

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD DECEMBER 20, 2005**

I. President Byrne called the meeting to order at 7:05 p.m. **Call to Order**

II. Roll Call indicated the following Trustees present: Marquardt, Schultz, Schwartz and Williams. Trustees Hebda and Koch were absent. **Roll Call**

Also present were Village Manager Allison, Assistant Village Manager Kalmar, Finance Director Nakrin, Chief Fleischhauer, Building Commissioner Gerth, Public Works Director Laudenslager, Village Engineer Brown, Village Attorney Kenny and Deputy Clerk Pelletier.

III. The Pledge of Allegiance was given. **Pledge of Allegiance**

IV. **Citizens Wishing to Address the Board**

David Saffrin, 1030 Sanctuary Point stated concerns on the lack of sidewalks and bike paths east of Buffalo Grove Road along Route 45. Staff informed the resident that a future plan had been proposed depending upon the development of certain properties along Route 45. Staff would review Mr. Saffrin concern and discuss the issue at a future Committee of the Whole in February 2006. **Citizens**

V. **Village Official Reports.**

A. **Village President**

1. President Byrne designated December 2005 as “National Drunk and Drugged Driving (3D) Prevention Month”. **Official Reports**

B. **Village Manager**

1. Manager Allison announced the next regular Board Meeting would be held Tuesday, January 17, 2006. **January Board Meeting**

2. Manager Allison announced the Metra expanded service would begin the week of January 30, 2006. **Metra Schedule**

3. Manager Allison noted several ordinances amending the Code of Ordinances of the Village of Vernon Hills regarding Commissions and Committees were listed on the Omnibus Agenda for approval. The Environmental Advisory Committee would be presented at the January 17, 2006 meeting. **Committees and Commissions**

4. Manager Allison informed the Board staff would be reviewing information regarding smoking bans. **Smoking Ban**

C. **Assistant Village Manager**

No report.

**Invoice
Approval
Highlights**

D. Finance Director/Treasurer

1. Invoice Approval Report – Highlights.

Finance Director Nakrin noted a resolution was listed on the Omnibus Agenda regarding pre-approval for payment of invoices not exceeding \$50,000 before the 1/17/2006 Board meeting. Mr. Nakrin reviewed the large payments on the voucher list for the following: \$23,739.54 to Onyx for monthly recycling; \$19,407.00 to KB Homes for completion bond refund; \$27,100.08 to Avaya for annual phone equipment maintenance; and \$28,225.50 to Landscape Concepts for various building and ground maintenance.

E. Chief of Police

No report.

F. Public Works Director

1. Snow Removal Update.

Public Works Director Laudenslager reviewed the snow removal policy regarding: “No Parking” on Village streets after a 2” snow fall for 12 hours. No shoveling or snow blowing onto streets after being cleared by the plows, which can cause a safety hazard. Police Department will monitor the situation and give the residents a warning on the 1st complaint, thereafter, the resident would be ticketed. Residents clearing their driveways should place the snow to the right of their driveway, thus alleviating additional snow from being thrown back on their driveways. Residents with fire hydrants on their parkways should clear the hydrants for accessibility by the fire departments during an emergency. Mr. Laudenslager stated the contractor had added additional equipment for the clearing of snow. Staff to monitor the snow removal policy during the season and review for next season.

G. Building Commissioner

No report.

H. Village Engineer

No report.

**Snow
Removal**

Omnibus

VI. Omnibus Vote Agenda

President Byrne read Omnibus Vote Items A-R. Motion by Trustee Williams, second by Trustee Schultz to approve Omnibus Vote Agenda Items A-R. Roll call vote:

Ayes: 5- Schultz, Schwartz, Williams, Marquardt, Byrne

Nays: 0-None

Absent: 2- Hebda, Koch

Motion declared carried.

Minutes

A. Approval of 12/06/2005 Board Minutes. Approved by omnibus vote.

**Department
Reports**

B. Department Reports:

1. 11/2005 Police Department Report.

