

**MINUTES OF THE VILLAGE BOARD MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD MAY 20, 2008**

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| I. | Village Manager Allison called the meeting to order at 7:04 p.m. | Call to Order |
| II. | Roll call indicated the following Trustees present: Hebda, Marquardt, Schwartz, and Williams. President Byrne and Trustees Koch and Schultz were absent. | Roll Call |
| | Motion by Trustee Marquardt, second by Trustee Hebda to appoint Trustee Williams as President Pro Tem.
Ayes: 4 – Marquardt, Schwartz, Williams, Hebda
Nays: 0 – None
Absent and not voting: 2 – Koch, Schultz
Motion carried. | Appointment of President Pro Tem |
| | Also present was Village Manager Allison, Assistant Village Manager Kalmar, Village Engineer Brown, Public Works Director Laudenslager, and Attorney Kenny. | Pledge of Allegiance |
| III. | The Pledge of Allegiance was given. | Citizens |
| IV. | <u>Citizens Wishing to Address the Board</u>
None | Official Reports |
| V. | <u>Official Reports</u> | Vernon Hills High School Proclamations |
| | A. <u>Village President</u> | |
| | 1. President Pro Tem Williams presented proclamations recognizing Vernon Hills High School students who participated in: | |
| | a. Music Department earning 2008 State Championship | |
| | b. Math Team winning the 2008 Division 3AA State | |
| | c. Varsity Dance Team winning the 2008 State Championship | National Public Works Week Proclamation |
| | 2. President Pro Tem Williams proclaimed May 18-24, 2008 as National Public Works Week – “Public Works Is Everywhere You Look” | |
| | B. <u>Village Manager</u> | Village Events |
| | 1. 2008 Springfest, Relay for Life, 50 th Anniversary, Summer Celebration, and Oktoberfest | |
| | Village Manager Allison thanked Monica Lundeen, Matt Bartlett, and the non-profit organizations for their efforts at the 2008 Springfest and reminded the Village Board of upcoming events, including the Village’s 50 th Anniversary on July 16. | |
| | C. <u>Assistant Village Manager</u> | |
| | No report | |

D. Finance Director/Treasurer

No report.

E. Chief of Police

No report.

F. Public Works Director

No report.

G. Building Commissioner

No report.

H. Village Engineer

No report.

Omnibus

VI. Omnibus Vote Agenda

President Pro Tem Williams read the Omnibus Vote Agenda Items A-Z. Motion by Trustee Hebda, second by Trustee Marquardt approval of the Omnibus Vote Agenda Items A-Z. Roll call vote:

Ayes: 4-Marquardt, Schwartz, Williams, Hebda

Nays: 0-None

Absent and not voting: 2 – Schultz, Koch

Motion carried

Department Reports

A. Department Reports:

1. 4/2008 Building Division Report.

2. 4/2008 Public Works Report

Approved by omnibus vote.

Invoice Approvals

B. Approval of voucher list of bills dated 5/20/2008 in the amount of \$419,566.41.

Approved by omnibus vote.

Knights of Columbus – Tootsie Roll Sale

C. Approval of the St. Mary of Vernon-Knights of Columbus annual “Tootsie Roll Sale” to be held Friday and Saturday, September 19-20, 2008. Approved by omnibus vote.

Res. 2008-076 Crown Vic – Morrow Brothers Ford

D. Approval and passage of Resolution 2008-076 authorizing and approving the purchase of one (1) 2008 Ford Crown Victoria Police Pursuit Sedan from Morrow Brothers Ford not to exceed \$23,042. Approved by omnibus vote.

Res.2008-077 Classic Car Show & Raffle for CDW

E. Approval and passage of Resolution 2008-077 granting approval to operate an outdoor Classic Car Show and Raffle for CDW located at 200 N. Milwaukee Ave. Approved by omnibus vote.

Res.2008-079 P&S Sweeping Services

F. Approval and passage of Resolution 2008-079 approving services performed by P & S Sweeping, Inc. within the budget year and authorizing approval of a purchase order not to exceed \$30,000. Approved by omnibus vote.

Res.2008-080 Steiner Electric Co. electrical supplies

G. Approval and passage of Resolution 2008-080 authorizing approval for purchase of electrical supplies from Steiner Electric Company in an amount not to exceed \$48,500 and separate purchase orders will be issued for each account. Approved by omnibus vote.

