

**MINUTES
COMMITTEE OF THE WHOLE MEETING
VILLAGE OF VERNON HILLS
FEBRUARY 17, 2004**

IN ATTENDANCE: President Byrne called the meeting to order at 7:36 p.m. The following Trustees were present: Duros, Cashman, Koch and Williams.

Also present were Manager Allison, Assistant Manager Kalmar, Assistant to the Manager Teich, Public Works Director Laudenslager, Finance Director Nakrin, Building Commissioner Gerth, Village Engineer Brown, Chief Fleischhauer, Attorney Citron, and Village Clerk Schwartz.

1. APPROVAL OF 1/20/04 AND 2/3/04 COMMITTEE OF THE WHOLE MINUTES

Motion by Trustee Cashman, second by Trustee Koch to approve the 1/20/04 and 2/3/04 Committee of the Whole minutes. Roll call vote:

AYES: 4 – Koch, Williams, Cashman, Duros

NAYS: 0 – None

ABSENT: 1 – Hebda

Motion declared carried.

2. VERNON HILLS ATHLETIC COMPLEX

Intergovernmental Agreement with the Park District

Manager Allison stated concerns the park district has with the scheduling of the fields. Trustee Duros stated the focus should be on creating a community with the fields being for everyone. Park District Director De Graaf stated his disappointment if 30% of the usage is not available to the park district. Trustee Cashman asked if there are different guidelines on who can use the fields since they are village owned. Director De Graaf stated the parameters are the same as the park district. Attorney Citron stated the Village is not bound by the same parameters as the park district. Trustee Cashman asked for confirmation on the matter. Trustee Duros requested a joint meeting with the park district at some point. The topic will be brought back at the March 2nd meeting.

Short-term Improvements

Village Engineer Brown reported that the estimate for upgrades is consistent with what was requested. Staff recommends a budget of \$40,000. Trustee Cashman suggested staff take the money from the construction budget instead of the operating budget. Motion by Trustee Cashman, second by Trustee Williams to approve a budget of \$40,000 for the upgrades to be taken from the construction budget.

Roll call vote:

AYES: 4 – Williams, Cashman, Duros, Koch

NAYS: 0 – None

ABSENT: 1 – Hebda

Motion declared carried.

3. COLLEGE OF LAKE COUNTY – TECHNICAL REVIEW FEES

Motion by Trustee Williams, second by Trustee Duros to waive the technical review fees for the College of Lake County. Roll call vote:

AYES: 4 – Williams, Cashman, Duros, Koch

NAYS: 0 – None

ABSENT: 1 – Hebda

Motion declared carried.

4. BUTTERFIELD ROAD – LANDSCAPING

Public Works Director Laudenslager referred to his memo dated February 11, 2004 regarding an update on the Butterfield Road Landscaping noting that the north part of the project is almost complete and the east parkway planting plans were submitted to the County. After permits are granted staff will bring it back to the board.

5. GREGG'S LANDING, POD G – BAY TREE – ACCEPTANCE

Village Engineer Brown reported that the developer for Pod G is requesting approval for the acceptance of public improvements for Pod G. This will be presented to the Board in resolution form at the next meeting if there is no objection. The Committee agreed.

6. SCHOOL RESOURCE OFFICER'S FUNDING

Chief Fleischhauer reported there are currently two officers assigned for the Jr. High School and the High School. These officers are fully funded by the Village even though most towns are reimbursed by the school district. Staff asked permission to discuss cost sharing with the school district. The Board agreed.

7. CONSIDERATION OF PROPOSED ENVIRONMENTAL HEALTH/FOOD ORDINANCE – CHAPTER 7 CODE OF ORDINANCES

Building Commissioner Gerth presented the proposed health/food ordinance with a plan to conduct cursory inspections of all Category II and III food service establishments in conjunction with annual spring licensing. A meeting with licensed affected businesses to receive additional input is also requested. Attorney Citron stated his support for this ordinance. Trustee Williams asked what the estimated cost would be. Building Commissioner Gerth replied that the program can be handled with existing funds and would take about 100 man-hours. Motion by Trustee Cashman, second by Trustee Duros to approve the draft ordinance and to meet with area business owners and restaurant association members. Roll call vote:

AYES: 4 – Cashman, Duros, Koch, Williams

NAYS: 0 – None

ABSENT: 1 – Hebda

Motion declared carried.

8. DEVELOPMENT FEES

Assistant to the Manager Teich requested an increase in development fees to cover staff time. This increase would be in line with other communities. Trustee Cashman commented that developers are saying it takes too long to get through technical review. Staff reported that turnaround time is usually 2 weeks. There is usually a lengthy delay for a response from the developer. Trustee Koch questioned fee increases for residential variances. Building Commissioner Gerth responded that it takes 3-4 hours of his time alone to do residential variances plus staff time. Notices will be sent out. Motion by Trustee Koch, second by Trustee Williams to approve the development fee increases as presented. Roll call vote:

AYES: 4 – Duros, Koch, Williams, Cashman

NAYS: 0 – None

ABSENT: 1 – Hebda

Motion declared carried.

9. THOR GUARD LIGHTNING SAFETY PROJECT

Administrative Intern Bursiek referred to his memo dated February 9, 2004 regarding the Thor Guard Lightning Safety Project. The cost of protecting the golf course and athletic fields is \$20,000. The cost to protect the whole town would be about \$75,000. South of Route 60 could be covered for an additional \$10,000. Trustee Williams requested a report on the cost for the whole town with a plan to install in phases and asked for a confirmation of the village's share of the total cost. Motion by Trustee Koch, second by Trustee Cashman to approve the installation of the Thor Guard System covering the golf course and athletic complex after confirming cost to the village. Roll call vote:

AYES: 4 – Koch, Williams, Cashman, Duros

NAYS: 0 – None
ABSENT: 1 – Hebda
Motion declared carried.

10. CONSIDERATION OF NEW SIGN FACES, AND THE ADDITION OF A 1 FOOT X 10 ½ FOOT “GREGG’S LANDING” TAG LINE, ON THE EXISTING KB HOME MARKETING SIGNS IN THE GREGG’S LANDING SUBDIVISION

Building Commissioner Gerth presented marketing signs for the petitioner. Resident Mike Meline stated that Gregg’s Landing residents do not like the new sign. It went from a sign blending into the community to a harsh looking sign. Trustee Duros suggested putting the words “Gregg’s Landing” into the sign and not make it bigger. Motion by Trustee Cashman, second by Trustee Williams to deny the sign as presented. Roll call vote:

AYES: 4 – Williams, Cashman, Duros, Koch

NAYS: 0 – None

ABSENT: 1 – Hebda

Motion declared carried.

11. ADJOURNMENT

Motion by Trustee Duros, second by Trustee Koch to adjourn the Committee of the Whole. Roll call vote:

AYES: 4 – Williams, Cashman, Duros, Koch

NAYS: 0 – None

ABSENT: 1 – Hebda

Motion declared carried.

Meeting adjourned at 8:55 p.m.

Jeanne M. Schwartz, Village Clerk

Roger L. Byrne, Village President