

**MINUTES
COMMITTEE OF THE WHOLE MEETING
VILLAGE OF VERNON HILLS
MARCH 18, 2009**

IN ATTENDANCE: President Byrne called the meeting to order at 7:55 p.m. The following Trustees were present: Hebda, Koch, Marquardt, Schultz, Schwartz and Williams.

Also present were Village Manager Allison, Assistant Village Manager Kalmar, Finance Director Nakrin, Chief of Police Fleischhauer, Village Engineer Brown, Public Works Director Laudenslager, Building Commissioner Atkinson, Attorney Kenny and Village Clerk Pelletier.

1. APPROVAL OF 3/03/2009 COMMITTEE OF THE WHOLE MINUTES.

Motion by Trustee Schultz, second by Trustee Marquardt approval of the 3/03/2009 Committee of the Whole Minutes. Roll call vote:

AYES: 6-Marquardt, Schultz, Schwartz, Williams, Hebda, Koch

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

2. WRITER ESTATES PUBLIC IMPROVEMENTS.

Village Engineer Brown stated representatives of Writer Estates subdivision were present, which included the developer and homeowners to request the extension of the Route 45 fence to the westerly end of the property line. The fence would be paid for by the developer. The developer installed an additional faux-wrought iron fence; additional landscaping and incurred a considerable amount of expense in relocating the detention pond to preserve large landmark and heritage trees. Items to be completed were cleaning, grading and seeding of lot 16 and resetting of buffer delineation stone border. The developer requested the storage of building materials on a vacant lot, which Mr. Garcia, the HOA President had no objections to, unless he heard comments from the residents. There were 4 undeveloped lots. Motion by Trustee Marquardt, second by Trustee Schultz approval to direct staff to prepare the necessary resolution accepting the subdivision subject to the receipt of a 2-year maintenance guarantee. Roll call vote:

AYES: 6-Schultz, Schwartz, Williams, Hebda, Koch, Marquardt

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

3. FIAMMA PIZZERIA AND PASTA (FORMERLY PORTOFINO'S)-102 E. HAWTHORN PKWY-REQUEST OF FACADE MODIFICATIONS.

Building Commission Atkinson stated Chris Georges was present to request approval of façade modifications, which included painting the building beige and replacement the existing canopy awning with one consistent of dark beige, green and burgundy striping. The garbage enclosure would be repaired and potted flowers would be added to the exiting landscaping, which would be reviewed by staff. Trustee Koch requested a computer rendering of the building for final approval. Motion by Trustee Marquardt, second by Trustee Williams approval to direct staff to prepare the necessary ordinance approving the façade alteration subject to the above. Roll call vote:

AYES: 6-Schwartz, Williams, Hebda, Koch, Marquardt, Schultz

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

RECESS/RECONVENE

Motion by Trustee Williams, second by Trustee Schultz to recess the Committee of the Whole and to go Closed Session for discussion of personnel- {Sec.2 (c)(1)} as allowed under the Open Meetings Act. Roll call vote:

AYES: 6-Williams, Hebda, Koch, Marquardt, Schultz, Schwartz

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

The meeting recessed at 8:18 p.m. and reconvened at 9:30 p.m.

4. FY2009/10 BUDGET-CONTINUATION.

C. Police Budget

The Police budget was \$9,230,353 a 1.3% increase. Two police officer vacancies would not be filled this year. Trustee Schultz inquired on the dispatch expansion for a revenue source and was informed there would be discussion with another entity. Fringe benefits were a 6.1% increase due to IMRF and Police Pension Fund increases. Contractual services were \$470,413, a 0.6% decrease, commodities were \$201,730, a 0.5% increase; and equipment was \$157,130, a 1.6% increase. The Hawthorn School and Vernon Hills High School resource officer salaries would be equaled out with a flat fee each year. The completion of Taser purchases and the use of lead free ammunition increased costs.

H. Community Development Budget

Assistant Village Manager Kalmar stated staff had revised the numbers and the budget was reduced by 9.2% from last year's level. One administrative position had been eliminated. Other reductions included overtime, purchase of uniforms, training, travel, subscriptions and conferences for an overall reduction of \$162,000. There was an increase activity in commercial permits and no cuts were proposed at this time. Projects would be completed by in house staff versus using outside consultants and reports would be generated on a monthly basis. Trustee Hebda requested the reduction in carwashes. Trustee Williams requested standardization of business cards.

Recess/Reconvene

Motion by Trustee Schultz, second by Trustee Williams to recess the Committee of the Whole and reconvene on Monday, March 23, 2009 at 7:00 p.m. Roll call vote.

AYES: 6-Hebda, Koch, Marquardt, Schultz, Schwartz, Williams

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried. The meeting recessed at 10:14 p.m.

President Byrne called the meeting to order at 7:15 p.m. with the following Trustees were present: Hebda, Koch, Marquardt, Schultz, Schwartz and Williams. Also present were Village Manager Allison, Assistant Village Manager Kalmar, Finance Director Nakrin, Village Engineer Brown, Public Works Director Laudenslager, and Village Clerk Pelletier. The Pledge of Allegiance was given.

