces.

**Floor area ratio:** The floor area of the building or buildings on the zoning lot, divided by the area of the zoning lot or in the case of a planned unit development, divided by the gross site area, exclusive of dedicated streets.

**Frontage:** All property fronting on one side of a street between the two nearest intersection streets, measured along the line of the street, or if dead-ended, then all of the property abutting on one side between an intersecting street and the dead end of the street.

**Frontage, lot:** All of the boundaries of lot abutting a street.

**Garage, private:** A detached accessory building, or a portion of a main building, housing the automobiles of the occupants of the premises, excluding commercial vehicles.

**Garage, public:** A building or portion thereof, other than a private or storage garage, designed or used for equipping, servicing, hiring, repairing, storing, or parking motor-driven vehicles. The term "repairing" shall not include an automotive body repair shop nor the rebuilding, dismantling or storage of wrecked or junked vehicles.

**Garage, storage:** Any building or premises, used for housing only motor-driven vehicles, other than commercial vehicles.

**Governmental offices:** A building(s) leased or owned, operated, or occupied by any agency, political subdivision or unit of government, including but not limited to, federal, state, county, and municipal agencies and fire, school and park districts.

**Grade:** The average level of the finished surface of the ground adjacent to the exterior walls of the building.

**Ground floor area:** The lot area covered by a principal building, at the highest ground grade adjacent to the building, measured from the exterior faces of the exterior walls, but excluding open porches or terraces, or garages.

**Hard surface or pad:** An area upon or in the ground made up of concrete, bituminous materials or of the same or similar material as the existing driveway, rectangular in shape and having a length at least equal to the length of the recreational vehicle at its longest point, and a width at least equal to the width of the recreational vehicle at its widest point.

**Health club:** A facility designed for the major purpose of improving physical wellness or weight reduction which includes, but is not limited to, such equipment as weight resistance machines, whirlpools, saunas, showers, and lockers and which may include racquet courts, and/or swimming pool. This shall not include a municipal or private, not for profit owned recreation building and/or adult entertainment cabaret.

**Health or day spa:** A business which provides personal services directly to customers at the site of the business which includes, but is not limited to hair stylists, cosmeticians, toning or tanning salons and non-medically prescribed massage therapy.

**Home occupation:** Any business, occupation, or profession conducted within a dwelling unit by a person residing in the dwelling unit, as regulated in section 4.7.3.

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*Hookah bar.* An establishment where patrons share flavored tobacco from a communal hookah or similar type water pipe smoking device while seated at a table or bar.

*Hospital:* An institution devoted primarily to the maintenance and operation of facilities for the diagnosis, treatment or care of three or more nonrelated individuals suffering from: illness, disease, injury, deformity or other abnormal physical condition, but does not apply to institutions operating primarily for treatment of insane persons, drug addicts, alcoholics, or other cases necessitating restraint of patients. "Hospital" does not include convalescent [homes], nursing shelters or boardinghouses.

*Hotel:* An establishment containing lodging rooms, for occupancy by transient guests, and which provides customary hotel services such as: maid, telephone and secretarial, bellboy and desk services, and the use and upkeep of furnishings and laundry of linens—an establishment in which rooms are regularly used or available for occupancy for periods of less than thirty days. This classification also includes, but is not limited to a motor lodge or motel. Does not include short-term rentals or extended stay hotels.

*Hotel, extended stay.* A hotel that may be available for occupancy for periods of 30 days or more, but is not the primary residence of the occupant. See regulations in Chapter 10 of the Village Code.

*House of worship:* A structure devoted to use by a religious institution for the practice of its faith.

*Kennel:* Any premises or portion thereof on which more than three dogs, cats, or other household domestic animals over one year of age are kept; or on which more than two such animals are maintained, boarded, bred, or cared for, in return for remuneration, or are kept for the purpose of sale.

*Loading space:* A space within the principal building or on the same lot as the principal building, having access to a street or driveway, and designed for the standing, loading or unloading of one truck.

*Long-term rental:* A residential dwelling located in a residential zoning district being rented or otherwise let as a single housekeeping unit to a person(s) other than the owner of the subject property for a period or term of not less than 12 months.

*Lot:* A parcel of land having its principal frontage upon a road or street and occupied or intended for occupancy by a use permitted in this ordinance, including a principal building or buildings, together with accessory buildings, open spaces, and parking spaces required by this ordinance.

*Lot area:* The area of a horizontal plane bounded by vertical planes through front, side and rear lot lines. (See Figure 9.)

*Lot, corner:* A lot situated at the intersection of two or more streets, or adjoining a curved street at the end of a block. (See Figure 10.)

*Lot coverage:* The area of a lot occupied by the principal and accessory structures.

*Lot depth:* The mean horizontal distance between the front lot line and the rear lot line of a lot, measured within the lot boundaries. (See Figure 10.)

*Lot, interior:* A lot that is not a corner lot. (See Figure 10.)

*Lot line:* Any property line bounding a lot.

*Lot line, front:* The boundary of a lot which is along an existing or dedicated public or private street, or public way. On a corner lot, the lot line having the shortest length abutting a street is the front lot line. (See Figures 2, 3 and 4.)

*Lot line, interior:* A lot line which does not abut a street.

*Lot line, rear:* That boundary of a lot which is most distant from and is, or is approximately, parallel to the front lot line. If the rear lot line is less than ten feet in length, or if the lot forms a point at the rear, the rear lot line

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shall be deemed to be a line ten feet in length within the lot, parallel to and at the maximum distance from the front lot line. (See Figures 2, 3 and 4.)

*Lot line, side:* Any boundary of a lot which is not a front lot line or a rear lot line. (See Figures 2, 3 and 4.)

*Lot of record:* A single lot which has been recorded in the office of the Recorder of Deeds of Lake County, Illinois.

*Lot, reversed corner:* A corner lot, the street side lot line of which is substantially a continuation of the front lot line of the first lot to its rear. (See Figure 10.)

*Lot, through:* A lot having a pair of opposite lot lines along two more or less parallel streets, and which is not a corner lot. (See Figure 10.)

*Lot width:* The horizontal distance between the side lot lines at the building setback line. (See Figure 10.)

*Motel or motor hotel:* Any building or group of buildings containing guestrooms, some or all of which have a separate entrance leading directly from the outside of the building, with garage or parking space conveniently located on the lot, and designed, used, or intended wholly or in part for the accommodation of transient automobile travelers.

*Motor vehicle:* Any self-propelled, wheeled vehicle designed for the transportation of persons or goods along the public streets.

*Motor vehicle terminal:* Any premises used by a motor vehicle or similar company for the purpose of storing, maintaining, loading and unloading of trucks and other motor vehicles including trailers, without the long-term storage of any goods or items on the subject property.

*Nameplate:* A sign indicating the name and address of a building, the name of the occupant thereof, or the practice of a permitted occupation therein.

*Nonconforming building:* Any building or structure or portion thereof lawfully existing at the time of the adoption of this ordinance, or amendment thereto, which does not comply with all the regulations of this ordinance, or of any amendment hereto, governing bulk for the zoning district in which said building or structure is located; or is designed or intended for a nonconforming use.

*Nonconforming use:* The use of any building or structure or the use of land, that does not conform with the regulations of this ordinance, or any amendment thereto, governing use in the district in which it is located, but that conformed with all of the codes, ordinances, and other legal requirements applicable at the time such building or structure was erected, enlarged, or altered, and the use thereof[,] or the use of land was established.

*Nursery school:* Any day care center which receives children between the ages of two and six years and which is established and professionally operated primarily for educational purposes, to meet the developmental needs of the children served.

*Nursing home:* See "Convalescent care facilities."

*Off-street parking area, facility or lot:* Land which is improved and used, or a structure which is designed and used, exclusively for the storage of passenger motor vehicles, or trucks not exceeding 1½ tons in capacity, either for accessory off-street parking spaces or commercial off-street parking spaces, when permitted herein by district regulations.

*Open sales lot:* Land used or occupied for the purpose of buying, selling, or renting merchandise stored or displayed out-of-doors prior to sale. Such merchandise may include automobiles, trucks, motor scooters, motorcycles, boats or similar commodities.

*Outlot:* A parcel of land which is a separate lot within a main tract under unified control authorized as a planned unit development or regional planned unit development and intended for occupancy by a use permitted

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on the main tract having its sole means of vehicular access connected to an internal transportation network on the main tract.

*Parking space:* A durable hard-surfaced area, not less than nine feet wide and ~~18.5-20~~ feet long, enclosed in the main building, in an accessory building, or unenclosed, which is reserved for the parking of one motor vehicle and which is accessible to and from a street or driveway.

*Party wall:* An interior wall of adjoining structures extending unbroken from its footing to the underside of the roof, and which separates, and is in common use by, such adjoining structures. (See Figure 6.)

*Planned unit development:* A parcel or tract of land, initially under single ownership or unified control, which contains two or more principal buildings and one or more principal uses, is planned and constructed as a unified development, and is processed under the planned development procedures of this ordinance.

*Planning and zoning commission:* The Planning and Zoning Commission of the Village of Vernon Hills, Illinois, as established by Ordinance No. 96 of the village.

*Playhouse:* A single-story accessory building or structure with four walls whose intended use is by children for recreational activity. A playhouse shall not be used for storage. Playhouses and treehouses that comply with the size and height requirements, as stated in Article 4 of this ordinance are exempt from building permits.

*Premises:* A lot, together with all buildings and structures thereon.

*Public utility:* Any person, firm, corporation or municipal department, duly authorized under public regulation to furnish to the public, cable television, electricity, gas, telephone, sanitary sewer, transportation, or water supply and distribution.

*Recreational vehicle:* Any motor vehicle, travel trailer, trailer, camper, motor home, tent trailer, camping trailer, motor home or camper box, boat, hover craft, or other watercraft device, motorcycle or offroad vehicle, snowmobile or snowmobile trailer or other device designed for any similar purpose.

*Recreational vehicle height:* A vertical distance measured from the mean height of the ground to the uppermost aerial extension, excluding antennas, of a recreational vehicle.

*Recreational vehicle length:* A linear distance measured along a straight line from the rearmost portion or extension to the front-most portion or extension of a recreational vehicle.

*Recreational vehicle width:* A linear distance measured along a straight line from one opposing side (including extensions) to the other corresponding side (including extensions) of a recreational vehicle.

*Research laboratory:* A building or group of buildings in which are located facilities for scientific research, investigation, testing, or experimentation, but not facilities for the manufacture or sale of products, except as incidental to the main purpose of the laboratory.

*Restaurant:* An establishment whose sole business is the sale of food or beverage to seated customers, for consumption only within the building. The food is ordered through and brought to the customer by a waiter or waitress, consumed, and all dishes cleared by the waiter or waitress in preparation for the next customer.

*Restaurant, carryout:* An establishment whose principal business is the sale of food or beverages to the customer in a ready-to-consume state, for consumption off the premises.

*Restaurant, drive-thru:* A restaurant, with or without dining facilities which includes a building opening, window, door or mechanical device through which occupants of a motor vehicle receive or obtain a product or service.

*Restaurant, fast food:* An establishment whose principal business is the sale of food or beverages in a ready-to-consume state, for consumption on or off the premises, and which is served in edible containers or in paper, plastic or other disposable containers.

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*Right-of-way, public:* An accessway dedicated to public use.

*Right-of-way, railroad:* A strip of land with railroad tracks and auxiliary facilities for track operation, but not including depots, loading platforms, stations, train sheds, warehouses, care of locomotive shops [sic], car or locomotive shops, car or locomotive yards or water towers.

*Setback:* The minimum horizontal distance between a street line and the nearest wall of a building, or side of a structure facing such street line, or edge of the area of operation of a principal use, when no building or structure is involved. (See Figures 2, 3 and 4.)

*Short-term rental:* All or part of a residential dwelling unit located in a residential zoning district, being rented or otherwise let as an accessory use and/or occupancy to a person(s) other than the owner of the subject property for a period or term that is less than 12 months. For the purpose of this definition, short-term rental shall not include multi-family buildings or developments held in common ownership whereby all dwelling units are rented or otherwise let as a single occupancy and not individually owned.

*Story:* That portion of a building, other than a cellar, included between the surface of any floor and the surface of the floor next above it or, if there be no floor above it, then the space between the floor and the ceiling next above. The floor of a story may be split between levels, provided that there is not more than four feet difference in elevation between the different levels of the floor. A basement shall be counted as a story. A mezzanine floor shall be counted as a story when it covers over one-third the area of the floor next below it, or if the vertical distance from the floor next below it to the floor next above it is 24 feet or more. (See Figure 11.)

*Story, half:* A partial story under a gable, hip, mansard, or gambrel roof, the wall plates of which, on at least two opposite exterior walls, are not more than three feet above the floor of such story, except that any partial story used for residence purposes, other than by a family occupying the floor immediately below it, shall be deemed a full story.

*Street:* The paved portion of a public or private right-of-way which affords a primary means of vehicular access to abutting properties, whether designated as a street, avenue, highway, road boulevard, lane, or otherwise designated, but not including driveways.

*Structural alteration:* Any change other than incidental repairs which would prolong the life of the supporting members of a structure, such as bearing walls, columns, beams or girders.

*Structure:* Anything constructed or erected which has a fixed location on the ground or which is attached to something which has a fixed location on the ground.

*Tobacco retail establishment.* A retail establishment where patrons purchase tobacco and vape products, including accessories. On-site use of tobacco / vape products is not permitted. Does not include general retail and convenience stores unless: (1) more than thirty percent of the floor area is dedicated to the display of tobacco / vape products; or (2) more than thirty percent of the revenue is derived from the sale of tobacco / vape products. See Chapter 10 of the Village Code.

*Tasting room:* A retail outlet with a customer facing area for persons to sample, consume for on-premises consumption, and purchase for off-premises consumption, liquor products. Such premises need not be attached to the manufacturing facility, nor owned by a manufacturer.

*Technical review committee:* The technical review committee established under the plan review procedures adopted by the village board.

*Unified control:* The combination of two or more tracts of land wherein each owner has agreed that his tract of land shall be developed as part of a planned unit development and shall be subject to the controls applicable to such development.

*Use:* The purpose for which land or a structure thereon is designed, arranged, or intended, or for which it is occupied or maintained.

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*Use, permitted:* Any use which is or may be lawfully established in a particular district or districts, provided it conforms with all requirements and regulations of this ordinance applicable to such district or districts.

*Use, principal:* The dominant use of land or buildings, as distinguished from a subordinate or accessory use.

*Use, special:* A use which, because of its unique characteristics, cannot properly be classified as a permitted use.

*Vacant single-family residential lot:* A lot zoned or platted for single-family dwelling residential use that does not contain a building.

*Village:* The Village of Vernon Hills, Illinois.

*Village board:* The Board of Trustees of Vernon Hills, Illinois.

*Village clerk:* The Village Clerk of Vernon Hills, Illinois.

*Village engineer:* A professional engineer, registered in the State of Illinois, who has been duly appointed as the village engineer of the Village of Vernon Hills, or who has been hired by the village as its consulting engineer.

*Village planner:* The office of village planner, as established by Ordinance Number 258 [article II of chapter 16 of the Village Code of Ordinances] of the village.

*Warehouse retail facility:* An establishment for the retail sale of goods from a warehouse facility with a minimum of 100,000 square feet.

*Yard:* An open space on a lot which is unoccupied and unobstructed from its lowest level to the sky. A yard extends along a lot line and at right angles to such line to a depth or width specified in the yard regulations for the district in which such lot is located. (See Figures 2, 3 and 4.)

*Yard, front:* A yard extending along the full length of the front lot line between the side lot lines. (See Figures 2, 3 and 4.)

*Yard, minimum:* The open yard area located between a lot line and the nearest line of the principal building or structure, to a depth specified in the yard requirements section for the district in which the lot is located.

*Yard, rear:* The open yard area extending between the rear lot line and the nearest line of the principal building or structure, extending along the full width of the lot between the side lot lines.

*Yard, required:* See "Yard, minimum."

*Yard, side:* A yard extending along a side lot line from the front yard to the rear yard. (See Figures 2, 3 and 4.)

*Yard, side; adjoining a street:* A yard which is bounded by the front lot line, a street line, and the rear lot line. (See Figure 2.)

*Yard, interior side:* A side yard which adjoins another lot separating such side yard from another lot. (See Figures 2, 3 and 4.)

*Zoning administrator:* The building commissioner of the Village of Vernon Hills, Illinois, duly appointed and designated to administer and enforce the zoning ordinance, or his duly authorized representative.

*Zoning board of appeals:* The Zoning Board of Appeals of Vernon Hills, Illinois.

*Zoning districts:* The districts in which the Village of Vernon Hills, Illinois, has been divided for zoning regulations and requirements, as set forth on the zoning district map.

*Zoning district map:* The zoning district map of the Village of Vernon Hills, Illinois.

*Zoning lot:* A single, continuous tract of land, which (at the time of filing for a building permit) is designated by its owner or developer as a tract of land to be used, developed, or built upon as a unit, under single ownership or control. Therefore, a "zoning lot or lots" may or may not coincide with a lot of record. Every zoning lot must

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4.6.4.1. [In] a block where all lots are through lots, the front lot line of vacant lots shall be along the street line designated by the zoning administrator, except when a front line has already been established on one or more lots in the same block, that front lot line shall become the front lot line of all remaining vacant lots in the same block and the required front yard shall be parallel to that front lot line.

4.6.4.2. In a block where there are existing interior lots of record with frontage on only one street, vacant through lots in such block shall provide a front yard on both streets.

(See Figure 10.)

4.6.5. On corner lots, there shall be a front yard on each street frontage which shall conform to the front yard requirements of each district for all buildings and uses, including accessory buildings, structures and uses.

4.6.6. Where 50 percent of the frontage is improved with buildings which have maintained a greater or lesser front yard depth than required, no new building or portion thereof shall project beyond a straight line drawn between the point closest to the street line of the residence upon either side of the proposed structure, or, if there are residences upon only [one] side, then beyond the straight line projected from the front of the two nearest residences, but this regulation shall not be interpreted to require a front yard of more than 50 feet, nor to permit a front yard of less depth than that of the nearest building. Where the street is curved, the line shall follow the curve of the street rather than be a straight line. The provisions of this section shall not apply, however, where a building setback line has been established on a recorded plat of subdivision.

4.6.7. Where a lot is used for a permitted use without structures, the required yards shall be provided and maintained as if the use were conducted within a structure.

4.6.8. No obstruction or encroachment shall be erected or maintained in any required yard, except that:

4.6.8.1. The following obstructions are permitted in any required yard:

- 4.6.8.1.1. Awning[s] attached to the principal building and projecting not more than three feet from the side of the building, and located at least eight feet above the average level of the adjoining ground;
- 4.6.8.1.2. Arbors, trellises, flag poles, fountains, sculptures, plant boxes and other similar ornamental objects;
- 4.6.8.1.3. Air conditioning equipment, window units, but not projecting more than 18 inches;
- 4.6.8.1.4. Architectural entrance structures on a lot not less than one acre in area or at entrance roadways into subdivisions or planned unit developments containing 50 or more lots, but not exceeding three feet above grade and not closer than 15 feet to a lot line;
- 4.6.8.1.5. Bay windows, projecting not more than three feet, but not within seven feet of a side lot line;
- 4.6.8.1.6. Chimneys, attached, projecting not more than 24 inches from the principal structure;
- 4.6.8.1.7. Eaves or gutters projecting 18 inches or less;
- 4.6.8.1.8. Trees, shrubs and hedges in any yard, except within a "sight distance zone" as defined by Figure 12;
- 4.6.8.1.9. Flowers and landscaping;
- 4.6.8.1.10. Unenclosed porches, decks, stoops, and platforms, that do not extend above the level of the first floor of the building, and which do not provide a minimum of four feet of landing area, may extend or project into any required front, side, or rear yard not more than four feet, plus the depth of the required steps;
- 4.6.8.1.11. Ornamental light standards, [subject to the requirements of Chapter 13, Nuisances, Section 13-2](#);

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- 4.6.8.1.12. Signs and nameplates as regulated by the Vernon Hills Sign Ordinance;
  - 4.6.8.1.13. Sills, belt courses, cornices and ornamental features of the principal building, projecting not more than 12 inches; and
  - 4.6.8.1.14. Steps, four feet or less above grade, which are necessary for access to a permitted building or for access to a lot from a street or public way.

4.6.8.2. In any required rear yard, the following additional obstructions are permitted, but not to exceed 40 percent cumulative rear yard ground coverage as measured from the rear of the principal structure to the rear lot line and between both side lot lines:

- 4.6.8.2.1. Central air conditioning units, heat pumps and solar collecting equipment, but not more than four feet from the principal structure, provided the unit is properly screened;
- 4.6.8.2.2. Balconies, but not projecting more than 12 feet;
- 4.6.8.2.3. Detached garages provided they are more than ten feet from the principal structure, or not closer than seven feet to the rear or side lot lines;
- 4.6.8.2.4. Open off-street parking spaces and loading spaces;
- 4.6.8.2.5. Playground and laundry drying equipment;
- 4.6.8.2.6. Decks, patios, swimming pools, sheds, storage buildings, playhouses, and other structures customarily incidental to the principal use of the property;

4.6.8.3. Fences are permitted in accordance with the provisions of section 4.8.

(Ord. No. 91-24, §§ I—III, 5-14-91; Ord. No. 2000-30, §§ I—III, 5-2-00; Ord. No. 2012-036, § 1(Exh. A), 6-19-12)

## **Sec. 4.7. Control over accessory structures, uses, and recreational equipment.**

4.7.1. Except as provided below, accessory structures, uses, and recreational equipment are permitted, subject to the following:

Exceptions:

1. In residentially zoned districts, the following recreational equipment is prohibited outdoors:
  - a. Wrestling/boxing rings.
  - b. Archery and shooting targets involving the use of bows, arrows, guns, and slingshots.
  - c. Trampolines greater than 16 feet in diameter or 220 square feet in area.
  - d. Recreational equipment and open play systems (swing sets) that exceed 14 feet in height.
- 4.7.1.2. Accessory uses shall not include the keeping, propagation, or culture of pigeons, poultry, rabbits, bees, livestock, or other animals except household pets. The foregoing shall not apply on such lots where the pursuit of agriculture is a permitted principal use;
- 4.7.1.3. Accessory buildings, structures, and uses shall not be erected or altered in required yards, courts, or other open areas, except those that are herein permitted as obstructions in yards, courts, or other open areas in accordance with section 4.6.8;
- 4.7.1.4. In residential districts, no accessory building shed, play-house or tree-house, or similar walled structure, other than private garages, shall exceed ten feet in height and 120 square feet in floor area. At any time, there shall not be more than one shed, one play-house and one tree-house located on a lot;

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4.7.1.5. In residential districts, no detached garage shall be greater than 14 feet in height, 24 feet in length, 36 feet in width, and closer than ten feet to the main building. At any time, there shall not be more than one detached garage located on a lot;

4.7.1.6. In residential districts, no gazebo, pergola, pavilion, or similar open-walled structure, shall be greater than 14 feet in height or exceed 210 square feet in floor area;

4.7.1.7. In residentially zoned districts and unless otherwise prescribed within subdivision restrictive covenants or development agreements sheds, storage buildings, playhouses, gazebos, tree houses, open play systems (swing sets), recreational equipment (excluding basketball standard, backboard, and basket assemblies) and similar structures shall be located in the rear yard only, a minimum of seven feet from any lot line, a minimum of three feet from another building or structure, and shall not encroach into any recorded easement.

Except as provided below, in residential districts any structure or equipment erected for recreational purposes, including but not limited to, batting cages, sport courts, and practice nets utilized for the purpose of hitting, throwing, batting or kicking any type of ball, disc, puck or object into, over or under a net, matt or goal must be disassembled and stored within the dwelling unit or approved accessory structure which complies with this ordinance between November 1 and March 1 of each year.

Exceptions:

1. Basketball standards, backboard, basket and net assemblies.
2. Recreational equipment customary to passive winter recreational activities.
3. Portable hockey nets six feet or less in height.
4. Trampolines in compliance with all requirements referenced herein

4.7.1.9. In residential districts decks and patios shall be located a minimum of six feet from any lot line and shall not encroach into any recorded easement.

4.7.1.9.1. In residential districts swimming pools shall be located in the rear yard, shall not encroach into any recorded easement, and the inside wall of the pool shall be located a minimum of ten [feet] from any side or rear lot line.

4.7.1.10. No structure shall be located closer than seven feet to an adjoining lot line, except that on corner lots:

No structure shall be located nearer to the rear lot line than the distance of the required side yard for the lot adjoining the rear lot line; and

No structure shall be located nearer to the street line than the distance required for a yard adjoining a street.

4.7.1.11. No accessory building or structure that is not in a residential district shall be more than 25 feet in height;

4.7.2. Temporary buildings or storage units are only permitted during for construction purposes. Such buildings require a temporary permit and may be erected and maintained for a period not to exceed the time of such construction and must be removed within 30 days after construction ends.

4.7.3. Home occupations are permitted in residential districts; provided, that the home occupation shall be conducted in such a manner that it does not change in any way the residential neighborhood atmosphere or infringe on the rights of abutting and adjoining homeowners or residences; and further providing, that:

4.7.3.1. The occupation shall be conducted wholly within the principal building and operated by someone who is a legal, full-time resident of the premises.

- 4.7.3.2. No occupational use shall be made of garage facilities serving the principal use, whether attached or detached;
- 4.7.3.3. No more than one person who is not a member of the family residing on the premises shall be employed, with the exception of day care homes that may require additional employees per State regulations;
- 4.7.3.4. A separate entrance shall not be provided in conjunction with the conduct of the occupation;
- 4.7.3.5. No alteration of any kind shall be made to the principal building which changes its residential character as a dwelling unit;
- 4.7.3.6. No outdoor storage shall be allowed;
- 4.7.3.7. The occupation shall not involve more than a total of 300 square feet of the area of a dwelling unit;
- 4.7.3.8. No sign shall be permitted on the premises, except a nameplate one square foot in area;
- 4.7.3.9. There shall be no commodity sold or services rendered that require delivery or shipment of merchandise, goods or equipment by other than passenger-sized motor vehicles, three-quarter-ton step-up van or similar-sized trucks;
- 4.7.3.10. There shall be no perceptible noise, odor, smoke, electrical interference or vibrations emanating from the structure in which the home occupation functions;
- 4.7.3.11. The home occupation shall be conducted in such a manner that it does not create parking or traffic congestion for the abutting or adjoining neighbors or for the immediate neighborhood.
- 4.7.3.12. The total number of visitors, children, students, not including the resident, served by a home occupation at one time shall not exceed six.
- 4.7.3.13. Day care homes are permitted, subject to the following:
1. The home daycare is subject to the licensing requirements of the Department of Children and Family Services, and periodic inspections as may be required by the State and local fire marshals.
  2. The licensed operator shall reside on the property where the home occupation is operated.
  3. As a permitted accessory use, the maximum number of children served at one time, including the operator's children, is six.
  4. In order to care for seven or more children, a special use permit is required, subject to the procedures described in Article 18. The recommendation of the planning and zoning commission may be to approve fewer children than requested if, in its determination, additional children would negatively impact adjacent properties or the subject property itself is not configured to accommodate additional children. In reviewing a home daycare special use petition, the commission may consider factors such as: drop-off/pick-up configuration, proximity to other home daycares, availability of outdoor space, and comments from life safety inspections.

~~4.7.3.14. Except as provided, the parking or storing of commercial vehicles, construction or landscaping equipment, vehicles, or materials outside the dwelling, within an attached garage, or detached accessory structure, is prohibited except as noted below:-~~

Exception: ~~Not more than one vehicle, and trailer, A single passenger vehicle~~ used in connection with a home occupation shall ~~may~~ be stored or parked on the property or on the public right-of-way adjacent to the property from which the home-based business is operated. ~~Vehicles with visible equipment, such as ladders or plow blades, Any, and any such trailers~~ shall be stored or parked within an enclosed garage at all times.

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- 4.7.3.15. Long-term rentals as defined herein, that is occupied as a single housekeeping unit to a person(s) other than the owner of the subject property for a period or term of not less than 12 months is hereby permitted.
- 4.7.3.16. Short-term rentals as defined herein, all or part of which being rented or otherwise let to a person(s) other than the owner of the subject property for a period or term that is less than 12 months is hereby prohibited.

4.7.4. In the residential districts, the outdoor parking and storage of motorized and non-motorized recreational vehicles (RVs) is regulated as follows:

4.7.4.1. The outdoor parking and storage of motorized and non-motorized RVs in residential districts is generally prohibited. Parking and storage of a recreational vehicle owned by the occupant of a home in a single family district may permitted subject to the following: requirements:

- A. The parking or storage in single-family residential districts is permitted within fully enclosed garages that otherwise comply with the requirements of the zoning code.
- B. Outdoor parking or storage of vehicles not exceeding 28 feet in length, 10 feet in height, or 8.5 feet in width is permitted on paved pads in the side yard only (excludes the street side yard for corner lots), provided that:
  - i. The vehicle maintains the minimum side setback for a principal structure in the district.
  - ii. No structure, such as a permanent or temporary carport is constructed.
  - iii. Vehicle shall have direct access to the adjacent roadway (i.e., continuous paved access and operable gates).
  - iv. Vehicle may not be closer to the street than the front wall of the house
  - v. Vehicle must be capable of timely removal (hitch attached, wheels attached, current registration, etc.).
  - vi. Occupancy of the vehicle while parked/stored on the property is not permitted. An exception may be granted by the Building Commissioner due to an emergency situation.
  - vii. With the exception of preparation for a trip or emergency occupancy, there shall be no connection to any utility and all fuel sources (propane tanks, etc.) shall be properly stored with valves closed per relevant ICC and DOT regulations.
- C. Any such vehicle parked as described in this section shall be maintained such that it does not constitute a nuisance of the Village Code, is not used to store materials inconsistent with typical recreational use,
- D. Temporary parking on the driveway, for the purpose of cleaning, packing or unpacking and RV is permitted for no more than two 7-day periods between April 1 and October 30 of each. The vehicle shall not obstruct the public sidewalk or obstruct visibility of an intersection while temporarily parked.

Parking on single family residential lots prohibited; exception:

- 1. No person shall park or store a recreational vehicle, or allow a recreational vehicle to be parked or stored, on any single family residential lot within the village outside of a garage unless the following conditions are met:
  - a. Not more than one recreational vehicle more than 20 feet in length may be parked or stored outside of a garage.

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- b. ~~Every recreational or motor vehicle must be parked or stored on a paved driveway or pad located a minimum of five feet from any interior side or rear yard property line.~~
  - c. ~~No recreational vehicle shall exceed 28 feet in length, or ten feet in height, or 8½ feet in width.~~
  - d. ~~Every recreational vehicle parked on a single family residential lot shall be owned by the resident or occupant on whose property it is located and shall be so maintained, that it does not constitute a violation of the Vernon Hills ordinance pertaining to a "nuisance."~~
  - e. ~~No recreational vehicles shall contain goods, materials or equipment other than those items which form a part of the vehicle or which are equipment accessory to its use.~~
  - f. ~~No recreational vehicle shall have its wheels or hitches removed, or be affixed to the ground in any way which delays its quick removal.~~
  - g. ~~No part of any recreational vehicle parked or stored on private property in such a way as to create a dangerous or unsafe condition. Recreational vehicles shall not extend into or over any public sidewalk, street, or other required setback as defined in this ordinance.~~
  - h. ~~No part of any recreational vehicle, which is more than 20 feet in length, shall be parked or stored closer to the public right-of-way than the building face located on the property where it is stored.~~
  - i. ~~No recreational vehicle shall be used for living, sleeping, cooking or household purposes, except that guests of the residence may occupy one for sleeping purposes only, for a period not to exceed 72 consecutive hours. The total number of days that such temporary occupancy may be permitted shall not exceed 14 days in any calendar year.~~
  - j. ~~No recreational vehicle shall be connected to sewer lines, water lines, or electricity. Temporary electrical or water connections are permitted for charging batteries, filling tanks, and temporary occupancy in accordance with paragraph i. above.~~
  - k. ~~When any recreational vehicle is equipped with liquefied petroleum gas containers, such containers shall meet the standards of either the Interstate Commerce Commission or the Federal Department of Transportation or the American Society of Mechanical Engineers, as such standards exist or are hereafter amended. Further, the valves of such liquefied petroleum gas containers must be closed when such towed trailer or boat is not being readied for immediate use, and in the event that leakage is detected from such liquefied petroleum gas containers, immediate corrective action must be taken.~~
  - l. ~~The ground area adjacent to or under any parked or stored recreational vehicle must be free of noxious weeds, tall grass or debris and shall not be used for the storage of any other material or goods.~~
  - m. ~~Recreational vehicles may be parked on the driveway closer to the front property line than the closest wall of the building only for purposes of cleaning, maintenance or other preparation for no more than two consecutive seven-day periods during the period of April 1 thru October 30 of each year. The total of~~

~~the two consecutive seven-day periods of driveway parking shall also be the maximum number of cumulative days a recreational vehicle may be parked in the driveway closer to the front property line than the closest wall of the building during said period.~~

~~n. — Temporary parking of the unit on the front yard driveway is permitted for loading, unloading and overnight parking before and after use.~~

~~4.7.4.2. If a person cannot comply with [section] 4.7.4.2. above because their [his] rear yard is adjacent to a street and is therefore defined as a front yard, they [he] may park the recreational vehicle in the rear yard provided that a wall, solid fence or densely planted natural vegetation not less than six feet in height be constructed or planted in the rear yard between the vehicle and any adjacent streets.~~

(Ord. No. 90-43, § II, 9-18-90; Ord. No. 91-30, § II, 5-21-91; Ord. No. 2000-30, §§ IV—XI, 5-2-00; Ord. No. 2001-39, §§ I—III, 6-5-01; Ord. No. 2003-68, §§ I—V, 11-4-03; Ord. No. 2004-112, §§ III—VIII, 12-7-04; Ord. No. 2007-66, § I, 11-20-07; Ord. No. 2012-036, § 1(Exh. A), 6-19-12; Ord. No. 2018-104, § I(Exh. A), 6-5-18; Ord. No. 2025-012, § II, 2-4-25)

## Sec. 4.8. Fences.

4.8.1 *Prohibited fences.* The following fences are prohibited:

- (1) Chicken wire, barbed wire, welded mesh wire and electrically charged wire fences.
- (2) Snow fences, except for exclusive control of snow between November 1 and March 31 and as authorized by the zoning administrator for special events or construction sites.
- (3) Fences made of solid plywood, scrap lumber, temporary fencing (including pre-fabricated fence panels not secured to permanent posts) and similar noncustomary materials, except this shall not prohibit construction fencing or silt fence.
- (4) Fences made of common concrete or cinder block.
- (5) Fences topped with sharp-edged or spiked material, except this shall not prohibit picket fences.
- (6) Fences on any portion of any public right-of-way, except fences erected by a governmental entity.
- (7) Fences, shrubs, or hedges that interfere with clear vision at or near a street intersection in an area enclosed by a triangle as indicated on Figure 12, Site Distance Zone. In any case, no fence shall be erected closer to a street right-of-way intersection than 30 feet.
- (8) Fences so constructed as to prevent natural water drainage and/or water runoff.
- (9) Masonry fences in a required front yard, easements or drainage swale.
- (10) Fences with posts with the rough or unfinished side of the fence facing toward the street or neighboring property.
- (11) Fences built parallel to existing fences, except as provided for dog runs, privacy enclosures and fences around swimming pools.

4.8.2 *Regulations for permitted fences:*

- (1) Residential uses. Fences may be erected to a height of six feet, measured from adjacent finished grade to the highest point of the fence, except that fence posts may be six inches higher than the six feet. Where the contour of the land contains abrupt changes of grade, the fence may be stepped with the six-foot height measurement over grade, as an average for a six-foot section of fence.

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- (a) For lot sizes of 12,000 square feet and under, at least one third of the exterior features of the house must be masonry;
  - (b) For lot sizes of more than 12,000 square feet, at least two-thirds of the exterior features must be of masonry construction.
- (5) Use of outdoor architectural features such as decks and patios.

(Ord. No. 589, § 1, 7-28-87)

#### **Sec. 4.12. ~~Building site review. Site plan review required~~**

A. No building, building addition, parking facility or driveway shall be constructed in any zoning district, except single family residential on individual lots, unless a site plan and architectural plan showing the overall design and arrangement of the tract or lot and design of the building has been reviewed by the planning and zoning commission and approved by the board of trustees.

B. The site plan shall show the location and arrangement of all proposed buildings, parking areas, walks, lighting, landscaping, driveways and points of ingress and egress, appurtenant facilities, the location, size and design of all signs, and shall be in compliance with the restrictions contained in this ordinance.

C. The architectural plans shall show the interior layout of the building including the main entrance and secondary exits and include color renderings of the exterior elevations of the main building and accessory structures. Samples of exterior materials shall also be provided.

D. Elements such as accessory structures, seating areas, sculpture, hardscape features, or similar items, shall be included in the site plan review. Additional permits, such as Outdoor Use Permits, may be required.

(Ord. No. 2012-036, § 1(Exh. A), 6-19-12)

Editor's note(s)—Section 4.11 has been renumbered as 4.12 in order to accommodate provisions of Ord. No. 589, § 1, adopted July 28, 1987, designated as § 4.11.

#### **Sec. 4.13. Wireless telecommunication transmission sites.**

##### *4.13.1. Definitions.*

*Antenna.* The array of wires, metal rods or panels used in the sending or receiving of wireless telecommunications. Dish type devices for said purposes are included in this definition.

*Antenna support structure.* Any mast, pole, tripod, tower, or similar structure used to support an antenna.

*Antenna system height.* The total height above grade of the antenna support structure, alternative antenna support structure and antenna.

*Alternative antenna support structure.* Existing light poles, water towers, roofs of buildings and similar mounting structures the primary function of which is not to support an antenna but which could be utilized for this purpose as a secondary function.

*4.13.2. Location.* Antenna support structure and alternative antenna support structure sites shall be allowed in B-1, BP, OR&D, and PIB zoning districts and shall require a special use permit. Antenna support structures and alternative antenna support structures in the COS and all residential zoning districts may be allowed only if, in addition to a special use, a variation, subject to village procedures is granted; it being the intent of this ordinance that hardship and unique circumstances, as well as proof why an antenna can not be located on an existing structure in an adjacent zoning district, must be established before the antenna support structure or alternative

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## Sec. 4.17 Lighting

4.17.1. Introduction/purpose. It is the intent and purpose of this section to provide regulations regarding exterior lighting to ensure safe public environment and prevent light nuisances. Regulations are intended to supplement lighting requirements in the Development Ordinance and restrictions in Chapter 13, Nuisances.

4.17.2 Lighting in public areas. The minimum light requirements listed in the Development Ordinance shall apply at times when the building is open to the public. Shopping centers and similar commercial properties may reduce lighting when the property is not open to the public, subject to the review of the Chief of Police (or designated employee) and Community Development Director.

4.17.3 Temporary decorative lighting displays. Per the electrical code, temporary lighting displays are limited to 90 days. Displays may not pose a hazard (motorist visibility, tripping hazards, etc.) and must not cross the property line. Lighting displays must be turned off between midnight and 7:00 AM.

4.17.4 Permanent decorative lighting displays. Permanent decorative lighting shall be UL listed for permanent exterior installation. Displays which flash, strobe, change color, or include other features which may be considered a nuisance visible from adjacent properties or the public right-of-way are subject to the restrictions for temporary lighting displays in Section 4.17.3.

4.17.5 Commercial exterior lighting. Lighting required by the Development Ordinance shall not cause spillage in excess of 0.1 footcandle at the property line abutting a non-commercial use. All lighting shall be shielded and/or angled to prevent nuisance glare of the light source.

4.17.6 Commercial storefront lighting. Per the sign code, strobes and similar effects are prohibited. Perimeter window lighting is also prohibited per the sign code.

## ARTICLE FIVE. ZONING DISTRICTS

### Sec. 5.1. Establishment of districts.

In order to carry out the purposes and intent of this ordinance, the Village of Vernon Hills is hereby divided into the following districts:

#### *Residential districts:*

R-1	Single-Family Residence District (80,000 square feet minimum lot area)
R-2	Single-Family Residence District (40,000 square feet minimum lot area)
R-3	Single-Family Residence District (20,000 square feet minimum lot area)
R-3A	Single-Family Residence District
R-4	Single-Family Residence District (9,000 square feet minimum lot area)
R-5	Single-Family Residence District (6,500 square feet minimum lot area)
R-6	Two-Family and Attached Single-Family Residence District
R-7	Multiple-Family Dwelling District
<i>Business districts:</i>	
B-1	General Business District
B-2	Neighborhood Business District
O-R&D	Office, Research and Development District
O-R&D-1	Office Research and Development District

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## **Sec. 13.1. Purpose.**

In addition to the general purposes set forth in article two, the B-1 General Business district is intended to provide for a variety of compatible business uses which will tend to draw trade which is mutually supporting and so promote public convenience and business prosperity; and to permit commercial development in locations where safe and convenient access to arterial or major collector streets can be provided to handle the increased volume and variety of traffic generated by such development. At such times when property zoned B-1 General Business district is located within the core retail area of the village as set forth on zoning district map, the provisions of section 4.14 et seq. shall apply as if fully set forth herein.

(Ord. No. 2010-064, § I(Exh. B), 12-7-10)

## **Sec. 13.2. Permitted uses.**

**13.2.1.** All permitted uses in the B-1 General Business District shall be for the retail sale only of tangible personal property, or provision of services to the consumer, and except for accessory off-street parking and loading, shall be conducted within a wholly enclosed building.

**13.2.2.** The following uses are permitted in a B-1 General Business district subject to the regulations contained in section 4.14 et seq.:

- 13.2.2.1.** Antique shops;
- 13.2.2.2.** Art and school supply stores;
- 13.2.2.3.** Art galleries;
- 13.2.2.4.** Bakeries, provided that all goods produced on the premises are sold at retail on the premises;
- 13.2.2.5.** Banks and savings and loan associations, but not including drive-in facilities;
- 13.2.2.6.** Barber and beauty shops;
- 13.2.2.7.** Bicycle shops;
- 13.2.2.8.** Book and stationery stores;
- 13.2.2.9.** Camera and photographic supply stores;
- 13.2.2.10.** Candy, confectionery and ice cream stores;
- 13.2.2.11.** Carpet, flooring and rug stores;
- 13.2.2.12.** China and glassware stores;
- 13.2.2.13.** Clothes pressing establishments;
- 13.2.2.14.** Coin and philatelic stores;
- 13.2.2.15.** Drugstores and pharmacies;
- 13.2.2.16.** Dry cleaners and laundries, but not a central plant serving more than one retail outlet;
- 13.2.2.17.** Electrical and household appliance stores;
- 13.2.2.18.** Florist shop;
- 13.2.2.19.** Foodstores, delicatessens, grocery stores, supermarkets;
- 13.2.2.20.** Furniture stores;

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- 13.2.2.21. Furrier shops;
  - 13.2.2.22. Gift shops;
  - 13.2.2.23. Hardware stores;
  - 13.2.2.24. Hobby and craft stores;
  - 13.2.2.25. Interior decorating shops;
  - 13.2.2.26. Jewelry stores, including watch, clock and jewelry repair;
  - 13.2.2.27. Leather goods and luggage stores;
  - 13.2.2.28. Locksmith shop;
  - 13.2.2.29. Meat markets;
  - 13.2.2.30. Medical and/or dental offices;
  - 13.2.2.31. Music stores;
  - 13.2.2.32. Office supply stores;
  - 13.2.2.33. Optical shops;
  - 13.2.2.34. Paint and wallpaper stores;
  - 13.2.2.35. Photographic studios;
  - 13.2.2.36. Health club;
  - 13.2.2.37. Professional and general offices;
  - 13.2.2.38. Radio, T.V., hi-fi and record stores;
  - 13.2.2.39. Restaurants, including fast food and carry-out, but excluding dancing, the serving of alcoholic beverages, drive-thru and drive-in restaurants;
  - 13.2.2.40. Schools; music, dancing, business, martial arts studios;
  - 13.2.2.41. Shoe, clothing and hat repair shops;
  - 13.2.2.42. Shoe stores;
  - 13.2.2.43. Sporting goods stores;
  - 13.2.2.44. Retail tailor and dressmaking shops;
  - 13.2.2.45. Toy stores;
  - 13.2.2.46. Travel bureaus;
  - 13.2.2.47. Variety stores;
  - 13.2.2.48. Wearing apparel shops;
  - 13.2.2.49. Accessory uses, subject to the provisions of Article Four;
  - 13.2.2.50. Off-street parking facilities as required or permitted by Article Nineteen;
  - 13.2.2.51. Coffee shops;
  - 13.2.2.52. Health or day spa.

### Sec. 13.3. Special uses.

Upon recommendation by the planning and zoning commission, after public hearing on a petition pertaining thereto, in accordance with the requirements set forth for hearing in section 21.6, the corporate authorities of the village may, by special use permit, allow the following uses in the B-1 General Business district subject to the regulations contained in section 4.14 et seq.

#### 13.3.0. Amusement, recreation and training for adults.

[Subject to the following:]

1. All activities must be conducted indoors.
2. No such activities in this use will be listed under any other special use in the Vernon Hills Zoning Ordinance.
3. All activities in this special use will be in the B-1, General Business District.
4. Alcohol may be provided, subject to receipt of the necessary permits and licenses.

13.3.1. Arcade for electronic games;

13.3.2. Animal clinic;

13.3.3. Animal hospital;

13.3.4. Any public building erected or leased by any department of a municipality, county, state or federal government;

13.3.5. Any building erected or leased by any public utility (light, gas, telephone, water, sewer) for use as a branch office and distribution center;

13.3.6. Automobile service station and/or mini-mart and/or automobile laundry;

13.3.7. Cocktail lounge or package liquor store;

13.3.8. Convalescent care facility;

13.3.9. Day care centers and nursery schools;

13.3.10. Drive-in banks, savings and loan associations, and currency exchanges;

13.3.11. Equipment rental;

13.3.12. Funeral parlors;

13.3.13. General retail sales;

13.3.14. Gunsmiths and gun shops;

13.3.15. Hotels or ~~motor hotels;~~ ~~extended stay motels;~~

13.3.16. Reserved;

13.3.17. Reserved;

13.3.18. Pet shops;

13.3.19. Restaurants serving alcoholic beverages;

13.3.20. Restaurants: drive-in, drive-thru;

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- 13.3.21. Day camps and overnight camps operated in conjunction with a day camp;
- 13.3.22. Commercial picnic grounds, including the serving, but not sale, of alcoholic beverages, and related activities;
- 13.3.23. Bowling facilities;
- 13.3.24. Landscape, construction and architectural offices and yard provided [proper] screening for storage areas is provided and that no retail sales of material or related products shall take place on said premises;
- 13.3.25. Children's recreation and fitness facilities;
- 13.3.26. Entertainment uses, with or without alcohol service and including movie theaters, concert or music halls;
- 13.3.27. Reserved;
- 13.3.28. Warehouse retail facility;
- 13.3.29. Billiard facilities;
- 13.3.30. Houses of worship, convents, rectories, parsonages, parish houses and monasteries, including nursery schools sponsored by and operated within the sponsor's buildings;
- 13.3.31. Hourly drop-off childcare facilities operated within an enclosed retail shopping center, where parents or custodians of the supervised children remain on the premise and are readily available;
- 13.3.32. Automobile rental/leasing establishment;
- 13.3.33. Temporary use of a trailer or modular units to accommodate a financial institution with or without drive-through facilities, subject to the standards set forth in Article Eighteen;
- 13.3.34. Medical cannabis cultivation centers; subject to the regulations contained in Section 4.15 et seq.
- 13.3.35. Automobile repair service establishment.
- 13.3.36. Electric vehicle charging station (EVCS) primary use.

13.3.37. Tasting room, subject to the following:

1. Features such as on-site processing/production, entertainment, or liquor auctions shall be identified as part of the special use permit.
2. The establishment must obtain applicable liquor licenses from the village and state to permit all activities conducted on the premises.
3. A tasting room offering servings above the state threshold for samples (one fourths ounce spirits, one ounce wine, two ounce beer), may be accessory to a package liquor store, but must be identified as part of the package liquor store's liquor license.

[13.3.38 Hookah lounge](#)

[13.3.39 Cigar lounge](#)

[13.3.40 Tobacco retail establishment \(as defined in Section 3.2\), subject to the provisions of Chapter 10.](#)

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## Sec. 16.2. Permitted uses.

The following uses are permitted in a B-P Business Park district subject to the regulations contained in section 4.14 et seq. In addition, uses listed in 13.2 (permitted uses in the B-1 district) are permitted in locations within the BP district designated as retail commercial centers in an RPUD.

- 16.2.1. Blueprint and photostating;
- 16.2.2. Bookbinding;
- 16.2.3. Engraving, printing and publishing;
- 16.2.4. Lithographing;
- 16.2.5. Manufacturing of medical and dental equipment, drafting, optical and musical instruments; watches, clocks, toys and games; electrical or electronic apparatus and equipment from previously fabricated parts;
- 16.2.6. Warehouse storage of nonhazardous materials, products and equipment, wholly enclosed within the building;
- 16.2.7. Wholesale sales and warehouses;
- 16.2.8. Salesrooms and offices incidental to the permitted uses;
- 16.2.9. Accessory uses, subject to the provisions of article four;
- 16.2.10. Off-street parking and loading facilities as required or permitted by Article Nineteen; and
- 16.2.11 Self-storage or commercial storage facilities.

(Ord. No. 91-43, § VI, 7-16-91; Ord. No. 2010-064, § I(Exh. B), 12-7-10; Ord. No. 2025-100, § 2 (Exh. B), 9-2-25)

## Sec. 16.3. Special uses.

Upon recommendation by the planning and zoning commission, after public hearing on a petition pertaining thereto, in accordance with the requirements set forth for hearing in section 21.6, the corporate authorities of the village may, by special use permit, allow the following uses in the B-P Business Park district subject to the regulations contained in section 4.14 et seq. In addition, uses listed in 13.3 (special uses in the B-1 district) are permitted in locations within the BP district designated as retail commercial centers.

- 16.3.1. Automobile, new car dealerships with new car showrooms, auto preparation and service bays, new car storage and similar accessory uses normally consistent with a new car dealership. Used car sales shall be permitted only in conjunction with a new car dealership, and shall be limited to a maximum of three square feet of outdoor display area for each one square foot of new car indoor display, sales showroom, excluding office space;
- 16.3.2. Automobile service stations for the retail sales and dispensing of fuels, lubricants, tires, batteries, accessories and supplies, including installation and normal services customarily incidental thereto. All activities except the retail sale and dispensing of fuel shall be conducted wholly within the building;
- 16.3.3. Any public building erected or leased by any department of a municipality, county, state or federal government;
- 16.3.4. Any buildings erected or leased by any public utility (light, gas, telephone, water, sewer) for use as a branch office and/or a distribution center;

16.3.5. Any production, processing, cleaning, services, testing, repair or storage of materials, goods, or products of a nonhazardous nature or FCC licensed commercial A.M. band transmitting facilities, which will not be injurious or offensive to the occupants of adjacent premises by reason of the emission or creation of noise, vibration, smoke, dust or other particulate matter, toxic or noxious materials, odors, fire or explosive hazards, glare or heat. Any uses permitted, including storage of any materials, products, goods, vehicles or any other equipment or raw or finished materials, must be conducted entirely and wholly within the building.

16.3.6. Sports complex.

16.3.7. Temporary use of a trailer or modular units to accommodate a financial institution with or without drive-through facilities and subject to the standards set forth in Article Eighteen.

16.3.8. Automobile repair service establishment.

16.3.9. Medical cannabis dispensing facility; subject to the regulations contained in Section 4.15 et seq.

16.3.10 Motor vehicle terminal, including motor vehicle service/repair, washing, parking and/or garage facilities, and similar accessory uses, subject to the following conditions of use:

- a. Motor vehicles are limited to automobiles, buses, and trucks including trailers, vans, boats and recreational and medical transport vehicles. Trailers containing cooling units (aka reefer units) are prohibited from operating said cooling units on the subject property.
- b. No storage of garbage waste hauling trucks or related containers shall be allowed except within a completely enclosed building.
- c. No storage of any hazardous waste, chemicals or materials of any type, other than those associated with motor vehicle maintenance and repair, shall be permitted on the property.
- d. No above or below ground fuel storage tanks shall be permitted on the property except as may otherwise be permitted by the board of trustees.
- e. No maintenance or repairs of vehicles including washing shall occur within the parking lot except for emergency repair services required to start and operate the vehicle. Otherwise, all work must be within a completely enclosed building.
- f. Vehicles, except for personal automobiles used by employees of the business, shall be parked outside the required front yard.
- g. Motor vehicle terminals are prohibited on all properties located within, or within but not subject to, the provisions of a regional planned unit developments or planned unit developments, i.e. Corporate Woods or Continental Executive Parke.
- h. For property located within 300 feet of a residential district, all storage of materials, freight or similar uses, except for motor vehicles in operable condition and trailers, shall be located within a completely enclosed building. It is recognized that freight may remain temporarily in a trailer while the trailer is parked on the property.

16.3.11 Hotels or extended stay hotels

(Ord. No. 91-43, § VI, 7-16-91; Ord. No. 98-33, § I, 5-19-98; Ord. No. 2004-112, § XIII, 12-7-04; Ord. No. 2010-064, § I(Exh. B), 12-7-10; Ord. No. 2012-036, § 1(Exh. A), 6-19-12; Ord. No. 2014-042, § II(Exh. B), 11-18-14; Ord. No. 2025-100, § 2 (Exh. B), 9-2-25)

**Sec. 16.4. Lot area and intensity of use.**

Every lot or tract of land upon which a building is erected or maintained shall have:

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19.2.5. Accessory off-street parking facilities in existence on the effective date of this ordinance and located on the same lot as the building or use served, shall not hereafter be reduced below, or if already less than required, shall not be further reduced below, the requirements for a similar new building or use under the provision of this ordinance.

### **Sec. 19.3. Use of accessory parking and loading facilities.**

19.3.1. Off-street parking facilities shall be solely for the parking of motor vehicles of the employees, patrons, or occupants of the permitted use and their guests.

19.3.2. Off-street parking facilities accessory to residential uses, in accordance with the requirements of this section, shall be used solely for parking of motor vehicles owned by occupants of the dwelling or by guests of said occupants. ~~Under no circumstances shall required P~~ parking facilities accessory to residential structures shall not be used for the storage of commercial vehicles with weight classification capacity of over one ton or a State of Illinois "D" plate, parking for commercial or manufacturing uses; or sales or repair work. Consideration may be given for vehicles with a weight classification determined by towing capacity, provided that the load is not also parked/stored at the location. See additional standards for commercial vehicle and recreational vehicle parking in Section 4.7.3 and 4.7.4.

19.3.3. Off-street loading facilities shall be used only for loading or unloading of goods, for the use of which such loading facilities are accessory, and shall not be used for storage or repair of vehicles.

(Ord. No. 2007-66, § III, 11-20-07)

### **Sec. 19.4. Location of accessory parking.**

19.4.1. Accessory off-street parking spaces shall be located on the same lot as the use served, except when the planning and zoning commission recommends and the board of trustees authorizes, for a specific use, all or part of the required off-street parking spaces to be located on a lot that does not contain the principal use or structure, provided such facilities are within 300 feet, measured along the shortest line of public access, of said building. In cases where parking facilities are permitted on a lot other than the lot on which the structure or use served is located, the owner of record of such lot shall be the same as the owner of record of the lot occupied by the structure or use in which the parking facilities are accessory, or the right of use of such lot may be granted for the duration of the structure or use served. In either case, a covenant running with the land must be recorded in the office of the Recorder of Deeds of Lake County, Illinois, for the lot upon which the accessory off-street parking is located, with the same requirements and conditions attaching to such substitute accessory use lot as would otherwise apply for such facilities. Copies of the recorded covenants and the lease agreements, if any, shall be deposited at the office of the zoning administrator. The covenants shall not be released and the lease agreement shall not be terminated, until such time as either one of the following conditions occur:

19.4.1.1. The structure on the lot containing the principal use is terminated; or

19.4.1.2. Another lot of the required size, within the required distance, is properly developed and used for the required accessory off-street parking, in place of the initial lot used for accessory off-street parking, with the same requirements, covenants, and conditions attaching to such substitute accessory use lot, as approved by the same authority as required for approval of such initial use lot.

19.4.2. Off-street parking facilities for different buildings, structures or uses, or for mixed uses on the same lot or parcel, may be provided collectively; provided, that the total number of spaces so located together shall not be less than the sum of the separate requirements for each use, and that such facilities are maintained in the same ownership as the use or uses served.

19.4.3. Location of required parking:

19.4.3.1. In all single-family, two-family and attached single-family districts, R-1 through and including R-6 residential districts, there shall be a minimum of a one-car garage of at least 200 square feet and not greater than 1,000 square feet of interior area for each and every dwelling unit, either attached to the dwelling unit or detached, or in combination, on the same zoning lot as the principal building. One attached garage shall be required for all new single-family dwellings issued a building permit on or after January 1, 2000. The maximum garage door opening(s) shall be eight feet high. All attached garages exceeding these requirements shall be reviewed by the zoning board of appeals and approved by the village board. Standards used in the review shall include, but not be limited to the size of the garage in comparison to the square footage of the residential structure, proportion, and type of exterior finish materials.

19.4.3.2. In R-7, Multiple-Family Dwelling Districts, required parking spaces may be located in any side or rear yard, except that no parking or driveways providing direct access to such parking shall be closer to the property line than 15 feet and no parking shall be permitted in any front yard;

19.4.3.3. In B-1, O-R&D, and B-P Districts, no required parking spaces shall be located within any required fire lane or landscaped buffer strip;

19.4.3.4. In all residential districts, all motorized, wheeled vehicles, and trailers shall be parked on a driveway, as defined in Article 3, or a parking pad, constructed of asphalt or concrete. Parking pads shall be located to the side of or behind the dwelling, and in the case of a corner lot, parking pads shall not extend beyond the building line that faces the street. Additionally, parking pads shall be located a minimum of five feet from any interior side or rear yard property line and not within any recorded utility or drainage easement. Motorized vehicles, recreational vehicles, and/or trailers shall not be parked on the lawn and shall comply with the provisions as set forth in Article 4 of this ordinance.

(Ord. No. 91-43, §§ VI, VII, 7-16-91; Ord. No. 2000-31, § I, 5-2-00; Ord. No. 2004-112, § XV, 12-7-04)

## **Sec. 19.5. Residential driveway and driveway entrance design and location.**

19.5.1. Except as provided, in all residential districts the driveway shall be a bituminous asphalt, Portland cement concrete, or brick paver a minimum of ten (10) feet in width. The maximum width shall be no wider than the width of the garage; where no garage exists or where the garage is less than twenty (20) feet in wide, the maximum width shall be twenty (20) feet. A driveway may be configured to allow access to a parking pad installed in accordance with Article 4, Section 4 of this ordinance. The driveway shall be configured to meet the width of the driveway entrance (apron) at the property line, unless a variance is obtained. Driveways which widen in the approach to the garage must gradually widen to the full width at least ten feet from the front property line.

Exception: Single-family residential property owners may install up to an additional eighteen (18) inch wide decorative concrete or brick paver ribbon(s) adjacent to the driveway that extends beyond the maximum allowable width of the driveway as defined above.

19.5.2. Except as provided, in all residential districts the driveway entrance (apron) shall be Portland cement concrete located within a public right-of-way that connects the driveway to the street right-of-way. The driveway entrance shall be installed in accordance with Exhibit 34 of the Village's Development Ordinance. The maximum width of the driveway entrance shall be twenty (20) feet wide at the property line and twenty-four (24) feet wide at the curb, unless a variance is obtained.

Exceptions:

- (1) Single-family residential property owners may install up to an additional eighteen (18) inch wide decorative concrete or brick paver ribbon(s) adjacent to the driveway entrance that extends beyond the maximum allowable width of the driveway entrance as defined above, ~~contingent upon the owner endorsing a letter of waiver prior to the issuance of a permit.~~ The use of pavers

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in the apron, even as a decorative edge as described above, may be permitted at the discretion of the Village Engineer upon receipt of a signed waiver from the property owner.

(2) Existing nonconforming asphalt aprons may be replaced in-kind.

(3) Lots with a width of eighty feet (80.0') or more may increase the width of the driveway at the property line to 33% of the lot width, to a maximum of 28 feet.

19.5.3. The edge of residential driveways and driveway entrances shall be located a minimum of five feet from any adjacent property line and shall not be located within any recorded utility or drainage easement.

19.5.4. Driveways serving side-load garages shall provide a minimum of 25 feet of surface area between the garage and the edge of the driveway. Driveways shall be located a minimum of five feet from any property line and shall not be located within any recorded utility or drainage easement. Exception: When approved by the village engineer and the entity having jurisdiction over the easement, driveways may be located within utility and drainage easements, provided the edge of the driveway is setback a minimum of five feet from the property line.

(Ord. No. 2000-31, § III, 5-2-00; Ord. No. 2001-41, § I, 6-5-01; Ord. No. 2003-69, § I, 11-4-03; Ord. No. 2012-036, § 1(Exh. A), 6-19-12)

## **Sec. 19.6. Computation of parking requirements.**

In determining the number of off-street parking spaces required:

19.6.1. Floor area shall mean the gross floor area of the specific use, excluding any floor or portion thereof used for parking;

19.6.2. Where fractional spaces result, any fraction of one-half or less may be disregarded, while a fraction in excess of one-half shall be counted as one parking space;

19.6.3. Areas designated for loading and unloading, and driveways shall not be considered as parking spaces;

19.6.4. In the case of mixed uses, the parking spaces required shall equal the sum of the requirements of the various uses computed separately.

