

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD JUNE 3, 2008**

- | | |
|---|--|
| I. Village President Byrne called the meeting to order at 7:03 p.m. | Call to Order |
| II. Roll call indicated the following Trustees present: Hebda, Koch, Marquardt, Schultz, Schwartz and Williams. | Roll Call |
| <p>Also present were Village Manager Allison, Assistant Village Manager Kalmar, Finance Director Nakrin, Village Engineer Brown, Public Works Director Laudenslager, Building Commissioner Atkinson, Attorney Citron and Village Clerk Pelletier.</p> | |
| III. The Pledge of Allegiance was given. | Pledge of Allegiance |
| IV. <u>Citizens Wishing to Address the Board</u> None | Citizens |
| A. <u>Village President</u> 1. President Byrne congratulated Ethan Lindauer of Boy Scout Troop 273 for earning the rank of Eagle Scout. | Official Reports Eagle Scout Ethan Lindauer |
| B. <u>Village Manager</u> 1. <u>50th Anniversary Update.</u> Village Manager Allison recommended for the 50 th Anniversary, a special reception to be held for Village dignitaries at the opening of the 7/16/2008 event. Mr. Allison announced Vanity license plates and T-shirts were available for purchase at the Village Hall. | 50th Anniversary |
| C. <u>Assistant Village Manager</u> 1. <u>Philly G's Redevelopment Agreement Budget Update.</u> Assistant Village Manager Kalmar stated VHTC had reached an agreement regarding the repair and of the Philly G's parking lot, which would required payment from the TIF funds. The increase of \$500,000 in the budget included storm sewer work, soil replacement and transfer of sewer hook up from Lincolnshire to Lake County. The Gateway improvements should be ready for approval at the next meeting. | Philly G's Update |
| 2. <u>Lowe's Update.</u> Assistant Village Manager Kalmar stated Lowe's parking lot pavement was completed and the store was targeting to open in mid June. Landscaping of the rear berm needed to be 2/3 completed prior to opening. | Lowe's Update |
| D. <u>Finance Director/Treasurer</u> No report. | |
| E. <u>Chief of Police</u> No report. | |

**Vernon Hills
Golf Course
Fence**

F. Public Works Director

1. Vernon Hills Golf Course- Park District Easement Agreement and Hole #4 Fence Proposals.

Public Works Director Laudenslager stated the Easement Agreement had been approved with the Vernon Hills Park District at their last meeting. Mr. Laudenslager stated two proposals had been submitted for the installation of the fence along the Park District property, which was more than the estimated cost and due to the increase cost of steel, staff requested the approval of the expenditure. The resolutions were listed on the consent agenda for approvals.

J. Building Commissioner

No report.

H. Village Engineer

No report.

Omnibus Vote Agenda

President Byrne read the Omnibus Vote Agenda Items A-W. Motion by Trustee Williams, second by Trustee Marquardt approval of the Omnibus Vote Agenda Items A-W. Roll call vote:

Ayes: 6-Koch, Marquardt, Schultz, Schwartz, Williams, Hebda

Nays: 0-None

Absent and not voting: 0-None

Motion carried.

Omnibus

A. Department Reports:

1. 4/2008 Police Department Report.
2. 4/2008 Finance Director/Treasurer's Report.
3. 4/2008 Golf Course Report.

Approved by omnibus vote.

Reports

**Invoice
Approvals**

- B. Approval of voucher list of bills dated 6/03/2008 in the amount of \$508,053.27. Approved by omnibus vote.

**Res. 2008-107
Traffic Signal
Maintenance**

- C. Approval and passage of Resolution 2008-107 authorizing approval of expenditures to the Illinois Department of Transportation for Traffic Signal Maintenance within the budget year in the amount of \$36,000. Approved by omnibus vote.

**Res. 2008-110
2008 Road
Rehab Escrow
Trust**

- D. Approval and passage of Resolution 2008-110 authorizing the approval of an Owners Construction Escrow Trust and disbursing agreement for the Vernon Hills 2008 Road Rehabilitation Project. Approved by omnibus vote.

**Res. 2008-111
Vernon Square
Public
Improvements**

- E. Approval and passage of Resolution 2008-111 authorizing the approval improvements of Lot 6 in the Vernon Square Subdivision. Approved by omnibus

**Res. 2008-112
A Lamp
Concrete**

- F. Approval and passage of Resolution 2008-112 authorizing the approval of contractor agreement for the 2008 Street Rehabilitation Project to A Lamp Concrete Contractors Inc. in the amount not to exceed \$2,100,000. Approved by omnibus vote.

