

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD APRIL 20, 2004**

I. President Byrne called the meeting to order at 7:05 p.m.

II. Roll call indicated the following Trustees present: Cashman, Williams, Koch, Duros, and Hebda.

Call to Order

Roll Call

Also present were Manager Allison, Assistant Manager Kalmar, Assistant to the Manager Teich, Public Works Director Laudenslager, Finance Director Nakrin, Building Commissioner Gerth, Chief Fleischhauer, and Attorney Kenny.

III. The Pledge of Allegiance was given.

IV. Citizens Wishing to Address the Board

None.

V. Reports of Village Official

A. Village President

i. Chief Fleischhauer presented commendations and lifesaving awards to residents Julie Maki and George Grekousis. Awards were also given to Officers Sosnoski, Cielak, and Katzenstein.

Awards

ii. President Byrne read a proclamation recognizing May 2-8, 2004 as 35th Annual Municipal Clerks Week.

Proclamation

iii. President Byrne read a proclamation declaring May 2004 as National Bike Month.

Bike Month

B. Village Manager

i. Manager Allison updated the Board on the Ethics Ordinance Amendment which needs to be enacted by May 19, 2004.

Ethics Ordinance

C. Assistant Manager

i. No report.

D. Assistant to the Village Manager

i. No report.

E. Finance Director/Treasurer

i. No report.

F. Chief of Police

i. No report.

G. Public Works Director

i. No report.

H. Building Commissioner

i. No report.

I. Village Engineer

No report.

VI. Omnibus Vote Agenda

Motion by Trustee Duros, second by Trustee Hebda to approve the Omnibus Vote Agenda Items A –Q. Roll call vote:

AYES: 5 – Duros, Hebda, Koch, Williams, Cashman

NAYS: 0 – None

Motion declared carried.

- Minutes** A. Approval of 3/30/2004 Special Board Minutes, 04/06/04 Public Hearing Minutes and 4/06/2004 Board Minutes.
- Voucher List** B. Approval of voucher list of bills dated 4/20/2004 in the amount of \$435,213.74.
- Reports** C. Department Reports:
 - 1. 3/2004 Police Department Report.
 - 2. 3/2004 Building Division Report.
- Intergovernmental Agreement** D. Approval and passage of Resolution 2004-54 authorizing approval of Intergovernmental Agreement for maintenance and easements between the Village of Vernon Hills and Adlai E. Stevenson High School District 125.
- Pod E Utility Plat** E. Approval and passage of Resolution 2004-55 approving a utility plat of easement for Gregg's Landing, Pod E-Oakmont, Lots 4 & 5.
- SB Friedman** F. Approval and passage of Resolution 2004-56 amending Res. 2002-199 authorizing approval of the SB Friedman, Inc. RFQ Evaluation Assistance Consulting Contract.
- Transfer of Funds** G. Approval and passage of Resolution 2004-57 authorizing the transfer of \$22,000 from Finance Information Technology Maintenance to Finance Contractual Services for the payment of Summer Celebration Sales Taxes Interest and Penalties and authorizing the immediate payment of \$6,948 in interest and penalties for late sales tax payment for the Summer Celebrations of 2000, 2001, 2002 & 2003.
- Purchase Order Increase** H. Approval and passage of Resolution 2004-60 amending Res. 2003-41 to increase the purchase order from \$115,000 to \$130,000 to Avalon Petroleum for the purchase of gasoline and diesel fuel.
- Onyx Payment** I. Approval and passage of Resolution 2004-61, a resolution to remit payments to Onyx Waste Services, Inc. for weekly collection of recycling and yard waste throughout the village in an amount not to exceed \$350,000 for the budget year 2004-05.
J. Approval and passage of Resolution 2004-62 amending Res. 2003-62, a resolution to remit payments to Onyx Waste Services, Inc. for weekly collections of recycling and yard waste throughout the Village in an amount not to exceed \$340,000 for the budget year 2003-04.
- Health Insurance** K. Approval and passage of Resolution 2004-63 authorizing an agreement with Blue Cross/Blue Shield of Illinois as fully insured health insurance provider.
- Surplus** L. Approval and passage of Ordinance 2004-30 declaring certain village property to be surplus and providing for disposal. (One {1} Sauk Valley Oil Storage system Model #HDE9076160, Serial #15144.