(Ord. No. 2000-31, § II, 5-2-00)

## **Sec. 19.7. Parking requirements for permitted and special uses.**

No permitted or special uses shall be established or maintained, unless off-street parking spaces are provided as follows:

19.7.1. *Residential uses:* Two spaces per dwelling unit, plus three-tenths parking space per unit for guest parking;

19.7.2. *Elementary or junior high school:* One space for each two employees, plus one space for [each] 1,000 square feet of gross floor area;

19.7.3. *High schools:* One space per each two full-time employees, plus one space per each ten students, plus one space per each 2,500 square feet of gross floor area;

19.7.4. *Colleges, technical, and trade schools:* One space per each employee, plus two spaces per each three students based on the maximum number of students attending classes on the premises at any one time, but in no case less than one space per 200 square feet of classroom gross floor area. Parking

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requirements for auditoriums, cafeterias, and gymnasiums shall be based on maximum seating capacity and calculated in addition to the classroom spaces;

- 19.7.5. *Theaters, stadiums, grandstands, auditoriums and meeting halls*: One space per each two seats or 60 inches of lineal seating area;
- 19.7.6. *Automobile service station*: One space per each two employees, plus two spaces for each service bay;
- 19.7.7. *Restaurants*: One space per each two employees, plus space equivalent to 50 percent of seating capacity;
- 19.7.8. *Medical, health, and dental offices, clinics, spas, and clubs*: One space per 200 square feet of gross floor area;
- 19.7.9. *Assembly (industrial) uses*: One space per each 600 square feet of gross floor area;
- 19.7.10. *Wholesale uses*: One space per each 900 square feet of gross floor area;
- 19.7.11. *Hotels and motor hotels*: One and two-tenths spaces for each rentable room and one space for each two employees, plus parking as required elsewhere in this section for any affiliated uses such as restaurants or meeting halls;
- 19.7.12. *Houses of worship*: One space per each three seats or 80 inches of lineal seating area;
- 19.7.13. *Office structures*: One space for each 250 square feet of gross floor area;
- 19.7.14. *All other permitted or special uses*: One space per 200 square feet of gross floor area;
- 19.7.15. *Bowling facilities*: Five spaces per lane, plus one space for every three persons of design capacity for any accessory use;
- 19.7.16. *Warehouse retail facility*: One space per each 165 square feet of gross floor area;
- 19.7.17. *Assisted living and congregate housing for the elderly*: One space per each two employees, plus one space per two dwelling units or rooms;
- 19.7.18. *Convalescent care facility*: One space for each two employees plus 1 space per four dwelling units or room.

(Ord. No. 650, § 3, 6-28-88; Ord. No. 92-26, § III, 5-5-92; Ord. No. 95-17, § VI, 3-21-95; Ord. No. 2000-31, § II, 5-2-00; Ord. No. 2001-41, §§ I—III, 6-5-01; Ord. No. 2001-55, § III5., 8-7-01; Ord. No. 2004-112, § XVI, 12-7-04; Ord. No. 2012-036, § 1(Exh. A), 6-19-12)

## **Sec. 19.8. Design and maintenance of parking facilities.**

19.8.1. Every parking lot shall be graded for proper drainage and provided with an all-weather surface, as approved by the village engineer, maintained at all times in such manner as to prevent the release of dust, and shall be kept free of dust, trash and debris. The required maintenance shall include snow removal during the winter season. Parking on surfaces such as grass or gravel pads is considered to be a nuisance condition per Chapter 13.

19.8.2. Every parking area shall be so designed that each parking space shall open directly upon an aisle or driveway, of such width and design as to provide safe and efficient means of vehicular access to such space(s).

19.8.3. Every parking area shall be designed with appropriate means of vehicular access to a street, in such manner as to minimize interference with traffic movement.

19.8.4. Entrances and exits to and from a parking area shall be not less than 16 feet and not more than 36 feet in width.

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19.8.5. All open parking spaces, except those accessory to single-family dwellings, shall be provided with wheel guards of concrete, masonry or steel construction, so located that no parked vehicle will extend beyond the allotted space.

19.8.6. Where hazards exist which can be minimized or eliminated by lighting, or where parking use extends into hours of darkness, the corporate authorities may require lighting of the parking area, in such manner and during such hours as may be deemed necessary in the interest of public safety and security. Such lighting facilities shall be so arranged and operated that they neither unreasonably disturb occupants of adjacent properties, nor interfere with traffic.

19.8.7. No public parking area shall be used for the sale, repair, dismantling or servicing of any vehicles, equipment, materials or supplies.

19.8.8. Each off-street parking space shall have an area of not less than 180 square feet, exclusive of access drives or aisles, and shall have a length of not less than ~~18.5~~ 20 feet, a width of not less than nine feet, and a vertical clearance of not less than seven feet, except as provided in section 19.7.10.

19.8.9. Landscaping within every parking lot shall be provided in accordance with a plan, as approved by the village, specifying the location, type and size of all plant material to be used. The area devoted to such landscaping shall be not less than 180 square feet of area for each 15 parking spaces.

19.8.10. Handicapped parking spaces shall be provided in accordance with the village building codes.

19.8.11. The minimum standards for parking lots and parking lot construction shall be equivalent to the requirements of a residential or collector street, depending on the potential traffic usage, as determined by the village engineer, and as defined in the Subdivision Control Ordinance.

19.8.12. Every parking lot shall be maintained in accordance with the current edition of the International Property Maintenance Code.

19.8.13 The use of form-fitting covers within off-street parking areas may be permitted for no more than 90 days. Tarps or similar covers are prohibited, except within 14 days of an accident.

19.8.14 Temporary structures, such as soft-sided sheds and carports, are prohibited.

19.8.15 Carports are prohibited unless explicitly approved as part of the design of the development. Other carports determined to be lawfully constructed may be repaired per Article 17 of this Zoning Code.

(Ord. No. 2000-31, § II, 5-2-00; Ord. No. 2012-036, § 1(Exh. A), 6-19-12)

## **Sec. 19.9. Location of off-street loading spaces.**

19.9.1. Off-street loading spaces, when required by the provisions of section 19.9, shall be located on the same lot or parcel as the use served.

19.9.2. No off-street loading space in B-1, O-R&D, or B-P Districts shall be located within 40 feet of a residence district.

19.9.3. No off-street loading space shall be located within 40 feet of the closest point of intersection of two or more public rights-of-way.

19.9.4. No loading space shall be located in a required front yard, and any loading space located in a required rear yard shall be open to the sky. Access lanes to enclosed loading docks within the building are permitted in all yards except the required front yard.

(Ord. No. 91-43, §§ VI, VII, 7-16-91; Ord. No. 2000-31, § II, 5-2-00)

### Sec. 19.10. Required off-street loading spaces.

In any B-1, O-R&D, or B-P District, the minimum number of off-street loading spaces accessory to any building or structure hereafter erected, structurally altered, or enlarged shall be:

Gross Floor Area of Structure	Required Number of Spaces
5,000 to 10,000	1
10,000 to 25,000	2
25,000 to 40,000	3
40,000 to 100,000	4

For each additional 100,000 square feet of gross floor area, or fraction thereof over 100,000 square feet of gross floor area, one additional loading space shall be required.

(Ord. No. 91-43, §§ VI, VII, 7-16-91; Ord. No. 2000-31, § II, 5-2-00)

### Sec. 19.11. Design and maintenance of off-street loading facilities.

19.11.1. A required off-street loading space shall be at least 14 feet in width and at least 65 feet in length, exclusive of access drives, aisles, ramps, maneuvering space, columns, and work areas, and shall have a vertical clearance of not less than 15 feet. Where a use is not required to have a loading space, according to section 19.9, provisions shall be made for incidental deliveries and refuse pickup, following the same general rules as provided in section 19.10, excepting section 19.10.1.

19.11.2. Each required off-street loading space shall be designed with appropriate means of vehicular access to a street or drive, in a manner which will least interfere with traffic movements, and no area allocated to any off-street loading spaces shall be used to satisfy the space requirements for any off-street parking facilities or emergency access drive or portions thereof.

19.11.3. All open off-street loading spaces, access drives, aisles, and maneuvering space shall be improved with a compacted base and a permanent wearing surface, as approved by the village.

19.11.4. No storage of any kind, or motor vehicle repair work or service of any kind, shall be permitted within any required loading space.

19.11.5. Open off-street loading spaces shall be completely screened from adjacent uses by a fence, wall or door, or any combination thereof, not less than six feet nor more than eight feet in height, or a densely planted screen consisting of trees and hedge, maintained to not less than six feet nor more than eight feet in height, except trees.

### Sec. 19.12. Electric Vehicle Parking for Residential Uses

19.12.1. Minimum required EV parking. Residential uses, as categorized in the Illinois Electric Vehicle Charging Act, are required by the Act to be provided with a minimum number of EV Capable parking stalls. EV Capable is defined as having an outlet or enclosure within 3 feet of the parking space connect with conduit to an electrical panel with the capacity to supply an EV charger on a dedicated circuit. The Village intends to reduce the total quantity of required EV Capable stalls for certain uses. The minimum required EV Capable parking stalls shall be as follows:

a. Single Family Detached. A new single family detached home shall have at least one EV capable space.

---

b. Attached single family. New attached single family homes shall have at least one EV capable space.

c. Small multifamily residence (up to 4 units). New small multi-family buildings shall at least on EV capable space per unit. In the event that parking is assigned to the each unit, the Village (during the site plan review process) may determine that one shared (unassigned) EV capable stall for residents and guests may be permitted. Documentation, such as a shared usage policy describing access to charging, may be required in making this determination.

d. Large multi-family residence (5 or more units). New multi-family residential buildings shall have one EV Capable parking stall per unit.

i. The quantity of EV Capable stalls may be reduced to a ratio of no less than 0.2 per unit during the site plan review process in the event that shared (unassigned) EV capable stalls are available. Documentation, such as a shared usage policy describing access to charging, may be required in making this determination.

ii. EV Capable, EV Ready, or EV Installed parking stalls within structured parking shall be subject to the review/approval of the Building Commissioner following consultation with the fire protection district. The configuration of EV charging within parking structures may require features such as enhanced sprinkler coverage.

e. Conversions and renovations. Large multi-family buildings undergoing substantial renovation (requiring units to be unoccupied) or condo conversion must meet the requirement for new construction. Exception: the requirement may be waived if the only method of meeting the EV Capable requirement would necessitate excavation of the parking lot.

(Ord. No. 2000-31, § II, 5-2-00)

## **ARTICLE TWENTY. PLANNED UNIT DEVELOPMENTS**

### **Sec. 20.1. Purpose.**

The purpose of this article is to provide for planned unit developments which are characterized by:

20.1.1. A maximum choice in the types of environment available to the public, by allowing a development that would not be possible under the strict application of the other sections of this ordinance;

20.1.2. Permanent preservation of common open space and recreation areas and facilities;

20.1.3. A pattern of development to preserve natural vegetation, topographic and geologic features;

20.1.4. A creative approach to the use of land and related physical facilities, that results in better development and design and the construction of aesthetic amenities;

20.1.5. An efficient use of the land, resulting in [a] more economic networks of utilities, streets, and other facilities;

20.1.6. A land use which promotes the public health, safety, comfort, morals and welfare.

The provisions of this article provide for developments incorporating a single type or a variety of related uses which are planned and developed as a unit. Such development may consist of conventionally subdivided lots or provide for development by a land use and zoning plat, in keeping with the purpose of the plan.

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**Sec. 20A.2. Location, ~~and~~ permitted uses, and interpretation of underlying zoning.**

A. Special use in all zoning districts. The regional planned unit development is authorized as a special use in each of the zoning districts of this ordinance. Any permitted or special use available under any of the various zoning district classifications of the village, whether singly or in combination, and any other use permitted by law, may be allowed as either a permitted or special use within a regional planned unit development upon approval thereof by the village board of trustees.

B. Special provisions shall apply.

The village board of trustees, in connection with its consideration of a conceptual plan, may determine, for any such regional planned unit development, that special provisions, restrictions or considerations are required in order to adequately provide for public health, safety and welfare or to meet the needs of other units of local government. In the event such determination is made as part of the approval of a conceptual plan for a regional planned unit development, the development of said regional planned unit development shall be consistent with such special provisions, restrictions or considerations as determined by the village board.

C. Underlying zoning. In the event that an RPUD use or bulk regulation is stricter or more specific than the underlying zoning district provision, the RPUD regulation shall apply. In the event that the RPUD is silent on a given regulation, the underlying district shall apply. Uses permitted in both the RPUD and underlying zoning are considered to be permitted, subject to specific designations in the RPUD clearly identifying the intent of the location (i.e., a retail area on the perimeter of a business park RPUD).

(Ord. No. 562, § 1, 12-23-86)

**Sec. 20A.3. Procedure.**

A regional planned unit development shall be granted as a special use in accordance with the procedures and standards of this Article 20A. Applications shall be made on forms provided by the village and shall be accompanied by the required plans and documents. The plans, drawings and other information required for each step as hereinafter set forth shall be furnished sufficiently in advance of the various meetings and hearings associated with each step to permit staff review prior to the time of such meetings and hearings.

(a) *Step 1. Preapplication procedure (optional):*

*Preapplication conference:*

Prior to the filing of an application for approval of a regional planned unit development, the developer may request of the village an informal meeting to discuss the development of its land in conjunction with village planning and zoning objectives and the village comprehensive plan. The request for a preapplication conference shall be made to the village clerk, who shall submit such application to the village manager for processing.

The preapplication conference is not mandatory and does not require formal application, fee or filing of a regional planned unit development conceptual plan.

The preapplication conference may also be employed by the developer of a portion of a regional planned unit development in connection with a proposed revision to a conceptual plan, a proposed preliminary plan and/or a proposed final plan.

(b) *Step 2. Conceptual plan procedure:*

(1) *Purpose:*

- 
- 21.5.5. Any ordinance granting a variation shall provide that the variation granted shall be valid for a period of no more than 12 months, with respect to the erection or alteration of a building, unless a building permit for such erection or alteration is obtained within such period and such erection or alteration is started within said period and proceeds to completion in accordance with the terms of the ordinance.
- 21.5.6. Any ordinance granting a variation with respect to permitting the use of a building or premises shall provide that the variation shall not be valid for a period longer than six months, unless such use is established within said period; provided, however, [that if] such use or permit is dependent upon the erection or alteration of a building, such ordinance shall continue in force and effect if a building permit for such erection or alteration is obtained within such period of time and such erection or alteration is started within such period of time and proceeds to completion in accordance with the terms of such ordinance.
- 21.5.7. Successive applications for the same relief shall not be submitted within any 12-month period.
- 21.5.8. Exceptions: During the consideration of an application for special use, a request for variation from the applicable regulations may be considered by the planning and zoning commission as a part of the public hearing. The commission, in making its motion regarding the special use, may recommend and the corporate authorities may impose such conditions and restrictions upon the premises benefited by a variation as may be reasonably necessary to reduce or minimize the injurious effect of such variation upon other property in the neighborhood and to carry out the general intent of the zoning ordinance.

21.5.9 Administrative variation. Minor variations, defined as those within ten percent (10%) of the relevant code requirement, may be reviewed by Village staff in conjunction with improvements on lots developed prior to 1999. Such variations are limited to the following: (1) encroachments in the required rear yard; (2) exceeding permitted rear yard coverage; or (3) exceeding permitted floor area ratio. An Ordinance shall be forwarded to the Village Board for approval prior to the issuance of a construction permit.

(Ord. No. 680, § 1, 11-15-88; Ord. No. 2012-036, § 1(Exh. A), 6-19-12; Ord. No. 2018-159, § 1, 12-11-18)

## **Sec. 21.6. Special uses.**

21.6.1. Special uses may be proposed by the board of trustees, plan commission, by a person, firm, or corporation having a fee interest, a possessory interest entitled to exclusive possession, a contractual interest which may become a fee interest, an option to purchase, or any exclusive possessory interest which is specifically enforceable on the land which is described in the application prescribed by the zoning administrator.

- 21.6.1.1. An application for a special use shall be filed with the zoning administrator and thereafter entered into the records of the next meeting of the planning and zoning commission.
- 21.6.1.2. The planning and zoning commission shall fix a reasonable time, not to exceed 60 days, for the hearing of the request for special use permit and give due notice to the applicant and publish the same as required by law. Notice of the proposed special use shall be given in accordance with the provisions of section 21.8.
- 21.6.1.3. The planning and zoning commission shall deliberate publicly upon the petition, within 30 days of the date of the hearing. The planning and zoning commission may, upon notice to all interested parties, postpone all decisions for another 30 days, but no longer.
- 21.6.1.4. Findings and recommendations of the planning and zoning commission shall be submitted to the board of trustees not later than 60 days following the public hearing. All findings and recommendations of the planning and zoning commission shall be subject to the provisions of Article Eighteen.

**VILLAGE OF VERNON HILLS  
ORDINANCE 2026-021**

**AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT WITH CONSTRUCTION SOLUTIONS OF ILLINOIS, INC. FOR THE PUBLIC WORKS LOCKER ROOM IMPROVEMENTS PROJECT FOR AN AMOUNT OF \$477,723**

**WHEREAS**, the Village of Vernon Hills, County of Lake, State of Illinois (*“the Village”*) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code; and

**WHEREAS**, the Village desires to improve the Public Works facility’s locker room; and

**WHEREAS**, the Village received a total of thirteen (13) sealed bids on February 10, 2026 for the Public Works Locker Room Improvements; at which time they were publicly opened; and

**WHEREAS**, Construction Solution of Illinois, Inc. provided the lowest qualifying bid; and

**WHEREAS**, the lowest bid was deemed non-responsive due to required contract items being omitted from their bid; and

**WHEREAS**, this Ordinance awards the Public Works Locker Room Improvements to Construction Solutions of Illinois, Inc. for \$477,723.

**NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1: EXECUTION OF AGREEMENT:** The Village Manager is hereby authorized to execute all required contract documents for the Public Works Locker Room Improvements to Construction Solutions of Illinois, Inc. for \$477,723.

**SECTION 2: AUTHORIZATION & RELEASE OF PAYMENT:** The Finance Director is hereby authorized to make payment to Construction Solutions of Illinois, Inc. for \$477,723.

**SECTION 3: EFFECTIVE DATE:** This Ordinance shall be in full force and effect from its passage and approval.

**SECTION 4: ORDINANCE NUMBER:** This Ordinance shall be known as Ordinance Number 2026-021.

Dated the 3rd of March, 2026.

*[Signature Page to Follow]*

Adopted by roll call votes as follows:

AYES:

NAYS:

ABSENT AND NOT VOTING:

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Thom Koch, Jr., Village President

PASSED:

APPROVED:

ATTEST:

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Kevin Timony, Village Clerk

**AGENDA  
COMMITTEE OF THE WHOLE MEETING  
VERNON HILLS VILLAGE BOARD  
MARCH 3, 2026**

*UNLESS DECIDED OTHERWISE BY BOARD ACTION, DISCUSSION AT  
COMMITTEE OF THE WHOLE LEVEL WILL CONCLUDE AT 10:00 P.M.*

1. Call to Order
2. Roll Call
3. Citizens Wishing to Address the Committee
4. Items of Business

**A. APPROVAL OF THE COMMITTEE OF THE WHOLE MEETING MINUTES  
OF FEBRUARY 17, 2026**

**B. DRAFT FY 2027 BUDGET PRESENTATION (VM Timony)**

5. Adjournment

**A closed session to discuss Land Acquisition-5 ILCS 120/2 [Sec. 2(c)(5)] of the Open Meetings Act  
is scheduled**

The Village of Vernon Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or have questions regarding the accessibility of the meeting or the facilities, should contact Executive Secretary, Elizabeth Koehl, at (847) 918-3546 promptly to allow the Village to make reasonable accommodations for those persons.

**COMMITTEE OF THE WHOLE MEETING SUMMARY  
VERNON HILLS VILLAGE BOARD  
MARCH 3, 2026**

*UNLESS DECIDED OTHERWISE BY BOARD ACTION, DISCUSSION AT  
COMMITTEE OF THE WHOLE LEVEL WILL CONCLUDE AT 10:00 P.M.*

1. Call to Order
2. Roll Call
3. Citizens Wishing to Address the Committee
4. Items of Business

**A. APPROVAL OF THE COMMITTEE OF THE WHOLE MEETING MINUTES  
OF FEBRUARY 17, 2026**

**B. DRAFT FY 2027 BUDGET PRESENTATION**

Village Staff will present the Draft FY 2027 Budget to the Committee. Copies of the Draft FY 2027 Budget were distributed to the Village Board. A copy of the Draft FY 2027 Budget is also published on the Village of Vernon Hills website: [www.vernonhills.org/DocumentCenter/View/11312/FY27-Budget-Book-DRAFT-022426?bidId=](http://www.vernonhills.org/DocumentCenter/View/11312/FY27-Budget-Book-DRAFT-022426?bidId=)

5. Adjournment

**A closed session to discuss Land Acquisition-5 ILCS 120/2 [Sec. 2(c)(5)] of the Open Meetings Act is  
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**VILLAGE OF VERNON HILLS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
FEBRUARY 17, 2026**

1. President Koch called the meeting to order at 7:59 pm.
2. Roll call indicated the following Board Members present: Trustees Forster, Takaoka, Schenk, Oppenheim, Marquardt, Lundeen, President Koch. A quorum was established.

Also, present were: Village Manager Timony, Director of Community Development Jennings, Public Works Director Venatta, Chief Kreis, Deputy Chief Holubetz, Village Attorney Ferolo, and Recording Secretary Koehl.

3. Citizens Wishing to Address the Committee

None.

4. Items of Business

**A. APPROVAL OF THE COMMITTEE OF THE WHOLE MEETING MINUTES OF  
FEBRUARY 3, 2026**

President Koch called for a motion to approve item A, THE COMMITTEE OF THE WHOLE MEETING MINUTES OF FEBRUARY 3, 2026.

Motion by Trustee Marquardt, second by Trustee Lundeen, to approve item A, THE COMMITTEE OF THE WHOLE MEETING MINUTES OF FEBRUARY 3, 2026.

Roll call vote:

AYES: 7 – Marquardt, Forster, Schenk, Oppenheim, Takaoka, Lundeen, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 – None

Motion Carried.

**B. DISCUSSION: REVIEW OF PLANNING & ZONING COMMISSION  
RECOMMENDATION, KIRPA RESIDENCE, 31 MONTAUK LANE**

Director Jennings provided a summary of the request. He advised that he toured the neighborhood and observed other two-story homes similar in nature to the proposal. Following discussion, Director Jennings asked the Committee for direction on preparing an ordinance, specifically whether to approve the request as proposed or require that the roof height be lowered.

The Committee reached a consensus to prepare an ordinance as presented and to bring it before the Village Board at a future meeting for consideration and approval.

President Koch called for a motion to change the agenda order to put item D ahead of item C.

Motion by Trustee Schenk, second by Trustee Marquardt, to change the agenda order to put item D ahead of item C.

Voice Vote:  
All In Favor.  
Motion Carried.

#### **D. DRAFT FY 2027 BUDGET PRESENTATION - GOLF COURSE FUND**

Vince Juarez, VP of Operations; Mary Kate Walsh, Regional Sales & Marketing; and Jason Poblacki, Golf Course Manager of Kemper Sports, appeared before the Board to present their 2026 goals for the Muni.

The team outlined various ideas and strategies aimed at increasing activity at the golf course. Discussion included enhancements to food and beverage operations, improvements in inventory control, and adjustments to golf pricing structures.

- Mr. Juarez presented the proposed 2026 budget.
- Mr. Poblacki reviewed the calendar of events planned for the upcoming year.
- Ms. Walsh discussed marketing initiatives to promote the golf course and its events.

President Koch inquired about the possibility of adding signage to better alert the public that the Golf Course is open and to advertise upcoming events.

#### **C. DISCUSSION: HAWTHORN MALL TOWNHOME DEVELOPMENT, REVIEW OF PLANNING & ZONING COMMISSION RECOMMENDATION**

Community Development Director Jennings provided an overview of the proposed project. He stated that several amendments to the Planned Unit Development (PUD) have been made and noted that an update to the Redevelopment Agreement (RDA) would also require approval.

Director Jennings advised that the Planning & Zoning Commission was generally in favor of the project but expressed concerns regarding the overall density and the impact the proposed unit count would have on the surrounding area. Specific concerns were raised regarding Building Nine (9). The Commission objected to the building's orientation, noting that the garages were designed to face outward toward the roadway rather than inward toward the development, as with the other buildings. Commissioners indicated this design was inconsistent with the character of the development and could create a potential road hazard due to vehicles backing directly onto a relatively busy roadway.

Following the initial meeting, the developer reduced the number of units and revised the configuration of Building Nine to incorporate a private drive for tenants, thereby eliminating the need to back directly onto the roadway.

Director Jennings also relayed staff comments from the Technical Review Committee, including considerations related to campus parking alternatives, common ownership structure, and compliance with local code requirements for enhanced fire separation.

There was extensive discussion regarding the adequacy of parking on the site.

Village Manager Timony invited the project team to present. Shiela Eustace, Development Manager of Focus Development, and Scott Trafford of Affinius Capital presented plans for the proposed townhome development. The team also outlined alternative parking options intended to support the associated retail establishments.

Discussion continued regarding the long-term ownership structure of the townhome development and the potential for future private ownership. Justin Pelej, Executive Vice President of Focus Development, addressed the possibility of a future sale of the development. He indicated that while a sale could occur, it would likely remain a rental community rather than transitioning to individually owned units; however, he could not guarantee that outcome.

CD Director Jennings asked for direction to prepare an ordinance to bring to a future meeting.

President Koch called for a motion to direct staff to prepare an ordinance consistent with the Planning & Zoning Commission recommendation. Motioned by Trustee Schenk, second by Trustee Marquardt to direct Staff to prepare an ordinance consistent with the Planning & Zoning Commission recommendation.

The Committee discussed the wording of Condition 4 in the Planning & Zoning Commission recommendation, which related to the timing of construction of a parking lot along Milwaukee Avenue. After reviewing several options, the consensus of the Committee was to withhold occupancy of the townhomes until the parking lot along Milwaukee was constructed.

President Koch called for a motion reflecting the revised condition of approval. Motioned by Trustee Schenk, second by Trustee Takaoka to direct Staff to prepare an ordinance consistent with the Planning & Zoning Commission recommendation with the exception of the revised condition 4.

Roll call vote:

AYES: 7 – Marquardt, Forster, Schenk, Oppenheim, Takaoka, Lundeen, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 – None

Motion Carried.

**\*\*\* The meeting paused at 10:16 PM and reconvened at 10:21 PM \*\*\***

## **E. DISCUSSION: ZONING CODE AMENDMENTS, REVIEW OF PLANNING & ZONING COMMISSION RECOMMENDATION**

CD Director Jennings gave a summary and presentation of the Planning & Zoning recommendations.

The Committee directed staff to prepare an ordinance and bring it to the Board at a future meeting. There is also direction to address temporary lighting criteria and bring that item back to the Board under New Business for approval.

### 5. Adjournment

President Koch called for a motion to adjourn the Committee of the Whole Meeting with no further action to take place.

Motion by Trustee Oppenheim second by Trustee Takaoka, to adjourn the Committee of the Whole Meeting no further action to take place.

Voice Vote:

All in Favor.

Motion Carried.

The Village Board meeting was adjourned at 10:30 pm.

Approved this 3<sup>rd</sup> day of March, 2026.

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Kevin Timony, Village Clerk

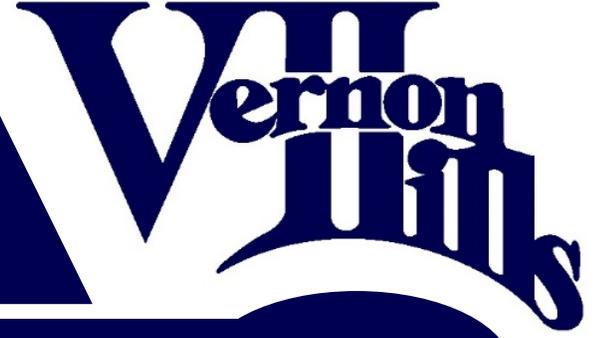
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Thom Koch Jr., Village President

FISCAL YEAR

2027

Village of



DRAFT

**PROPOSED/DRAFT**

**ANNUAL BUDGET**

[WWW.VERNONHILLS.ORG](http://WWW.VERNONHILLS.ORG)



# VILLAGE OF VERNON HILLS

Lake County, Illinois

Fiscal Year 2027

## PROPOSED/DRAFT ANNUAL BUDGET

*Entrusted by its residents, the Village of Vernon Hills is dedicated to delivering municipal services in a responsive, professional, and proficient manner.*

Village of Vernon Hills

290 Evergreen Drive | Vernon Hills, Illinois 60061 | (847) 367-3700

For more information, visit the Village website at: [www.vernonhills.org](http://www.vernonhills.org)



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# VILLAGE OF VERNON HILLS

## ELECTED OFFICIALS

THOM KOCH, JR., PRESIDENT

MICHAEL MARQUARDT, TRUSTEE

DAVID OPPENHEIM, MD, TRUSTEE

CRAIG TAKAOKA, TRUSTEE

NANCY FORSTER, TRUSTEE

MICHAEL SCHENK, TRUSTEE

MONICA L. LUNDEEN, TRUSTEE

## EXECUTIVE STAFF

KEVIN TIMONY, VILLAGE MANAGER / VILLAGE CLERK

KATE BUGGY, ASSISTANT VILLAGE MANAGER / DEPUTY VILLAGE CLERK

CHRIS VENATTA, DIRECTOR OF PUBLIC WORKS / VILLAGE ENGINEER

PATRICK L. KREIS, CHIEF OF POLICE

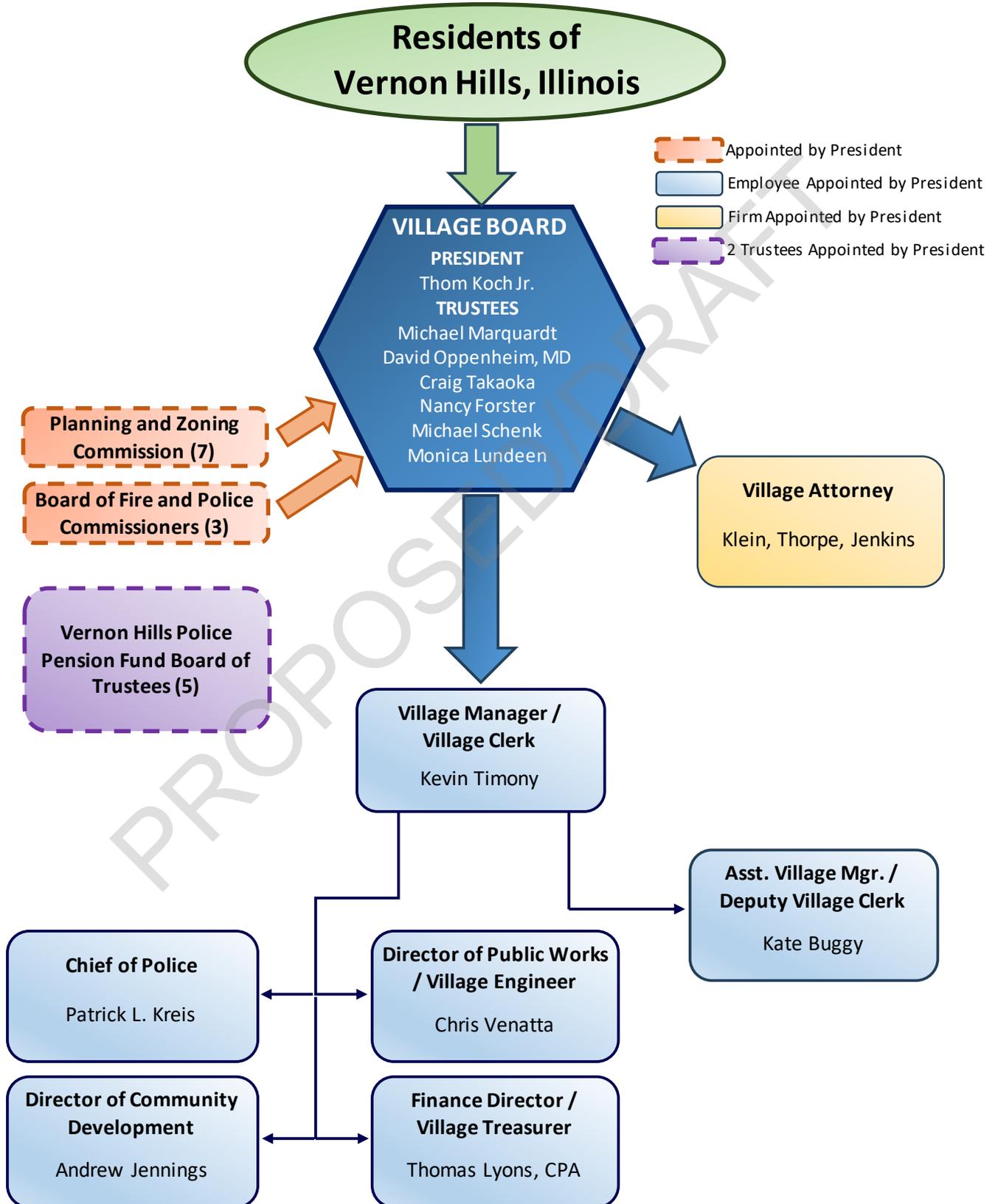
ANDREW JENNINGS, DIRECTOR OF COMMUNITY DEVELOPMENT

THOMAS LYONS, CPA, DIRECTOR OF FINANCE / TREASURER

JAMES V. FEROLLO, VILLAGE ATTORNEY

# ORGANIZATIONAL CHART

Version: February 2026





- Budget Process and Timeline

## **BUDGET PROCESS AND TIMELINE**

The annual budget of the Village is prepared in conformity with accounting principles generally accepted in the United States of America, as applied to governmental units (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Annual budgets are adopted for the general, special revenue, capital project, enterprise, and pension trust fund types.

For budgetary purposes, certain interfund contributions—such as departmental contributions to the Vehicle Equipment Replacement Fund (VERF) and the Capital Fund—are presented as expenditures within the operating departments of the General Fund. This presentation is intended to reflect the full cost of departmental operations for management and transparency purposes. Under GAAP financial reporting standards, these transactions are classified as other financing uses (transfers out) rather than operating expenditures. The Village reconciles this presentation difference in its Annual Comprehensive Financial Report (ACFR) to ensure full compliance with GAAP reporting requirements.

### **BUDGET OFFICER VS APPROPRIATION**

For budgeting purposes, the Village has adopted the Budget Officer section of the Illinois Compiled Statutes in lieu of the annual appropriation requirements. The Budget Officer shall be designated by the Village president. Passage of the annual budget by the Village Board shall be in lieu of passage of the appropriation ordinance as otherwise required by Illinois statutes. Under normal circumstances, this method requires the annual budget to be adopted by the corporate authorities before the beginning of the fiscal year to which it applies. The adopted annual budget is a statutory requirement that serves as the annual spending plan as well as the Village's legal spending limit for the fiscal year in the eyes of the State of Illinois.

Notwithstanding the foregoing, the Police Pension Fund is governed separately under Article 3 of the Illinois Pension Code and is administered by the Police Pension Board of Trustees. The Village's adoption of its annual budget does not establish or limit the expenditure authority of the Police Pension Fund. The Pension Board operates under its own statutory authority with respect to benefit determinations and administrative expenditures, and investment authority is exercised by the Illinois Police Officers' Pension Investment Fund (IPOPFI) pursuant to State law.

The inclusion of Police Pension Fund financial information within the Village's annual budget document is provided for transparency and financial coordination purposes. The Village's legal spending authority under the Budget Officer statute applies to Village-controlled funds and operations and does not supersede the statutory authority of the Police Pension Board.

### **BUDGET PROCESS**

The budget process continues throughout the year. The Finance Department monitors revenues, expenditures and balances throughout the year and reports budget vs actual activity to departments on a monthly basis. In addition, the Finance Department provides the Village Board with a quarterly financial report that provides budget vs actual, cash and investment balances, and other financial related information as well as a narrative providing insight into the activities of the quarter.

A five-year Capital Improvement Plan (CIP) was developed simultaneously and in conjunction with the development of the annual budget. The five-year plan will be updated with the budget each year. Around the end of the calendar year, the Finance Department kicks off the budget process involving the Village Manager and all Village operating departments that will take place over a several week period. During this time, the Finance Department schedules and leads weekly budget meetings with each department's budget team to discuss their budget, present any new requests and update their respective input into the capital improvement plan, as applicable. In December or January, the Public Works Director, Village Manager, and Finance Director update the CIP and present a draft CIP to the Village Board for discussion. Board input is welcomed and incorporated at any time during the development of the budget and CIP. Once the department budget meetings conclude, the Finance Department then compiles the proposed budget for distribution to the Village Board and posts on the Village website for public inspection by the end of February. The proposed budget is presented and discussed over two budget workshops during the Committee of the Whole meetings in February and March. After the budget workshops, a public hearing is held to allow formal input on the draft budget by the public. The final budget is then adopted by the Village Board prior to the start of the May 1 fiscal year.

PROPOSED/DRAFT

### BUDGET TIMELINE

October 31, 2025	Finance creates new budget year in Tyler Enterprise (formerly known as Munis) and opens the budget to departments for preliminary input.
November 3, 2025	Finance provides <i>Budget Kickoff Materials</i> to Department Heads outlining initial budget expectations.
November 3, 2025	Finance reviews and updates the active chart of accounts, departments and divisions. Updates are provided to operating departments for input, as necessary.
November 21, 2025	All personnel changes, new requests, and justifications due to Village Manager.
November 21, 2025	Equipment, capital projects, and other one-time projects with an estimated cost of \$10,000 or more are submitted by Departments to Finance and Public Works Directors.
December 9, 2025	Staff present draft <i>5-Year Capital Improvement Plan</i> to Village Board for discussion.
December 19, 2025	Department preliminary operating budgets are completed in Tyler Enterprise.
January 2026	Departments meet with Village Manager and Finance Director to review department working budgets.
February 2026	Final draft of <i>5-Year Capital Improvement Plan</i> is completed.
February 12, 2026	Draft Golf Course Fund budget distributed to Village Board.
February 17, 2026	Committee of the Whole - Budget Workshop: Presentation and Discussion - Golf Course Fund.
February 20-23, 2026	Draft budget distributed to Departments, Village Board, and is posted on Village website for public viewing.
February 23 - 27, 2026	Budget review meetings with staff and individual board members, as needed.
March 2, 2026	Published legal notice of the public hearing in the Daily Herald for the draft budget.
March 13, 2026	Committee of the Whole - Budget Workshop: Presentation and Discussion - All other Funds.
March 16, 2026	<i>Public Hearing</i> held for the draft FY2026 budget.
<b>April 7, 2026</b>	<b>FY2027 Budget adopted by the Village Board.</b>



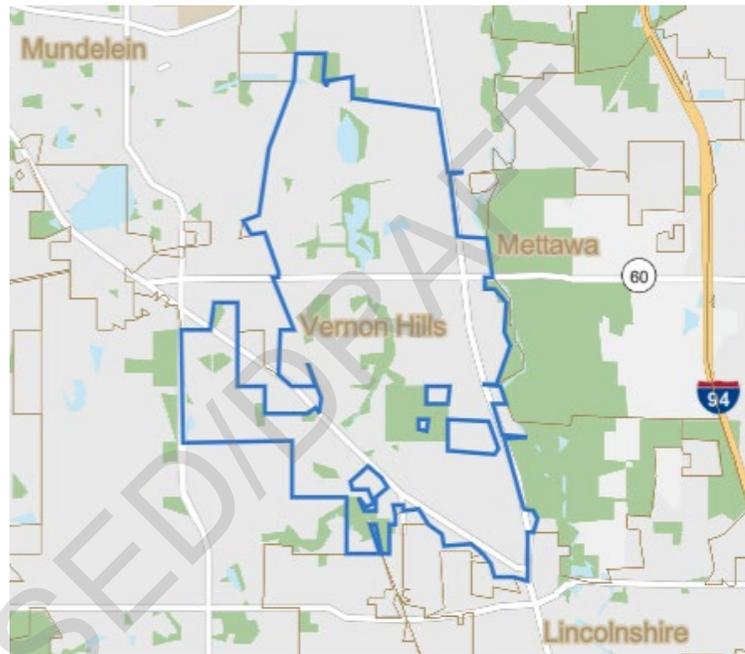
- Geographic Location
- History of Vernon Hills
- Demographics

## GEOGRAPHIC LOCATION

The Village of Vernon Hills is a suburb of the City of Chicago, located in Lake County, Illinois approximately 26 miles north-northwest of the city and 7 miles west of Lake Michigan. According to the 2020 census, the Village has a total area of 7.947 square miles, of which 7.74 square miles is land and 0.207 square miles is water.



Source: <http://data.census.gov>



Source: <http://data.census.gov>

## HISTORY OF VERNON HILLS

In the late-1800s and early -1900s, Lake County was home to many wealthy Chicago business barons. Large country estates offered a healthy and safe place to raise their families, away from the bustle and pollution of the city. Notable country estates and area homes included those of Ansel Cook, David Adler, Gaylord Donnelly, Adlai Stevenson, the Florsheims and Samuel Insull.

The actual “footprint” of our Village covers the land of such early farmers as Theodore Mills and W.D. Coon, who worked large tracts around Butterfield Road and Route 83 during the mid-1800s. The Mills farmhouse originally stood on the corner of Butterfield and Route 45, which is now home to The Park Condominiums. The house was moved to Mundelein when The Park’s predecessor, Whitehall Manor, was built. Other prominent landowners who paved the way for Vernon Hills include James Heinsohn, M.A. Wooding and W.H. Neyer.



*This early view along Milwaukee Road shows open spaces and the rooftops of some of the estates and working farms found in the area.*



In 1957, Mr. Heinsohn sold a portion of his land to a Mundelein firm known as L&H Builders, operated by Bernie Loeb and Quinn Hogan. L&H built the first subdivision in the area – approximately 20 homes south of Route 45 near the Vernon Hills Municipal Golf Course. (L&H had just finished building the town of Streamwood.) L&H Manager Matthew Teolis and his neighbors, many of whom also worked for L&H, soon circulated a petition to incorporate the development into a village.

*Vernon Hills is Named* - During a 2003 interview with the Village of Vernon Hills, Mr. Loeb noted that the choice for the community’s name was Forest Hills, which reflected the three streets in the subdivision – Forest Court, Forest Way, and Oak Forest Lane. However, because many towns around the area included “forest” in the name, the petitioners were asked to come up with another moniker. Mr. Loeb explained how the existing name was created – “Vernon” for the township in which the original development was situated and “Hills” as a reference

*This photo shows the view from Sam Insull’s home looking across the open prairie toward Libertyville. Notice the barn on the horizon, which burned in the 1930s. (Photo courtesy of Cuneo Museum)*

to the mound he and his partner constructed on the 7<sup>th</sup> hole of the then-named Tally Ho Golf Course. With that, Vernon Hills was born on July 16, 1958, with Matt Teolis selected as the first Village President.

*Below – An early view of the Oakwood/Cherry Valley neighborhood. Right – Owners Barney Loeb (left) and Quinn Hogan stand in front of the Vernon Hills Restaurant and Motel, located adjacent to the Tally Ho Country Club. A delicacy for the time, the Geisha Room offered sushi, which had become popular with GIs returning home from the Pacific. Colorful characters were known to make the trek from Chicago to enjoy delicious food at an out-of-the-way location. The Village Hall, and later the Laschen Community Center.*



The Village grew from a few hundred residents to 5,600 during its first two decades. During the early years, the Village Hall and police headquarters were located in the lobby of a local motel. The Police Department consisted of a group of Village Trustees serving as deputies. Most official business of the Village was conducted in the home of the Village Clerk until 1971, when trustees purchased two portable buildings that were located on Oakwood Road. In the same year, after the Village took over a section of land known as Cuneo Farms (known today as Route 60 and Milwaukee Avenue), developers approached the Village with a mall proposal that cost \$45 million. It was a 1.2 million square foot project that opened in 1973 and is known today as the Hawthorn Mall. The main anchor stores at the time were Marshall Field's, Sears, and Lord & Taylor. By 1973, the first Village Administrator and Police Chief were hired, and in 1979 a combination police and public works building was erected at 490 Greenleaf. That building has since been expanded to 52,000 square feet and now houses only the Public Works Department.



*Robert Ziegler served as police and fire marshall.*



*Even in 1983, vast open areas surrounded Vernon Hills. This view, looking southeast, shows Hawthorn Mall at center left. The white triangle is the Navy landing strip at what is now the Vernon Hills Athletic Complex.*

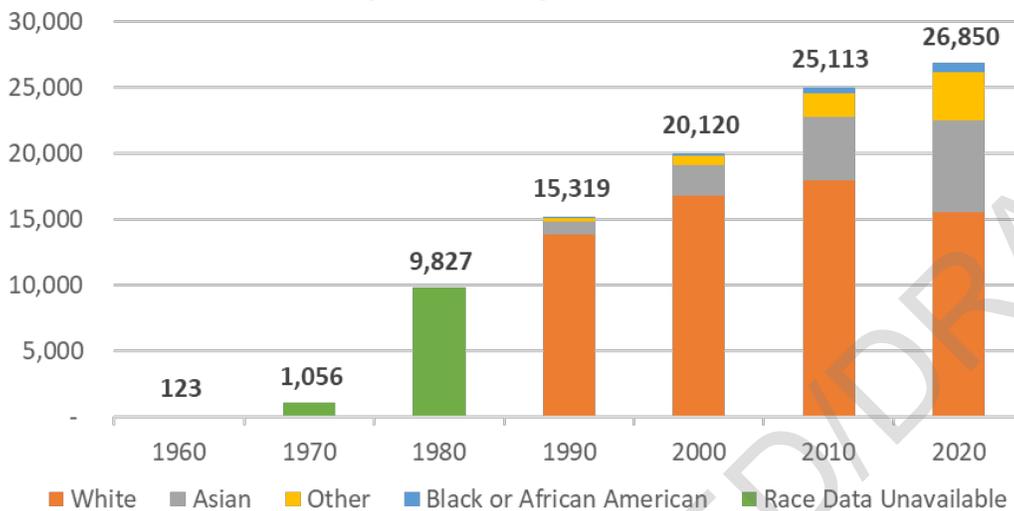
By 1980, the census reported a total of 9,827 people living in Vernon Hills. Today, Vernon Hills is a consolidation of virtuous transportation and demographics along with effective planning that has made Vernon Hills one of the most desired areas of development in the Chicago metropolitan area. With a population over 26,000 as of the 2020 census, the Village has around 40 subdivisions, five senior living complexes, more than 10 shopping areas including anchor stores, gallerias, malls, and marketplaces as well as over 100 food establishments throughout the Village.

### DEMOGRAPHICS

The following demographics information has been publicly reported by the United States Census Bureau’s decennial census and the American Community Survey (ACS) based on 2023 estimates.

#### POPULATION

Vernon Hills Population (by Race) – Decennial Census



**Median Household Income:**  
\$120,625 / \$108,364  
Village / Lake County

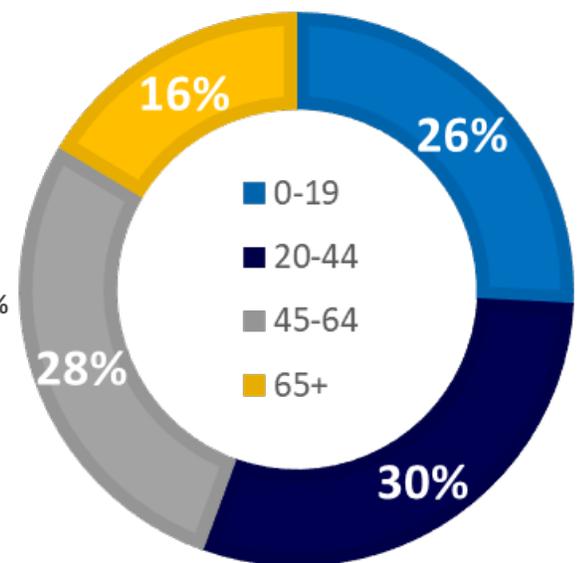
**Median Age (in Years):**  
41.3 / 39.6  
Village / Illinois

Vernon Hills Population Diversity

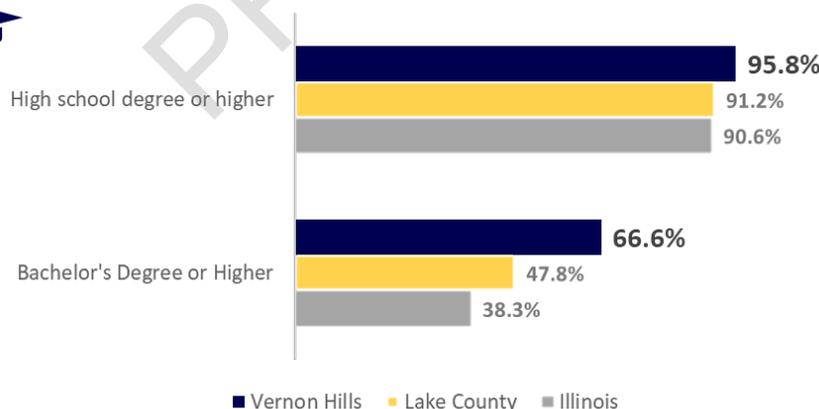
**Languages Spoken at Home Other than English:**  
41.0% / 32.4%  
Village / Lake County

**Foreign Born:**  
32.6% / 20.1%  
Village / Lake County

Population by Age Group

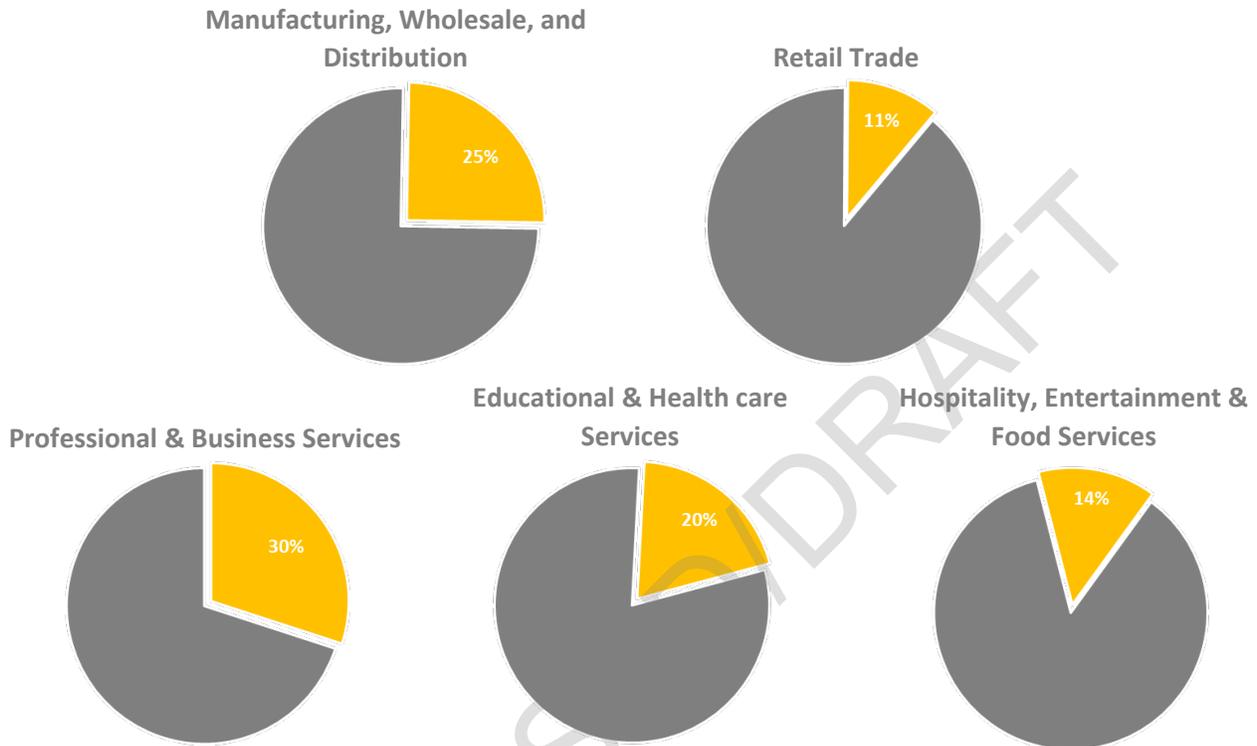


#### EDUCATIONAL ATTAINMENT



**WORKFORCE/EMPLOYMENT**

**Industries Employing Vernon Hills Residents**



**Avg. Work Commute (in mins):**

**26.8 / 28.1**  
Village / Illinois

**Work from Home:**

**26.3% / 14.0%**  
Village / Illinois

**Employment Rate<sup>2/19/2025</sup>:**

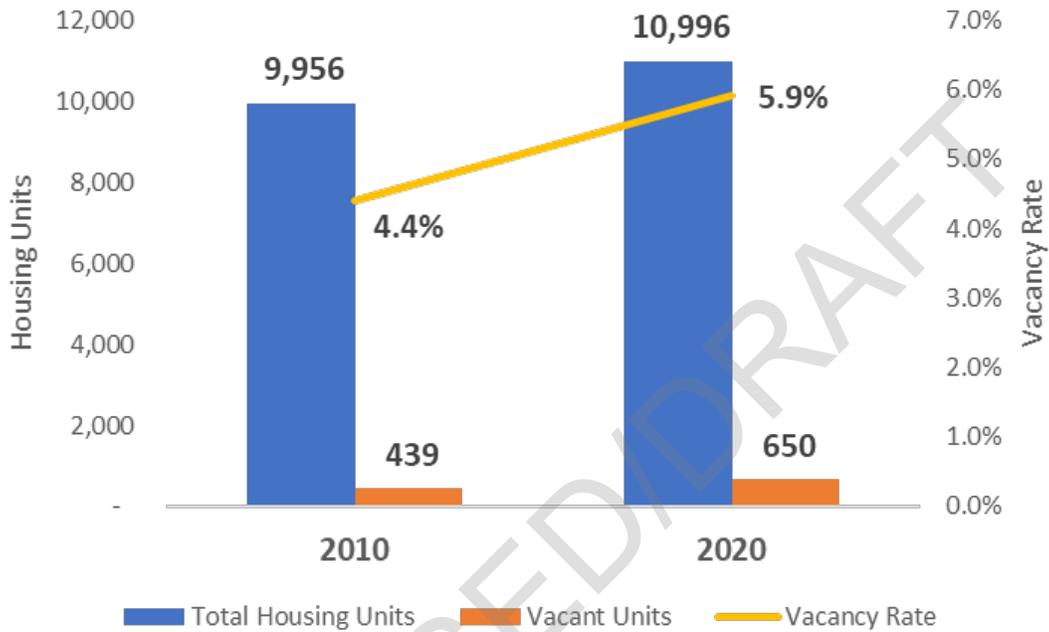
**65.6% / 62.1%**  
Village / Illinois

PRINCIPAL EMPLOYERS	EMPLOYEES
CDW, LLC	1,800
Hawthorn School District 73	600
Mitsubishi Electric Automation, Inc.	425
Walmart, Inc.	398
Rust-Oleum Corp.	350
Antylia Scientific (FKA Cole-Palmer)	300
Target	300
ZF Services, N.A. LLC	250
Mercer	250
Wurth Baer Supply Company	250

Data Sources  
 Lake County Partners  
 2023 Illinois Manufacturer's Directory and Illinois Services Directory  
 Hawthorn School District 73

**HOUSING**

Housing Units with Vacancy Rates in Vernon Hills



Median Gross Rent:

**\$1,855 / \$1,406**

Village / Lake County



Homeownership Rate:

**66.3% / 76.8%**

Village / Lake County

Median Home Values

Village

**\$384,800**

Lake County

**\$340,400**

Illinois

**\$263,300**



- Fund Accounting Overview
- Summary of Projected FY26 Results
  - Annual Budget Summary
  - 
  - 
  - Personnel Summary
  - Debt Summary
  - Summary of Financial Budget Policies

## **FUND ACCOUNTING OVERVIEW**

The Village uses funds to report on its financial position and the changes in financial position. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain Village functions or activities. The legal level of budgetary control is at the fund level; therefore, expenditures may not legally exceed budgeted appropriations at this level.

A fund is a separate accounting entity with a self-balancing set of accounts. All funds of the Village can be classified into the following categories: governmental, proprietary, and fiduciary.

**Governmental funds** are used to account for all or most of a Village's general activities, including the collections and disbursement of restricted or committed monies (special revenue funds), the funds committed, restricted, or assigned for the acquisition or construction of capital assets (capital project funds), the funds committed, restricted, or assigned for the servicing of long-term debt (debt service funds) and the management of funds held in trust where the interest earnings can be used for governmental services (permanent fund). The General Fund is used to account for all activities of the general government not accounted for in some other fund. The Village adopts an annual budget for the following governmental funds:

General Fund [MAJOR FUND] – This fund is the Village's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

### *Capital Projects Funds:*

Capital Fund [MAJOR FUND] – This fund is used to account for capital improvement projects and related financing for infrastructure and general government activities of the Village as well as large non-recurring projects. Capital projects related to Village enterprise funds, TIF funds, or the Dispatch Center Fund are accounted for in those respective funds and are not included in this fund.

Vehicle and Equipment Replacement Fund – This fund is used to account for the costs and financing of vehicle and higher dollar value equipment replacements used in Village operations. Typically, individual equipment items or purchases under \$10,000 are accounted for in a supplies type account in the operating budget and are not included in this fund.

### *Special Revenue Funds:*

Town Center TIF Fund – This fund is used to account for the financing of improvements in the Village's Town Center Tax Increment Financing Redevelopment Project Area. Financing is being provided by increment revenues from real property taxes and payments from the Village's General Fund as required by state statutes if a municipality does not levy a property tax.

Milwaukee Ave./Townline Rd. TIF Fund (Melody Farm) [MAJOR FUND] – This fund is used to account for the financing of improvements in the Village's Milwaukee Ave./Townline Rd. Tax Increment Financing Redevelopment Project Area. Financing is being provided by increment revenues from real property taxes and payments from the Village's General Fund as required by state statutes if a municipality does not levy a property tax.

Hawthorn Mall TIF Fund – This fund is used to account for the financing of improvements in the Village's Tax Increment Financing Redevelopment Project Area. Financing is being provided by increment revenues from real property taxes and payments from the Village's General Fund as required by state statutes if a municipality does not levy a property tax.

*Special Revenue Funds: (Continued)*

Motor Fuel Tax Fund – This fund is used to account for monthly motor fuel tax revenues received from the State of Illinois and expenditures and transfers related to funding the Village’s annual road rehabilitation and construction program.

Restricted Police Fund – This fund is designated to account for revenue generated from DUI fines and penalties, drug-related forfeitures, and state seizures. The use of accumulated monies in this fund is strictly limited by law and is intended to support law enforcement activities directly related to the enforcement and prevention of driving under the influence (DUI) offenses as well as assisting in the enforcement of controlled substances laws and relevant Illinois state statutes pertaining to seizures. Expenditures from the fund must align with these specific purposes and cannot be used for unrelated law enforcement or municipal operations.

**Proprietary funds** are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the Village (internal service funds). The Village adopts an annual budget for the following proprietary funds:

*Enterprise Funds:*

Golf Course Fund – This fund is used to account for the activities of the Municipal Golf Course.

Metra Parking Fund – This fund is used to account for the activities of the Metra commuter parking lot.

**Fiduciary funds** are used to account for fiduciary activities (e.g., assets held in trust for the benefit of outside parties, including other governments). The Village reports a pension trust fund to account for the activities of the Police Pension Fund. Although presented within the Village’s financial reporting framework, the assets of the Police Pension Fund are held in trust and administered in accordance with Article 3 of the Illinois Pension Code. The Village adopts an annual budget for the following fiduciary fund:

*Pension Trust Fund:*

Police Pension Fund – This fund accounts for the accumulation of resources held in trust to pay retirement and disability benefits to the Village’s sworn police personnel. The Fund is administered by the Police Pension Board of Trustees, and investment authority is exercised by the Illinois Police Officers’ Pension Investment Fund (IPOPIF) pursuant to State law.

### SUMMARY OF PROJECTED FY26 RESULTS

#### REVENUE AND OTHER FINANCING SOURCES

REVENUE	AMENDED	PROJECTED	\$ OVER/	% OVER/
FUND	ACTUAL	BUDGET	(UNDER)	(UNDER)
	FY 2025	FY 2026	BUDGET	BUDGET
<b>Governmental Funds</b>				
General Fund	\$ 39,184,748	\$ 38,066,239	\$ 42,083,419	\$ 4,017,180 10.6% <sup>1</sup>
Capital Fund	670,587	2,553,233	3,008,980	455,747 17.8% <sup>2</sup>
Vehicle & Equipment Replacement Fund	146,118	128,038	146,500	18,462 14.4%
Dispatch Center Fund	1,552,062	754,803	638,230	(116,573) -15.4% <sup>3</sup>
Motor Fuel Tax Fund	2,443,605	1,815,162	1,475,616	(339,546) -18.7% <sup>4</sup>
Town Center TIF Fund	2,643,447	2,874,766	2,911,316	36,550 1.3%
Mellody Farm TIF Fund	5,490,842	5,583,720	5,361,545	(222,175) -4.0%
Hawthorn Mall TIF Fund	1,868,216	2,573,001	2,458,193	(114,808) -4.5%
Restricted Police Fund	25,388	14,937	16,177	1,240 8.3%
<b>Total Governmental Fund Revenue</b>	<b>54,025,013</b>	<b>54,363,899</b>	<b>58,099,976</b>	<b>3,736,077 6.9%</b>
<b>Proprietary Funds</b>				
Golf Course Fund	1,308,471	669,254	658,423	(10,831) -1.6%
Metra Parking Fund	38,557	36,400	39,447	3,047 8.4%
<b>Total Proprietary Fund Revenue</b>	<b>1,347,027</b>	<b>705,654</b>	<b>697,870</b>	<b>(7,784) -1.1%</b>

<sup>1</sup> Realized more sales tax revenue and investment income than planned; received \$1.7 million from Cuneo escrow proceeds that was unbudgeted.

<sup>2</sup> Due to higher than anticipated investment income.

<sup>3</sup> Village of Libertyville separated from dispatch service four months earlier than anticipated resulting in lower charges for services revenue.

<sup>4</sup> Grant revenue budgeted was recognized in the prior year resulting in less grant revenue in FY26.

OTHER FINANCING SOURCES	AMENDED	PROJECTED	\$ OVER/	% OVER/
FUND	ACTUAL	BUDGET	(UNDER)	(UNDER)
	FY 2025	FY 2026	BUDGET	BUDGET
<b>Governmental Funds</b>				
Capital Fund	\$ 12,935,616	\$ 3,450,000	\$ 3,450,000	\$ - 0.0%
Vehicle & Equipment Replacement Fund	2,594,690	1,067,175	1,067,175	- 0.0%
Dispatch Center Fund	700,000	271,909	359,580	87,671 32.2% <sup>1</sup>
<b>Total Other Financing Sources</b>	<b>16,230,306</b>	<b>4,789,084</b>	<b>4,876,755</b>	<b>87,671 1.8%</b>

<sup>1</sup> Actual transfer to match the need to zero and ultimately close out the fund.

