

**MINUTES
COMMITTEE OF THE WHOLE MEETING
VILLAGE OF VERNON HILLS
JULY 18, 2006**

IN ATTENDANCE: President Byrne called the meeting to order at 7:35 p.m. The following Trustees were present: Hebda, Koch, Marquardt, Schultz, Schwartz and Williams.

Also present were Village Manager Allison, Assistant Village Manager Kalmar, Finance Director Nakrin, Police Chief Fleischhauer, Public Works Director Laudenslager, Building Commissioner Gerth, Attorney Boudreau and Deputy Clerk Pelletier.

1. APPROVAL OF 7/05/2006 COMMITTEE OF THE WHOLE MINUTES.

Motion by Trustee Hebda, second by Trustee Williams approval of the 7/05/2006 Committee of the Whole Meeting Minutes. Roll call vote:

AYES: 6-Marquardt, Schultz, Schwartz, Williams, Hebda, Koch

NAYS: 0-None

ABSENT: 0-None

Motion declared carried.

2. CONGREGATION OR SHALOM – NEW BUILDING CONCEPT REVIEW.

Building Commissioner Gerth stated Congregation Or Shalom, 21 Hawthorn Parkway had submitted preliminary building plans for a new building at the same location. The proposed building included 300-seat sanctuary, classrooms and staff offices. Staff noted drainage problems existed on the site during heavy rains. Mr. Gerth stated the architect was seeking further direction prior to proceeding to technical review. Mr. Alan Pearlman, past president of the congregation stated there were 306 family members and they had outgrown the current facility. The members would like to stay in the Vernon Hills area. Mr. Pearlman noted there were budgetary constraints and building a new facility on the same site seemed to be the best solution.

Nevin Hedlund the architect for the project stated the 100 car parking lot would replace the old structure. The new facility would be located on the east side of the site on the flat area. The plans met all village requirements as presented. Mr. Hedlund went through the rough rendering and discussed the materials to be used for the exterior and interior design.

Trustee Koch had concerns with the parking on the west side of the site and how it would affect the neighbors. Trustee Koch stated the east and west elevations were too vertical and requested a softer look. Trustee Hebda stated there was too much brick and questioned what was to happen to the old landscaping materials. President Byrne requested to see a 3D plan of the elevations. Trustee Hebda inquired what type of exterior lighting would be proposed for the building as well as the parking lot. Trustee Schultz requested the use of multi-sized brick to add texture to the building; he stated it looked too institutional. The Committee directed the petitioner to begin the technical review process and Trustees Koch and Hebda would meet with them to discuss the architectural features.

3. VILLAGE HALL SIGN – REMODELING/RETROFITTING PROPOSAL.

Assistant Manager Kalmar noted the FY2006/07 Budget included \$37,000 to remodel the existing Village Hall sign. Staff prepared a RFP calling for the removal of the existing double-sided changeable letter signs and retro-fitting the existing sign cabinet with a new computer operated, full color, full matrix LED message signs approximately 37 inches high by 11 feet long. The size matched

the existing sign face and the cost would include operational software with library of pre-loaded graphics for our computer and 2 hours of in-house training on the use of the software.

The LED sign would allow for continuous information being shared with the public on a real time basis. The sign would be backed up on a generator circuit and could be used in cases on emergencies where public information must be broadcast.

The RFP called for communication to sign via fiber optic cable to be provided by the Village. The sign was constructed with a conduit and copper cable from the building to the sign. The Village would upgrade the line to fiber optic cable to improve the speed of information and connectivity. The cost for installation for the fiber optic cable would be approximately \$1,800 and could be reduced if it was done at the same time as the work in the Cable Studio.

The contractor was requested to provide an optional 2-year maintenance service contract for the sign. The cost would be budgeted over the next 2-plus budget years.

Staff solicited responses to the RFP from 6 vendors and received the following 3 responses:

1. SIGNCO, Inc.-Melrose Park \$25,600 - No maintenance agreement amount provided
2. North Shore Sign-Libertyville \$33,965 - 2 yr maintenance agreement \$105/month
3. American Sign
& Lighting Co.-Bensenville \$34,022 - 2 yr maintenance agreement \$250/month

Staff reviewed the proposals and found North Shore Sign, who installed the original Village Hall sign in 2002, was the most responsible responder. The sign could be installed by mid-September. Motion by Trustee Hebda, second by Trustee Williams to approve staff to prepare the resolution for retrofitting the Village monument sign in an amount not to exceed \$38,285. Roll call vote:

AYES: 6-Schultz, Schwartz, Williams, Hebda, Koch, Marquardt

NAYS: 0-None

ABSENT: 0-None

Motion declared carried.

4. LAKE CHARLES WELL INSTALLATION PROPOSAL.

Public Works Director Laudenslager stated at the 4/18/06 Committee of the Whole meeting, staff reviewed the capacity needed to supplement Lake Charles for the White Deer Run Golf Club and also the Gregg's Landing North HOA's irrigation system. Staff received 3 proposals and recommended Henry Boysen Company for the installation of the well at the White Deer Run location. The company had also installed the well at the VHAC site. Staff requested the company to provide a 100 hp pump with a 400 GPM versus the 75 hp pump at 360 GPM at an additional cost of \$6,836.

President Byrne inquired if there were any restrictions on the number of water permits and Mr. Laudenslager responded there were no restrictions. Manager Allison noted the project was over budget. Trustee Koch inquired what the downstream effect would be and Mr. Laudenslager informed him due to the spillway, water would not reach the Vernon Hills Municipal Course. Trustee Schultz requested monies be budgeted next year for a well at the Village's course. Motion by Trustee Williams, second by Trustee Marquardt to direct staff to prepare the necessary resolution for the Lake Charles Irrigation Well in an amount not to exceed \$225,000. Roll call vote:

AYES: 6- Schwartz, Williams, Hebda, Koch, Marquardt, Schultz

NAYS: 0-None

ABSENT: 0-None

Motion declared carried.

5. **PARTICIPATION IN THE NORTHEASTERN ILLINOIS PUBLIC SAFETY TRAINING ACADEMY (NIPSTA)**

Public Works Director Laudenslager requested approval for the Village's Public Works Department to join NIPSTA. The facility located at the old Glenview Naval Air Station, utilizes several old buildings. A large concrete driver training pad had been constructed for training purposes. NIPSTA consists of 22 municipalities, which 4 soon to be 5 were public works departments only. The others include fire departments. The agreement to join NIPSTA includes several financial issues regarding NIPSTA budgeting and future debt. In addition there is a provision that a member agency must provide at least one years notice of termination of the agreement. Motion by Trustee Marquardt, second by Trustee, Schwartz to direct staff to prepare the necessary resolution for participation in the Northeastern Illinois Public Safety Training Academy (NIPSTA) in an amount not to exceed \$1,000. Roll call vote:

AYES: 6-Williams, Hebda, Koch, Marquardt, Schultz, Schwartz

NAYS: 0-None

ABSENT: 0-None

Motion declared carried.

6. **ADJOURNMENT.**

Motion by Trustee Schultz, second by Trustee Koch to adjourn the Committee of the Whole Meeting and go to Closed Session for approval of Closed Session Minutes as allowed under the Open Meetings Act. Roll call vote:

AYES: 6-Hebda, Koch, Marquardt, Schultz, Schwartz, Williams

NAYS: 0-None

ABSENT: 0-None

Motion declared carried.

Meeting adjourned at 8:30 p.m.

Linda Pelletier, Deputy Village Clerk

Roger L. Byrne, Village President