

Village of Vernon Hills
Community Development Department
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BANNERS AND DEVELOPER'S SIGNS

This hand out is for **REFERENCE ONLY**. For more details see specific code sections.

A copy of the Village of Vernon Hills Sign Ordinance is available for purchase at the Office of the Village Clerk or may be accessed through the Village website at www.vernonhills.org

BANNERS

1. No banner shall be erected, installed or placed without first obtaining permission through the Building Department.
2. A \$25 permit fee is required (cash or check).
3. Provide a letter of request stating the address, type, size, material, wording and placement of the banner, and also the date the banner will be erected, and the date it will be removed. Note: Each business is allowed 30 days per calendar year to display a banner.
4. A public entertainment or specific event message may not be displayed more than 14 days before the event and shall be removed within seven days after the event.
5. Any commercial grand opening activity, sale or any other information message, and any other private, nonprofit organization informational message, excluding that of a governmental agency, shall be limited to one 30-day period, per year, per establishment.
6. Banners shall be limited to 50 square feet in area. Banners shall not obstruct the passage of pedestrians or motor vehicles in any way, at any time, nor shall any part of a banner be placed above any roofline.
7. Searchlights and portable signs, pennants, balloons and other attraction devices shall not be permitted.
8. Except for public bodies, banners shall be confined to private property and the premises being advertised.

Note: In lieu of requesting a banner for a future tenant in a building under construction, a permit application shall be submitted for a temporary "Developer's Sign". The content shall be limited to "Coming Soon", "Opening Soon", and similar.

DEVELOPER'S SIGNS

Signs advertising the intended use, sale, lease, rental or development of land and/or buildings on any particular premises, or directing attention to the location and/or opening of a residential subdivision, commercial, industrial or institutional development.

1. A permit is required. A sign permit application with four (4) sets of drawings showing the design, size and site location shall be submitted to the Building Division in accordance with Section 19-9 of the Village's Sign Ordinance with a plan review fee minimum of \$75.
2. Signs may be single-faced, double faced, or V-type (90-degree maximum interior angle.) Multiple faced signs shall be considered a single structure. If illuminated, signs shall comply with Section 19-8 of the Village's Sign Ordinance.
3. Signs shall not exceed 50 square feet of area per sign face and shall not exceed eight feet in height above the centerline of the abutting street. The first three feet of sign support, if exposed posts or beams, shall not be counted into the allowable square foot area of a sign face.
4. One sign is permitted for each development of less than ten acres and two such signs are permitted for each development of more than ten acres.
5. No sign shall be located or erected within ten feet of any public right-of-way and/or lot lines.
6. All signs erected under the provisions of this section shall be confined to private property.
7. No sign may be maintained in any development for a period in excess of three (3) years after issuance of initial permits without securing renewal permits.

Revised 1/18/08