### EXPENDITURE, EXPENSE, AND OTHER FINANCING USES

EXPENDITURE/EXPENSE	ACTUAL	AMENDED	PROJECTED	\$ OVER/	% OVER/
FUND	FY 2025	BUDGET	ACTUAL	(UNDER)	(UNDER)
		FY 2026	FY 2026	BUDGET	BUDGET
<b>Governmental Funds - Expenditure</b>					
General Fund	\$ 31,314,823	\$ 35,619,892	\$ 34,461,474	\$ (1,158,418)	-3.3% <sup>1</sup>
Capital Fund	3,933,366	7,089,500	6,281,228	(808,272)	-11.4% <sup>2</sup>
Vehicle & Equipment Replacement Fund	1,433,927	1,038,170	538,522	(499,648)	-48.1% <sup>3</sup>
Dispatch Center Fund	2,292,830	1,479,673	1,355,673	(124,000)	-8.4%
Motor Fuel Tax Fund	-	25,000	-	(25,000)	-100.0% <sup>4</sup>
Town Center TIF Fund	1,618,866	1,660,549	1,595,406	(65,143)	-3.9%
Melody Farm TIF Fund	1,732,381	1,797,451	1,798,263	812	0.0%
Hawthorn Mall TIF Fund	57,379	3,131,862	687,731	(2,444,131)	-78.0% <sup>5</sup>
Restricted Police Fund	2,205	27,000	2,000	(25,000)	-92.6% <sup>4</sup>
<b>Total Governmental Fund Expenditure</b>	<b>42,385,778</b>	<b>51,869,097</b>	<b>46,720,297</b>	<b>(5,148,800)</b>	<b>-9.9%</b>
<b>Proprietary Funds - Expense</b>					
Golf Course Fund	636,783	664,581	719,719	55,138	8.3% <sup>6</sup>
Metra Parking Fund	186,529	196,103	110,887	(85,216)	-43.5% <sup>7</sup>
<b>Total Proprietary Expense</b>	<b>823,312</b>	<b>860,684</b>	<b>830,606</b>	<b>(30,078)</b>	<b>-3.5%</b>

Note: expenditures include capital spending and debt principal payments and expenses do not.

<sup>1</sup> Lower than budgeted expenditures due to longer periods before vacant positions are filled; LakeComm dispatch services budgeted for full year but only operational for six months.

<sup>2</sup> Fairway and Cougar Improvements and Village Hall siding projects deferred to future year.

<sup>3</sup> 5-yard dump truck purchase deferred to future year.

<sup>4</sup> Budgeted contingency not spent.

<sup>5</sup> Remaining estimated TIF fund balance budgeted for developer incentive but incentive thresholds not yet met.

<sup>6</sup> Majority of budget overage due to higher outsourced staffing cost related to interim cost of filling course manager vacancy.

<sup>7</sup> Recognized significantly less depreciation expense versus budget.

OTHER FINANCING USES	ACTUAL	AMENDED	PROJECTED	\$ OVER/	% OVER/
FUND	FY 2025	BUDGET	ACTUAL	(UNDER)	(UNDER)
		FY 2026	FY 2026	BUDGET	BUDGET
<b>Governmental Funds - Expenditure</b>					
General Fund	\$ 14,679,000	\$ 1,411,909	\$ 1,499,580	\$ 87,671	6.2% <sup>1</sup>
Motor Fuel Tax Fund	1,298,616	1,400,000	1,400,000	-	0.0%
Restricted Police Fund	65,000	76,175	76,175	-	0.0%
<b>Total Governmental Fund Expenditure</b>	<b>\$ 16,042,616</b>	<b>\$ 2,888,084</b>	<b>\$ 2,975,755</b>	<b>\$ 87,671</b>	<b>3.0%</b>

<sup>1</sup> Actual transfer to close out Dispatch Center Fund exceeded budget.

**CAPITAL SPENDING**

In the Village’s Proprietary Funds (enterprise funds), capital spending is not reported as an expense in the period incurred. Instead, capital outlays are recorded as capital assets on the Statement of Net Position and recognized as expense over time through depreciation. Accordingly, budget versus actual comparisons for capital spending in these funds reflect additions to capital assets and a use of cash during the fiscal year, rather than expenses.

This treatment differs from Governmental Funds, where capital outlays are reported as expenditures in the period the financial resources are spent, consistent with the modified accrual basis of accounting. In governmental funds, the full cost of capital purchases is recognized as a current-year expenditure and directly impacts the operating results for that fiscal year.

The following budget versus actual capital spending schedules for the two enterprise funds should therefore be interpreted as capital asset additions and related cash outflows, not current-period expenses.

<b>CAPITAL SPENDING</b>					
<b>FUND</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>\$ OVER/ (UNDER) BUDGET</b>	<b>% OVER/ (UNDER) BUDGET</b>
<b>Proprietary Funds</b>					
Golf Course Fund	478,656	25,000	25,000	-	0.0%
Metra Parking Fund	-	-	-	-	n/a
<b>Total Capital Spending</b>	<b>478,656</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>0.0%</b>

PROPOSED DRAFT

## ANNUAL BUDGET SUMMARY

### REVENUE AND OTHER FINANCING SOURCES

GOVERNMENTAL FUNDS REVENUE AND OTHER FINANCING SOURCES	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	PERCENT CHANGE IN BUDGET
<b>Revenue</b>					
Local Taxes	8,412,172	8,180,358	8,382,084	8,566,549	4.7%
Intergovernmental	36,890,224	38,387,686	39,254,886	38,335,717	-0.1%
Licenses, Permits, and Fees	1,608,421	2,106,400	1,674,489	2,617,800	24.3% <sup>1</sup>
Charges for Services	905,071	679,603	480,076	405,000	-40.4% <sup>2</sup>
Fines and Forfeitures	219,550	452,300	356,000	270,500	-40.2% <sup>3</sup>
Investment Income	4,185,600	2,724,600	4,164,613	3,169,749	16.3%
Lease and Rental Income	458,785	437,100	546,346	594,800	36.1% <sup>4</sup>
Payment in Lieu of Taxes	820,500	954,852	883,229	975,762	2.2%
Other Income	524,689	441,000	2,358,253	385,500	-12.6%
<b>Total Revenues</b>	<b>54,025,012</b>	<b>54,363,899</b>	<b>58,099,976</b>	<b>55,321,377</b>	<b>1.8%</b>
<b>Other Financing Sources</b>					
Transfers In	3,863,616	2,748,084	2,835,755	2,900,000	5.5%
Department Contributions	1,017,690	2,041,000	2,041,000	1,955,000	-4.2%
One-Time Capital Funding Transfer In	11,349,000	-	-	-	n/a
<b>Total Other Financing Sources</b>	<b>16,230,306</b>	<b>4,789,084</b>	<b>4,876,755</b>	<b>4,855,000</b>	<b>1.4%</b>
<b>Total Revenues &amp; Other Financing Sources</b>	<b>70,255,319</b>	<b>59,152,983</b>	<b>62,976,731</b>	<b>60,176,377</b>	<b>1.7%</b>

Note: Percent Change column represents the change between the current and prior year's budget.

<sup>1</sup> A few large developments anticipated in FY27 increasing permit revenue.

<sup>2</sup> Dispatch Center ceased operation in FY26; no revenue budgeted in the fund for FY27 including charges for dispatch services.

<sup>3</sup> Revenue from forfeitred completion bonds was abnormally high in FY26 as there was a backlog of completion bonds to be forfeited; FY27 budget has drop from the highs in FY26.

<sup>4</sup> FY27 budget includes new cell tower lease revenue as well as increased license fees from VHAC's turf fields recently negotiated contract.

PROPRIETARY FUNDS REVENUE	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	PERCENT CHANGE IN BUDGET
<b>Operating Revenue</b>					
Golf Course Fees	440,222	489,138	460,279	447,599	-8.5%
Food and Beverage Sales	66,899	68,466	80,090	106,112	55.0% <sup>1</sup>
Parking Fees	38,418	36,300	39,347	40,000	10.2%
Other Operating	41,078	30,550	27,338	26,168	-14.3%
<b>Total Operating Revenue</b>	<b>586,618</b>	<b>624,454</b>	<b>607,054</b>	<b>619,879</b>	<b>-0.7%</b>
<b>Nonoperating Revenue</b>					
General Fund Operating Subsidy	830,000	140,000	140,000	265,000	89.3% <sup>2</sup>
Investment Income	410	200	395	400	100.0%
Other Nonoperating	-	6,000	15,421	15,100	151.7%
<b>Total Nonoperating Revenue</b>	<b>830,410</b>	<b>146,200</b>	<b>155,816</b>	<b>280,500</b>	<b>91.9%</b>
<b>Total Operating and Nonoperating Revenue</b>	<b>1,417,027</b>	<b>770,654</b>	<b>762,870</b>	<b>900,379</b>	<b>16.8%</b>

Note: Percent Change column represents the change between the current and prior year's budget.

<sup>1</sup> Additional events and use of the clubhouse anticipated to increase in with expanded programming in FY27.

<sup>2</sup> Increased subsidy to the golf course fund to cover operating loss.

PROPOSED DRAFT

### EXPENDITURE, EXPENSE, AND OTHER FINANCING USES

GOVERNMENTAL FUNDS EXPENDITURE AND OTHER FINANCING USES	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	PERCENT CHANGE IN BUDGET
<b>Expenditure</b>					
Salaries and Wages	\$ 12,547,893	\$ 13,175,501	\$ 12,359,377	\$ 12,681,775	-3.7% <sup>1</sup>
FICA and Pensions	3,965,670	4,123,711	4,048,169	3,377,217	-18.1% <sup>2</sup>
Health and Life Insurance	2,152,993	2,353,223	2,201,170	2,259,608	-4.0%
Other Personnel	509,913	637,036	645,327	572,307	-10.2%
Contractual Services	3,979,097	5,620,191	5,156,900	5,528,998	-1.6%
Commodities	789,930	911,556	819,471	979,096	7.4%
Buildings and Grounds	989,904	1,181,738	1,104,019	1,309,935	10.8%
Economic Incentives	5,785,826	5,320,000	6,046,553	5,903,000	11.0% <sup>3</sup>
Capital Outlay	5,380,952	7,927,670	6,819,750	13,577,863	71.3% <sup>4</sup>
TIF Project Reimbursements	-	2,500,000	-	6,500,000	160.0% <sup>5</sup>
Debt Service	3,740,028	3,905,254	3,905,703	3,762,258	-3.7%
VERF Contributions	417,690	991,000	991,000	970,000	-2.1%
B&G Major Repair/Replace Contributions	600,000	1,050,000	1,050,000	995,000	-5.2%
Miscellaneous	1,525,882	1,672,217	1,572,858	9,500,422	468.1% <sup>6</sup>
Contingency	-	500,000	-	435,000	-13.0%
<b>Total Expenditures</b>	<b>\$ 42,385,778</b>	<b>\$ 51,869,097</b>	<b>\$ 46,720,297</b>	<b>\$ 68,352,479</b>	<b>31.8%</b>
<b>Other Financing Uses</b>					
Transfers Out	\$ 3,863,616	\$ 2,748,084	\$ 2,835,755	\$ 2,900,000	5.5%
Operating Subsidies to Other Funds	830,000	140,000	140,000	265,000	89.3% <sup>7</sup>
One-Time Capital Funding Transfer Out	11,349,000	-	-	-	n/a
<b>Total Other Financing Uses</b>	<b>16,042,616</b>	<b>2,888,084</b>	<b>2,975,755</b>	<b>3,165,000</b>	<b>9.6%</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 58,428,394</b>	<b>\$ 54,757,181</b>	<b>\$ 49,696,052</b>	<b>\$ 71,517,479</b>	<b>30.6%</b>

<sup>1</sup> Six months of Dispatch Center expenditures budgeted in FY26; Dispatch Center ceased operations in FY26 and is no longer being budgeted. Dispatch services are now provided by LakeComm.

<sup>2</sup> Required contribution to the Police Pension Fund reduced by \$674,000 due to rate of return assumption change from 6.0% to 6.5%.

<sup>3</sup> Anticipated increases in sales tax revenue is expected to increase the amount of sales tax rebates paid as they are paid on a percentage of sales tax generated.

<sup>4</sup> Caputal outliay in excess of \$8.0 million planned for major police station renovation in FY27.

<sup>5</sup> TIF Project reimbursements increased in FY27 with the accumulating fund balance in the Hawthorn Mall TIF Fund; reimbursements are budgeted in anticipation of completion of redevelopment milestones.

<sup>6</sup> FY27 Budget includes estimated payout of Town Center TIF Fund surplus at closrue of the TIF Fund.

<sup>7</sup> Increased subsidy to the golf course fund to cover operating loss.

PROPRIETARY FUNDS EXPENSE AND CAPITAL SPENDING	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	PERCENT CHANGE IN BUDGET
<b>Expense</b>					
Salaries and Wages	\$ 24,771	\$ 26,380	\$ 24,483	\$ 29,956	13.6% <sup>1</sup>
FICA and Pensions	3,870	4,043	3,580	4,699	16.2% <sup>1</sup>
Health and Life Insurance	5,289	5,964	5,514	6,074	1.8%
Other Personnel	-	-	-	189	n/a
Contractual Services	436,667	458,231	490,977	530,646	15.8% <sup>2</sup>
Commodities	5,159	14,400	20,128	19,222	33.5%
Buildings and Grounds	154,013	162,659	153,387	171,224	5.3%
Depreciation	149,930	146,018	78,800	78,800	-46.0% <sup>3</sup>
Miscellaneous	43,614	32,989	53,737	54,051	63.8% <sup>4</sup>
Contingency	-	10,000	-	10,000	0.0%
<b>Total Expenditures</b>	<b>\$ 823,312</b>	<b>\$ 860,684</b>	<b>\$ 830,606</b>	<b>\$ 904,861</b>	<b>5.1%</b>
<b>Capital Spending</b>					
Equipment Replacement	83,893	-	-	12,000	n/a
Capital Projects	394,763	25,000	25,000	-	-100.0%
<b>Total Other Financing Uses</b>	<b>478,656</b>	<b>25,000</b>	<b>25,000</b>	<b>12,000</b>	<b>-52.0%</b>
<b>Total Expense and Capital Spending</b>	<b>\$ 1,301,968</b>	<b>\$ 885,684</b>	<b>\$ 855,606</b>	<b>\$ 916,861</b>	<b>3.5%</b>

<sup>1</sup> In addition to COLA adjustments, Village staff hours allocated to the Golf Course Fund increased resulting in higher wages and related costs.

<sup>2</sup> Outsourced staffing increased approximately \$70,000 over FY26.

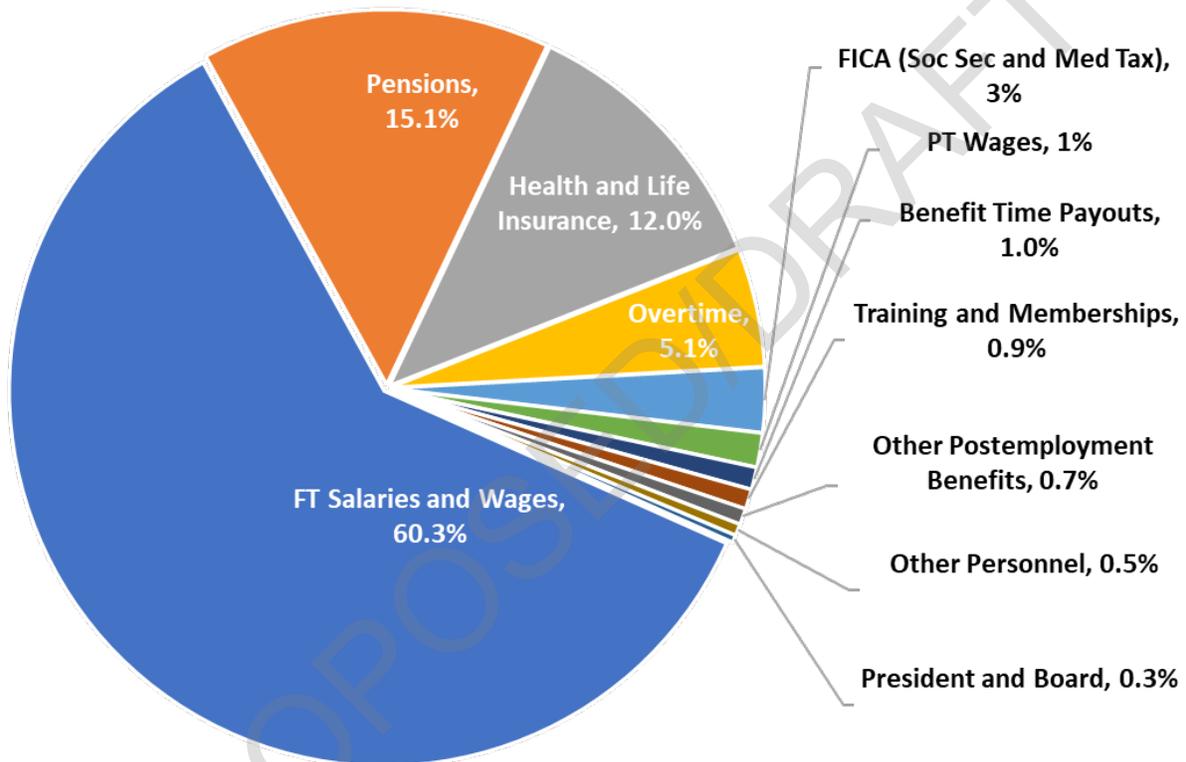
<sup>3</sup> Depreciation lower in FY27 as Metra Parking Overflow Lot was fully depreciated as of FY26.

<sup>4</sup> FY27 budget includes increased food and beverage revenue from the golf course resulting in higher cost of goods sold for food and beverage items.

## PERSONNEL SUMMARY

Village operations are labor-intensive, resulting in personnel costs representing the largest recurring expenditure in the budget. Salaries, wages, and associated benefits therefore comprise a significant share of total operating expenses.

The pie chart below illustrates the composition of personnel-related costs across all Village operations, including wages, health insurance, pension contributions, payroll taxes, and other benefits. While more than 90% of these expenses are allocated to the General Fund, personnel costs are also budgeted within other operating funds, including the Golf Course Fund and the Metra Parking Fund.



### VILLAGE-WIDE - PERSONNEL BREAKDOWN

<u>DRAFT BUDGET</u>	<u>FY27</u>
FT Salaries and Wages	\$ 11,418,502
Pensions	2,851,438
Health and Life Insurance	2,265,682
Overtime	964,988
FICA (Soc Sec and Med Tax)	526,616
PT Wages	277,241
Benefit Time Payouts	181,257
Training and Memberships	161,123
Other Postemployment Benefits	130,182
Other Personnel	94,934
President and Board	59,862
	<u>\$ 18,931,825</u>

The FY2027 budget reflects a net reduction of 8.7 FTEs compared to the prior year, driven primarily by the closure of the Dispatch Center. The closure resulted in a reduction of 6.6 FTEs in FY2027 (reflecting 13.3 FTEs budgeted for only six months in FY2026).

In Public Works, FY2026 included a temporary increase to 1.7 FTEs for Senior Engineering Technicians to manage a retirement transition and onboarding process. In FY2027, the retired Senior Engineering Technician was replaced with an Assistant Village Engineer (1.0 FTE), reducing the Senior Engineering Technician position to 0 FTE. Additionally, Public Works added one Maintenance Worker to support maintenance of the newly acquired Cuneo Mansion & Gardens. Part-time hours across departments were reduced by 1.8 FTEs in FY2027.

Within the Police Department, the FY2027 budget eliminates the full-time IT Coordinator position following the retirement of the IT Coordinator in FY2026, reducing staffing by 1.0 FTE. In FY2026, officer staffing included a planned overlap to accommodate retirements and onboarding of replacement officers; because this overlap is not occurring in FY2027, FTEs were reduced by 0.3. Partially offsetting these reductions, a part-time Records Clerk position will transition to full-time status in FY2027, increasing FTEs by 0.4.

The following tables present FTE counts by department, fund, and position for FY2027, along with comparative FTE data for the prior two fiscal years by department and position.

### FULL-TIME EQUIVALENTS (FTE) TREND BY DEPARTMENT

Summary by Department	FY 2025		FY 2026		FY 2027		FY26 to FY27 Change
	FT	PT	FT	PT	FT	PT	
<b>Department</b>							
Administration	6	0	6	0	6	0	-
Community Development	6	0.5	7	0	7	0	-
Public Works	18	3.9	18	4	18	2.4	(1.2)
Fleet	3	0	3	0	3	0	-
Police	55	2.0	56	2	56	1.4	(0.9)
Dispatch	13	0.3	7	0.1	0	0	(6.6)
<b>Total</b>	<b>101</b>	<b>6.7</b>	<b>96</b>	<b>6.1</b>	<b>90.0</b>	<b>3.8</b>	<b>(8.7)</b>
<b>Totals FTEs</b>	<b>107.7</b>		<b>102.5</b>		<b>93.8</b>		<b>-8.7</b>

### FULL-TIME EQUIVALENTS (FTE) FY2027 BY FUND

Department	General Fund	Golf Course Fund	Metra Parking Fund	Total
Administration	6	0	0	6
Community Development	7	0	0	7
Public Works	20.1	0.24	0.04	20.4
Fleet	3	0	0	3
Police	57.4	0	0	57.4
Dispatch	0	0	0	0.0
<b>Total FTEs</b>	<b>93.5</b>	<b>0.2</b>	<b>0.04</b>	<b>93.8</b>
<b>% Total</b>	<b>99.7%</b>	<b>0.3%</b>	<b>0.04%</b>	<b>100%</b>

**FULL-TIME EQUIVALENTS (FTE) TREND BY POSITION**

Department / Position Title	Position Grade	FY 2025		FY 2026		FY 2027		FY26 to FY27 Change
		FT	PT	FT	PT	FT	PT	
<b>Administration</b>								
Village Manager	Grade 13	1	0	1	0	1	0	-
Asst Village Manager	Grade 12	1	0	1	0	1	0	-
Finance Director/Treasurer	Grade 12	1	0	1	0	1	0	-
HR Specialist	Grade 7	1	0	1	0	1	0	-
Cable Coordinator	Grade 7	1	0	1	0	1	0	-
Executive Secretary	Grade 4	1	0	1	0	1	0	-
Total		6	0	6	0	6	0	-
<b>Total Administration FTEs</b>		<b>6.0</b>		<b>6.0</b>		<b>6.0</b>		<b>No Change</b>
<b>Community Development</b>								
Director of Community Development	Grade 12	1	0	1	0	1	0	-
Senior Building Inspector	Grade 9	1	0	1	0	1	0	-
Building Inspector/Plan Reviewer	Grade 8	0	0	1	0	1	0	-
Building Inspector	Grade 7	1	0	0	0	0	0	-
Property Maint/Building Inspector	Grade 7	0	0	1	0	1	0	-
Admin Assistant II	Grade 2	3	0	3	0	3	0	-
Code Enforcement Officer	Grade P-7	0	0.5	0	0	0	0	-
Total		6	0.5	7	0.0	7	0	-
<b>Total Community Development FTEs</b>		<b>6.5</b>		<b>7.0</b>		<b>7.0</b>		<b>No Change</b>

(Continued)



# FY 2027 ANNUAL BUDGET

## FINANCIAL SUMMARIES

Department / Position Title	Position Grade	FY 2025		FY 2026		FY 2027		FY26 to FY27 Change
		FT	PT	FT	PT	FT	PT	
<b>Public Works</b>								
Director of Public Works/Vil. Engineer	Grade 12	1	0	1	0	1	0	-
Assistant Village Engineer	Grade 9	0	0	0	0	1	0	1.0
Assistant to the Director	Grade 7	1	0	1	0	1	0	-
Public Works Crew Leader	Grade 9	3	0	3	0	3	0	-
Senior Engineering Technician	Grade 9	1	0	1.7	0	0	0	(1.7)
Engineering Technician	Grade 8	1	0	1	0	1	0	-
Public Works Maintenance II	Grade 5	7	0	7	0	6	0	(1.0)
Public Works Maintenance I	Grade 2	3	0	3	0	5	0	2.0
Admin Assistant II	Grade 2	1	0	0	0	0	0	-
Maintenance Worker	Grade P-4	0	0.7	0	0	0	1	0.7
Records Clerk II	Grade P-3	0	0	0	0.5	0	0	(0.5)
SNL Laborer	Grade P-1	0	2.2	0	2.5	0	0.7	(1.8)
SNL Maintenance Worker	Grade P-2	0	1	0	1	0	1	-
<b>Total</b>		<b>18</b>	<b>3.9</b>	<b>17.7</b>	<b>4</b>	<b>18</b>	<b>2</b>	<b>(1.2)</b>
<b>Total Public Works FTEs</b>		<b>21.9</b>		<b>21.6</b>		<b>20.4</b>		<b>-1.2</b>
<b>Fleet</b>								
Public Works Crew Leader	Grade 9	1	0	1	0	1	0	-
Mechanic	Grade 6	2	0	2	0	2	0	-
<b>Total</b>		<b>3</b>	<b>0.0</b>	<b>3</b>	<b>0.0</b>	<b>3.0</b>	<b>0</b>	<b>-</b>
<b>Total Fleet FTEs</b>		<b>3.0</b>		<b>3.0</b>		<b>3.0</b>		<b>No Change</b>

(Continued)



Department / Position Title	Position Grade	FY 2025		FY 2026		FY 2027		FY26 to FY27 Change
		FT	PT	FT	PT	FT	PT	
<b>Police</b>								
Chief of Police	Grade 12	1	0	1	0	1	0	-
Deputy Chief	Grade 11	2	0	2	0	2	0	-
Police Commander	Grade 10	5	0	5	0	5	0	-
IT Coordinator	Grade 9	1	0	1	0	0	0	(1.0)
Supports Services Manager	Grade 8	1	0	1	0	1	0	-
Police Social Worker	Grade 7	0	0	1	0	1	0	-
Executive Secretary	Grade 4	0	0	1	0	1	0	-
Admin Assistant III	Grade 3	2	0	1	0	1	0	-
Admin Assistant II	Grade 2	1	0	1	0	1	0	-
Community Service Officer	Grade 2	4	0	4	0	4	0	-
Records Clerk II	Grade 2/P-3	2	0.6	2	0.6	2	0.0	(0.6)
Records Clerk I	Grade 1/P-3	0	0	0	0	1	0	1.0
Secretary to the BOFPC	Grade P-6	0	0.05	0	0.05	0	0.05	-
Crime Prevention Officer	Grade P-7	0	0.6	0	0.6	0	0.6	-
Investigations Analyst	Grade P-7	0	0.7	0	0.7	0	0.7	-
Police Sergeant	FOP-Sergeant	4	0	4	0	4	0	-
Police Officer	FOP-Officer	32	0	32.3	0	32	0	(0.3)
Total		55	2.0	56	2.0	56	1.4	(0.9)
<b>Total Police FTEs</b>		<b>57.0</b>		<b>58.3</b>		<b>57.4</b>		<b>-0.9</b>
<b>Dispatch</b>								
Telecommunications Manager	Grade 9	2	0	1	0	0	0	(1.0)
Telecommunicator	FOP-Telecom	11	0	6	0	0.0	0.0	(5.5)
Dispatcher	Grade P-5	0	0.3	0	0.1	0	0.0	(0.1)
Total		13	0.3	7	0.1	0.0	0.0	(6.6)
<b>Total Dispatch FTEs</b>		<b>13.3</b>		<b>6.6</b>		<b>0.0</b>		<b>-6.6</b>
Total		101	6.7	96	6.1	90.0	3.8	(8.7)
<b>Total Village FTEs</b>		<b>107.7</b>		<b>102.5</b>		<b>93.8</b>		<b>-8.7</b>

**DEBT SUMMARY**

DEBT DESCRIPTION	PURPOSE	PRINCIPAL		FY 2027 DEBT SERVICE PAYMENTS			MATURITY DATE
		ORIGINAL ISSUE AMOUNT	OUTSTANDING	PRINCIPAL	INTEREST	TOTAL	
			AS OF MAY 1, 2026				
<b>SELF-SUPPORTING DEBT</b>							
<b>- General Obligation Bonds -</b>							
G.O. Bonds, Series 2012A	Town Center TIF	7,850,000	1,000,000	1,000,000	22,500	1,022,500	12/30/2026
G.O. Refunding Bonds, Series 2015B	Town Center TIF	5,255,000	530,000	530,000	13,250	543,250	12/30/2026
G.O. Bonds, Series 2017	Mellody Farm TIF	20,190,000	14,195,000	1,090,000	501,530	1,591,530	3/30/2037
		<b>33,295,000</b>	<b>15,725,000</b>	<b>2,620,000</b>	<b>537,280</b>	<b>3,157,280</b>	
<b>DEBT REQUIRING VILLAGE RESOURCES</b>							
<b>- General Obligation Bonds -</b>							
G.O. Bonds, Series 2014	Police Station	3,520,000	1,695,000	190,000	52,700	242,700	3/30/2034
G.O. Bonds, Series 2014	Com. Center	1,115,000	205,000	205,000	5,638	210,638	3/30/2027
G.O. Bonds, Series 2015A	Radios & Donation	2,005,000	765,000	85,000	26,025	111,025	3/30/2034
<b>- Installment Contracts -</b>							
Taser 10 Package	Police Operations	193,460	106,519	35,444	3,220	38,664	4/1/2029
<b>- Operating Lease -</b>							
ALPR Cameras	Police Operations	127,399	76,326	25,429	2,071	27,500	2/1/2029
<b>- Subscription Contracts -</b>							
Draft One Report Writing System	Police Operations	157,900	110,352	50,745	4,414	55,159	5/1/2028
Fleet 3 Camera System	Police Operations	128,266	43,574	21,364	1,725	23,089	9/1/2028
Body Worn Camera and Taser System	Police Operations	133,364	27,687	27,687	1,096	28,783	1/1/2028
		<b>7,380,389</b>	<b>3,029,458</b>	<b>640,669</b>	<b>96,889</b>	<b>737,558</b>	
<b>TOTAL</b>		<b>\$ 40,675,389</b>	<b>\$ 18,754,458</b>	<b>\$ 3,260,669</b>	<b>\$ 634,169</b>	<b>\$ 3,894,838</b>	

Note: General Obligation Bonds, Series 2012B matured and paid off in FY26.

**CREDIT RATING**

S&P Global Ratings assigned a credit rating of AAA to the village during its most recent issuance of General Obligation Bonds in 2017. This is the highest rating possible on a 10-level rating scale from D (lowest) to AAA (highest).

## **SUMMARY OF FINANCIAL BUDGET POLICIES**

The village's leadership is committed to maintaining the long-standing tradition of sound fiscal discipline and stewardship while delivering high quality municipal services.

### **GENERAL**

- The annual budget is adopted and reported in conformity with generally accepted accounting principles (GAAP), except for the presentation of the VERF and capital contributions from the General Fund departments to the VERF and Capital Funds.
- The budget is considered balanced when revenues plus beginning fund balances meet or exceed expenditures.
- Maintain an open, well-communicated budget process:
  - Provide public budget meetings and presentations.
  - Budget document filed with the library for public use.
  - Budget document posted on the village's website.

### **REVENUES**

- Conservative but realistic revenue estimates should be budgeted and should be consistent with historic trends or be derived by other known driving factors.
- Fees charged for a service provided by the village, such as building permit fees, should be set to recover the cost of providing that service.
- To the greatest extent possible, revenues and expenditures should be managed to grow in tandem with each other. Many increases in costs (i.e. health insurance, property insurance, pension benefits, etc.) are beyond the control of the village, and thus a growing revenue base is required to offset increasing costs.
- The less stable and predictable revenues are the larger a surplus or reserve shall be.

### **OPERATING EXPENDITURES**

- Recurring revenues should meet or exceed recurring expenditures.
- Recognizing personnel cost is the village's largest expense, the village shall compensate its employees fairly to preserve a stable workforce. A well-trained and experienced workforce is a vital component to providing high quality services at a reasonable cost.
- Funding pensions – the village seeks to fund at least 100% of the annual recommended contribution calculated by professional actuaries. It is the village's philosophy to seek 100% funding over time using reasonable assumptions.

### **CAPITAL IMPROVEMENTS**

- Except under extraordinary circumstances, the village will continue to maintain and upgrade its infrastructure via routine capital improvement projects on a pay-as-you-go basis. This allows the village to invest all its financial resources into capital improvement projects without incurring interest expense.
- For mega-projects such as storm sewers, shared recreational projects, major roadway improvements, and the like, the village will utilize cash on hand to the extent possible. The cash on hand is increased through careful and conservative management of the village's budget in anticipation of the need to undertake such large-scale projects.
- The core planning tool for investing in infrastructure is the village's Five-year Capital Improvement Plan (CIP) which is updated annually.

**FUND BALANCE/NET POSITION**

- Order of expended funds – The village permits funds to be expended in the following order: restricted, committed, assigned, and unassigned.
- Reserve definition – for a governmental fund the reserve is equal to the unrestricted fund balance and for a proprietary fund the reserve is equal to the unrestricted net position.
- The use of Fund Balance or reserves must be approved by the Village Board either through the approval of the annual budget outlining the use of Fund Balance or through other formal Board action.

**General Fund**

- **Minimum Balance** - The Village shall maintain in its General Fund a minimum fund balance target of no less than 67% of the annual recurring expenditures plus recurring transfers out excluding transfers to the Capital Fund. This funding level would provide eight months of continued operation without additional funding.
- **Conditions for Use of Reserve** – At the discretion of the Village Board, fund balance above the minimum balance target may be used. Use of fund balance reserve below the minimum balance target may be used at the discretion of the Village Board to:
  - Provide resources to make up for a temporary decrease in revenues,
  - Provide temporary resources in the event of an economic downturn,
  - Provide resources to meet emergency expenditures in the case of a flood, fire, or other disaster, or
  - Provide resources for any temporary event or hardship.
- The Village will avoid the use of fund balance for non-temporary recurring operating expenditures whenever possible. If at any time the utilization of a fund balance for operating expenditures is necessary to maintain the quality or level of service, a plan to return to a surplus of operating revenues over operating expenditures shall be presented to the Board and accepted.

**Other Funds**

- **Minimum Balance** - Similar to the General Fund, other governmental funds report a fund balance or net position for Enterprise Funds, but establishing minimum reserves in those funds isn't always meaningful. There are no established minimum reserve balances for any fund other than the General Fund.
- To further provide financial stability in times of financial hardship, it is the goal (not requirement) of the village to maintain a fund balance in the following funds as described below:
  - **Capital Fund** – The Village shall strive to maintain in Fund Balance, approximately three years of planned capital project expenditures, less planned expenditures to be funded by village funds other than the General Fund.
  - **Vehicle and Equipment Replacement Fund (VERF)** – The village shall strive to maintain approximately three years of planned vehicle and equipment expenditures in Fund Balance.



- Overview
- Summary of Revenues, Expenditures, and Change in Fund Balance
  - Revenues – Account Level
  - Expenditures and Other Financing Sources by Department

## **GENERAL FUND OVERVIEW**

The General Fund is the main operating fund of the village and accounts for a substantial portion of the village’s financial transactions. All financial resources except those accounted for in another fund are accounted for in the General Fund. General Fund revenues are derived from many sources and are generally unrestricted. These revenues are used to fund village operations and capital spending. The fund accounts for activities in the following costs centers including departments and divisions:

Department / Division

- (01) Administration
- (02) Public Works
- (03) Police
  - (030) Police General
  - (031) Police Admin & Support
  - (032) Police Operations
- (04) Community Development
- (05) Fleet Maintenance
- (06) Buildings and Grounds
- (07) President and Board
- (08) Other Events
- (10) Vernon Hills Days (Events)
- (09) General Purpose

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

<b>GENERAL FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
LOCAL TAXES	\$ 7,867,608	\$ 8,412,172	\$ 8,180,358	\$ 8,382,084	\$ 8,566,549
INTERGOVERNMENTAL	23,442,211	25,016,879	24,508,381	26,482,858	26,976,935
LICENSES, PERMITS, AND FEES	2,074,944	1,608,421	2,106,400	1,674,489	2,617,800
CHARGES FOR SERVICES	429,644	428,131	433,900	396,900	405,000
FINES AND FORFEITURES	156,779	198,361	439,300	340,000	258,500
INVESTMENT INCOME	1,946,939	2,643,976	1,726,500	2,175,255	1,657,500
LEASE AND RENTAL INCOME	304,582	352,119	330,400	373,580	411,500
OTHER INCOME	525,724	524,689	341,000	2,258,253	385,500
<b>TOTAL REVENUES</b>	<b>36,748,431</b>	<b>39,184,748</b>	<b>38,066,239</b>	<b>42,083,419</b>	<b>41,279,284</b>
<b>EXPENDITURES</b>					
ADMINISTRATION	2,335,324	1,871,895	2,007,306	2,028,912	2,081,454
PUBLIC WORKS	4,290,959	4,124,833	5,025,147	4,539,181	4,904,322
POLICE	12,352,684	13,089,923	15,245,857	14,271,486	15,086,810
COMMUNITY DEVELOPMENT	862,881	960,001	1,241,668	1,164,468	1,337,885
FLEET MAINTENANCE	158,226	657,210	703,584	685,724	727,439
BUILDINGS AND GROUNDS	922,753	1,530,033	2,193,368	2,129,142	2,314,935
PRESIDENT AND BOARD	101,455	124,599	138,512	135,602	138,512
EVENTS	379,342	485,302	474,795	448,669	551,920
GENERAL PURPOSE	7,770,160	8,471,027	8,589,655	9,058,290	9,118,504
<b>TOTAL EXPENDITURES</b>	<b>29,173,784</b>	<b>31,314,823</b>	<b>35,619,892</b>	<b>34,461,474</b>	<b>36,261,781</b>
<b>EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>7,574,647</b>	<b>7,869,925</b>	<b>2,446,347</b>	<b>7,621,945</b>	<b>5,017,503</b>
<b>OTHER FINANCING USES</b>					
OP SUBSIDIES TO OTHER FUNDS	-	(830,000)	(140,000)	(140,000)	(265,000)
TRANSFER TO DISPATCH FUND	(650,000)	(700,000)	(271,909)	(359,580)	-
TRANSFER TO CAPITAL FUND	(1,500,000)	(1,800,000)	(1,000,000)	(1,000,000)	(1,500,000)
<b>TOTAL OTHER FINANCING USES</b>	<b>(2,150,000)</b>	<b>(3,330,000)</b>	<b>(1,411,909)</b>	<b>(1,499,580)</b>	<b>(1,765,000)</b>
<b>NET CHANGE IN FUND BALANCE BEFORE ONE-TIME CAPITAL FUNDING TRANSFERS</b>	<b>5,424,647</b>	<b>4,539,925</b>	<b>1,034,438</b>	<b>6,122,365</b>	<b>3,252,503</b>
<b>ONE-TIME CAPITAL FUNDING TRANSFERS</b>					
ONE-TIME CAPITAL FUNDING TRANSFER	-	(9,237,000)	-	-	-
ONE-TIME VERT FUNDING TRANSFER	-	(2,112,000)	-	-	-
<b>TOTAL ONE-TIME CAPITAL FUNDING TRANSFERS</b>	<b>-</b>	<b>(11,349,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>5,424,647</b>	<b>(6,809,075)</b>	<b>1,034,438</b>	<b>6,122,365</b>	<b>3,252,503</b>
<b>FUND BALANCE - BEGINNING</b>	<b>42,816,229</b>	<b>48,240,876</b>	<b>40,158,987</b>	<b>41,431,801</b>	<b>47,554,166</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 48,240,876</b>	<b>\$ 41,431,801</b>	<b>\$ 41,193,425</b>	<b>\$ 47,554,166</b>	<b>\$ 50,806,669</b>



# FY 2027 ANNUAL BUDGET

## REVENUES – ACCOUNT LEVEL

<b>GENERAL FUND</b>		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>AMENDED</b>	<b>PROJECTED</b>	<b>DRAFT</b>
		<b>FY 2024</b>	<b>FY 2025</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
				<b>FY 2026</b>	<b>FY 2026</b>	<b>FY 2027</b>
<b>REVENUES</b>						
<b>LOCAL TAXES</b>						
01-410002-	Home Rule Sales Tax	\$ 3,844,695	\$ 4,206,551	\$ 4,100,000	\$ 4,120,748	\$ 4,244,000
01-410020-	Electric Utility Tax	1,170,705	1,218,864	1,220,785	1,232,553	1,244,879
01-410040-	Telecommunications Tax	604,642	627,987	549,418	589,095	594,986
01-410060-	Amusement Tax	217,717	222,938	227,277	242,101	244,522
01-410320-	Hotel Motel Tax	273,514	307,714	286,878	320,952	324,162
01-410350-	Food & Beverage Tax	1,756,335	1,828,117	1,796,000	1,876,635	1,914,000
<b>TOTAL LOCAL TAXES</b>		<b>\$ 7,867,608</b>	<b>\$ 8,412,172</b>	<b>\$ 8,180,358</b>	<b>\$ 8,382,084</b>	<b>\$ 8,566,549</b>
<b>INTERGOVERNMENTAL</b>						
01-410001-	Sales Taxes	\$ 17,754,401	\$ 19,506,083	\$ 19,050,000	\$ 21,248,000	\$ 21,900,000
01-410003-	Use Taxes	1,012,709	701,699	526,260	238,965	71,690
01-410005-	Cannabis Use Tax	42,657	42,015	44,571	41,349	41,349
01-410010-	Income Tax	4,395,735	4,666,648	4,786,550	4,850,721	4,869,516
01-410080-	Replacement Tax	10,173	7,182	7,500	7,500	7,500
01-410081-	Gambling Tax	-	-	-	-	-
01-420100-	Grant Revenue	226,536	93,253	93,500	96,323	86,880
<b>TOTAL INTERGOVERNMENTAL</b>		<b>\$ 23,442,211</b>	<b>\$ 25,016,879</b>	<b>\$ 24,508,381</b>	<b>\$ 26,482,858</b>	<b>\$ 26,976,935</b>
<b>LICENSES, PERMITS, AND FEES</b>						
01-440550-	Cable Franchise Fee	\$ 295,181	\$ 260,191	\$ 248,900	\$ 233,794	\$ 222,100
01-440555-	Video Service Franchise	50,415	39,292	36,300	33,546	31,900
01-440560-	Telephone Franchise Fee	11,503	11,503	11,500	11,503	11,500
01-440950-	NSF Admn Fees	280	125	100	150	-
01-470910-	Other Fees	-	-	-	-	100
<b>- Community Development -</b>						
01-430130-	Business Licenses	116,466	164,860	130,000	65,000	130,000
01-430140-	Liquor Licenses	73,050	143,350	95,000	15,000	110,000
01-430145-	Solicitor Licenses	2,000	2,400	2,000	2,800	2,400
01-430185-	Commercial Constr - New	346,659	87,548	511,000	553,346	804,000
01-430179-	Commercial Constr - Other	564,931	220,646	186,000	150,000	150,000
01-430188-	Residential Constr - New	45,424	33,198	42,000	42,000	42,000
01-430189-	Residential Constr - Other	100,381	365,498	252,000	255,000	250,000
01-430170-	Plan Review Fee	188,662	72,245	155,000	90,000	236,000
01-430172-	Zoning Variation Fee	13,255	9,675	5,000	7,500	-
01-430174-	Special Use Request Fee	850	4,750	1,500	1,500	-
01-430182-	Temporary Occupancy Fee	1,150	1,250	2,000	1,000	-
01-430152-	Outdoor Seating & Merch Dist	-	-	500	-	-
01-430660-	Subdivision Eng Rev/Insp Fee	198,838	113,224	364,400	150,000	556,000
01-430183-	Misc Inspection Fee	-	210	500	-	-
01-430184-	Reinspection Fee	710	150	500	300	-
01-430192-	Sign Fee	10,590	9,526	11,700	8,550	-
01-430193-	Bldng Services & Admn Fee	21,428	28,918	20,000	20,000	20,000
01-430190-	Elevator Certs & Inspections	9,316	15,481	11,000	7,500	10,000
01-430198-	Elevator Permit Fees	-	-	500	-	-
01-440220-	Cultural/Community Fees	1,500	2,500	1,000	3,000	2,000
01-430910-	Other Com Dev Fees	-	-	-	-	19,300



# FY 2027 ANNUAL BUDGET

## REVENUES – ACCOUNT LEVEL

<b>GENERAL FUND</b>		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>AMENDED</b>	<b>PROJECTED</b>	<b>DRAFT</b>
		<b>FY 2024</b>	<b>FY 2025</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
				<b>FY 2026</b>	<b>FY 2026</b>	<b>FY 2027</b>
<b>- Public Safety -</b>						
01-440610-	Parking Permit Fees	2,700	1,310	1,500	1,500	-
01-440620-	Police Report Fees	4,830	4,170	4,500	4,500	4,500
01-440625-	Sex Offender Registration Fee	375	(90)	500	500	-
01-440626-	Finger Print Fees	570	390	500	500	-
01-440630-	Administrative Hearing Fee	425	525	500	500	-
01-440670-	Tow and Impound Fees	13,355	15,395	10,000	15,000	13,000
01-440672-	Impounding Fees	100	180	500	500	-
01-440910-	Other Police Fees	-	-	-	-	3,000
<b>TOTAL LICENSES, PERMITS, AND FEES</b>		<b>\$ 2,074,944</b>	<b>\$ 1,608,421</b>	<b>\$ 2,106,400</b>	<b>\$ 1,674,489</b>	<b>\$ 2,617,800</b>
<b>CHARGES FOR SERVICES</b>						
01-440479-	Park District Police Contrib	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
01-440660-	Police Service Fees - SRO	173,192	178,388	185,400	185,400	191,000
01-440699-	Police Detail Revenue	206,889	202,054	198,500	164,000	164,000
01-440712-	Fleet Parts & Labor	9,563	7,689	10,000	7,500	10,000
<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$ 429,644</b>	<b>\$ 428,131</b>	<b>\$ 433,900</b>	<b>\$ 396,900</b>	<b>\$ 405,000</b>
<b>FINES AND FORFEITURES</b>						
01-430195-	Forfeited Completion Bond	\$ 5,040	\$ -	\$ 292,000	\$ 175,000	\$ 100,000
01-450610-	Traffic Fines	108,172	163,365	115,000	125,000	125,000
01-450620-	Parking Fines	34,073	23,653	25,000	27,500	25,000
01-450625-	Adjudication Fines	5,394	7,143	5,000	5,000	5,000
01-450630-	False Alarm Fines	4,100	3,700	2,000	7,500	3,500
01-450635-	Other Fines	-	500	300	-	-
<b>TOTAL FINES AND FORFEITURES</b>		<b>\$ 156,779</b>	<b>\$ 198,361</b>	<b>\$ 439,300</b>	<b>\$ 340,000</b>	<b>\$ 258,500</b>
<b>INVESTMENT INCOME</b>						
01-480750-	Interest Income	\$ 2,094,040	\$ 1,922,801	\$ 1,424,000	\$ 1,873,584	\$ 1,355,000
01-480757-	Gain/Loss on Sale of Investmt	754	59,583	50,000	51,671	50,000
01-480758-	Chg in Market Value	(147,855)	661,592	252,500	250,000	252,500
<b>TOTAL INVESTMENT INCOME</b>		<b>\$ 1,946,939</b>	<b>\$ 2,643,976</b>	<b>\$ 1,726,500</b>	<b>\$ 2,175,255</b>	<b>\$ 1,657,500</b>
<b>LEASE AND RENTAL INCOME</b>						
01-470840-	White Deer Lease	\$ 21,037	\$ 21,361	\$ 21,700	\$ 21,700	\$ 22,000
01-440580-	Cell Tower Rental Fees	209,556	220,398	227,500	227,500	278,200
01-440825-	VHAC Concession/Use Fees	5,500	37,804	12,000	64,900	66,800
01-440827-	VHAC Lighting Fees	49,889	53,356	50,000	40,280	25,300
01-440872-	Genealogical Society Rent	1,200	1,200	1,200	1,200	1,200
01-440875-	Police Annex Rent	17,400	18,000	18,000	18,000	18,000
<b>TOTAL LEASE AND RENTAL INCOME</b>		<b>\$ 304,582</b>	<b>\$ 352,119</b>	<b>\$ 330,400</b>	<b>\$ 373,580</b>	<b>\$ 411,500</b>



# FY 2027 ANNUAL BUDGET

## REVENUES – ACCOUNT LEVEL

<b>GENERAL FUND</b>		<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>OTHER INCOME</b>						
01-440822-	Fuel Sales	\$ 130,242	\$ 112,285	\$ 120,000	\$ 117,078	\$ 120,000
01-440850-	Recycling Fees	6,338	826	500	1,400	500
01-440860-	Senior Art Program Reim	10,000	10,000	10,000	10,000	10,000
01-460150-	Property & Liab Ins Reimb	54,067	32,481	500	10,000	10,000
01-470800-	Sales of Surplus Property	36,825	88,278	10,000	83,000	25,000
01-470900-	Miscellaneous Revenue	25,284	4,321	5,000	1,807,275	7,500
01-470905-	Miscellaneous Reimbursables	72,085	39,604	10,000	22,000	10,000
<i>- Vernon Hills Days -</i>						
0110075-440806-	Donations	24,000	24,500	10,000	23,500	18,500
0110075-440816-	Event Sales	166,883	212,394	175,000	184,000	184,000
<b>TOTAL OTHER INCOME</b>		<b>\$ 525,724</b>	<b>\$ 524,689</b>	<b>\$ 341,000</b>	<b>\$ 2,258,253</b>	<b>\$ 385,500</b>
<b>TOTAL REVENUES</b>		<b>\$ 36,748,431</b>	<b>\$ 39,184,748</b>	<b>\$ 38,066,239</b>	<b>\$ 42,083,419</b>	<b>\$ 41,279,284</b>

PROPOSED/DRAFT

FUND / DEPT 01 / 01	<b>ADMINISTRATION</b>
Authorized Full – Time Staff	<b>6</b>

### PURPOSE

The Administration Department accounts for the expenses incurred by the Village Manager, Human Resources, Finance, and the Cable Studio. The Manager’s Office provides organizational leadership; coordinates correspondence with elected officials; addresses policy issues; coordinates legal matters; administers the personnel function; and performs record-keeping for the village.

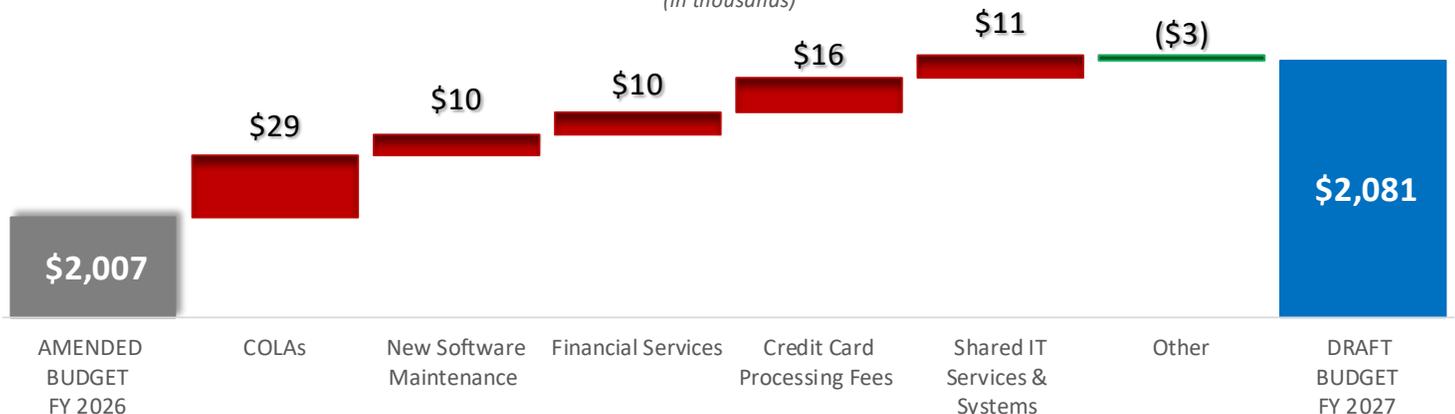
The Finance function provides support services to all village departments. The primary responsibilities of finance are preparing budgets; preparing for and managing audits; reporting on the financial activities of the village; purchasing; paying vendors; administering payroll; and managing cash and investments, as well as debt management.

The Cable Studio is responsible for recording Board Meetings, communicating with the Vernon Hills community, and coordinating technology to support the administrative functions.

### FINANCIAL SUMMARY

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ 1,120,094	\$ 1,188,020	\$ 1,254,870	\$ 1,263,354	\$ 1,294,616	\$ 39,746	3.2%
Contractual Services	1,085,021	655,762	702,349	723,658	739,041	36,692	5.2%
Commodities	130,209	13,114	30,087	21,900	32,797	2,710	9.0%
VERF Contributions	-	15,000	20,000	20,000	15,000	(5,000)	-25.0%
<b>Total</b>	<b>\$ 2,335,324</b>	<b>\$ 1,871,895</b>	<b>\$ 2,007,306</b>	<b>\$ 2,028,912</b>	<b>\$ 2,081,454</b>	<b>\$ 74,148</b>	<b>3.7%</b>

### Budget Change Highlights *(in thousands)*





# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(ADMINISTRATION)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>EXPENDITURES</b>					
<b>DEPARTMENT: ADMINISTRATION</b>					
<b>PERSONNEL</b>					
0101001-500010- Salaries - Admin FT	827,286	887,018	933,221	929,162	967,895
0101001-500020- Salaries - Admin Overtime	7,273	7,509	8,525	7,500	9,478
0101001-500030- Salaries - Admin PT/SNL	2,981	1,069	-	-	-
0101001-500070- Deferred Comp Contrib	16,520	8,456	9,987	6,327	-
0101001-500100- Fitness Premium	-	-	400	-	-
0101001-500110- Career Development Pay	10,121	6,797	7,296	9,593	7,648
0101001-500120- Longevity	1,400	1,400	1,400	1,400	1,400
0101001-500140- Vehicle Allowance	17,160	17,160	17,160	17,160	17,520
0101001-500142- Uniform Allowance	300	218	600	900	600
0101001-500150- Sick Leave Payout	1,674	1,330	1,724	350	1,369
0101001-500151- Vacation Leave Payout	-	-	2,467	-	2,651
0101001-500152- Comp Time Payout	-	4,371	1,324	10,000	3,462
0101001-510050- FICA Contributions	60,735	65,212	67,747	67,151	70,901
0101001-510060- IMRF Contribution	65,193	63,597	65,548	64,234	70,488
0101001-510080- Health Insurance	96,819	104,141	106,030	126,291	109,160
0101001-510081- Dental Insurance	6,113	6,130	6,437	5,955	5,578
0101001-510082- Vision Insurance	3,413	778	811	641	525
0101001-510083- Life Insurance	-	2,526	2,383	1,901	1,273
0101001-510085- Employee Wellness	-	2,517	2,677	1,000	7,000
0101001-520405- Dues & Memberships	-	3,077	5,712	5,500	5,777
0101001-520420- Training & Conferences	3,106	4,714	13,421	8,289	11,891
<b>TOTAL PERSONNEL</b>	\$ 1,120,094	\$ 1,188,020	\$ 1,254,870	\$ 1,263,354	\$ 1,294,616
<b>CONTRACTUAL SERVICES</b>					
0101001-520020- Postal Charges	525	911	6,550	2,500	3,850
0101001-520100- Phone/Internet/Cable	87,795	8,976	5,542	5,181	5,173
0101001-520105- Mobile Phone Service	-	3,534	3,795	3,754	3,795
0101001-520200- Maint/Lease Contract-Phones	-	200	747	747	688
0101001-520210- Maint/Lease Contract-It Equip	-	14,003	8,320	7,106	8,258
0101001-520220- Maint/Lease Contract-Software	380,374	45,895	44,168	49,716	54,081
0101001-520320- Software License/Subscriptions	-	5,475	7,176	10,000	7,776
0101001-520330- Equip Repair & Maint	41,806	5,637	5,400	4,681	7,400
0101001-520400- Subscriptions	64,923	4,447	2,350	2,350	2,350
0101001-520406- Organizational Memberships	-	53,052	59,756	59,756	58,661
0101001-520460- Travel - Non Training	-	53	200	-	200
0101001-520500- Audit & Actuary Services	380,425	29,603	44,946	35,000	41,200
0101001-520511- Financial Services	-	336,816	346,914	346,500	357,321
0101001-520515- Communications Services	-	36,625	44,000	40,000	44,000
0101001-520521- IT Services	-	15,350	15,862	17,669	24,585
0101001-520525- Shared IT Systems	-	12,591	13,148	13,148	15,478
0101001-520530- Medical Services	5,399	516	600	300	600
0101001-520590- Banking Service Fees	-	9,395	8,700	11,000	24,950
0101001-520599- Other Services	79,748	16,882	17,600	46,000	18,100
0101001-520710- Public Notice & Promotions	19,644	22,485	30,575	32,250	24,575
0101001-520761- Senior Citizen Transportation	8,509	12,401	6,000	6,000	6,000
0101001-520762- Senior Citizen Programing	15,873	20,914	30,000	30,000	30,000
<b>TOTAL CONTRACTUAL SERVICES</b>	\$ 1,085,021	\$ 655,762	\$ 702,349	\$ 723,658	\$ 739,041



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

#### (ADMINISTRATION)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>COMMODITIES</b>					
0101001-530010- Office Supplies & Equip	6,594	2,731	9,450	4,000	11,950
0101001-530011- Food & Other Supplies	4,070	3,939	5,750	5,750	5,750
0101001-530012- IT Supplies & Equip	110,860	2,309	5,037	7,500	5,247
0101001-530020- Printing	4,134	3,812	5,100	3,150	5,100
0101001-530050- Operating Supplies & Equip	4,551	322	4,750	1,500	4,750
<b>TOTAL COMMODITIES</b>	\$ 130,209	\$ 13,114	\$ 30,087	\$ 21,900	\$ 32,797
<b>VERF CONTRIBUTIONS</b>					
0101001-580096- Equip Replace Contrib	-	15,000	20,000	20,000	15,000
<b>TOTAL VERF CONTRIBUTIONS</b>	\$ -	\$ 15,000	\$ 20,000	\$ 20,000	\$ 15,000
<b>TOTAL DEPARTMENT: ADMINISTRATION</b>	\$ 2,335,324	\$ 1,871,895	\$ 2,007,306	\$ 2,028,912	\$ 2,081,454

PROPOSED/DRAFT

# **GENERAL FUND ADMINISTRATION**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - ADMINISTRATION – ACCOUNT DETAIL

### GENERAL FUND

(ADMINISTRATION)

DRAFT  
BUDGET  
FY 2027

#### EXPENDITURES

#### DEPARTMENT: ADMINISTRATION

##### PERSONNEL

0101001-500010-	SALARIES - ADMIN FT 6 FT EMPLOYEES	967,895	\$	967,895
0101001-500020-	SALARIES - ADMIN OVERTIME OVERTIME (125 HOURS @ \$75.82/HR)	9,478	\$	9,478
0101001-500110-	CAREER DEVELOPMENT PAY 2 DEPARTMENT HEADS - 2% OF BASE SALARY	7,648	\$	7,648
0101001-500120-	LONGEVITY 2 EMPLOYEES	1,400	\$	1,400
0101001-500140-	VEHICLE ALLOWANCE VILLAGE MANAGER, ASST VILLAGE MANAGER, FINANCE DIRECTOR	17,520	\$	17,520
0101001-500142-	UNIFORM ALLOWANCE CLOTHING ALLOWANCE	600	\$	600
0101001-500150-	SICK LEAVE PAYOUT 59 HOURS @ \$23.41/HR (50% PAYOUT RATE)	1,369	\$	1,369
0101001-500151-	VACATION LEAVE PAYOUT 48 HOURS @ \$55.22/HR	2,651	\$	2,651
0101001-500152-	COMP TIME PAYOUT 63 HOURS @ \$55.22/HR	3,462	\$	3,462
0101001-510050-	FICA CONTRIBUTIONS EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	70,901	\$	70,901
0101001-510060-	IMRF CONTRIBUTION EMPLOYER IMRF CONTRIBUTION	70,488	\$	70,488
0101001-510080-	HEALTH INSURANCE EMPLOYER MEDICAL INSURANCE CONTRIBUTION	109,160	\$	109,160
0101001-510081-	DENTAL INSURANCE EMPLOYER DENTAL INSURANCE CONTRIBUTION	5,578	\$	5,578
0101001-510082-	VISION INSURANCE EMPLOYER VISION INSURANCE CONTRIBUTION	525	\$	525



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - ADMINISTRATION – ACCOUNT DETAIL

### GENERAL FUND

(ADMINISTRATION)

DRAFT  
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<b>0101001-510083-</b>	<b>LIFE INSURANCE</b>		<b>\$ 1,273</b>
	EMPLOYER LIFE INSURANCE CONTRIBUTION	1,273	
<b>0101001-510085-</b>	<b>EMPLOYEE WELLNESS</b>		<b>\$ 7,000</b>
	EMPLOYEE FITNESS ROOM EQUIPMENT (VILLAGE HALL)*	2,000	
	FLU SHOTS, WELLNESS INITIATIVES	5,000	
<b>0101001-520405-</b>	<b>DUES &amp; MEMBERSHIPS</b>		<b>\$ 5,777</b>
	AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS (AICPA)	365	
	ICMA MEMBERSHIP	1,400	
	IGFOA MEMBERSHIP	450	
	ILCMA MEMBERSHIP	1,200	
	ILLINOIS CPA SOCIETY	370	
	ILLINOIS NATIONAL ASSOCIATION OF TELECOMMUNICATIONS OFFICERS AND ADVISORS M	75	
	IPELRA ANNUAL MEMBERSHIP	460	
	MUNICIPAL CLERKS OF LAKE COUNTY	40	
	NATIONAL PELRA MEMBERSHIP (2 @ \$255)	510	
	NISHRM	199	
	SAM'S CLUB MEMBERSHIPS	245	
	SHRM WORKPLACE MENTAL HEALTH ALLY	99	
	SHRM-CP ANNUAL CERTIFICATION	100	
	SOCIETY FOR HUMAN RESOURCE MANAGEMENT (SHRM)	264	
<b>0101001-520420-</b>	<b>TRAINING &amp; CONFERENCES</b>		<b>\$ 11,891</b>
	AIRFARE FOR TRAINING & CONFERENCES	550	
	ICMA CONFERENCE	1,500	
	ICPA ANNUAL CONFERENCE FEE	425	
	IGFOA ANNUAL CONFERENCE	400	
	IGFOA CONFERENCE - LODGING	400	
	IGFOA CONFERENCE - TRANSPORTATION	250	
	ILCMA (SUMMER CONFERENCE) - LODGING	300	
	ILCMA (SUMMER CONFERENCE) FEE	250	
	ILLINOIS SHRM CONFERENCE	675	
	IPELRA QUARTERLY EMPLOYMENT LAW SEMINAR	796	
	IPELRA/NPELRA ANNUAL CONFERENCE	1,600	
	MEAL PER DIEM	1,495	
	MEALS FOR SEMINARS	250	
	MILEAGE/TRANSPORTATION FOR TRAINING & CONFERENCES	250	
	OTHER TRAINING & CONFERENCES	2,000	
	OTHER VIRTUAL TRAINING/WEBCASTS	750	
<b>TOTAL PERSONNEL</b>			<b>\$ 1,294,616</b>