Motion by Trustee Williams, second by Trustee Marquardt to reconvene the Committee of the Whole meeting and recess the Committee of the Whole and go to Closed Session for discussion of personnel- {Sec.2 (c)(1)} as allowed under the Open Meetings Act. Roll call vote.

AYES: 6-Hebda, Koch, Marquardt, Schultz, Schwartz, Williams

NAYS: 0-None
ABSENT AND NOT VOTING: 0-None
Motion carried.

The meeting recessed at 7:19 p.m. and reconvened at 7:50 p.m.

I. Capital Subfund Budget

The \$907,000 Capital Subfund budget was decreased by 38.9% from last year's original budget, with the approval of items reviewed at the 2/03/2009 Committee of the Whole with the exception of \$7,000 for property tax costs of the Communications Center. Motion by Trustee Williams, second by Trustee Schultz approval of the Capital Subfund Budget in an amount of \$907,000. Roll call vote:

AYES: 6-Koch, Marquardt, Schultz, Schwartz, Williams, Hebda

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

J. Motor Fuel Tax Budget

The Motor Fuel Tax budget was decreased by 3.5% decrease from last year's level, which can only be used for roads for the Road Rehabilitation work to be completed for Stone Fence Farms and Lakeview Parkway from the EJ&E tracks south to Center Drive and right of way acquisitions as approved at the 2/03/2009 Committee of the Whole. Motion by Trustee Marquardt, second by Trustee Schwartz approval of the Motor Fuel Tax Budget in an amount of \$1,400,500. Roll call vote:

AYES: 6-Marquardt, Schultz, Schwartz, Williams, Hebda, Koch

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

K. VHAC Construction Fund

The VHAC Construction Fund budget was \$5,000, which would be for construction of portable bathroom enclosures at \$5,000 located at the VHAC Fields 5 & 6 as approved at the 2/03/2009 Committee of the Whole. Motion by Trustee Williams, second by Trustee Marquardt approval of the VHAC Construction Fund in the amount of \$5,000. Roll call vote:

AYES: 6-Schultz, Schwartz, Williams, Hebda, Koch, Marquardt

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

L. Commuter Station Subfund Budget

The Commuter Station Subfund budget was \$113,336, which included the additional \$45,000 expense for upgrades to electronic fare boxes. Motion by Trustee Schultz, second by Trustee Hebda approval of the Commuter Station Subfund Budget in an amount of \$113,336. Roll call vote:

AYES: 6-Schwartz, Williams, Hebda, Koch, Marquardt, Schultz

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

M. Public Works Budget

The Public Works budget was reduced 2.7% from last year's original budget. Additional snow costs and overtime had been recalculated. There would be no college students used temporary employees. Several maintenance contracts were in the second year. Fuel bids had been let and costs would be

known at the end of the month. Additional costs included the sign blotter; vehicle hydraulic repairs; CarteGraph computer implementation; and algae control, which had been approved 11/2008. A pickup truck and one-ton dump truck were scheduled for replacement. Flagpole costs had been removed from the budget. Motion by Trustee Schultz, second by Trustee Schwartz approval of the Public Works budget the amount of \$4,274,527. Roll call vote:

AYES: 6-Williams, Hebda, Koch, Marquardt, Schultz, Schwartz

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

N. Replacement Fund Budget

The Replacement Fund budget was reduced by 18.7% from last year's original budget, with a decrease of Equipment purchases at \$80,000 and reserves for future equipment purchases at \$1,970,000. The two purchases would be for one pickup truck and one 1-ton dump truck. Motion by Trustee Schwartz, second by Trustee Hebda approval of the Replacement Fund budget in the amount of \$2,050,000. Roll call vote:

AYES: 6-Hebda, Koch, Marquardt, Schultz, Schwartz, Williams

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

O. Resident Benefit Budget

The Resident Benefit budget was increased by 1.1% from last year's original budget, which included \$350,000 for recycling waste pick up; VHAC maintenance at \$258,520; Reverse Communication at \$20,000; and the final YMCA payment at \$50,000. The solid, yard and recycling contracts would expire in May 2010 and the Village would begin preparing bids/proposals through the next year. Staff would look into additional ways of controlling geese. Distribution of Social Service Grants would be A Safe Place at \$3,200; Community Alliance Project (CAP) at \$2,500; Omni Youth Services at \$14,000; PADS Crisis at \$2,500; Youth and Family at \$4,000; Girl Scouts at \$500; and YMCA at \$6,000 for a total of \$32,700 Motion by Trustee Schwartz, second by Trustee Hebda approval of the Resident Benefit budget in the amount of \$715,720. Roll call vote:

AYES: 6-Koch, Marquardt, Schultz, Schwartz, Williams, Hebda

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

P. Community Events Budget

The Events Fund budget decreased by 26% from last year's original budget. The Arbortheatre Events budget at \$15,300; the Light Show budget at \$48,260; Fourth of July budget at \$43,200; Summer Celebration Fireworks budget at \$14,300; Oktoberfest at \$20,800. The Fishing Derby would remain at \$4,800 and the Pageant would remain at \$5,895. Springfest would be eliminated. Motion by Trustee Koch, second by Trustee Hebda approval of the Events Fund budget in the amount of \$152,555. Roll call vote:

AYES: 6-Marquardt, Schultz, Schwartz, Williams, Hebda, Koch

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

Q. Summer Celebration Budget

The Summer Celebration budget was reduced by 12.3% below last year's level, with an \$18,000 reduction entertainment. Production costs would be at \$25,000. Motion by Trustee Williams, second by Trustee Koch approval of the Summer Celebration budget in the amount of \$128,200. Roll call vote:

AYES: 6-Schultz, Schwartz, Williams, Hebda, Koch, Marquardt

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

R. General Purpose Budget

The General Purpose budget was reduced by 21.3% below last year's budget. Contingency was increase by 22.0%; the transfer to the Tax Increment Fund was decreased by 83.0%; the remaining \$87,000 deficit in the TIF was covered by a loan from the Replacement Fund; and the General Purpose debt service was decreased by 16.8% due to increased usage of the Hotel Motel Fund for debt service. Motion by Trustee Koch, second by Trustee Hebda approval of the General Purpose budget in the amount of \$1,956,500. Roll call vote:

AYES: 6-Williams, Hebda, Koch, Marquardt, Schultz, Schwartz

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

S. Hotel Motel Budget

The Hotel Motel budget exceeded last year's original budget by 42.0% at \$683,000, which reflects a more favorable forecast for Hotel Motel Tax receipts; and included a \$10,000 payment to the Lake County Convention and Visitors Bureau; and \$8,000 for tourism promotion activities. \$665,000 was budgeted debt service toward the repayment of some of the VHAC bonds. A 44.6% increase of debt service was retired from the Hotel Motel budget.

U. Committees Budget

The Committee budget was increased by 29.3% from last year's original level. The Fire and Police Commission budget was at \$2,900, and was broken out of Committees this year because it belongs more in the area of Police than with administrative type committees. The senior budget was increased by \$12,000 for the replacement of the carpeting, which was funded by the Park contribution for programs.

V. Judiciary Budget

The Judiciary budget was \$290,000, which is the same as last year's level.

W. President & Trustee Budget

The President and Trustee budget was \$79,687 a decrease of 70.6% from last year's original budget, with the elimination of funds for the 50th Anniversary celebration activities. Trustee Schultz requested \$100 reduction for candy.

Motion by Trustee Koch, second by Trustee Schultz approval of Item S.-the Hotel Motel budget in the amount of \$683,000; Item U.-Committees budget in the amount of \$40,214; Item V.-Judiciary budget in the amount of \$290,000; and Item W.-the President & Trustee budget in the amount of \$79,587. Roll call vote:

AYES: 6-Hebda, Koch, Marquardt, Schultz, Schwartz, Williams

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

D. 911 Budget

The 911 Budget was reduced by 7.9% at \$337,690, which \$202,690 was transferred to the General Fund for 911 support in the police department; \$25,000 for replacement of in car laptop computers; and \$110,000 for establishing reserves for future equipment and contracts.

E. DUI Budget

The DUI budget was \$0, which is restricted to items associated with DUI enforcement and no programming planned.

F. Drug Forfeiture Budget

The Drug Forfeiture budget was \$2,000, the same as last year's level and based on revenues received for drug seizures, of which can only be used for drug enforcement items.

G. Fire and Police Commission Budget

The Fire and Police Commission budget was at \$2,900, was broken out of Committees this year, and placed in the area of Police than with administrative type committees.

Motion by Trustee Schultz, second by Trustee Hebda approval of the Item D.-911 budget in the amount of \$337,690; Item E.-DUI budget in the amount of \$0; Item F.-Drug Forfeiture budget in the amount of \$2,000 and Item H.-Fire and Police Commission budget in the amount of \$2,900. Roll call vote:

AYES: 6-Koch, Marquardt, Schultz, Schwartz, Williams, Hebda

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

T. Administration Budget

The Administration budget was budgeted at \$1,957,519, which was reduced by .83%, which reflected the elimination of various items discussed at the 3/10/2009 Special Committee meeting. Motion by Trustee Williams, second by Trustee Koch approval of the Administration budget in the amount of \$1,917,519. Roll call vote:

AYES: 6-Marquardt, Schultz, Schwartz, Williams, Hebda, Koch

NAYS: 0-None

ABSENT AND NOT VOTING: 0-None

Motion carried.

5. **ADJOURNMENT.**

Motion by Trustee Marquardt, second by Trustee Schwartz approval to adjourn the Committee of the Whole meeting.

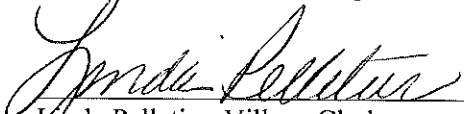
AYES: 6-Marquardt, Schultz, Schwartz, Williams, Hebda, Koch

NAYS: 0-None


ABSENT AND NOT VOTING: 0-None

Motion carried.

Meeting adjourned at 9:10 p.m.



Linda Pelletier, Village Clerk



Roger L. Byrne, Village President