



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2010 To March, 2011

Permit No. ILR40 0252

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Village of Vernon Hills Mailing Address 1: 290 Evergreen Drive
Mailing Address 2: County: Lake
City: Vernon Hills State: IL Zip: 60061 Telephone: 847-367-3700
Contact Person: Michael Allison, Village Manager Email Address: MikeA@vhills.org
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Village of Vernon Hills

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- 1. Public Education and Outreach
- 2. Public Participation/Involvement
- 3. Illicit Discharge Detection & Elimination
- 4. Construction Site Runoff Control
- 5. Post-Construction Runoff Control
- 6. Pollution Prevention/Good Housekeeping

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

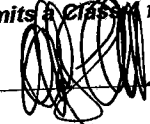
C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 3 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))


Owner Signature:
MICHAEL S. ALLISON
Printed Name:

5/26/11
Date:
VILLAGE MANAGER
Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

IL 532 2585
WPC 691 Rev 6/10
This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

Part A. MS4 Changes to Best Management Practices, Year 8

Information regarding the status of all of the BMPs and measurable goals described in the MS4's SMPP is provided in the following table.

Note: X indicates BMPs that were implemented in accordance with the MS4's SMPP
 ✓ indicates BMPs that were changed during Year 8

Year 9	
MS4	
A. Public Education and Outreach	
X	A.1 Distributed Paper Material
X	A.2 Speaking Engagement
	A.3 Public Service Announcement
X	A.4 Community Event
	A.5 Classroom Education Material
X	A.6 Other Public Education
B. Public Participation/Involvement	
	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
	B.6 Program Coordination
X	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
	C.1 Storm Sewer Map Preparation
	C.2 Regulatory Control Program
X	C.3 Detection/Elimination Prioritization Plan
X	C.4 Illicit Discharge Tracing Procedures
X	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

Year 9	
MS4	
D. Construction Site Runoff Control	
	D.1 Regulatory Control Program
	D.2 Erosion and Sediment Control BMPs
	D.3 Other Waste Control Program
	D.4 Site Plan Review Procedures
	D.5 Public Information Handling Procedures
	D.6 Site Inspection/Enforcement Procedures
	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
	E.2 Regulatory Control Program
	E.3 Long Term O&M Procedures
	E.4 Pre-Const Review of BMP Designs
	E.5 Site Inspections During Construction
	E.6 Post-Construction Inspections
	E.7 Other Post-Const Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
X	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
	F.4 Municipal Operations Waste Disposal
	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls

NPDES REPORT
April 1, 2010 – March 31, 2011

PART B – Status of Compliance with Permit Conditions

A. Public Education and Outreach

BMP A1. Distributed Paper Material

Brief Description of BMP: MS4 will distribute publications received from SMC to local target groups.

Measurable Goal(s), including frequencies: Make available and distribute two manuals “A Citizen's Guide to Maintaining Stormwater Best Management Practices” and “Living With Wetlands: A Handbook for Homeowners in Northeastern Illinois” to local entities such as homeowners associations and stakeholder groups.

Year 1: Identify local target groups and distribute manuals to groups as appropriate.

Year 2: Distribute additional resources as appropriate. Made available and distributed the manual “A Citizen’s Guide to Maintaining Stormwater Best Management Practices” and the handbook “Living With Wetlands to the Environmental Committee.

Year 3: Worked with Haig Pointe Citizens to remove non-indigenous materials from wetlands. Distributed to residents adjacent to natural areas Prescribed Burn newsletter that described the benefits. Continue to provide SMC materials at the Public Works Building.

Year 4: Distributed SMC materials at the Public Works Building and Village Hall.

Year 5: Materials distributed over 500 people at Public Works Open House. Materials available at Public Works front desk.

2008/09: Letters prohibiting phosphorus fertilizer were sent to suppliers, vendors, and contractors. Homeowners in Beaver Creek Subdivision were provided drainage map and LCHD brochure on effect of phosphorus and algae growth.

2009/10: Continue to distribute paper materials at the Village Hall and Public Works Buildings to Public. Letters were sent in March 2009 to local suppliers of fertilizer for reminder of phosphorus prohibition in Vernon Hills.

2010/11: Continue to distribute paper materials at the Village Hall and Public Works Buildings to Public.

BMP A2. Speaking Engagement

Year 3: Village Engineer met with two citizen groups to discuss Lake Harvey and Seavey Drainage Ditch projects. See attached letters.

Year 4: Continue to meet with Citizen Groups on local projects and events. Work with Gregg’s Landing HOA to improve Lake Charles Water Quality.

Year 5: Speak at Middle School Career Day about Water Resources, Wetlands, and Lakes Operation and maintenance.

2008/09: Upper Des Plaines River Ecosystem and Barrington Area Council of Governments presentation of phosphorus ordinance implementation. Village Board presentation on ordinance. Cable interview with LCHD staff on phosphorus/algae impacts.

2009/10: The Village Engineer, as the APWA Lake Branch Education Chair, assisted in the APWA/SMC co-sponsored BMP-De-Icing seminar on September 29, 2009.

2010/11: The Village Engineer spoke at the UPDREP Watershed Tour.

BMP A4. Community Event

Brief Description of BMP: The Community Development Department met internally on soil erosion and sediment control procedures. Measurable Goal(s), including frequencies: Participate in the bi-annual soil erosion and sediment control workshop.

Milestones:

Year 1: Participate in workshop.

Year 2: No workshop planned.

Year 3: Participate in workshop.

Year 4: No workshop planned.

Year 5: Participate in workshop.

Measurable Goal(s), including frequencies: Host an annual SWALCO Household Hazardous Chemical Waste Pickup.

Year 2: The Village held a household chemical waste collection event on May 3, 2004 with 805 households participating. There were 188 waste containers and 900 gallons of waste oil / antifreeze collected.

Year 3: Host a SWALCO Household Hazardous Chemical Waste Pickup on June 11, 2005. Over 900 participants dropped off household wastes. Distribute SMC materials at Biannual Public Works Open House held in May, 2005.

Year 4: Hosted two SWALCO Household Hazardous Chemical Waste Pickups in May, and November 2006. Hosted Electronics Recycling event in September 2006. Work with willing citizens on environmental issues.

Year 5: Host SWALCO Household Hazardous Chemical Waste Pickup and Electronics Recycling events. Participated in SWALCO Reuse-a-Shoe program this year. Distributed SMC materials at Biannual Public Works Open House in May, 2007.

2008/09: Host SWALCO Household Hazardous Chemical Waste Pickup (1500 total) and Electronics Recycling (600 total) events in spring and fall.

2009/10: Village hosted two electronics collection with over 500 participants and one Hazardous Chemical Waste Pickup (742 Households). Village contributed funds to new satellite Hazardous Chemical Waste Pickup at Lincolnshire Riverwoods Fire Protection District Station.

2010/11: The Village hosted an Household Chemical Waste event on May 15, 2010 removing 172.1 55-gallon drum equivalents from the waste stream, and also hosted two electronic collections (4/29/10 and 9/29/10) removing 32,662 pounds of electronics from the landfills.

BMP No. A.6 Other Public Education:

Year 3: Investigate purchase and use of Catch Basin Markers – target residential area with detention basins, seek volunteers, and develop educational materials.

Year 4: SMC has developed “How to Guide” for Catch Basin Markers and Public Works Department is investigating program. Since 2000 in all new developments, catch basins are cast with the “fish” identifier on back of the grate.

Year 5: Review SMC How to Guide and seek Catch Basin Marker Volunteers.

2009/10: New Catch Basin Frames have “Drains to Rivers” cast on them. All new development will incorporate their use. This is in lieu of using aerosol paints and stencils materials on existing catch basins.

2010/11: A video was produced of our Seavey Ditch at Hazeltine Road Streambank Restoration Project and placed on YouTube. The Village Engineer attended two Hawthorn Elementary School Science Club meetings educating them on wetlands, farm tiles, and invasive species.

B. Public Participation/Involvement

BMP No. B1. Public Panel

2008/09: Hosted UDREP Brown Bag Briefing – open to County Board members, municipalities, and other stakeholders. Promote Homeowner Association Maintenance for Subdivision Drainage Systems Seminar on July 14, 2008.