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - ADMINISTRATION – ACCOUNT DETAIL

### GENERAL FUND

(ADMINISTRATION)

DRAFT  
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#### CONTRACTUAL SERVICES

<b>0101001-520020- POSTAL CHARGES</b>		<b>\$ 3,850</b>
FEDEX/COURIER CHARGES	1,000	
GENERAL POSTAGE	1,000	
MISCELLANEOUS SHIPPING CHARGES	250	
POSTAGE MACHINE REFILLS*	1,600	
<b>0101001-520100- PHONE/INTERNET/CABLE</b>		<b>\$ 5,173</b>
CABLE TV SERVICE (COMCAST) - VILLAGE HALL	258	
FIBER RENTAL FEE (BETWEEN BUILDINGS)*	1,334	
ISP SERVICE/INTERNET ACCESS*	2,401	
PHONE SERVICE (DLS) - VILLAGE HALL*	1,180	
<b>0101001-520105- MOBILE PHONE SERVICE</b>		<b>\$ 3,795</b>
MOBILE PHONE & DATA SERVICE (VERIZON) - 6 EMP*	3,795	
<b>0101001-520200- MAINT/LEASE CONTRACT-PHONES</b>		<b>\$ 688</b>
ANNUAL MITEL PHONE SOFTWARE MAINTENANCE*	460	
ANNUAL PHONE MAINTENANCE AGREEMENT (TIG)*	228	
<b>0101001-520210- MAINT/LEASE CONTRACT-IT EQUIP</b>		<b>\$ 8,258</b>
CCTV MAINTENANCE AGREEMENT (GRIFFON SYSTEMS)*	600	
CERTIFIED MAIL PRINTER LEASE (QUADIENT)*	1,108	
COPIER MAINT AGREEMENT (IMPACT)*	4,850	
MICROFICHE ANNUAL MAINTENANCE (NAVARIANT)	900	
POSTAGE MACHINE LEASE (PITNEY BOWES)*	800	
<b>0101001-520220- MAINT/LEASE CONTRACT-SOFTWARE</b>		<b>\$ 54,081</b>
3YR SSL CERTIFICATE (TYLER MUNIS)*	587	
ANNUAL HOSTING (INTIME)*	120	
CORE SCHEDULING & TIMECARDS (INTIME)*	720	
CUSTOMER MANAGEMENT PROGRAM (MUNISSION)*	240	
EMERGENCY NOTIFICATION PROGRAM (BLACKBOARD CONNECT)*	5,500	
LASERFICHE (TKB ASSOCIATES) MAINTENANCE AGREEMENT*	4,125	
MUNIS (TYLER) ANNUAL MAINTENANCE AGREEMENT*	42,589	
PAYROLL INTEGRATION (INTIME)*	200	
<b>0101001-520320- SOFTWARE LICENSE/SUBSCRIPTIONS</b>		<b>\$ 7,776</b>
ANNUAL ONLINE CODE SUPPORT (CIVICPLUS)	3,605	
APPLICANT TRACKING SYSTEM (NEOGOV)*	441	
CANVA	120	
CHATGPT SUBSCRIPTION (OPEN AI)	1,800	
DIGITAL SIGNAGE SUBSCRIPTION (SKYWALKER HOLDCO)	650	
EGOLDFAX ADD-ON (IMPACT)	510	
SOCIAL MEDIA RECORDS ARCHIVING SUBSCRIPTION (CIVICPLUS)	300	
WONDERSHARE	250	
YODECK	100	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - ADMINISTRATION – ACCOUNT DETAIL

### GENERAL FUND

(ADMINISTRATION)

DRAFT  
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<b>0101001-520330- EQUIP REPAIR &amp; MAINT</b>		<b>\$ 7,400</b>
OTHER EQUIPMENT MAINT/REPAIR	7,000	
PHONES REPAIR/REPLACEMENT	400	
<b>0101001-520400- SUBSCRIPTIONS</b>		<b>\$ 2,350</b>
CHICAGO TRIBUNE PRINT & DIGITAL	1,800	
DAILY HERALD/PADDOCK PUBLICATIONS	550	
<b>0101001-520406- ORGANIZATIONAL MEMBERSHIPS</b>		<b>\$ 58,661</b>
AMAZON BUSINESS PRIME MEMBERSHIP*	65	
GFOA CERTIFICATE OF EXCELLENCE (COE) ACFR PROGRAM	600	
GFOA MEMBERSHIP (VILLAGE & 1 INDIVIDUAL)	225	
GLMV - CHAMBER	2,000	
ICSC	300	
ILLINOIS MUNICIPAL LEAGUE	2,000	
LAKE COUNTY CONVENTION AND VISITORS BUREAU	15,651	
LAKE COUNTY MUNICIPAL LEAGUE	2,650	
LAKE COUNTY PARTNERS	5,000	
LAKE COUNTY TRANSPORTATION ALLIANCE	875	
METRO MAYORS CAUCUS	1,200	
NWMC MEMBERSHIP	14,000	
SWALCO MEMBERSHIP CONTRIBUTION	13,745	
TRAFFIC MANAGEMENT ASSOCIATION OF LAKE COUNTY	350	
<b>0101001-520460- TRAVEL - NON TRAINING</b>		<b>\$ 200</b>
MISCELLANEOUS TRAVEL REIMBURSEMENTS	200	
<b>0101001-520500- AUDIT &amp; ACTUARY SERVICES</b>		<b>\$ 41,200</b>
ACTUARY SERVICES - GASB 75 REPORT - OTHER POST EMPLOYMENT BENEFITS (OPEB) - ROLL	800	
ANNUAL AUDIT SERVICES (SELDEN FOX)*	40,400	
<b>0101001-520511- FINANCIAL SERVICES</b>		<b>\$ 357,321</b>
FINANCIAL SERVICES CONTRACT (L&A)	357,321	
<b>0101001-520515- COMMUNICATIONS SERVICES</b>		<b>\$ 44,000</b>
COMMUNICATIONS CONSULTANT (LYNN BRANDL)	40,000	
PRODUCTION ASSISTANCE	4,000	
<b>0101001-520521- IT SERVICES</b>		<b>\$ 24,585</b>
ENGINEER LEVEL IT SUPPORT*	14,220	
IT SUPPORT (4 HOURS/DAY 5 DAYS/WEEK)*	10,365	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - ADMINISTRATION – ACCOUNT DETAIL

### GENERAL FUND

(ADMINISTRATION)

DRAFT  
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<b>0101001-520525-</b>	<b>SHARED IT SYSTEMS</b>		<b>\$ 15,478</b>
	ADOBE CREATIVE CLOUD ANNUAL SUBSCRIPTIONS*	154	
	ADOBE PRO ANNUAL SUBSCRIPTIONS*	2,624	
	ADOBE STANDARD ANNUAL SUBSCRIPTIONS*	23	
	ANNUAL WEBSITE SUPPORT/HOSTING (CIVIC PLUS)*	3,219	
	ANTIVIRUS END-USER*	408	
	ANTIVIRUS SERVERS*	367	
	AVTECH ROOM ALERT - SERVER ROOM MONITORING	250	
	BOX CLOUD STORAGE SOLUTION*	300	
	DUO MULTI-FACTOR AUTHENTICATION ADVANTAGE*	120	
	KNOWBE4 COMPLIANCE PLUS 1YR SUBSCRIPTION*	59	
	KNOWBE4 SPAM TRAINING*	422	
	MALWAREBYTES ANTI-MALWARE SOFTWARE*	1,501	
	MICROSOFT OFFICE 365 - G1 SUBSCRIPTION*	407	
	MICROSOFT OFFICE 365 - G3 SUBSCRIPTIONS*	1,307	
	MICROSOFT OFFICE 365 - P1 SUBSCRIPTIONS*	552	
	OFFICE 365 EMAIL FILTER, ARCHIVE, AND BACKUP*	750	
	PROTECH UPS BATTERY BACKUP SYSTEM MAINTENANCE*	233	
	REMOTE ACCESS LICENSES (SYNCROMSP)*	430	
	VEEAM BACKUP SUBSCRIPTION*	400	
	WIFI 7 EQUIPMENT UPGRADE*	434	
	ZERO TRUST ADVANCED THREAT PROTECTION*	1,518	
<b>0101001-520530-</b>	<b>MEDICAL SERVICES</b>		<b>\$ 600</b>
	FITNESS ASSESSMENTS	150	
	PRE-EMPLOYMENT DRUG TESTING (NON-SWORN)	150	
	PRE-EMPLOYMENT PHYSICAL (NON-SWORN)	300	
<b>0101001-520590-</b>	<b>BANKING SERVICE FEES</b>		<b>\$ 24,950</b>
	BANKING FEES (FIRST AMERICAN BANK)	3,300	
	CREDIT CARD PROCESSING FEES	20,000	
	CUSTODIAN FEES (US BANK)	1,650	
<b>0101001-520599-</b>	<b>OTHER SERVICES</b>		<b>\$ 18,100</b>
	CABLE STUDIO MUSIC LICENSE	500	
	DIVERSITY & INCLUSION CONSULTANT	8,000	
	DOCUMENT SHREDDING SERVICES	1,000	
	JOB POSTINGS	400	
	MUSIC LICENSING FEES	1,200	
	SKUNK REMOVAL REIMBURSEMENT PROGRAM	5,000	
	THIRD PARTY BACKGROUND CHECK FOR NEW HIRES	2,000	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - ADMINISTRATION – ACCOUNT DETAIL

### GENERAL FUND

(ADMINISTRATION)

DRAFT  
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FY 2027

<b>0101001-520710- PUBLIC NOTICE &amp; PROMOTIONS</b>		<b>\$ 24,575</b>
DAILY HERALD LAKE COUNTY RESIDENTS GUIDE	1,575	
GLMV CHAMBER DIRECTORY	950	
GLMV COMMUNITY GUIDE	600	
LCICVB BROCHURE	7,500	
MILITARY BANNER PROGRAM (20 @ \$300)	6,000	
MISCELLANEOUS ADVERTISING (HOLIDAY TOURISM)	4,500	
REQUIRED LEGAL PUBLICATIONS (ANNUAL TREASURER'S REPORT, BUDGET HEARING NOTICE)	950	
SOCIAL MEDIA PROMOTION	1,000	
VILLAGE PROMOTIONAL ITEMS	1,500	
<b>0101001-520761- SENIOR CITIZEN TRANSPORTATION</b>		<b>\$ 6,000</b>
CABCONNECT/SENIOR TRANSPORTATION	6,000	
<b>0101001-520762- SENIOR CITIZEN PROGRAMING</b>		<b>\$ 30,000</b>
ORD 98-13 CULTURE, PROGRAMS, EVENTS, ENTERTAINMENT (\$2500 PER MONTH)	30,000	
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 739,041</b>
<b>COMMODITIES</b>		
<b>0101001-530010- OFFICE SUPPLIES &amp; EQUIP</b>		<b>\$ 11,950</b>
BOOKS	250	
OFFICE FURNITURE & EQUIPMENT	1,200	
OFFICE SUPPLIES	6,000	
REPLACEMENT CHAIRS	1,000	
VH LOBBY FURNITURE REFRESH (FY27) (CD/ADM)*	3,500	
<b>0101001-530011- FOOD &amp; OTHER SUPPLIES</b>		<b>\$ 5,750</b>
COFFEE SUPPLIES, REFRESHMENTS, ETC	3,000	
EMPLOYEE APPRECIATION LUNCH	2,500	
FOOD FOR MEETINGS	250	
<b>0101001-530012- IT SUPPLIES &amp; EQUIP</b>		<b>\$ 5,247</b>
PORTABLE UPS BATTERY/REPLACEMENTS	210	
PRTINER TONER	2,537	
UNSCHEDULED COMPUTER REPLACEMENT	1,500	
UNSCHEDULED MONITORS AND COMPUTER EQUIPMENT REPLACEMENT	500	
UNSCHEDULED PRINTER REPLACEMENT	500	
<b>0101001-530020- PRINTING</b>		<b>\$ 5,100</b>
ANNUAL BUDGET BOOK	650	
AP & PR CHECK STOCK	1,650	
CUSTOMIZED SECURITY ENVELOPES	600	
LETTERHEAD & ENVELOPES	1,000	
METRA PASSES	1,200	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - ADMINISTRATION – ACCOUNT DETAIL

### GENERAL FUND

(ADMINISTRATION)

DRAFT  
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FY 2027

<b>0101001-530050- OPERATING SUPPLIES &amp; EQUIP</b>		<b>\$ 4,750</b>
CAMERA/MICROPHONE BATTERIES	800	
DVD'S & OTHER STORAGE MEDIA	1,250	
MISCELLANEOUS SUPPLIES	1,000	
REPLACEMENT MICROPHONES	1,200	
VIDEO & AUDIO CABLES	500	
<b>TOTAL COMMODITIES</b>		<b>\$ 32,797</b>
<b>VERF CONTRIBUTIONS</b>		
<b>0101001-580096- EQUIP REPLACE CONTRIB</b>		<b>\$ 15,000</b>
NO DETAIL REPORTED		
<b>TOTAL VERF CONTRIBUTIONS</b>		<b>\$ 15,000</b>
<b>TOTAL DEPARTMENT: ADMINISTRATION</b>		<b>\$ 2,081,454</b>

PROPOSED/DRAFT

FUND / DEPT 01 / 02	<b>PUBLIC WORKS</b>
Authorized Full – Time Staff	<b>17</b>

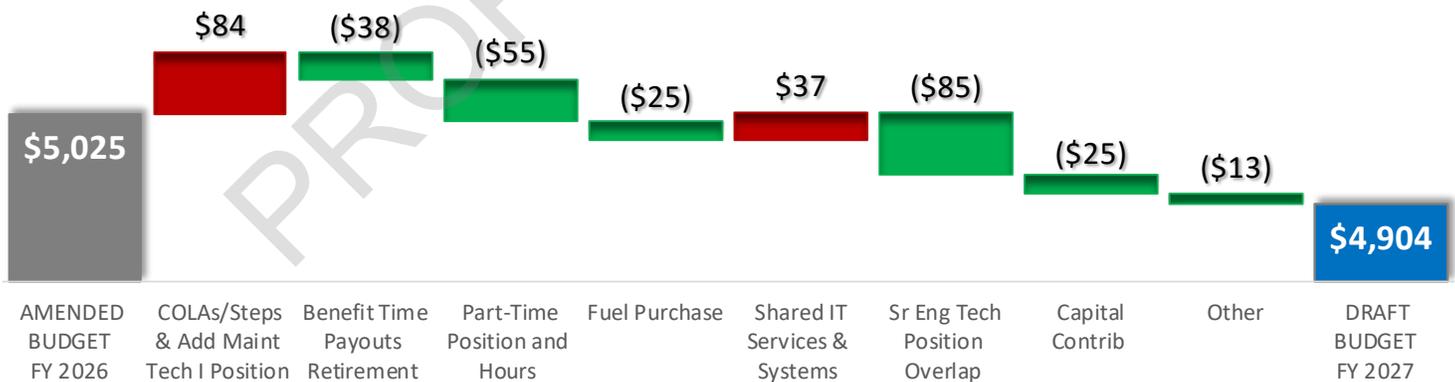
### PURPOSE

The Public Works Department is responsible for engineering, constructing, and maintaining all pavements, sidewalks, and parking lots; maintaining public buildings; administering village codes that relate to forestry programs, floodplain management, and storm water runoff from building developments.

### FINANCIAL SUMMARY

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ 2,968,869	\$ 2,684,997	\$ 3,102,999	\$ 2,749,169	\$ 2,994,206	\$ (108,793)	-3.5%
Contractual Services	563,184	654,264	819,722	734,059	866,840	47,118	5.7%
Commodities	477,197	503,863	652,426	605,953	618,276	(34,150)	-5.2%
VERF Contributions	281,709	281,709	450,000	450,000	425,000	(25,000)	-5.6%
<b>Total</b>	<b>\$ 4,290,959</b>	<b>\$ 4,124,833</b>	<b>\$ 5,025,147</b>	<b>\$ 4,539,181</b>	<b>\$ 4,904,322</b>	<b>\$ (120,825)</b>	<b>-2.4%</b>

### Budget Change Highlights *(in thousands)*





# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(PUBLIC WORKS)

ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
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#### EXPENDITURES

#### DEPARTMENT: PUBLIC WORKS

##### PERSONNEL

0102040-500010- Salaries - PW FT	1,990,613	1,738,907	1,933,459	1,758,528	1,928,262
0102040-500020- Salaries - PW Overtime	75,593	86,607	106,332	99,894	99,973
0102040-500030- Salaries - PW PT/SNL	86,057	88,782	187,717	105,323	132,510
0102040-500100- Fitness Premium	2,800	1,371	1,200	1,200	2,000
0102040-500110- Career Development Pay	6,504	3,610	5,801	3,801	5,915
0102040-500120- Longevity	5,600	4,200	4,834	4,200	3,437
0102040-500140- Vehicle Allowance	5,760	5,760	5,760	5,760	5,760
0102040-500141- Tool Allowance	4,218	1,154	1,000	1,000	1,000
0102040-500142- Uniform Allowance	16,230	9,288	9,658	9,700	11,336
0102040-500150- Sick Leave Payout	10,340	35,567	36,666	36,000	17,947
0102040-500151- Vacation Leave Payout	-	20,081	24,011	24,000	5,259
0102040-500152- Comp Time Payout	-	9,839	13,213	15,500	12,127
0102040-500153- Floating Holiday Payout	-	951	-	154	973
0102040-510050- FICA Contributions	159,400	141,574	169,961	147,615	164,973
0102040-510060- IMRF Contribution	177,007	143,699	157,893	144,049	166,356
0102040-510080- Health Insurance	383,509	352,141	394,867	351,321	391,470
0102040-510081- Dental Insurance	25,677	22,944	24,414	20,920	21,145
0102040-510082- Vision Insurance	11,123	2,771	2,618	2,181	1,893
0102040-510083- Life Insurance	-	7,061	6,915	4,973	3,760
0102040-510085- Employee Wellness	-	-	620	-	-
0102040-510115- Tuition Reimbursement	-	-	3,000	-	3,000
0102040-520405- Dues & Memberships	390	2,923	1,910	1,900	3,960
0102040-520420- Training & Conferences	8,048	5,765	11,150	11,150	11,150
<b>TOTAL PERSONNEL</b>	<b>\$ 2,968,869</b>	<b>\$ 2,684,997</b>	<b>\$ 3,102,999</b>	<b>\$ 2,749,169</b>	<b>\$ 2,994,206</b>

##### CONTRACTUAL SERVICES

0102040-520020- Postal Charges	-	774	850	750	850
0102040-520050- Electric Power-Street Lighting	119,086	104,528	98,650	93,897	98,650
0102040-520090- Traffic Signal Maint	88,662	100,283	119,000	118,788	119,000
0102040-520100- Phone/Internet/Cable	15,500	15,332	16,150	16,000	16,323
0102040-520105- Mobile Phone Service	-	10,636	11,400	11,400	11,400
0102040-520150- Equipment Rental	5,935	5,526	12,000	8,000	10,000
0102040-520200- Maint/Lease Contract-Phones	-	700	2,614	2,000	2,408
0102040-520210- Maint/Lease Contract-It Equip	-	4,343	5,987	4,500	8,920
0102040-520220- Maint/Lease Contract-Software	3,540	4,742	9,697	9,500	15,907
0102040-520320- Software License/Subscriptions	-	870	5,307	7,300	8,194
0102040-520330- Equip Repair & Maint	664	1,531	4,100	2,500	4,100
0102040-520400- Subscriptions	11,724	-	-	-	-
0102040-520406- Organizational Memberships	-	4,555	10,259	11,000	10,259
0102040-520520- Engineering Services	21,757	5,524	42,500	37,000	42,500
0102040-520521- IT Services	-	53,743	55,560	46,335	85,995
0102040-520522- GIS Services	-	35,263	45,000	47,900	48,000
0102040-520525- Shared IT Systems	-	21,905	30,548	25,364	37,234
0102040-520530- Medical Services	-	4,472	4,100	4,000	4,100



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

#### (PUBLIC WORKS)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
0102040-520599- Other Services	11,562	-	-	-	1,000
0102040-520610- Mosquito Abatement	59,566	61,055	65,000	62,825	69,000
0102040-520620- Street Lighting Services	13,764	15,456	28,000	15,000	20,000
0102040-520630- Street Maint Services	211,424	203,026	253,000	210,000	253,000
0102040-520710- Public Notice & Promotions	-	-	-	-	-
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 563,184</b>	<b>\$ 654,264</b>	<b>\$ 819,722</b>	<b>\$ 734,059</b>	<b>\$ 866,840</b>
<b>COMMODITIES</b>					
0102040-530010- Office Supplies & Equip	7,029	8,016	12,650	7,500	10,650
0102040-530011- Food & Other Supplies	4,797	5,344	8,300	7,000	7,300
0102040-530012- IT Supplies & Equip	-	69	15,476	18,000	13,826
0102040-530020- Printing	-	-	-	-	-
0102040-530050- Operating Supplies & Equip	32,274	27,040	26,300	19,500	26,300
0102040-530090- Street Maint Supplies	38,021	48,625	57,500	50,000	57,500
0102040-530095- Snow Removal Supplies	46,625	72,688	139,000	139,000	148,500
0102040-530100- Street Lighting Supplies	74,039	70,150	84,500	70,000	70,500
0102040-530140- Fuel & Lubrication	274,412	271,929	308,700	294,953	283,700
<b>TOTAL COMMODITIES</b>	<b>\$ 477,197</b>	<b>\$ 503,863</b>	<b>\$ 652,426</b>	<b>\$ 605,953</b>	<b>\$ 618,276</b>
<b>VERF CONTRIBUTIONS</b>					
0102040-580096- Equip Replace Contrib	281,709	281,709	450,000	450,000	425,000
<b>TOTAL VERF CONTRIBUTIONS</b>	<b>\$ 281,709</b>	<b>\$ 281,709</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ 425,000</b>
<b>TOTAL DEPARTMENT: PUBLIC WORKS</b>	<b>\$ 4,290,959</b>	<b>\$ 4,124,833</b>	<b>\$ 5,025,147</b>	<b>\$ 4,539,181</b>	<b>\$ 4,904,322</b>

PROPOSED DRAFT

# **GENERAL FUND PUBLIC WORKS**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.



### GENERAL FUND

(PUBLIC WORKS)

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#### DEPARTMENT: PUBLIC WORKS

##### PERSONNEL

<b>0102040-500010-</b>	<b>SALARIES - PW FT</b> 17.72 FTE	1,928,262	\$	<b>1,928,262</b>
<b>0102040-500020-</b>	<b>SALARIES - PW OVERTIME</b> ON CALL STIPENDS (\$500 x 14) OVERTIME (745 HOURS @ \$77.13/HR) SNOW & ICE CONTROL OPERATIONS (460 HOURS * \$77.13/HR)	7,000 57,493 35,480	\$	<b>99,973</b>
<b>0102040-500030-</b>	<b>SALARIES - PW PT/SNL</b> PT MAINTENANCE WORKER (1508 HOURS) PT SEASONAL LABORERS (1500 HOURS) PT SEASONAL MAINTENANCE WORKERS (2000 HOURS)	48,641 30,915 52,954	\$	<b>132,510</b>
<b>0102040-500100-</b>	<b>FITNESS PREMIUM</b> WELLNESS INCENTIVE	2,000	\$	<b>2,000</b>
<b>0102040-500110-</b>	<b>CAREER DEVELOPMENT PAY</b> 1 DEPARTMENT HEAD - 2% OF BASE SALARY CAREER DEVELOPMENT - NON DEPT HEAD	3,915 2,000	\$	<b>5,915</b>
<b>0102040-500120-</b>	<b>LONGEVITY</b> 5 EMPLOYEES*	3,437	\$	<b>3,437</b>
<b>0102040-500140-</b>	<b>VEHICLE ALLOWANCE</b> PW DIRECTOR/VILLAGE ENGINEER	5,760	\$	<b>5,760</b>
<b>0102040-500141-</b>	<b>TOOL ALLOWANCE</b> HVAC TOOL ALLOWANCE TO UPGRADE AND REPLACE BROKEN AND WORN TOOLS	1,000	\$	<b>1,000</b>
<b>0102040-500142-</b>	<b>UNIFORM ALLOWANCE</b> SEASONAL EMPLOYEE OUTERWEAR: BOOTS, GLOVES, VESTS, SAFETY GLASSES, JACKETS, SWEATSHIRTS (4 @ \$200 EACH) UNIFORM ALLOWANCE INCLUDING OUTERWEAR & JEANS/PANTS (16 FT & PW DIRECTOR)*	800 10,536	\$	<b>11,336</b>
<b>0102040-500150-</b>	<b>SICK LEAVE PAYOUT</b> 586 HOURS (50% PAYOUT RATE)	17,947	\$	<b>17,947</b>
<b>0102040-500151-</b>	<b>VACATION LEAVE PAYOUT</b> 100 HOURS	5,259	\$	<b>5,259</b>
<b>0102040-500152-</b>	<b>COMP TIME PAYOUT</b> 224 HOURS	12,127	\$	<b>12,127</b>



**GENERAL FUND**

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<b>0102040-500153-</b>	<b>FLOATING HOLIDAY PAYOUT</b> NO DETAIL REPORTED		<b>\$ 973</b>
<b>0102040-510050-</b>	<b>FICA CONTRIBUTIONS</b> EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	164,973	<b>\$ 164,973</b>
<b>0102040-510060-</b>	<b>IMRF CONTRIBUTION</b> EMPLOYER IMRF CONTRIBUTION	166,356	<b>\$ 166,356</b>
<b>0102040-510080-</b>	<b>HEALTH INSURANCE</b> EMPLOYER MEDICAL INSURANCE CONTRIBUTION	391,470	<b>\$ 391,470</b>
<b>0102040-510081-</b>	<b>DENTAL INSURANCE</b> EMPLOYER DENTAL INSURANCE CONTRIBUTION	21,145	<b>\$ 21,145</b>
<b>0102040-510082-</b>	<b>VISION INSURANCE</b> EMPLOYER VISION INSURANCE CONTRIBUTION	1,893	<b>\$ 1,893</b>
<b>0102040-510083-</b>	<b>LIFE INSURANCE</b> EMPLOYER LIFE INSURANCE CONTRIBUTION	3,760	<b>\$ 3,760</b>
<b>0102040-510085-</b>	<b>EMPLOYEE WELLNESS</b> NO DETAIL REPORTED		<b>\$ -</b>
<b>0102040-510115-</b>	<b>TUITION REIMBURSEMENT</b> CLC CLASSES FOR BUILDING MAINTENANCE DIVISION CLC CLASSES FOR ENGINEERING, STREETS, AND GROUNDS DIVISION CLC CLASSES FOR FORESTRY	1,000 1,000 1,000	<b>\$ 3,000</b>
<b>0102040-520405-</b>	<b>DUES &amp; MEMBERSHIPS</b> AMERICAN SOCIETY OF CIVIL ENGINEERS-ENGINEERING ILL ASS'N OF FLOOD PLAIN MANAGERS-ENGINEERING INTERNATIONAL SOCIETY OF ARBORICULTURE (4) ISA RECERTIFICATION FEE (KEN 2026/SOTO 2026/JOSH 2028/EDGAR 2026) PEST CONTROL APPLICATOR LICENSES	280 180 1,500 1,000 1,000	<b>\$ 3,960</b>
<b>0102040-520420-</b>	<b>TRAINING &amp; CONFERENCES</b> ACI/ASCE/APWA/IDOT/WAFSCM/IAEP COURSES - ENGINEERING BOILER & CONTROLS TRAINING ILLINOIS ARBORIST CONFERENCE (5) LEADERSHIP CLASSES (IPELRA, CAROL KELLER, IPSI) LODGING-ILLINOIS ARBORIST CONFERENCE (3 ROOMS) MEAL PER DIEM-IDOT/APWA/ASCE/ WAFSCM MEETINGS AND MEALS MEAL PER DIEM-ILLINOIS ARBORIST CONFERENCE (5)- TWO DAYS @ 45/DAY MEAL PER DIEM-LOCAL LUNCH MEETINGS AND TRAVEL MEALS NIPSTA TRAINING TOLLS, MILEAGE, AND PARKING FOR DEPARTMENT	500 2,000 2,100 2,000 1,000 200 650 1,000 1,000 700	<b>\$ 11,150</b>

**TOTAL PERSONNEL**

**\$ 2,994,206**



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#### CONTRACTUAL SERVICES

<b>0102040-520020- POSTAL CHARGES</b>	<b>\$</b>	<b>850</b>
POSTAGE METER POSTAGE	650	
UPS SHIPPING CHARGES	200	
<b>0102040-520050- ELECTRIC POWER-STREET LIGHTING</b>	<b>\$</b>	<b>98,650</b>
1257 N STREAMWOOD (LT CONTRLR)(COM ED ACCT # 4200362222/ METER # 272661432)	5,150	
ATRIUM DRIVE	200	
STREET LIGHTING @ WOODBINE CR- 0 SW MILWAUKEE AVE(AEP ACCT # 3013128814)	800	
STREET LIGHTING- 0 LAKEVIEW/25 , 75 RT 45, 37 MONTAUK(AEP ACCT # )	90,500	
STREET LIGHTING-0 S RT 45, BUTTERFIELD RD (AEP ACCT # 3013128825)	2,000	
<b>0102040-520090- TRAFFIC SIGNAL MAINT</b>	<b>\$</b>	<b>119,000</b>
COUNTY TRAFFIC SIGNAL MAINTENANCE (4) @ \$1,500 PER QTR	6,000	
INCIDENTAL OPTICOM REPAIRS & PURCHASES (EVP)	5,000	
LOCATE OF UNDERGROUND TRAFFIC SIGNAL EQUIPMENT	3,000	
STATE HWY SIGNAL MAINTENANCE (INVOICED QUARTERLY)	85,000	
VILLAGE TRAFFIC MAINTENANCE (5) @ \$185.32 PER MONTH PER SIGNAL	15,000	
VILLAGE TRAFFIC SIGNAL REPAIRS	5,000	
<b>0102040-520100- PHONE/INTERNET/CABLE</b>	<b>\$</b>	<b>16,323</b>
ALARM SERVICE - 7 PHILLIP RD	1,000	
CABLE TV SERVICE (COMCAST)	128	
FIBER RENTAL FEE-BETWEEN BUILDINGS (ABN)*	2,666	
ISP/INTERNET ACCESS (ABG)*	8,399	
PHONE SERVICE (DLS)*	4,130	
<b>0102040-520105- MOBILE PHONE SERVICE</b>	<b>\$</b>	<b>11,400</b>
MOBILE PHONE & DATA SERVICE (VERIZON) - 25 DEVICES	11,400	
<b>0102040-520150- EQUIPMENT RENTAL</b>	<b>\$</b>	<b>10,000</b>
FORESTRY EQUIPMENT RENTALS (FORESTRY CUTTER)	3,000	
PROPANE OXYGEN AND ACETYLENE CYLINDER ANNUAL LEASE	2,000	
REFILL GAS CYLINDERS	1,000	
STREET & GROUND EQUIPMENT ATTACHMENTS	4,000	
<b>0102040-520200- MAINT/LEASE CONTRACT-PHONES</b>	<b>\$</b>	<b>2,408</b>
ANNUAL PHONE MAINTENANCE AGREEMENT (TIG)*	798	
PHONE SOFTWARE MAINTENANCE (MITEL)*	1,610	
<b>0102040-520210- MAINT/LEASE CONTRACT-IT EQUIP</b>	<b>\$</b>	<b>8,920</b>
2-WAY RADIO SUBSCRIPTION (MOTOROLA)	2,500	
CCTV MAINTENANCE AGREEMENT - 5 YR (AVIGILON)*	2,100	
COPIER MAINT AGREEMENT(IMPACT)*	1,132	
PLOTTER MAINTENANCE AGREEMENT (IMAGING ESSENTIALS)*	931	
PLOTTER MAINTENANCE AGREEMENT (IMAGING ESSENTIALS)*	1,057	
POSTAGE MACHINE LEASE (PITNEY BOWES)	1,200	



**GENERAL FUND**

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<b>0102040-520220-</b>	<b>MAINT/LEASE CONTRACT-SOFTWARE</b>	<b>\$</b>	<b>15,907</b>
	ANNUAL HOSTING (INTIME)*	420	
	CORE SCHEDULING & TIMECARDS (INTIME)*	2,520	
	CUSTOMER MANAGEMENT PROGRAM (MUNISSION)*	841	
	EMERGENCY NOTIFICATION PROGRAM (BLACKBOARD CONNECT)*	5,500	
	LASERFICHE ANNUAL MAINT/SUPPORT (TKB ASSOCIATES)*	1,125	
	MUNIS ANNUAL SOFTWARE MAINTENANCE (TYLER TECH)*	4,240	
	PAYROLL INTEGRATION (INTIME)*	700	
	SMS (INTIME)*	3	
	SSL CERTIFICATE (TYLER) 3 YR*	58	
	TIME CLOCK (INTIME)	500	
<b>0102040-520320-</b>	<b>SOFTWARE LICENSE/SUBSCRIPTIONS</b>	<b>\$</b>	<b>8,194</b>
	APPLICANT TRACKING SYSTEM (NEOGOV)*	1,544	
	ESRI SUBSCRIPTION	2,000	
	JULIE SOFTWARE	2,600	
	SIGN SHOP SOFTWARE SUBSCRIPTION	1,000	
	SOCIAL MEDIA ARCHIVING (CIVICPLUS)*	1,050	
<b>0102040-520330-</b>	<b>EQUIP REPAIR &amp; MAINT</b>	<b>\$</b>	<b>4,100</b>
	HOIST REPAIRS AND MACHINERY REPAIRS	1,500	
	JLG AERIAL WORK PLATFORM ANNUAL INSPECTION	500	
	PHONE MAINT/REPAIR	1,000	
	PLOTTER MAINTENANCE	1,100	
<b>0102040-520406-</b>	<b>ORGANIZATIONAL MEMBERSHIPS</b>	<b>\$</b>	<b>10,259</b>
	AMAZON PRIME BUSINESS MEMBERSHIP (MEDIUM)	104	
	AMERICAN PUBLIC WORKS ASSOCIATION	675	
	DES PLAINES RIVER WATERSHED WORKGROUP	5,000	
	IPWMAN	250	
	JULIE MEMBERSHIP	4,000	
	NATIONAL ARBOR DAY FOUNDATION	30	
	UDREP	100	
	WEATHER SERVICES	100	
<b>0102040-520520-</b>	<b>ENGINEERING SERVICES</b>	<b>\$</b>	<b>42,500</b>
	BRIDGE STUDY	6,000	
	CONSULTANT NON CIP VILLAGE IMPROVEMENTS - ENGINEERING	10,000	
	DAM INSPECTIONS	5,000	
	NPDES ANNUAL REPORT	8,500	
	QUIET ZONE RECERTIFICATION	13,000	
<b>0102040-520521-</b>	<b>IT SERVICES</b>	<b>\$</b>	<b>85,995</b>
	ENGINEER LEVEL IT SUPPORT (ABN)*	49,740	
	MONTHLY IT SUPPORT (4 HOURS/DAY 5 DAYS/WEEK) (ABN)*	36,255	
<b>0102040-520522-</b>	<b>GIS SERVICES</b>	<b>\$</b>	<b>48,000</b>
	GIS Consultant - Gewalt Hamilton	48,000	



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<b>0102040-520525-</b>	<b>SHARED IT SYSTEMS</b>	<b>\$</b>	<b>37,234</b>
	ADOBE CREATIVE CLOUD ANNUAL SUBSCRIPTIONS	540	
	ADOBE PRO ANNUAL SUBSCRIPTIONS*	1,185	
	ADOBE STANDARD ANNUAL SUBSCRIPTION*	80	
	ANTIVIRUS END-USER LICENSES (ABG)*	1,428	
	ANTIVIRUS SERVER LICENSES (ABG)*	1,285	
	BOX CLOUD STORAGE ENTERPRISE SUBSCRIPTION (BOX)*	1,050	
	DUO MULTI-FACTOR AUTHENTICATION ADVANTAGE LICENSES (ABG)*	420	
	KNOWBE4 COMPLIANCE PLUS 1 YR	205	
	KNOWBE4 SPAM TRAINING - 3YR SUBSCRIPTION*	1,476	
	MALWAREBYTES ANTI-MALWARE SOFTWARE (ABN)*	5,249	
	MICROSOFT OFFICE 365 - G1 LICENSES (MICROSOFT)*	1,423	
	MICROSOFT OFFICE 365 - G3 LICENSES (MICROSOFT)*	4,573	
	OFFICE 365 - P1 LICENSES (MICROSOFT)*	1,932	
	OFFICE 365 EMAIL FILTER, ARCHIVE, AND BACKUP*	2,625	
	PROTECH UPS BATTERY BACK SYSTEM MAINTENANCE (FACILITY IT GROUP)*	817	
	REMOTE ACCESS LICENSES (SYNCROMSP)*	1,503	
	VEEAM BACKUP SUBSCRIPTION (ABG)*	1,400	
	WEBSITE SUPPORT/HOSTING (CIVICPLUS)*	3,219	
	WIFI 7 IT INFRASTRUCTURE UPGRADE	1,516	
	ZERO TRUST ADVANCED THREAT PROTECTION SYSTEM*	5,308	
<b>0102040-520530-</b>	<b>MEDICAL SERVICES</b>	<b>\$</b>	<b>4,100</b>
	12 RANDOM DRUG TESTS AND 6 SEASONAL/NEW HIRES	2,000	
	FITNESS ASSESSMENTS	150	
	PRE-EMPLOYMENT DRUG TESTING	750	
	PRE-EMPLOYMENT PHYSICAL	1,200	
<b>0102040-520599-</b>	<b>OTHER SERVICES</b>	<b>\$</b>	<b>1,000</b>
	SHREDDING SERVICES	1,000	
<b>0102040-520610-</b>	<b>MOSQUITO ABATEMENT</b>	<b>\$</b>	<b>69,000</b>
	BASE PROGRAM WITH 4 ULV ADULT SPRAYINGS-CLARKE	66,000	
	SPECIAL EVENT SPRAYS (14)	3,000	
<b>0102040-520620-</b>	<b>STREET LIGHTING SERVICES</b>	<b>\$</b>	<b>20,000</b>
	CONTROLLER REPAIR/TEMPORARY REPLACEMENT CONTROLLER (2)	6,000	
	DIRECTIONAL BORING	8,000	
	REPAIRS TO STREET LIGHTS-WIRING AND CONDUIT REPLACEMENT	2,000	
	REPLACE LIGHT POLE BASES	4,000	
<b>0102040-520630-</b>	<b>STREET MAINT SERVICES</b>	<b>\$</b>	<b>253,000</b>
	ASSOC. REIMBURSEMENT FOR SNOW REMOVAL OF DEDICATED STREETS	12,000	
	CONTRACT STREET SWEEPING	70,000	
	CONTRACTUAL SNOW REMOVAL: CUL-DE-SACS (JAMES MARTIN ASSOC)	110,000	
	HOA CONTRACTORS PLOWING FOR VILLAGE	52,000	
	SNOW REMOVAL COMPLETED BY VERNON TOWNSHIP	9,000	
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$</b>	<b>866,840</b>



**GENERAL FUND**

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**(PUBLIC WORKS)**

**COMMODITIES**

<b>0102040-530010- OFFICE SUPPLIES &amp; EQUIP</b>	<b>\$</b>	<b>10,650</b>
AED BATTERY REPLACEMENTS	500	
BATTERIES: AA, AAA, 9 VOLT, C AND D	2,000	
FIRST AID SUPPLIES	500	
GENERAL OFFICE SUPPLIES	3,800	
OFFICE FURNITURE	2,000	
OUTSIDE SHREDDING SERVICE	200	
PLOTTER PAPER AND INK	1,650	
<b>0102040-530011- FOOD &amp; OTHER SUPPLIES</b>	<b>\$</b>	<b>7,300</b>
BREAK ROOM SUPPLIES-FORKS, KNIVES, SPOONS, PLATES	600	
COFFEE, CREAMER, HOT CHOCOLATE, TEA	1,500	
DEPARTMENT LUNCHEONS	1,000	
FLOWERS/PLANTS FOR EMPLOYEES (SURGERY/SYMPATHY)	600	
SNOW PLOW MEALS	600	
VILLAGE-WIDE EMPLOYEE LUNCHEON	3,000	
<b>0102040-530012- IT SUPPLIES &amp; EQUIP</b>	<b>\$</b>	<b>13,826</b>
MOBILE PHONE REPLACEMENTS AND SUPPLIES	500	
PORTABLE UPS REPLACEMENT BATTERIES	350	
PRINTER TONER*	2,326	
REPLACEMENT PRINTERS	650	
TWO-WAY RADIOS	6,000	
UNSCHEDULED COMPUTER REPLACEMENT	2,500	
UNSCHEDULED MONITORS AND COMPUTER EQUIPMENT	750	
UNSCHEDULED PRINTER REPLACEMENT	750	
<b>0102040-530050- OPERATING SUPPLIES &amp; EQUIP</b>	<b>\$</b>	<b>26,300</b>
GENERAL PURPOSE TOOLS- ELECTRICAL/BUILDING DIVISION	6,000	
GENERAL PURPOSE TOOLS-ENGINEERING	1,500	
GENERAL PURPOSE TOOLS-FORESTRY	3,000	
GENERAL PURPOSE TOOLS-GROUNDS	1,500	
GENERAL PURPOSE TOOLS-STREETS	3,000	
GENERAL PURPOSE TOOLS-TRUCKS	3,000	
MAINTENANCE/REPAIR MANUALS FOR VEHICLES/EQUIPMENT	1,000	
PERSONAL PROTECTION EQUIPMENT	2,700	
TEE SHIRTS AND EMBROIDERY	4,600	



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<b>0102040-530090- STREET MAINT SUPPLIES</b>	<b>\$ 57,500</b>
AGGREGATES	5,000
BARRICADES, CONES AND PADDLES	7,500
BITUMINOUS MATERIALS	5,000
CONCRETE REPAIR MATERIALS	2,000
DUMP FEES FOR ASPHALT	1,200
LOCATE SUPPLIES, PAINT AND LOCATE FLAGS	500
PROPANE TANK REFILL	800
READY MIX CONCRETE	4,000
SECURITY FENCE, POSTS & TIES	500
SEWER REPAIR SUPPLIES	8,000
SIGN MATERIAL, SHEETING, BLANKS, OTHER MISC. SIGN SUPPLIES	20,000
SNOW FENCE & POSTS	2,000
TRASH CANS (12)	1,000
<b>0102040-530095- SNOW REMOVAL SUPPLIES</b>	<b>\$ 148,500</b>
BET JUICE (5000 GALLONS AT \$1.70/GALLON)	10,000
LIQUID CALCIUM CHLORIDE (4,500 GALLONS AT \$.75/GALLON)	3,500
MAILBOXES AND POST REPLACEMENT	3,000
SALT FOR SNOW AND ICE CONTROL (1,400 TONS AT AN ESTIMATED \$93.60/TON)	132,000
<b>0102040-530100- STREET LIGHTING SUPPLIES</b>	<b>\$ 70,500</b>
CONTROLLER PARTS-CONTACTS, RELAYS AND CIRCUIT BREAKERS	4,000
ELECTRICAL SUPPLIES	11,500
LIGHT BULBS	22,000
LIGHT POLE AND BASE REPLACEMENTS	15,000
LOCATE PAINT AND SUPPLIES	1,000
POLE PAINTING SUPPLIES	2,000
REPLACEMENT FLAGS, BANNERS AND BRACKETS	2,000
STREET LIGHT FIXTURE REPLACEMENTS	13,000
<b>0102040-530140- FUEL &amp; LUBRICATION</b>	<b>\$ 283,700</b>
20,000 GALLONS DIESEL FUEL @ \$4.00/GAL	80,000
60,000 GALLONS UNLEADED GASOLINE @ \$3.25/GAL	195,000
OILS AND GREASE	8,000
OPIS PRICING FEE	700
<b>TOTAL COMMODITIES</b>	<b>\$ 618,276</b>
<b>VERF CONTRIBUTIONS</b>	
<b>0102040-580096- EQUIP REPLACE CONTRIB</b>	<b>\$ 425,000</b>
NO DETAIL REPORTED	
<b>TOTAL VERF CONTRIBUTIONS</b>	<b>\$ 425,000</b>
<b>TOTAL DEPARTMENT: PUBLIC WORKS</b>	<b>\$ 4,904,322</b>

FUND / DEPT 01 / 03	<b>POLICE</b>
Authorized Full – Time Staff	<b>56</b>

**MISSION STATEMENT**

The mission of the Vernon Hills Police Department is to protect life and property; preserve a peaceful community; prevent, detect, and investigate crimes; justly enforce laws; and protect the rights of all persons.

In support of its mission, the Police Department is committed to:

- Acknowledging its responsibility to the citizens of Vernon Hills, their source of authority,
- Performing its duties within the spirit and the letter of the laws of the State of Illinois; Constitution of the United States; Constitution of the State of Illinois, and ordinances of the Village of Vernon Hills,
- Remaining sensitive to human needs and treating each person with respect, compassion, and dignity,
- Promoting mutual trust between the Department and the citizens and institutions of the Village of Vernon Hills,
- Enhancing safety and a feeling of security for the residents,
- Fostering a quality work environment that encourages open communication and affords trust, respect, and support for each member.

**PURPOSE**

The Vernon Hills Police Department consists of the following division:

- I. GENERAL
  - Fire & Police Commission
- II. ADMINISTRATIVE & SUPPORT SERVICES
  - Administration
  - Records
  - Support Services
- III. OPERATIONS
  - Patrol
  - Investigations

While each division has its own responsibilities, some duties may require divisions to combine efforts to maximize effectiveness and efficiency.

The Vernon Hills Police Department’s Patrol Division is the largest division of the Police Department. The division currently runs four shifts. The Patrol Division is primarily the first response to emergency and non-emergency incidents. Patrol Officers routinely conduct preliminary crime investigations, enforce traffic laws, and promote safety in Vernon Hills.

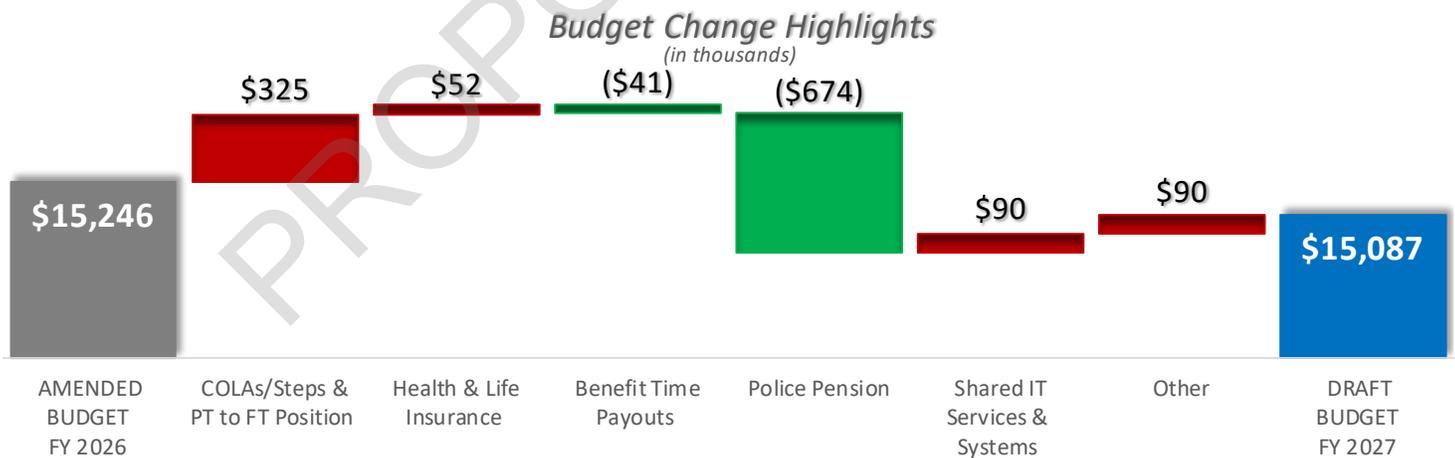
The role of the Police Investigations Division is to detect and apprehend offenders who commit crimes in Vernon Hills. The division is led by a Commander and includes eight additional officers who perform follow-up investigations and serve as school resource officers and tactical officers. An administrative assistant helps the division run efficiently. Some of the responsibilities of the Investigations Division include conducting juvenile investigations; investigating major crimes; handling Tactical Unit investigations; obtaining search and arrest warrants and processing crime scenes and collecting evidence.

The Crime Prevention Division is responsible for developing, coordinating, and implementing a variety of crime prevention, safety, and community relations programs for the Police Department.

The Vernon Hills Police Department has 56 authorized full-time employees, which includes 44 sworn officers.

### FINANCIAL SUMMARY

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ 11,537,064	\$ 12,032,720	\$ 12,972,727	\$ 12,455,067	\$ 12,731,856	\$ (240,871)	-1.9%
Contractual Services	510,603	664,653	1,602,687	1,181,843	1,535,576	(67,111)	-4.2%
Commodities	189,017	188,931	195,443	159,576	188,762	(6,681)	-3.4%
Debt Service	-	87,620	-	-	145,616	145,616	n/a
VERF Contributions	116,000	116,000	475,000	475,000	485,000	10,000	2.1%
<b>Total</b>	<b>\$12,352,684</b>	<b>\$13,089,923</b>	<b>\$15,245,857</b>	<b>\$14,271,486</b>	<b>\$15,086,810</b>	<b>\$ (159,047)</b>	<b>-1.0%</b>





# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(POLICE)

ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
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#### EXPENDITURES

DEPARTMENT: POLICE

DIVISION: POLICE GENERAL

#### PERSONNEL

0103030-510085- Employee Wellness	-	12,511	23,796	23,800	22,084
0103030-510115- Tuition Reimbursement	10,500	7,762	20,000	10,000	10,000
0103030-510070- Police Pension Contribution	2,924,465	2,953,844	3,090,223	3,090,200	2,416,153
0103030-520405- Dues & Memberships	-	2,110	3,250	3,250	3,250
0103030-520420- Training & Conferences	112,885	86,897	86,085	90,000	105,120
<b>TOTAL PERSONNEL</b>	<b>\$ 3,047,850</b>	<b>\$ 3,063,123</b>	<b>\$ 3,223,354</b>	<b>\$ 3,217,250</b>	<b>\$ 2,556,607</b>

#### CONTRACTUAL SERVICES

0103030-520020- Postal Charges	3,494	2,500	2,500	2,000	2,500
0103030-520100- Phone/Internet/Cable	-	46,914	45,103	39,803	49,573
0103030-520105- Mobile Phone Service	-	37,250	36,915	39,522	38,306
0103030-520106- Radio Service	-	30,728	33,046	33,046	35,276
0103030-520200- Maint/Lease Contract-Phones	-	1,833	7,218	7,000	6,422
0103030-520210- Maint/Lease Contract-It Equip	-	23,317	18,365	18,996	22,306
0103030-520220- Maint/Lease Contract-Software	9,600	51,984	90,234	70,000	71,209
0103030-520320- Software License/Subscriptions	51,871	57,153	189,815	190,000	84,324
0103030-520330- Equip Repair & Maint	16,487	2,226	8,200	7,500	8,200
0103030-520400- Subscriptions	74,699	1,584	-	-	-
0103030-520406- Organizational Memberships	1,839	2,295	1,604	1,604	2,104
0103030-520460- Travel - Non Training	572	-	-	-	-
0103030-520521- IT Services	-	140,776	153,457	139,389	229,343
0103030-520525- Shared IT Systems	-	54,043	80,390	65,000	94,493
0103030-520530- Medical Services	879	2,809	1,600	1,600	1,600
0103030-520535- Social Services	-	39,500	20,000	20,000	-
0103030-520545- Lakecom Dispatch	-	-	680,000	338,576	707,200
0103030-520599- Other Services	321,371	7,011	18,300	7,236	16,730
0103030-520850- Fire & Police Commission	21,849	19,442	24,400	15,000	15,500
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 502,661</b>	<b>\$ 521,365</b>	<b>\$ 1,411,147</b>	<b>\$ 996,272</b>	<b>\$ 1,385,086</b>

#### COMMODITIES

0103030-530010- Office Supplies & Equip	23,842	8,600	13,000	8,000	13,000
0103030-530011- Food & Other Supplies	3,033	8,669	11,000	7,326	11,000
0103030-530012- IT Supplies & Equip	11,937	8,435	9,873	10,000	14,130
0103030-530020- Printing	6,546	4,230	4,800	2,500	2,000
0103030-530050- Operating Supplies & Equip	14,733	275	500	500	500
<b>TOTAL COMMODITIES</b>	<b>\$ 60,091</b>	<b>\$ 30,210</b>	<b>\$ 39,173</b>	<b>\$ 28,326</b>	<b>\$ 40,630</b>

#### DEBT SERVICE

- Subscription-Based I.T. Arrangements -

0103030-570011- Principal Payment-Sbita	-	45,387	-	-	106,951
0103030-570021- Interest Payments-Sbita	-	6,484	-	-	-
<b>TOTAL DEBT SERVICE</b>	<b>\$ -</b>	<b>\$ 51,872</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 106,951</b>



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(POLICE)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>VERF CONTRIBUTIONS</b>					
0103030-580096- Equip Replace Contrib	116,000	116,000	475,000	475,000	485,000
<b>TOTAL VERF CONTRIBUTIONS</b>	\$ 116,000	\$ 116,000	\$ 475,000	\$ 475,000	\$ 485,000
<b>TOTAL DIVISION: POLICE GENERAL</b>	<b>\$ 3,726,602</b>	<b>\$ 3,782,569</b>	<b>\$ 5,148,674</b>	<b>\$ 4,716,848</b>	<b>\$ 4,574,274</b>

### DIVISION: POLICE ADMIN & SUPPORT

#### PERSONNEL

0103031-500010- Salaries - PD Adm FT	786,625	1,020,696	1,183,662	1,097,178	1,156,681
0103031-500020- Overtime	1,588	6,136	6,836	6,900	8,445
0103031-500030- Salaries - PD Adm PT/SNL	76,789	118,137	176,066	154,025	144,731
0103031-500100- Fitness Premium	3,200	-	1,200	1,200	1,200
0103031-500110- Career Development Pay	46,167	16,436	16,181	17,257	22,806
0103031-500120- Longevity	1,500	2,350	2,350	2,400	1,650
0103031-500142- Uniform Allowance	3,879	6,460	6,100	6,000	5,700
0103031-500150- Sick Leave Payout	4,361	6,794	5,813	6,000	6,118
0103031-500151- Vacation Leave Payout	-	-	6,416	6,400	7,084
0103031-500152- Comp Time Payout	-	841	1,053	600	1,182
0103031-510050- FICA Contributions	41,526	60,397	79,883	69,776	74,087
0103031-510060- IMRF Contribution	43,030	59,787	75,835	65,349	72,897
0103031-510080- Health Insurance	140,885	224,521	280,588	254,747	296,123
0103031-510081- Dental Insurance	9,979	15,982	18,876	15,959	16,359
0103031-510082- Vision Insurance	3,677	1,621	1,903	1,431	1,393
0103031-510083- Life Insurance	-	3,648	3,971	2,791	2,122
<b>TOTAL PERSONNEL</b>	<b>\$ 1,163,206</b>	<b>\$ 1,543,806</b>	<b>\$ 1,866,733</b>	<b>\$ 1,708,013</b>	<b>\$ 1,818,578</b>

#### COMMODITIES

0103031-530170- Crime Prevention Supplies	296	7,451	7,500	7,500	8,500
0103031-530171- Prop & Evidence Supplies	-	523	1,000	750	1,000
<b>TOTAL COMMODITIES</b>	<b>\$ 296</b>	<b>\$ 7,974</b>	<b>\$ 8,500</b>	<b>\$ 8,250</b>	<b>\$ 9,500</b>

#### TOTAL DIVISION: POLICE ADMIN & SUPPORT

**\$ 1,163,502    \$ 1,551,781    \$ 1,875,233    \$ 1,716,263    \$ 1,828,078**



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(POLICE)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>DIVISION: POLICE OPERATIONS</b>					
<b>PERSONNEL</b>					
0103032-500010- Salaries - PD Ops FT	5,397,985	5,365,213	5,641,661	5,343,457	6,023,664
0103032-500020- Salaries - PD Ops Overtime	527,851	559,671	545,247	557,592	602,928
0103032-500080- Salaries - PD Detail Overtime	179,961	193,662	200,709	200,000	223,481
0103032-500085- Salaries - PD Detail Grants	1,578	12,105	11,945	2,500	4,537
0103032-500100- Fitness Premium	800	2,000	2,400	2,000	4,800
0103032-500110- Career Development Pay	-	32,372	40,000	42,409	52,000
0103032-500120- Longevity	12,900	11,250	10,600	10,600	9,800
0103032-500130- Detective/Tac Pay	5,175	5,475	5,475	5,475	5,475
0103032-500135- Duty Stipends	-	8,200	8,200	8,200	8,200
0103032-500142- Uniform Allowance	70,443	36,636	39,800	39,000	38,100
0103032-500150- Sick Leave Payout	16,354	24,471	65,645	48,907	30,462
0103032-500151- Vacation Leave Payout	-	8,323	24,096	20,910	7,925
0103032-500152- Comp Time Payout	-	60,625	51,939	56,696	59,006
0103032-500153- Floating Holiday Payout	-	3,038	1,662	3,727	3,124
0103032-510050- FICA Contributions	117,479	108,786	114,894	107,100	122,360
0103032-510060- IMRF Contribution	46,432	28,775	26,938	27,164	29,030
0103032-510080- Health Insurance	863,240	882,559	1,005,739	978,321	1,063,146
0103032-510081- Dental Insurance	57,971	56,852	60,688	55,220	53,892
0103032-510082- Vision Insurance	27,839	6,651	6,637	5,872	4,980
0103032-510083- Life Insurance	-	19,127	18,365	14,654	9,761
<b>TOTAL PERSONNEL</b>	<b>\$ 7,326,008</b>	<b>\$ 7,425,790</b>	<b>\$ 7,882,640</b>	<b>\$ 7,529,804</b>	<b>\$ 8,356,671</b>
<b>CONTRACTUAL SERVICES</b>					
0103032-520216- Maint/Lease Contract-Op Equip	-	81,650	120,200	119,000	83,000
0103032-520330- Equip Repair & Maint	-	4,173	10,400	7,500	7,050
0103032-520531- Lab Services	-	47,196	48,000	47,196	48,000
0103032-520532- Regional Support Services	-	9,875	10,740	9,875	10,240
0103032-520599- Other Services	7,942	394	2,200	2,000	2,200
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 7,942</b>	<b>\$ 143,288</b>	<b>\$ 191,540</b>	<b>\$ 185,571</b>	<b>\$ 150,490</b>
<b>COMMODITIES</b>					
0103032-530013- Uniform Supplies & Equip	-	45,141	48,520	45,000	59,000
0103032-530041- Investigative Supplies & Equip	-	5,484	5,750	5,500	5,750
0103032-530050- Operating Supplies & Equip	15,026	41,205	46,250	25,000	23,250
0103032-530180- Weapons Supplies	69,960	35,780	36,900	37,000	38,682
0103032-530190- Animal Materials & Supplies	977	5,995	2,600	3,500	4,200
0103032-530210- Medical , Scientific & Lab Sup	42,667	17,144	7,750	7,000	7,750
<b>TOTAL COMMODITIES</b>	<b>\$ 128,630</b>	<b>\$ 150,747</b>	<b>\$ 147,770</b>	<b>\$ 123,000</b>	<b>\$ 138,632</b>
<b>DEBT SERVICE</b>					
<i>- Installation Contracts -</i>					
0103032-570012- Principal Payment-Ins Contract	-	29,813	-	-	38,665
0103032-570022- Interest Payment-Inst Contract	-	5,935	-	-	-
<b>TOTAL DEBT SERVICE</b>	<b>\$ -</b>	<b>\$ 35,748</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38,665</b>
<b>TOTAL DIVISION: POLICE OPERATIONS</b>	<b>\$ 7,462,580</b>	<b>\$ 7,755,573</b>	<b>\$ 8,221,950</b>	<b>\$ 7,838,375</b>	<b>\$ 8,684,458</b>
<b>TOTAL DEPARTMENT: POLICE</b>	<b>\$ 12,352,684</b>	<b>\$ 13,089,923</b>	<b>\$ 15,245,857</b>	<b>\$ 14,271,486</b>	<b>\$ 15,086,810</b>

# **GENERAL FUND**

## **POLICE**

### **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

DRAFT  
BUDGET  
FY 2027

**DEPARTMENT: POLICE**

**DIVISION: POLICE GENERAL**

**PERSONNEL**

<b>0103030-510085-</b>	<b>EMPLOYEE WELLNESS</b>		<b>\$ 22,084</b>
	PEER SUPPORT	500	
	PELTON ANNUAL SUBSCRIPTION	1,584	
	THERAPY/WELLNESS K9	5,000	
	WELLNESS SUPPORT	15,000	
<b>0103030-510115-</b>	<b>TUITION REIMBURSEMENT</b>		<b>\$ 10,000</b>
	VILLAGE TUITION REIMBURSEMENT PROGRAM	10,000	
<b>0103030-510070-</b>	<b>POLICE PENSION CONTRIBUTION</b>		<b>\$ 2,416,153</b>
	ACTUARIAL RECOMMENDED CONTRIBUTION	2,416,153	
<b>0103030-520405-</b>	<b>DUES &amp; MEMBERSHIPS</b>		<b>\$ 3,250</b>
	INDIVIDUAL MEMBERSHIPS (ILCPA, LCCPA, ITOA, IAPEM, ETC)	3,250	
<b>0103030-520420-</b>	<b>TRAINING &amp; CONFERENCES</b>		<b>\$ 105,120</b>
	ANNUAL EMPLOYEE RECOGNITION MEETING	5,000	
	COURTSMART	2,640	
	HOTEL & TRAVEL ACCOMODATIONS	12,000	
	MEALS & PER DIEMS	5,800	
	NEMERT MEMBERSHIP	4,500	
	POLICE LAW INSTITUTE	4,180	
	TRAINING & CONFERENCES FOR ALL DEPT MEMBERS	71,000	
<b>TOTAL PERSONNEL</b>			<b>\$ 2,556,607</b>
<b>CONTRACTUAL SERVICES</b>			
<b>0103030-520020-</b>	<b>POSTAL CHARGES</b>		<b>\$ 2,500</b>
	POSTAGE	2,500	
<b>0103030-520100-</b>	<b>PHONE/INTERNET/CABLE</b>		<b>\$ 49,573</b>
	CABLE TV SERVICE (COMCAST) - PD	1,644	
	FIBER RENTAL FEE (CONNECTS BUILDINGS)*	2,666	
	INTERNET SERVICE PROVIDER/INTERNET ACCESS (ABG)*	22,399	
	PHONE SERVICE (DLS)*	11,014	
	REVOLVING FUND LEADS T1 LINE	11,850	
<b>0103030-520105-</b>	<b>MOBILE PHONE SERVICE</b>		<b>\$ 38,306</b>
	MOBILE PHONE & DATA SERVICE - PD SQUADS, 20 DEVICES	8,306	
	MOBILE PHONE & DATA SERVICE (VERIZON) - 58 DEVICES	30,000	
<b>0103030-520106-</b>	<b>RADIO SERVICE</b>		<b>\$ 35,276</b>
	STARCOM 21 AIRTIME FEES (MOTOROLA)	35,276	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