2. 11/2005 Building Division Report.

Approved by omnibus vote.

Voucher List

C. Approval of voucher list of bills dated 12/20/2005 in the amount of \$271,926.37. Approved by omnibus vote.

- D. Approval and passage of Resolution 2005-182 authorizing the acceptance of public improvement for Gregg's Landing, Pod 13-Beaver Creek. Approved by omnibus vote. **Res. 2005-182
Pod 13, Beaver
Creek**
- E. Approval and passage of Resolution 2005-197 authorizing the acceptance of public improvements in Gregg's Landing, Pod I-AMLI @ Museum Gardens. Approved by omnibus vote. **Res. 2005-197
Pod I, AMLI**
- F. Approval and passage of Resolution 2005-198 authority to negotiate a Redevelopment Agreement with Half Day Partners, LLC and Aspen Partners, LLC within the Town Center T.I.F. redevelopment project area. Approved by omnibus vote. **Res. 2005-198
Half
Day/Aspen
Partners
Redevelop
Agreement**
- G. Approval and passage of Resolution 2005-199 authorizing the issuance of certain payment prior to the January 17, 2006 Village Board Meeting. Approved by omnibus vote. **Res. 2005-99
Pre-approval
Payments**
- H. Approval and passage of Resolution 2005-200 authorizing the transfer of Lot 20 in Gregg's Landing from the Village of Vernon Hills to the Vernon Hills Park District. (Torrey Pines) Approved by omnibus vote. **Res. 2005-200
Transfer Deed
Torrey Pines**
- I. Approval and passage of Resolution 2005-201 authorizing approval of an Architectural Services Agreement for the Vernon Hills Police Facility. Approved by omnibus vote. **Res. 2005-201
Hezner
Agreement**
- J. Approval and passage of Resolution 2005-202 authorizing the transfer of \$15,925 from the Community Development Department Professional Services Account to the Community Development Department Part-time/Seasonal Salaries and Employer FICA/Medicare Contributions Accounts. Approved by omnibus vote. **Res. 2005-202
Fund transfer**
- K. Approval and passage of Resolution 2005-204 establishing the minimum insurance requirements for vendors and contractors. Approved by omnibus vote. **Res. 2005-204
Certificates of
Insurance**
- L. Approval and passage of Resolution 2005-205 authorizing the purchase and approving the payment to Identix, Inc. for the purchase and installation of digital fingerprinting equipment in an amount not to exceed \$30,000. Approved by omnibus vote. **Res. 2005-205
Identix, Inc.**
- M. Approval and passage of Ordinance 2005-75 amending various sections of Chapter 5 Article X of the Villages' Code of Ordinances regarding the elimination of the Electrical Commission. Approved by omnibus vote. **Ord. 2005-75
Electrical
Commission**
- N. Approval and passage of Ordinance 2005-76 amending the Code of Ordinances of the Village of Vernon hills, Chapter 2-Administration, Art. V. Boards, Commissions and Committees Approved by omnibus vote. **Ord. 2005-76
Commissions
and
Committees**
- O. Approval and passage of Ordinance 2005-80 granting preliminary and final plat approval of a two-lot re-subdivision of Lot 7 in Continental Executive Parke Subdivision for property located on Route 60/Townline Road. (Toys 'R' Us) Approved by omnibus vote. **Ord. 2005-80
Toys 'R' Us
Resub**

**Ord. 2005-81
ZBA**

P. Approval and passage of Ordinance 2005-81 amending the Code of Ordinances of the Village of Vernon Hills, Appendix C-Zoning, Art. 21-Administration, Sec. 21.4.1-Zoning Board of Appeals. Approved by omnibus vote.

**Ord. 2005-82
P&Z**

Q. Approval and passage of Ordinance 2005-82 amending the Code of Ordinances of the Village of Vernon Hills, Appendix C-Zoning, Art. 21-Administration, Sec. 21.3-Planning and Zoning Commission. Approved by omnibus vote.

