

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD MAY 4, 2004**

1. President Byrne called the meeting to order at 7:00 p.m.

2. Roll call indicated the following Trustees present: Cashman, Williams, Koch, Duros, and Hebda.

Call to Order

Roll Call

Also present were Manager Allison, Assistant Manager Kalmar, Assistant to the Manager Teich, Public Works Director Laudenslager, Finance Director Nakrin, Village Engineer Brown, Building Commissioner Gerth, Chief Fleischhauer, and Attorney Citron.

3. The Pledge of Allegiance was given.

4. **Citizens Wishing to Address the Board**
None.

5. **Reports of Village Official**

A. Village President

- i. President Byrne recommended appointing Michael Marquardt as Village Trustee to replace Trustee Weil. Motion by Trustee Williams, second by Trustee Hebda to appoint Michael Marquardt as Village Trustee to replace Trustee Weil. Roll call vote:
AYES: 6 – Duros, Hebda, Koch, Williams, Cashman Byrne
NAYS: 0 – None
Motion declared carried.

Appointment

- ii. President Byrne read a proclamation designating May 9-15, 2004 as National Police Week and Saturday, May 15, 2004 as Peace Officers' Memorial Day.

Proclamation

B. Village Manager

- i. No report.

Farmers Market

C. Assistant Manager

- i. Assistant Manager Kalmar presented graphics on Community Harvest Farmers Market. The market will begin operations on May 26 from 7:30 a.m. – 1:30 p.m. Trustee Cashman suggested considering evening hours.

D. Assistant to the Village Manager

- i. No report.

E. Finance Director/Treasurer

- i. No report.

F. Chief of Police

- i. No report.

Tree Sale

- G. Public Works Director
 - i. Public Works Director Laudenslager announced the annual tree sale is scheduled for this Saturday. All available trees have been pre-sold.
- H. Building Commissioner
 - i. No report.
- I. Village Engineer
 - No report.

6. Omnibus Vote Agenda

Motion by Trustee Duros, second by Trustee Koch to approve the Omnibus Vote Agenda Items A –M. Roll call vote:
 AYES: 6 – Hebda, Koch, Marquardt, Williams, Cashman, Duros
 NAYS: 0 – None
 Motion declared carried.

- Minutes** A. Approval of 4/20/2004 Board Minutes. (Delayed)
- Voucher List** B. Approval of voucher list of bills dated 5/04/2004 in the amount of \$787,946.65.
- Reports** C. Department Reports:
 - 1. 3/2004 Finance Report.
 - 2. 3/2004 Golf Course Report.
- Expenditure** D. Approval and passage of Resolution 2004-65 authorizing the expenditure of \$35,000 to Munis for training and maintenance services from the FY2004-05 Budget.
- Man-Hours** E. Approval and passage of Resolution 2004-66 authorizing approval of three hundred man-hours of information technology support, computer equipment and software purchases, maintenance, miscellaneous repair parts and internet access.
- Audit Services** F. Approval and passage of Resolution 2004-67 authorizing the expenditure of \$43,600 for the engagement of Lauterbach & Amen, LLP for audit services to be performed during FY2004-05 and continued service thereafter in conformance with the proposal submitted by Lauterbach & Amen dated April 16, 2002 and for review of the Nike Site.
- Summer Celebration** G. Approval and passage of Resolution 2004-68 authorizing approval of contracts for Summer Celebration 2004.
- Cruise Night** H. Approval and passage of Resolution 2004-69 granting Westfield Shoppingtown-Hawthorn and Bernard Chevrolet approval to facilitate "Cruise Night" in the east outlot of the Westfield Shoppingtown-Hawthorn Hawthorn Parking Lot located at 122 Hawthorn Center.
- Private Road** I. Approval and passage of Resolution 2004-70 authorizing acceptance of private road access drive improvement agreement and recordation of the quit claim deeds conveying ownership of the Babies R Us private road to the Village of Vernon Hills.
- Arborthheater Concert** J. Approval and passage of Resolution 2004-71 authorizing approval of the entertainment contracts for the 2004 Arborthheater Concert Series.

K. Approval and passage of Resolution 2004-72 authorizing approval of the 4th of July and Summer Celebration Fireworks contracts for 2004 in an amount not to exceed \$29,000.

Fireworks

L. Approval and passage of Resolution 2004-73 Pod D authorizing acceptance of a Plat of Easement and Vacation for bikepath and sidewalk in Pod D, Bayhill, Gregg's Landing.

Pod D

M. Approval and passage of Ordinance 2004-36 amending Ord. 2004-26, amending various sections of the Village of Vernon Hills, Code of Ordinances, Chapter 3, relative to Liquor and License Control and allowing seven (7) Class "E" Liquor License. (Request by El Famous Burrito to discontinue their liquor license)

**Liquor
Amendment**

7. Unfinished Business

A. Motion by Trustee Duros, second by Trustee Koch for approval and passage of Ordinance 2004-38 repealing Ord. 98-60, entitled "An Ordinance establishing a Code of Ethics," and adopting a Model 2004 Ethics Ordinance of the Village of Vernon Hills. Roll call vote:
AYES: 7 – Koch, Marquardt, Williams, Cashman, Duros, Hebda, Byrne
NAYS: 0 - None
Motion declared carried.

Easement

8. New Business

A. Trustee Duros requested discussing revenue sources earlier in the budget process. He asked staff to research and report on the Lincolnshire TIF to avoid problems they may have encountered.
B. Trustee Cashman asked staff to send a letter to the Lake County Health Dept requesting police assistance when problems arise during inspections. Village staff should not be put into threatening situations. The Board agreed.
C.
D. Trustee Cashman requested a balanced budget ordinance. Motion by Trustee Cashman, second by Trustee Williams to approve a balanced budget ordinance to be followed from hereon. Roll call vote:
AYES: 7 – Marquardt, Williams, Cashman, Duros, Hebda, Koch, Byrne
NAYS: 0 – None
Motion declared carried.

Adjournment

E. President Byrne announced a State of the Village Address will be done.

9. Adjournment

Motion by Trustee Williams, second by Trustee Cashman to adjourn the Board Meeting. Roll call vote:
AYES: 6 – Williams, Cashman, Duros, Hebda, Koch, Marquardt
NAYS: 0 – None
Motion declared carried.

Meeting adjourned at 7:55 p.m.

Approved this _____ day of May, 2004.

Jeanne M. Schwartz
Village Clerk

Roger L. Byrne
Village President