- M. Approval and passage of Ordinance 2004-31 approving the State of Illinois, Department of Transportation to acquire a certain temporary construction Easement. (Richard Konicek) **Easement**
- N. Approval and passage of Ordinance 2004-32 approving the State of Illinois, Department of Transportation to acquire a certain temporary construction Easement. (Joan Konicek)
- O. Approval and passage of Ordinance 2004-33 approving the State of Illinois, Department of Transportation to acquire property located generally at the intersection of U.S. Route 45 and Fairway Drive/Prairie Road and to approve a certain temporary construction easement. (Cosmetique) **Property Acquisition**
- P. Approval and passage of Ordinance 2004-34 granting Special Use Permit and Final Site and Landscaping Approvals to allow Tsukasa of Tokyo Restaurant on the property located at 561 N. Milwaukee Ave. **Tsukasa**
- Q. Approval and passage of Ordinance 2004-35 amend. Ord. 2002-13, which amended the Code of Ordinances of the Village of Vernon Hills, Appendix B- Development Regulations, Art. I Development Ordinance, Appendix I, Paragraph E. **Ordinance Amendment**
- VII. **Recess/Reconvene**
- A. Motion by Trustee Hebda, second by Trustee Williams to recess the Board Meeting. Roll call vote:
 AYES: 5 – Hebda, Koch, Williams, Cashman, Duros
 NAYS: 0 – None
 Motion declared carried. Meeting recessed at 7:32 p.m. and reconvened at 9:41 p.m. **Recess/Reconvene**
- VIII. **Recess**
- A. Motion by Trustee Williams, second by Trustee Cashman to recess the Board Meeting until April 22, 2004 at 7:00 p.m. to approve the 2004/2005 Budget. Roll call vote:
 AYES: 5 – Koch, Williams, Cashman, Duros, Hebda
 NAYS: 0 – None
 Motion declared carried. Meeting recessed at 9:42 p.m. **Recess**
- IX. **Reconvene**
- President Byrne called the recessed Board Meeting to order at 7:05 p.m. on April 22, 2004. Roll call indicated the following Trustees present: Cashman, Koch and Williams. Trustees Duros and Hebda were absent. Also present were Manager Allison, Assistant Manager Kalmar, Assistant to the Manager Teich, Finance Director Nakrin and Chief Fleischhauer. **Reconvene meeting 4/22/2004**
- Motion by Trustee Cashman, second by Trustee Williams to reconvene the meeting. Roll call vote:
 AYES: 4 – Cashman, Koch, Williams and Byrne
 NAYS: 0-None
 ABSENT: 2 –Duros, Hebda
 Motion declared carried.

**Resolution
2004-58
FY200405
Budget**

X. Unfinished/Additional Business

A. Approval and passage of Resolution 2004-58 adopting an annual budget for the Village of Vernon Hills for the fiscal year commencing May 1, 2004 and ending April 30, 2005.

Mayor Byrne indicated that the budget process had been long and painstaking. He stated that the Board had to make hard decisions and serious cuts. He said that revenue and the economy were down and that with the Village dependent on sales taxes and not receiving property tax revenue, these conditions figured into the cuts that were made. He indicated that the Board may address several other items later in the year that will also affect the budget.

He stated that the proposed budget was \$23,120,219 with an operating budget of approximately \$17,000,000. He concluded by stating that the Village's reserve fund was not used to balance the budget.

Trustee Cashman stated that the budget surplus was \$32,784 and he congratulated the Board and staff for achieving a balanced budget. He indicated that he would like to have a balanced budget ordinance passed in the future. Finally, he acknowledged Village employees for their efforts on the budget.

Village Manager Allison thanked the Board, Finance Director Nakrin and the staff for their work on the budget. He stated that the Board had not taken the easy route like many communities to raise taxes. However the Board decided to make the tough budget cuts. He indicated that the 2005-06 budget would also be tough if the economy does not improve. He concluded by saying that the staff will be looking at the organizational plan and structure of the Village in anticipation of future discussions with the Board. Motion by Trustee Williams, second by Trustee Koch approval and passage of Resolution 2004-58 adopting an annual budget for the Village of Vernon Hills for the fiscal year commencing May 1, 2004 and ending April 30, 2005. Roll call vote:

AYES: 4 – Cashman, Koch, Williams and Byrne

NAYS: 0-None

ABSENT: 2 –Duros, Hebda

Motion declared carried.

XI. ADJOURNMENT.

Motion by Trustee Williams, second by Trustee Koch to adjourn the Board Meeting.

Roll call vote:

AYES: 4- Cashman, Duros, Hebda, Koch

NAYS: 0-None

ABSENT: 1-Williams

Motion declared carried.

Meeting adjourned at 7:15 p.m.

Adjournment

Jeanne M. Schwartz, Village Clerk

Roger L. Byrne, Village President