**Ord. 2005-83
Enhanced
9-1-1
Emergency
Telephone
System
Board**

R. Approval and passage of Ordinance 2005-83 creating the Vernon Hills Emergency Telephone System Board in the implementation of Enhanced 9-1-1 Emergency Telephone System for the Village of Vernon Hills. Approved by omnibus vote.

**Kemper
voucher list**

VII. Unfinished/Additional Business

A. Approval of Kemper voucher list of bills dated 12/20/2005 in the amount of \$2,333.98.
Motion by Trustee Schultz, second by Trustee Williams to approve the Kemper voucher list of bills dated 12/20/2005 in the amount of \$2,333.98. Roll call vote:

Ayes: 4- Schultz, Williams, Marquardt, Byrne

Nays: 0-None

Absent: 2- Hebda, Koch

Abstain: 1-Schwartz

Motion declared carried.

**Vernon Hills
Golf Course
Budget**

B. Vernon Hills Golf Course Budget.

Manager Allison stated staff had met with OB Sanders, Kemper Sports Pro of the Municipal Golf Course to review improvement items for the 2006 golf season. Mr. Allison stated there would be a modest increase in fees. Items discussed were the realignment of Hole #4 for a straight approach to the green; modifying Hole #9 to increase it from a Par 4 to a Par 5; the addition of a fountain for Hole #7; and benches for the Tee Boxes. Mr. Sanders stated the Tee Box on Hole #4 could be moved back approximately 25-30 yards provided additional fill dirt was added and trees removed. This would allow for a straight line down the fairway providing for less golf balls to go over the fence along the Park District property. Trustee Schultz suggested working with the Park District on the additional plantings along the fence. Mr. Sanders added a higher fence could be installed along the 30-40 yards of the property line. Costs had been projected at \$20,000 in the tentative budget. Additional plantings could be added along Hole #2 & Hole #9 to make it safer. The transplanting of the current hedge was not recommended. The fountain for Hole #7 was budgeted for FY2005 and had been order. The benches could be budgeted for 2006. The Golf Course budget was approximately \$73,500. Mr. Sanders stated Kemper was negotiating a new 5 year lease with EZ Go for new golf carts. Fifteen of the twenty-five carts would have windshields and the color would remain white. Fees for a round of golf would increase \$1.00 and golf cart fees would remain the same. Annual passes would be priced at \$25, \$250 and \$400. Motion by Trustee Schultz, second by Trustee Williams to approve the proposed 2006 Municipal Golf Course Budget. Roll call vote:

Ayes: 4- Schultz, Williams, Marquardt, Byrne

Nays: 0-None

Absent: 2- Hebda, Koch

Abstain: 1-Schwartz

Motion declared carried.

VIII. New Business/Communications

A. President Byrne stated the Village and Park District Liaison met and items discussed were the skate park conversion to a small park; additional parking at the Vortec; permanent lighting for the sport fields; and additional netting for ball fields # 1 & 2.

Park Liaison

B. Manager Allison stated workshop discussions pertaining to the budget could begin mid February with the budget hearing being held in late March or early April 2006.

**Budget
workshop**

IX. Adjournment

Motion by Trustee Schultz, second by Trustee Marquardt to adjourn the Board meeting. Following the adjournment of the Committee of the Whole meeting, a closed session would be held to discuss personnel-Sec. 2(c) (11) and potential litigation-Sec. 2(c) (1) as allowed under the Open Meetings Act. Roll call vote:

Adjournment

Ayes: 5- Schwartz, Williams, Marquardt, Schultz, Byrne

Nays: 0-None

Absent: 2- Hebda, Koch

Motion declared carried.

Meeting adjourned at 8:00 p.m.

Approved this 17th day of January 2006.

Linda Pelletier, Deputy Village Clerk

Roger L. Byrne, Village President