- H. Approval and passage of Resolution 2008-081 authorizing approval of expenditures of \$21,650 to Lake County Department of Public Works within the budget year and issue separate purchase orders for each account. Approved by omnibus vote. **Res. 2008-081 – Lake County Public Works Expenditures**
- I. Approval and passage of Resolution 2008-082 authorizing approval of expenditures of \$166,740 to ComEd within the budget year and issue separate purchase orders for each account. Approved by omnibus vote. **Res. 2008-082 – ComEd Expenditures**
- J. Approval and passage of Resolution 2008-083 authorizing approval of expenditures to International Piping Systems, Inc. for the heating, ventilation and air conditioning (HVAC) preventative maintenance (PM) within the budget year and issue separate purchase orders for each account. Approved by omnibus vote. **Res. 2008-083- International Piping Systems – HVAC PM**
- K. Approval and passage of Resolution 2008-084 authorizing the transfer of funds in the amount of \$40,000 for removal of contaminated unleaded fuel from the underground storage tanks and replacement with new unleaded fuel. Approved by omnibus vote. **Res. 2008-084 – Contaminated Fuel**
- L. Approval and passage of Resolution 2008-096 approving the 2008 Environmental Mosquito Management Services from Clarke Mosquito Management, Inc. in the amount of \$66,800. Approved by omnibus vote. **Res. 2008-096 – Clarke Mosquito Services**
- M. Approval and passage of Resolution 2008-097 authorizing the transfer of \$72,402 within the Capital Fund for the 2008 Road Rehabilitation project. Approved by omnibus vote. **Res. 2008-097 – 2008 Road Rehab**
- N. Approval and passage of Resolution 2008-098 amending Res. 2001-137 authorizing approval of an Intergovernmental Agreement for utilization of the Lake County Sheriff’s shooting range. Approved by omnibus vote. **Res. 2008-098 – IGA for LC Sheriff’s shooting range**
- O. Approval and passage of Resolution 2008-099 granting approval to operate an outdoor dining and seating establishment for Nirvana Wine and Grillerie located at 701 N. Milwaukee Ave., Unit 280. Approved by omnibus vote. **Res.2008-099 Nirvana Wine & Grillerie Outdoor Seating**
- P. Approval and passage of Resolution 2008-100 granting approval to operate an outdoor vehicle sales event for Baxter Credit Union located at 340 N. Milwaukee Ave. Approved by omnibus vote. **Res.2008-100 – Baxter Credit outdoor vehicle sales event**
- Q. Approval and passage of Resolution 2008-101 granting approval to operate an Outdoor Marketing Event for Panasonic located in Westfield Hawthorn Mall. Approved by omnibus vote. **Res. 2008-101 – Panasonic Outdoor Event**
- R. Approval and passage of Resolution 2008-103 transferring all Fire and Police Commission related budget accounts from a division within Committees into a newly established Fire and Police Commission Department within the General Fund for both FY2007-08 and FY2008-09 budgets. Approved by omnibus vote. **Res.2008-103 – BOFPC Budget**
- S. Approval and passage of Resolution 2008-104 transferring all Commuter Station related budget accounts into a newly established Commuter Station Subfund of the General Fund for both the FY2007-08 and FY2008-09 budgets. Approved by omnibus vote. **Res.2008-104 – Commuter Station Budget**

- Res. 2008-105 – Police OT** T. Approval and passage of Resolution 2008-105 transferring all Police Overtime Accounts into Police Administration for both FY2007-08 and FY2008-09 budgets. Approved by omnibus vote
- Res. 2008-106 – Great West Life & Annuity Ins.** U. Approval and passage of Resolution 2008-106 authorizing the approval of the agreement for Recordkeeping and Communications Services with Great West Life and Annuity Insurance Company for the 457 Deferred Compensation Plan. Approved by omnibus vote
- Res. 2008-109 – TIF Funds for landscaping** V. Approval and passage of Resolution 2008-109 authorizing the use of TIF Funds for the installation of additional landscaping along the Weekenders parcel along Port Clinton Road, Phase II. Approved by omnibus vote
- Ord. 2008-036 – Dev. Ord. Amendment** W. Approval and passage of Ordinance 2008-036 amending the Code of Ordinances of the Village of Vernon Hills, Appendix B-Development Regulations, Article I, Development, Ordinance, Appendix II, Engineering Specifications, Section C-Soil Erosion and Sediment Control. Approved by omnibus vote.
- Ord. 2008-037 – Congregation Or Shalom Ord. Amendment** X. Approval and passage of Ordinance 2008-037 amending Ord. 2007-23 granting approval to amend the final site and landscaping plans for the expansion of Congregation Or Shalom on property located at 21 Hawthorn Pkwy. Approved by omnibus vote.
- Ord. 2008-038 – Philly G’s Approvals** Y. Approval and passage of Ordinance 2008-038 granting certain approvals for property commonly known as Philly G’s Restaurant located at 1252 East Route 45, being west of the intersection of Route 45 and Milwaukee Ave. Approved by omnibus vote.
- Reduction in LOC for Vernon Hills Bank & Trust** Z. Approval of reduction of the Irrevocable Letter of Credit # 894 for the Vernon Hills Bank & Trust. (No packet information) Approved by omnibus vote.
- VII. Unfinished/Additional Business
- “Make A Wish”** A. Approval of SMG Directory Marketing to solicit for the “Make a Wish Foundation” on May 31, 2008.
Motion by Trustee Schwartz, second by Trustee Marquardt to approve SMG Directory Marketing to solicit for “Make a Wish Foundation” on May 31, 2008. Roll call vote:
Ayes: 4 – Schwartz, Williams, Hebda, Marquardt
Nays: 0 – None
Absent and not voting: Schultz, Koch
Motion carried.
- James Martin – “Relay for Life”** B. Approval of James Martin Associates to solicit for “Relay for Life” on May 29, 2008.
Motion by Trustee Hebda, second by Trustee Marquardt to approve James Martin Associates to solicit for “Relay for Life” on May 29, 2008. Roll call vote:
Ayes: 4 – Schwartz, Williams, Hebda, Marquardt
Nays: 0 - None
Absent and not voting: Koch, Schultz
Motion carried.

