

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD OCTOBER 18, 2005**

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| I. Village President Byrne called the meeting to order at 7:05 p.m. | Call to Order |
| II. Roll call indicated the following Trustees present: Hebda, Koch, Marquardt, Schultz, Schwartz, Williams.

Also present were Manager Allison, Finance Director Nakrin, Building Commissioner Gerth, Public Works Director Laudenslager, Village Engineer Brown, Chief Fleischhauer and Attorney Kenny. | Roll Call |
| III. The Pledge of Allegiance was given. | |
| IV. <u>Citizens Wishing to Address the Board</u>
None. | Pledge of Allegiance |
| V. Official Reports. | Official Reports |
| A. <u>Village President</u> | |
| 1. President Byrne recognized the 230 th Birthday Anniversary of the US Marine Corp and designated November 6-13, 2005 as US Marine Corps Week. | Proclamations |
| 2. President Byrne designated October 17-21, 2005 as National School Bus Safety Week. | US Marine Corp Week |
| B. <u>Village Manager</u> | Bus Safety Week |
| 1. Manager Allison thanked the volunteers for their time and/or merchandise donations to Oktoberfest which included James Martin & Associates; Elected officials and spouses; Village staff and spouses; Summer Celebration and Events Committee members and spouses; Park District Elected officials and staff; Opa's; American Hotel Register; McNally's; YMCA; Vienna Beef; Chicago Party Rental; Onyx; Melrose Pyrotechnics; Lake County Press; the Village of Mundelein and the residents who attended the fest. President Byrne added another event could be held in the future. | Oktoberfest-Hurricane Katrina Fundraiser |
| C. <u>Assistant Village Manager</u>
No report. | |
| D. <u>Finance Director/Treasurer</u> | |
| 1. <u>Year End Financial Report.</u> | Year End Financial Report |
| Finance Director Nakrin presented the Comprehensive Annual Financial Report for the year ending April 30, 2005. Mr. Nakrin explained the Statement of Net Assets as shown on pages 16-19; the governmental focus was on page 20; the reconciliation of the funds regarding assets and liabilities on page 21; the changes in fund balances on | |

page 22. Mr. Nakrin added revenues were broken down by Funds on pages 63-67. Building and some Tax revenues increased while the village limited the expenditures on capital projects and maintained reduced staffing.

2005 Sales Tax Report

2. 2005 Sales Tax Report to date.

Finance Director Nakrin presented an update on the Sales Tax and Partial Year Fiscal Update as outlined in his memo dated 10/14/2005 and went through the attached charts reflecting the Sale Tax trends and the General Fund projected Revenues, Expenditures and Fund Balances. President Byrne requested projections regarding potential Sale Tax rebates that could be provided in the near future. President Byrne reiterated the Village does not levy a property tax. Trustee Schultz requested a prognostication of future sales tax revenues and tracking of sales tax according to the available retail square footage space. Mr. Nakrin added that a non-home rule municipality does not receive detailed sales tax information by business only by business category. Mr. Nakrin stated the residents do receive a tax reduction due to the taxes on utilities.

E. Chief of Police

No report.

F. Public Works Director

No report.

G. Building Commissioner

No report.

Aspen Pointe Update

H. Village Engineer

1. Aspen Pointe Update.

Engineer Brown stated a temporary access to Route 60 had been granted by IDOT. Parking lot (Lots 1 & 2) should be completed by the end of October 2005. The next step would be highway improvements and these would need to be completed in the next 30 days by the developer. The work on Aspen Drive also needed to begin. The Jacobs Townhomes mass grading permit would be ready by October 21st. Trustee Koch inquired if the village had heard if IDOT plan included a deceleration lane eastbound on Route 60. Mr. Brown indicated he would review specifics further. Trustee Schultz inquired on the construction dust and was informed the hard surface was in place, alleviating dust; and the Village was directing the contractor to keep Aspen Drive clear of construction debris. Lots 1 & 2 were to be completed in the next two weeks. IDOT was still reviewing the Route 60 and Aspen intersection plans.

Omnibus

VI. Omnibus Vote Agenda

President Byrne read the Omnibus Vote Agenda Items A-X. Manager Allison requested Item O and Trustee Williams request Item A be pulled. Motion by Trustee Marquardt, second by Trustee Williams to approve the Omnibus Vote Agenda Items B-N & P-X. Roll call vote:

AYES: 6 – Hebda, Koch, Marquardt, Schultz, Schwartz, Williams

NAYS: 0 – None

ABSENT: 0-None

Motion declared carried.