BMP No. B3. Stakeholder Meeting

Brief Description of BMP: Stakeholder meetings are conducted throughout the county for ongoing planning and project implementation efforts. When stakeholder groups (such as watershed planning committees) include the jurisdictional area of the village, the village will publicize stakeholder meetings locally and participate by being represented at the stakeholder meetings.

Measurable Goal(s), including frequencies: Publicize and participate in relevant watershed planning committees and other stakeholder groups. Village Engineer continues to attend meetings and participated in the Indian Creek Watershed Plan that was approved in 2004-05 and Des Plaines River planning.

Year 1-5: The Village of Vernon Hills will participate in Indian Creek Watershed Planning meetings.

2008/09: November 6, 2008 – Village received the Indian Creek Watershed Leadership Award at annual meeting.

2009/10: Continue involvement in Indian Creek Watershed Planning Group. Public Works staff worked with citizens group (Haig Pointe) in removal of invasive vegetation from wetlands.

2010/11: Volunteers from Lifeline Vascular Access helped plant 74 trees and 90 shrubs for our Seavey Ditch at Hazeltine Road Streambank Restoration Project.

BMP B4. Public Hearing

Brief Description of BMP: The village will conduct a public meeting or public hearing on its proposed stormwater management plan. Each village will meet its own requirements for conducting public meetings or hearings.

Measurable Goal(s), including frequencies:

Year 1: Hold at least one public meeting to present NPDES Phase II program and locally proposed stormwater management plan.

Year 2, 3: A public hearing will be conducted when the Upper Des Plaines River draft is received from Lake County SMC. Draft report has not been released at end of Year 2. Due to the date of release, this BMP will be a year 3.

Year 3: Present ongoing program summary at annual public meeting in June 2005.

Year 4: Present Municipal NPDES Phase II Report and Year 4 Activities to Village Board in June 2006.

Year 5: Present Municipal NPDES Phase II Report and Year 5 Activities to Village Board in June 2007.

2009/10: Present yearlong activities to Village Board in May/June Board meeting. Village Board adopted by resolution new NOI on June 16, 2009.

2010/11: Presented to the Village Board year long activities at a June 2010 Board meeting.

BMP B7. Other Public Involvement

Measurable Goal(s), including frequencies: Hold at least two Environmental Committee meetings per year.

Year 1: Conduct two meetings with Environmental Committee.

Year 2: The Village's Citizen's Environmental Committee has not held meetings related to stormwater management in Year 2.

Year 3: The Village's Citizen's Environmental Committee is under reorganization with the Forestry Advisory Committee.

Year 4-5: Committee was eliminated by Village Board.

Measurable Goal(s), including frequencies: Staff Attendance at SMC Meetings for NPDES Permitting.

Year 2: Attended NPDES Phase II Good Housekeeping Workshop on April 6, 2004. Staff attended three MAC meetings at SMC.

Year 3: Attended NPDES Phase II Managing Snow & Ice Control Operations to Protect Water Quality Seminar, Linking Watersheds Conference 2005, and APWA Streambank Stabilization Webcast Workshop.

Year 4: Attended two NPDES Workshops including sensible salting application seminar, and SMC Monthly MAC meetings.

Year 5: Attended NPDES Workshop May 10, 2007 and SMC MAC meetings throughout the year.

2008/09: Continue to attend NPDES Workshops and SMC MAC meetings throughout the year. Staff attended Recycling, Reusing, and Managing Stormwater Workshop on September 17, 2008 by LCSMC.

2009/10: Continue to attend NPDES Workshops and SMC meetings throughout the year. Public Works staff attended De-icing Workshop in November, 2009, NPDES Compliance workshop in October, 2009, and Discharges for MS4's in June 2009.

2010/11: Placed NPDES Year-end Report and NOI on Public Works Website.

C. Illicit Discharge Detection and Elimination

BMP No. C.1 Storm Sewer Map Preparation

Brief Description of BMP: Village Engineer and GIS Specialist will prepare an outfall map to allow for tracking of dry weather flow inspections and outfall maintenance.

Measurable Goal(s), including frequencies: The Village will map all storm sewer outfalls discharging to the Seavey Drainage Ditch and Des Plaines River. Each outfall will be field verified and given a unique identifier to be used to document inspections. The map will be regularly updated as improvements or new developments occur.

Year 1: Planning and collection of data.

Year 2: Start outfall map and GIS data. Public Works staff dedicated 126 hours to field locating the storm sewer network.

Year 3: Complete storm sewer and outfall data. The storm sewer map preparation and information may be obtained from the Village's GIS Specialist. Village Engineer has represented Village in the Illicit Discharge Detection and Elimination AD-HOC Committee.

Year 4: The 2006/07 Village budget has funding for consultant GIS mapping of the outfalls. The Stormwater Management Agency has now provided the protocol for mapping.

Year 5: Outfall Mapping – collected 250+ points on Des Plaines River, Seavey Drainage Ditch, and Indian Creek. Purchased Trimble unit to improve accuracy of existing stormwater facilities.

2008/09: Continue identification of outfall and storm sewer structures within the Village. Verify location of outfall connections to storm sewer system.

2009/10: Mapping of 3200 storm structures by GIS Coordinator. Included are outfall and detention restrictor structures.

2010/11: Mapping of over 95% of Village owned storm structures was completed. Privately owned storm structures were included into the Village GIS database via construction as-builts.

BMP No. C.2 Regulatory Control Program

Brief Description of BMP: Review, existing ordinance language to prohibit non-storm water discharges to the storm sewer or drainage system.

Measurable Goal(s), including frequencies: Adopt ordinance amendment by end of Year 4.

Year 2: Receive and review model ordinance language from SMC.

Year 3: Investigate current village ordinances and coordinate model ordinance amendments.

Year 4: The Village will use the draft model ordinance being developed by the SMC for MS4's.

Year 5: Illicit Discharge Ordinance drafted and was sent to the Village Board for approval In May 2008.

2008/09: Adopted Illicit Discharge Ordinance in April 2008.

2009/10: No enforcement action needed.

2010/11: Participated in review and modification of Countywide Watershed Development Ordinance Amendments.

BMP No. C.3 Detection/Elimination Prioritization Program

2010/11: Begin development of SMPP, Investigate, and budget and develop dry-weather screening program.

BMP No. C.4 Illicit Discharge Training Procedures

2010/11: Request Excal Training Module from LCSMC for training program with Public Works staff.

BMP No. C.5 Illicit Source Removal Procedures

Years 1-5: The Public Works Department accepts and recycles used motor oil, antifreeze, and waste gasoline from Village residents. The liquids are collected and disposed of by Safety Clean Company.

2008/09: Continue to accept used motor oil, gasoline, and anti-freeze from residents.

2009/10: Continue to accept used motor oil (500+ gals.), gasoline, and anti-freeze from residents.

2010/11: Obtain draft SMPP from SMC. Public Works and Engineering Department have combined into one Department so there will be a single focus on creating this active document.

BMP No. C.8 Pollutant Field Testing

Measurable Goal(s), including frequencies: Continue inspection of storm sewer system and enforcement with proposed and existing ordinances.

Year 2: Enforcement action taken by Village for illicit discharge in September 2004. See attached report.

Year 3: Enforcement action taken to eliminate cross connections in the Pinehurst Subdivision. See attached emails for documentation.

Year 4: Continue inspection of storm sewers and complaints from public.

Year 5: Enforcement action taken by Village for illicit discharge in June 2007 – discharge from a delivery truck into a parking lot directly discharging into the Seavey Drainage Ditch. Public Works staff worked with Fire District staff and setup containment in Ditch until hazardous clean-up arrived on site. See attached email.

2008/09: Continue to be vigilant for illicit discharges to the Seavey Drainage Ditch and Indian Creek.

2009/10: During Seavey Ditch cleaning projects, project sites were monitored for illicit discharges.

2010/11: During Seavey Ditch cleaning, no illicit discharges were observed.

