

**Village of Vernon Hills
Community Development Department
290 Evergreen Drive, Vernon Hills, IL 60061
Phone 847-367-3704 - Fax 847-367-2541 - <http://www.vernonhills.org>**

BUILDING DEMOLITION

A permit is required to raze any structure within the Village. The following worksheet and information is intended to assist in securing the information necessary to obtain a demolition permit. This worksheet shall be submitted with a demolition permit application.

Name of Building _____

Address of Building _____

Proposed Date of Demolition _____

1. Contact Lake County Public Works and secure a permit authorizing the disconnect of the building sanitary sewer and water services. **A copy shall be included with the demolition permit application.** Phone (847) 680-1600.

2. Contact North Shore Gas to coordinate gas service disconnect and gas meter service removal. Phone 1-866-556-6004. Include date service and meter will be removed. **Attach a copy of North Shore Gas Service Cut-off Confirmation letter.**
Removal Date of Gas Service & Meter _____

3. Contact ComEd to coordinate electrical service disconnect and electrical meter removal. Phone 1-800-334-7661 ext. 0. Include date service and meter will be removed with demolition permit application.
Removal Date of Electric Gas Service & Meter _____

4. Contact appropriate Fire District to confirm date of demolition and when the fire sprinkler and alarm system will be de-activated.
Countryside Fire (847) 367-5511 _____
Lincolnshire/Riverwoods Fire (847) 634-2512 _____

5. Contact J.U.L.I.E. notification system by calling 1-800-892-0123
J.U.L.I.E. No. _____

6. Contact Village Engineering Technician to confirm tree preservation plan and installation and soil erosion implementation.
Tom Brettman (847) 918-3591.
Verification of Tree Protection/soil erosion _____

7. Provide name and address of disposal site for debris.
Disposal Site Name _____ **Address** _____

8. Complete *Watershed Development Permit Application*

9. Prepare and submit demolition permit application with worksheet.

Permit Conditions:

1. The site shall be protected with erosion control measures sufficient to avoid sediment and dirt from entering the Village's storm sewer system and from being deposited on the public right-of-way.
2. The building foundation shall be removed, in its entirety, and the excavation filled with clean dirt, sand, or gravel. **An excavation inspection shall be requested and approved prior to filling.**
3. The site shall be graded with a minimum of four (4) inches of black dirt, seed and mulch sod.

WATERSHED DEVELOPMENT PERMIT APPLICATION

Revised 06/05

Office Use	1. COMMUNITY AND STATUS <input type="checkbox"/> Stormwater <input type="checkbox"/> Isolated Wetlands <input type="checkbox"/> Conditional <input type="checkbox"/> Conditional <input type="checkbox"/> Certified <input type="checkbox"/> Certified <input type="checkbox"/> Non-Certified <input type="checkbox"/> Non-Certified	2. DATE APP. REC'D. <i>(office use only)</i>	3. STORMWATER APP. PERMIT # _____	4. COMMUNITY APP. NO. <i>(to be assigned by Community)</i> _____
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5. NAME & ADDRESS OF PROPERTY OWNER Daytime Phone: _____ Fax: _____ Email: _____	6. NAME & ADDRESS OF ENGINEER/AGENT Daytime Phone: _____ Fax: _____ Email: _____	7. NAME & ADDRESS OF CERTIFIED WETLAND SPECIALIST Daytime Phone: _____ Fax: _____ Email: _____
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8A. CHECK THE ONE CONDITION THAT APPLIES: <input type="checkbox"/> Exempt, Watershed Development Permit Not Required (IV.A.2) <input type="checkbox"/> Hydrologically disturbs 5000 sq. ft. or more (IV.A.1.h) <input type="checkbox"/> Minor Development (IV.A., IV.B.) <input type="checkbox"/> Major Development outside of the floodplain (IV.A., IV.B., IV.D., IV.G.) <input type="checkbox"/> Major Development inside the floodplain (IV.A., IV.B., IV.C., IV.D., IV.G.) <input type="checkbox"/> Wetland Jurisdictional Determination (IV.A., IV.E.) <input type="checkbox"/> Public Road Development (IV.A., IV.F.) <input type="checkbox"/> Public Development in the floodplain (Appendix E.J.2.)	8B. CHECK ALL ADDITIONAL CONDITIONS THAT APPLY: <input type="checkbox"/> Isolated Wetland Impact (IV.E.) <input type="checkbox"/> Request Letter of No Wetland Impact (LONI) (IV.E.) <input type="checkbox"/> Development in a floodway (IV.C.3.) <input type="checkbox"/> A floodplain map revision or amendment (IV.C.2.g.; IV.C.3.d.(6)) <input type="checkbox"/> Watercourse with drainage area >20 acres and <100 acres (IV.A., IV.D.) <input type="checkbox"/> Watercourse with drainage area >100 acres and <640 acres (IV.A., IV.D.) <input type="checkbox"/> Earth Change Approval (ECA) (IV.A.4.b.) <input type="checkbox"/> Variance Request (V.) <input type="checkbox"/> BFE or floodway determination (IV.C.) <input type="checkbox"/> Pre-application meeting held: _____
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9A. STORMWATER DATA SUMMARY Total Property Ownership (acres) = _____ Permit Development Size (acres) = _____ Proposed Impervious Area (acres) = _____ Existing Impervious Area < 1992 (acres) = _____ Existing Impervious Area > 1992 (acres) = _____ Compensatory Storage Required (acre-ft) Depressional = _____ Riverine 0- to 10-year = _____ Riverine 10- to 100-year = _____ Watershed Drainage Area (acres) = _____ Detention Volume Required (acre-feet) = _____	9B. WETLAND DATA SUMMARY Existing Wetland Acreage = _____ Jurisdictional Wetlands = _____ Isolated Wetlands = _____ Impacted Wetland Acreage = _____ Jurisdictional Wetlands = _____ Isolated Wetlands = _____ Mitigation Replacement Ratio = _____ Mitigation Acreage Required = _____ On-Site = _____ Off-Site = _____ Corps Approved Bank = _____ SMC Approved Bank = _____
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9C. Check box if State (IL) funds are being used for this development

