

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD OCTOBER 5, 2004**

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| I. President Byrne called the meeting to order at 7:13 p.m. | Call to Order |
| II. Roll call indicated the following Trustees present: Duros, Hebda, Koch, Marquardt.

Also present were Manager Allison, Assistant Manager Kalmar, Assistant to the Village Manager Teich, Finance Director Nakrin, Building Commissioner Gerth, Public Works Director Laudenslager, Chief Fleischhauer, and Attorney Citron. | Roll Call |
| III. The Pledge of Allegiance was given. | Pledge of Allegiance |
| IV. <u>Citizens Wishing to Address the Board</u>
Cliff Young, Plymouth Farms Homeowners Association thanked the police department for their open house and inquired about activities in the Plymouth Farms subdivision. | Citizens |
| V. Reports of Village Official | Reports |
| A. <u>Village President</u>
1. Proclamation recognizing October as Domestic Violence Awareness Month. | |
| B. <u>Village Manager</u>
1. Announcement of Special Committee of the Whole Meeting for discussion of Organization/Program Review on Tuesday, October 12, 2004 at 7:00 p.m. | |
| C. <u>Assistant Village Manager</u>
No report. | |
| D. <u>Assistant to the Village Manager</u>
No report. | |
| E. <u>Finance Director/Treasurer</u>
No report. | |
| F. <u>Chief of Police</u>
No report. | |
| G. <u>Public Works Director</u>
1. <u>Route 45 and Prairie Road, Buffalo Grove Road / Port Clinton Road Update.</u>
The project is now moving forward with it being on the state's November bid letting. Vernon Hills is working with the county, Buffalo Grove and Metra to coordinate road closures as work progresses on our projects. | Rt. 45, Prairie and Port Clinton Roads Update |
| H. <u>Building Commissioner</u> | |

- Inspection Schedules** 1. Review of proposed changes in scheduling inspections for builders of new attached & detached single-family dwellings.
 Building Commissioner Gerth wanted to keep the Board apprised of efforts to remain efficient in the ability to maintain inspections on a timely basis.
- Omnibus** I. Village Engineer
 No report.
- VI. Omnibus Vote Agenda
 Motion by Trustee Williams second by Trustee Duros to approve the Omnibus Vote Agenda Items A-V. Roll call vote:
 AYES: 4-Koch, Marquardt, Williams, Duros
 NAYS: 0-None
 ABSENT: 1-Hebda
 Motion declared carried.
- Minutes** A. Approval of 9/21/2004 Board Minutes. Approved by omnibus vote.
- Invoices** B. Approval of voucher list of bills dated 10/05/2004 in the amount of \$865,597.45. Approved by omnibus vote.
- Department Reports** C. Department Reports:
 1. 8/2004 Building Division Report.
 2. 8/2004 Golf Course Report.
 3. 8/2004 Finance Director/Treasurer's Report.
 Approved by omnibus vote.
- Res. 2004-161
 Nikolas** D. Approval and passage of Resolution 2004-161 authorizing the Village to enter into a contract with Nikolas Painting contractors, Inc. to re-stain the exterior of the Village Hall for a sum not to exceed \$12,000 for FY200405. Approved by omnibus vote.
- Res. 2004-162
 TGF Snow & Ice
 Removal** E. Approval and passage of Resolution 2004-162 waiving the competitive bidding process and authorizing the Village Board to accept TGF Enterprises, Inc. proposal for salting and plowing of Vernon Hills' streets. Approved by omnibus vote.
- Res. 2004-163
 Port Clinton Rd.** F. Approval and passage of Resolution 2004-163 authorizing the Village President to sign the Intergovernmental Agreement between the County of Lake and the Village of Vernon Hills for improvements to Buffalo Grove Road / Port Clinton Road – County Section 98-00254-00-CH. Approved by omnibus vote.
- Res. 2004-164 Rt.
 45 & Prairie
 Roads** G. Approval and passage of Resolution 2004-164 amending Resolution 2004-146 authorizing the Village President to sign the Local Agency Agreement for Federal Participation for U.S. Route 45 at Fairway Drive/Prairie Road, Village Section 98-00026-01-CH (MFT) and County Section 98-00254-00-CH. Approved by omnibus vote.
- Res. 2004-165
 Police Dept.
 Equipment** H. Approval and passage of Resolution 2004-165 authorizing and approving the payment to vendors for the purchase of uniforms and equipment for Police Department employees in an amount not to exceed \$95,000.00. Approved by omnibus vote.