D. Construction Site Runoff Control

The Village adopted on April 4, 2006 the revised Watershed Development Ordinance that establishes the minimum stormwater management requirements for development in the Village. The WDO is enforced by the Village and has established standards for construction site runoff control. The Village Engineer is the appointed WDO enforcement officer and has participated in the development of the Soil Erosion/Sediment test.

BMP D1. Regulatory Control Program

The WDO has been adopted as the regulatory mechanism to require erosion and sediment controls for construction activities in the village. The soil erosion and sedimentation control performance standards are included in Article IV, Section B.1.j. of the WDO. At a minimum, these standards apply to any development that hydrologically disturbs 5,000 square feet or more.

2008/09: Development sites were stabilized where construction has stopped due to economic conditions.

2009/2010: Continued enforcement of the countywide WDO. Performed a self assessment of the Regulatory Control program which was forwarded to the SMC for recertification approval.

2010/11: Participated in review and modification of County wide Watershed Development Ordinance Amendments.

BMP D2. Erosion and Sediment Control BMPs

Article IV, Section B.1.j. of the WDO specifies the required soil erosion and sediment control measures for any land disturbance activity. This section of the WDO includes 15 requirements for soil erosion and sediment control measures including: minimize soil disturbance; protect adjoining properties from erosion and sedimentation; complete installation of soil erosion and sediment control features prior to commencement of hydrologic disturbance; stabilize disturbed areas within 14 days of active disturbance; avoid disturbance of streams and when possible, size measures appropriate to the amount of tributary drainage area; protect functioning storm sewers from sediment; prevent sediment from being tracked onto adjoining streets; limit earthen embankments to slope of 3H:IV; identify soil stockpile areas; and utilize statewide standards and specifications as guidance for soil erosion and sediment control.

2008/09: Sediment and erosion control ordinance was updated to reflect newer Best Management Practices.

2010/11: Two Village employees received recertification as Designated Erosion Control Inspectors by the Lake County Stormwater Management Commission.

BMP D3. Other Waste Control Program

The Village initiates the process of developing WDO amendments to include the control of waste and debris at construction sites.

BMP D4. Site Plan Review Procedures

The Village Enforcement Officer reviews all Watershed Development Applications and issues permits for those projects that are in compliance with the provision of the WDO.

BMP D5. Public Information Handling Procedures

The Village provides a number of opportunities for receipt and consideration of information submitted by the public. The Village documents and tracks the resolution of reported problems and citizen complaints. The Village investigates the report and prescribes corrective action to the property owner to find a solution.

E. Post-Construction Runoff Control

The WDO standards established by the Lake County Watershed Development Ordinance for minimum stormwater management requirements for development in the village have been established. These standards apply to any new development or redevelopment those results in over 0.5 acres of new impervious areas.

BMP E2. Regulatory Control Program

The Village has adopted a stormwater management strategy for controlling post-construction runoff. The applicant must develop a stormwater management strategy that minimizes the increase in runoff volumes and rates and addresses the water quality treatment requirements of the WDO. The proposed drainage plan must use the runoff reduction hierarchy in the WDO and implement BMPs as presented in the TRM. The WDO also requires the use of buffers when adjacent to existing waterbodies.

BMP E3. Long Term O&M Procedures

The Village requires that a maintenance plan be prepared for all stormwater management system components for Major developments (as defined by the WDO). The Enforcement Officer may require maintenance plans to be prepared for all development sites that require a NPDES permit. The maintenance plan must include: maintenance tasks; the party responsible for performing the maintenance tasks; a description of all permanent public or private access maintenance easements and overland flow paths, and compensatory storage areas; and a description of dedicated sources of funding for the required maintenance.

BMP E4. Pre-Construction Review of BMP Designs

The Village's Enforcement Officer reviews all Watershed Development Applications and issues permits for those projects that are in compliance with the provisions of the WDO. This includes a review of the proposed BMPs for post-construction runoff control.

2008/09: In house training was provided to our Engineering Technicians and Building Inspectors.

BMP E5. Site Inspections During Construction

Article IV of the WDO provides both the recommended and the minimum requirements for site inspection. The Village's Enforcement Officer conducts these inspections. The Village's Enforcement Officer also inspects site development at any stage in the construction process. For major developments, the Village's Enforcement Officer has conducted site inspections, at a minimum, upon complete of installation of sediment and runoff control measures and after final stabilization and landscaping, prior to removal of sediment controls.

Year 4: Engineering Inspectors have completed training and passed Designated Erosion Control Inspector exam.

Year 5: Engineering Inspectors are Designated Erosion Control Inspectors through the Lake County Stormwater Agency.

2008/09: Engineering Technicians are certified as: Designated Erosion Control Inspectors.

2009/10: Continued enforcement of the countywide WDO.

2010/11: Continued enforcement of the countywide WDO, two Village employees were recertified as Designated Erosion Control Inspectors by the Lake County Stormwater Management Commission.

BMP E6. Post-Construction Inspections

See comments in E5.

BMP E7. Other Post-Construction Runoff Controls

The Village Manager along with elected officials, township supervisors, drainage district chairs, and county board members from each district within the boundaries of the watershed meet yearly to make recommendations on project funding. The goal is to maximize opportunities for local units of government and other groups to have input and influence in local stormwater management problem solving. This has resulted in projects having improved quality of water in streams and swales and has enhanced stormwater facilities.

2010/11: Created inventory of hydrocarbon removal systems in our GIS system.

2011/12: Will conduct code enforcement inspections of hydrocarbon removal systems to assure that they are properly maintained.

F. Pollution Prevention/Good Housekeeping

BMP No. F1 Employee Training Program

Brief Description of BMP: The Village will develop a training program for municipal employees. This may be based on existing training programs that the Village currently conducts. Any new training materials will be developed based on guidance that is widely available. SMC, the Qualifying Local Program, will serve as a clearinghouse of these materials. The training program may be updated and expanded as the Village implements its stormwater management program.

Measurable Goal(s), including frequencies: Develop municipal employee training program. Conduct annual training for employees that will implement or utilize BMPs.

Milestones:

Year 1: Inventory and categorize municipal activities that are classified as industrial.

Year 2: Continue training program for employees in relevant positions. NPDES training meeting was held amongst Public Works staff. The inventory and categorization of municipal activities is being performed.

Year 3: Staff attended the NPDES Phase II Managing Snow & Ice Control Operations to Protect Water Quality Seminar

Year 4-5: Train municipal employees in relevant positions and update program as needed. Attended SMC/APWA seminar on Sensible Salting.

2009/10: Attend QLP programs for NPDES. Public Works Department installed and initiated use of liquid de-icing materials for snow and ice control. Anti-icing was performed throughout the winter, but it was difficult to determine the efficacy of the program.
2010/11: Trained new personnel on salt controls and liquid deicing.

BMP No. F2 Inspection and Maintenance Program

Brief Description of BMP: Reduce the amount of pollution (sand, salt, leaves, etc.) that accumulates on village streets, which has the potential to be carried by runoff into village streams.

Measurable Goal(s), including frequencies: The Village continues street sweeping in the months of April to November and catch basin cleaning in spring and fall.

Milestones:

Year 1: The Village will determine the lineal footage of storm sewers and number of drainage structures; analyze existing lane miles of streets and frequency of cleaning and sweeping. See Exhibit for work hours dedicated to maintenance programs.

Year 2: The Village will report frequency and create maintenance program goals. The Public Works Department swept 2100 curb miles and the municipal parking lots on a regular schedule. Catch Basins (107) in the Grosse Pointe Village and Stone Fence were cleaned this year. Sediment bags in Catch Basins at the Public Works Building were cleaned on five occasions. Television of 350 feet of storm sewers was completed in Grosse Pointe Village.

Year 3: Storm Sewer cleaning by contract was completed in the Stone Fence Farms, Deerpath, and Plymouth Farms subdivisions.

Year 4: Street Sweeping Contractor completed over 1000 miles of street cleaning. Village staff augmented with winter sweeping when snow was not present to pickup debris. The triple basin and sediment trap was cleaned on five occasions by Lake County Public Works Department.

Year 5: Continued program of cleaning catch basins and using wash bay for cleaning the Village's street sweeper. Contractor sweep all Village cul-de-sacs in March after winter use of sand/salt mixture for de-icing purposes. 2400 miles of street sweeping completed in Year 5.

