

**Village of Vernon Hills
Community Development Department
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**COMMERCIAL BUILDING PERMIT FEES
AND CASH BOND AMOUNTS**

This hand out is for REFERENCE ONLY for the purpose of assisting customers with providing a “rough” estimate of the cost of building permit fees for a commercial building project.

1. **Plan Review Fee:** 20% of the cost of the building permit, but not less than \$75. To calculate: Multiply the total job cost by .002 and round to the nearest dollar. Again if less than \$75. your fee will be the minimum \$75. Plan review fees are paid at the time of plan submittal.
2. **Building Permit Fee:** 1% of the estimated cost of the work being performed (i.e. building/structure/alteration/ addition) but not less than \$75. A Building Permit includes related plumbing, electrical, and HVAC installations.
3. **Engineering (includes both plan review & field inspections):** 4% of the estimated cost of the site improvements.
4. **Landscaping (includes both plan review & field inspections):** 4% of the estimated cost of the site improvements.
5. **Permit Completion Bond (Cash Bond Only. NOT a Surety Paper Bond):** A Completion Bond Fee will be charged on every permit issued. The fee is 1% of estimated market value, but not less than \$50, and not to exceed \$5,000. The Completion Bond will be returned after all of the final inspections have been completed and approved. If obtaining a Certificate of Occupancy, then the bond will be refunded after the certificate has been issued. Bond refunds will take approximately four (4) weeks to process, and will be mailed back to the payer noted on the permit receipt.
6. **Consultant’s Fees Charged as Invoiced.** Structural Engineering and Fire Safety Consultants. When a consultant reviews an entire plan, a \$200 administrative service fee plus the Consultant’s fee, as invoiced, will be charged.
7. **Additional Permits and Fees:** Required for installations such as fire sprinklers, fire alarms, kitchen hoods, and etc. The Fire Departments will invoice additional fees for their review time and inspections.