- B. Department Reports:
 - 1. 8/2005 Finance Director/Treasurer's Report. Approved by omnibus vote. **Department Reports**
- C. Approval of voucher list of bills dated 10/05/2005 in the amount of \$1,837,254.12. Approved by omnibus vote. **Voucher List**
- D. Approval and passage of Resolution 2005-154 authorizing approval of an agreement between the Village of Vernon Hills and European Homes, Inc. for snowplowing services in the Writer Estates. Approved by omnibus vote. **Res. 2005-143 Snowplowing Agreement-Writer Estates**
- E. Approval and passage of Resolution 2005-163 authorizing the Village Manager to secure, approve and authorize payment for Sales Tax Interruption Insurance for Westfield-Hawthorn Center, CDW and Sam's Club in an amount not to exceed \$25,104. Approved by omnibus vote. **Res. 2005-163 Sales Tax Interruption Insurance**
- F. Approval and passage of Resolution 2005-164 authorizing approval of North American Salt Co. to furnish bulk rock salt in the amount of \$81,250 for the 2005-2006-Winter Season. Approved by omnibus vote. **Res. 2005164 North American Salt**
- G. Approval and passage of Resolution 2005-165 waiving competitive bidding process and approval to purchase trees in the amount of \$25,644 from Beeson's McHenry County Nursery for parkway tree replacement and new tree plantings. Approved by omnibus vote. **Res. 2005-165 Beeson's Nursery**
- H. Approval and passage of Resolution 2005-166 authorizing the transfer of funds for purchase and installation of parkway trees. Approved by omnibus vote. **Res. 2005-166 Fund transfer**
- I. Approval and passage of Resolution 2005-167 authorizing payments to the College of Lake County pursuant to the redevelopment agreement adopted by the Village. Approved by omnibus vote. **Res. 2005-167 CLC Redevelopment Agreement**
- J. Approval and passage of Resolution 2005-168 amending Res. 2005-63 authorizing approval for a consulting services contract with Rolf C. Campbell & Assoc. to assist with development review of the Gregg's Landing Commercial Properties in an amount not to exceed \$25,000. Approved by omnibus vote. **Res. 2005-168 Rolf C. Campbell Contract**
- K. Approval and passage of Resolution 2005-171 authorizing the Village President to sign an Intergovernmental Agreement with the Solid Waste Agency of Lake County Illinois (SWALCO) directing the Village of Vernon Hills recyclable material to the intermediate processing facility. Approved by omnibus vote. **Res. 2005-171 SWALCO Agreement**
- L. Approval of the 10/06/2005 Board Minutes. Approved by omnibus vote. **Minutes**
- M. Department Reports:
 - 1. 8/2005 Golf Course Report. **Department Reports**
 - 2. 9/2005 Police Department Report. Approved by omnibus vote.

Voucher List N. Approval of voucher list of bills dated 10/18/2005 in the amount of Approved by omnibus vote.

**Res. 2005-172
Hawthorn
Lanes**

**Res. 2005173
Landscape
Concents**

P. Approval & passage of Resolution 2005-172 granting a Special Event Permit to Hawthorn Lanes for the Professional Bowlers Association Tour on November 26th – 30th. Approved by omnibus vote.

Q. Approval and passage of Resolution 2005-173 approving the resolution to waive competitive bids and approve the proposal from Landscape Concepts to install parkway trees. Approved by omnibus vote.

R. Approval and passage of Resolution 2005-174 of publicity contracts for 2005 Winter Wonderland Holiday Light Show in an amount not to exceed \$15,672.50. Approved by omnibus vote.

S. Approval and passage of Ordinance 2005-55 declaring certain Village property to be surplus for sale. Approved by omnibus vote.

T. Approval and passage of Ordinance 2005-63 granting a zoning variance to the property located at 186 N. Fiore Parkway in the Gross Pointe Subdivision for the purpose of constructing a single-story sunroom addition within the required rear yard building setback. Approved by omnibus vote.

U. Approval and passage of Ordinance 2005-64 granting a zoning variance to the property located at 1911 Royal Birkdale Parkway in the Gregg's Landing Subdivision for the purpose of installing air conditioning equipment within the required side yard building setback. Approved by omnibus vote.

V. Approval and passage of Ordinance 2005-65 granting a sign variance to the property located at 567 Townline Road – Jared Jewelers for the purpose of installing a wall-mounted sign and logo on the east building elevation. Approved by omnibus vote.

W. Approval and passage of Ordinance 2005-66 renaming Continental Drive to CDW Way. Approved by omnibus vote.

X. Approval and passage of Ordinance 2005-67 accepting dedication of portion of the Walter E. Smithe property for highway and other public purposes including sidewalk and utilities. Approved by omnibus vote.