2008/09: Continue aggressive program of street sweeping by staff and contract (1147 miles). Catch Basin Patrol of 111 hours to remove debris at prescribed locations in Village. Repair 24 Catch Basins during the year. Attach 3 sump pumps causing erosion to storm sewers.

2009/10: Continue aggressive program of street sweeping by staff (903 miles) and contract (614 miles). Catch Basin Patrol of 135 hours to remove debris at prescribed locations in Village. Repair 18 Catch Basins during the year. Attach 1 sump pump to storm sewer that was causing erosion.

2010/11: Continued street sweeping efforts by both the Village and Contractor. The Contractor totaled 160 hours of sweeping for over 700 miles, the Village covered approximately 1000 miles in sweeping. The Village repaired over 10 catch basins and performed catch basin patrol to remove debris from storm structures.

BMP No. F3 Municipal Operations Storm Water Control

Measurable Goal(s), including frequencies:

Milestones: Continue to monitor local outlets and critical structures. See attached location sheet.

Year 2: Outlets and Structures checked on 30 occasions before and after storms. Complete inspection of Class I dams as required by IDNRDWR.

Year 3: Outlet and Structure Inspection list created and used by staff. Outlets were checked on occasions. Complete inspection of Class I dams as required by IDNRDWR.

Year 4: Over 320 hours are attributed to cleaning catch basins and patrol of grates after a storm event. Reconstruct seven catch basins and connect three residential sump pumps to storm sewer system. Complete inspection of Class I dams as required by IDNRDWR.

Year 5: Staff completed 416 hours of catch Basin cleaning and patrol. Sediment bags at the Public Works Building and VHAC were cleaned five times throughout the year. 80 hours of contract time were used for storm sewer cleaning and televising by a contractor. Staff assisted with 52 hours of cleaning throughout the community. Complete inspection of Class I dams as required by IDNRDWR.

2008/09: 8900 feet of storm sewers were cleaned including root cutting in advance or future construction projects and 240 hours by contract throughout community. Storm sewers were televised 56 hours by staff and 80 hours by contract. Complete inspection of Class I dams as required by IDNRDWR.

2009/10: Contractor/Staff cleaned storm sewers for 72 hours. Storm Sewers were televised by staff a total of 128 hours.

2010/11: Contractor/Staff cleaned storm sewers for 80 hours. Other storm sewers were televised in the area of our 2010 MFT Road Re-surfacing Project.

BMP No. F4 Municipal Operations Waste Control

Measurable Goal(s), including frequencies:

Milestones: Roadway Salt is handled with proper procedures and waste materials disposed of properly.

Year 2, 3: The Public Works Department continues to accept and dispose of Waste Oil, Gasoline, and Antifreeze from Village residents as an alternative to dumping into storm or sanitary sewers. The Village was also accepts crushed and drained used oil filters. The cost of the disposal is budgeted at \$1800 per year. Roadway salt is stored in a structure at the Public Works Building. Stormwater runoff from this area is travels first through a gravel storage area and then into a long vegetated swale and drainage way on Village property. Excess salt is swept in the winter when weather conditions permit the work. This year roadway salt used by the high school and the park district was stored in the Village's salt bins. This eliminates two potential locations of runoff from exposed salt piles. The Public Works Department removed 200 tons of salt from a local shopping center storage area where the cover had been frayed over the last year. This eliminated the potential for discharge of stormwater laden with salt into the Des Plaines River.

Year 4: Continue to store salt in contained structure. Public Works Department used snow fence in newly development area to reduce the amount of roadway salt used and draining to detention basins and Lake Charles. Salt was picked up from the shopping center for storage and future use.

Year 5: Salt properly stored on site. Snow fence again used in open area of the Village to reduce salt burn to parkways and detention ponds. Triple basin in Public Works Garage was cleaned five times throughout the year – street sweeper and salt trucks now cleaned inside facility.

2008/09: The Public Works used 5000 gallons of GeoMelt on a trial experience to understand its effectiveness. Clean Public Works Building Triple Basins 4 times, sediment, and debris are attributed to cleaning street sweeper and snow plow equipment. Sediment bags at catch basins in Public Works Department lot were cleaned 4 times and at the VHAC baseball fields 3 times.

2009/10: Wash Bay sump at Public Works Building was cleaned on 4 occasions. The wash bay, inside the building, is used for cleaning all vehicles and reduces sediment in the storm sewer system. Sediment bags were cleaned on the facility on 2 occasions and at the Athletic Complex on 3 occasions.

2010/11: Wash Bay sump at Public Works Building was cleaned as necessary. The wash bay, inside the building, is used for cleaning all vehicles and reduces sediment in the storm sewer system. Sediment bags were cleaned on the facility on 2 occasions and at the Athletic Complex on 2 occasions. The Village cleaned its only CDS structure.

BMP No. F5 Flood Management

Measurable Goal(s), including frequencies: Monitor Seavey Drainage Ditch for Blockages

Year 2: Removed a blockage of downed trees and debris between Hazeltine Street and Gregg's Parkway, using a contractor with a grapple. Large amounts of debris were removed from Seavey Ditch at the Route 45 Box Culvert. In the winter sediment that was deposited downstream of the Hazeltine Box Culvert was removed with an excavator and trucked offsite.

Year 3: Works was completed on the Seavey Ditch including tree and buckthorn removal in the Stone Fence/Deerpath areas.

Year 4: Public Works staff had 75 hours of general cleaning of the Seavey Ditch to remove local blockages. Contract Cleaning of Seavey Ditch was budgeted in 2006/07 and scheduled for June 2007.

Year 5: Based on budgets, continue with management of Seavey Drainage Ditch. Contract cleaning of Seavey Drainage Ditch was completed upstream of Gregg's Parkway. Work to continue in 2008 further upstream. Staff completed 64 hours of targeted location cleaning at culvert structures.

2008/09: Contract cleaning of Seavey Drainage Ditch was completed between Hazeltine Drive Culvert and Gregg's Parkway. Staff spent 72 hours cleaning blockages of the ditch.

2009/10: Contract cleaning of Seavey Drainage Ditch was completed between Route 60 and Arbortheater/Kids Castle. Staff spent 35 hours cleaning blockages of the Seavey Ditch, Evergreen Lake, and Atrium Ditch.

2010/11: The Village cleaned blockages in the Seavey Ditch at Deerpath and Route 45 and just downstream of the Village Golf Course.

Part C. MS4 Information and Data Collection Results, Year 8

Annual Monitoring and Data Collection, Year 8

Information and data that the MS4 collected to meet the annual monitoring requirement of General NPDES Permit No. ILR40 are summarized below.

Due to budgetary constraints, no information or monitoring data was collected during Year 8. However, during Year 9, the MS4 anticipates that it will identify appropriate water quality sampling locations and begin conducting annual monitoring at these locations. Monitoring parameters will likely include: Copper, Phosphate, Chlorine, Ammonia, Alkalinity, and pH.

IDDE Monitoring and Data Collection, Year 8

Information and data that the MS4 collected as part of its illicit discharge detection and elimination program are summarized below.

Due to budgetary constraints, no dry weather flow investigations were conducted during Year 8. However, during Year 9, the MS4 anticipates that it will continue its dry weather flow investigations and associated water quality testing in accordance with the procedures outlined in its SMPP.

Part D. MS4 Summary of Year 9 Stormwater Activities

The table below indicates the stormwater management activities that the MS4 plans to undertake during Year 9. Additional information about the BMPs and measurable goals that the MS4 will implement during Year 9 is provided in the section following the table.