DRAFT  
BUDGET  
FY 2027

<b>0103030-520200-</b>	<b>MAINT/LEASE CONTRACT-PHONES</b>		<b>\$ 6,422</b>
	ANNUAL MITEL (PHONE) SOFTWARE MAINTENANCE*	4,293	
	ANNUAL PHONE SYS ENHANCED MAINTENANCE (TIG)*	2,129	
<b>0103030-520210-</b>	<b>MAINT/LEASE CONTRACT-IT EQUIP</b>		<b>\$ 22,306</b>
	CCTV MAINTENANCE AGREEMENT 5YR (AVIGILON)*	5,600	
	COPIER MAINTENANCE AGREEMENT*	12,465	
	CRADLEPOINT (AXON)	1,991	
	POSTAGE MACHINE LEASE	2,250	
<b>0103030-520220-</b>	<b>MAINT/LEASE CONTRACT-SOFTWARE</b>		<b>\$ 71,209</b>
	ANNUAL HOSTING (INTIME)*	1,120	
	BLACKBOARD CONNECT (EMERGENCY NOTIFICATION SYSTEM)*	5,500	
	CHI-COMM - BDA MAINT	750	
	COM-TEC - DETENTION SYSTEM ANNUAL MAINTENANCE	5,000	
	CORE SCHEDULING & TIMECARDS (INTIME)*	6,720	
	CUSTOMER MANAGEMENT PROGRAM (MUNISSION)*	2,243	
	IDEMIA (AFIS) LIVESCAN MAINT AGREEMENT	6,500	
	INTIME COURT TRACKING SOFTWARE MAINT AGREEMENT	3,600	
	LASERFICHE ANNUAL MAINTENANCE (DIGITAL DOCUMENT STORAGE)*	1,125	
	MUNIS ANNUAL SOFTWARE MAINTENANCE (TYLER)*	4,240	
	PAYROLL INTEGRATION (INTIME)*	1,867	
	PORTER LEE - BEAST MAINT AGREEMENT	1,300	
	PUBLIC SAFETY SYSTEMS LAKE COUNTY - ENFORCEMENT MOBILE/RMS/BRAZOS	21,300	
	SMS (INTIME)*	1,183	
	TYLER - ENFORCEMENT MOBILE TOW/IMPOUND TASK	2,200	
	TYLER - INCODE SSMA	4,898	
	TYLER MUNIS 3YR SSL CERTIFICATE	58	
	WEATHER WARNING SYSTEM FOR TORNADO SIRENS	1,605	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

DRAFT  
BUDGET  
FY 2027

<b>0103030-520320-</b>	<b>SOFTWARE LICENSE/SUBSCRIPTIONS</b>		<b>\$ 84,324</b>
	AIRDATA - DRONE	4,040	
	APPLICANT TRACKING SYSTEM (NEOGOV)*	4,117	
	CRITICAL REACH SUPPORT	710	
	EGOLD FAX SOFTWARE (IMPACT)*	510	
	E-LINE-UP	750	
	ENSURITY TRACKER ANNUAL SOFTWARE SUBSCRIPTION	250	
	FRONTLINE TRAINING TRACKER	2,738	
	JAMF NOW (MOBILE DEVICE MANAGEMENT)	240	
	LEADS ONLINE - CELLHAWK	5,300	
	LEADS ONLINE - PAWN HISTORY	4,100	
	LEXIPOL	19,476	
	MAGENT FORENSICS - AXIOM	6,720	
	MAGNET FORENSICS - GRAYKEY LICENSE	12,410	
	MOTOROLA SOLUTIONS - VIGILENT	7,750	
	POWER DMS (ILEAP - ACCREDITATION SOFTWARE)	650	
	RESPOND PLUS (AXON)	8,323	
	SOCIAL MEDIA ARCHIVING SOLUTION (CIVICPLUS)*	2,800	
	THOMSON REUTERS WEST - CLEAR	3,280	
	ZOOM	160	
<b>0103030-520330-</b>	<b>EQUIP REPAIR &amp; MAINT</b>		<b>\$ 8,200</b>
	FITNESS ROOM MAINTENANCE	1,500	
	IN CAR MOBILE LAPTOP REPAIR	2,500	
	PHONE MAINTENANCE/REPAIR	3,200	
	WARNING SIREN MAINT	1,000	
<b>0103030-520406-</b>	<b>ORGANIZATIONAL MEMBERSHIPS</b>		<b>\$ 2,104</b>
	AMAZON BUSINESS PRIME - MEDIUM*	1,104	
	DEPT MEMBERSHIPS (MOCIC, NATW, ILEAP ACCREDITATION)	1,000	
<b>0103030-520460-</b>	<b>TRAVEL - NON TRAINING</b>		<b>\$ -</b>
	NO DETAIL REPORTED		
<b>0103030-520521-</b>	<b>IT SERVICES</b>		<b>\$ 229,343</b>
	ENGINEER LEVEL IT SUPPORT (ABN)*	132,653	
	MONTHLY IT SUPPORT (ABN) (4 HOURS/DAY 5 DAYS/WEEK)*	96,690	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

DRAFT  
BUDGET  
FY 2027

<b>0103030-520525-</b>	<b>SHARED IT SYSTEMS</b>		<b>\$ 94,493</b>
	ADOBE CREATIVE CLOUD ANNUAL SUBSCRIPTION*	1,441	
	ADOBE PRO ANNUAL SUBSCRIPTION*	3,470	
	ADOBE STANDARD ANNUAL SUBSCRIPTION*	213	
	ANNUAL WEBSITE SUPPORT/HOSTING (CIVICPLUS)*	3,219	
	ANTIVIRUS END-USER LICENSES*	3,808	
	ANTIVIRUS SERVER LICENSES*	3,427	
	BOX CLOUD STORAGE ENTERPRISE SUBSCRIPTION*	2,800	
	DUO MULTI-FACTOR AUTHENTICATION ADVANTAGE*	1,120	
	KNOWBE4 COMPLIANCE PLUS - 1YR	548	
	KNOWBE4 SPAM TRAINING 3YR SUBSCRIPTION*	3,935	
	MALWAREBYTES EDR ANTI-MALWARE SOFTWARE SUBSCRIPTION*	14,000	
	MICROSOFT OFFICE 365 - G1 SUBSCRIPTIONS*	3,795	
	MICROSOFT OFFICE 365 - G3 SUBSCRIPTIONS*	12,195	
	MICROSOFT OFFICE 365 - P1 SUBSCRIPTIONS*	5,152	
	OFFICE 365 EMAIL FILTER, ARCHIVE AND BACKUP (BARACCUDA)*	7,000	
	PROTECH UPS BATTERY BACKUP SYSTEM MAINTENANCE*	2,178	
	REMOTE ACCESS LICENSES (SYNCRO MSP)*	4,009	
	SERVER ROOM TEMP/HUMIDITY MONITORING	250	
	VEEAM BACKUP SUBSCRIPTION*	3,733	
	WIFI 7 EQUIPMENT UPGRADE	4,044	
	ZERO TRUST ADVANCED THREAT PROTECTION*	14,156	
<b>0103030-520530-</b>	<b>MEDICAL SERVICES</b>		<b>\$ 1,600</b>
	FITNESS ASSESSMENTS	600	
	PRE-EMPLOYMENT PHYSICAL & DRUG TESTING (NON-SWORN)	1,000	
<b>0103030-520535-</b>	<b>SOCIAL SERVICES</b>		<b>\$ -</b>
	NO DETAIL REPORTED		
<b>0103030-520545-</b>	<b>LAKECOM DISPATCH</b>		<b>\$ 707,200</b>
	NO DETAIL REPORTED		
<b>0103030-520599-</b>	<b>OTHER SERVICES</b>		<b>\$ 16,730</b>
	CIVILIAN RECRUITMENT	500	
	COMMUNITY SURVEY	3,000	
	NIPAS LANGUAGE LINE	1,000	
	PD OREINTATION VIDEO / PHOTO UPDATES	2,000	
	SHREDDING	1,730	
	TOWS FOR INVESTIGATIVE CASES	2,000	
	UNIFORM CLEANING	6,500	
<b>0103030-520850-</b>	<b>FIRE &amp; POLICE COMMISSION</b>		<b>\$ 15,500</b>
	ADMINISTRATION OF POLICE OFFICER RECRUIT TEST	1,100	
	ADVERTISING	3,000	
	BACKGROUNDS (4 @ 1200) & POLYGRAPH EXAMS	5,800	
	MEAL EXPENSES FOR MEETINGS & INTERVIEWS	500	
	PRE-EMPLOYMENT PHYSICAL & PSYCHOLOGICAL	5,100	

**TOTAL CONTRACTUAL SERVICES**

**\$ 1,385,086**



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

DRAFT  
BUDGET  
FY 2027

**COMMODITIES**

<b>0103030-530010-</b>	<b>OFFICE SUPPLIES &amp; EQUIP</b>		<b>\$ 13,000</b>
	FURNISHING & CHAIR REPLACEMENTS	5,000	
	OFFICE SUPPLIES	8,000	
<b>0103030-530011-</b>	<b>FOOD &amp; OTHER SUPPLIES</b>		<b>\$ 11,000</b>
	COFFEE & SUPPLIES	3,500	
	MISC OPERATING FUNDS FOR DEPT FLOWERS, CARDS, RECOGNITIONS, ETC.	3,000	
	OPERATIONAL CANTEEN	3,500	
	VICTIM/WITNESS/COMMUNITY SERVICE FUND	1,000	
<b>0103030-530012-</b>	<b>IT SUPPLIES &amp; EQUIP</b>		<b>\$ 14,130</b>
	PORTABLE UPS BATTERY REPLACEMENTS	630	
	PRINTER TONER	7,500	
	UNSCHEDULED COMPUTER REPLACEMENT	3,000	
	UNSCHEDULED MONITORS AND COMPUTER EQUIPMENT REPLACEMENT	1,500	
	UNSCHEDULED PRINTER REPLACEMENT	1,500	
<b>0103030-530020-</b>	<b>PRINTING</b>		<b>\$ 2,000</b>
	MISC BROCHURES, PAMPHLETS, ETC.	2,000	
<b>0103030-530050-</b>	<b>OPERATING SUPPLIES &amp; EQUIP</b>		<b>\$ 500</b>
	REFERENCE MANUALS, PERIODICALS, VEHICLE CODES & CRIMINAL CODES	500	
	<b>TOTAL COMMODITIES</b>		<b>\$ 40,630</b>
<b>DEBT SERVICE</b>			
<b>0103030-570011-</b>	<b>PRINCIPAL PAYMENT-SBITA</b>		<b>\$ 106,951</b>
	DRAFT ONE (AXON)	55,159	
	FLEET 3/EVIDENCE.COM (AXON)	51,792	
<b>0103030-570021-</b>	<b>INTEREST PAYMENTS-SBITA</b>		<b>\$ -</b>
	NO DETAIL REPORTED		
	<b>TOTAL DEBT SERVICE</b>		<b>\$ 106,951</b>
<b>VERF CONTRIBUTIONS</b>			
<b>0103030-580096-</b>	<b>EQUIP REPLACE CONTRIB</b>		<b>\$ 485,000</b>
	NO DETAIL REPORTED		
	<b>TOTAL VERF CONTRIBUTIONS</b>		<b>\$ 485,000</b>
	<b>TOTAL DIVISION: POLICE GENERAL</b>		<b>\$ 4,574,274</b>



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

DRAFT  
BUDGET  
FY 2027

**DIVISION: POLICE ADMIN & SUPPORT**

**PERSONNEL**

<b>0103031-500010-</b>	<b>SALARIES - PD ADM FT</b>		<b>\$ 1,156,681</b>
	10 FT EMPLOYEES (2 SWORN)	1,156,681	
<b>0103031-500020-</b>	<b>OVERTIME</b>		<b>\$ 8,445</b>
	RECORDS & SUPPORT PERSONNEL: 110 HOURS @ \$76.77/HR	8,445	
<b>0103031-500030-</b>	<b>SALARIES - PD ADM PT/SNL</b>		<b>\$ 144,731</b>
	PT CRIME PREVENTION OFFICER (1300)	67,444	
	PT INVESTIGATIVE SUPPORT SPECIALIST (1500 HOURS)	72,600	
	SECRETARY TO THE BOPFC (100 HOURS)	4,687	
<b>0103031-500100-</b>	<b>FITNESS PREMIUM</b>		<b>\$ 1,200</b>
	PHYSICAL FITNESS (WELLNESS) INCENTIVE	1,200	
<b>0103031-500110-</b>	<b>CAREER DEVELOPMENT PAY</b>		<b>\$ 22,806</b>
	1 DEPARTMENT HEAD - 2% OF BASE SALARY	4,500	
	SWORN & CIVILIAN CAREER DEVELOPMENT PROGRAM - NON DEPT HEAD	18,306	
<b>0103031-500120-</b>	<b>LONGEVITY</b>		<b>\$ 1,650</b>
	2 EMPLOYEES	1,650	
<b>0103031-500142-</b>	<b>UNIFORM ALLOWANCE</b>		<b>\$ 5,700</b>
	2 OFFICERS @ 850	1,700	
	8 FT & 2 PT CIVILIAN @ 400	4,000	
<b>0103031-500150-</b>	<b>SICK LEAVE PAYOUT</b>		<b>\$ 6,118</b>
	200 HOURS @ \$30.59/HR (50% PAYOUT RATE)	6,118	
<b>0103031-500151-</b>	<b>VACATION LEAVE PAYOUT</b>		<b>\$ 7,084</b>
	144 HOURS @ \$49.19/HR	7,084	
<b>0103031-500152-</b>	<b>COMP TIME PAYOUT</b>		<b>\$ 1,182</b>
	25 HOURS @ \$47.28/HR	1,182	
<b>0103031-510050-</b>	<b>FICA CONTRIBUTIONS</b>		<b>\$ 74,087</b>
	EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	74,087	
<b>0103031-510060-</b>	<b>IMRF CONTRIBUTION</b>		<b>\$ 72,897</b>
	EMPLOYER IMRF CONTRIBUTION	72,897	
<b>0103031-510080-</b>	<b>HEALTH INSURANCE</b>		<b>\$ 296,123</b>
	EMPLOYER MEDICAL INSURANCE CONTRIBUTION	296,123	
<b>0103031-510081-</b>	<b>DENTAL INSURANCE</b>		<b>\$ 16,359</b>
	EMPLOYER DENTAL INSURANCE CONTRIBUTION	16,359	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

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<b>0103031-510082-</b>	<b>VISION INSURANCE</b>		\$	<b>1,393</b>
	EMPLOYER VISION INSURANCE CONTRIBUTION	1,393		
<b>0103031-510083-</b>	<b>LIFE INSURANCE</b>		\$	<b>2,122</b>
	EMPLOYER LIFE INSURANCE CONTRIBUTION	2,122		
<b>TOTAL PERSONNEL</b>			\$	<b>1,818,578</b>
<b>COMMODITIES</b>				
<b>0103031-530170-</b>	<b>CRIME PREVENTION SUPPLIES</b>		\$	<b>8,500</b>
	CITIZENS POLICE ACADEMY SUPPLIES (HATS/SHIRTS ETC)	1,000		
	COPS & KIDS	1,500		
	CRIME PREVENTION HANDOUTS & EDUCATIONAL MATERIALS	4,000		
	CRIME PREVENTION PROGRAMS	1,000		
	MISC YOUTH PROGRAM EXPENSES	1,000		
<b>0103031-530171-</b>	<b>PROP &amp; EVIDENCE SUPPLIES</b>		\$	<b>1,000</b>
	PROPERTY & EVIDENCE SUPPLIES	1,000		
<b>TOTAL COMMODITIES</b>			\$	<b>9,500</b>
<b>TOTAL DIVISION: POLICE ADMIN &amp; SUPPORT</b>			\$	<b>1,828,078</b>
<b>DIVISION: POLICE OPERATIONS</b>				
<b>PERSONNEL</b>				
<b>0103032-500010-</b>	<b>SALARIES - PD OPS FT</b>		\$	<b>6,023,664</b>
	10% SHIFT DIFFERENTIAL-15,614 HOURS @ \$5.59	87,284		
	46 FT EMPLOYEES (42 SWORN)	5,936,380		
<b>0103032-500020-</b>	<b>SALARIES - PD OPS OVERTIME</b>		\$	<b>602,928</b>
	4TH OF JULY (220 HOURS @ \$90.63/HR)	19,938		
	BIKE PATROL (50 HOURS @ \$90.63/HR)	4,532		
	CHICAGO CUP (190 HOURS @ \$90.63/HR)	17,220		
	COURT (500 HOURS @ \$90.63/HR)	45,315		
	COVERAGE, CALLOUTS, AND SPECIAL ASSIGNMENTS (4,097 HOURS @ \$90.63/HR)	371,278		
	HOLIDAY SPECIAL ENFORCEMENT (80 HOURS @ \$90.63/HR)	7,250		
	LACROSSE - PIPE CITY (91 HOURS @ \$90.63/HR)	8,247		
	RIBFEST (195 HOURS @ \$90.63/HR)	17,673		
	TRAINING (750 HOURS @ \$90.63/HR)	67,973		
	VERNON HILLS DAYS (480 HOURS @ \$90.63/HR)	43,502		
<b>0103032-500080-</b>	<b>SALARIES - PD DETAIL OVERTIME</b>		\$	<b>223,481</b>
	POLICE DETAIL (2519 HOURS @ \$88.69/HR)	223,481		
<b>0103032-500085-</b>	<b>SALARIES - PD DETAIL GRANTS</b>		\$	<b>4,537</b>
	OT REIMBURSED BY GRANTS (50 HOURS @ \$90.74/HR)	4,537		



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

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0103032-500100-	<b>FITNESS PREMIUM</b> PHYSICAL FITNESS (WELLNESS) INCENTIVE	\$ 4,800	4,800
0103032-500110-	<b>CAREER DEVELOPMENT PAY</b> SWORN & CIVILIAN CAREER DEVELOPMENT PROGRAM - NON DEPT HEAD	\$ 52,000	52,000
0103032-500120-	<b>LONGEVITY</b> 11 EMPLOYEES	\$ 9,800	9,800
0103032-500130-	<b>DETECTIVE/TAC PAY</b> 365 DAYS X \$15/DAY	\$ 5,475	5,475
0103032-500135-	<b>DUTY STIPENDS</b> COMMANDER STIPENDS (24 * \$300) SRO ANNUAL STIPENDS - 2 @ \$500	\$ 8,200	7,200 1,000
0103032-500142-	<b>UNIFORM ALLOWANCE</b> 4 COMMUNITY SERVICE OFFICERS @ 600 42 OFFICERS @ 850	\$ 38,100	2,400 35,700
0103032-500150-	<b>SICK LEAVE PAYOUT</b> SICK LEAVE PAYOUT (50% PAYOUT RATE)	\$ 30,462	30,462
0103032-500151-	<b>VACATION LEAVE PAYOUT</b> VACATION LEAVE PAYOUT	\$ 7,925	7,925
0103032-500152-	<b>COMP TIME PAYOUT</b> COMP TIME PAYOUT	\$ 59,006	59,006
0103032-500153-	<b>FLOATING HOLIDAY PAYOUT</b> NO DETAIL REPORTED	\$ 3,124	
0103032-510050-	<b>FICA CONTRIBUTIONS</b> EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	\$ 122,360	122,360
0103032-510060-	<b>IMRF CONTRIBUTION</b> EMPLOYER IMRF CONTRIBUTION	\$ 29,030	29,030
0103032-510080-	<b>HEALTH INSURANCE</b> EMPLOYER MEDICAL INSURANCE CONTRIBUTION	\$ 1,063,146	1,063,146
0103032-510081-	<b>DENTAL INSURANCE</b> EMPLOYER DENTAL INSURANCE CONTRIBUTION	\$ 53,892	53,892
0103032-510082-	<b>VISION INSURANCE</b> EMPLOYER VISION INSURANCE CONTRIBUTION	\$ 4,980	4,980



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

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<b>0103032-510083- LIFE INSURANCE</b>		<b>\$ 9,761</b>
EMPLOYER LIFE INSURANCE CONTRIBUTION	9,761	
<b>TOTAL PERSONNEL</b>		<b>\$ 8,356,671</b>
<b>CONTRACTUAL SERVICES</b>		
<b>0103032-520216- MAINT/LEASE CONTRACT-OP EQUIP</b>		<b>\$ 83,000</b>
ALPR SYSTEMS & CAMERAS	32,000	
ALPR SYSTEMS & CAMERAS GRANT	51,000	
<b>0103032-520330- EQUIP REPAIR &amp; MAINT</b>		<b>\$ 7,050</b>
BIKE REPAIRS	1,250	
JUDGEMENTAL FIREARMS WEAPONS SYSTEM - ANNUAL SYSTEM FEE AND MAINT	1,500	
REPAIR/MAINTAIN RADIOS	1,000	
REPAIR/RECERTIFY POLICE RADAR UNITS	1,500	
SCALE RECERTIFICATION	1,800	
<b>0103032-520531- LAB SERVICES</b>		<b>\$ 48,000</b>
CRIME LAB LEASE AGREEMENT	3,000	
LAKE COUNTY STATE'S ATTORNEY FORENSIC LAB	5,000	
NORTHERN ILLINOIS CRIME LAB MEMBERSHIP	40,000	
<b>0103032-520532- REGIONAL SUPPORT SERVICES</b>		<b>\$ 10,240</b>
ILEAS ANNUAL ASSESSMENT	240	
LCMCTF ANNUAL ASSESSMENT	2,300	
MAJOR CRASH ASSISTANCE TEAM (MCAT)	500	
NIPAS, EST AND MOBILE FIELD FORCE ASSESSMENTS	7,200	
<b>0103032-520599- OTHER SERVICES</b>		<b>\$ 2,200</b>
CREDIT CHECKS	200	
INFORMANT FUNDS	1,000	
INVESTIGATIVE PROCESSING FEES ( SUBPOENAS)	1,000	
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 150,490</b>
<b>COMMODITIES</b>		
<b>0103032-530013- UNIFORM SUPPLIES &amp; EQUIP</b>		<b>\$ 59,000</b>
ADDITIONAL UNIFORM ALLOWANCE FOR PLANNED RETIREMENT COVERAGE	1,700	
BADGES, PATCHES, MISC UNIFORM EQUIP	6,000	
NEW POLICE OFFICER UNIFORMS (CONTINGENCY) 2 @ 5,500	11,000	
NEW POLICE OFFICER UNIFORMS (TRANSITIONAL) 1 @ 5,500	5,500	
NIPAS / HONOR GUARD UNIFORM EQUIP	13,800	
POLICE EXPLORER UNIFORM EQUIP	1,200	
VEST SUBSIDY (9 @ 1,700)	15,300	
WINTER JACKET SUBSIDY (9 @ 500)	4,500	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND - POLICE – ACCOUNT DETAIL

### GENERAL FUND

(POLICE)

DRAFT  
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FY 2027

<b>0103032-530041-</b>	<b>INVESTIGATIVE SUPPLIES &amp; EQUIP</b>		<b>\$ 5,750</b>
	EVIDENCE DATA STORAGE	1,000	
	LCMCTF EQUIP	1,500	
	MISC TOOLS & MATERIALS	500	
	REPLACEMENT SURVEILLANCE EQUIP	2,000	
	SRO SCHOOL EXPENSES	750	
<b>0103032-530050-</b>	<b>OPERATING SUPPLIES &amp; EQUIP</b>		<b>\$ 23,250</b>
	BARRICADE TAPE, DETENTION SUPPLIES, & PRISONER MEALS, BLANKETS, CLOTHING & SUPP	2,500	
	BATTERIES & ACCESSORIES FOR PORTABLE RADIOS	2,000	
	BREATH TESTING DEVICES & SUPPLIES	2,500	
	CROSSING GUARD EQUIP	100	
	DRONE SUPPLIES	1,500	
	FLARES FOR TRAFFIC/ACCIDENT CONTROL	1,000	
	KEY FOBS	500	
	LEADERSHIP DEVELOPMENT PROGRAM MATERIALS	1,000	
	MISC BATTERIES (FLASHLIGHTS, ETC)	750	
	MISC EQUIP (PRY BARS, MAG-LIGHTS, KEYS, ETC)	5,000	
	MISC VEHICLE ACCESSORIES	2,000	
	PHOTOGRAPHY & DIGITAL IMAGING EQUIP	1,000	
	RADIO PROGRAMMING EQUIP	400	
	SPEED CONTROL TOOLS - LIDAR/RADAR	3,000	
<b>0103032-530180-</b>	<b>WEAPONS SUPPLIES</b>		<b>\$ 38,682</b>
	BALLISTIC HELMETS XL (2 @ \$506)	1,012	
	BALLISTIC SHIELD	6,120	
	DUTY WEAPONS	1,000	
	MISC ACCESSORIES	5,850	
	NIPAS WEAPONS/ACCESSORIES	2,000	
	REPLACEMENT PARTS	2,000	
	TARGETS, EQUIP & AMMUNITION	19,500	
	WEAPONS REPAIR, REFINISHING & CLEANING	1,200	
<b>0103032-530190-</b>	<b>ANIMAL MATERIALS &amp; SUPPLIES</b>		<b>\$ 4,200</b>
	KENNEL EQUIP & SUPPLIES	1,000	
	STRAY ANIMAL IMPOUND FEES & EMERGENCY VET EXPENSES	3,200	
<b>0103032-530210-</b>	<b>MEDICAL , SCIENTIFIC &amp; LAB SUP</b>		<b>\$ 7,750</b>
	AED MAINT & BATTERIES	1,000	
	BLOODBORNE PATHOGEN EQUIP & FIRST AID SUPPLIES	500	
	ET SUPPLIES	3,500	
	NALOXONE	250	
	PERSONAL PROTECTIVE EQUIP	1,500	
	TRAUMA KITS & SUPPLIES FOR SQUADS	1,000	
<b>TOTAL COMMODITIES</b>			<b>\$ 138,632</b>



# FY 2027 ANNUAL BUDGET

GENERAL FUND - POLICE – ACCOUNT DETAIL

## GENERAL FUND

DRAFT  
BUDGET  
FY 2027

(POLICE)

### DEBT SERVICE

0103032-570012- PRINCIPAL PAYMENT-INS CONTRACT  
TASER 10 PACKAGE (AXON)

\$ 38,665  
38,665

TOTAL DEBT SERVICE

\$ 38,665

TOTAL DIVISION: POLICE OPERATIONS

\$ 8,684,458

TOTAL DEPARTMENT: POLICE

\$ 15,086,810

PROPOSED/DRAFT

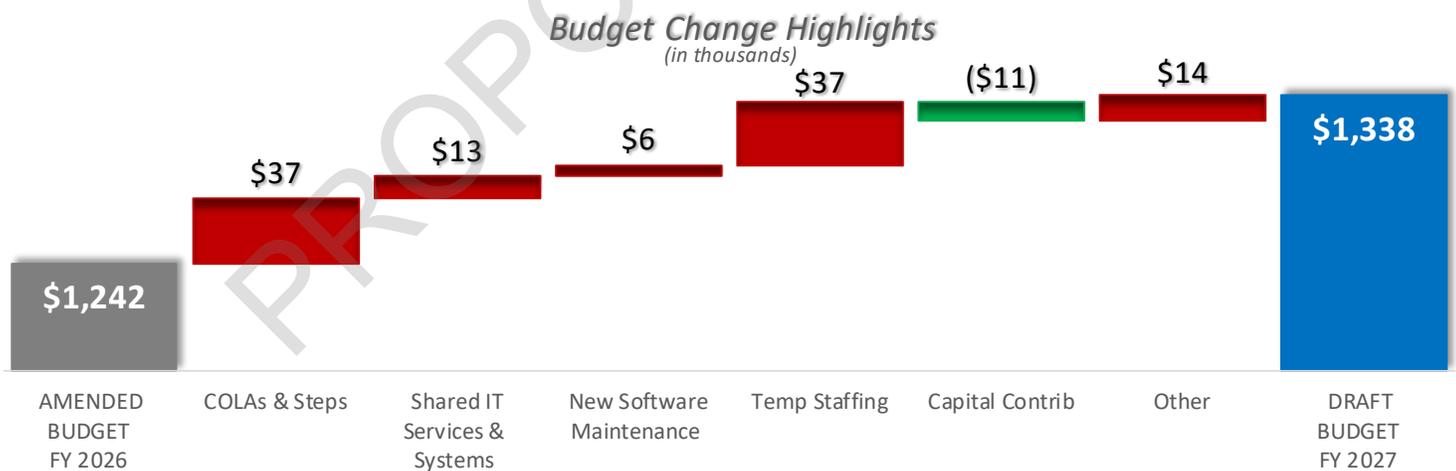
FUND / DEPT 01 / 04	<b>COMMUNITY DEVELOPMENT</b>
Authorized Full – Time Staff	<b>7</b>

### PURPOSE

The Community Development Department oversees the orderly development of land within the village to protect and promote the health, safety, and general welfare of the residents. Our goal is to maintain a community that is well planned and constructed to promote growth for future generations.

### FINANCIAL SUMMARY

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ 777,827	\$ 871,199	\$ 1,095,019	\$ 1,029,972	\$ 1,146,491	\$ 51,472	4.7%
Contractual Services	73,062	72,129	89,549	77,396	144,284	54,735	61.1%
Commodities	7,011	11,693	11,100	11,100	12,110	1,010	9.1%
VERF Contributions	4,981	4,981	46,000	46,000	35,000	(11,000)	-23.9%
<b>Total</b>	<b>\$ 862,881</b>	<b>\$ 960,001</b>	<b>\$ 1,241,668</b>	<b>\$ 1,164,468</b>	<b>\$ 1,337,885</b>	<b>\$ 96,217</b>	<b>7.7%</b>





# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(COMMUNITY DEVELOPMENT)

ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
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#### EXPENDITURES

#### DEPARTMENT: COMMUNITY DEVELOPMENT

##### PERSONNEL

0104006-500010- Salaries - Com Dev FT	512,031	619,623	757,985	721,675	791,849
0104006-500020- Salaries - Com Dev Overtime	4,761	3,425	2,597	8,051	7,685
0104006-500030- Salaries - Com Dev PT/SNL	44,767	2,143	-	-	-
0104006-500100- Fitness Premium	400	800	800	800	1,200
0104006-500110- Career Development Pay	3,203	3,460	3,607	3,607	3,801
0104006-500120- Longevity	-	-	-	-	-
0104006-500140- Vehicle Allowance	5,760	5,760	5,760	5,760	5,760
0104006-500142- Uniform Allowance	984	725	1,900	1,900	1,900
0104006-500151- Vacation Leave Payout	-	-	1,740	-	1,731
0104006-500152- Comp Time Payout	-	57	1,867	250	1,858
0104006-510050- FICA Contributions	41,183	45,373	58,049	51,926	60,981
0104006-510060- IMRF Contribution	49,150	48,751	59,904	55,643	65,817
0104006-510080- Health Insurance	103,432	126,094	180,765	162,515	185,982
0104006-510081- Dental Insurance	7,805	8,908	11,519	9,266	9,099
0104006-510082- Vision Insurance	3,100	1,008	1,239	1,008	843
0104006-510083- Life Insurance	-	2,260	2,780	1,986	1,485
0104006-510085- Employee Wellness	-	-	207	-	2,000
0104006-520405- Dues & Memberships	-	1,376	1,400	1,400	1,600
0104006-520420- Training & Conferences	1,251	1,436	2,900	4,185	2,900
<b>TOTAL PERSONNEL</b>	<b>\$ 777,827</b>	<b>\$ 871,199</b>	<b>\$ 1,095,019</b>	<b>\$ 1,029,972</b>	<b>\$ 1,146,491</b>

##### CONTRACTUAL SERVICES

0104006-520020- Postal Charges	-	800	800	1,635	1,600
0104006-520100- Phone/Internet/Cable	-	3,766	5,196	4,394	5,513
0104006-520105- Mobile Phone Service	-	3,503	3,705	3,379	3,105
0104006-520200- Maint/Lease Contract-Phones	-	200	871	421	803
0104006-520210- Maint/Lease Contract-It Equip	-	1,786	6,945	7,144	7,965
0104006-520220- Maint/Lease Contract-Software	8,987	14,945	8,915	8,915	15,158
0104006-520320- Software License/Subscriptions	-	248	2,652	2,652	2,748
0104006-520330- Equip Repair & Maint	-	763	2,000	750	400
0104006-520400- Subscriptions	1,897	-	-	-	-
0104006-520406- Organizational Memberships	-	80	448	448	1,698
0104006-520460- Travel - Non Training	31	-	300	-	300
0104006-520521- IT Services	-	15,350	18,529	14,658	28,677
0104006-520523- Inspections & Plan Reviews	-	12,613	17,000	12,000	14,500
0104006-520525- Shared IT Systems	-	9,011	12,723	11,000	15,352
0104006-520530- Medical Services	-	75	600	600	600
0104006-520599- Other Services	60,773	6,652	2,115	6,500	39,115
0104006-520710- Public Notice & Promotions	1,374	149	200	200	200
0104006-520850- Planning & Zoning Commission	-	2,189	6,550	2,700	6,550
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 73,062</b>	<b>\$ 72,129</b>	<b>\$ 89,549</b>	<b>\$ 77,396</b>	<b>\$ 144,284</b>



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(COMMUNITY DEVELOPMENT)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>COMMODITIES</b>					
0104006-530010- Office Supplies & Equip	3,880	734	1,900	1,900	5,400
0104006-530011- Food & Other Supplies	-	610	400	400	400
0104006-530012- IT Supplies & Equip	-	8,139	6,000	6,000	3,510
0104006-530020- Printing	2,683	260	1,300	1,300	1,300
0104006-530050- Operating Supplies & Equip	448	1,949	1,500	1,500	1,500
<b>TOTAL COMMODITIES</b>	<b>\$ 7,011</b>	<b>\$ 11,693</b>	<b>\$ 11,100</b>	<b>\$ 11,100</b>	<b>\$ 12,110</b>
<b>VERF CONTRIBUTIONS</b>					
0104006-580096- Equip Replace Contrib	4,981	4,981	46,000	46,000	35,000
<b>TOTAL VERF CONTRIBUTIONS</b>	<b>\$ 4,981</b>	<b>\$ 4,981</b>	<b>\$ 46,000</b>	<b>\$ 46,000</b>	<b>\$ 35,000</b>
<b>TOTAL DEPARTMENT: COMMUNITY DEVELOPMENT</b>	<b>\$ 862,881</b>	<b>\$ 960,001</b>	<b>\$ 1,241,668</b>	<b>\$ 1,164,468</b>	<b>\$ 1,337,885</b>

PROPOSED/DRAFT

# **GENERAL FUND COMMUNITY DEVELOPMENT**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – COMMUNITY DEVELOPMENT – ACCOUNT DETAIL

### GENERAL FUND

(COMMUNITY DEVELOPMENT)

DRAFT  
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FY 2027

#### DEPARTMENT: COMMUNITY DEVELOPMENT

##### PERSONNEL

0104006-500010-	SALARIES - COM DEV FT 7 FT EMPLOYEES	\$ 791,849	
		791,849	
0104006-500020-	SALARIES - COM DEV OVERTIME COMMISSION MEETINGS, INSPECTOR CALL OUTS, SPECIAL EVENTS (100 HOURS @ \$76.85/HR)	\$ 7,685	
		7,685	
0104006-500100-	FITNESS PREMIUM WELLNESS INCENTIVE	\$ 1,200	
		1,200	
0104006-500110-	CAREER DEVELOPMENT PAY 1 DEPARTMENT HEAD - 2% OF BASE SALARY	\$ 3,801	
		3,801	
0104006-500140-	VEHICLE ALLOWANCE CD DIRECTOR	\$ 5,760	
		5,760	
0104006-500142-	UNIFORM ALLOWANCE 3 BUILDING INSPECTORS @ \$500 4 FT EMPLOYEES @ \$100	\$ 1,900	
		1,500	
		400	
0104006-500151-	VACATION LEAVE PAYOUT 48 HOURS @ \$36.06/HR	\$ 1,731	
		1,731	
0104006-500152-	COMP TIME PAYOUT 50 HOURS @ \$37.16/HR	\$ 1,858	
		1,858	
0104006-510050-	FICA CONTRIBUTIONS EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	\$ 60,981	
		60,981	
0104006-510060-	IMRF CONTRIBUTION EMPLOYER IMRF CONTRIBUTION	\$ 65,817	
		65,817	
0104006-510080-	HEALTH INSURANCE EMPLOYER MEDICAL INSURANCE CONTRIBUTION	\$ 185,982	
		185,982	
0104006-510081-	DENTAL INSURANCE EMPLOYER DENTAL INSURANCE CONTRIBUTION	\$ 9,099	
		9,099	
0104006-510082-	VISION INSURANCE EMPLOYER VISION INSURANCE CONTRIBUTION	\$ 843	
		843	
0104006-510083-	LIFE INSURANCE EMPLOYER LIFE INSURANCE CONTRIBUTION	\$ 1,485	
		1,485	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – COMMUNITY DEVELOPMENT – ACCOUNT DETAIL

### GENERAL FUND

(COMMUNITY DEVELOPMENT)

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<b>0104006-510085-</b>	<b>EMPLOYEE WELLNESS</b>		<b>\$</b>	<b>2,000</b>
	EMPLOYEE FITNESS ROOM EQUIPMENT (VILLAGE HALL)*	2,000		
<b>0104006-520405-</b>	<b>DUES &amp; MEMBERSHIPS</b>		<b>\$</b>	<b>1,600</b>
	AMERICAN PLANNING ASSOCIATION	960		
	ICC certification renewal	300		
	ILL Plumbing Association	50		
	Int'l Assoc. of Electrical Inspectors	50		
	Notary Public (DUES FOR 3 EMPLOYEES)	120		
	Peer Organization Dues (ABCIL, etc.)	120		
<b>0104006-520420-</b>	<b>TRAINING &amp; CONFERENCES</b>		<b>\$</b>	<b>2,900</b>
	IL Planning Conference	800		
	Inspector Certification Exams	600		
	Misc. professional development conferences	1,500		
<b>TOTAL PERSONNEL</b>			<b>\$</b>	<b>1,146,491</b>
<b>CONTRACTUAL CHARGES</b>				
<b>0104006-520020-</b>	<b>POSTAL CHARGES</b>		<b>\$</b>	<b>1,600</b>
	POSTAGE MACHINE REFILLS*	1,600		
<b>0104006-520100-</b>	<b>PHONE/INTERNET/CABLE</b>		<b>\$</b>	<b>5,513</b>
	FIBER RENTAL - CONNECTS BUILDINGS (ABN)*	1,334		
	ISP/INTERNET ACCESS (ABG)*	2,801		
	PHONE SERVICE (DLS)*	1,378		
<b>0104006-520105-</b>	<b>MOBILE PHONE SERVICE</b>		<b>\$</b>	<b>3,105</b>
	MOBILE PHONE & DATA SERVICE - 6 DEVICES*	3,105		
<b>0104006-520200-</b>	<b>MAINT/LEASE CONTRACT-PHONES</b>		<b>\$</b>	<b>803</b>
	ANNUAL PHONE MAINTENANCE (TIG)*	266		
	ANNUAL PHONE SOFTWARE MAINTENANCE (MITEL)*	537		
<b>0104006-520210-</b>	<b>MAINT/LEASE CONTRACT-IT EQUIP</b>		<b>\$</b>	<b>7,965</b>
	CCTV MAINTENANCE AGREEMENT 5YR (GRIFFON SYSTEMS/AVIGILON)*	700		
	CERTIFIED MAIL PRINTER LEASE (QUADIENT)*	1,108		
	COPIER MAINTENANCE AGREEMENT (IMPACT)*	3,552		
	PLOTTER/LARGE FORMAT SCANNER ANNUAL MAINTENANCE AGREEMENT (IMAGING ESSEN)	1,805		
	POSTAGE MACHINE LEASE (QUADIENT)*	800		



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – COMMUNITY DEVELOPMENT – ACCOUNT DETAIL

### GENERAL FUND

(COMMUNITY DEVELOPMENT)

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<b>0104006-520220-</b>	<b>MAINT/LEASE CONTRACT-SOFTWARE</b>	<b>\$</b>	<b>15,158</b>
	3YR SSL CERTIFICATE (TYLER MUNIS)*	96	
	ANNUAL HOSTING (INTIME)*	140	
	CORE SCHEDULING & TIMECARDS (INTIME)*	840	
	CUSTOMER MANAGEMENT PROGRAM (MUNISSION)*	280	
	EMERGENCY NOTIFICATION PROGRAM (BLACKBOARD CONNECT)*	5,500	
	LASERFICHE ANNUAL MAINT/SUPPORT (TKB ASSOCIATES)*	1,125	
	MUNIS ERP ANNUAL SOFTWARE MAINTENANCE (TYLER TECH)*	6,931	
	PAYROLL INTEGRATION (INTIME)*	233	
	SMS (INTIME)*	13	
<b>0104006-520320-</b>	<b>SOFTWARE LICENSE/SUBSCRIPTIONS</b>	<b>\$</b>	<b>2,748</b>
	APPLICANT TRACKING APPLICATION (NEOGOV)*	515	
	BLUE BEAM LICENSES	990	
	ICC PREMIUM CODE ACCESS (\$74.40/MONTH FOR MEMBERS)	893	
	SOCIAL MEDIA ARCHIVE (CIVICPLUS)*	350	
<b>0104006-520330-</b>	<b>EQUIP REPAIR &amp; MAINT</b>	<b>\$</b>	<b>400</b>
	PHONE MAINT & REPAIR (TIG)	400	
<b>0104006-520406-</b>	<b>ORGANIZATIONAL MEMBERSHIPS</b>	<b>\$</b>	<b>1,698</b>
	AMAZON BUSINESS PRIME MEMBERSHIP-MEDIUM*	26	
	Backflow Prevention Association	40	
	CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP)	1,250	
	ICC GROUP MEMBERSHIP	272	
	Northwest BOCA	110	
<b>0104006-520460-</b>	<b>TRAVEL - NON TRAINING</b>	<b>\$</b>	<b>300</b>
	Miscellaneous Transportation	300	
<b>0104006-520521-</b>	<b>IT SERVICES</b>	<b>\$</b>	<b>28,677</b>
	ENGINEER LEVEL IT SUPPORT (ABN)*	16,587	
	MONTHLY IT SUPPORT (4 HOURS/DAY 5 DAYS/WEEK) (ABN)*	12,090	
<b>0104006-520523-</b>	<b>INSPECTIONS &amp; PLAN REVIEWS</b>	<b>\$</b>	<b>14,500</b>
	Building Inspection & Plan Review (Contingency)	2,500	
	ELEVATOR INSPECTIONS (THOMPSON)	12,000	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – COMMUNITY DEVELOPMENT – ACCOUNT DETAIL

### GENERAL FUND

(COMMUNITY DEVELOPMENT)

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<b>0104006-520525-</b>	<b>SHARED IT SYSTEMS</b>	<b>\$</b>	<b>15,352</b>
	ADOBE CREATIVE CLOUD ANNUAL SUBSCRIPTIONS (ADOBE)*	180	
	ADOBE PRO ANNUAL SUBSCRIPTIONS*	1,185	
	ADOBE STANDARD ANNUAL SUBSCRIPTIONS*	27	
	ANTIVIRUS END-USER LICENSES (ABG)*	476	
	ANTIVIRUS SERVER LICENSES (ABG)*	429	
	BOX CLOUD STORAGE SUBSCRIPTION (BOX)*	350	
	DUO MULTI-FACTOR AUTHENTICATION ADVANTAGE (ABG)*	140	
	KNOWBE4 COMPLIANCE PLUS 1YR SUBSCRIPTION	68	
	KNOWBE4 SPAM TRAINING - 3YR SUBSCRIPTION*	492	
	MALWAREBYTES EDR ANIT-MALWARE SOFTWARE (ABN)*	1,751	
	MICROSOFT OFFICE 365 - G1 LICENSES (MICROSOFT)*	475	
	MICROSOFT OFFICE 365 - G3 LICENSES (MICROSOFT)*	1,525	
	OFFICE 365 - P1 LICENSES (MICROSOFT)*	644	
	OFFICE 365 EMAIL FILTER, ARCHIVE AND BACKUP (BARRACUDA)*	875	
	PROTECH UPS BATTERY BACKUP SYSTEM MAINTENANCE (FACILITY IT GROUP)*	272	
	REMOTE ACCESS LICENSES (SYNCROMSP)*	501	
	VEEAM BACKUP SUBSCRIPTION (ABG)*	467	
	WEBSITE SUPPORT/HOSTING (CIVIC PLUS)*	3,219	
	WIFI 7 UPRGADE IT INFRASTRUCTURE EQUIP*	506	
	ZERO TRUST ADVANCED THREAT PROTECTION*	1,770	
<b>0104006-520530-</b>	<b>MEDICAL SERVICES</b>	<b>\$</b>	<b>600</b>
	FITNESS ASSESSMENT	150	
	PRE-EMPLOYMENT DRUG TESTING	150	
	PRE-EMPLOYMENT PHYSICAL	300	
<b>0104006-520599-</b>	<b>OTHER SERVICES</b>	<b>\$</b>	<b>39,115</b>
	ADMIN TEMP CONTRACTOR - 1000 HOURS @ \$37/HR	37,000	
	BACKGROUND CHECKS (LIQUOR/BUSINESS).	195	
	Emergency Housing (local hotel for temp. uninhabitable dwelling) 12 rooms, 2 nights, \$80 per night	1,920	
<b>0104006-520710-</b>	<b>PUBLIC NOTICE &amp; PROMOTIONS</b>	<b>\$</b>	<b>200</b>
	LEGAL NOTICES	200	
<b>0104006-520850-</b>	<b>PLANNING &amp; ZONING COMMISSION</b>	<b>\$</b>	<b>6,550</b>
	Public Hearing - Legal Notices (12 at \$150/per)	1,800	
	PZC Chairperson stipend (12 meetings, \$75 ea)	900	
	PZC Commissioner Stipend (12 meetings, \$50 x 6 commissioners)	3,600	
	PZC Workshops and training	250	
<b>TOTAL CONTRACTUAL CHARGES</b>		<b>\$</b>	<b>144,284</b>



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – COMMUNITY DEVELOPMENT – ACCOUNT DETAIL

### GENERAL FUND

(COMMUNITY DEVELOPMENT)

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**COMMODITIES**

<b>0104006-530010- OFFICE SUPPLIES &amp; EQUIP</b>	<b>\$</b>	<b>5,400</b>
Chairs	800	
Clear permit sleeves	200	
Office supplies	500	
Permit / project folders	400	
VH LOBBY FURNITURE REFRESH (FY27) (CD/ADM)*	3,500	
<b>0104006-530011- FOOD &amp; OTHER SUPPLIES</b>	<b>\$</b>	<b>400</b>
Food & Other Supplies	400	
<b>0104006-530012- IT SUPPLIES &amp; EQUIP</b>	<b>\$</b>	<b>3,510</b>
PORTABLE UPS BATTERIES/REPLACEMENTS	210	
PRINTER TONER	300	
Shared Use Computers	2,000	
Supplies for copier, plotter, etc.	1,000	
<b>0104006-530020- PRINTING</b>	<b>\$</b>	<b>1,300</b>
Business Cards	100	
Code enforcement stickers	200	
Inspection report forms	500	
Inspection stickers	500	
<b>0104006-530050- OPERATING SUPPLIES &amp; EQUIP</b>	<b>\$</b>	<b>1,500</b>
Code books, misc.	1,000	
Small tools (outlet testers, measuring tape, etc.)	500	
<b>TOTAL COMMODITIES</b>	<b>\$</b>	<b>12,110</b>
<b>VERF CONTRIBUTIONS</b>		
<b>0104006-580096- EQUIP REPLACE CONTRIB</b>	<b>\$</b>	<b>35,000</b>
NO DETAIL REPORTED		
<b>TOTAL VERF CONTRIBUTIONS</b>	<b>\$</b>	<b>35,000</b>
<b>TOTAL DEPARTMENT: COMMUNITY DEVELOPMENT</b>	<b>\$</b>	<b>1,337,885</b>

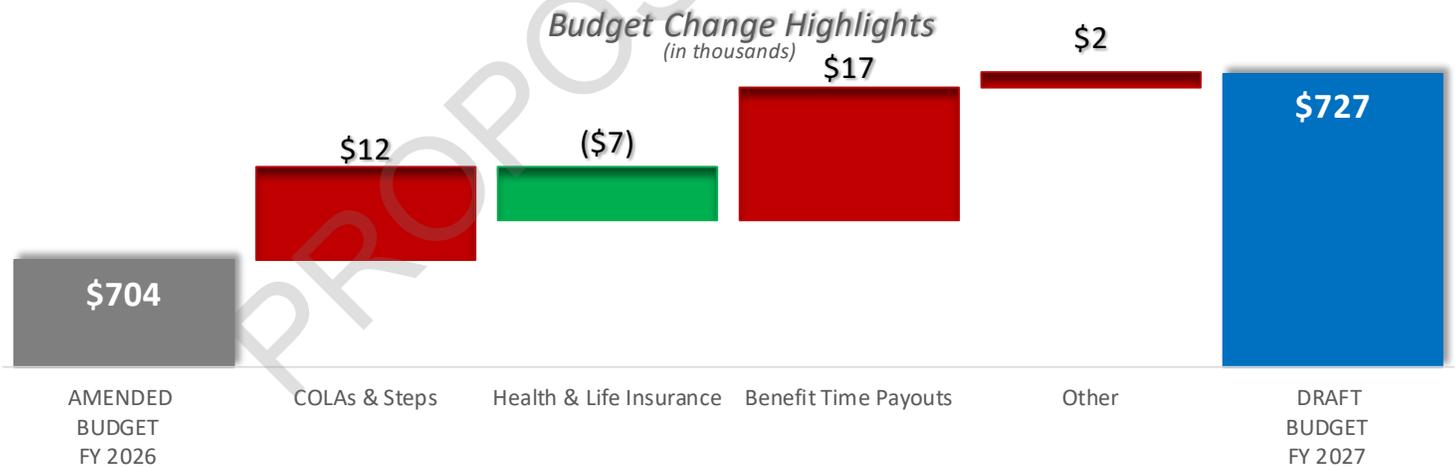
FUND / DEPT 01 / 05	FLEET MAINTENANCE
Authorized Full – Time Staff	<b>3</b>

### PURPOSE

The Fleet Maintenance department is responsible for overseeing the maintenance, repair, and replacement of all Village vehicles and equipment. This includes directly performing maintenance tasks on the fleet as well as overseeing the contracted repair work.

### FINANCIAL SUMMARY

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Personnel	\$ -	\$ 482,717	\$ 511,019	\$ 494,364	\$ 533,694	\$ 22,675	4.4%
Vehicle & Lrg Equip Maint.	134,450	151,191	165,120	163,460	163,370	(1,750)	-1.1%
Contractual Services	-	6,100	9,245	9,700	11,375	2,130	23.0%
Commodities	23,776	17,202	18,200	18,200	19,000	800	4.4%
<b>Total</b>	<b>\$ 158,226</b>	<b>\$ 657,210</b>	<b>\$ 703,584</b>	<b>\$ 685,724</b>	<b>\$ 727,439</b>	<b>\$ 23,855</b>	<b>3.4%</b>





# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

#### (FLEET MAINTENANCE)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>EXPENDITURES</b>					
<b>DEPARTMENT: FLEET MAINTENANCE</b>					
<b>PERSONNEL</b>					
0105117-500010- Salaries - Fleet FT	-	334,613	345,752	340,952	356,123
0105117-500020- Salaries - Fleet Overtime	-	6,508	10,179	7,853	8,461
0105117-500110- Career Development Pay	-	3,634	3,000	4,153	3,000
0105117-500120- Longevity	-	700	700	700	700
0105117-500141- Tool Allowance	-	2,794	3,000	3,000	3,000
0105117-500142- Uniform Allowance	-	635	1,575	1,575	2,025
0105117-500150- Sick Leave Payout	-	243	623	600	521
0105117-500151- Vacation Leave Payout	-	-	-	-	8,912
0105117-500152- Comp Time Payout	-	3,327	1,453	500	9,546
0105117-510050- FICA Contributions	-	25,203	27,347	25,507	28,615
0105117-510060- IMRF Contribution	-	26,855	28,044	26,265	30,697
0105117-510080- Health Insurance	-	72,562	80,431	75,359	75,254
0105117-510081- Dental Insurance	-	4,513	4,738	4,079	3,360
0105117-510082- Vision Insurance	-	288	511	428	368
0105117-510083- Life Insurance	-	842	1,191	918	637
0105117-520420- Training & Conferences	-	-	2,475	2,475	2,475
<b>TOTAL PERSONNEL</b>	-	482,717	511,019	494,364	533,694
<b>VEHICLE AND LARGE EQUIPMENT MAINTENANCE</b>					
0105041-520340- Vehicle Maint & Repair-Adm/Cd	2,683	2,399	4,675	5,310	4,675
0105042-520340- Vehicle Maint & Repair-Pd	66,182	62,732	54,795	55,000	54,795
0105045-520340- Vehicle Maint & Repair-Cfpd	-	2,458	10,000	7,500	10,000
0105043-520340- Vehicle Maint & Repair-Pw	39,702	37,330	56,100	56,100	58,100
0105044-520340- Lrg Equip Maint & Repair-Pw	25,883	46,272	39,550	39,550	35,800
<b>TOTAL VEHICLE AND LARGE EQUIPMENT MAINTENANCE</b>	134,450	151,191	165,120	163,460	163,370
<b>CONTRACTUAL SERVICES</b>					
0105117-520320- Software License/Subscriptions	-	6,100	6,170	6,550	8,300
0105117-520406- Organizational Memberships	-	-	3,075	3,150	3,075
<b>TOTAL CONTRACTUAL SERVICES</b>	-	6,100	9,245	9,700	11,375
<b>COMMODITIES</b>					
0105117-530050- Operating Supplies & Equip	7,144	-	3,200	3,200	2,000
0105117-530060- Vehicle & Eqp Mtnc Supplies	16,632	17,202	15,000	15,000	17,000
<b>TOTAL COMMODITIES</b>	23,776	17,202	18,200	18,200	19,000
<b>TOTAL DEPARTMENT: FLEET MAINTENANCE</b>	<b>\$ 158,226</b>	<b>\$ 657,210</b>	<b>\$ 703,584</b>	<b>\$ 685,724</b>	<b>\$ 727,439</b>

# **GENERAL FUND FLEET MAINTENANCE**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – FLEET MAINTENANCE – ACCOUNT DETAIL

### GENERAL FUND

(FLEET MAINTENANCE)

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#### DEPARTMENT: FLEET MAINTENANCE

##### PERSONNEL

0105117-500010-	SALARIES - FLEET FT 3 FT EMPLOYEES	356,123	\$	356,123
0105117-500020-	SALARIES - FLEET OVERTIME ON CALL STIPENDS (3) OVERTIME HOURS	1,500 6,961	\$	8,461
0105117-500110-	CAREER DEVELOPMENT PAY CAREER DEVELOPMENT - NON DEPT HEAD	3,000	\$	3,000
0105117-500120-	LONGEVITY 1 EMPLOYEE	700	\$	700
0105117-500141-	TOOL ALLOWANCE MECHANIC TOOL ALLOWANCE TO UPGRADE AND REPLACE BROKEN AND WORN TOOLS	3,000	\$	3,000
0105117-500142-	UNIFORM ALLOWANCE 3 EMPLOYEES @ \$675 EA	2,025	\$	2,025
0105117-500150-	SICK LEAVE PAYOUT SICK LEAVE PAYOUT (50% PAYOUT RATE)	521	\$	521
0105117-500151-	VACATION LEAVE PAYOUT VACATION TIME PAYOUT INCLUDING RETIREE PAYOUT	8,912	\$	8,912
0105117-500152-	COMP TIME PAYOUT COMP TIME PAYOUT INLCUDING RETIREE PAYOUTT	9,546	\$	9,546
0105117-510050-	FICA CONTRIBUTIONS NO DETAIL REPORTED		\$	28,615
0105117-510060-	IMRF CONTRIBUTION NO DETAIL REPORTED		\$	30,697
0105117-510080-	HEALTH INSURANCE NO DETAIL REPORTED		\$	75,254
0105117-510081-	DENTAL INSURANCE NO DETAIL REPORTED		\$	3,360
0105117-510082-	VISION INSURANCE NO DETAIL REPORTED		\$	368
0105117-510083-	LIFE INSURANCE NO DETAIL REPORTED		\$	637



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – FLEET MAINTENANCE – ACCOUNT DETAIL

### GENERAL FUND

(FLEET MAINTENANCE)

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<b>0105117-520420- TRAINING &amp; CONFERENCES</b>		<b>\$ 2,475</b>
MECHANIC ASE TESTING	1,000	
MECHANIC TRAINING & CLASSES	1,000	
MFMA MANUFACTURING PRESENTATIONS	325	
UST A/B/C OPERATOR RECERTS	150	
<b>TOTAL PERSONNEL</b>		<b>\$ 533,694</b>
<b>VEHICLE AND LARGE EQUIPMENT MAINTENANCE</b>		
<b>0105041-520340- VEHICLE MAINT &amp; REPAIR-ADM/CD</b>		<b>\$ 4,675</b>
ADMINISTRATION AND BUILDING DEPT VEHICLE REPAIRS BY OUTSIDE VENDORS	2,000	
CAR WASHES	350	
PARTS AND SUPPLIES FOR VILLAGE HALL AND BUILDING DEPARTMENT VEHICLES	2,000	
TITLE AND PLATES	325	
<b>0105042-520340- VEHICLE MAINT &amp; REPAIR-PD</b>		<b>\$ 54,795</b>
AUTO INSURANCE	5,000	
CAR WASHES & DETAILS	3,200	
FLEET MAINTENENACE	3,500	
MAINTENANCE AND REPAIR PARTS FOR POLICE VEHICLES	30,000	
OUTSIDE REPAIRS FOR 28 POLICE DEPARTMENT VEHICLES	10,000	
RENEWAL STICKERS FOR VEHICLES	1,395	
REPAIR OF POLICE DEPT RADIOS	500	
TITLE AND TRANSFER PLATES FOR NEW POLICE VEHICLES	1,200	
<b>0105045-520340- VEHICLE MAINT &amp; REPAIR-CFPD</b>		<b>\$ 10,000</b>
MAINTENANCE & REPAIR PARTS FOR CFPD VEHICLES	10,000	
<b>0105043-520340- VEHICLE MAINT &amp; REPAIR-PW</b>		<b>\$ 58,100</b>
CDL LICENSE RENEWALS (5) AT \$35 EACH	175	
Detailing of Trucks	2,000	
MAINTENANCE AND REPAIR PARTS FOR PUBLIC WORKS VEHICLES	35,000	
PW VEHICLE REPAIR BY OUTSIDE VENDORS	8,000	
PW5, 15, 50 AERIAL LIFT INSPECTIONS	3,000	
REPAIRS FOR PUBLIC WORKS VEHICLE RADIOS	500	
TIRES FOR LARGE TRUCK (1 SET)	3,600	
TITLE AND PLATES (2)	825	
TRUCK SAFETY INSPECTIONS- 32 VEHICLES PRIMARILY TWICE A YEAR AT \$36 EACH TIME	2,000	
USED TIRE DISPOSAL	800	
WASTE OIL, GASOLINE AND ANTIFREEZE PICKUP	2,200	



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – FLEET MAINTENANCE – ACCOUNT DETAIL

### GENERAL FUND

(FLEET MAINTENANCE)

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<b>0105044-520340- LRG EQUIP MAINT &amp; REPAIR-PW</b>	<b>\$</b>	<b>35,800</b>
BARS, CHAINS AND OIL FOR SAWS	300	
CHIPPER & FORESTRY EQUIPMENT	2,500	
EQUIPMENT REPAIR PARTS AND SUPPLIES- PLOW PARTS	21,000	
PLOW CARBIDE CUTTING EDGES	3,000	
PUBLIC WORKS EQUIPMENT REPAIRS	5,000	
SKID STEER TIRES (2 SETS)	2,000	
SNOW BLOWERS (1)	1,000	
VEHICLE WASH SYSTEM REPAIRS	1,000	
<b>TOTAL VEHICLE AND LARGE EQUIPMENT MAINTENANCE</b>	<b>\$</b>	<b>163,370</b>
<b>CONTRACTUAL SERVICES</b>		
<b>0105117-520320- SOFTWARE LICENSE/SUBSCRIPTIONS</b>	<b>\$</b>	<b>8,300</b>
CUMMINS ENGINE LICENSES	1,700	
FORD DIAGNOSTICS LICENSES	900	
IWORQ FLEET SOFTWARE	4,500	
MAC TOOLS SCANNER	1,200	
<b>0105117-520406- ORGANIZATIONAL MEMBERSHIPS</b>	<b>\$</b>	<b>3,075</b>
MUNICIPAL FLEET MANAGERS ASSOCIATION	75	
SHOP KEY PRO (ONLINE SUBSCRIPTION)	3,000	
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$</b>	<b>11,375</b>
<b>COMMODITIES</b>		
<b>0105117-530050- OPERATING SUPPLIES &amp; EQUIP</b>	<b>\$</b>	<b>2,000</b>
GENERAL PURPOSE TOOLS	2,000	
<b>0105117-530060- VEHICLE &amp; EQP MTNC SUPPLIES</b>	<b>\$</b>	<b>17,000</b>
AUTO CLEANING SUPPLIES	1,000	
FASTENERS AND SMALL REPLACEMENT PARTS	16,000	
<b>TOTAL COMMODITIES</b>	<b>\$</b>	<b>19,000</b>
<b>TOTAL DEPARTMENT: FLEET MAINTENANCE</b>	<b>\$</b>	<b>727,439</b>

FUND / DEPT 01 / 06	BUILDINGS AND GROUNDS
Authorized Full – Time Staff	None

### PURPOSE

The Buildings and Grounds department captures all costs associated with operating and maintaining various Village Facilities, excluding Village staff time. The Village buildings and grounds accounted for are listed below in the Financial Summary.

