



290 Evergreen Drive · Vernon Hills, IL 60061-2904 · 847-367-3700

**REGULAR MEETING OF THE VILLAGE BOARD
VILLAGE OF VERNON HILLS
290 EVERGREEN DRIVE, VERNON HILLS, ILLINOIS
FEBRUARY 3, 2026 7:00 PM**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Officials Reports
 - A. Village President
 - 1. Proclamation – Retirement of IT Coordinator James Dunning
 - 2. Appointment of Will Hendrick to the Planning & Zoning Commission
 - 3. Appointment of Kate Buggy to Deputy Village Clerk
 - B. Village Manager
 - C. Assistant Village Manager
 - D. Finance Director/Treasurer
 - 1. Cash and Investment Report – December 2025 (Enclosed in Packet)
 - E. Chief of Police
 - 1. Police Department Report – December 2025 (Enclosed in Packet)
 - F. Public Works Director/Village Engineer
 - 1. Open Space Native Stewardship Services
 - G. Director of Community Development
- V. Citizens Wishing to Address the Board
- VI. Omnibus Vote Agenda

Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If any one (board member, staff, or citizen) wishes to have a separate vote on any item, it will be pulled from the Omnibus Vote Agenda and voted on separately.

 - A. APPROVAL OF RETROACTIVE VOUCHER LIST OF BILLS DATED JANUARY 21, 2026 IN THE AMOUNT OF \$1,016,115.57 (detail enclosed)**

- B. APPROVAL OF VOUCHER LIST OF BILLS DATED JANUARY 29, 2026 IN THE AMOUNT OF \$418,780.64 (detail enclosed)**
- C. APPROVAL OF THE MINUTES OF THE REGULAR VILLAGE OF VERNON HILLS BOARD MEETING OF JANUARY 13, 2026**
- D. APPROVAL AND PASSAGE OF ORDINANCE 2026-004 AN ORDINANCE DECLARING CERTAIN VILLAGE EQUIPMENT AS SURPLUS AND HAVING LITTLE VALUE TO DISPOSE OF IN AN APPROPRIATE MANNER (VM Timony)**
- E. APPROVAL AND PASSAGE OF ORDINANCE 2026-005 AN ORDINANCE AUTHORIZING APPROVAL TO WAIVE THE COMPETITIVE BIDDING PROCESS AND TO AUTHORIZE THE VILLAGE MANAGER TO EXECUTE A CONTRACT EXTENSION WITH BALANCED ENVIRONMENTS, INC. TO PERFORM SPECIALIZED LANDSCAPE MOWING AND MAINTENANCE OF VILLAGE PROPERTY FOR AN AMOUNT OF \$57,492 (PW Dir Venatta)**
- F. APPROVAL AND PASSAGE OF ORDINANCE 2026-006 AN ORDINANCE AUTHORIZING APPROVAL TO WAIVE THE COMPETITIVE BIDDING PROCESS AND TO AUTHORIZE THE VILLAGE MANAGER TO EXECUTE A CONTRACT WITH BLUESTEM ECOLOGICAL SERVICES TO PROVIDE OPEN SPACE NATIVE STEWARDSHIP SERVICES FOR AN AMOUNT NOT TO EXCEED \$110,550 (PW Dir Venatta)**
- G. APPROVAL AND PASSAGE OF ORDINANCE 2026-009 AN ORDINANCE AMENDING THE VERNON HILLS MUNICIPAL CODE TO PROVIDE FOR A NEW SECTION 14-6 OF CHAPTER 14, ARTICLE I ENTITLED "TETRAHYDROCANNABINOL PRODUCTS" (DC Holubetz)**
- H. APPROVAL AND PASSAGE OF ORDINANCE 2026-010 AN ORDINANCE AMENDING CHAPTER 3, ALCOHOLIC LIQUOR CONTROL, OF THE VERNON HILLS CODE, SECTION 3-38, LICENSE QUANTITIES BY CLASS (CD Dir Jennings)**
- I. APPROVAL AND PASSAGE OF ORDINANCE 2026-011 AN ORDINANCE AUTHORIZING THE REDUCTION OF THE PERFORMANCE GUARANTEE FOR THE WELLS FARGO DEVELOPMENT 860 TOWNLINE ROAD (CD Dir Jennings)**
- J. APPROVAL AND PASSAGE OF RESOLUTION 2026-003 A RESOLUTION REALLOCATING 2026 VOLUME CAP TO THE VILLAGE OF BUFFALO GROVE, ILLINOIS (VM Timony)**

VII. Unfinished Business

VIII. New Business

- 1. APPROVAL AND PASSAGE OF ORDINANCE 2026-007 AN ORDINANCE APPROVING VARIATIONS FROM APPENDIX C, ZONING, SECTION 19-5, RESIDENTIAL DRIVEWAY STANDARDS 408 ELM TREE LANE (CD Dir Jennings)**
- 2. APPROVAL AND PASSAGE OF ORDINANCE 2026-008 AN ORDINANCE AMENDING CHAPTER 5, BUILDINGS AND BUILDING REGULATIONS, OF THE VERNON HILLS CODE, ADOPTING THE 2024 INTERNATIONAL CODE SUITE**

AND STATE CODES AS THE BUILDING CODE OF THE VILLAGE OF VERNON HILLS (CD Dir Jennings)

3. APPROVAL AND PASSAGE OF RESOLUTION 2026-004 A RESOLUTION APPROVING THE PRELIMINARY AND FINAL PLAT OF DEERPATH PARK RESUBDIVISION, ESTABLISHING 7 E. PHILLIP AS A SEPARATE PARCEL AND DEDICATING LAND AS PHILLIP ROAD RIGHT-OF-WAY (CD Dir Jennings)

- IX. Communications
- X. Recess/Adjournment

COMMITTEE OF THE WHOLE MEETING TO IMMEDIATELY FOLLOW

The Village of Vernon Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and require certain accommodations in order to allow them to observe and/or participate in this meeting, or have questions regarding the accessibility of the meeting or the facilities, should contact Executive Secretary, Elizabeth Koehl, at (847) 918-3546 promptly to allow the Village to make reasonable accommodations for those persons.