Note: X indicates BMPs that will be implemented during Year 9

Year 9	
MS4	
A. Public Education and Outreach	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
	A.3 Public Service Announcement
X	A.4 Community Event
	A.5 Classroom Education Material
	A.6 Other Public Education
B. Public Participation/Involvement	
	B.1 Public Panel
	B.2 Educational Volunteer
	B.3 Stakeholder Meeting
X	B.4 Public Hearing
	B.5 Volunteer Monitoring
	B.6 Program Coordination
X	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
	C.1 Storm Sewer Map Preparation
	C.2 Regulatory Control Program
X	C.3 Detection/Elimination Prioritization Plan
X	C.4 Illicit Discharge Training Procedures
X	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
	C.7 Visual Dry Weather Screening
X	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

Year 9	
MS4	
D. Construction Site Runoff Control	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
	D.3 Other Waste Control Program
	D.4 Site Plan Review Procedures
	D.5 Public Information Handling Procedures
	D.6 Site Inspection/Enforcement Procedures
	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
	E.2 Regulatory Control Program
	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
	E.6 Post-Construction Inspections
X	E.7 Other Post-Const Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
X	F.2 Inspection and Maintenance Program
X	F.3 Municipal Operations Storm Water Control
X	F.4 Municipal Operations Waste Disposal
X	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls

Part E. Notice of Qualifying Local Program

The Lake County Stormwater Management Commission (SMC) serves as a Qualifying Local Program (QLP) for MS4s in Lake County. In accordance with the General Permit, as a QLP, SMC performs activities related to each of the six minimum control measures. This part of the Annual Report, which summarizes the stormwater management activities performed by SMC as a QLP, consists of the following five subparts:

- **Part E1** identifies changes to Best Management Practices (BMPs) that occurred during Year 8 and includes information about how these changes affected the QLP's stormwater management program.
- **Part E2** describes the stormwater management activities that the QLP performed during Year 8.
- **Part E3** summarizes the information and data collected by the QLP during Year 8.
- **Part E4** describes the stormwater management activities that the QLP plans to undertake during Year 9.
- **Part E5** lists the construction projects that were funded by the QLP during Year 8.

Part E1. QLP Changes to Best Management Practices, Year 8

Note: X indicates BMPs that were implemented as planned
 ✓ indicates BMPs that were changed during Year 8

Year 8	
QLP	
A. Public Education and Outreach	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
X	A.3 Public Service Announcement
X	A.4 Community Event
X	A.5 Classroom Education Material
X	A.6 Other Public Education
B. Public Participation/Involvement	
X	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
X	B.6 Program Coordination
	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
	C.3 Detection/Elimination Prioritization Plan
	C.4 Illicit Discharge Tracing Procedures
	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

Year 8	
QLP	
D. Construction Site Runoff Control	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Program
X	D.4 Site Plan Review Procedures
X	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
X	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
X	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
X	E.7 Other Post-Const Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
	F.4 Municipal Operations Waste Disposal
X	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls

Part E2. QLP Status of Compliance with Permit Conditions, Year 8

The Lake County Stormwater Management Commission (SMC) serves as a Qualifying Local Program for MS4s in Lake County. In accordance with the General Permit, as a QLP, SMC performs activities related to each of the six minimum control measures. The stormwater management activities that the QLP performed during Year 8 are described below.

A. Public Education and Outreach

A.1 Distributed Paper Material

Measurable Goals: Distribute informational materials from “take away” rack at SMC. Upon request, distribute materials directly to municipalities for local distribution.

SMC distributes a variety of informational materials related to stormwater management through its “take away” rack and website.

Upon request, informational materials are distributed directly to Lake County MS4s in .PDF format for use on community websites, in community newsletters, and in community “take away” racks.

A.3 Public Service Announcement

Measurable Goals: Include public service announcement highlighting community accomplishments related to the NPDES Phase II process in “Mainstream” once annually. Post watershed identification signage with LCDOT.

SMC includes announcements highlighting community accomplishments related to the NPDES Stormwater Program on its website, in its newsletter, and through other media outlets. For example, the SMC website includes information highlighting Lake County’s new Central Permit Facility, which opened in April 2010. The facility includes a number of green infrastructure practices that reduce stormwater runoff rates, volumes, and pollutant loads and is the “greenest” project that Lake County has completed to date.

Watershed identification signage is located throughout the county.

A.4 Community Event

Measurable Goals: Conduct or Co-sponsor workshop on NPDES related topic.

SMC sponsored or co-sponsored a number of workshops and events on stormwater-related topics between March 1, 2010 and February 28, 2011, including:

- **Designated Erosion Control Inspector (DECI) Workshops held on May 12 & 13, 2010**
- **Homeowners Association (HOA) Stormwater Workshop held on June 2, 2010**
- **Riparian Landowners Workshop held on Sept. 18, 2011**
- **Roadway De-Icing Workshop held on Sept. 22, 2010**

- **North Mill Creek/Dutch Gap Canal Watershed Tour held on Sept. 25, 2010**
- **Presentation on US EPA's proposed Effluent Limit Guidelines (ELGs) and ongoing Stormwater Rulemaking Process at Jan. 12, 2011 MAC meeting**
- **Presentation on implementing Total Maximum Daily Load (TMDL) regulations in the DuPage River & Salt Creek Watersheds at Jan. 12, 2011 MAC meeting**
- **DECI Workshops held on Feb. 8, 9 & 16, 2011**

A.5 Classroom Education

Measurable Goals: Develop and compile information for stormwater educational kit for distribution upon request.

Provide materials and training on storm sewer inlet stenciling kits to teachers upon request.

Stormwater educational materials were compiled for use at several public education events that were held between March 1, 2010 and February 28, 2011, including the Lake County Green Living Fair, held in March 2010, and Loch Lomond Lake Day, held in August 2010.

A.6 Other Public Education

Measurable Goals: Maintain and update the NPDES Phase II portion of the SMC website with resource materials such as model ordinances, case studies and brochures.

As new information and resource materials become available, they are posted to the SMC website and/or distributed directly to Lake County MS4s.

B. Public Participation/Involvement

B.1 Public Panel

*Measurable Goals: Provide notice of public meetings on SMC website.
Track number of meetings conducted.*

Notice of all public meetings continues to be provided on the SMC website and through direct mailings and e-mailings to distribution lists.

SMC tracked the number of Stormwater Management Committee Board (SMC) meetings, Technical Advisory Committee (TAC) meetings, Municipal Advisory Committee (MAC), and Watershed Management Board (WMB) meetings conducted during Year 8. According to records, there were 11 SMC meetings, 10 TAC meetings, 4 MAC meetings, and 1 WMB meeting conducted during this period.

B.3 Stakeholder Meeting

*Measurable Goals: Provide notice of stakeholder meetings on SMC website.
Track number of watershed planning committee meetings conducted.*

Establish watershed planning committees for each new watershed planning effort.

Notice of all stakeholder meetings continues to be provided on the SMC website and through direct mailings and e-mailings to stakeholder lists.

SMC tracked the number of stakeholder meetings conducted for the various watershed planning committees during Year 8. The list below summarizes the watershed planning committee meetings that were conducted during Year 8:

**North Branch Chicago River Planning Committee – 3
Bull Creek/Bull's Brook Watershed Council – 4
Indian Creek Watershed Committee – 2
North Mill Creek Watershed Planning Committee – 10**

SMC continues to establish watershed planning committees for each new watershed planning effort.

B.6 Program Coordination

Measurable Goals: Track number of MAC meetings conducted during Year 8.

Prepare draft report on Qualifying Local Program activities at end of Year 8.

SMC tracked the number of Municipal Advisory Committee (MAC) meetings conducted during Year 8. According to records, there were 4 MAC meetings conducted during this period.

The stormwater management activities that the QLP performed during Year 8 are described in the Annual Facility Inspection Report (Annual Report) template that was provided to Lake County MS4s. The stormwater management activities that the QLP will perform during Year 9 are described in Part E4 of the Annual Report template.

C. Illicit Discharge Detection and Elimination

C.2 Regulatory Control Program

Measurable Goal: Continue to enforce the countywide WDO.

SMC continues to enforce the countywide WDO.

C.10 Other Illicit Discharge Controls

Measurable Goal: Host and track number of attendees at the Illicit Discharge Detection and Elimination Training Workshop

SMC sponsored or co-sponsored a number of workshops and events on stormwater-related topics between March 1, 2010 and February 28, 2011, as described under BMP No. A.4.

D. Construction Site Runoff Control

D.1 Regulatory Control Program

Measurable Goals: Continue to enforce the countywide WDO.