VII. Items pulled from the Omnibus Vote Agenda.

A. Approval of Board Minutes. (Pulled –No minutes available)

O. Approval of Kemper voucher list of bills dated 10/18/2005 in the amount of \$25,682.98. Motion by Trustee Schultz, second by Trustee Williams approval of Kemper voucher list of bills dated 10/18/2005 in the amount of \$25,682.98. Roll call vote:

AYES: 5 – Hebda, Koch, Marquardt, Schultz, Williams

NAYS: 0 – None

ABSENT: 0-None

ABSTAIN: 1-Schwartz

Motion declared carried.

VIII. Unfinished/Additional Business

**Kemper
Voucher List**

A. Approval of Kemper voucher list of bills dated 10/05/2005 in the amount of \$28,948.98. Motion by Trustee Koch, second by Trustee Schultz approval of Kemper voucher list of bills dated 10/05/2005 in the amount of \$28,948.98. Roll call vote:

AYES: 5 – Hebda, Koch, Marquardt, Schultz, Williams

NAYS: 0 – None

ABSENT: 0-None

ABSTAIN: 1-Schwartz

Motion declared carried.

B. Approval and passage of Ordinance 2005-62 authorizing Elliott Builders permission to install one, re-designed entrance monument on the Northwest corner of Gregg’s Parkway and Beaver Creek Drive. Trustee Koch inquired if all items were agreed to and was informed it was. Don Kathan thanked staff for their work. Motion by Trustee Hebda, second by Trustee Marquardt approval and passage of Ordinance 2005-62 authorizing Elliott Builders permission to install one, re-designed entrance monument on the Northwest corner of Gregg’s Parkway and Beaver Creek Drive. Roll call vote:

AYES: 6 – Hebda, Koch, Marquardt, Schultz, Schwartz, Williams

NAYS: 0 – None

ABSENT: 0-None

Motion declared carried.

C. Approval and passage of Resolution 2005-175 authorizing transfer of funds from contingency to the accounts noted in the amount (to be given at the 10/18/2005 meeting) for the Vernon Hills Oktoberfest Hurricane Katrina Relief Benefit October 1, 2005. Manager Allison stated the amount would be \$50,571.03. Motion by Trustee Schwartz, second by Trustee Schulz approval and passage of Resolution 2005-175 authorizing transfer of \$5,000 from Contingency to the President and Trustees Budget for the funding of the Hurricane Katrina Relief Oktoberfest and approval to make a \$50,571.03 payment to Ocean Springs, Mississippi based on the proceeds of the Hurricane Katrina Relief Contributions. Roll call vote:

AYES: 7 – Hebda, Koch, Marquardt, Schultz, Schwartz, Williams, Byrne

NAYS: 0 – None

ABSENT: 0-None

Motion declared carried

XI. New Business/Communications

A. Approval and passage of Resolution 2005-169 authorizing approval of a 4-year contract for phone equipment maintenance with Avaya in an amount not to exceed \$107,478.72 over the 4-year term. Finance Director Nakrin stated new numbers were submitted. Motion by Trustee Williams, second by Trustee Koch approval and passage of Resolution 2005-169 authorizing approval of a 4-year contract for phone equipment maintenance with Avaya in an amount not to exceed \$108,400.32 over the 4-year term. Roll call vote:

AYES: 6 – Hebda, Koch, Marquardt, Schultz, Schwartz, Williams

NAYS: 0 – None

ABSENT: 0-None

Motion declared carried.

**Res. 2005-170
SBC Contract-
Pulled**

B. Approval and passage of Resolution 2005-170 authorizing approval of a 3-year contract with SBC for local phone service and a DS1 line over the 3-year term with annual minimums of \$25,500 per year and not to exceed \$42,000 for a year. Finance Director Nakrin requested resolution be pulled and have VDV Consulting do further study. Trustee Koch inquired when certain areas of the Village would be able to obtain internet access through SBC. Manager Allison stated a meeting was held in February 2005 and upgrades would only be done when there were major equipment failures. At that time there were no plans for equipment upgrades.

**Dist. 128
Dedication**

C. President Byrne thanked Community High School District 128 for the dedication plaque presented to the Village at the Cougars football game held Friday evening, October 14, 2005.

**CDW Way
Signs**

D. Public Works Director Laudenslager stated duel signs would be in place with the renaming of Continental Drive to CDW Way.

Adjournment

X. Adjournment

Motion by Trustee Hebda, second by Trustee Schultz to adjourn the Board Meeting and go to Closed Session for discussion of land acquisition-[Sec. 2(c)(5)]; litigation-[Sec. 2(c)(11)] and personnel-[Sec. 2(c)(1)] as allowed under the Open Meetings Act following Committee of the Whole. Roll call vote:

AYES: 6 – Hebda, Koch, Marquardt, Schultz, Schwartz, Williams

NAYS: 0 – None

ABSENT: 0-None

Motion declared carried.

Meeting adjourned at 8:10 p.m.

Approved this 1st day of November 2005

Holly D. Udesky, Village Clerk

Roger L. Byrne, Village President