### FINANCIAL SUMMARY

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Public Works Campus	\$ 79,995	\$ 274,757	\$ 371,700	\$ 358,401	\$ 404,900	\$ 33,200	8.9%
Police Campus	107,640	266,824	394,100	415,902	435,600	41,500	10.5%
Village Hall	56,510	281,672	481,788	481,429	439,788	(42,000)	-8.7%
Open Lands & Grounds	403,600	409,804	568,580	503,000	568,330	(250)	0.0%
Arboretheater	57,810	78,905	130,240	107,753	131,224	984	0.8%
VHAC	165,111	196,964	219,460	219,003	217,897	(1,563)	-0.7%
Phillip Rd Building	8,926	21,108	27,500	22,154	27,176	(324)	-1.2%
Cuneo Mansion & Gardens	-	-	-	21,500	90,020	90,020	n/a
Communication Center*	43,161	-	-	-	-	-	n/a
<b>Total</b>	<b>\$ 922,753</b>	<b>\$ 1,530,033</b>	<b>\$ 2,193,368</b>	<b>\$ 2,129,142</b>	<b>\$ 2,314,935</b>	<b>\$ 121,567</b>	<b>5.5%</b>

\* Included in Dispatch Center Fund beginning in FY 2025.

### Budget Change Highlights (in thousands)





# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(BUILDINGS AND GROUNDS)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>EXPENDITURES</b>					
<b>DEPARTMENT: BUILDINGS &amp; GROUNDS</b>					
<b>PUBLIC WORKS CAMPUS</b>					
0106046-520050- Electric Power	-	-	1,000	-	-
0106046-520060- Natural Gas Power	3,823	1,860	5,000	2,027	2,500
0106046-520070- Water & Sewer	5,476	3,580	6,000	2,274	6,000
0106046-520600- Bldg & Grnds Maint Services	39,447	55,785	47,600	42,000	59,300
0106046-530070- Bldg & Grnds Maint Supplies	31,249	38,532	37,100	37,100	37,100
0106046-580098- Major R/R Contrib	-	175,000	275,000	275,000	300,000
<b>TOTAL PUBLIC WORKS CAMPUS</b>	<b>\$ 79,995</b>	<b>\$ 274,757</b>	<b>\$ 371,700</b>	<b>\$ 358,401</b>	<b>\$ 404,900</b>
<b>POLICE CAMPUS</b>					
0106048-520050- Electric Power	-	-	1,000	1,000	2,000
0106048-520060- Natural Gas Power	-	-	-	750	3,000
0106048-520070- Water & Sewer	1,841	2,059	2,000	3,152	6,000
0106048-520600- Bldg & Grnds Maint Services	74,416	64,535	81,300	96,000	124,800
0106048-530070- Bldg & Grounds Maint Supplies	31,383	25,230	34,800	40,000	49,800
0106048-580098- Major R/R Contrib	-	175,000	275,000	275,000	250,000
<b>TOTAL POLICE CAMPUS</b>	<b>\$ 107,640</b>	<b>\$ 266,824</b>	<b>\$ 394,100</b>	<b>\$ 415,902</b>	<b>\$ 435,600</b>
<b>VILLAGE HALL</b>					
0106049-520050- Electric Power	-	105	3,000	3,000	5,000
0106049-520060- Natural Gas Power	-	1,311	-	-	-
0106049-520070- Water & Sewer	1,003	2,561	3,800	3,429	3,800
0106049-520600- Bldg & Grnds Maint Services	30,922	72,226	45,988	46,000	51,988
0106049-530070- Bldg & Grounds Maint Supplies	24,585	30,468	29,000	29,000	29,000
0106049-580098- Major R/R Contrib	-	175,000	400,000	400,000	350,000
<b>TOTAL VILLAGE HALL</b>	<b>\$ 56,510</b>	<b>\$ 281,672</b>	<b>\$ 481,788</b>	<b>\$ 481,429</b>	<b>\$ 439,788</b>
<b>OPEN LANDS AND GROUNDS</b>					
0106047-520050- Electric Power	-	15,901	10,250	20,000	20,000
0106047-520070- Water & Sewer	-	6,346	8,000	8,000	8,000
0106047-520600- Bldg & Grnds Maint Services	333,019	311,852	432,330	370,000	234,330
0106047-520606- Bldg & Grnds Environmental Srv	-	-	-	-	203,000
0106047-530070- Bldg & Grounds Maint Supplies	70,581	75,705	118,000	105,000	103,000
0106047-580098- Major R/R Contrib	-	-	-	-	-
<b>TOTAL OPEN LANDS AND GROUNDS</b>	<b>\$ 403,600</b>	<b>\$ 409,804</b>	<b>\$ 568,580</b>	<b>\$ 503,000</b>	<b>\$ 568,330</b>
<b>ARBORTHEATER</b>					
0106081-520050- Electric Power	-	-	1,000	-	-
0106081-520070- Water & Sewer	4,253	5,580	4,000	2,823	4,000
0106081-520100- Phone/Internet/Cable	-	2,864	3,180	3,386	3,180
0106081-520105- Mobile Phone Service	-	428	-	444	444
0106081-520600- Bldg & Grnds Maint Services	37,787	41,908	65,960	45,000	72,500
0106081-530070- Bldg & Grounds Maint Supplies	15,770	8,125	11,100	11,100	11,100
0106081-580098- Major R/R Contrib	-	20,000	45,000	45,000	40,000
<b>TOTAL ARBORTHEATER</b>	<b>\$ 57,810</b>	<b>\$ 78,905</b>	<b>\$ 130,240</b>	<b>\$ 107,753</b>	<b>\$ 131,224</b>



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

#### (BUILDINGS AND GROUNDS)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>VERNON HILLS ATHLETIC COMPLEX (VHAC)</b>					
0106110-520050- Electric Power	27,705	30,081	26,000	35,009	35,000
0106110-520070- Water & Sewer	2,209	2,273	2,400	3,394	2,400
0106110-520105- Mobile Phone Service	-	-	-	-	437
0106110-520600- Bldg & Grnds Maint Services	91,048	86,064	90,460	80,000	81,460
0106110-530070- Bldg & Grounds Maint Supplies	44,149	28,547	50,600	50,600	48,600
0106110-580098- Major R/R Contrib	-	50,000	50,000	50,000	50,000
<b>TOTAL VERNON HILLS ATHLETIC COMPLEX (VHAC)</b>	<b>\$ 165,111</b>	<b>\$ 196,964</b>	<b>\$ 219,460</b>	<b>\$ 219,003</b>	<b>\$ 217,897</b>
<b>PHILLIP RD BUILDING</b>					
0106091-520050- Electric Power	-	1,702	2,500	1,913	2,500
0106091-520060- Natural Gas Power	-	1,875	3,000	626	3,000
0106091-520070- Water & Sewer	-	344	600	315	600
0106091-520100- Phone/Internet/Cable	-	-	-	-	1,776
0106091-520600- Bldg & Grnds Maint Services	7,587	10,794	12,800	12,800	12,800
0106091-530070- Bldg & Grounds Maint Supplies	1,339	1,393	3,600	1,500	1,500
0106091-580098- Major R/R Contrib	-	5,000	5,000	5,000	5,000
<b>TOTAL PHILLIP RD BUILDING</b>	<b>\$ 8,926</b>	<b>\$ 21,108</b>	<b>\$ 27,500</b>	<b>\$ 22,154</b>	<b>\$ 27,176</b>
<b>CUNEO MANSION &amp; GROUNDS</b>					
0106094-520050- Electric Power	-	-	-	3,000	15,000
0106094-520060- Natural Gas Power	-	-	-	1,500	7,500
0106094-520070- Water & Sewer	-	-	-	2,000	5,000
0106094-520100- Phone/Internet/Cable	-	-	-	-	5,520
0106094-520600- Bldg & Grnds Maint Services	-	-	-	10,000	23,000
0106094-530070- Bldg & Grounds Maint Supplies	-	-	-	5,000	24,000
0106094-580096- Equip Replace Contrib	-	-	-	-	10,000
0106094-580098- Major R/R Contrib	-	-	-	-	-
<b>TOTAL CUNEO MANSION &amp; GROUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,500</b>	<b>\$ 90,020</b>
<b>COMMUNICATIONS CENTER/DISPATCH</b>					
0102115-520050- Electric Power	2,744	-	-	-	-
0102115-520060- Natural Gas Power	1,804	-	-	-	-
0102115-520070- Water & Sewer	2,208	-	-	-	-
0102115-520600- Bldg & Ground Mtns Svc	19,849	-	-	-	-
0102115-530070- Bldg & Grounds Mtns Sup	16,556	-	-	-	-
<b>TOTAL COMMUNICATIONS CENTER/DISPATCH</b>	<b>\$ 43,161</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL DEPARTMENT: BUILDINGS &amp; GROUNDS</b>	<b>\$ 922,753</b>	<b>\$ 1,530,033</b>	<b>\$ 2,193,368</b>	<b>\$ 2,129,142</b>	<b>\$ 2,314,935</b>

# **GENERAL FUND BUILDINGS AND GROUNDS**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – BUILDINGS AND GROUNDS – ACCOUNT DETAIL

### GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT  
BUDGET  
FY 2027

#### DEPARTMENT: BUILDINGS AND GROUNDS

##### PUBLIC WORKS CAMPUS

<b>0106046-520060- NATURAL GAS POWER</b>	<b>\$</b>	<b>2,500</b>
NATURAL GAS FOR EMERGENCY GENERATOR	2,500	
<b>0106046-520070- WATER &amp; SEWER</b>	<b>\$</b>	<b>6,000</b>
WATER, SEWER AND IRRIGATION	6,000	
<b>0106046-520600- BLDG &amp; GRNDS MAINT SERVICES</b>	<b>\$</b>	<b>59,300</b>
BACKFLOW TESTING AND PLUMBING SERVICES	3,000	
CO TESTING (2 YRS JAN 2026)	1,000	
CONTRACTUAL WEIGHT ROOM MAINTENANCE	2,000	
ELECTRICAL SERVICES	3,000	
FIRE SYSTEM SERVICES	4,400	
FUEL SYSTEM TESTING AND REPAIRS	2,400	
GATE MAINTENANCE AND REPAIRS TO BACK GATE	1,000	
HVAC CONTROLS	4,000	
JANITORIAL SERVICES	12,000	
LOAD TEST PUBLIC WORKS STANDBY GENERATOR	700	
MISC HARDWARE	2,000	
OVERHEAD DOOR INSPECTION AND REPAIRS	8,000	
PEST CONTROL (ALL BUILDINGS)	5,000	
ROOF MAINTENANCE AND REPAIRS	4,200	
SECURITY ALARM SERVICES	600	
TUCKPOINTING	6,000	
<b>0106046-530070- BLDG &amp; GRNDS MAINT SUPPLIES</b>	<b>\$</b>	<b>37,100</b>
CALCIUM CHLORIDE FOR SIDEWALKS	500	
CLEANING SUPPLIES	1,500	
DOOR KEYS AND LOCKS	2,000	
ELECTRICAL AND PLUMBING SUPPLIES	2,500	
FLAGS: USA, STATE AND VILLAGE	400	
FUEL DISPENSER, NOZZLES, HOSES AND BREAK-AWAYS	2,000	
FURNACE FILTERS	2,200	
HARDWARE	6,000	
HVAC MECHANICAL SUPPLIES	10,000	
LIGHTING SUPPLIES AND BULBS	2,000	
PAINTING SUPPLIES AND HARDWARE	2,000	
PAPER PRODUCTS	2,000	
WASHBAY SUPPLIES, HOSES AND CONNECTORS	2,000	
WATER FILTERS FOR LUNCHROOM FAUCET	2,000	
<b>0106046-580098- MAJOR R/R CONTRIB</b>	<b>\$</b>	<b>300,000</b>
NO DETAIL REPORTED		
<b>TOTAL PUBLIC WORKS CAMPUS</b>	<b>\$</b>	<b>404,900</b>



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – BUILDINGS AND GROUNDS – ACCOUNT DETAIL

### GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT  
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FY 2027

**POLICE CAMPUS**

<b>0106048-520050-</b>	<b>ELECTRIC POWER</b>	<b>\$ 2,000</b>
	ELECTRIC POWER- 740 LAKEVIEW PKWY, UNIT B(ACCT # 2064523333/ METER # 230222663)	2,000
<b>0106048-520060-</b>	<b>NATURAL GAS POWER</b>	<b>\$ 3,000</b>
	NATURAL GAS	3,000
<b>0106048-520070-</b>	<b>WATER &amp; SEWER</b>	<b>\$ 6,000</b>
	WATER & SEWER	6,000
<b>0106048-520600-</b>	<b>BLDG &amp; GRNDS MAINT SERVICES</b>	<b>\$ 124,800</b>
	ANNUAL FIRE EXTINGUISHER INSPECTION AND REPAIRS	1,200
	BACKFLOW PREVENTION AND PLUMBING SERVICES	4,000
	BIOHAZARD CLEANUP	2,000
	BRICK SEALING AND TUCKPOINTING	7,000
	CONTINENTAL EXECUTIVE PARKE ASSOCIATION MAINTENANCE CHARGE	2,000
	ELECTRICAL SERVICES	6,000
	FIRE SPRINKLER, BOILER AND 5 YR NFPA25 CODE INSPECTIONS (2025-\$2,200)	6,000
	FITNESS ROOM MAINTENANCE	1,500
	GENERAL LOCKSMITH SERVICES	1,000
	GENERAL REPAIRS	1,150
	GENERATOR REPAIRS	1,000
	HVAC CONTROLS	6,000
	HVAC CONTROLS & REPAIRS	11,000
	JANITORIAL CLEANING SERVICES	36,000
	LOAD TEST STANDBY GENERATORS	2,200
	LOCK SETS FOR DETENTION CENTER DOORS	7,250
	OVERHEAD AND AUTOMATIC SWING DOOR MAINTENANCE AND LOCK SERVICES	4,000
	PAINTING & STAINING	8,000
	ROOF MAINTENANCE SERVICES	2,500
	SHOOTING RANGE MAINTENANCE AND REPAIRS	15,000
<b>0106048-530070-</b>	<b>BLDG &amp; GROUNDS MAINT SUPPLIES</b>	<b>\$ 49,800</b>
	BULBS	500
	CALCIUM CHLORIDE FOR SIDEWALKS	3,250
	CLEANING SUPPLIES	3,250
	DOOR LOCKS AND CLOSERS	3,000
	ELECTRICAL AND LIGHTING SUPPLIES	5,000
	FLAGS-US, STATE, VILLAGE AND MIA	400
	GENERAL HARDWARE	5,000
	HVAC SUPPLIES	15,000
	PAINTING SUPPLIES	2,500
	PAPER PRODUCTS	5,000
	PLUMBING SUPPLIES	4,000
	SUMMER AND FALL ANNUAL FLOWERS	1,650
	WATER FILTERS	1,250



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – BUILDINGS AND GROUNDS – ACCOUNT DETAIL

### GENERAL FUND

#### (BUILDINGS & GROUNDS)

DRAFT  
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0106048-580098-	MAJOR R/R CONTRIB NO DETAIL REPORTED		\$	250,000
				435,600
<b>TOTAL POLICE CAMPUS</b>				
<b>VILLAGE HALL</b>				
0106049-520050-	ELECTRIC POWER EV CHARGING STATION		\$	5,000
		5,000		
0106049-520070-	WATER & SEWER WATER AND SEWER		\$	3,800
		3,800		
0106049-520600-	BLDG & GRNDS MAINT SERVICES		\$	51,988
	BACKFLOW PREVENTION AND PLUMBING	1,500		
	BRICK SEALING AND TUCKPOINTING	2,000		
	CELLULAR ACCESS FOR ALARM SYSTEM	588		
	COMPUTER ROOM MONITORING	600		
	ELECTRICAL CONTRACTOR	3,000		
	ELEVATOR INSPECTION AND CONVEY	5,000		
	FIRE SYSTEM SERVICES	2,500		
	GENERATOR REPAIRS AND SERVICES	1,500		
	HVAC CONTROLS	6,000		
	HVAC CONTROLS	6,000		
	JANITORIAL SERVICES (5 DAYS/WEEK)	19,800		
	LOCKSMITH	1,500		
	ROOF INSPECTIONS AND REPAIR SERVICES	2,000		
0106049-530070-	BLDG & GROUNDS MAINT SUPPLIES		\$	29,000
	CALCIUM CHLORIDE	1,000		
	CLEANING SUPPLIES	2,000		
	DOOR LOCKS AND CLOSERS	1,500		
	FLAGS- US, STATE AND VILLAGE	500		
	GENERAL PAPER SUPPLIES	2,500		
	HVAC SUPPLIES	12,000		
	LIGHT BULBS AND ELECTRICAL SUPPLIES	2,500		
	MISC HARDWARE	2,000		
	OUTDOOR LIGHTING (FLAGS, SENIORS AND BOARD)	2,000		
	PLUMBING SUPPLIES	3,000		
0106049-580098-	MAJOR R/R CONTRIB NO DETAIL REPORTED		\$	350,000
				439,788
<b>TOTAL VILLAGE HALL</b>				



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – BUILDINGS AND GROUNDS – ACCOUNT DETAIL

### GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT  
BUDGET  
FY 2027

#### OPEN LANDS AND GROUNDS

<b>0106047-520050- ELECTRIC POWER</b>	<b>\$</b>	<b>20,000</b>
BUTTERFIELD & GOLF WELCOME SIGN- 0 SE BUTERFIELD RD(ACCT# 2819362222/ METER #273	750	
LAKE CHARLES WELL@ 250 GREGG'S LANDING(ACCT # 4187908000/ METER #230146627)	18,750	
RTE 60 WELCOME SIGN- 948 TOWNLINE RD(ACCT # 8901531222/ UNMETERED)	500	
<b>0106047-520070- WATER &amp; SEWER</b>	<b>\$</b>	<b>8,000</b>
BUTTERFIELD RD-2 SYSTEMS	4,000	
I-DOT ISLAND IRRIGATION-5 SYSTEMS	4,000	
<b>0106047-520600- BLDG &amp; GRNDS MAINT SERVICES</b>	<b>\$</b>	<b>234,330</b>
ANIMAL CONTROL	3,000	
BACKFLOW PREVENTION	2,000	
BUTTERFIELD ROAD R.O.W. MOWING, LANDSCAPE MAINTENANCE AND PLANTING	20,000	
CANADIAN NATIONAL RAILROAD LEASES (4)	4,830	
GENERAL MOWING OF VILLAGE PROPERTY	90,000	
LARGE TREE REMOVAL & LOG DISPOSAL	14,500	
SPECIALIZED MOWING OF VILLAGE FACILITIES	40,000	
VILLAGE WIDE TREE TRIMMING AND PRUNING BY CONTRACTOR	60,000	
<b>0106047-520606- BLDG &amp; GRNDS ENVIRONMENTAL SRV</b>	<b>\$</b>	<b>203,000</b>
HARVEY LAKE STEWARDSHIP	31,000	
INJECTION OF TREES FOR PEST AND DISEASE CONTROL	12,000	
OPEN SPACE RESTORATION	10,000	
OPEN SPACE STEWARDSHIP	81,000	
POND ALGAE SERVICES	40,000	
TURF BROADLEAF WEED APPLICATIONS & FERTILIZER TREATMENTS	23,000	
VILLAGE NPDES PERMIT FEE AND SAMPLING	6,000	
<b>0106047-530070- BLDG &amp; GROUNDS MAINT SUPPLIES</b>	<b>\$</b>	<b>103,000</b>
ARBOR DAY SUPPLIES- TREES, SHRUBS, SAFETY MATERIAL	500	
BUSHES/TREES FOR VILLAGE BUILDINGS AND PROPERTIES	1,000	
FISH POND STOCKING (VHAC AND HARVEY LAKE)	1,000	
HOLIDAY LIGHTS AND SUPPLIES INCLUDING VILLAGE BUILDINGS AND VILLAGE WIDE DISPLA'	10,000	
LAWN IRRIGATION PARTS AND SUPPLIES	1,500	
OPEN SPACE MAINTENANCE SUPPLIES	4,500	
PARKWAY TREES FOR REPLACEMENT (200 TREES AT \$225 EACH)	45,000	
PERENNIAL PLANTS AND BUSHES FOR MONUMENTS, MEDIANS, AND R.O.W.	13,000	
PESTICIDES AND FERTILIZERS	2,000	
SUMMER AND FALL ANNUAL FLOWERS- RT 60 AND RT 21 ISLAND ENTRANCES	1,000	
SUMMER AND FALL ANNUAL FLOWERS- VILLAGE HALL AND PUBLIC WORKS	2,500	
SUPPLIES FOR MEDIAN IRRIGATION SYSTEMS	3,000	
TOPSOIL, SOD AND SEED	18,000	

**TOTAL OPEN LANDS AND GROUNDS**

**\$ 568,330**



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – BUILDINGS AND GROUNDS – ACCOUNT DETAIL

### GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT  
BUDGET  
FY 2027

**ARBORTHEATER**

<b>0106081-520070-</b>	<b>WATER &amp; SEWER</b>	<b>\$</b>	<b>4,000</b>
	POTABLE WATER AND SEWER	4,000	
<b>0106081-520100-</b>	<b>PHONE/INTERNET/CABLE</b>	<b>\$</b>	<b>3,180</b>
	PHONE & INTERNET SERVICE (COMCAST) - ARBORTHEATER	3,180	
<b>0106081-520105-</b>	<b>MOBILE PHONE SERVICE</b>	<b>\$</b>	<b>444</b>
	MOBILE DATA SERVICE (VERIZON)*	444	
<b>0106081-520600-</b>	<b>BLDG &amp; GRNDS MAINT SERVICES</b>	<b>\$</b>	<b>72,500</b>
	BACKFLOW PREVENTION AND PLUMBING	2,000	
	BRICK SEALING AND TUCKPOINTING	2,000	
	CLEANING OF WASHROOMS (7 DAYS PER WEEK) AND EMPTY TRASH (12 MONTHS)	6,000	
	FOUNTAIN, WATERFALL AND IRRIGATION MAINTENANCE SERVICES AND REPAIRS	25,000	
	LANDSCAPE MAINTENANCE CONTRACT	25,000	
	MULCH	10,000	
	PORTALET SERVICES	1,000	
	VIDEO SURVEILLANCE CAMERA MAINTENANCE	1,500	
<b>0106081-530070-</b>	<b>BLDG &amp; GROUNDS MAINT SUPPLIES</b>	<b>\$</b>	<b>11,100</b>
	CHEMICALS FOR THE FOUNTAIN	1,000	
	FLAGS	2,000	
	HARDWARE	1,000	
	MISC ELECTRICAL AND PLUMBING SUPPLIES	3,000	
	PAINT AND STAIN	100	
	PAPER AND CLEANING SUPPLIES	1,000	
	SUMMER AND FALL ANNUAL FLOWERS	3,000	
<b>0106081-580098-</b>	<b>MAJOR R/R CONTRIB</b>	<b>\$</b>	<b>40,000</b>
	NO DETAIL REPORTED		
<b>TOTAL ARBORTHEATER</b>		<b>\$</b>	<b>131,224</b>



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – BUILDINGS AND GROUNDS – ACCOUNT DETAIL

### GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT  
BUDGET  
FY 2027

**VERNON HILLS ATHLETIC COMPLEX (VHAC)**

<b>0106110-520050-</b>	<b>ELECTRIC POWER</b>	<b>\$</b>	<b>35,000</b>
	ELECTRIC FOR IRRIGATION & WELL- 311 NIKE PKWY (ACCT #7221210100/ METER #230229225)		10,000
	ELECTRIC FOR LIGHTING- 313 S. FAIRWAY DR		25,000
<b>0106110-520070-</b>	<b>WATER &amp; SEWER</b>	<b>\$</b>	<b>2,400</b>
	WATER AND SEWER		2,400
<b>0106110-520105-</b>	<b>MOBILE PHONE SERVICE</b>	<b>\$</b>	<b>437</b>
	MOBILE PHONE SERVICE (VERIZON)*		437
<b>0106110-520600-</b>	<b>BLDG &amp; GRNDS MAINT SERVICES</b>	<b>\$</b>	<b>81,460</b>
	BACKFLOW PREVENTION AND PLUMBING		2,000
	BALLFIELD NETS AND REPAIR		3,000
	BRICK SEALING AND TUCKPOINTING		1,000
	DEEP TINE AERATION		7,000
	ELECTRICAL WORK-IRRIGATION, BUILDING LIGHTS AND SCOREBOARDS		500
	FIRE EXTINGUISHER SERVICES		250
	MUSCO LIGHTING REPAIRS		4,000
	PORT-A-POTTY RENTAL		7,500
	VHAC IRRIGATION SERVICES AND REPAIRS		10,210
	VHAC LANDSCAPE CONTRACT		45,000
	WEATHER BUG SERVICES		1,000
<b>0106110-530070-</b>	<b>BLDG &amp; GROUNDS MAINT SUPPLIES</b>	<b>\$</b>	<b>48,600</b>
	DUCKBILLS (LOCKS)		250
	EQUIPMENT RENTAL		1,000
	FERTILIZER AND HERBICIDE		15,000
	IRRIGATION PARTS		1,000
	LINE PAINT		1,000
	MISC SUPPLIES- PLUMBING, BULBS, PAINT		3,000
	MISC SUPPLIES-FIELD DRY, BASES, PLATES, VANDALISM, ETC.		3,850
	MULCH		3,500
	SCOREBOARD SUPPLIES		1,000
	SEED, SOD, LIMESTONE, AGGREGATE, SAND AND TURFACE		17,000
	SOCCER GOAL NETS		500
	TOOLS AND EQUIPMENT		1,500
<b>0106110-580098-</b>	<b>MAJOR R/R CONTRIB</b>	<b>\$</b>	<b>50,000</b>
	NO DETAIL REPORTED		
<b>TOTAL VERNON HILLS ATHLETIC COMPLEX (VHAC)</b>		<b>\$</b>	<b>217,897</b>



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – BUILDINGS AND GROUNDS – ACCOUNT DETAIL

### GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT  
BUDGET  
FY 2027

**PHILLIP RD BUILDING**

<b>0106091-520050-</b>	<b>ELECTRIC POWER</b>		<b>\$ 2,500</b>
	ELECTRIC POWER-7 PHILLIP RDACCT # 5978222000/ METER #272564187	2,500	
<b>0106091-520060-</b>	<b>NATURAL GAS POWER</b>		<b>\$ 3,000</b>
	NATURAL GAS	3,000	
<b>0106091-520070-</b>	<b>WATER &amp; SEWER</b>		<b>\$ 600</b>
	WATER AND SEWER	600	
<b>0106091-520100-</b>	<b>PHONE/INTERNET/CABLE</b>		<b>\$ 1,776</b>
	INTERNET SERVICE (COMCAST)	1,776	
<b>0106091-520600-</b>	<b>BLDG &amp; GRNDS MAINT SERVICES</b>		<b>\$ 12,800</b>
	7 PHILLIP RD SECURITY ALARM	1,500	
	BACKFLOW TESTING AND PLUMBING SERVICES	1,500	
	CLEANING SUPPLIES	2,000	
	FIRE EXTINGUISHER ANNUAL INSPECTION	2,000	
	INTERNET SERVICE (COMCAST)	1,800	
	OVERHEAD DOOR MAINTENANCE AND REPAIRS	4,000	
<b>0106091-530070-</b>	<b>BLDG &amp; GROUNDS MAINT SUPPLIES</b>		<b>\$ 1,500</b>
	CLEANING AND PAPER SUPPLIES	500	
	HVAC SUPPLIES	500	
	LIGHTING SUPPLIES AND BULBS	500	
<b>0106091-580098-</b>	<b>MAJOR R/R CONTRIB</b>		<b>\$ 5,000</b>
	NO DETAIL REPORTED		
<b>TOTAL PHILLIP RD BUILDING</b>			<b>\$ 27,176</b>

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – BUILDINGS AND GROUNDS – ACCOUNT DETAIL

### GENERAL FUND

(BUILDINGS & GROUNDS)

DRAFT  
BUDGET  
FY 2027

**CUNEO MANSION & GROUNDS**

<b>0106094-520050-</b>	<b>ELECTRIC POWER</b>		<b>\$ 15,000</b>
	ELECTRIC POWER	15,000	
<b>0106094-520060-</b>	<b>NATURAL GAS POWER</b>		<b>\$ 7,500</b>
	NATURAL GAS	7,500	
<b>0106094-520070-</b>	<b>WATER &amp; SEWER</b>		<b>\$ 5,000</b>
	WATER & SEWER	5,000	
<b>0106094-520100-</b>	<b>PHONE/INTERNET/CABLE</b>		<b>\$ 5,520</b>
	INTERNET SERVICE (COMCAST)	5,520	
<b>0106094-520600-</b>	<b>BLDG &amp; GRNDS MAINT SERVICES</b>		<b>\$ 23,000</b>
	BACKFLOW PREVENTION AND PLUMBING	2,000	
	ELECTRICAL CONTRACTOR	3,000	
	ELEVATOR INSPECTION AND CONVEY	5,000	
	FIRE SYSTEM SERVICES	3,000	
	GENERATOR REPAIRS AND SERVICES	1,500	
	HVAC CONTROLS	4,000	
	LOCKSMITH	1,500	
	ROOF INSPECTIONS AND REPAIR SERVICES	3,000	
<b>0106094-530070-</b>	<b>BLDG &amp; GROUNDS MAINT SUPPLIES</b>		<b>\$ 24,000</b>
	CALCIUM CHLORIDE	1,000	
	CLEANING SUPPLIES	2,000	
	DOOR LOCKS AND CLOSERS	1,500	
	HVAC SUPPLIES	12,000	
	LIGHT BULBS AND ELECTRICAL SUPPLIES	2,500	
	MISC HARDWARE	2,000	
	PLUMBING SUPPLIES	3,000	
<b>0106094-580096-</b>	<b>EQUIP REPLACE CONTRIB</b>		<b>\$ 10,000</b>
	NO DETAIL REPORTED		
<b>0106094-580098-</b>	<b>MAJOR R/R CONTRIB</b>		<b>\$ -</b>
	NO DETAIL REPORTED		
<b>TOTAL CUNEO MANSION &amp; GROUNDS</b>			<b>\$ 90,020</b>
<b>TOTAL DEPARTMENT: BUILDINGS AND GROUNDS</b>			<b>\$ 2,314,935</b>

FUND / DEPT 01 / 07	<b>PRESIDENT AND BOARD</b>
Authorized Full – Time Staff	<b>None</b>

### PURPOSE

The Village President and Board Department is the governing body of the village that sets policies and procedures for the village based on suggestions provided by the community. Other responsibilities of the Village President and Board are reviewing and adopting resolutions and ordinances that provide direction for village operations; approving the village’s annual budget; approving payment of all expenditures; evaluating Federal and State legislation and determining the impact, if any, on the village; and evaluating and approving land use.

### FINANCIAL SUMMARY

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Village Board	\$ 56,025	\$ 54,946	\$ 59,862	\$ 56,902	\$ 59,862	\$ -	0.0%
Commodities	280	510	1,200	1,200	1,200	-	0.0%
Grants & Contributions	45,150	69,143	77,450	77,500	77,450	-	0.0%
<b>Total</b>	<b>\$ 101,455</b>	<b>\$ 124,599</b>	<b>\$ 138,512</b>	<b>\$ 135,602</b>	<b>\$ 138,512</b>	<b>\$ -</b>	<b>0.0%</b>



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(PRESIDENT & BOARD)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>EXPENDITURES</b>					
<b>DEPARTMENT: PRESIDENT &amp; BOARD</b>					
<b>VILLAGE BOARD</b>					
0107105-500030- Board Compensation	51,000	51,000	51,000	51,000	51,000
0107105-510050- FICA Contributions	3,902	3,902	3,862	3,902	3,862
0107105-520420- Training & Conferences	1,123	45	5,000	2,000	5,000
<b>TOTAL VILLAGE BOARD</b>	<b>56,025</b>	<b>54,946</b>	<b>59,862</b>	<b>56,902</b>	<b>59,862</b>
<b>COMMODITIES</b>					
0107105-530011- Food & Other Supplies	280	510	1,200	1,200	1,200
<b>TOTAL COMMODITIES</b>	<b>280</b>	<b>510</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>GRANTS AND CONTRIBUTIONS</b>					
0107105-528010- Service Grants	39,500	61,000	67,000	68,000	67,000
0107105-530990- Other Contributions	5,650	8,143	10,450	9,500	10,450
<b>TOTAL GRANTS AND CONTRIBUTIONS</b>	<b>45,150</b>	<b>69,143</b>	<b>77,450</b>	<b>77,500</b>	<b>77,450</b>
<b>TOTAL DEPARTMENT: PRESIDENT &amp; BOARD</b>	<b>\$ 101,455</b>	<b>\$ 124,599</b>	<b>\$ 138,512</b>	<b>\$ 135,602</b>	<b>\$ 138,512</b>

PROPOSED DRAFT

**GENERAL FUND**  
**PRESIDENT & BOARD**  
**ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – PRESIDENT & BOARD – ACCOUNT DETAIL

### GENERAL FUND

(PRESIDENT & BOARD)

DRAFT  
BUDGET  
FY 2027

#### DEPARTMENT: PRESIDENT & BOARD

##### VILLAGE BOARD

<b>0107105-500030- BOARD COMPENSATION</b>	<b>\$ 51,000</b>
LIQUOR COMMISSIONER'S COMPENSATION	1,000
MAYOR'S COMPENSATION	14,000
TRUSTEE'S COMPENSATION (6 TRUSTEES @ \$6,000 EACH)	36,000
<b>0107105-510050- FICA CONTRIBUTIONS</b>	<b>\$ 3,862</b>
EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	3,862
<b>0107105-520420- TRAINING &amp; CONFERENCES</b>	<b>\$ 5,000</b>
CONFERENCES	5,000
<b>TOTAL VILLAGE BOARD</b>	<b>\$ 59,862</b>

##### COMMODITIES

<b>0107105-530011- FOOD &amp; OTHER SUPPLIES</b>	<b>\$ 1,200</b>
NO DETAIL REPORTED	
<b>TOTAL COMMODITIES</b>	<b>\$ 1,200</b>

##### GRANTS AND CONTRIBUTIONS

<b>0107105-528010- SERVICE GRANTS</b>	<b>\$ 67,000</b>
A SAFE PLACE GRANT/CAP/SERENITY HOUSE/ YOUTH & FAMILY COUNSELING/PADS/UNIV	
IL LAKE CO/GIRLS SCOUTS/FRESH START/LAKE CO CTR INDEPENDENT	
LIVING/CASA/SENIOR ISSUES/ SPEC REC ASSOC LC	53,000
SOCIAL SERVICES GRANT - OMNI	14,000
<b>0107105-530990- OTHER CONTRIBUTIONS</b>	<b>\$ 10,450</b>
CHAMBER MIXER	4,000
GOLF COURSE CHARITABLE EVENT/MISC GRANTS	3,000
LOCAL ASSOCIATION SUPPORT	2,000
MISCELLANEOUS	750
SPONSOR-A-FAMILY PROGRAM CONTRIBUTION THRU VERNON TOWNSHIP (PUBLIC WORKS)	700
<b>TOTAL GRANTS AND CONTRIBUTIONS</b>	<b>\$ 77,450</b>

#### TOTAL DEPARTMENT: PRESIDENT & BOARD

**\$ 138,512**

FUND / DEPT 01 / 08, 10	EVENTS
Authorized Full – Time Staff	None - Volunteer

### PURPOSE

The Events Department includes the following village sponsored events: Vernon Hills Days, Arbortheater Concert Series; J. Heier Fishing Derby; Vernon Hills Pageant; Holiday Lighting, National Night Out, and July 4<sup>th</sup>, as well as a donation to the Vernon Hills Park District Ribfest.

### FINANCIAL SUMMARY

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Vernon Hills Days	\$ 307,144	\$ 396,166	\$ 361,550	\$ 361,281	\$ 414,825	\$ 53,275	14.7%
Heier Veterans Fish Derby	4,474	5,314	6,000	4,975	6,000	-	0.0%
4th of July Events	47,282	54,260	57,350	51,015	71,700	14,350	25.0%
Pageant Events	2,939	4,080	5,195	1,806	5,195	-	0.0%
Arbortheater Concerts	6,503	7,499	14,400	11,500	14,400	-	0.0%
Little Bear Ribfest Donatio	11,000	11,000	11,000	11,000	11,000	-	0.0%
National Night Out	-	6,982	7,000	4,692	7,500	500	7.1%
Holiday Lighting	-	-	12,300	2,400	21,300	9,000	73.2%
<b>Total</b>	<b>\$ 379,342</b>	<b>\$ 485,302</b>	<b>\$ 474,795</b>	<b>\$ 448,669</b>	<b>\$ 551,920</b>	<b>\$ 77,125</b>	<b>16.2%</b>

### Budget Change Highlights (in thousands)





# FY 2027 ANNUAL BUDGET

## REVENUES AND EXPENDITURES – ACCOUNT LEVEL

### GENERAL FUND

(EVENTS)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>EXPENDITURES</b>					
<b>DEPARTMENT: EVENTS</b>					
<b>VERNON HILLS DAYS</b>					
0110075-520541- Entertainment	215,063	170,854	174,250	174,441	192,750
0110075-520542- Carnival	-	103,242	92,500	89,129	92,500
0110075-520605- Festival Grounds	53,399	63,145	51,550	49,252	67,550
0110075-520710- Promotional Marketing	23,954	36,300	21,125	32,539	41,400
0110075-530011- Food & Beverage	14,728	22,625	22,125	15,920	20,625
<b>TOTAL VERNON HILLS DAYS</b>	<b>\$ 307,144</b>	<b>\$ 396,166</b>	<b>\$ 361,550</b>	<b>\$ 361,281</b>	<b>\$ 414,825</b>
<b>OTHER EVENTS</b>					
0108014-520990- Heier Veterans Fishing Derby	4,474	5,314	6,000	4,975	6,000
0108026-520990- 4Th of July Events	47,282	54,260	57,350	51,015	71,700
0108027-520990- Pageant Events	2,939	4,080	5,195	1,806	5,195
0108081-520990- Arborthheater Events	6,503	7,499	14,400	11,500	14,400
0108101-520990- Little Bear Ribfest Donation	11,000	11,000	11,000	11,000	11,000
0108106-520990- National Night Out	-	6,982	7,000	4,692	7,500
0108107-520990- Holiday Lighting	-	-	12,300	2,400	21,300
<b>TOTAL OTHER EVENTS</b>	<b>\$ 72,198</b>	<b>\$ 89,135</b>	<b>\$ 113,245</b>	<b>\$ 87,388</b>	<b>\$ 137,095</b>
<b>TOTAL DEPARTMENT: EVENTS</b>	<b>\$ 379,342</b>	<b>\$ 485,302</b>	<b>\$ 474,795</b>	<b>\$ 448,669</b>	<b>\$ 551,920</b>

PROPOSED DRAFT

# **GENERAL FUND**

## **EVENTS**

### **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – EVENTS – ACCOUNT DETAIL

### GENERAL FUND

(EVENTS)

DRAFT  
BUDGET  
FY 2027

#### DEPARTMENT: EVENTS

##### VERNON HILLS DAYS

<b>0110075-520541- ENTERTAINMENT</b>		<b>\$ 192,750</b>
BACKLINE	5,000	
CHILDREN'S ENTERTAINMENT	5,000	
EVENTS	13,500	
FIREWORKS	16,750	
MUSICAL ACTS & PRODUCTION	150,000	
OTHER ENTERTAINMENT COSTS	2,500	
<b>0110075-520542- CARNIVAL</b>		<b>\$ 92,500</b>
NO DETAIL REPORTED		
<b>0110075-520605- FESTIVAL GROUNDS</b>		<b>\$ 67,550</b>
CLEANING SERVICES	4,600	
ELECTRICAL SERVICES & SUPPLIES	5,250	
PORTABLE TOILETS	6,500	
SECURITY & AUXILARY DEPUTIES	6,200	
TENTS	32,500	
TRAILERS	12,500	
<b>0110075-520710- PROMOTIONAL MARKETING</b>		<b>\$ 41,400</b>
5K RUN PROGRAM	4,000	
ADVERTISING	13,450	
CIVIC DONATIONS	5,750	
FOOD ALLOWANCES	3,000	
MISCELLANEOUS SUPPLIES	450	
SPONSOR ADVERTIZING	11,000	
STREET SIGNS SUPPLIES	750	
VIP NIGHT SUPPLIES	3,000	
<b>0110075-530011- FOOD &amp; BEVEAGE</b>		<b>\$ 20,625</b>
BEVERAGS & SUPPLIES	17,500	
CREDIT CARD PROCESSING	1,500	
GREASE DISPOSAL	200	
ICE & MISCELLANEOUS FOOD	1,250	
LIQUOR LICENSE	175	
<b>TOTAL VERNON HILLS DAYS</b>		<b>\$ 414,825</b>



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – EVENTS – ACCOUNT DETAIL

### GENERAL FUND

(EVENTS)

DRAFT  
BUDGET  
FY 2027

**OTHER EVENTS**

<b>0108014-520990-</b>	<b>HEIER VETERANS FISHING DERBY</b>		<b>\$</b>	<b>6,000</b>
	FISH STOCKING	6,000		
<b>0108026-520990-</b>	<b>4TH OF JULY EVENTS</b>		<b>\$</b>	<b>71,700</b>
	250TH BIRTHDAY CELEBRATION (ONE-TIME)	5,000		
	FIREWORKS	40,000		
	GOLF CARTS	1,000		
	HOTELS	1,000		
	MISCELLANEOUS	500		
	PARADE CANDY	3,000		
	PARADE ENTERTAINMENT	17,000		
	PARADE ROUTE SIGNAGE	1,500		
	PORTABLE TOILETS	1,200		
	PRINTING	1,000		
	RADIOS	500		
<b>0108027-520990-</b>	<b>PAGEANT EVENTS</b>		<b>\$</b>	<b>5,195</b>
	AUDITORIUM	450		
	CROWNS/SEPTARS/PINS	300		
	DJ/EMCEE/LIGHTING COORDINATOR	400		
	EOY PAGEANT GIFTS	500		
	FLOWERS	500		
	JUDGES MEALS	100		
	LAKE COUNTY PAGEANT REGISTRATION	150		
	PARADE CANDY	100		
	PORTRAITS	500		
	POSTERS & PROGRAMS	175		
	STAGE DECORATIONS	500		
	SUPPLIES	520		
	TROPHIES & SASHES	600		
	T-SHIRTS	400		
<b>0108081-520990-</b>	<b>ARBORTHEATER EVENTS</b>		<b>\$</b>	<b>14,400</b>
	ARBORTHEATER CONCERTS (6 CONCERTS)	12,000		
	CULTURAL PARTNER BANNER	500		
	MISCELLANEOUS	250		
	PROMOTIONAL MATERIALS	1,150		
	SIGNAGE	500		
<b>0108101-520990-</b>	<b>LITTLE BEAR RIBFEST DONATION</b>		<b>\$</b>	<b>11,000</b>
	AUXILIARY DEPUTIES	1,000		
	PARK DIST. RIBFEST SPONSORSHIP	10,000		



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – EVENTS – ACCOUNT DETAIL

### GENERAL FUND

(EVENTS)

DRAFT  
BUDGET  
FY 2027

0108106-520990- NATIONAL NIGHT OUT		\$	7,500
FOOD & ENTERTAINMENT	7,500		
0108107-520990- HOLIDAY LIGHTING		\$	21,300
FOOD TRUCK	1,250		
SANTA	350		
TREE & MENORAH LIGHTING	700		
TREE INSTALLATION, REMOVAL & STORAGE SERVICES	14,000		
WINTER EVENT	5,000		
<b>TOTAL OTHER EVENTS</b>		\$	<b>137,095</b>
<b>TOTAL DEPARTMENT: EVENTS</b>		\$	<b>551,920</b>

PROPOSED/DRAFT

FUND / DEPT 01 / 09	GENERAL PURPOSE
Authorized Full – Time Staff	None

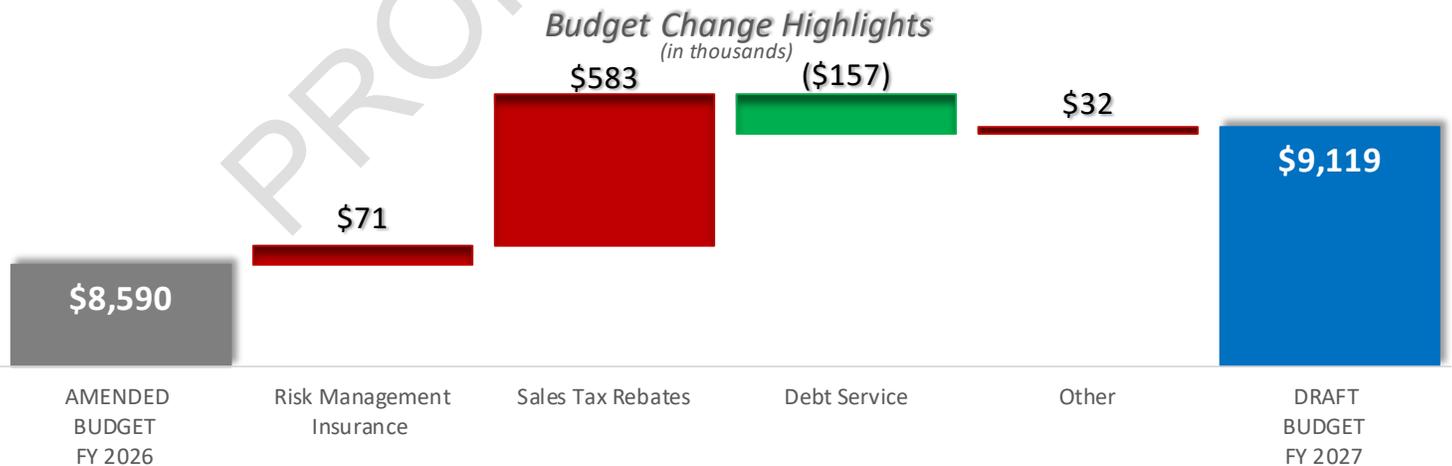
### PURPOSE

The General Purpose Department accounts for the expenses related to debt payments, liability insurance, transfers of funds, contingencies, and other general expenses not included in the various department budgets.

### FINANCIAL SUMMARY

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
PSEBA & OPEB	\$ 72,569	\$ 102,859	\$ 119,229	\$ 116,878	\$ 130,182	\$ 10,953	9.2%
Risk Mgmt Insurance	913,303	923,774	924,348	910,246	995,196	70,848	7.7%
PILOT - TIF Payments	705,425	818,566	954,852	883,229	975,763	20,911	2.2%
Economic Incentives	5,147,060	5,785,826	5,320,000	6,046,553	5,903,000	583,000	11.0%
Debt Service*	597,416	520,660	720,026	720,213	563,163	(156,863)	-21.8%
Legal Services	334,387	315,962	399,500	375,000	399,500	-	0.0%
Other	-	3,379	1,700	6,171	1,700	-	0.0%
Contingency	-	-	150,000	-	150,000	-	0.0%
<b>Total</b>	<b>\$ 7,770,160</b>	<b>\$ 8,471,027</b>	<b>\$ 8,589,655</b>	<b>\$ 9,058,290</b>	<b>\$ 9,118,504</b>	<b>\$ 528,849</b>	<b>6.2%</b>

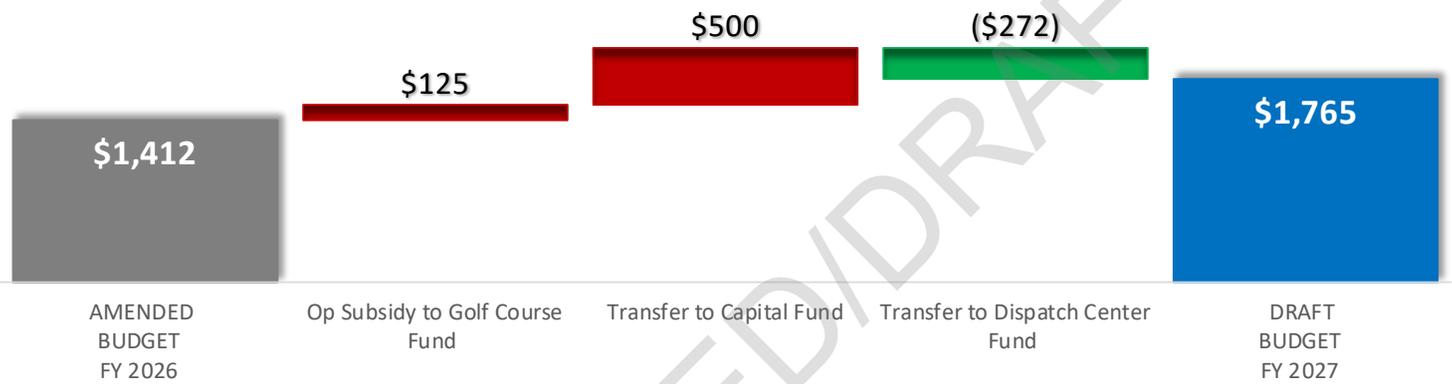
\* For further information, a Debt summary is reported in the Financial Summaries section.



### OTHER FINANCING SOURCES

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027	\$ CHANGE IN BUDGET YEAR/YEAR	% CHANGE IN BUDGET YEAR/YEAR
Operating Subsidies	\$ -	\$ 830,000	\$ 140,000	\$ 140,000	\$ 265,000	\$ 125,000	89.3%
Transfers Out	2,150,000	13,849,000	1,271,909	1,359,580	1,500,000	228,091	17.9%
<b>Total</b>	<b>\$ 2,150,000</b>	<b>\$14,679,000</b>	<b>\$ 1,411,909</b>	<b>\$ 1,499,580</b>	<b>\$ 1,765,000</b>	<b>\$ 353,091</b>	<b>25.0%</b>

*Budget Change Highlights*  
(in thousands)





# FY 2027 ANNUAL BUDGET

## EXPENDITURES AND OTHER FINANCING USES – ACCOUNT LEVEL

### GENERAL FUND

(GENERAL PURPOSE)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>EXPENDITURES</b>					
<b>DEPARTMENT: GENERAL PURPOSE</b>					
<b>PSEBA &amp; OTHER POST EMPLOYMENT BENEFITS</b>					
0109109-460140- Cobra & Retiree Reim	(434,545)	-	-	-	-
0109109-510080- Health Insurance	463,432	102,367	110,829	110,000	121,835
0109109-510081- Dental Insurance	43,175	492	400	378	347
0109109-510082- Vision Insurance	507	-	-	-	-
0109109-510110- Unemployment Compensation	-	-	8,000	6,500	8,000
<b>TOTAL PSEBA &amp; OTHER POST EMPLOYMENT BENEFITS</b>	<b>\$ 72,569</b>	<b>\$ 102,859</b>	<b>\$ 119,229</b>	<b>\$ 116,878</b>	<b>\$ 130,182</b>
<b>RISK MANAGEMENT INSURANCE</b>					
0109109-520721- Insurance-Gen/Liab/Auto	913,303	442,428	495,519	498,827	563,790
0109109-520722- Insurance-Workers Comp	-	479,907	427,329	409,969	429,906
0109109-520723- Insurance-Surety Bonds	-	1,440	1,500	1,450	1,500
<b>TOTAL RISK MANAGEMENT INSURANCE</b>	<b>\$ 913,303</b>	<b>\$ 923,774</b>	<b>\$ 924,348</b>	<b>\$ 910,246</b>	<b>\$ 995,196</b>
<b>PAYMENT IN LIEU OF TAXES</b>					
0109109-529910- Payment in Lieu of Taxes	705,425	818,566	954,852	883,229	975,763
<b>TOTAL PAYMENT IN LIEU OF TAXES</b>	<b>\$ 705,425</b>	<b>\$ 818,566</b>	<b>\$ 954,852</b>	<b>\$ 883,229</b>	<b>\$ 975,763</b>
<b>SALES TAX REBATES</b>					
0109109-570200- Sales Tax Rebate	5,147,060	5,785,826	5,320,000	6,046,553	5,903,000
<b>TOTAL SALES TAX REBATES</b>	<b>\$ 5,147,060</b>	<b>\$ 5,785,826</b>	<b>\$ 5,320,000</b>	<b>\$ 6,046,553</b>	<b>\$ 5,903,000</b>
<b>DEBT SERVICE</b>					
0109109-570010- Principal Payment	475,000	410,000	620,000	620,000	480,000
0109109-570020- Interest Payment	120,203	108,373	97,963	97,963	81,813
0109109-570325- Fiscal Agent Fees	2,213	2,288	2,063	2,250	1,350
<b>TOTAL DEBT SERVICE</b>	<b>\$ 597,416</b>	<b>\$ 520,660</b>	<b>\$ 720,026</b>	<b>\$ 720,213</b>	<b>\$ 563,163</b>
<b>OTHER</b>					
0109109-520510- Legal Services	334,387	315,962	399,500	375,000	399,500
0109109-529911- Non-Exempt Property Taxes	-	1,699	1,700	6,171	1,700
0109109-520599- Other Services	-	1,680	-	-	-
0109999-580030- Contingency	-	-	150,000	-	150,000
<b>TOTAL OTHER</b>	<b>\$ 334,387</b>	<b>\$ 319,342</b>	<b>\$ 551,200</b>	<b>\$ 381,171</b>	<b>\$ 551,200</b>
<b>TOTAL DEPARTMENT: GENERAL PURPOSE</b>	<b>\$ 7,770,160</b>	<b>\$ 8,471,027</b>	<b>\$ 8,589,655</b>	<b>\$ 9,058,290</b>	<b>\$ 9,118,504</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 29,173,784</b>	<b>\$ 31,314,823</b>	<b>\$ 35,619,892</b>	<b>\$ 34,461,474</b>	<b>\$ 36,261,781</b>



# FY 2027 ANNUAL BUDGET

## EXPENDITURES AND OTHER FINANCING USES – ACCOUNT LEVEL

### GENERAL FUND

(GENERAL PURPOSE)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>OTHER FINANCING USES</b>					
<b>NONCAPITAL SUBSIDIES</b>					
0109109-580045- Op Subsidy to Golf FD	-	760,000	75,000	75,000	200,000
0109109-580046- Op Sub to Metra	-	70,000	65,000	65,000	65,000
<b>TOTAL NONCAPITAL SUBSIDIES</b>	\$ -	\$ 830,000	\$ 140,000	\$ 140,000	\$ 265,000
<b>TRANSFERS OUT</b>					
0109109-580080- Transfer to Dispatch Fund	650,000	700,000	271,909	359,580	-
0109109-580095- Transfer to Capital FD	1,500,000	1,800,000	1,000,000	1,000,000	1,500,000
<b>- One-Time Funding Transfers -</b>					
0109109-580090- Capital Funding Transfer	-	9,237,000	-	-	-
0109109-580091- VEF Funding Transfer	-	2,112,000	-	-	-
<b>TOTAL TRANSFERS OUT</b>	\$ 2,150,000	\$ 13,849,000	\$ 1,271,909	\$ 1,359,580	\$ 1,500,000
<b>TOTAL OTHER FINANCING USES</b>	\$ 2,150,000	\$ 14,679,000	\$ 1,411,909	\$ 1,499,580	\$ 1,765,000
<b>TOTAL GENERAL FUND EXP. AND OTHER FIN. USES</b>	\$ 31,323,784	\$ 45,993,823	\$ 37,031,801	\$ 35,961,054	\$ 38,026,781

PROPOSED DRAFT

# **GENERAL FUND GENERAL PURPOSE**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – GENERAL PURPOSE – ACCOUNT DETAIL

### GENERAL FUND

(GENERAL PURPOSE)

DRAFT  
BUDGET  
FY 2027

#### DEPARTMENT: GENERAL PURPOSE

##### PSEBA & OTHER POST EMPLOYMENT BENEFITS

<b>0109109-510080- HEALTH INSURANCE</b>	<b>\$ 121,835</b>
OTHER EMPLOYER COVERED HEALTH INSURANCE	4,645
PSEBA HEALTH INSURANCE	117,190
<b>0109109-510081- DENTAL INSURANCE</b>	<b>\$ 347</b>
OTHER EMPLOYER COVERED DENTAL INSURANCE	347
<b>0109109-510110- UNEMPLOYMENT COMPENSATION</b>	<b>\$ 8,000</b>
UNEMPLOYMENT COMPENSATION (SELF-INSURED)	8,000
<b>TOTAL PSEBA &amp; OTHER POST EMPLOYMENT BENEFITS</b>	<b>\$ 130,182</b>

##### RISK MANAGEMENT INSURANCE

<b>0109109-520721- INSURANCE-GEN/LIAB/AUTO</b>	<b>\$ 563,790</b>
AD&D ACCIDENT MEDICAL	885
CYBER	10,242
GENERAL, LAW ENFORCEMENT, AUTO, PUBLIC OFFICIALS, PROPERTY, INLAND MARINE, EQUIP, SALES TAX INTERRUPT, CRIME, EXCESS	548,055
POLLUTION LIABILITY (STORAGE TANK)	4,608
<b>0109109-520722- INSURANCE-WORKERS COMP</b>	<b>\$ 429,906</b>
WORKERS COMPENSATION INSURANCE	429,906
<b>0109109-520723- INSURANCE-SURETY BONDS</b>	<b>\$ 1,500</b>
PUBLIC OFFICIALS BONDS	1,500
<b>TOTAL RISK MANAGEMENT INSURANCE</b>	<b>\$ 995,196</b>

##### PAYMENT IN LIEU OF TAXES

<b>0109109-529910- PAYMENT IN LIEU OF TAXES</b>	<b>\$ 975,763</b>
HAWTHORN MALL TIF PAYMENT - 10% OF TIF INCREMENTAL TAX RECEIPTS	268,272
MELLODY FARM TIF PAYMENT - 10% OF TIF INCREMENTAL TAX	460,578
TOWN CENTER TIF PAYMENT - 10% OF TIF INCREMENTAL TAX RECEIPTS	246,913
<b>TOTAL PAYMENT IN LIEU OF TAXES</b>	<b>\$ 975,763</b>

##### SALES TAX REBATES

<b>0109109-570200- SALES TAX REBATE</b>	<b>\$ 5,903,000</b>
CDW	5,768,000
HAWTHORN	50,000
KIMCO	85,000
<b>TOTAL SALES TAX REBATES</b>	<b>\$ 5,903,000</b>



# FY 2027 ANNUAL BUDGET

## GENERAL FUND – GENERAL PURPOSE – ACCOUNT DETAIL

### GENERAL FUND

(GENERAL PURPOSE)

DRAFT  
BUDGET  
FY 2027

#### DEBT SERVICE

<b>0109109-570010-</b>	<b>PRINCIPAL PAYMENT</b>		<b>\$ 480,000</b>
	SERIES 2014 (POLICE STATION & COM CTR REMODEL)	395,000	
	SERIES 2015A PRINCIPAL (LAND CONTRIBUTION & STARCOM NETWORK)	85,000	

<b>0109109-570020-</b>	<b>INTEREST PAYMENT</b>		<b>\$ 81,813</b>
	SERIES 2014 BOND INTEREST (POLICE STATION & COM CTR REMODEL)	58,338	
	SERIES 2015A BOND INTEREST (STARCOM & LAND CONTRIB)	23,475	

<b>0109109-570325-</b>	<b>FISCAL AGENT FEES</b>		<b>\$ 1,350</b>
	PAYING AGENT FEES FOR BOND ISSUES	1,350	

<b>TOTAL DEBT SERVICE</b>			<b>\$ 563,163</b>
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#### OTHER

<b>0109109-520510-</b>	<b>LEGAL SERVICES</b>		<b>\$ 399,500</b>
	ADMINISTRATIVE ADJUDICATION (JUDGE TONIGAN)	7,500	
	GOVERNMENT AFFAIRS ATTORNEY (MORRILL & ASSOCIATES)	67,000	
	LABOR ATTORNEY (STORINO RAMELLO & DURKIN)	40,000	
	OTHER LEGAL SERVICES	10,000	
	VILLAGE ATTORNEY (KLEIN THORPE & JENKINS)	200,000	
	VILLAGE PROSECUTOR (WINER & WINER)	75,000	

<b>0109109-529911-</b>	<b>NON-EXEMPT PROPERTY TAXES</b>		<b>\$ 1,700</b>
	NON-EXEMPT PROPERTY TAXES	1,700	

<b>0109999-580030-</b>	<b>CONTINGENCY</b>		<b>\$ 150,000</b>
	NO DETAIL REPORTED		

<b>TOTAL OTHER</b>			<b>\$ 551,200</b>
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<b>TOTAL DEPARTMENT: GENERAL PURPOSE</b>			<b>\$ 9,118,504</b>
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- Capital Fund
- Vehicle and Equipment Replacement Fund (VERF)
  - Dispatch Center Fund
  - Motor Fuel Tax Fund
  - Town Center TIF Fund
  - Mellody Farm TIF Fund
  - Hawthorn Mall TIF Fund
  - Restricted Police Fund

FUND 02	<b>CAPITAL FUND</b>
Authorized Full – Time Staff	<b>None</b>

**PURPOSE**

The Capital Fund accounts for the maintenance of all capital projects including streets and roads, open spaces and stormwater, other village infrastructure, and large one-time projects, as well as village facilities.