Administer the Designated Inspector Program as outlined by the WDO.

Revise WDO to be consistent with new ILR10 permit conditions.

SMC continues to enforce the countywide WDO.

SMC continues to administer the Designated Erosion Control Inspector (DECI) program as outlined by the WDO.

A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address the requirements of the National Flood Insurance Program (NFIP). There are now proposed 91 amendments to the WDO. Two of these amendments will enhance the DECI program and update the DECI inspection requirements to match those of the new General NPDES Permit No. ILR10. SMC anticipates that these amendments will be approved during Year 9. Municipal adoption of the WDO amendments is also expected to occur during Year 9.

D.2 Erosion and Sediment Control BMPs

Measurable Goal: Continue to enforce the countywide WDO.

Complete TRM updates, approve and publicize final TRM.

Revise WDO to be consistent with new ILR10 permit conditions.

SMC continues to enforce the countywide WDO.

The process of updating the TRM has been deferred until after the WDO amendment process is complete.

A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address the requirements of the National Flood Insurance Program (NFIP). There are now proposed 91 amendments to the WDO. Two of these amendments will address the Effluent Limitation Guidelines (ELGs) currently being developed by the US EPA, including guidelines on the erosion and sediment control BMPs that will need to be implemented on construction sites to meet the ELGs. SMC anticipates that these amendments will be approved during Year 9. Municipal adoption of the WDO amendments is also expected to occur during Year 9.

D.3 Other Waste Control Program

Measurable Goal: Enforce WDO provisions regarding the control of waste and debris at construction sites.

SMC continues to enforce the countywide WDO.

D.4 Site Plan Review Procedures

Measurable Goals: Track number of enforcement officers who have passed the exam.

Track number of communities that undergo a performance review.

Complete Ordinance Administration Chapter of TRM.

SMC continues to track the number of enforcement officers (EOs) who have passed the EO exam and have become EOs. According to records, as of the end of Year 8, there are currently 87 EOs in Lake County.

All 55 certified and non-certified communities underwent a performance review between March 1, 2010 and February 28, 2011 as part of the community re-certification process.

The process of updating the TRM has been deferred until after the WDO amendment process is complete.

D.5 Public Information Handling Procedures

Measurable Goal: Track number of complaints received and processed related to soil erosion and sediment control.

SMC continues to track the number of complaints received and processed related to soil erosion and sediment control.

According to records, between March 1, 2010 and February 28, 2011, 2 SE/SC complaints were received and processed by SMC staff.

D.6 Site Inspection/Enforcement Procedures

Measurable Goals: Track number of site inspections conducted by SMC.

SMC continues to track the number of site inspections conducted by SMC staff.

According to records, between March 1, 2010 and February 28, 2011, 748 site inspections were conducted by SMC staff.

E. Post-Construction Runoff Control

E.2 Regulatory Control Program

Measurable Goal: Continue to enforce the countywide WDO.

SMC continues to enforce the countywide WDO.

A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address the requirements of the National Flood Insurance Program (NFIP). There are now proposed 91 amendments to the WDO. Ten of these amendments will update the runoff volume reduction hierarchy section of the ordinance in accordance with SMC's approved runoff volume reduction guidance principles and the requirements of the new General NPDES Permit No. ILR40. SMC anticipates that these amendments will be approved during Year 9. Municipal adoption of the WDO amendments is also expected to occur during Year 9.

E.3 Long Term O&M Procedures

Measurable Goal: Continue to enforce the countywide WDO.

SMC continues to enforce the countywide WDO.

E.4 Pre-Construction Review of BMP Designs

Measurable Goal: Continue to enforce the countywide WDO.

SMC continues to enforce the countywide WDO.

E.5 Site Inspections During Construction

Measurable Goal: Continue to enforce the countywide WDO.

SMC continues to enforce the countywide WDO.

E.6 Post-Construction Inspections

Measurable Goal: Continue to enforce the countywide WDO.

SMC continues to enforce the countywide WDO.

E.7 Other Post-Construction Runoff Controls

Measurable Goals: Conduct annual WMB meeting.

Contribute funding to flood reduction and water quality improvement projects, including BMP retrofits, through the WMB.

The annual WMB meeting was held on Thursday, December 9, 2010.

At the annual WMB meeting, 11 flood reduction and water quality improvement projects, including stormwater retrofit projects, were selected to receive \$146,000 of funding through the WMB.

F. Pollution Prevention/Good Housekeeping

F.1 Employee Training Program

Measurable Goal: Provide list of available resources to MS4s.

Make available the Excal Visual Municipal Storm Water Pollution Prevention Storm Watch Everyday Best Management Practices Software.

SMC continues to pass along information on training opportunities and training resources and to make available the Excal Visual Storm Watch Municipal Stormwater Pollution Prevention software to Lake County MS4s.

According to records, between March 1, 2010 and February 28, 2011, 1 MS4 borrowed the Excal Visual software.

F.5 Flood Management/Assess Guidelines

Measurable Goal: Track number of projects that are reviewed for multi-objective opportunities.

SMC continues evaluate all SMC-sponsored projects for multi-objective opportunities, such as flood control and water quality.

Part E3. QLP Information and Data Collection Results, Year 8

The QLP did not collect any information or monitoring data on behalf of Lake County's MS4s during Year 8. However, beginning in Year 9, the QLP anticipates reviewing the information presented by the IEPA in the Illinois Integrated Water Quality Report and 303(d) List and providing a summary of this information to Lake County MS4s in an annual "state of Lake County's waters" report. This information may be used by MS4s while they are preparing future Annual Reports.

Part E4. QLP Summary of Year 9 Stormwater Activities

The table below indicates the stormwater management activities that the QLP plans to undertake during Year 9. Additional information about the BMPs and measurable goals that the QLP will implement during Year 9 is provided in the section following the table.

Note: X indicates BMPs that will be implemented during Year 9

Year 9	
QLP	
A. Public Education and Outreach	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
X	A.3 Public Service Announcement
X	A.4 Community Event
X	A.5 Classroom Education Material
X	A.6 Other Public Education
B. Public Participation/Involvement	
X	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
X	B.6 Program Coordination
	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
	C.3 Detection/Elimination Prioritization Plan
	C.4 Illicit Discharge Tracing Procedures
	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
X	C.10 Other Illicit Discharge Controls

Year 9	
QLP	
D. Construction Site Runoff Control	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Program
X	D.4 Site Plan Review Procedures
X	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
X	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
X	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
X	E.7 Other Post-Const Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
	F.4 Municipal Operations Waste Disposal
X	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls

In addition to the stormwater management activities described below, during Year 9, SMC will continue to provide general support to Lake County MS4s as they continue to implement their stormwater management programs. During Year 9, SMC will again review and revise the Stormwater Management Program Plan (SMPP) template, which was last revised in April 2009, to better address the monitoring and program assessment requirements of General NPDES Permit No. ILR40.

A. Public Education and Outreach

SMC will support Lake County MS4s by performing activities related to the Public Education and Outreach minimum control measure.

A.1 Distributed Paper Material

SMC develops and distributes a variety of materials related to stormwater management in Lake County. SMC prepares a quarterly newsletter, "Mainstream" as well as an Annual Report that highlights stormwater management activities conducted in Lake County. SMC also prepares Project Fact Sheets that provide information on ongoing and recently completed stormwater management projects. SMC will develop or collaborate on manuals or manual updates related to stormwater management.

Measurable Goals: Distribute informational materials from "take away" rack at SMC. Upon request, distribute materials directly to municipalities for local distribution.

A.3 Public Service Announcement

A public service announcement related to the NPDES Phase II program will be written and included in SMC's Quarterly Newsletter, "Mainstream." SMC will coordinate with the Lake County Department of Transportation (LCDOT) to post watershed identification signage in watersheds where watershed planning activities occur. Upon request, SMC will provide an educational presentation on the NPDES Stormwater Management Program to Lake County MS4s.

A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address the requirements of the National Flood Insurance Program (NFIP). There are now proposed 91 amendments to the WDO. A number of these amendments are being proposed to match the requirements of IEPA's General NPDES Permit No. ILR10 and General NPDES Permit No. ILR40. SMC anticipates that these amendments will be approved during Year 9. SMC will host a public hearing on the proposed amendments prior to their approval.