C. Approval of Kemper voucher list of bills dated 5/20/2008 in the amount of \$21,473.29.
Motion by Trustee Marquardt, second by Trustee Hebda to approve Kemper voucher list of bills dated 5/20/2008 in the amount of \$21,473.29. Roll call vote:

Ayes: 3 – Williams, Hebda, Marquardt

Nays: 0 – None

Abstain: 1 – Schwartz

Absent and not voting: 2 – Koch, Schultz

Motion carried.

**Kemper Voucher
List**

D. Approval of the 4/29/2008 Special Board Minutes and 5/06/2008 Board Minutes.
Motion by Trustee Marquardt, second by Trustee Hebda to approve 4/29/2008 Special Board Minutes and 5/06/2008 Board Minutes. Roll call vote:

Ayes: 4- Hebda, Marquardt, Schwartz, Williams

Nays: 0 – None

Absent and not voting: Koch, Schultz

Motion carried.

Minutes

E. Approval and passage of Resolution 2008-102 authorizing the Village Finance Director to select Fifth Third Bank as the Village's primary bank for non investment related bank services and to authorize the Village Manager to sign the Master Treasury Management Agreement and the Collateral Agreement with Fifth Third Bank.

Motion by Trustee Marquardt, second by Trustee Hebda to approve Resolution 2008-102 authorizing the Village Finance Director to select Fifth Third Bank as the Village's primary bank for non investment related bank services and to authorize the Village Manager to sign the Master Treasury Management Agreement and the Collateral Agreement with Fifth Third Bank. Roll call vote:

Ayes: 4 – Marquardt, Schwartz, Williams, Hebda

Nays: 0 – None

Absent and not voting: Koch, Schultz

Motion carried.

**Res.2008-102 –
Fifth Third Bank**

F. Approval and passage of Resolution 2008-108 authorizing the approval of a Traffic Signal Agreement between the Village of Vernon Hills and American Hotel Register for maintenance of the traffic signal located on Milwaukee Ave. and the entrance to American Hotel Register.

Motion by Trustee Hebda, second by Trustee Schwartz to approve Resolution 2008-108 authorizing the approval of a Traffic Signal Agreement between the Village of Vernon Hills and American Hotel Register for maintenance of the traffic signal located on Milwaukee Ave. and the entrance to American Hotel Register. Roll call vote:

Ayes: 4 – Marquardt, Schwartz, Williams, Hebda

Nays: 0 – None

Absent and not voting: Schultz, Koch

Motion carried.

**Res. 2008-108 –
AHR Traffic Signal
Agreement**

VIII. New Business/Communications

Trustee Hebda mentioned the SWALCO Open House. Everyone is invited to their Gurnee Office on June 19 from 4-7PM.

Adjournment

IX. Recess/Adjournment

Motion by Trustee Schwartz, second by Trustee Marquardt approval to adjourn the Board Meeting. Roll call vote:

Ayes - 4- Schwartz, Williams, Hebda, Marquardt

Nays: 0-None

Absent and not voting: Schultz, Koch

Motion carried.

Meeting adjourned at 7:30PM

Approved 1st day of July 2008.

Michael S. Allison
Village Manager

Barbara Williams
President Pro Tem