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

<b>CAPITAL FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
INTERGOVERNMENTAL	\$ 227,984	\$ 271,645	\$ 2,060,522	\$ 2,050,714	\$ 264,775
LEASE AND RENTAL INCOME	106,666	106,666	106,700	172,766	183,300
INVESTMENT INCOME	115,577	292,276	286,011	685,500	471,022
OTHER INCOME	-	-	100,000	100,000	-
<b>TOTAL REVENUES</b>	<b>\$ 450,227</b>	<b>\$ 670,587</b>	<b>\$ 2,553,233</b>	<b>\$ 3,008,980</b>	<b>\$ 919,097</b>
<b>EXPENDITURES</b>					
<b>CAPITAL OUTLAY</b>					
STREETS AND ROADS	947,972	2,079,486	2,879,000	2,409,601	2,629,000
VILLAGE FACILITIES	527,420	1,058,446	1,700,000	1,339,715	9,250,844
OPEN LANDS AND STORMWATER	62,482	335,510	2,279,000	2,495,412	80,000
OTHER ONE-TIME PROJECTS	150,000	459,925	131,500	36,500	100,500
OTHER	-	-	-	-	1,155
CONTINGENCY	-	-	100,000	-	100,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,687,874</b>	<b>\$ 3,933,366</b>	<b>\$ 7,089,500</b>	<b>\$ 6,281,228</b>	<b>\$ 12,161,499</b>
<b>EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>\$ (1,237,647)</b>	<b>\$ (3,262,779)</b>	<b>\$ (4,536,267)</b>	<b>\$ (3,272,248)</b>	<b>\$ (11,242,402)</b>
<b>OTHER FINANCING SOURCES</b>					
<b>TRANSFERS IN</b>					
GF: CAPITAL PROJECTS CONTRIBUTION	\$ 1,500,000	\$ 11,037,000	\$ 1,000,000	\$ 1,000,000	\$ 1,500,000
GF: BUILDINGS & GROUNDS CONTRIBUTION	-	600,000	1,050,000	1,050,000	995,000
MFT: STREETS & ROADS CONTRIBUTION	-	-	1,400,000	1,400,000	1,400,000
MFT: REBUILD ILLINOIS CONTRIBUTION	-	1,298,616	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$ 1,500,000</b>	<b>\$ 12,935,616</b>	<b>\$ 3,450,000</b>	<b>\$ 3,450,000</b>	<b>\$ 3,895,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 262,353</b>	<b>\$ 9,672,837</b>	<b>\$ (1,086,267)</b>	<b>\$ 177,752</b>	<b>\$ (7,347,402)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>2,406,101</b>	<b>2,668,454</b>	<b>12,016,546</b>	<b>12,341,291</b>	<b>12,519,043</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 2,668,454</b>	<b>\$ 12,341,291</b>	<b>\$ 10,930,279</b>	<b>\$ 12,519,043</b>	<b>\$ 5,171,641</b>



# FY 2027 ANNUAL BUDGET

## REVENUES AND OTHER FINANCING SOURCES – ACCOUNT LEVEL

<b>CAPITAL FUND</b>		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>AMENDED</b>	<b>PROJECTED</b>	<b>DRAFT</b>
		<b>FY 2024</b>	<b>FY 2025</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
				<b>FY 2026</b>	<b>FY 2026</b>	<b>FY 2027</b>
<b>REVENUES</b>						
02-410090-	Road and Bridge Tax	227,984	240,313	260,522	245,714	254,775
02-420100-	Grant Revenue	-	31,332	1,800,000	1,805,000	10,000
02-470835-	VHAC Turf License	106,666	106,666	106,700	172,766	183,300
02-470905-	Miscellaneous Reimbursables	-	-	100,000	100,000	-
02-480750-	Interest Income	115,577	266,385	264,011	675,000	449,022
02-480757-	Gain/Loss on Sale of Investmt	-	1,408	2,000	500	2,000
02-480758-	Chg in Market Value	-	24,483	20,000	10,000	20,000
<b>TOTAL REVENUES</b>		<b>\$ 450,227</b>	<b>\$ 670,587</b>	<b>\$ 2,553,233</b>	<b>\$ 3,008,980</b>	<b>\$ 919,097</b>
<b>OTHER FINANCING SOURCES</b>						
02-499971-	Gf-Capital Contributions	1,500,000	1,800,000	1,000,000	1,000,000	1,500,000
	Gf-One-Time Capital Funding	-	9,237,000	-	-	-
02-499972-	Mft-Street & Roads Contrib	-	-	1,400,000	1,400,000	1,400,000
02-499973-	Mft-Rebuild Illinois Contrib	-	1,298,616	-	-	-
0206046-499970-	PW Campus Contributions	-	175,000	275,000	275,000	300,000
0206048-499970-	PD Campus Contributions	-	175,000	275,000	275,000	250,000
0206049-499970-	Village Hall Contributions	-	175,000	400,000	400,000	350,000
0206081-499970-	Arbortheater Contributions	-	20,000	45,000	45,000	40,000
0206110-499970-	VHAC Contributions	-	50,000	50,000	50,000	50,000
0206091-499970-	Phillips Rd Bldg Contributions	-	5,000	5,000	5,000	5,000
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>\$ 1,500,000</b>	<b>\$ 12,935,616</b>	<b>\$ 3,450,000</b>	<b>\$ 3,450,000</b>	<b>\$ 3,895,000</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>\$ 1,950,227</b>	<b>\$ 13,606,203</b>	<b>\$ 6,003,233</b>	<b>\$ 6,458,980</b>	<b>\$ 4,814,097</b>



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

<b>CAPITAL FUND</b>		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>AMENDED</b>	<b>PROJECTED</b>	<b>DRAFT</b>
		<b>FY 2024</b>	<b>FY 2025</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
				<b>FY 2026</b>	<b>FY 2026</b>	<b>FY 2027</b>
<b>EXPENDITURES</b>						
<b>CAPITAL OUTLAY</b>						
<b>STREETS AND ROADS</b>						
<b>0218151-550055- STREETS AND ROW</b>						
RE001	Road Rehabilitation	-	1,324,228	1,400,000	1,410,000	1,420,000
RE002	Annual Sidewalk Program	-	159,992	160,000	154,274	160,000
RE003	General Phase 1 Design Studies	-	2,874	20,000	10,000	20,000
20001	Lakeview Pkwy/Rt 60 Expansion	-	16,811	-	-	-
25002	Bike and Pedestrian Master Pln	-	-	75,000	-	75,000
25003	WDR Golf Cart Underpass Eval	-	-	50,000	12,000	-
25004	ADA Transition Plan	-	-	25,000	-	25,000
25005	Bicycle Way Finding	-	-	-	-	-
26031	Fairway and Cougar Improvement	-	-	400,000	64,956	-
27009	Fairway Dr Phase 1 Report	-	-	-	-	60,000
27010	Museum Blvd & Ring Dr Inter.	-	-	-	-	250,000
0209096-550050-	Street Construction	162,465	-	-	-	-
<b>TOTAL STREETS AND ROW</b>		<b>162,465</b>	<b>1,503,905</b>	<b>2,130,000</b>	<b>1,651,230</b>	<b>2,010,000</b>
<b>0218151-550056- TRAFFIC SIGNALS &amp; STREETLIGHTS</b>						
RE010	Streetlight Led Fixtures	-	198,774	250,000	250,000	250,000
25008	Intersection Improv-Cdw, Rt.60	-	34,616	-	65,000	-
26033	Deerpath and Rt 60 Traffic Sig	-	-	20,000	20,000	-
26034	Rt 60 Ped Improvements	-	-	50,000	-	-
26035	CDW Way Traffic Signal Imprpov	-	-	45,000	45,000	-
0209087-550050-	Street Construction	138,196	-	-	-	-
0209087-550060-	Engineering/Arch of Pi	-	-	-	-	-
<b>TOTAL TRAFFIC SIGNALS &amp; STREETLIGHTS</b>		<b>138,196</b>	<b>233,390</b>	<b>365,000</b>	<b>380,000</b>	<b>250,000</b>
<b>0218151-550065- PREVENTATIVE MAINTENANCE</b>						
RE004	Reclaimite/Crf	-	39,289	70,000	66,560	70,000
RE005	Cracksealing	-	-	25,000	25,000	30,000
RE006	Pavement Marking	-	54,982	55,000	55,288	35,000
RE007	Pavement Patching-Asphalt	-	149,359	120,000	117,523	120,000
RE009	Sidewalk Cutting/Grinding	-	24,961	25,000	25,000	25,000
RE012	Storm Sewer Cleaning & Repair	-	-	64,000	64,000	64,000
25006	Port Clinton Rd Bridge Patch	-	13,506	-	-	-
25007	Brick Paver Repair	-	60,092	25,000	25,000	25,000
0209059-550050-	Street Construction	647,311	-	-	-	-
<b>TOTAL PREVENTATIVE MAINTENANCE</b>		<b>647,311</b>	<b>342,190</b>	<b>384,000</b>	<b>378,371</b>	<b>369,000</b>
<b>TOTAL STREETS AND ROADS</b>		<b>\$ 947,972</b>	<b>\$ 2,079,486</b>	<b>\$ 2,879,000</b>	<b>\$ 2,409,601</b>	<b>\$ 2,629,000</b>



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

<b>CAPITAL FUND</b>		<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>VILLAGE FACILITIES</b>						
<b>0218150-550075- FACILITY IMPROVEMENTS</b>						
<i>- Police Campus -</i>						
25012	Police Campus Improvements	-	26,730	700,000	750,000	8,165,844
0209097-550040-	Remodeling/Renovation	198,224	-	-	-	-
<i>- Public Works Campus -</i>						
25013	Storage Bin Design and Expansi	-	-	50,000	-	-
25014	Hvac Installation-Garage Offic	-	105,853	-	-	-
27016	Entry Security Improvements	-	-	-	-	30,000
<i>- Vernon Hills Athletic Complex (VHAC) -</i>						
25015	VHAC Parking Expansion	-	627,506	-	-	-
27017	Softball Batting Cages	-	-	-	-	15,000
<i>- Village Hall -</i>						
25017	Electric Veh Charging Station	-	83,267	-	-	-
26027	VH Entrance Walkway Renovation	-	-	150,000	115,000	-
<b>TOTAL FACILITY IMPROVEMENTS</b>		<b>198,224</b>	<b>843,356</b>	<b>900,000</b>	<b>865,000</b>	<b>8,210,844</b>
<b>0218150-550076- FACILITY MAJOR R/R</b>						
<i>- Arbortheater -</i>						
26024	Retaining Wall Condition Study	-	-	40,000	-	-
26036	Water Pump Replacements (2)	-	35,539	-	-	-
27001	Path Repairs	-	-	-	-	25,000
<i>- Cuneo Mansion &amp; Grounds -</i>						
27015	Property & Programming Study	-	-	-	-	75,000
<i>- Police Campus -</i>						
25022	Cellblock Supervision and Oper	-	81,896	-	-	-
26030	PD Network Cabling Rework	-	-	20,000	-	-
0209115-550040-	Remodeling/Renovation	23,550	-	-	-	-
0209115-550070-	Fixed Equipment	287,000	-	-	-	-
<i>- Public Works Campus -</i>						
25024	Locker Rm Renovation	-	-	200,000	255,000	325,000
26019	Overhead Door Replacement	-	-	40,000	33,435	-
26020	Electric Panel Upgrades	-	-	20,000	20,000	-
27003	Fuel System Replacement	-	-	-	-	200,000
27006	PW Network Cabling Rework	-	-	-	-	30,000
<i>- Phillips Rd Building -</i>						
0209091-550040-	Remodeling/Renovation	1,525	-	-	-	-
<i>- Vernon Hills Athletic Complex (VHAC) -</i>						
25025	Safety Netting Replacement	-	79,885	-	-	-
25026	Backstop and Site Fencing Repl	-	17,770	-	-	-
0209114-550030-	Acquis/Consruc Structure	563	-	-	-	-



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

<b>CAPITAL FUND</b>		<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>- Village Hall -</b>						
25027	VH Duct Insulation Replace	-	-	-	-	35,000
26009	VH Siding Replace	-	-	350,000	64,000	350,000
26017	Backflow Preventer Replacement	-	-	15,000	-	-
26018	Monument Sign Replace	-	-	15,000	16,500	-
26029	Backup Generator (Vil Hall)	-	-	100,000	85,780	-
<b>- Golf Course -</b>						
0209083-550030-	Acquis/Consruc Structure	16,558	-	-	-	-
<b>TOTAL FACILITY MAJOR R/R</b>		<b>329,196</b>	<b>215,090</b>	<b>800,000</b>	<b>474,715</b>	<b>1,040,000</b>
<b>TOTAL VILLAGE FACILITIES</b>		<b>\$ 527,420</b>	<b>\$ 1,058,446</b>	<b>\$ 1,700,000</b>	<b>\$ 1,339,715</b>	<b>\$ 9,250,844</b>
<b>OPEN LANDS AND STORMWATER</b>						
<b>0218150-550071- OPEN SPACE/STORMWATER IMPROV</b>						
RE011	Local Drainage Improvements	-	15,834	50,000	10,000	50,000
25009	Harvey Lake Master Plan	-	16,663	81,000	84,312	-
25010	Seavey Ditch Restoration	-	111,911	1,928,000	2,181,100	10,000
25011	Cent. Crossings Pond Retaining	-	191,102	-	-	-
26014	Village Entry Monument Replace	-	-	80,000	80,000	-
26016	Lake Charles Dam Restoration	-	-	140,000	140,000	-
27011	Century Park Electrical Improv	-	-	-	-	20,000
0209111-550030-	Acquis/Consruc Structure	62,482	-	-	-	-
<b>TOTAL OPEN SPACE/STORMWATER IMPROV</b>		<b>62,482</b>	<b>335,510</b>	<b>2,279,000</b>	<b>2,495,412</b>	<b>80,000</b>
<b>OTHER ONE-TIME PROJECTS</b>						
<b>0218150-550095- OTHER PROJECTS</b>						
25033	Century Park Plaza (Vil/Park)	-	36,100	-	-	-
25034	Business License Module Setup	-	23,825	8,000	8,000	-
25035	Turtle Creek Splsh Pk Donation	-	400,000	-	-	-
26011	Tyler Permit/Code Enforce Set	-	-	24,000	-	26,000
26012	Zoning Code Updates	-	-	35,000	-	-
26025	Electronic Pay/Resident Access	-	-	12,500	8,500	4,500
26026	Tyler Cashiering Module Setup	-	-	27,000	20,000	5,000
26032	Village Strategic Plan	-	-	25,000	-	25,000
27008	Sign Code Updates	-	-	-	-	30,000
27014	Videotape Conversion Project	-	-	-	-	10,000
0209005-540050-	Information Tech Equipment	150,000	-	-	-	-
<b>TOTAL OTHER PROJECTS</b>		<b>150,000</b>	<b>459,925</b>	<b>131,500</b>	<b>36,500</b>	<b>100,500</b>
<b>TOTAL CAPITAL OUTLAY</b>		<b>1,687,874</b>	<b>3,933,366</b>	<b>6,989,500</b>	<b>6,281,228</b>	<b>12,060,344</b>
<b>OTHER</b>						
0209109-520590-	Banking Service Fees	-	-	-	-	1,155
0218999-580030-	Contingency	-	-	100,000	-	100,000
<b>TOTAL OTHER</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 101,155</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,687,874</b>	<b>\$ 3,933,366</b>	<b>\$ 7,089,500</b>	<b>\$ 6,281,228</b>	<b>\$ 12,161,499</b>

<b>FUND 21</b>	<b>VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)</b>
Authorized Full – Time Staff	<b>None</b>

**PURPOSE**

The VERF accounts for the annual contributions made by the various departments for the purchase of vehicles and equipment for use in operations. The contributions are used to fund the replacement of large capital equipment and level out the impact on a department’s operating budget, as the capital equipment cost may vary significantly from year to year.

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

<b>VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
INVESTMENT INCOME	\$ 111,841	\$ 146,118	\$ 128,038	\$ 146,500	\$ 122,385
<b>TOTAL REVENUES</b>	<b>111,841</b>	<b>146,118</b>	<b>128,038</b>	<b>146,500</b>	<b>122,385</b>
<b>EXPENDITURES</b>					
CAPITAL OUTLAY					
FLEET REPLACEMENT	69,638	1,060,181	708,930	356,961	888,448
EQUIPMENT REPLACEMENT	-	373,746	229,240	181,561	629,071
OTHER	-	-	-	-	495
DEPRECIATION	146,257	-	-	-	-
CONTINGENCY	-	-	100,000	-	100,000
<b>TOTAL EXPENDITURES</b>	<b>215,895</b>	<b>1,433,927</b>	<b>1,038,170</b>	<b>538,522</b>	<b>1,618,014</b>
<b>EXCESS OR (DEFICIENCY) OF</b>					
<b>REVENUES OVER EXPENDITURES</b>	<b>(104,054)</b>	<b>(1,287,809)</b>	<b>(910,132)</b>	<b>(392,022)</b>	<b>(1,495,629)</b>
<b>OTHER FINANCING SOURCES</b>					
DEPARTMENT CONTRIBUTIONS	402,690	417,690	991,000	991,000	960,000
TRANSFER FROM GENERAL FUND	-	2,112,000	-	-	-
TRANSFER FROM DUI FUND	-	65,000	76,175	76,175	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>402,690</b>	<b>2,594,690</b>	<b>1,067,175</b>	<b>1,067,175</b>	<b>960,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>298,636</b>	<b>1,306,881</b>	<b>157,043</b>	<b>675,153</b>	<b>(535,629)</b>
<b>NET POSITION - BEGINNING</b>	<b>2,960,002</b>	<b>3,258,638</b>	<b>3,330,024</b>	<b>3,357,170</b>	<b>4,032,323</b>
<b>BEG. BALANCE ADJ TO FUND BALANCE</b>		<b>(1,208,349)</b>			
<b>NET POSITION/FUND BALANCE - ENDING</b>	<b>\$ 3,258,638</b>	<b>\$ 3,357,170</b>	<b>\$ 3,487,067</b>	<b>\$ 4,032,323</b>	<b>\$ 3,496,694</b>



# FY 2027 ANNUAL BUDGET

## REVENUES AND OTHER FINANCING SOURCES – ACCOUNT LEVEL

### VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>REVENUES</b>					
21-480750- Interest Income	111,841	133,456	119,038	140,000	112,385
21-480757- Gain/Loss on Sale of Investmt	-	840	4,000	4,000	5,000
21-480758- Chg in Market Value	-	11,823	5,000	2,500	5,000
<b>TOTAL REVENUES</b>	<b>\$ 111,841</b>	<b>\$ 146,118</b>	<b>\$ 128,038</b>	<b>\$ 146,500</b>	<b>\$ 122,385</b>
<b>OTHER FINANCING SOURCES (OFS)</b>					
2101001-499970- Administration Contributions	-	15,000	20,000	20,000	15,000
2102040-499970- Public Works Contrib	281,709	281,709	450,000	450,000	425,000
2103030-499970- Police Contrib	116,000	116,000	475,000	475,000	485,000
2104006-499970- Com Dev Contrib	4,981	4,981	46,000	46,000	35,000
2109109-499970- General Purpose Contrib	-	2,112,000	-	-	-
2103030-499986- Transfer from DUI Fund	-	65,000	76,175	76,175	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$ 402,690</b>	<b>\$ 2,594,690</b>	<b>\$ 1,067,175</b>	<b>\$ 1,067,175</b>	<b>\$ 960,000</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>\$ 514,531</b>	<b>\$ 2,740,808</b>	<b>\$ 1,195,213</b>	<b>\$ 1,213,675</b>	<b>\$ 1,082,385</b>

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)

ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
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#### EXPENSES

#### CAPITAL OUTLAY

#### FLEET REPLACEMENT

2104006-540025- FLEET REPLACE-ADMIN/CD						
BD002	2021 Ford Interceptor	-	49,706	-	-	50,000
<b>TOTAL FLEET REPLACE-ADMIN/CD</b>		-	49,706	-	-	50,000
2102040-540025- FLEET REPLACE-PW						
PW002	2-Yard Dump Truck W/Mod'S	-	128,427	-	-	-
PW016	5-Yard Dump Truck W/Mod'S	-	134,660	-	-	-
PW018	5-Yard Dump Truck W/Wing W/Mod	-	-	350,000	-	350,000
PW019	5-Yard Dump Truck W/Mod'S	-	134,660	-	-	-
PW022	Backhoe	-	-	-	-	190,000
PW024	Compact Tractor	-	162,975	-	-	-
PW037	4X2 Utility Cart	-	32,072	-	-	-
PW043	Mechanic 3/4-Ton Pickup W/Mod'	-	-	60,000	60,000	-
PW047	2-Yard Dump Truck W/Mod'S	-	123,632	-	-	-
2102040-540030-	Non Passenger Motor Vehic	66,205	-	-	-	-
<b>TOTAL FLEET REPLACE-PW</b>		66,205	716,425	410,000	60,000	540,000
2103030-540025- FLEET REPLACE-PD						
PD100	2025 Chevy Tahoe	-	74,389	76,175	80,142	-
PD103	2024 Chevy Tahoe	-	68,977	-	-	-
PD106	2026 Ford Explorer Hybrid	-	-	-	-	70,023
PD107	2026 Chevy Tahoe	-	-	-	-	79,381
PD111	2021 Chevy Tahoe	-	7,027	-	-	-
PD115	2024 Chevy Tahoe	-	74,681	-	-	-
PD120	2023 Ford Explorer	-	17,006	-	-	-
PD122	2025 Ford Explorer Hybrid	-	-	68,790	63,564	-
PD123	2025 Chevy Tahoe W/Drone	-	-	85,175	89,565	-
PD130	2025 Ford Explorer Hybrid	-	-	68,790	63,690	-
PD151	2024 Chrysler Pacifica	-	51,969	-	-	-
PD152	2026 Ford Expedition	-	-	-	-	72,169
PD153	2026 Toyota Camry	-	-	-	-	46,875
PD156	2018 Ford Fusion	-	-	-	-	-
PD221	Low Speed Electric Vehicle	-	-	-	-	30,000
2103030-540070-	Equipment Not Else Class	3,433	-	-	-	-
<b>TOTAL FLEET REPLACE-PD</b>		3,433	294,050	298,930	296,961	298,448
<b>TOTAL FLEET REPLACEMENT</b>		\$ 69,638	\$ 1,060,181	\$ 708,930	\$ 356,961	\$ 888,448



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>EQUIPMENT REPAIR AND REPLACEMENT</b>					
<b>2101001-540045- EQUIP R/R - ADMIN</b>					
AD001 Computer Replacements-Adm	-	3,750	10,300	6,000	8,000
AD002 VH Copier-Manager'S Office	-	9,035	-	-	-
<b>TOTAL EQUIP R/R - ADMIN</b>	-	12,785	10,300	6,000	8,000
<b>2102040-540045- EQUIP R/R - PW</b>					
PW028 Brush Chipper	-	97,799	-	-	-
PW029 Trailer	-	-	15,000	10,000	-
PW033 Portable Air Compressor	-	22,000	-	-	-
PW061 Equipment Trailer	-	9,115	-	-	-
PW062 Heavey Truck Arial Lift	-	60,159	-	-	-
PW063 Infield Groomer Equipment	-	32,129	-	-	-
PW064 Sewer Televising Camera	-	7,592	-	-	-
PW200 Computer Replacements-Pw	-	2,590	10,000	10,000	10,000
PW202 PW Copier-Front Office	-	-	-	-	15,000
PW203 Artificial Holiday Tree	-	-	20,000	27,600	-
PW204 Fleet Air Compressor	-	-	15,000	15,000	-
PW205 60 In. Zero-Turn Mower	-	-	-	-	17,000
<b>TOTAL EQUIP R/R - PW</b>	-	231,385	60,000	62,600	42,000
<b>2103030-540045- EQUIP R/R - POLICE</b>					
PD200 Computer Replacements-Pd	-	37,018	54,300	50,000	49,500
PD207 Squad Computer Replacements-Pd	-	46,316	-	-	-
PD201 PD Copier-Main Office	-	9,035	-	-	-
PD202 PD Copier-Records	-	9,035	-	-	-
PD204 Starcom Radios (55)	-	-	-	-	475,000
PD206 Drone W/Accessories (Pd)	-	14,950	-	-	-
PD212 EC/IR Breath Analysis Machine	-	-	11,000	-	11,000
PD218 In-Squad Printers (18)	-	-	18,540	19,402	-
PD220 In-Squad Routers (17)	-	-	-	-	35,071
<b>TOTAL EQUIP R/R - POLICE</b>	-	116,355	83,840	69,402	570,571
<b>2104006-540045- EQUIP R/R - COM DEV</b>					
CD001 Computer Replacements-Cd	-	-	12,800	6,000	8,500
CD005 Iplantable Workstation	-	-	13,300	13,294	-
<b>TOTAL EQUIP R/R - COM DEV</b>	-	-	26,100	19,294	8,500
<b>2101004-540045- EQUIP R/R - IT INFRASTRUCTURE</b>					
IT001 Core Switch-Village Hall	-	5,111	-	-	-
IT002 Core Switch-Police Station	-	-	-	-	-
IT003 Core Switch-Com Ctr	-	-	35,000	8,000	-
IT007 Cctv Camera System	-	8,110	-	-	-
IT011 Backup Network Area Storage(2)	-	-	14,000	16,265	-
<b>TOTAL EQUIP R/R - IT INFRASTRUCTURE</b>	-	13,221	49,000	24,265	-
<b>TOTAL EQUIPMENT REPAIR AND REPLACEMENT</b>	\$ -	\$ 373,746	\$ 229,240	\$ 181,561	\$ 629,071
<b>TOTAL CAPITAL OUTLAY</b>	\$ 69,638	\$ 1,433,927	\$ 938,170	\$ 538,522	\$ 1,517,519



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### VEHICLE AND EQUIPMENT REPLACEMENT FUND (VERF)

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>TOTAL CAPITAL OUTLAY</b>	\$ 69,638	\$ 1,433,927	\$ 938,170	\$ 538,522	\$ 1,517,519
<b>OTHER</b>					
21-560375- Dep-Equip & Vehicle	146,257	-	-	-	-
2109109-520590- Banking Service Fees	-	-	-	-	495
2120999-580030- Contingency	-	-	100,000	-	100,000
<b>TOTAL OTHER</b>	146,257	-	100,000	-	100,495
<b>TOTAL EXPENDITURES</b>	<b>\$ 215,895</b>	<b>\$ 1,433,927</b>	<b>\$ 1,038,170</b>	<b>\$ 538,522</b>	<b>\$ 1,618,014</b>

PROPOSED/DRAFT

FUND 08	<b>DISPATCH CENTER FUND</b>
Authorized Full – Time Staff	<b>Closed Operations</b>

**NO FY2027 BUDGET PRESENTED**

The Dispatch Center Fund is presented for historical and reporting continuity purposes. Operations of the Dispatch Center Fund ceased during FY2026. Accordingly, no budget is presented for FY2027.

The Village’s emergency dispatch services are now provided by LakeComm, a multi-agency consolidated public safety communications entity. As a result of this operational transition, expenditures previously recorded within the Dispatch Center Fund are no longer budgeted within a standalone fund.

Beginning in FY2027, the Village’s cost for dispatch services is solely reflected within the Police Department budget in the General Fund. Historical financial data for the Dispatch Center Fund remains included in this document to preserve comparability with prior fiscal years and to ensure consistency with summary schedules and trend analyses presented earlier in the budget book.

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

<b>DISPATCH CENTER FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
INTERGOVERNMENTAL	\$ 718,236	\$ 1,074,946	\$ 509,000	\$ 554,967	\$ -
CHARGES FOR SERVICES	1,046,879	476,940	245,703	83,176	-
INVESTMENT INCOME	2,880	176	100	87	-
<b>TOTAL REVENUES</b>	<b>1,767,995</b>	<b>1,552,062</b>	<b>754,803</b>	<b>638,230</b>	<b>-</b>
<b>EXPENDITURES</b>					
PERSONNEL	1,661,636	1,759,012	1,173,746	1,088,337	-
CONTRACTUAL SERVICES	624,852	471,201	264,457	240,917	-
COMMITTIES	22,899	2,747	3,100	1,542	-
BUILDINGS AND GROUNDS	-	59,871	38,370	24,877	-
CAPITAL OUTLAY	387,920	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,697,307</b>	<b>2,292,830</b>	<b>1,479,673</b>	<b>1,355,673</b>	<b>-</b>
<b>EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(929,312)</b>	<b>(740,768)</b>	<b>(724,870)</b>	<b>(717,443)</b>	<b>-</b>
<b>OTHER FINANCING SOURCE</b>					
TRANSFERS IN	650,000	700,000	271,909	359,580	-
<b>TOTAL OTHER FINANCING SOURCE</b>	<b>650,000</b>	<b>700,000</b>	<b>271,909</b>	<b>359,580</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(279,312)</b>	<b>(40,768)</b>	<b>(452,961)</b>	<b>(357,863)</b>	<b>-</b>
<b>FUND BALANCE - BEGINNING</b>	<b>677,943</b>	<b>398,631</b>	<b>452,961</b>	<b>357,863</b>	<b>-</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 398,631</b>	<b>\$ 357,863</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## REVENUES AND OTHER FINANCING SOURCES – ACCOUNT LEVEL

<b>DISPATCH CENTER FUND</b>		<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b><u>REVENUES</u></b>						
<b>INTERGOVERNMENTAL</b>						
08-440280-	911 Surcharge - Vernon Hills	718,236	510,592	261,000	376,000	-
08-440282-	911 Surcharge - Libertyville	-	477,075	248,000	120,300	-
08-440281-	Next Gen 911 Refund	-	87,279	-	58,667	-
<b>TOTAL INTERGOVERNMENTAL</b>		<b>718,236</b>	<b>1,074,946</b>	<b>509,000</b>	<b>554,967</b>	<b>-</b>
<b>CHARGES FOR SERVICES</b>						
08-440650-	Dispatch Services	994,009	476,940	245,703	83,176	-
<b>TOTAL CHARGES FOR SERVICES</b>		<b>994,009</b>	<b>476,940</b>	<b>245,703</b>	<b>83,176</b>	<b>-</b>
<b>OTHER INCOME</b>						
08-470900-	Other Revenue	52,870	-	-	-	-
<b>TOTAL OTHER INCOME</b>		<b>52,870</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INVESTMENT INCOME</b>						
08-480750-	Interest Income	2,880	176	100	87	-
<b>TOTAL INVESTMENT INCOME</b>		<b>2,880</b>	<b>176</b>	<b>100</b>	<b>87</b>	<b>-</b>
<b>TOTAL REVENUES</b>		<b>1,767,995</b>	<b>1,552,062</b>	<b>754,803</b>	<b>638,230</b>	<b>-</b>
<b><u>OTHER FINANCING SOURCES</u></b>						
<b>TRANSFERS IN</b>						
08-499994-	Transfer from General Fund	650,000	700,000	271,909	359,580	-
<b>TOTAL OTHER FINANCINGSOURCES</b>		<b>\$ 650,000</b>	<b>\$ 700,000</b>	<b>\$ 271,909</b>	<b>\$ 359,580</b>	<b>\$ -</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>\$ 2,417,995</b>	<b>\$ 2,252,062</b>	<b>\$ 1,026,712</b>	<b>\$ 997,810</b>	<b>\$ -</b>



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### DISPATCH CENTER FUND

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>EXPENDITURES</b>					
<b>PERSONNEL</b>					
0803038-500010- Salaries - Com Ctr FT	1,054,662	1,102,795	829,378	729,958	-
0803038-500020- Salaries - Com Ctr Overtime	153,145	152,977	73,778	62,184	-
0803038-500030- Salaries - Com Ctr PT/SNL	33,580	46,907	11,041	21,043	-
0803038-500110- Career Development Pay	-	-	3,000	-	-
0803038-500120- Longevity	1,200	1,200	1,300	600	-
0803038-500142- Uniform Allowance	6,330	5,674	7,200	6,643	-
0803038-500150- Sick Leave Payout	-	-	-	25,858	-
0803038-500151- Vacation Leave Payout	-	945	1,991	6,494	-
0803038-500152- Comp Time Payout	-	21,469	14,952	14,085	-
0803038-500153- Floating Holiday Payout	-	1,078	332	11,192	-
0803038-510050- FICA Contributions	85,579	91,608	49,165	59,242	-
0803038-510060- IMRF Contribution	101,048	98,307	48,418	43,046	-
0803038-510080- Health Insurance	198,805	206,585	117,480	93,058	-
0803038-510081- Dental Insurance	13,153	13,734	7,723	6,170	-
0803038-510082- Vision Insurance	6,259	1,778	1,023	912	-
0803038-510083- Life Insurance	-	4,968	2,581	2,293	-
0803038-510085- Employee Wellness	-	-	384	-	-
0803038-520420- Training & Conferences	7,875	8,988	4,000	5,559	-
<b>TOTAL PERSONNEL</b>	<b>\$ 1,661,636</b>	<b>\$ 1,759,012</b>	<b>\$ 1,173,746</b>	<b>\$ 1,088,337</b>	<b>\$ -</b>
<b>CONTRACTUAL SERVICES</b>					
0803038-520100- Phone/Internet/Cable	53,471	10,558	7,420	5,900	-
0803038-520105- Mobile Phone Service	-	917	900	435	-
0803038-520200- Maint/Lease Contract-Phones	-	-	-	-	-
0803038-520210- Maint/Lease Contract-It Equip	43,518	29,858	-	15,373	-
0803038-520220- Maint/Lease Contract-Software	179,991	49,966	32,912	40,870	-
0803038-520320- Software License/Subscriptions	-	540	610	-	-
0803038-520330- Equip Repair & Maint	-	1,260	7,200	3,326	-
0803038-520400- Subscriptions	19,498	-	-	-	-
0803038-520521- IT Services	-	33,269	34,391	18,529	-
0803038-520525- Shared IT Systems	-	9,966	13,854	6,484	-
0803038-520530- Medical Services	-	250	-	-	-
0803038-520599- Other Services	328,374	-	-	-	-
0803038-520625- Revenue Share - Cfd	-	334,617	167,170	150,000	-
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 624,852</b>	<b>\$ 471,201</b>	<b>\$ 264,457</b>	<b>\$ 240,917</b>	<b>\$ -</b>
<b>COMMODITIES</b>					
0803038-530010- Office Supplies & Equip	2,499	-	1,000	500	-
0803038-530012- IT Supplies & Equip	20,400	1,970	1,000	500	-
0803038-530050- Operating Supplies & Equip	-	777	1,100	542	-
<b>TOTAL COMMODITIES</b>	<b>\$ 22,899</b>	<b>\$ 2,747</b>	<b>\$ 3,100</b>	<b>\$ 1,542</b>	<b>\$ -</b>



# FY 2027 ANNUAL BUDGET

## EXPENDITURES – ACCOUNT LEVEL

### DISPATCH CENTER FUND

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>BUILDING &amp; GROUNDS</b>					
0803038-520050- Electric Power	-	1,601	1,250	1,152	-
0803038-520060- Natural Gas Power	-	2,281	2,000	552	-
0803038-520070- Water & Sewer	-	1,294	1,900	638	-
0803038-520600- Bldg & Grnds Maint Services	-	42,382	19,220	19,526	-
0803038-530070- Bldg & Grounds Maint Supplies	-	12,314	14,000	3,009	-
<b>TOTAL BUILDING &amp; GROUNDS</b>	\$ -	\$ 59,871	\$ 38,370	\$ 24,877	\$ -
<b>CAPITAL OUTLAY</b>					
0803038-550070- Fixed Equipment	387,920	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	\$ 387,920	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 2,697,307	\$ 2,292,830	\$ 1,479,673	\$ 1,355,673	\$ -

PROPOSED/DRAFT

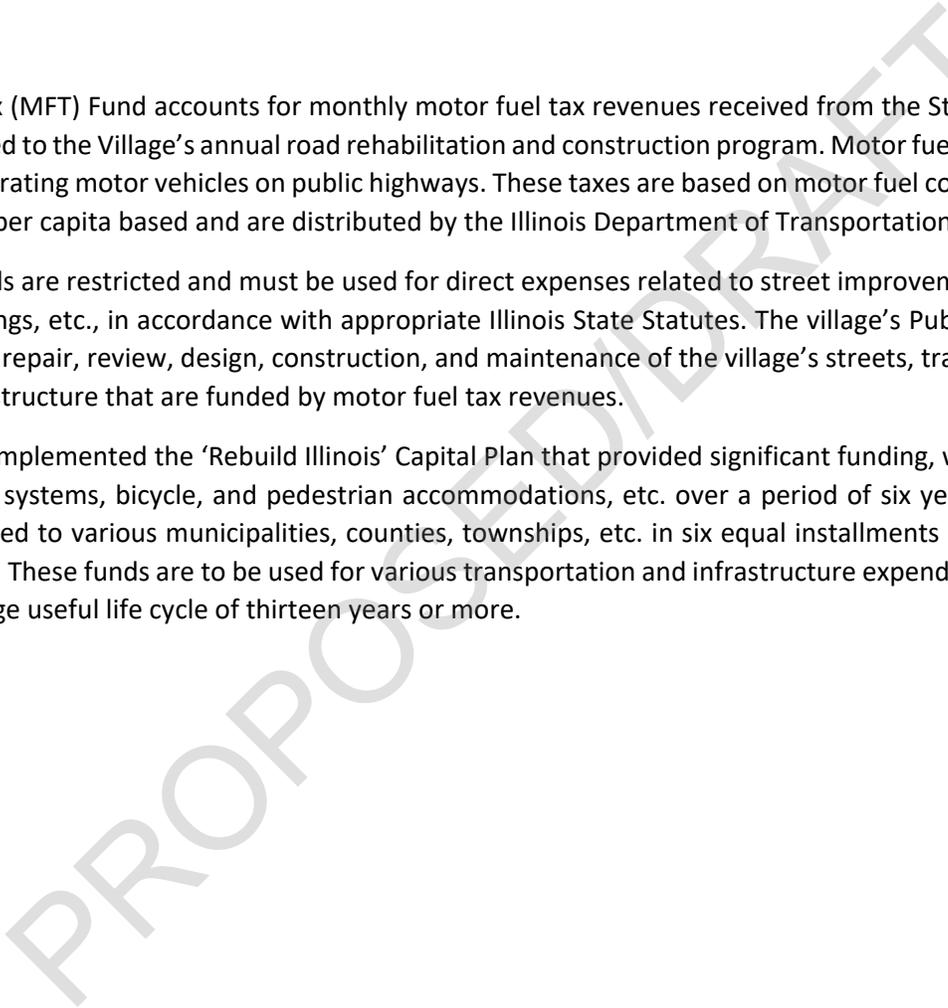
FUND 03	<b>MOTOR FUEL TAX FUND</b>
Authorized Full – Time Staff	<b>None</b>

**PURPOSE**

The Motor Fuel Tax (MFT) Fund accounts for monthly motor fuel tax revenues received from the State of Illinois (State) and expenditures related to the Village’s annual road rehabilitation and construction program. Motor fuel taxes are imposed upon the privilege of operating motor vehicles on public highways. These taxes are based on motor fuel consumption. The monthly tax allotments are per capita based and are distributed by the Illinois Department of Transportation (IDOT).

Motor fuel tax funds are restricted and must be used for direct expenses related to street improvements, maintenance, bike paths, signs, markings, etc., in accordance with appropriate Illinois State Statutes. The village’s Public Works Department is responsible for the repair, review, design, construction, and maintenance of the village’s streets, transportation system, and other related infrastructure that are funded by motor fuel tax revenues.

In 2020, the State implemented the ‘Rebuild Illinois’ Capital Plan that provided significant funding, which is to be invested in roads, bridges, rail systems, bicycle, and pedestrian accommodations, etc. over a period of six years. The ‘Rebuild Illinois’ funds were disbursed to various municipalities, counties, townships, etc. in six equal installments over a three-year period that ended in 2022. These funds are to be used for various transportation and infrastructure expenditures related to projects that have an average useful life cycle of thirteen years or more.





# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

<b>MOTOR FUEL TAX FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
INTERGOVERNMENTAL	\$ 1,304,570	\$ 2,290,904	\$ 1,761,270	\$ 1,334,065	\$ 1,336,377
INVESTMENT INCOME	142,437	152,701	53,892	141,551	40,928
<b>TOTAL REVENUES</b>	<b>1,447,007</b>	<b>2,443,605</b>	<b>1,815,162</b>	<b>1,475,616</b>	<b>1,377,305</b>
<b>EXPENDITURES</b>					
CAPITAL OUTLAY	2,924,554	-	-	-	-
CONTINGENCY	-	-	25,000	-	25,000
<b>TOTAL EXPENDITURES</b>	<b>2,924,554</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>
<b>EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(1,477,547)</b>	<b>2,443,605</b>	<b>1,790,162</b>	<b>1,475,616</b>	<b>1,352,305</b>
<b>OTHER FINANCING USE</b>					
TRANSFER TO CAPITAL FUND	-	(1,298,616)	(1,400,000)	(1,400,000)	(1,400,000)
<b>TOTAL OTHER FINANCING USE</b>	<b>-</b>	<b>(1,298,616)</b>	<b>(1,400,000)</b>	<b>(1,400,000)</b>	<b>(1,400,000)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(1,477,547)</b>	<b>1,144,989</b>	<b>390,162</b>	<b>75,616</b>	<b>(47,695)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>2,395,448</b>	<b>917,901</b>	<b>1,341,244</b>	<b>2,062,890</b>	<b>2,138,506</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 917,901</b>	<b>\$ 2,062,890</b>	<b>\$ 1,731,406</b>	<b>\$ 2,138,506</b>	<b>\$ 2,090,811</b>

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## REVENUES AND EXPENDITURES – ACCOUNT LEVEL

<b>MOTOR FUEL TAX FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
03-410210- Motor Fuel Tax	609,371	602,320	579,155	593,385	583,719
03-410211- Mft-High Growth Cities	98,759	97,088	60,000	96,280	90,000
03-410212- Transportation Renewal Fund	569,876	611,264	622,115	644,400	662,658
03-420100- Grant Revenue	26,564	980,233	500,000	-	-
03-480750- Interest Income	142,437	152,701	53,892	141,551	40,928
<b>TOTAL REVENUES</b>	<b>\$ 1,447,007</b>	<b>\$ 2,443,605</b>	<b>\$ 1,815,162</b>	<b>\$ 1,475,616</b>	<b>\$ 1,377,305</b>
<b>EXPENDITURES</b>					
<b>CAPITAL OUTLAY</b>					
0309088-550050- Street Construction	2,280,586	-	-	-	-
0309088-550060- Engineering/Arch of Pi	643,968	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,924,554</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CONTINGENCY</b>					
0302999-580030- Contingency	-	-	25,000	-	25,000
<b>TOTAL CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,924,554</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 25,000</b>
<b>OTHER FINANCING USES</b>					
<b>TRANSFERS OUT</b>					
0302040-580093- Streets & Roads Contrib	-	-	1,400,000	1,400,000	1,400,000
0302040-580094- Rebuild Illinois Contrib	-	1,298,616	-	-	-
<b>TOTAL TRANSFERS OUT</b>	<b>-</b>	<b>1,298,616</b>	<b>1,400,000</b>	<b>1,400,000</b>	<b>1,400,000</b>
<b>TOTAL OTHER FINANCING USES</b>	<b>\$ -</b>	<b>\$ 1,298,616</b>	<b>\$ 1,425,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,425,000</b>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$ 2,924,554</b>	<b>\$ 1,298,616</b>	<b>\$ 1,425,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,425,000</b>

<b>FUND 12</b>	<b>TOWN CENTER TIF FUND</b>
Authorized Full – Time Staff	<b>None</b>

**PURPOSE**

The Vernon Hills Town Center Tax Increment Financing District (TIF District), designated as a redevelopment project area on May 21, 2002, encompasses a 1.6 square mile area located at the intersection of Route 45 and Milwaukee Avenue.

The TIF District has a population of approximately 2,000 and includes both commercial properties and multi-family developments. The development of the Vernon Hills Town Center was substantially completed in 2018.

The Vernon Hills Town Center Tax Increment Financing Fund accounts for the incremental property tax revenues generated within the Vernon Hills Town Center District; bond principal and interest payments related to the financing of the improvements within the TIF District; and various other related activities of the TIF District.

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

<b>TOWN CENTER TIF FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
INTERGOVERNMENTAL	\$ 2,247,733	\$ 2,174,878	\$ 2,478,376	\$ 2,402,516	\$ 2,469,134
PAYMENT IN LIEU OF TAXES	224,773	217,488	247,838	240,252	246,913
INVESTMENT INCOME	246,434	251,082	148,552	268,548	237,374
<b>TOTAL REVENUES</b>	<b>2,718,940</b>	<b>2,643,447</b>	<b>2,874,766</b>	<b>2,911,316</b>	<b>2,953,421</b>
<b>EXPENDITURES</b>					
CONTRACTUAL SERVICES	1,030	16,272	17,886	2,556	17,885
CAPITAL OUTLAY	205,033	13,658	-	-	-
DEBT SERVICE	1,579,468	1,588,935	1,592,663	1,592,850	1,568,000
OTHER PAYMENTS	-	-	-	-	7,730,269
CONTINGENCY	-	-	50,000	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,785,531</b>	<b>1,618,866</b>	<b>1,660,549</b>	<b>1,595,406</b>	<b>9,316,154</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>933,409</b>	<b>1,024,582</b>	<b>1,214,217</b>	<b>1,315,910</b>	<b>(6,362,733)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>3,088,832</b>	<b>4,022,241</b>	<b>5,062,307</b>	<b>5,046,823</b>	<b>6,362,733</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 4,022,241</b>	<b>\$ 5,046,823</b>	<b>\$ 6,276,524</b>	<b>\$ 6,362,733</b>	<b>\$ -</b>

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## REVENUES AND EXPENDITURES – ACCOUNT LEVEL

<b>TOWN CENTER TIF FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
12-410095- TIF Tax Receipts	2,247,733	2,174,878	2,478,376	2,402,516	2,469,134
12-410096- Payment in Lieu of Taxes	224,773	217,488	247,838	240,252	246,913
12-480750- Interest Income	246,434	251,082	148,552	268,548	237,374
<b>TOTAL REVENUES</b>	<b>2,718,940</b>	<b>2,643,447</b>	<b>2,874,766</b>	<b>2,911,316</b>	<b>2,953,421</b>
<b>EXPENDITURES</b>					
<b>CONTRACTUAL SERVICES</b>					
1234006-520406- Organizational Memberships	285	285	285	283	285
1234006-520500- Audit Services	-	757	1,101	773	1,100
1234006-520510- Legal Services	-	1,048	1,500	1,500	1,500
1234006-520599- Other Services	745	14,182	15,000	-	15,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>1,030</b>	<b>16,272</b>	<b>17,886</b>	<b>2,556</b>	<b>17,885</b>
<b>CAPITAL OUTLAY</b>					
<b>1234006-550085- TIF PROJECTS</b>					
25032 VHTC Paving	-	13,658	-	-	-
1209109-550040- Remodeling/Renovation	205,033	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>205,033</b>	<b>13,658</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEBT SERVICE</b>					
1234006-570010- Principal Payment	1,445,000	1,485,000	1,520,000	1,520,000	1,530,000
1234006-570020- Interest Payment	132,750	102,143	70,600	70,600	35,750
1234006-570325- Fiscal Agent Fees	1,718	1,793	2,063	2,250	2,250
<b>TOTAL DEBT SERVICE</b>	<b>1,579,468</b>	<b>1,588,935</b>	<b>1,592,663</b>	<b>1,592,850</b>	<b>1,568,000</b>
<b>OTHER</b>					
1234006-530990- Other Payments	-	-	-	-	7,730,269
<b>TOTAL OTHER</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,730,269</b>
<b>CONTINGENCY</b>					
1234999-580030- Contingency	-	-	50,000	-	-
<b>TOTAL CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,785,531</b>	<b>\$ 1,618,866</b>	<b>\$ 1,660,549</b>	<b>\$ 1,595,406</b>	<b>\$ 9,316,154</b>

# TOWN CENTER TIF FUND

## ACCOUNT DETAIL

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## TOWN CENTER TIF FUND – ACCOUNT DETAIL

### TOWN CENTER TIF FUND

DRAFT  
BUDGET  
FY 2027

#### EXPENDITURES

##### CONTRACTUAL SERVICES

<b>1234006-520406- ORGANIZATIONAL MEMBERSHIPS</b>		<b>\$ 285</b>
TIF ASSOCIATION MEMBERSHIP DUES	285	
<b>1234006-520500- AUDIT SERVICES</b>		<b>\$ 1,100</b>
ANNUAL TIF REPORT AND AUDIT	1,100	
<b>1234006-520510- LEGAL SERVICES</b>		<b>\$ 1,500</b>
NO DETAIL REPORTED		
<b>1234006-520599- OTHER SERVICES</b>		<b>\$ 15,000</b>
NO DETAIL REPORTED		
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 17,885</b>

##### DEBT SERVICE

<b>1234006-570010- PRINCIPAL PAYMENT</b>		<b>\$ 1,530,000</b>
SERIES 2012A PRINCIPAL (REFUNDING OF 2007 TIF REVENUE BOND)	1,000,000	
SERIES 2015B PRINCIPAL (SECOND REFUNDING OF 2007 ALT REVENUE BONDS)	530,000	
<b>1234006-570020- INTEREST PAYMENT</b>		<b>\$ 35,750</b>
SERIES 2012A BOND INTEREST	22,500	
SERIES 2015B BOND INTEREST	13,250	
<b>1234006-570325- FISCAL AGENT FEES</b>		<b>\$ 2,250</b>
NO DETAIL REPORTED		
<b>TOTAL DEBT SERVICE</b>		<b>\$ 1,568,000</b>

##### OTHER

<b>1234006-530990- OTHER PAYMENTS</b>		<b>\$ 7,730,269</b>
ESTIMATED SURPLUS AT CLOSE TO BE DISBURSED	5,849,796	
FY25 TIF SURPLUS PLUS VILLAGE 10% PAYMENT	1,883,473	
<b>TOTAL OTHER</b>		<b>\$ 7,730,269</b>

##### TOTAL EXPENDITURES

**\$ 9,316,154**

<b>FUND 11</b>	<b>MELLODY FARM TIF FUND (Milwaukee Ave-Townline Rd)</b>
Authorized Full – Time Staff	<b>None</b>

**PURPOSE**

The Melody Farm Tax Increment Financing District (TIF District), designated as a redevelopment project area on January 10, 2017, is located at the corner of Milwaukee Avenue and East Townline Road.

The development, which has been substantially completed, includes a 270,000 square foot shopping center that offers a premier open-air, urban-inspired retail and dining experience. The TIF District also provides 260 executive style apartments to the diverse population of Vernon Hills and its surrounding Lake County communities.

The Melody Farm Tax Increment Financing (TIF) Fund accounts for the incremental property tax revenues generated within the Melody Farm TIF District; bond principal and interest payments related to the financing of improvements within the TIF District; and various other related activities.

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

<b>MELLODY FARM TIF FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
INTERGOVERNMENTAL	\$ 4,082,362	\$ 4,421,925	\$ 4,775,999	\$ 4,304,136	\$ 4,605,774
PAYMENT IN LIEU OF TAXES	408,236	442,193	477,600	430,414	460,577
INVESTMENT INCOME	495,388	626,724	330,121	626,995	516,428
<b>TOTAL REVENUES</b>	<b>\$ 4,985,986</b>	<b>\$ 5,490,842</b>	<b>\$ 5,583,720</b>	<b>\$ 5,361,545</b>	<b>\$ 5,582,779</b>
<b>EXPENDITURES</b>					
CONTRACTUAL SERVICES	45,415	37,164	51,386	46,057	51,385
DEBT SERVICE	1,591,138	1,594,685	1,592,565	1,592,640	1,592,430
OTHER PAYMENTS	116,130	100,532	103,500	159,566	141,840
CONTINGENCY	-	-	50,000	-	50,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,752,683</b>	<b>\$ 1,732,381</b>	<b>\$ 1,797,451</b>	<b>\$ 1,798,263</b>	<b>\$ 1,835,655</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 3,233,303</b>	<b>\$ 3,758,461</b>	<b>\$ 3,786,269</b>	<b>\$ 3,563,282</b>	<b>\$ 3,747,124</b>
<b>FUND BALANCE - BEGINNING</b>	<b>6,332,417</b>	<b>9,565,720</b>	<b>13,307,076</b>	<b>13,324,181</b>	<b>16,887,463</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 9,565,720</b>	<b>\$ 13,324,181</b>	<b>\$ 17,093,345</b>	<b>\$ 16,887,463</b>	<b>\$ 20,634,587</b>

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## REVENUES AND EXPENDITURES – ACCOUNT LEVEL

<b>MELLODY FARM TIF FUND</b>		<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>						
11-410095-	TIF Tax Receipts	4,082,362	4,421,925	4,775,999	4,304,136	4,605,774
11-410096-	Payment in Lieu of Taxes	408,236	442,193	477,600	430,414	460,577
11-480750-	Interest Income	495,388	626,724	330,121	626,995	516,428
<b>TOTAL REVENUES</b>		<b>4,985,986</b>	<b>5,490,842</b>	<b>5,583,720</b>	<b>5,361,545</b>	<b>5,582,779</b>
<b>EXPENDITURES</b>						
<b>CONTRACTUAL SERVICES</b>						
1134006-520406-	Organizational Memberships	285	285	285	283	285
1134006-520500-	Audit Services	-	757	1,101	774	1,100
1134006-520510-	Legal Services	45,130	36,122	50,000	45,000	50,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>45,415</b>	<b>37,164</b>	<b>51,386</b>	<b>46,057</b>	<b>51,385</b>
<b>DEBT SERVICE</b>						
1134006-570010-	Principal Payment	1,005,000	1,035,000	1,060,000	1,060,000	1,090,000
1134006-570020-	Interest Payment	585,313	559,685	531,740	531,740	501,530
1134006-570325-	Fiscal Agent Fees	825	-	825	900	900
<b>TOTAL DEBT SERVICE</b>		<b>1,591,138</b>	<b>1,594,685</b>	<b>1,592,565</b>	<b>1,592,640</b>	<b>1,592,430</b>
<b>OTHER</b>						
1134006-530990-	Other Payments	116,130	100,532	103,500	159,566	141,840
<b>TOTAL OTHER</b>		<b>116,130</b>	<b>100,532</b>	<b>103,500</b>	<b>159,566</b>	<b>141,840</b>
<b>CONTINGENCY</b>						
1134999-580030-	Contingency	-	-	50,000	-	50,000
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,752,683</b>	<b>\$ 1,732,381</b>	<b>\$ 1,797,451</b>	<b>\$ 1,798,263</b>	<b>\$ 1,835,655</b>

# **MELLODY FARM TIF FUND**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## MELLODY FARM TIF FUND – ACCOUNT DETAIL

### MELLODY FARM TIF FUND

DRAFT  
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#### EXPENDITURES

##### CONTRACTUAL SERVICES

1134006-520406-	<b>ORGANIZATIONAL MEMBERSHIPS</b>		\$	285
	TIF ASSOCIATION MEMBERSHIP DUES	285		
1134006-520500-	<b>AUDIT SERVICES</b>		\$	1,100
	ANNUAL TIF REPORT AND AUDIT	1,100		
1134006-520510-	<b>LEGAL SERVICES</b>		\$	50,000
	NO DETAIL REPORTED			

<b>TOTAL CONTRACTUAL SERVICES</b>			\$	<b>51,385</b>
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##### DEBT SERVICE

1134006-570010-	<b>PRINCIPAL PAYMENT</b>		\$	1,090,000
	SERIES 2017 BOND PRINCIPAL	1,090,000		
1134006-570020-	<b>INTEREST PAYMENT</b>		\$	501,530
	SERIES 2017 BOND INTEREST	501,530		
1134006-570325-	<b>FISCAL AGENT FEES</b>		\$	900
	NO DETAIL REPORTED			

<b>TOTAL DEBT SERVICE</b>			\$	<b>1,592,430</b>
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##### OTHER

1134006-530990-	<b>OTHER PAYMENTS</b>		\$	141,840
	HAWTHORN SCHOOL DISTRICT 73 ANNUAL ENROLLMENT REIMBURSEMENT (TIF ACT) - 8 STUDENTS @ \$17,730	141,840		

<b>TOTAL OTHER</b>			\$	<b>141,840</b>
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##### OTHER

1134999-580030-	<b>CONTINGENCY</b>		\$	50,000
	NO DETAIL REPORTED			

<b>TOTAL OTHER</b>			\$	<b>50,000</b>
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<b>TOTAL EXPENDITURES</b>			\$	<b>1,835,655</b>
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FUND 24	<b>HAWTHORN MALL TIF FUND</b>
Authorized Full – Time Staff	<b>None</b>

**PURPOSE**

The Hawthorn Mall Redevelopment Project Area (District) is located at the northwest corner of Milwaukee Avenue and Townline Road in Vernon Hills, Illinois. The District includes the former Sears and Carson Pierre Scott; approximately 490,000 square feet of in-line retail stores currently within the mall; and adjacent parking lots on the eastern and southern ends of the property that is dedicated to retail space.

The mission of the Hawthorn Mall Redevelopment Project is to strategically transform Hawthorn Mall into a mixed-use, regional premier destination. The following plans were carefully designed to create a signature unique to market experience that serves the needs and wants of every lifestyle for Vernon Hills and its surrounding communities.

- Activate the mall with events, art, innovation, and community partnerships,
- Enhance the common areas,
- Improve the shopping experience,
- Enhance shopping, dining, and entertainment options,
- Offer high quality residences,
- Activate green spaces.

The Hawthorn Mall Tax Increment Financing (TIF) Fund accounts for incremental property tax revenues generated within the Hawthorn Mall Redevelopment Project Area and expenses incurred that are related to the District.



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

<b>HAWTHORN MALL TIF FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
INTERGOVERNMENTAL	\$ 724,158	\$ 1,639,047	\$ 2,294,138	\$ 2,125,630	\$ 2,682,722
PAYMENT IN LIEU OF TAXES	72,416	160,820	229,414	212,563	268,272
INVESTMENT INCOME	10,314	68,349	49,449	120,000	124,005
<b>TOTAL REVENUES</b>	<b>\$ 806,888</b>	<b>\$ 1,868,216</b>	<b>\$ 2,573,001</b>	<b>\$ 2,458,193</b>	<b>\$ 3,074,999</b>
<b>EXPENDITURES</b>					
CONTRACTUAL SERVICES	19,102	5,252	2,536,386	36,057	6,536,385
OTHER PAYMENTS	-	52,127	595,476	651,674	585,991
<b>TOTAL EXPENDITURES</b>	<b>\$ 19,102</b>	<b>\$ 57,379</b>	<b>\$ 3,131,862</b>	<b>\$ 687,731</b>	<b>\$ 7,122,376</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 787,786</b>	<b>\$ 1,810,837</b>	<b>\$ (558,861)</b>	<b>\$ 1,770,462</b>	<b>\$ (4,047,377)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>(53,005)</b>	<b>734,781</b>	<b>2,170,693</b>	<b>2,545,618</b>	<b>4,316,080</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 734,781</b>	<b>\$ 2,545,618</b>	<b>\$ 1,611,832</b>	<b>\$ 4,316,080</b>	<b>\$ 268,703</b>

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## REVENUES AND EXPENDITURES – ACCOUNT LEVEL

<b>HAWTHORN MALL TIF FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
24-410095- TIF Tax Receipts	724,158	1,639,047	2,294,138	2,125,630	2,682,722
24-410096- Payment in Lieu of Taxes	72,416	160,820	229,414	212,563	268,272
24-480750- Interest Income	10,314	68,349	49,449	120,000	124,005
<b>TOTAL REVENUES</b>	<b>806,888</b>	<b>1,868,215</b>	<b>2,573,001</b>	<b>2,458,193</b>	<b>3,074,999</b>
<b>EXPENDITURES</b>					
<b>CONTRACTUAL SERVICES</b>					
2434006-520406- Organizational Memberships	280	280	285	283	285
2434006-520500- Audit Services	-	757	1,101	774	1,100
2434006-520510- Legal Services	259	2,403	20,000	20,000	20,000
2434006-520540- TIF Project Reimbursements	-	-	2,500,000	-	6,500,000
2434006-520599- Other Services	18,563	1,813	15,000	15,000	15,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>19,102</b>	<b>5,252</b>	<b>2,536,386</b>	<b>36,057</b>	<b>6,536,385</b>
<b>OTHER</b>					
2434006-530990- Other Payments	-	52,127	595,476	651,674	585,991
<b>TOTAL EXPENDITURES</b>	<b>\$ 19,102</b>	<b>\$ 57,379</b>	<b>\$ 3,131,862</b>	<b>\$ 687,731</b>	<b>\$ 7,122,376</b>

PROPOSED DRAFT

# **HAWTHORN MALL TIF FUND**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## HAWTHORN MALL TIF FUND – ACCOUNT DETAIL

### HAWTHORN MALL TIF FUND

DRAFT  
BUDGET  
FY 2027

#### EXPENDITURES

##### CONTRACTUAL SERVICES

2434006-520406-	<b>ORGANIZATIONAL MEMBERSHIPS</b>		\$	285
	TIF ASSOCIATION MEMBERSHIP DUES	285		
2434006-520500-	<b>AUDIT SERVICES</b>		\$	1,100
	ANNUAL TIF REPORT AND AUDIT	1,100		
2434006-520510-	<b>LEGAL SERVICES</b>		\$	20,000
	NO DETAIL REPORTED			
2434006-520540-	<b>TIF PROJECT REIMBURSEMENTS</b>		\$	6,500,000
	NO DETAIL REPORTED			
2434006-520599-	<b>OTHER SERVICES</b>		\$	15,000
	TIF CONSULTANT (RYAN)	15,000		
<b>TOTAL CONTRACTUAL SERVICES</b>			\$	<b>6,536,385</b>
<b>OTHER</b>				
2434006-530990-	<b>OTHER PAYMENTS</b>		\$	585,991
	HAWTHORN SCHOOL DISTRICT 73 ANNUAL REIMBURSEMENT (IGA)	510,000		
	TAX YEAR 2025 TIF SURPLUS (3 EXISTING PARCELS)	75,991		
<b>TOTAL OTHER</b>			\$	<b>585,991</b>
<b>TOTAL EXPENDITURES</b>			\$	<b>7,122,376</b>

PROPOSED/DRAFT

<b>FUND</b> 17, 18, 58	<b>RESTRICTED POLICE FUND</b>
Authorized Full – Time Staff	<b>None</b>

**PURPOSE**

This fund is designated to account for revenue generated from DUI fines and penalties, drug-related forfeitures, and state seizures. The use of accumulated monies in this fund is strictly limited by law and is intended to support law enforcement activities directly related to the enforcement and prevention of driving under the influence (DUI) offenses as well as assisting in the enforcement of controlled substances laws and relevant Illinois state statutes pertaining to seizures. Expenditures from the fund must align with these specific purposes and cannot be used for unrelated law enforcement or municipal operations.