Measurable Goals: Include public service announcement highlighting community accomplishments related to the NPDES Phase II process in "Mainstream" once annually. Post watershed identification signage with LCDOT. Upon request, present "The Big Picture: Water Quality, Regulations & NPDES" to Lake County MS4s. Host a public hearing on the proposed WDO amendments.

A.4 Community Event

SMC sponsors technical training and public awareness workshops. SMC will sponsor or co-sponsor at least one workshop on a NPDES related topic, such as best management practices that can be used to protect water quality.

Measurable Goals: Conduct or co-sponsor workshop on NPDES related topic.

A.5 Classroom Education

SMC will contribute to the development and compilation of a stormwater educational material kit for local teachers.

*Measurable Goals: Develop and compile information for stormwater educational kit for distribution upon request.
Provide materials and training on storm sewer inlet stenciling kits to teachers upon request.*

A.6 Other Public Education

SMC maintains a website that provides many resources for citizens, developers, engineers, and municipalities. The website includes pages such as "Citizens Assistance," "Watershed Planning," "Projects," "Best Management Practices," "Publications," "Press Releases," and "Links." These pages provide notices of upcoming meetings, ongoing projects, and publications, provide for the download of many SMC documents, and provide links to other NPDES Phase II and BMP resources.

*Measurable Goals: Maintain and update the NPDES Phase II portion SMC website with resource materials such as model ordinances, case studies, brochures and web links.
Make "The Big Picture: Water Quality, Regulations & NPDES" presentation available to Lake County MS4s.*

B. Public Participation/Involvement

SMC will support Lake County MS4s by performing activities related to the Public Participation/Involvement minimum control measure.

B.1 Public Panel

SMC coordinates and conducts public meetings as well as committee meetings that include public representation. A monthly Stormwater Management Commission meeting is open to the public and also includes the SMC Board of Commissioners, which includes six municipal representatives and six county board members.

The Technical Advisory Committee (TAC) was started in 1992 to assist in the development, review, and revision of the Watershed Development Ordinance (WDO) and the associated administrative policies and procedures. TAC is made up of representatives from the development, environmental, municipal, and consulting engineering fields. TAC meetings are held monthly or on an as-needed basis.

The Municipal Advisory Committee (MAC) is made up of municipal, township, drainage district, consulting firm, and county representatives. The MAC will continue to meet as needed during the implementation of the NPDES Municipal Stormwater Program.

The Watershed Management Board (WMB) meets yearly to make recommendations on BMP project funding. Members include chief municipal elected officials, township supervisors, drainage district chairs, and county board members from each district found within each of Lake County's four major watersheds.

*Measurable Goals: Provide notice of public meetings on SMC website.
Track number of meetings conducted.*

B.3 Stakeholder Meeting

SMC is actively involved in watershed planning throughout Lake County. SMC believes that the watershed planning process cannot happen and will not be successful without the input, interest and commitment of stakeholders. Stakeholders may include municipalities, townships, drainage districts, homeowner associations, developers, county agencies, lakes management groups, landowners, and local, state, and federal agencies.

*Measurable Goals: Provide notice of stakeholder meetings on SMC website.
Track number of watershed planning committee meetings conducted.
Establish watershed planning committees for each new watershed planning effort.*

B.6 Program Coordination

The countywide approach that has been taken toward the implementation the NPDES Municipal Stormwater Program in Lake County places SMC in the role of a Qualifying Local Program (QLP). In this role, SMC proactively formed the Municipal Advisory Committee (MAC) as a way to coordinate the efforts of regulated MS4s across Lake County. The SMC will continue to facilitate MAC meetings and will continue to provide general support to Lake County's MS4s as they implement their stormwater management programs. SMC will prepare a draft report on the QLP's stormwater management activities and will provide guidance to MS4s in preparing their annual reports.

*Measurable Goals: Track number of MAC meetings conducted during Year 9.
Prepare draft report on Qualifying Local Program activities at end of Year 9.*

C. Illicit Discharge Detection and Elimination

SMC will support Lake County MS4s by performing activities related to the Illicit Discharge Detection and Elimination minimum control measure.

C.2 Regulatory Control Program

SMC provided model ordinances for MS4s to consider at the local level. The language included in the model ordinances prohibits all non-stormwater discharges, including illegal

dumping, to the storm sewer system. Additionally, the countywide WDO includes provisions that prohibit illegal discharges to the storm sewer system.

Measurable Goal: Continue to enforce the countywide WDO.

C.10 Other Illicit Discharge Controls

SMC sponsors technical training workshops. SMC will sponsor or co-sponsor an illicit discharge detection and elimination training workshop and track the number of attendees that attend the workshop.

Measurable Goal: Host and track number of attendees at the Illicit Discharge Detection and Elimination Training Workshop

D. Construction Site Runoff Control

Lake County has adopted a countywide Watershed Development Ordinance (WDO) that establishes the minimum stormwater management requirements for development in Lake County. The WDO, which is enforced by SMC, as well as by certified communities in Lake County, establishes standards for construction site runoff control. SMC will support Lake County MS4s in the implementation of the construction site runoff control minimum control measure by enforcing the WDO and performing other stormwater activities, as described below.

D.1 Regulatory Control Program

The WDO has been adopted as the regulatory mechanism for requiring erosion and sediment controls for construction activities in Lake County. The soil erosion and sediment control performance standards are included in Article IV, Section B.1.j. of the WDO. At a minimum, these standards apply to any development that hydrologically disturbs 5,000 square feet or more.

SMC has also created a Designated Erosion Control Inspector (DECI) program. The purpose of the program is to facilitate positive communication between the permit issuing agency, whether it be SMC or a certified community, and the permit holder, by creating a single point of contact for soil erosion and sediment control issues. Furthermore, the program is intended to improve site conditions, minimize environmental impacts, and educate contractors, developers, and inspectors about proper soil erosion and sediment control BMPs. The DECI program was designed to closely mirror the inspection requirements of General NPDES Permit No. ILR10.

A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address the requirements of the National Flood Insurance Program (NFIP). There are now proposed 91 amendments to the WDO. Two of these amendments will enhance the DECI program and update the DECI inspection requirements to match those of the new General NPDES Permit No. ILR10. SMC anticipates that these amendments will be approved during Year 9. Municipal adoption of the WDO amendments is also expected to occur during Year 9.

*Measurable Goals: Continue to enforce the countywide WDO.
Administer the Designated Inspector Program as outlined by the WDO.
Adopt WDO amendments
Conduct or co-sponsor training sessions on the WDO amendments.*

D.2 Erosion and Sediment Control BMPs

Article IV, Section B.1.j of the WDO specifies the soil erosion and sediment control measures that must be used in conjunction with any land disturbing activity. This section of the WDO specifies 15 soil erosion and sediment control BMPs including: minimize soil disturbance; protect adjoining properties from erosion and sedimentation; complete installation of soil erosion and sediment control features prior to commencement of hydrologic disturbance; stabilize disturbed areas within 14 days of active disturbance; avoid disturbance of streams whenever possible; use controls that are appropriate for the size of the tributary drainage area; protect functioning storm sewers from sediment; prevent sediment from being tracked onto adjoining streets; limit earthen embankments to slopes of 3H:1V; identify soil stockpile areas; and utilize statewide standards and specifications as guidance for soil erosion and sediment control.

SMC has also prepared a Technical Reference Manual (TRM) to accompany the WDO. The TRM is used to guide the creation of development plans that are in compliance with the provisions of the WDO and provides detailed information on the use of soil erosion and sedimentation control BMPs. The TRM is currently being updated and expanded to include guidance on wetland areas, public roadways, and ordinance administration and enforcement.

A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address the requirements of the National Flood Insurance Program (NFIP). There are now proposed 91 amendments to the WDO. Two of these amendments will address the Effluent Limitation Guidelines (ELGs) currently being developed by the US EPA, including guidelines on the erosion and sediment controls that will need to be implemented on construction sites to meet the ELGs. SMC anticipates that these amendments will be approved during Year 9. Municipal adoption of the WDO amendments is also expected to occur during Year 9.