- I. Approval and passage of Resolution 2004-166 authorizing the Finance Director/Treasurer to purchase investments from and sell investments to certain institutions on a competitive basis. Approved by omnibus vote. **Res. 2004-166 Investments**
- J. Approval and passage of Resolution 2004-167 authorizing approval of publicity contracts for the 2004 Winter Wonderland Holiday Light show in an amount not to exceed \$16,667. Approved by omnibus vote. **Res. 2004-167 Light Show publicity**
- K. Approval and passage of Resolution 2004-170 authorizing the acceptance of public improvements in Gregg's Landing-Pod 16, Royal St. George. Approved by omnibus vote. **Res. 2004-170 Royal St. George**
- L. Approval and passage of Resolution 2004-171 authorizing the acceptance of public improvements in Gregg's Landing-Pod B&C, Shadow Creek. Approved by omnibus vote. **Res. 2004-171 Shadow Creek**
- M. Approval and passage of Resolution 2004-172 authorizing the revisions and adoption of the Village of Vernon Hills Employee Personnel Manual. Approved by omnibus vote. **Res. 2004-172 Personnel Manual**
- N. Approval and passage of Resolution 2004-173 establishing the honorary names of roadways at the Vernon Hills Athletic Complex within the Village of Vernon Hills. Approved by omnibus vote. **Res. 2004-173 VHAC Roads**
- O. Approval and passage of Resolution 2004-174 increasing the scope of work and authorizing approval of professional engineering services for the Port Clinton @ TIF project for payments to Manhard Consulting, Ltd. not to exceed \$143,800 from \$131,800. Approved by omnibus vote. **Res. 2004-174 Manhard**
- P. Approval and passage of Resolution 2004-175 amending the budget and authorizing the transfer of \$50,000 from Reserves and transfer of \$27,000 from Light Show Contractual Services Not Elsewhere Classified for installation of permanent power supplied by ComEd. Approved by omnibus vote. **Res. 175 Transfer of Funds**
- Q. Approval and passage of Resolution 2004-176 authorizing approval of an agreement with Ted Gray & Associates for consultant services regarding Lake Harvey wetland delineation (TIF Mitigation). Approved by omnibus vote. **Res. 2004-176 Ted Gray – Lake Harvey**
- R. Approval and passage of Resolution 2004-177 authorizing approval of an agreement with Soil and Material Consultants, inc. for the Vernon Hills Athletic Complex pavement surfacing and parking lot expansion project. Approved by omnibus vote. **Res. 2004-177 Soil & Materials –VHAC**
- S. Approval and passage of Ordinance 2004-96 accepting the transfer of property for right of way purposes from Vernon Township (Pin # 15-15-100-019). Approved by omnibus vote. **Ord. 2004-96 Quit Claim Deed Vernon Twp.**
- T. Approval and passage of Ordinance 2004-100 amending Ord. 93-43 authorizing approval to establish a maximum reimbursement amount for replacement of mailbox and post damaged by the Village during snow and ice operations at \$50. Approved by omnibus vote. **Ord. 2004-100 Mailbox Reimbursement**
- U. Approval and passage of Ordinance 2004-101 establishing the names of roadways at the Vernon Hills Athletic Complex within the Village of Vernon Hills and providing for notification of same. Approved by omnibus vote. **Ord. 2004-101 VHAC Roadways**

**Ord. 2004-104
Target
Expansion**

V. Approval and passage of Ordinance 2004-104 granting final site, architectural and landscaping plan approvals for the proposed building addition to the Target Store located at 313 Townline Rd. Approved by omnibus vote.

**Stephanie Hebda
Homecoming
Queen**

VII. Unfinished Business
None

**Holiday Gift
Drive**

VIII. New Business
A. Trustees congratulated Trustee Hebda on her daughter Stephanie's election as Homecoming Queen.
B. Chief Fleischhauer noted that there would be a Holiday Gift Drive on Sunday, November 7th at the Sullivan Center. Persons should donate unwrapped gifts only.

Adjournment

IX. Adjournment
Motion by Trustee Duros, second by Trustee Williams to adjourn the Board Meeting to go to a Closed Session to discuss personnel, land acquisition and approval of minutes. Roll call vote:
AYES: 4-Williams, Duros, Koch, Marquardt
NAYS: 0-None
ABSENT: 1- Hebda
Motion declared carried.

Meeting adjourned at 7:43 p.m.

Approved this _____ day of November 2004.

Evan Teich
Asst. to the Village Manager

Roger L. Byrne
Village President