

**MINUTES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE OF VERNON HILLS  
OCTOBER 19, 2004**

IN ATTENDANCE: President Byrne called the meeting to order at 7:10 p.m. The following Trustees were present: Koch, Marquardt, Duros and Hebda.

Also present were Manager Allison, Assistant Manager Kalmar, Assistant to the Manager Teich, Finance Director Nakrin, Building Commissioner Gerth, Public Works Director Laudenslager, Attorney Citron and Village Clerk Schwartz.

**1. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES**

None.

**2. PRESENTATION OF REVISED BUILDING ELEVATIONS AND SIGNAGE FOR SAM'S CLUB – MILWAUKEE AVENUE**

Assistant Manager Kalmar stated that the petitioner is requested approval of their proposed elevation and signage plan as presented. Trustee Hebda stated her appreciation of the extra landscaping, but opposed the tag sign (arrow with writing inside). The Committee agreed. Motion by Trustee Duros, second by Trustee Hebda to direct staff to prepare the necessary ordinance granting approval to the elevations as presented subject to all ordinances and standards of the Village. Roll call vote:

AYES: 4 – Duros, Hebda, Koch, Marquardt

NAYS: 0 – None

ABSENT: 1 – Marquardt

Motion declared carried.

Motion by Trustee Hebda, second by Trustee Koch to direct staff to prepare the necessary ordinance granting approval of the sign package as presented subject to the arrow with words being removed.

Roll call vote:

AYES: 4 – Hebda, Koch, Marquardt, Duros

NAYS: 0 – None

ABSENT: 1 – Williams

Motion declared carried.

**3. PRESENTATION OF ARCHITECTURAL PLANS AND AMENDMENTS FOR VERNON SQUARE – CENTER DRIVE AND LAKEVIEW PARKWAY – J&J CUSTOM BUILDERS**

Assistant Manager Kalmar stated the next two buildings are proposed to be constructed pursuant to the original approved site plans. The exterior appearances of the proposed buildings are similar to the existing ones. To address concerns with parking, the petitioner has agreed to construct an additional portion of the share parking lot directly adjacent to Lot 6. Staff is recommending approval. Mark Eiden was present to review the two new elevations for consideration. Motion by Trustee Hebda, second by Trustee Duros to direct staff to prepare the necessary ordinance granting approval for the elevations and amend the Subdivision Agreement to allow up to 8 condominiums per building, subject to Village's Landscape architect approval of the landscaping around the building, restricting the use of the 3<sup>rd</sup> floor in each building to storage only, expansion of the parking lot adjacent to Lot 6 to add 17 spaces and compliance with all ordinance and standards of the Village. Roll call vote:

AYES: 4 – Koch, Marquardt, Duros, Hebda

NAYS: 0 – None

ABSENT: 1 – Williams

Motion declared carried.

**4. PUMP IT UP PARTY ZONE – 500 NORTH FAIRWAY DRIVE – INFORMATIONAL PRESENTATION**

Assistant Manager Kalmar stated the petitioner is looking to lease the building for their business of private parties and special events. It would be a special use for the Village and Continental Executive Parke. Patty Goodman, franchisee, was present for questions. The Committee gave consensus to move forward to Planning and Zoning.

**5. METRA BUS SHELTER – MILWAUKEE AVE.**

Assistant to the Manager Teich stated the Village has received a request from PACE to add a shelter on Milwaukee Ave. in front of CDW. PACE will file for all required permits, construct the concrete pad and pay for the installation of the shelter. They would need a permit from IDOT to construct. Staff will bring the issue back at the next meeting.

**6. WASTE SERVICES**

Assistant to the Manager Teich referred to his memo dated October 14, 2004 regarding waste services. Adding townhouses to the contract was discussed. Staff also requested permission to allow other civic groups to take over recycling management at Public Works. The Girl Scouts were handling it before. The Committee agreed.

**7. DISCUSSION OF KRONOS TIME TRACKING SYSTEM**

Finance Director Nakrin requested a budget transfer to purchase the Kronos Time Tracking System. This system would make the preparation of Public Works payroll less time consuming and manages the complexities of the Police Department's payroll. Motion by Trustee Duros, second by Trustee Hebda to approve the request to purchase the Kronos Timekeeping System. Roll call vote:

AYES: 4 – Marquardt, Duros, Hebda, Koch

NAYS: 0 – None

ABSENT: 1 – Williams

Motion declared carried.

**8. 2005 MEETING SCHEDULE – VILLAGE BOARD AND COMMITTEE OF THE WHOLE**

Manager Allison reported that the consolidated election is April 5, which is a normally scheduled meeting night. The meeting will be changed to April 6, 2005.

**9. ADJOURNMENT**

Motion by Trustee Hebda, second by Trustee Koch to adjourn the Committee of the Whole and go into Executive Session for the purpose of personnel and land disposal.

Roll call vote:

AYES: 4 – Marquardt, Duros, Hebda, Koch

NAYS: 0 – None

ABSENT: 1 – Williams

Motion declared carried.

Meeting adjourned at 8:00 p.m.

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Jeanne M. Schwartz, Village Clerk

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Roger L. Byrne, Village President