*Measurable Goal: Continue to enforce the countywide WDO.
Complete TRM update and work toward the approval and publication of the TRM.
Adopt WDO amendments.
Conduct or co-sponsor training sessions on the WDO amendments.*

D.3 Other Waste Control Program

The WDO includes provisions regarding the control of waste and debris at construction sites.

Measurable Goal: Enforce WDO provisions regarding the control of waste and debris at construction sites.

D.4 Site Plan Review Procedures

Within each jurisdiction, one of the primary duties of the enforcement officer is to review all Watershed Development Applications and to issue permits for those projects that are in compliance with the provisions of the WDO. SMC provides training for all new enforcement officers and enforcement officers must pass an exam in order to be certified. SMC periodically reviews all certified communities' enforcement records and performance. Ongoing updates to the TRM include the addition of sections that discuss WDO administration and enforcement.

*Measurable Goals: Track number of enforcement officers who have passed the exam.
Track number of communities that undergo a performance review.*

D.5 Public Information Handling Procedures

SMC provides a number of opportunities for the receipt and consideration of information submitted by the public. SMC's Citizen Inquiry Response System (CIRS) documents and tracks the resolution of reported problems and citizen complaints. SMC's website provides information on "who to call" for various problems and concerns. An Interagency Coordination Agreement between SMC, the US Army Corps of Engineers, the Lake County Soil and Water Conservation District, and the National Resources Conservation Service specifies that if any of these agencies receive a report of a soil erosion and sediment control issue, they will contact SMC. SMC will then investigate the report and prescribe corrective actions. This information is provided directly to the property owner. Where applicable, investigations are coordinated with the certified community.

Measurable Goal: Track number of complaints received and processed related to soil erosion and sediment control.

D.6 Site Inspection/Enforcement Procedures

Article VI of the WDO provides both the recommended and the minimum requirements for site inspection. The enforcement officers within each certified community must conduct site inspections; SMC is responsible for conducting site inspections in non-certified communities and on LCDOT and Lake County Forest Preserve District (LCFPD) projects. Article VII of the WDO specifies the penalties and legal actions that may be imposed if the WDO is violated. If a construction site is not in compliance with the requirements of the WDO, the enforcement officer may issue a stop work order on all development activity on the subject property or on the activities that are in direct violation of the WDO. In addition, failure to comply with any of the requirements of the WDO constitutes a violation, and any person convicted thereof may be fined.

Measurable Goals: Track number of site inspections conducted by SMC.

E. Post-Construction Runoff Control

As described above, the Lake County Watershed Development Ordinance (WDO) establishes the minimum stormwater management requirements for development in Lake County. The WDO establishes standards for post-construction site runoff control. These standards apply to any new development or redevelopment that results in over 0.5 acres of new impervious

area. SMC will support Lake County MS4s in the implementation of the post-construction runoff control minimum control measure by enforcing the WDO and performing other stormwater activities, as described below.

E.2 Regulatory Control Program

The WDO requires all applicants to adopt a stormwater management strategy for controlling post-construction stormwater runoff. The applicant must develop a stormwater management strategy that minimizes the increase in stormwater runoff rates and volumes and addresses the water quality treatment requirements of the WDO. The proposed drainage plan must use the runoff reduction hierarchy included in the WDO and must implement BMPs in accordance with the guidance provided in the TRM.

A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address the requirements of the National Flood Insurance Program (NFIP). There are now proposed 91 amendments to the WDO. Ten of these amendments will update the runoff volume reduction hierarchy section of the ordinance in accordance with SMC's approved runoff volume reduction guidance principles and the requirements of the new General NPDES Permit No. ILR40. SMC anticipates that these amendments will be approved during Year 9. Municipal adoption of the WDO amendments is also expected to occur during Year 9.

*Measurable Goal: Continue to enforce the countywide WDO.
Adopt WDO amendments.
Conduct or co-sponsor training sessions on the WDO amendments.*

E.3 Long Term O&M Procedures

The WDO requires that a maintenance plan be developed for all components of the stormwater management systems designed for major developments (as defined by the WDO). Enforcement officers may require maintenance plans to be prepared for all development sites that require a NPDES permit. The maintenance plan must include: maintenance tasks; the party responsible for performing the maintenance tasks; a description of all permanent public or private access maintenance easements, overland flow paths, and compensatory storage areas; and a description of dedicated sources of funding for the required maintenance. The TRM includes a sample maintenance plan. The WDO also requires that all stormwater management systems be located and described within a deed or plat restriction to ensure perpetuity and access for maintenance.

Measurable Goal: Continue to enforce the countywide WDO.

E.4 Pre-Construction Review of BMP Designs

Within each jurisdiction, one of the primary duties of the enforcement officer is to review all Watershed Development Applications and to issue permits for those projects that are in compliance with the provisions of the WDO. This includes a review of the BMPs that will be used for post-construction runoff control.

Measurable Goal: Continue to enforce the countywide WDO.

E.5 Site Inspections During Construction

Article VI of the WDO provides both the recommended and the minimum requirements for site inspection. The enforcement officers for each certified community must conduct these inspections. Enforcement officers may inspect developments at any stage in the construction process. For major developments, the enforcement officer shall conduct site inspections, at a minimum, upon completion of installation of sediment and runoff control measures and after final stabilization and landscaping, prior to the removal of sediment controls.

Measurable Goal: Continue to enforce the countywide WDO.

E.6 Post-Construction Inspections

Article VI of the WDO provides both the recommended and the minimum requirements for site inspection. The enforcement officers for each certified community must conduct these inspections. Enforcement officers may inspect developments at any stage in the construction process. For major developments, the enforcement officer shall conduct site inspections, at a minimum, upon completion of installation of sediment and runoff control measures and after final stabilization and landscaping, prior to the removal of sediment controls.

Measurable Goal: Continue to enforce the countywide WDO.

E.7 Other Post-Construction Runoff Controls

Through the Watershed Management Board (WMB), SMC provides partial funding for flood control and water quality improvement projects. The WMB, which includes representatives from the Lake Michigan, North Branch of the Chicago River, Fox River, and Des Plaines River watersheds, meets yearly to review potential projects and to make recommendations on project funding. Members of the WMB include chief municipal elected officials, township supervisors, drainage district chairs, and county board members from each district found within each of Lake County's four major watersheds. The goal of the WMB program is to maximize opportunities for local units of government and other groups to have input and influence on the solutions used to address local stormwater management problems. Previous WMB-funded projects have improved water quality in Lake County's streams, lakes, and wetlands, and have enhanced existing stormwater management facilities.

Measurable Goals: Conduct annual WMB meeting.

Contribute funding to water quality improvement projects, including BMP retrofits, through the WMB.

F. Pollution Prevention/Good Housekeeping

SMC will support Lake County MS4s by performing activities related to the Pollution Prevention/Good Housekeeping minimum control measure.

F.1 Employee Training Program

SMC will assist MS4s in employee training programs by incorporating recommended actions into the SMPP template. Additionally, SMC will serve as a technical advisor and as a clearinghouse of information related to employee training. SMC will sponsor or co-sponsor employee training programs.

*Measurable Goal: Provide list of available resources to MS4s.
Make available the Excal Visual Municipal Storm Water
Pollution Prevention Storm Watch Everyday Best Management
Practices Software.*

F.5 Flood Management/Assess Guidelines

By adopted policy in the Lake County Stormwater Management Plan, SMC's standard operating procedure is to assess the feasibility of implementing water quality functions in all flood control designs. SMC will evaluate all SMC-sponsored projects for multi-objective opportunities.

Measurable Goal: Track number of projects that are reviewed for multi-objective opportunities.

PART F. CONSTRUCTION PROJECTS CONDUCTED DURING YEAR 5

Fall 2009: Buckthorn/invasive vegetation removal from Seavey drainage ditch – Route 60 to Arbortheater/kids castle. Joint project with Vernon Hills Park District.

2010/11: The Village contracted to restore 1400 lineal feet of streambank between Butterfield Road and Hazeltine at the Seavey Ditch. Closed out both 319h and WMB grants.