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

<b>RESTRICTED POLICE FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>					
FINES AND FORFEITURES	\$ 13,264	\$ 21,189	\$ 13,000	\$ 16,000	\$ 12,000
INVESTMENT INCOME	5,774	4,199	1,937	177	107
<b>TOTAL REVENUES</b>	<b>19,038</b>	<b>25,388</b>	<b>14,937</b>	<b>16,177</b>	<b>12,107</b>
<b>EXPENDITURES</b>					
CONTRACTUAL SERVICES	1,666	\$ 2,205	2,000	2,000	2,000
COMMODITIES	23,231	-	-	-	-
CONTINGENCY	-	-	25,000	-	10,000
<b>TOTAL EXPENDITURES</b>	<b>24,897</b>	<b>2,205</b>	<b>27,000</b>	<b>2,000</b>	<b>12,000</b>
<b>EXCESS OR (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(5,859)</b>	<b>23,183</b>	<b>(12,063)</b>	<b>14,177</b>	<b>107</b>
<b>OTHER FINANCING USE</b>					
DUI - TRANSFER OUT TO FUND POLICE SQUAD	-	(65,000)	(76,175)	(76,175)	-
<b>TOTAL OTHER FINANCING USE</b>	<b>-</b>	<b>(65,000)</b>	<b>(76,175)</b>	<b>(76,175)</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(5,859)</b>	<b>(41,817)</b>	<b>(88,238)</b>	<b>(61,998)</b>	<b>107</b>
<b>FUND BALANCE - BEGINNING</b>	<b>146,617</b>	<b>140,758</b>	<b>90,455</b>	<b>98,941</b>	<b>36,943</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 140,758</b>	<b>\$ 98,941</b>	<b>\$ 2,217</b>	<b>\$ 36,943</b>	<b>\$ 37,050</b>

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## REVENUES, EXPENDITURES, AND OTHER FINANCING USES – ACCOUNT LEVEL

<b>RESTRICTED POLICE FUND</b>		<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUES</b>						
<i>- DUI -</i>						
17-450610-	Traffic Fines	12,055	11,920	13,000	11,000	12,000
17-480750-	Interest Income	5,721	4,161	1,745	150	42
<i>- Drug Forfeiture -</i>						
18-470800-	Sales of Forfeited Property	-	8,747	-	-	-
18-480750-	Interest Income	29	22	110	15	29
<i>- State Seizure -</i>						
58-470800-	Sale of Seized Property	1,209	522	-	5,000	-
58-480750-	Interest Income	24	16	82	12	36
<b>TOTAL REVENUES</b>		<b>19,038</b>	<b>25,388</b>	<b>14,937</b>	<b>16,177</b>	<b>12,107</b>
<b>EXPENDITURES</b>						
<i>- DUI -</i>						
1703039-530012-	IT Supplies & Equip	23,231	-	-	-	-
1703999-580030-	Contingency	-	-	20,000	-	10,000
<i>- Drug Forfeiture -</i>						
1803999-580030-	Contingency	-	-	2,500	-	-
<i>- State Seizure -</i>						
5803039-520599-	Other Services	1,666	2,205	2,000	2,000	2,000
5803999-580030-	Contingency	-	-	2,500	-	-
<b>TOTAL EXPENDITURES</b>		<b>24,897</b>	<b>2,205</b>	<b>27,000</b>	<b>2,000</b>	<b>12,000</b>
<b>OTHER FINANCING USE</b>						
1703039-580097-	Transfer to VERF	-	65,000	76,175	76,175	-
<b>TOTAL OTHER FINANCING USE</b>		<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ 76,175</b>	<b>\$ 76,175</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USE</b>		<b>\$ 43,935</b>	<b>\$ 92,593</b>	<b>\$ 118,112</b>	<b>\$ 94,352</b>	<b>\$ 24,107</b>

# **RESTRICTED POLICE FUND**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.

PROPOSED/DRAFT



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**RESTRICTED POLICE FUND**

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DRAFT  
BUDGET  
FY 2027

**EXPENDITURES**

**CONTRACTUAL SERVICES**

5803039-520599- OTHER SERVICES \$ 2,000  
NO DETAIL REPORTED

**TOTAL CONTRACTUAL SERVICES** \$ 2,000

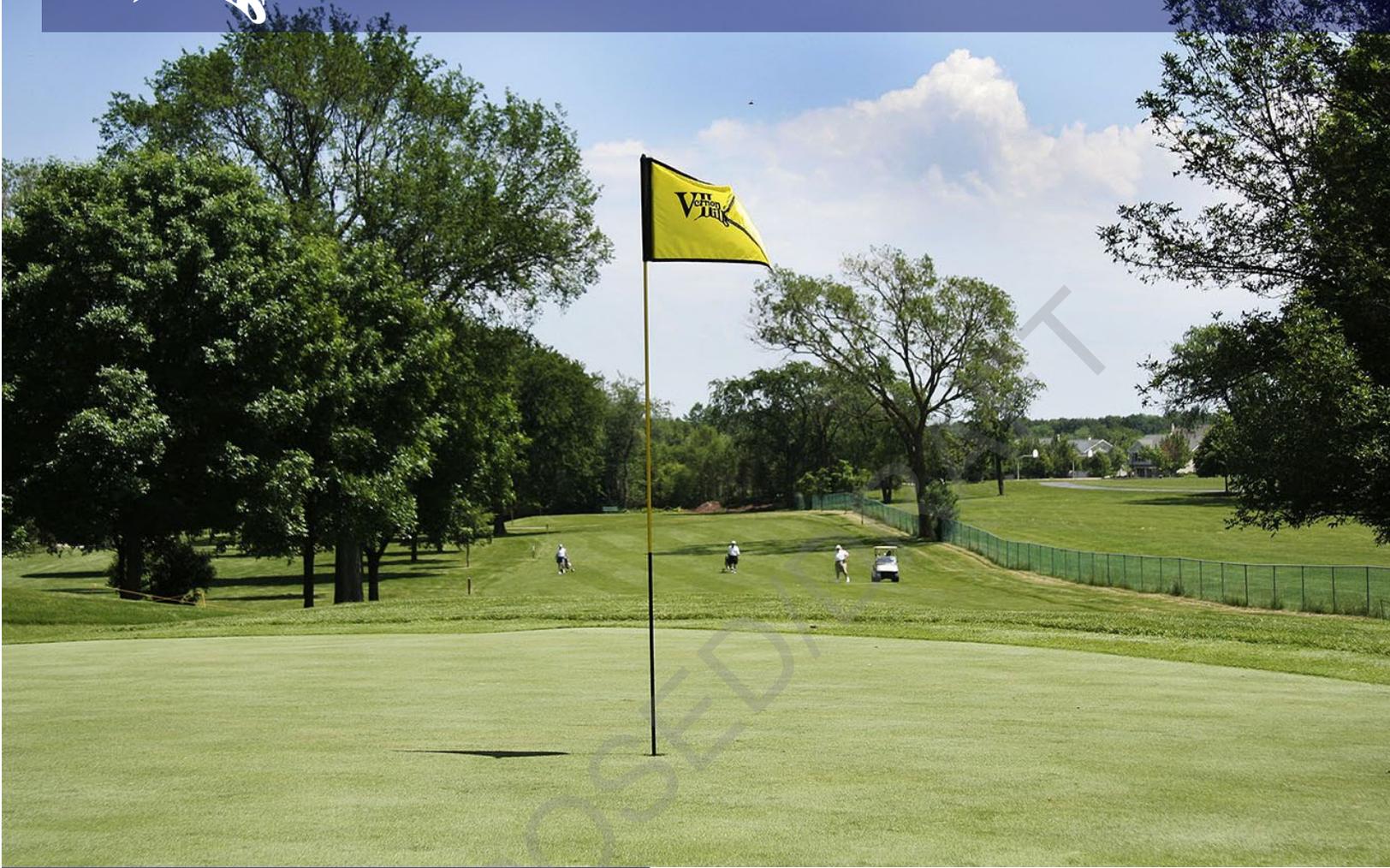
**CONTINGENCY**

1703999-580030- CONTINGENCY \$ 10,000  
USE OF AVAILABLE FUND BALANCE OR UNPLANNED REVENUES 10,000

**TOTAL CONTINGENCY** \$ 10,000

**TOTAL RESTRICTED POLICE FUND** \$ 12,000

PROPOSED/DRAFT



- Golf Course Fund
- Metra Parking Fund

FUND 14	<b>GOLF COURSE FUND</b>
Authorized Full – Time Staff	<b>None (Management Contract)</b>

**PURPOSE**

The Golf Course Fund accounts for the activities of the Vernon Hills Golf Course located at 291 Evergreen Drive. The golf course is managed and operated under contract by Kemper Sports. All revenues and expenses related to the golf course are reflected in the Golf Course Fund.

The village also owns the White Deer Run Golf Course located at 250 West Gregg’s Parkway. White Deer Run Golf Course is managed and operated by Heritage Golf Group (Heritage). Due to the contract terms with Heritage, the revenues and expenses related to this golf course are not included in the Golf Course Fund. Heritage pays rental fees that are not dependent on the profit of the golf course.

Services provided at the Vernon Hills Golf Course include golfing; dining; pro shop; golf cart rental; and driving range.

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENSES, AND CHANGE IN NET POSITION

### GOLF COURSE FUND

[ENTERPRISE FUND - ACCRUAL ACCOUNTING]

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>OPERATING REVENUE</b>					
COURSE FEES	\$ 424,537	\$ 440,222	\$ 489,138	\$ 460,279	\$ 447,599
MERCHANDISE SALES	17,123	16,342	18,050	17,293	15,821
FOOD AND BEVERAGE SALES	77,040	66,899	68,466	80,090	106,112
OTHER OPERATING	7,834	24,736	12,500	10,045	10,347
<b>TOTAL OPERATING REVENUE</b>	<b>526,534</b>	<b>548,200</b>	<b>588,154</b>	<b>567,707</b>	<b>579,879</b>
<b>OPERATING EXPENSE</b>					
PERSONNEL	\$ -	\$ 27,942	\$ 30,295	\$ 27,680	\$ 34,770
CONTRACTUAL SERVICES	409,037	429,901	452,138	485,491	524,559
COMMITTIES	-	5,159	14,400	20,128	19,222
BUILDINGS AND GROUNDS	118,111	85,266	84,759	87,683	89,824
COST OF GOOD SOLD	47,554	43,614	32,989	53,737	54,051
<b>TOTAL OPERATING EXPENSE</b>	<b>574,702</b>	<b>591,882</b>	<b>614,581</b>	<b>674,719</b>	<b>722,426</b>
<b>OPERATING LOSS BEFORE DEPRECIATION</b>	<b>(48,168)</b>	<b>(43,683)</b>	<b>(26,427)</b>	<b>(107,012)</b>	<b>(142,547)</b>
DEPRECIATION	24,396	44,901	50,000	45,000	45,000
<b>OPERATING LOSS</b>	<b>(72,564)</b>	<b>(88,583)</b>	<b>(76,427)</b>	<b>(152,012)</b>	<b>(187,547)</b>
GENERAL FUND OPERATING SUBSIDY	-	760,000	75,000	75,000	200,000
<b>OPERATING LOSS AND NONCAPITAL SUBSIDIES</b>	<b>(72,564)</b>	<b>671,417</b>	<b>(1,427)</b>	<b>(77,012)</b>	<b>12,453</b>
<b>OTHER NONOPERATING REVENUE</b>					
INVESTMENT INCOME	280	271	100	295	300
OTHER NON OPERATING INCOME	79,400	-	6,000	15,421	15,100
<b>TOTAL OTHER NONOPERATING REVENUE</b>	<b>79,680</b>	<b>271</b>	<b>6,100</b>	<b>15,716</b>	<b>15,400</b>
<b>CHANGES IN NET POSITION</b>	<b>7,116</b>	<b>671,688</b>	<b>4,673</b>	<b>(61,296)</b>	<b>27,853</b>
<b>NET POSITION - BEGINNING</b>	<b>289,786</b>	<b>296,902</b>	<b>1,014,839</b>	<b>968,590</b>	<b>907,294</b>
<b>NET POSITION - ENDING</b>	<b>\$ 296,902</b>	<b>\$ 968,590</b>	<b>\$ 1,019,512</b>	<b>\$ 907,294</b>	<b>\$ 935,147</b>

### SUPPLEMENTAL INFORMATION

#### CAPITAL SPENDING

VEHICLE AND EQUIPMENT REPLACEMENT	\$ 83,893	\$ -	\$ -	\$ 12,000
VEHICLE AND EQUIPMENT REPLACEMENT	340,288	-	-	-
VEHICLE AND EQUIPMENT REPLACEMENT	54,475	25,000	25,000	-
<b>TOTAL CAPITAL SPENDING</b>	<b>\$ 478,656</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 12,000</b>

NOTE: Capital items are not expensed in the year purchased but capitalized as an asset and expensed through depreciation over the items estimated useful life.

#### ANTICIPATED CASH FLOW

BEGINNING CASH	\$ 700	\$ 700	\$ 700	\$ (40,596)
RECEIPTS FROM OPERATIONS	548,200	588,154	567,707	579,879
RECEIPTS FROM OTHER	760,271	81,100	90,716	215,400
(PAYMENTS) FOR OPERATIONS	(591,882)	(614,581)	(674,719)	(722,426)
(PAYMENTS) FOR CAPITAL SPENDING	(478,656)	(25,000)	(25,000)	(12,000)
(PAYMENTS) FOR INTERFUND TRANSFERS	(225,340)	-	-	-
OTHER RECEIPTS/(PAYMENTS)	(12,592)	-	-	-
NET (USE)/SOURCE	-	29,673	(41,296)	60,853
ENDING CASH	\$ 700	\$ 30,373	\$ (40,596)	\$ 20,257



# FY 2027 ANNUAL BUDGET

## REVENUES – ACCOUNT LEVEL

### GOLF COURSE FUND

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>REVENUE</b>					
14-440310- Green Fees	292,074	298,610	309,931	320,315	307,972
14-440315- Season Passes	38,855	50,802	71,580	49,385	52,500
14-440320- Cart Rental	93,608	90,810	107,627	90,579	87,127
14-440331- Merchandise Sales	17,123	16,342	18,050	17,293	15,821
14-440332- Food Sales	11,544	12,631	22,822	14,540	26,528
14-440333- Beverage Sales	7,041	6,102	9,129	9,463	10,611
14-440334- Liquor Sales	58,455	48,166	36,515	56,087	68,973
14-470900- Other Operating	7,834	24,736	12,500	10,045	10,347
14-480750- Interest Income	280	271	100	295	300
14-499994- General Fund Operating Subsidy	-	760,000	75,000	75,000	200,000
14-470910- Other Nonoperating	79,400	-	6,000	15,421	15,100
<b>TOTAL REVENUE</b>	<b>\$ 606,214</b>	<b>\$ 1,308,471</b>	<b>\$ 669,254</b>	<b>\$ 658,423</b>	<b>\$ 795,279</b>

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## EXPENSES AND CAPITAL SPENDING – ACCOUNT LEVEL

### GOLF COURSE FUND

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>EXPENSE</b>					
<b>PERSONNEL</b>					
1430060-500010- Salaries - FT	-	20,502	21,938	20,115	25,385
1430060-500030- Salaries - PT/SNL	-	-	-	-	-
1430060-500120- Longevity	-	-	52	52	49
1430060-500142- Uniform Allowance	-	-	-	-	162
1430060-510050- FICA Contributions	-	1,467	1,665	1,429	1,926
1430060-510060- IMRF Contribution	-	1,588	1,705	1,527	2,064
1430060-510080- Health Insurance	-	4,011	4,530	4,227	4,857
1430060-510081- Dental Insurance	-	259	290	249	254
1430060-510082- Vision Insurance	-	31	31	23	22
1430060-510083- Life Insurance	-	85	84	58	51
<b>TOTAL PERSONNEL</b>	<b>\$ -</b>	<b>\$ 27,942</b>	<b>\$ 30,295</b>	<b>\$ 27,680</b>	<b>\$ 34,770</b>
<b>CONTRACTUAL SERVICES</b>					
1430060-520020- Postal Charges	993	591	880	794	810
1430060-520100- Phone/Internet/Cable	2,703	6,154	6,180	5,632	8,124
1430060-520150- Equipment Rental	2,060	2,473	2,145	2,271	4,620
1430060-520200- Maint/Lease Contract-Phones	-	-	-	-	-
1430060-520330- Equip Repair & Maint	14,969	14,522	18,000	13,739	14,013
1430060-520460- Travel	557	867	700	729	180
1430060-520505- Outsourced Staffing	312,940	322,011	332,480	363,979	400,601
1430060-520506- Management Fee	47,754	48,709	49,684	49,684	50,677
1430060-520591- Cc Processing Fees	15,407	17,725	18,000	23,274	23,739
1430060-520710- Advertizing/Promotions	1,695	3,328	7,000	11,791	7,900
1430060-520721- Insurance-Liability	7,744	8,785	10,969	10,566	10,802
1430060-520599- Other Services	2,215	4,736	6,100	3,032	3,093
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 409,037</b>	<b>\$ 429,901</b>	<b>\$ 452,138</b>	<b>\$ 485,491</b>	<b>\$ 524,559</b>
<b>COMMODITIES</b>					
1430060-530050- Operating Supplies & Equip	-	2,327	9,000	8,838	9,110
1430060-530531- Pro Shop Supplies	-	981	1,400	7,395	6,100
1430060-530532- Bar & Grill Supplies	-	1,852	4,000	3,895	4,012
<b>TOTAL COMMODITIES</b>	<b>\$ -</b>	<b>\$ 5,159</b>	<b>\$ 14,400</b>	<b>\$ 20,128</b>	<b>\$ 19,222</b>
<b>BUILDINGS &amp; GROUNDS</b>					
1430060-520050- Electric Power	38,446	27,237	25,458	25,244	26,254
1430060-520060- Natural Gas Power	-	4,991	8,000	5,063	5,569
1430060-520070- Water & Sewer	-	1,151	5,001	1,446	2,051
1430060-520600- Bldg & Grnds Maint Services	32,308	14,108	12,000	15,598	16,650
1430060-530070- Bldg & Grounds Maint Supplies	47,357	37,780	34,300	40,332	39,300
<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>\$ 118,111</b>	<b>\$ 85,266</b>	<b>\$ 84,759</b>	<b>\$ 87,683</b>	<b>\$ 89,824</b>
<b>COST OF GOOD SOLD</b>					
1430060-590181- Cost of Merchandise Sold	13,351	10,756	9,025	19,017	11,075
1430060-590182- Cost of Food Sold	4,606	5,417	10,270	10,989	14,590
1430060-590183- Cost of Beverages Sold	4,203	4,014	2,739	3,435	4,245
1430060-590184- Cost of Liquor Sold	25,394	23,427	10,955	20,296	24,141
<b>TOTAL COST OF GOOD SOLD</b>	<b>\$ 47,554</b>	<b>\$ 43,614</b>	<b>\$ 32,989</b>	<b>\$ 53,737</b>	<b>\$ 54,051</b>



# FY 2027 ANNUAL BUDGET

## EXPENSES AND CAPITAL SPENDING – ACCOUNT LEVEL

<b>GOLF COURSE FUND</b>		<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>DEPRECIATION</b>						
1430060-595899-	Depreciation Expense	24,396	-	50,000	45,000	45,000
13-560325-	Dep-Course Improv	-	8,064	-	-	-
13-560350-	Dep-Buildings & Improv	-	161	-	-	-
13-560375-	Dep-Equip & Vehicles	-	36,676	-	-	-
<b>TOTAL DEPRECIATION</b>		\$ 24,396	\$ -	\$ 50,000	\$ 45,000	\$ 45,000
<b>TOTAL EXPENSE</b>		\$ 599,098	\$ 591,882	\$ 664,581	\$ 719,719	\$ 767,426
<b>CAPITAL SPENDING</b>						
<b>CAPITAL OUTLAY</b>						
<b>VEHICLE AND EQUIPMENT REPLACEMENT</b>						
<b>1430060-540045- EQUIP R/R - GOLF</b>						
GF001	Rough Mower	-	73,084	-	-	-
GF007	Debris Blower	-	10,809	-	-	-
GF009	Cctv Cameras (5)	-	-	-	-	12,000
<b>TOTAL EQUIP R/R - GOLF</b>		-	83,893	-	-	12,000
<b>CAPITAL PROJECTS</b>						
<b>1430060-550075- FACILITY IMPROVEMENTS</b>						
25031	Putting Green	-	340,288	-	-	-
<b>1430060-550076- FACILITY MAJOR R/R</b>						
25028	Split Rail Fence Replace	-	12,960	-	-	-
25029	Irrigation Upgrades	-	22,247	-	-	-
25030	Sprinkler Replace	-	19,268	-	-	-
26010	Patio Canopy	-	-	15,000	15,000	-
26022	Patio Furniture	-	-	10,000	10,000	-
<b>TOTAL FACILITY MAJOR R/R</b>		-	54,475	25,000	25,000	-
<b>TOTAL CAPITAL PROJECTS</b>		\$ -	\$ 394,763	\$ 25,000	\$ 25,000	\$ -
<b>TOTAL CAPITAL OUTLAY</b>		\$ -	\$ 478,656	\$ 25,000	\$ 25,000	\$ 12,000

# **GOLF COURSE FUND**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## GOLF COURSE FUND – ACCOUNT DETAIL

### GOLF COURSE FUND

DRAFT  
BUDGET  
FY 2027

#### EXPENSES

##### PERSONNEL

<b>1430060-500010-</b>	<b>SALARIES - FT</b>		<b>\$</b>	<b>25,385</b>
	PW CREW HOURS	25,385		
<b>1430060-500120-</b>	<b>LONGEVITY</b>		<b>\$</b>	<b>49</b>
	SPLIT PW EMPLOYEES	49		
<b>1430060-500142-</b>	<b>UNIFORM ALLOWANCE</b>		<b>\$</b>	<b>162</b>
	SPLIT PW CREW UNIFORMS	162		
<b>1430060-510050-</b>	<b>FICA CONTRIBUTIONS</b>		<b>\$</b>	<b>1,926</b>
	EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	1,926		
<b>1430060-510060-</b>	<b>IMRF CONTRIBUTION</b>		<b>\$</b>	<b>2,064</b>
	EMPLOYER IMRF CONTRIBUTION	2,064		
<b>1430060-510080-</b>	<b>HEALTH INSURANCE</b>		<b>\$</b>	<b>4,857</b>
	EMPLOYER MEDICAL INSURANCE CONTRIBUTION	4,857		
<b>1430060-510081-</b>	<b>DENTAL INSURANCE</b>		<b>\$</b>	<b>254</b>
	EMPLOYER DENTAL INSURANCE CONTRIBUTION	254		
<b>1430060-510082-</b>	<b>VISION INSURANCE</b>		<b>\$</b>	<b>22</b>
	EMPLOYER VISION INSURANCE CONTRIBUTION	22		
<b>1430060-510083-</b>	<b>LIFE INSURANCE</b>		<b>\$</b>	<b>51</b>
	EMPLOYER LIFE INSURANCE CONTRIBUTION	51		

##### TOTAL PERSONNEL

**\$ 34,770**

##### CONTRACTUAL SERVICES

<b>1430060-520020-</b>	<b>POSTAL CHARGES</b>		<b>\$</b>	<b>810</b>
	ADMIN POSTAGE/ SHIPPING	810		
<b>1430060-520100-</b>	<b>PHONE/INTERNET/CABLE</b>		<b>\$</b>	<b>8,124</b>
	PHONE, CABLE, & INTERNET BUNDLE (COMCAST)	8,124		
<b>1430060-520150-</b>	<b>EQUIPMENT RENTAL</b>		<b>\$</b>	<b>4,620</b>
	C&G EQUIPMENT RENTAL	4,620		
<b>1430060-520330-</b>	<b>EQUIP REPAIR &amp; MAINT</b>		<b>\$</b>	<b>14,013</b>
	EQUIPMENT REPAIR/MTNC EQUIPMENT	14,013		
<b>1430060-520460-</b>	<b>TRAVEL</b>		<b>\$</b>	<b>180</b>
	ADMIN TRAVEL	180		



# FY 2027 ANNUAL BUDGET

## GOLF COURSE FUND – ACCOUNT DETAIL

<b>GOLF COURSE FUND</b>		<b>DRAFT BUDGET FY 2027</b>
<b>1430060-520505-</b>	<b>OUTSOURCED STAFFING</b>	
	KEMPER STAFF WAGES & BENEFITS	400,601
		\$ 400,601
<b>1430060-520506-</b>	<b>MANAGEMENT FEE</b>	
	ADMIN MANAGEMENT FEE	50,677
		\$ 50,677
<b>1430060-520591-</b>	<b>CC PROCESSING FEES</b>	
	CREDIT CARD PROCESSING FEES	23,739
		\$ 23,739
<b>1430060-520710-</b>	<b>ADVERTIZING/PROMOTIONS</b>	
	ADMIN ADVERTISING	7,900
		\$ 7,900
<b>1430060-520721-</b>	<b>INSURANCE-LIABILITY</b>	
	ADMIN INSURANCE	10,802
		\$ 10,802
<b>1430060-520599-</b>	<b>OTHER SERVICES</b>	
	OTHER SERVICES	3,093
		\$ 3,093
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 524,559</b>
	<b>COMMODITIES</b>	
<b>1430060-530050-</b>	<b>OPERATING SUPPLIES &amp; EQUIP</b>	
	ADMIN SUPPLIES/PRO SHOP RENTAL	9,110
		\$ 9,110
<b>1430060-530531-</b>	<b>PRO SHOP SUPPLIES</b>	
	PRO SHOP SUPPLIES	6,100
		\$ 6,100
<b>1430060-530532-</b>	<b>BAR &amp; GRILL SUPPLIES</b>	
	F&B LAUNDRY/LINENS & SUPPLIES	4,012
		\$ 4,012
	<b>TOTAL COMMODITIES</b>	<b>\$ 19,222</b>
	<b>BUILDINGS &amp; GROUNDS</b>	
<b>1430060-520050-</b>	<b>ELECTRIC POWER</b>	
	ADMIN ELECTRIC POWER	26,254
		\$ 26,254
<b>1430060-520060-</b>	<b>NATURAL GAS POWER</b>	
	ADMIN NATURAL GAS	5,569
		\$ 5,569
<b>1430060-520070-</b>	<b>WATER &amp; SEWER</b>	
	ADMIN WATER & SEWER	2,051
		\$ 2,051
<b>1430060-520600-</b>	<b>BLDG &amp; GRNDS MAINT SERVICES</b>	
	JANITORIAL SERVICES	8,800
	MEP REPAIRS	1,493
	TUCKPOINTING-FIREPLACE & WALLS	6,357
		\$ 16,650
<b>1430060-530070-</b>	<b>BLDG &amp; GROUNDS MAINT SUPPLIES</b>	
	C&G & PW BLDG & GROUNDS MAINT SUPPLIES	39,300
		\$ 39,300
	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>\$ 89,824</b>



# FY 2027 ANNUAL BUDGET

## GOLF COURSE FUND – ACCOUNT DETAIL

### GOLF COURSE FUND

DRAFT  
BUDGET  
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#### COST OF GOOD SOLD

1430060-590181-	COST OF MERCHANDISE SOLD MERCHANDISE COGS	\$ 11,075
		11,075
1430060-590182-	COST OF FOOD SOLD FOOD COGS	\$ 14,590
		14,590
1430060-590183-	COST OF BEVERAGES SOLD BEVERAGE COGS	\$ 4,245
		4,245
1430060-590184-	COST OF LIQUOR SOLD LIQUOR COGS	\$ 24,141
		24,141
	<b>TOTAL COST OF GOOD SOLD</b>	<b>\$ 54,051</b>
	<b>DEPRECIATION</b>	
1430060-595899-	DEPRECIATION EXPENSE NO DETAIL REPORTED	\$ 45,000
	<b>TOTAL DEPRECIATION</b>	<b>\$ 45,000</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 767,426</b>

PROPOSED/DRAFT

FUND / DEPT 09	<b>METRA PARKING FUND</b>
Authorized Full – Time Staff	<b>None</b>

**PURPOSE**

The METRA Parking Fund accounts for the revenues and expenses of the village’s commuter parking lot and facilities located at 75 East Route 45. Revenues are the fees charged to use the parking lot, and the expenses are the costs incurred to maintain the parking lot and facilities. A maximum of approximately 28,500 parking spaces (110 per day, based on 260 weekdays per year) are available annually at a daily rate of \$1.75. There are also approximately 150 spaces available to bi-monthly passholders at a rate of \$55 for two months.

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## SUMMARY OF REVENUES, EXPENSES, AND CHANGE IN NET POSITION

### METRA PARKING FUND

[ENTERPRISE FUND - ACCRUAL ACCOUNTING]

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>OPERATING REVENUE</b>					
PARKING FEES	\$ 34,907	\$ 38,418	\$ 36,300	\$ 39,347	\$ 40,000
<b>OPERATING EXPENSE</b>					
PERSONNEL	-	5,988	6,092	5,897	6,148
CONTRACTUAL SERVICES	5,204	6,766	6,093	5,486	6,087
BUILDINGS AND GROUNDS	62,256	68,746	77,900	65,704	81,400
CONTINGENCY	-	-	10,000	-	10,000
<b>TOTAL OPERATING EXPENSE</b>	67,460	81,500	100,085	77,087	103,635
<b>OPERATING LOSS BEFORE DEPRECIATION</b>	(32,553)	(43,082)	(63,785)	(37,740)	(63,635)
DEPRECIATION	-	105,029	96,018	33,800	33,800
<b>OPERATING LOSS</b>	(32,553)	(148,111)	(159,803)	(71,540)	(97,435)
GENERAL FUND OPERATING SUBSIDY	-	70,000	65,000	65,000	65,000
<b>OPERATING LOSS AND NONCAPITAL SUBSIDIES</b>	(32,553)	(78,111)	(94,803)	(6,540)	(32,435)
<b>NONOPERATING REVENUE</b>					
INVESTMENT INCOME	2,260	139	100	100	100
<b>TOTAL NONOPERATING REVENUE</b>	2,260	139	100	100	100
<b>CHANGES IN NET POSITION</b>	(30,293)	(77,972)	(94,703)	(6,440)	(32,335)
<b>FUND BALANCE - BEGINNING</b>	42,377	12,084	726,274	725,268	718,828
<b>BEG. BALANCE ADJ: ADD CAPITAL ASSET BALANCE, NET</b>		791,156			
<b>FUND BALANCE/NET POSITION - ENDING</b>	\$ 12,084	\$ 725,268	\$ 631,571	\$ 718,828	\$ 686,493

### SUPPLEMENTAL INFORMATION

#### CAPITAL SPENDING

NO PLANNED CAPITAL SPENDING	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL CAPITAL SPENDING</b>	\$ -	\$ -	\$ -	\$ -	\$ -

#### ANTICIPATED CASH FLOW

BEGINNING CASH	\$ 14,378	\$ 33,430	\$ 39,564	\$ 66,924
RECEIPTS FROM OPERATIONS	38,418	36,300	39,347	40,000
RECEIPTS FROM OTHER	70,139	65,100	65,100	65,100
(PAYMENTS) FOR OPERATIONS	(81,500)	(90,085)	(77,087)	(93,635)
(PAYMENTS) FOR CAPITAL SPENDING	-	-	-	-
OTHER RECEIPTS/(PAYMENTS)	(1,870)	-	-	-
NET (USE)/SOURCE	25,186	11,315	27,360	11,465
ENDING CASH	\$ 39,564	\$ 44,745	\$ 66,924	\$ 78,389



# FY 2027 ANNUAL BUDGET

## REVENUES AND EXPENSES – ACCOUNT LEVEL

<b>METRA PARKING FUND</b>		<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>REVENUE</b>						
09-440901-	Daily Parking Fees	30,405	32,988	31,300	35,000	35,000
09-440902-	Parking Pass Fees	4,502	5,431	5,000	4,347	5,000
09-480750-	Interest Income	2,260	139	100	100	100
09-499994-	General Fund Subsidy	-	70,000	65,000	65,000	65,000
<b>TOTAL REVENUE</b>		<b>\$ 37,167</b>	<b>\$ 108,557</b>	<b>\$ 101,400</b>	<b>\$ 104,447</b>	<b>\$ 105,100</b>
<b>EXPENSE</b>						
<b>PERSONNEL</b>						
0931085-500010-	Salaries - FT	-	4,270	4,376	4,316	4,508
0931085-500120-	Longevity	-	-	14	-	14
0931085-500142-	Uniform Allowance	-	-	-	-	27
0931085-510050-	FICA Contributions	-	487	333	296	342
0931085-510060-	IMRF Contribution	-	328	340	328	367
0931085-510080-	Health Insurance	-	827	947	888	839
0931085-510081-	Dental Insurance	-	53	59	51	39
0931085-510082-	Vision Insurance	-	6	7	5	4
0931085-510083-	Life Insurance	-	17	16	13	8
<b>TOTAL PERSONNEL</b>		<b>\$ -</b>	<b>\$ 5,988</b>	<b>\$ 6,092</b>	<b>\$ 5,897</b>	<b>\$ 6,148</b>
<b>CONTRACTUAL SERVICES</b>						
0931085-520100-	Phone/Internet/Cable	888	1,328	900	1,337	900
0931085-520105-	Mobile Phone Service	-	-	443	-	437
0931085-520590-	Banking Service Fees	-	5,439	4,750	4,149	4,750
0931085-520599-	Other Services	4,316	-	-	-	-
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 5,204</b>	<b>\$ 6,766</b>	<b>\$ 6,093</b>	<b>\$ 5,486</b>	<b>\$ 6,087</b>
<b>BUILDINGS &amp; GROUNDS</b>						
0931085-520050-	Electric Power	14,280	12,899	9,000	8,704	13,000
0931085-520060-	Natural Gas Power	-	-	-	-	-
0931085-520070-	Water & Sewer	-	-	500	-	500
0931085-520600-	Bldg & Grnds Maint Services	18,516	24,308	25,400	14,000	24,900
0931085-520630-	Street Maint Services	24,463	27,566	38,000	38,000	38,000
0931085-530070-	Bldg & Grounds Maint Supplies	4,997	3,974	5,000	5,000	5,000
<b>TOTAL BUILDINGS &amp; GROUNDS</b>		<b>\$ 62,256</b>	<b>\$ 68,746</b>	<b>\$ 77,900</b>	<b>\$ 65,704</b>	<b>\$ 81,400</b>
<b>DEPRECIATION</b>						
0931085-595899-	Depreciation Expense	-	-	96,018	33,800	33,800
2931085-560325-	Dep-Land Improvements	-	71,256	-	-	-
2931085-560350-	Dep-Buildings & Improv	-	-	-	-	-
2931085-560375-	Dep-Equip & Vehicle	-	33,773	-	-	-
<b>TOTAL DEPRECIATION</b>		<b>\$ -</b>	<b>\$ 105,029</b>	<b>\$ 96,018</b>	<b>\$ 33,800</b>	<b>\$ 33,800</b>
<b>CONTINGENCY</b>						
0931999-580030-	Contingency	-	-	10,000	-	10,000
<b>TOTAL CONTINGENCY</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>
<b>TOTAL EXPENSE</b>		<b>\$ 67,460</b>	<b>\$ 186,529</b>	<b>\$ 196,103</b>	<b>\$ 110,887</b>	<b>\$ 137,435</b>

# **METRA PARKING FUND**

## **ACCOUNT DETAIL**

Line items marked with an asterisk (\*) represent an allocated cost.  
For additional information regarding the cost being allocated see **Cost Allocation Summary**.

PROPOSED/DRAFT



# FY 2027 ANNUAL BUDGET

## METRA PARKING FUND – ACCOUNT DETAIL

### METRA PARKING FUND

DRAFT  
BUDGET  
FY 2027

#### EXPENDITURES

##### PERSONNEL

0931085-500010-	SALARIES - FT		\$	4,508
	PW CREW HOURS	4,508		
0931085-500120-	LONGEVITY		\$	14
	SPLIT PW EMPLOYEES	14		
0931085-500142-	UNIFORM ALLOWANCE		\$	27
	SPLIT PW CREW UNIFORMS	27		
0931085-510050-	FICA CONTRIBUTIONS		\$	342
	EMPLOYER SOCIAL SECURITY/MEDICARE CONTRIBUTION	342		
0931085-510060-	IMRF CONTRIBUTION		\$	367
	EMPLOYER IMRF CONTRIBUTION	367		
0931085-510080-	HEALTH INSURANCE		\$	839
	EMPLOYER MEDICAL INSURANCE CONTRIBUTION	839		
0931085-510081-	DENTAL INSURANCE		\$	39
	EMPLOYER DENTAL INSURANCE CONTRIBUTION	39		
0931085-510082-	VISION INSURANCE		\$	4
	EMPLOYER VISION INSURANCE CONTRIBUTION	4		
0931085-510083-	LIFE INSURANCE		\$	8
	EMPLOYER LIFE INSURANCE CONTRIBUTION	8		

##### TOTAL PERSONNEL

\$ 6,148

##### CONTRACTUAL SERVICES

0931085-520100-	PHONE/INTERNET/CABLE		\$	900
	PHONE SERVICE (PTS)	900		
0931085-520105-	MOBILE PHONE SERVICE		\$	437
	NO DETAIL REPORTED			
0931085-520590-	BANKING SERVICE FEES		\$	4,750
	CREDIT CARD/MOBILE PAY FEES	4,750		

##### TOTAL CONTRACTUAL SERVICES

\$ 6,087



# FY 2027 ANNUAL BUDGET

## METRA PARKING FUND – ACCOUNT DETAIL

### METRA PARKING FUND

DRAFT  
BUDGET  
FY 2027

#### BULDINGS & GROUNDS

<b>0931085-520050-</b>	<b>ELECTRIC POWER</b>		<b>\$ 13,000</b>
	ELECTRIC POWER- 75 RT 45(ACCT # 8470009000/ METER #273259314)	5,800	
	ELECTRIC POWER-75 E RT 45 (PKGL)(ACCT # 9109698000/ METER # 272432754, 272519971)	7,200	
<b>0931085-520070-</b>	<b>WATER &amp; SEWER</b>		<b>\$ 500</b>
	WATER AND SEWER	500	
<b>0931085-520600-</b>	<b>BLDG &amp; GRNDS MAINT SERVICES</b>		<b>\$ 24,900</b>
	BUILDING REPAIRS	6,500	
	CLEANING METRA STATION (5 DAYS/WEEK)	5,000	
	DOOR AND LOCK MAINTENANCE	4,600	
	ELECTRONIC FARE BOX REPAIRS	5,000	
	FIRE ALARM SERVICE	1,500	
	PORTALETTS	2,300	
<b>0931085-520630-</b>	<b>STREET MAINT SERVICES</b>		<b>\$ 38,000</b>
	CONTRACTUAL SNOW PLOWING	38,000	
<b>0931085-530070-</b>	<b>BLDG &amp; GROUNDS MAINT SUPPLIES</b>		<b>\$ 5,000</b>
	BUILDING REPAIR SUPPLIES	1,500	
	CLEANING SUPPLIES	1,000	
	SNOW AND ICE REMOVAL	2,500	
	<b>TOTAL BULDINGS &amp; GROUNDS</b>		<b>\$ 81,400</b>
<b>DEPRECIATION</b>			
<b>0931085-595899-</b>	<b>DEPRECIATION EXPENSE</b>		<b>\$ 33,800</b>
	METRA STATION	33,427	
	METRA STATION WASH ROOMS AND OTHER UPGRADES 2006-2009	373	
	<b>TOTAL DEPRECIATION</b>		<b>\$ 33,800</b>
<b>CONTINGENCY</b>			
<b>0931999-580030-</b>	<b>CONTINGENCY</b>		<b>\$ 10,000</b>
	NO DETAIL REPORTED		
	<b>TOTAL CONTINGENCY</b>		<b>\$ 10,000</b>
	<b>TOTAL METRA PARKING FUND</b>		<b>\$ 137,435</b>



- Police Pension Fund

FUND / DEPT 90	<b>POLICE PENSION FUND</b>
Authorized Full – Time Staff	<b>None</b>

### GOVERNANCE AND FUNDING

The Village of Vernon Hills’ sworn police personnel participate in the Police Pension Plan (Plan), a defined benefit, single-employer pension plan established under Article 3 of the Illinois Pension Code. The Village accounts for the Plan as a pension trust fund. Pension benefits and required employee and employer contribution levels are established by the State of Illinois pursuant to Illinois Compiled Statutes and may be amended only by the Illinois General Assembly.

The Plan is governed by a five-member Board of Trustees. Two trustees are appointed by the Village President, one trustee is elected by pension beneficiaries, and two trustees are elected by active sworn police employees. The Board is responsible for administering the Plan in accordance with State statute, including benefit determinations, membership eligibility, approval of administrative expenditures, and overall fiduciary oversight.

Pursuant to 40 ILCS 5/22B-120, investment authority for Article 3 police pension funds has been consolidated under the Illinois Police Officers’ Pension Investment Fund (IPOPIF). IPOPIF has exclusive authority to manage and invest pooled pension assets. The Village of Vernon Hills Police Pension Board does not control investment selection, asset allocation, or portfolio management decisions.

The Village does not control the assets of the Police Pension Fund. The Village’s statutory responsibilities are limited to:

- Contributing the actuarially determined employer contribution as certified annually by the Fund’s actuary;
- Withholding and remitting required employee contributions; and
- Hiring sworn personnel whose service impacts future pension liabilities.

Covered employees are required to contribute 9.91% of their base salary to the Police Pension Fund.

State statute requires the Plan to reach 90% funding of its past service liabilities by 2040. The Village has adopted a funding policy that targets 100% funding of past service liabilities by 2040, reflecting a more conservative long-term funding objective than the statutory minimum.

In many Illinois municipalities, required pension contributions are funded through a dedicated property tax levy. The Village of Vernon Hills does not levy a property tax for pension purposes and instead funds its annual employer contribution from existing general revenues.

The accumulated resources of the Police Pension Fund are used exclusively to pay retirement and disability benefits to sworn personnel of the Village of Vernon Hills Police Department.

**BUDGET PRESENTATION AND FINANCIAL COORDINATION**

Although the Police Pension Fund is administered independently under State law, its financial activity significantly impacts the Village’s long-term financial position through required employer contributions.

To enhance transparency and coordination, the Village presents a summary of anticipated annual Pension Fund cash flows, administrative expenses, and financial indicators within the Village’s budget document. These projections are reviewed annually with the Police Pension Board to promote alignment of assumptions and to provide the Board an opportunity to identify operational or financial considerations.

This presentation is intended for planning and informational purposes only. It does not:

- Alter the statutory authority of the Police Pension Board or IPOPIF;
- Limit the Board’s authority to approve benefits or administrative expenditures;
- Constitute Village control over Pension Fund assets; or
- Represent a guarantee or commitment of future investment performance.

Projected investment income reflected in this summary is based on actuarial assumptions and reasonable forecasting methodologies. Actual results will vary due to market conditions and portfolio performance.

The following financial summary and performance indicators provide context for the fiscal activities and statutory responsibilities associated with the Police Pension Plan, as well as the Village’s long-term funding commitment.

PROPOSED DRAFT



# FY 2027 ANNUAL BUDGET

## ADDITIONS, DEDUCTIONS AND CHANGE IN NET POSITION

### POLICE PENSION FUND

[FIDUCIARY FUND]

	ACTUAL FY 2024	ACTUAL FY 2025	AMENDED BUDGET FY 2026	PROJECTED ACTUAL FY 2026	DRAFT BUDGET FY 2027
<b>ADDITIONS</b>					
CONTRIBUTIONS	\$ 3,714,154	\$ 3,487,350	\$ 3,632,100	\$ 3,661,580	\$ 3,007,200
NET INVESTMENT INCOME	5,732,482	6,284,583	5,128,600	9,489,178	6,053,311
<b>TOTAL ADDITIONS</b>	<b>9,446,636</b>	<b>9,771,933</b>	<b>8,760,700</b>	<b>13,150,758</b>	<b>9,060,511</b>
<b>DEDUCTIONS</b>					
ADMINISTRATION	43,320	41,894	47,245	43,393	46,705
BENEFITS	3,877,178	3,994,022	4,203,708	4,498,107	4,709,244
<b>TOTAL DEDUCTIONS</b>	<b>3,920,498</b>	<b>4,035,916</b>	<b>4,250,953</b>	<b>4,541,500</b>	<b>4,755,949</b>
<b>CHANGE IN NET POSITION</b>	<b>5,526,138</b>	<b>5,736,017</b>	<b>4,509,747</b>	<b>8,609,258</b>	<b>4,304,562</b>
<b>FIDUCIARY NET POSITION - BEGINNING</b>	<b>61,985,523</b>	<b>67,511,661</b>	<b>72,399,038</b>	<b>73,247,678</b>	<b>81,856,936</b>
<b>FIDUCIARY NET POSITION - ENDING</b>	<b>\$ 67,511,661</b>	<b>\$ 73,247,678</b>	<b>\$ 76,908,785</b>	<b>\$ 81,856,936</b>	<b>\$ 86,161,498</b>

### SUPPLEMENTAL INFORMATION

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>PENSION PERFORMANCE INDICATORS (in Millions)</b>					
FAIR VALUE OF ASSETS	\$ 65.74	\$ 62.19	\$ 61.99	\$ 67.51	\$ 73.28
PENSION LIABILITY	84.43	84.84	90.79	94.97	95.98
UNFUNDED LIABILITY	18.69	22.65	28.80	27.46	22.73
VILLAGE CONTRIBUTION	2.62	3.04	2.80	2.92	2.95
PERCENT FUNDED	77.86%	73.30%	68.28%	71.09%	76.32%
RATE OF RETURN, NET INVESTMENT EXPENSE*	29.19%	-5.88%	0.20%	9.30%	9.39%

\* The reported rate of return, net investment expense is calculated using the money-weighted rate of return. This method factors the size and timing of deposits and withdrawals in and out of the Fund throughout the year.



# FY 2027 ANNUAL BUDGET

## ADDITIONS AND DEDUCTIONS – ACCOUNT LEVEL

<b>POLICE PENSION FUND</b>	<b>ACTUAL FY 2024</b>	<b>ACTUAL FY 2025</b>	<b>AMENDED BUDGET FY 2026</b>	<b>PROJECTED ACTUAL FY 2026</b>	<b>DRAFT BUDGET FY 2027</b>
<b>ADDITIONS</b>					
<b>CONTRIBUTIONS</b>					
90-491910- Employer Contribution	2,924,464	2,953,844	3,090,200	3,090,200	2,416,200
90-491911- Member Contribution	789,690	533,506	541,900	571,380	591,000
<b>TOTAL CONTRIBUTIONS</b>	<b>3,714,154</b>	<b>3,487,350</b>	<b>3,632,100</b>	<b>3,661,580</b>	<b>3,007,200</b>
<b>NET INVESTMENT INCOME</b>					
90-489900- Change in Fair Value	5,215,626	5,811,535	4,576,000	9,000,000	5,519,600
90-489750- Interest and Dividends	555,777	517,914	599,900	553,001	601,200
9090900-520550- Investment Expense	(38,921)	(44,866)	(47,300)	(63,823)	(67,489)
<b>TOTAL NET INVESTMENT INCOME</b>	<b>5,732,482</b>	<b>6,284,583</b>	<b>5,128,600</b>	<b>9,489,178</b>	<b>6,053,311</b>
<b>TOTAL ADDITIONS</b>	<b>\$ 9,446,636</b>	<b>\$ 9,771,933</b>	<b>\$ 8,760,700</b>	<b>\$ 13,150,758</b>	<b>\$ 9,060,511</b>
<b>DEDUCTIONS</b>					
<b>ADMINISTRATION</b>					
9090900-520500- Professional Services	43,320	30,217	47,245	43,393	46,705
9090900-520720- Insurance	-	9,092	-	-	-
9090900-530990- Other	-	2,585	-	-	-
<b>TOTAL ADMINISTRATION</b>	<b>\$ 43,320</b>	<b>\$ 41,894</b>	<b>\$ 47,245</b>	<b>\$ 43,393</b>	<b>\$ 46,705</b>
<b>BENEFITS AND REFUNDS</b>					
9090900-500910- Service Pension	3,345,730	3,525,393	3,709,907	3,830,012	4,203,424
9090900-500920- Surviving Spouse Pension	97,980	97,980	117,829	97,980	122,762
9090900-500915- Duty Disability Pension	369,946	370,649	375,972	371,352	383,058
9090900-500980- Pension Contribution Refund	63,522	-	-	198,763	-
<b>TOTAL BENEFITS AND REFUNDS</b>	<b>\$ 3,877,178</b>	<b>\$ 3,994,022</b>	<b>\$ 4,203,708</b>	<b>\$ 4,498,107</b>	<b>\$ 4,709,244</b>
<b>TOTAL DEDUCTIONS</b>	<b>\$ 3,920,498</b>	<b>\$ 4,035,916</b>	<b>\$ 4,250,953</b>	<b>\$ 4,541,500</b>	<b>\$ 4,755,949</b>

### COST ALLOCATION SUMMARY

The village procures certain services and equipment that are shared by various cost centers including departments. To reflect the proper cost in the appropriate cost center, these costs are split and allocated between the cost centers that receive the benefit. The cost allocation table below shows the services and equipment that are allocated across the cost centers (Org Code) within the village’s reporting structure.

Service Provided / Equipment Under \$10k	Vendor/Biller	Account	Unallocated	Allocated Cost by Org Code					
				Admin	PW	PD-Gen	CD	B&G - VHAC	Metra
Object	Budget Cost	0101001	0102040	0103030	0104006	0106110	0931085		
Adobe Creative Cloud Annual Subscriptions	Adobe	520525	2,316	154	540	1,441	180	-	-
Adobe Pro Annual Subscriptions	Adobe	520525	8,463	2,624	1,185	3,470	1,185	-	-
Adobe Standard Annual Subscriptions	Adobe	520525	342	23	80	213	27	-	-
Amazon Prime Business Memberhsip	Amazon	520406	1,299	65	104	1,104	26	-	-
Annual Mitel (Phone) Enhanced Maint	Telcom Innovations Group LLC (TIG)	520200	3,422	228	798	2,129	266	-	-
Annual Mitel (Phone) Software Maint	Telcom Innovations Group LLC (TIG)	520200	6,900	460	1,610	4,293	537	-	-
Annual Software Maint - Core Scheduling & Timecards	InTime	520220	10,800	720	2,520	6,720	840	-	-
Annual Software Maint -Annual Hosting	InTime	520220	1,800	120	420	1,120	140	-	-
Annual Software Maint -Payroll Integration	InTime	520220	3,000	200	700	1,867	233	-	-
Annual Software Maint -SMS	InTime	520220	1,200	-	3	1,183	13	-	-
Annual Website Support/Hosting	CivicPlus LLC	520525	12,875	3,219	3,219	3,219	3,219	-	-
Antivirus End-User Device EUD 170 Devices	Advanced Business Group LLC (ABG)	520525	6,120	408	1,428	3,808	476	-	-
Antivirus Server 34 Devices	Advanced Business Group LLC (ABG)	520525	5,508	367	1,285	3,427	429	-	-
Blackboard Connect (Emergency Notification Program)	Active Internet Technologies	520220	22,000	5,500	5,500	5,500	5,500	-	-
Box Cloud Storage Enterprise Level	Box	520525	4,500	300	1,050	2,800	350	-	-
CCTV Maintenance Agreement 5YR	Griffon Sys/Avigilon	520210	9,000	600	2,100	5,600	700	-	-
Certified Mail Printer Lease - VH	Quadient	520210	2,216	1,108	-	-	1,108	-	-
Copier Maint Agreement (6 Copiers)	Impact Networking LLC	520210	22,000	4,850	1,132	12,465	3,552	-	-
Customer Management Program	Munission LLC	520220	3,605	240	841	2,243	280	-	-
DUO Multi-Factor Authentication Advantage 25 Devices	Advanced Business Group LLC (ABG)	520525	1,800	120	420	1,120	140	-	-
eGold Fax	Impact Networking LLC	520320	1,020	510	-	510	-	-	-
Employee Fitness Room Equipment		510085	4,000	2,000	-	-	2,000	-	-
IP/ISP Service/Internet Access	Advanced Business Group LLC (ABG)	520100	36,000	2,401	8,399	22,399	2,801	-	-
IT Services - Engineer Level Support	Advanced Business Networks Inc (ABN)	520521	213,200	14,220	49,740	132,653	16,587	-	-
IT Services - Monthly IT Support 20hrs/Wk	Advanced Business Networks Inc (ABN)	520521	155,400	10,365	36,255	96,690	12,090	-	-
KnowBe4 Compliance Plus - 1YR Subscription	KnowBe4	520525	880	59	205	548	68	-	-
KnowBe4 Spam Training - 3YR Subscription	KnowBe4	520525	6,325	422	1,476	3,935	492	-	-
Laserfiche Annual Maint/Support	TKB Associates Inc	520220	7,500	4,125	1,125	1,125	1,125	-	-
Malwarebytes EDR Anti-Malware Software	Advanced Business Networks Inc (ABN)	520525	22,500	1,501	5,249	14,000	1,751	-	-
Microsoft Office 365 - G1	Microsoft	520525	6,100	407	1,423	3,795	475	-	-
Microsoft Office 365 - G3	Microsoft	520525	19,600	1,307	4,573	12,195	1,525	-	-
Microsoft Office 365 - P1	Microsoft	520525	8,280	552	1,932	5,152	644	-	-
Mobile Phone & Data Service - ADM/CD	Verizon	520105	6,900	3,795	-	-	3,105	-	-
Mobile Phone & Data Service - PD Squads	Verizon	520105	9,180	-	-	8,306	-	437	437
Office 365 email filter, archive and backup	Microsoft	520525	11,250	750	2,625	7,000	875	-	-
Phone - Fiber Rental Fee (connects buildings)	Advanced Business Networks Inc (ABN)	520100	8,000	1,334	2,666	2,666	1,334	-	-
Phone Service - 40440	DLS Internet Services	520100	2,849	190	665	1,773	222	-	-
Phone Service - 40441	DLS Internet Services	520100	2,849	190	665	1,773	222	-	-
Phone Service - 40442	DLS Internet Services	520100	6,346	423	1,480	3,948	494	-	-
Phone Service - 40478	DLS Internet Services	520100	5,658	377	1,320	3,520	440	-	-
Postage Machine Lease - VH	Quadient	520210	1,600	800	-	-	800	-	-
Postage Machine Refills		520020	3,200	1,600	-	-	1,600	-	-
Power DMS - Applicant Tracking System	NeoGov	520320	6,618	441	1,544	4,117	515	-	-
Printer Toner		530012	9,000	2,537	2,326	3,873	-	-	-
ProTech UPS Battery Backup System Maintenance	Facility IT Group	520525	3,500	233	817	2,178	272	-	-
Server Room Temp/Humidity Monitoring	AVTech Room Alert	520525	500	250	-	250	-	-	-
Social Media Archiving Subscription	CivicPlus LLC	520320	4,500	300	1,050	2,800	350	-	-
SyncroMSP (Remote Access Management)	SyncroMSP	520525	6,444	430	1,503	4,009	501	-	-
Tyler MUNIS 3 YR SSL Certificate	Tyler Technologies	520220	800	587	58	58	96	-	-
Tyler MUNIS Annual Software Maintenance	Tyler Technologies	520220	58,000	42,589	4,240	4,240	6,931	-	-
VEEAM Backup Subscription 35 devices	Advanced Business Group LLC (ABG)	520525	6,000	400	1,400	3,733	467	-	-
Village Hall Furniture Refresh (FY27)		530010	7,000	3,500	-	-	3,500	-	-
WiFi 7 Replacement IT Infrastructure Equip		520525	6,500	434	1,516	4,044	506	-	-
Zero Trust Advanced Threat Protection	Advanced Business Group LLC (ABG)	520525	22,752	1,518	5,308	14,156	1,770	-	-



- [Glossary](#)

## **GLOSSARY**

<b>ACCOUNT CLASSIFICATION</b>	Refers to the numerical codes assigned to the Village’s accounting system. For example, the 13-digit account number 0103030-500010 would reference the General Fund (01), Police Department (03), Police General (030), Salaries (500), Regular (010) account.
<b>ACCOUNT DETAIL</b>	Amounts reported by item that are included in an overall account balance.
<b>ACCOUNT LEVEL</b>	Balances reported by account; summarizes all transactions included in an account as opposed to account detail which reports items included within an account.
<b>APPROPRIATION</b>	An annual appropriation ordinance must be passed under state statutes unless the budget officer method is adopted by the governing body. The appropriation establishes the legal spending level for a municipality and must be passed within the first quarter of the fiscal year it was established for.
<b>ASSESSED VALUATION</b>	A valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.
<b>ASSETS</b>	A resource with economic value that an individual or entity owns or controls with the expectation that it will provide a future benefit.
<b>AUDIT</b>	An independent review of the accounting system and financial information to ensure that the financial statements prepared by Village staff are accurate and free from material misstatement. The annual audit becomes the official record of the revenues, expenditures, and financial position of the Village for a given fiscal year.
<b>BOND</b>	A written promise to pay a specified sum of money (principal) at a specified future date (maturity date(s)). Also, periodic interest is paid at a specified percentage (interest rate) of the principal amount. Bonds are typically used to pay for expensive assets with a long useful life.
<b>BUDGET</b>	A formal written financial plan for the Village for one fiscal year, which is approved by the Village Board. The budget includes a transmittal letter from the Village staff explaining the budgetary highlights. All planned revenues and expenditures and changes in financial position are included in the budget.
<b>BUDGET OFFICER</b>	A method of budgeting allowed under 65 ILCS 5/8-2-9.1 where the mayor or president designates a budget officer. The budget officer oversees the compilation of the annual budget in accordance with this section of the compiled statutes as well as permits and encourages and establishes the use of efficient planning, budgeting, auditing, reporting, and accounting, and other fiscal management procedures in all municipal departments, commissions, and boards. The passage of the annual budget must take place before the beginning of the fiscal year in which the budget it for. With a budget officer, the passage of the annual budget by the Village Board is in lieu of the passage of the annual appropriation ordinance.

CAPITAL ASSETS	Tangible and intangible assets that are owned by the Village, have initial useful lives extending beyond one year and are capitalized according to established capitalization thresholds.
CAPITAL IMPROVEMENT PLAN	A formal written financial plan for the Village’s anticipated capital projects over a designated period of time. Projects to be implemented in the current fiscal year are prioritized and included in the annual budget.
DEFICIT	Defined as either: <ol style="list-style-type: none"> <li>1) The excess of an entity’s liabilities over its assets (see Fund Balance).</li> <li>2) The excess of expenditures or expenses over revenues during a single accounting period.</li> </ol>
DEPARTMENT	A major cost center of the village, which indicates overall management responsibility for an operation or a group of related operations.
DEPRECIATION	Defined as either: <ol style="list-style-type: none"> <li>1) The reduction in useful life of capital assets attributable to wear and tear, deterioration, inadequacy, or obsolescence.</li> <li>2) A portion of the capital asset’s cost charged as an expense during a particular period.</li> </ol>
PROJECTED AMOUNTS	Amounts estimated or forecast on the basis of current trends or data.
EXPENDITURE	This terminology is used in the Governmental fund types and represents a disbursement of funds. Expenditures include all financial resource outflows. Items such as debt principal payments and purchase of capital (fixed) assets are considered to be expenditures but not expenses.
EXPENSE	A financial obligation incurred. Expense recognizes the consumption of a cost rather than a disbursement of funds (see Expenditure). This terminology is used in enterprise (proprietary) type funds. (i.e. The purchase of a capital asset is not shown as an expense in one year but rather is reflected in the annual depreciation expense spread over the useful life of the capital asset.)
FISCAL YEAR	The village’s fiscal year is the 12-month period from May 1 to April 30. The term fiscal year or FY with a single year represents the year in which the year-end date falls in that year notated.
FUND BALANCE	Fund balance is an accounting term used in the context of financial reporting to describe the net position of governmental funds calculated in accordance with GAAP. It is the difference between fund assets plus deferred outflows of resources and liabilities plus deferred inflows of resources reflected on the balance sheet or statement of net position.
GAAP	Generally accepted accounting principles. GAAP is a set of accounting rules and standards that U.S. entities are expected to follow when preparing their financial statements. The goal of GAAP is to ensure that financial statements are complete, consistent, and comparable.



GENERAL FUND	The main operating fund of the village. The General Fund revenues include sales taxes, licenses and permits, local taxes, service charges and other revenues. This fund includes most operating services, such as Police, Community Development, Public Works, and Administration departments.
GENERAL OBLIGATION BONDS	Bonds that are backed by a government's pledge of its taxing power to ensure repayment. These bonds have lower interest costs than other borrowings because of the high level of security afforded to investors.
GRANT	A contribution of assets, usually cash. Contributions are made to local governments from the State and Federal governments, usually for a specified purpose.
INTERFUND TRANSFER	Transfer of cash or investments from one village fund to another.
INTERGOVERNMENTAL	Revenue received by the Village from another government. This includes funds from Lake County, the State of Illinois, etc.
OTHER FINANCING SOURCES	Inflows of resources other than revenues. (i.e. receipt of bond proceeds). Reported in governmental fund types.
OTHER FINANCING USES	Outflows of resources other than expenditures. (i.e. internal transfer out from one fund to another). Reported in governmental fund types.
RESERVE	An account used to indicate that a portion of a fund's balance is restricted for a specific purpose and is, therefore, not available for general use.
REVENUE	Income earned by the Village. The following are the significant revenues and the basis upon which the revenues are determined: <u>Amusement Tax</u> – 4% tax imposed on the gross receipts of movies. <u>Cable TV Franchise Tax</u> - Revenue generated from a 5.0% tax and an additional 1% tax on gross revenues for PEG access fees. <u>Electric Utility Tax</u> – Revenue generated from a kilowatt-hour-based tax assessed on distributing, supplying, furnishing, or selling electricity within the Village. This cost is usually passed on to the customer. <u>Food and Beverage Tax</u> – The Village imposes a 1.0% tax on the purchase of prepared food and beverage, and packaged liquor at retail. <u>Hotel / Motel Tax</u> - Revenue generated from a 5% tax assessed on the rental of a hotel or motel room for 30 days or less. <u>Income Tax</u> - 1/12 of the statewide amount collected through personal and corporate State income taxes is returned to the Village based on its population as a percentage of the State's population.

Property Tax - Amount determined by the Village when it requests a specific dollar amount for the County Clerk to collect. Currently, only the Tax Increment Financing Districts collect property taxes.

Sales Taxes - The Village revenue amount generated is 1.00% of all retail sales credited as originating in Vernon Hills. The current retail sales tax rate in Vernon Hills for general merchandise is 7.25%, consisting of the following rates: a State-wide 6.25%, a Lake County (Metra/RTA) 0.75%, and a Village of Vernon Hills home rule sales tax of 0.25%.

Home Rule Sales Tax – Also referred to as the home rule municipal retailers’ occupation tax. The Village imposes a 0.25% tax on the sale of non-registered (excludes vehicles, for example) tangible property.

Telecommunications Tax - Revenue received by the Village from a tax on telecommunication services in the community, imposed at a rate of 4.5% of gross revenue.

PROPOSED/DRAFT