10A. DESCRIPTION OF DEVELOPMENT	
10B. NAME OF DEVELOPMENT _____	10C. ANTICIPATED CONSTRUCTION SCHEDULE START _____ COMPLETE _____
10D. LOCATION OF DEVELOPMENT Street Address _____ Municipality _____ _____ Watershed Planning Area Sub _____ Watershed (see map on reverse)	11. LEGAL DESCRIPTION ¼ Section Section Township Range PIN _____ If more than one PIN exists for the project, please include on a separate attachment. Owner Name for lots: _____

12. LIST ALL LOCAL, STATE, AND FEDERAL PERMIT APPLICATION, OR APPROVAL LETTERS REQUIRED FOR DEVELOPMENT				
Permit Type	Issuing Agency	Permit Number	Application Filing Date	Permit Issue Date

13A. UNDER PENALTY OF INTENTIONAL MISREPRESENTATION AND/OR PERJURY, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said development in compliance with the permitted documents. I realize that the information that I have affirmed hereon forms a basis for the issuance of the Watershed Development Permit(s) herein applied for and approval of plans in connection therewith shall not be construed to permit any construction upon said premises or use thereof in violation of any provision of any applicable ordinance or to excuse the owner or his successors in title from complying therewith.

Signature of Property Owner, or Authorized Agent _____	Date _____
13B. I CERTIFY that the plans/documents submitted for the above-referenced development have been prepared under the supervision of a professional engineer or certified wetland specialist as appropriate.	
Signature of Professional Engineer _____ P.E.# _____ Date _____	Signature of Certified Wetland Specialist _____ CWS# _____ Date _____
Print Name of Engineer _____	Print Name Of Certified Wetland Specialist _____

14. PERMIT REVIEW FEES (separate checks)

Community Amt: \$ _____ Rec. by: _____

Isolated Wetland Review Amount: \$ _____

Stormwater Review Amount: \$ _____

15. VARIANCE REQUEST Date Requested: _____ Date Advertised: _____ Date Approved/Denied: _____

16. SECURITIES (if required) AMOUNT

Pre Construction \$ _____ Inspection Deposit \$ _____ 5 Year Mitigation \$ _____

Letter of Credit \$ _____ TOTAL SECURITY \$ _____

17. FINAL APPROVAL FOR PLANS ENTITLED AND DATED:

Date of Signature _____ Approved By/Title _____ P.E.# / CWS# _____

Community Professional Engineer _____

Certified Wetland Specialist _____

Lake Co. Stormwater Management Commission _____

Enforcement Officer _____

THIS PERMIT is subject to the following conditions:

- (a) This permit does not convey title to the permittee or recognize title of the permittee to any submerged or other lands, and furthermore, does not convey, lease or provide any right or rights of occupancy or use of the public or private property on which the project or any part thereof will be located, or otherwise grant to the permittee any right or interest in or to the property, whether the property is owned or possessed by the County of Lake or by any private or public party or parties.
- (b) This permit does not release the permittee from liability for damage to persons or property resulting from the work covered by this permit, and does not authorize any injury to private property or invasion of private rights.
- (c) This permit does not relieve the permittee of the responsibility to obtain other federal, state or local authorizations required for the construction of the permitted activity; and if the permittee is required by law to obtain approval from any federal or state agency to do the work, this permit is not effective until those approvals are obtained.
- (d) The permittee shall, at his own expense, remove all temporary piling, cofferdams, false work, and material incidental to the construction of the project, from the floodprone area, river, stream or lake in which the work is done.
- (e) The execution and details of the work authorized shall be subject to the approval of the SMC. SMC representatives shall have right to access to accomplish this purpose.
- (f) Application for permit will be considered full acceptance by the permittee of the terms and conditions of the permit.
- (g) The SMC, in issuing this permit has relied, upon the statements and representations made by the permittee; if any statement or representation made by the permittee is found to be false, the permit may be revoked at the option of the SMC; and when a permit is revoked all rights of the permittee under the permit are voided.
- (h) If the project authorized by this permit is located in or along Lake Michigan or a meandered lake, the permittee and successors shall make no claim whatsoever to any interest in any accretions caused by the project.
- (i) In issuing this permit, the SMC does not approve the adequacy of the design or structural strength or the structure or improvement.
- (j) Noncompliance with the conditions of this permit will be considered grounds for revocation.
- (k) If the work permitted is not completed within three years of the permit issuance date, this permit shall be void.

This permit is subject to further special conditions as follows:

PROVIDE PRIOR NOTIFICATION OF THE PRE-CONSTRUCTION MEETING TO SMC (TIM COOK AT (847) 918-7691 OR PERRY DANLER (847) 918-7695) TO ENABLE SMC ATTENDANCE.

PROVIDE AS-BUILT PLANS OF THE STORMWATER MANAGEMENT SYSTEM TO SMC PRIOR TO FINAL SEEDING.