- G. Approval and passage of Resolution 2008-113 amending the Personnel Rules regarding the VantageCare Retiree Health Savings Plan provided by the ICMA Retirement Corporation. Approved by omnibus vote. **Res. 2008-113
Personnel
Rules**
- H. Approval and passage of Resolution 2008-114 declaring certain equipment as surplus and is no longer necessary or useful to the Village and to be donated to Cuneo Museum and Gardens. Approved by omnibus vote. **Res. 2008-114
Surplus
Equipment**
- I. Approval and passage of Resolution 2008-115 approving the grant of permanent easement between the Vernon Hills Park District and the Village of Vernon Hills and authorizing the Village President to sign said easement. Approved by omnibus vote. **Res. 2008-115
Easement
Agreement**
- J. Approval and passage of Resolution 2008-117 granting approval to operate an outdoor charitable event at 335 North Milwaukee Avenue. (Sam's Club) Approved by omnibus vote. **Res. 2008-117
Sam's Club**
- K. Approval and passage of Resolution 2008-118 authorizing and approving MSI (Municipal Systems, Inc.) an extension of the current contract for the software and administration of the Police Department's Parking and Compliance Citation Program. Approved by omnibus vote. **Res. 2008-118
MSI Contract**
- L. Approval and passage of Resolution 2008-120 authorizing approval of expenditures of \$60,000 to AT&T for the FY2008-09. Approved by omnibus vote. **Res. 2008-120
AT&T**
- M. Approval and passage of Resolution 2008-121 waiving the bidding process and approving a proposal from Complete Fence, Inc. in the amount of \$28,404 and issuing a purchase order in an amount not to exceed \$28,600 for said work. Approved by omnibus vote. **Res. 2008-121
Complete
Fence
Contract**
- N. Approval and passage of Ordinance 2008-039 amending the Code of Ordinances of the Village of Vernon Hills, Appendix B-Development Regulations; Appendix II-Engineering Specifications, Article II, Tree Preservation and Landscaping. (Previously distributed at the 5/20/2008 COW) Approved by omnibus vote. **Ord. 2008-039
Tree
Preservation**
- O. Approval and passage of Ordinance 2008-040 amending the Code of Ordinances of the Village of Vernon Hills, Appendix B-Development Regulations; Article I, Appendix II, Engineering Specifications, Section N-Driveway Entrances, Driveways, and Off Street Parking. (Previously distributed at the 5/20/2008 COW) Approved by omnibus vote. **Ord. 2008-040
Driveways &
Off Street
Parking**
- P. Approval and passage of Ordinance 2008-041 amending the Code of Ordinances of the Village of Vernon Hills, Appendix B-Development Regulations; Article I, Appendix II, Engineering Specifications, Section-Storm Sewerage and Drainage. (Previously distributed at the 5/20/2008 COW) Approved by omnibus vote. **Ord. 2008-041
Storm
Sewerage &
Drainage**
- Q. Approval and passage of Ordinance 2008-042 vacating the parking, ingress & egress, sanitary sewer, water main, municipal and utility easement on the Vernon Square Subdivision, property owned by Libertyville Bank and Trust, in the Village of Vernon Hills, Lake County, Illinois. Approved by omnibus vote. **Ord. 2008-042
Vernon Square
Vacation**

**Ord. 2008-043
Vernon Square
Plat of
Easement**

R. Approval and passage of Ordinance 2008-043 accepting the grant of parking, ingress, municipal and utility easement on the Vernon Square Subdivision, property owned by Libertyville Bank & Trust, in the Village of Vernon Hills, Lake County, Illinois. Approved by omnibus vote.

**Ord. 2008-044
Vernon Square
Stormwater
Easement**

S. Approval and passage of Ordinance 2008-044 accepting the plat of easement for drainage and storm water management easement on the Vernon Square Subdivision, property owned by Libertyville Bank & Trust, in the Village of Vernon Hills, Lake County, Illinois. Approved by omnibus vote.

**Ord. 2008-045
LRFPD**

T. Approval and passage of Ordinance 2008-045 amending Ord. 2008-30 granting final site and landscaping plan approvals for Lincolnshire Riverwoods Fire Protection District-Fire Station #53 located at Woodland Parkway and Milwaukee Avenue. Approved by omnibus vote.

