

**MINUTES
COMMITTEE OF THE WHOLE MEETING
VILLAGE OF VERNON HILLS
FEBRUARY 3, 2004**

IN ATTENDANCE: President Byrne called the meeting to order at 7:35 p.m. The following Trustees were present: Cashman, Duros, Hebda, Koch, Williams.

Also present were Village Manager Allison, Assistant Village Manager Kalmar, Assistant to the Manager Teich, Finance Director Nakrin, Chief Fleischhauer, Building Commissioner Gerth, Public Works Director Laudenslager, Village Engineer Brown, Village Attorney Citron and Deputy Clerk Pelletier.

1. APPROVAL OF 1/13/2004 COMMITTEE OF THE WHOLE MINUTES.

Motion by Trustee Hebda, second by Trustee Duros to approve the 1/13/2004 Committee of the Whole Minutes. Roll call vote:

Ayes: 5-Cashman, Duros, Hebda, Koch, Williams

Nays: 0-None

Absent: 0-None

Motion declared carried.

2. VILLAGE COMMITTEE CONSOLIDATION-ENVIRONMENTAL/FORESTRY COMMITTEES.

Manager Allison reported the Forestry Committee had not met for several years. He recommended the consolidation of the Environmental and Forestry Committees with a mission statement to be developed for the committee. Trustee Koch stated the committees should be adjusted as the village mature. The Village President should review the committees and the Code of Ordinances to reflect the changes.

3. VERNON HILLS ATHLETIC COMPLEX AGREEMENT WITH THE PARK DISTRICT.

Manager Allison reported the liaison committee and met and reviewed the issues concerning the complex. Trustee Duros inquired the operation of the concession stand and was informed the park district had sent out a RFP. The RFP were sent to private businesses that operate concessions, versus community groups. The village was to approve the agreement first and then be approved by the park district. Hours of operation and staffing would have to be established.

Manager Allison reported he had met with Scott Guziec, Superintendent of Dist. 103 and Mark Petersen in regards to construction of a dome on the school's property. The dome would be approx. 1.5 acres in size. Lease agreements between the park and school would be needed for the use of the fields. The village would provide no financing for the development of these fields. The fields would not be available next year. Trustee Cashman stated if the fields were not going to be ready for use, to allow Mr. Petersen to go forward with his project.

Trustee Duros inquired if the discussion of the use of these fields would be for the girl's softball teams. Engineer Brown stated there was not any discussion on field completion. Manager Allison stated the park district would program the entire space. President Byrne stated the fields should be shared whether a dome is constructed or not. Trustee Koch requested the softball fields do not get omitted. Manager Allison stated further discussion on the matter should be scheduled and to include all entities that had previously been invited on the issue.

President Byrne stated the coaches are aware of the Petersen plan. President Byrne questioned Engineer Brown if there were any outstanding issues with structure and safety. Engineer Brown stated the dome would have to lower its height to meet FAA regulations. Trustee Cashman requested discussion be brought back after the park district and ball people have reviewed. Trustee Duros inquired the length of the agreement and informed it would be for 3 years with a 1-year notice to cancel. Liaison Committee (ad hoc) should be added to the municipal code. Further discussion tentatively scheduled for March 4 meeting.

4. FEES AND LICENSES – REVIEW.

Assistant to the Village Manager Teich stated the village's current fee structure needed to be updated and competitive with other municipalities. Many fees had not changed since the conception. Enforcement costs of these licenses must be covered and included in the new fees. A recommendation was made to add licensing of ATM machines. A late payment charge for renewed license holder was also recommended. The fees would be effective for FY2004/05 renewals. Motion by Trustee Hebda, second by Trustee Williams to approve the fee and license structure as presented. Roll call vote:

Ayes: 5-Duros, Hebda, Koch, Williams, Cashman

Nays: 0-None

Absent: 0-None

Motion declared carried.

5. CONSIDERATION OF AN ORDINANCE TO AMEND CHAPTER 10 OF THE CODE OF ORDINANCES CREATING ARTICLE VII - FARMERS MARKET.

A draft ordinance was provided for creation of a Farmers Market to be held at Westfield's Hawthorn Shopping Town. Trustee Koch requested discussion be held after the 1st year for review. Trustee Williams inquired the number of staff hours would be used and Assistant Manager Kalmar stated approx. 3-6 hours per week. Motion by Trustee Cashman, second by Trustee Hebda to approve an amendment to the ordinance and allow the creation of a Farmers Market. Roll call vote:

Ayes: 5-Hebda, Koch, Williams, Cashman, Duros

Nays: 0-None

Absent: 0-None

Motion declared carried.

11. ADJOURNMENT

Motion by Trustee Duros, second by Trustee Hebda to adjourn the meeting. Roll call vote:

Ayes: 5-Koch, Williams, Cashman, Duros, Hebda

Nays: 0-None

Absent: 0-None

Motion declared carried

Meeting adjourned at 8:20 p.m.

Linda Pelletier, Deputy Village Clerk

Roger L. Byrne, Village President