**Ord. 2008-046
1091 Pine
Meadow-
Setback
Variance**

U. Approval and passage of Ordinance 2008-046 granting a variation from the Zoning Code to allow a rear yard setback of 18.83 feet in lieu of the minimum required setback of 35 feet at 1091 Pine Meadow Court. Approved by omnibus vote.

**Ord. 2008-047
Corner Bakery
Sign Variance**

V. Approval and passage of Ordinance 2008-047 granting a variation from the Sign Code to allow three wall signs in lieu of the maximum permitted number of two at 455 E. Townline Rd. (Corner Bakery) Approved by omnibus vote.

**Ord. 2008-048
Surplus
Property**

W. Approval and passage of Ordinance 2008-048 declaring certain Village property to be surplus and providing for the sale by auction through the Internet. (1998 Blazer) Approved by omnibus vote.

VII. Unfinished/Additional Business

**Ord. 2008-035
White Deer
Run Addition**

A. Approval and passage of Ordinance 2008-035 granting approval of façade renovations and site revisions to allow construction of walls and landscape changes to the White Deer Run Club House Pavilion located at 275 Gregg's Parkway.

Building Commissioner Atkinson stated staff had reviewed the plans and doubled the fees due to working without a permit. Motion by Trustee Schultz, second by Trustee Marquardt approval and passage of Ordinance 2008-035 granting approval of façade renovations and site revisions to allow construction of walls and landscape changes to the White Deer Run Club House Pavilion located at 275 Gregg's Parkway. Roll call vote:

Ayes: 6-Marquardt, Schultz, Schwartz, Williams, Hebda, Koch

Nays: 0-None

Absent and not voting: 0-None

Motion carried.

**Res. 2008-116
YMCA Tent**

B. Approval and passage of Resolution 2008-116 granting approval to the Central Lake YMCA, locate at 700 Lakeview Parkway, to operate a Summer Children's Camp including the installation of a temporary tent.

Building Commissioner Atkinson stated the YMCA was requesting the installation of a 40' x 40' tent as used during the previous year to house their summer camp from June 6th-August 23rd. Motion by Trustee Marquardt, second by Trustee Williams approval and passage of Resolution 2008-116 granting approval to the Central Lake YMCA, locate at 700 Lakeview Parkway, to operate a Summer Children's Camp including the installation of a temporary tent. Roll call vote:

Ayes: 6-Schultz, Schwartz, Williams, Hebda, Koch, Marquardt
Nays: 0-None
Absent and not voting: 0-None
Motion carried.

C. Approval of Kemper voucher list of bills dated 5/20/2008 in the amount of \$21,473.29 and list of bills dated 6/03/2008 in the amount of \$10,212.32.

Motion by Trustee Schultz, second by Trustee Williams approval of Kemper voucher list of bills dated 5/20/2008 in the amount of \$21,473.29 and list of bills dated 6/03/2008 in the amount of \$10,212.32. Roll call vote:

Ayes: 6-Schultz, Williams, Hebda, Koch, Marquardt, Byrne
Nays: 0-None
Abstain: 1-Schwartz
Absent and not voting: 0-None
Motion carried.

**Kemper
Invoice
Approvals**

VIII. New Business/Communications

A. President Byrne stated staff had met with New West Realty representatives regarding affordable senior housing.

B. President Byrne announced that Village Clerk Pelletier was a new grandmother with the arrival of Stella Pelletier.

C. President Byrne announced the passing of 17-year veteran police officer Jesse Goldsmith on June 2nd.

D. Trustee Williams requested the removal of dead trees at the Vernon Hills Post Office.

**Affordable
Senior
Housing**

Stella Pelletier

**Jesse
Goldsmith**

**Post Office
Trees**

IX. Adjournment

Motion by Trustee Williams, second by Trustee Hebda approval to adjourn the Board meeting and go to Closed Session for discussion of Personnel-Sec. 2(c)(1) and Land Disposition-Sec. 2(c)(6) as allowed under the Open Meetings Act following the Committee of the Whole meeting. Roll call vote:

Ayes: 6-Williams, Hebda, Koch, Marquardt, Schultz, Schwartz
Nays: 0-None
Absent and not voting: 0-None
Motion carried.

Adjournment

Meeting adjourned at 7:55 p.m.

Approved this 17th day of June 2008.

Linda Pelletier, Village Clerk

Roger L. Byrne, Village President

